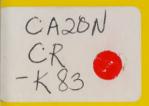
Government

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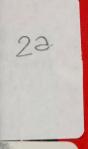


## 2006

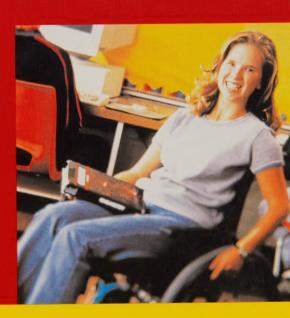


## KWIC INDEX to Services

accessibility...open a world of opportunities







For information online, visit the Services and Offices Directory at

www.serviceontario.ca

This 2006 Edition marks the final print version of the KWIC Index to Services.

Please access our external and internal websites for this information:

www.serviceontario.ca and intra.infogo.gov.on.ca



#### INDEX/GENERAL INQUIRY NUMBERS/MINISTRY WEB SITES

INDEX/GENER	TAL INQUIRY	NUMBERS/MINISTRY	WEB SITES	
MINISTRY PROGRAM OR SERVICE	(ACRONYM) (for this directory only)	WEB SITE (if available)	GENERAL INQUIRY NUMBER	PAGE
NOTE: The Ontario gover	rnment central Web site car	n be accessed at: www.gov.on.ca		
Aboriginal Affairs (MAA).		www aboriginal affairs osaa gov on co	2 (416) 226 4740	100
Agriculture, Food and Ru	Irai Affairs (OMAF)	www.omafra.gov.on.ca	1 999 466 9979	100
Alcohol and Gaming Con	nmission of Ontario	www.agco.on.ca	(416) 326 9700	E14
Allomey General (MAG).		. www attornevgeneral ius gov on ca	(416) 206 2000	474
Auditor General (OPA)		www.auditor.on.ca	(416) 227 2201	100
Cabinet Office (CO)			(A1C) 20E 700E	444
Cilidren and Youth Servi	ices (MCYS)	. www.children.gov.on.ca	(416) 212 7420	040
Cilizeris inquiry Bureau		. www. gov. on. ca	(416) 206 1004	FOO
Citizenship and immigrati	ion (MCI)	www.citizenshin.gov.on.ca	(416) 207 0400	044
Community and Social Se	ervices (CSS)	.www.mcss.gov.on.ca/CFCS	(416) 325-5666	254
Community Safety and				
Culture (MCI)	CSCS)	.www.mpss.jus.gov.on.ca	(416) 326-5000	282
Democratic Renewal (DE	(A.A.)	.www.culture.gov.on.ca	(416) 212-1660	333
Economic Development a	and Trade (EDT)	.www.democreaticrenewal.gov.on.ca.	(416) 314-3390	348
Education (EDU)	and frade (EDT)	. www.ontariocanada.com	(416) 325-6666	349
Flections Ontario (OCF)		.www.edu.gov.on.ca	(416) 325-2929	362
Energy (FNG)		.www.electionsontario.on.ca	(416) 326-6300	133
Environment (ENE)		.www.energy.gov.on.cawww.ene.gov.on.ca	(416) 327-6758	384
Environmental Commission	oper (FCO)	.www.eco.on.ca	(416) 325-4000	390
Finance (FIN)	oner (LOO)	.www.fin.gov.on.ca	(416) 325-3377	132
Francophone Affairs (OFA	Α)	.www.ofa.gov.on.ca	1-800-263-7965	410
Government Services (MC	GS)	.www.mgs.gov.on.ca	(416) 325-4949	447
nearm and Long-Term Ca	are (MOH)	www.health.gov.on.ca	(416) 227 4227	FOO
nealth Promotion (MHP).		www mhn gov on ca	(416) 227 4227	500
Human Hights Commissio	on	www.ohrc.on.ca	(416) 214 4500	040
information and Privacy C	commissioner (IPC)	www.inc.on.ca	(416) 326 2222	100
integrity Commissioner (IC	(0)	www.oico.on.ca	(416) 314-9093	101
Intergovernmental Affairs	(MIA)	www mia gov on ca	(416) 225 4000	EQ4
Labour (LAB)		www.labour.gov.on.ca	(416) 326-7400	596
Legislative Assembly (ME	:M)	www.ontla.on.ca	(416) 325-7500	110
Legislative Library		www.ontla.on.ca/library	(416) 325-3000	106
Legislative Offices (LEG)			(A16) 225 7500	110
Lieutenant Governor's Offi	rice (LTG)	www.lt.gov.on.ca	(416) 325-7780	111
Liquor Control Board of Or	ntario (LCBO)	www.lcbo.ca	1-800-668-5226	602
Lobbyists Registration Offi	ice	lobbyist.oico.on.ca	(416) 327-4053	121
I Municipal Affairs and Hous	sing (MMAH)	www.mah.gov.on.ca	(416) 585-7041	610
Natural Resources (MNR)		www.mnr.gov.on.ca	1-800-667-1940	622
inorthern Development and	d Mines (NDM)	www.mndm.gov.on.ca	(416) 327-0633	662
Ombudsman Ontario (OBL	D)	www.ombudsman.on.ca	(416) 586-3300	124
Untario Energy Board		www.oeb.gov.on.ca	(416) 481-1067	200
Untario Labour Relations E	Board	www.olrb.gov.on.ca	(416) 326-7500	605
Untario Mongage Corpora	ation		(416) 595-7199	611
Ontario Place Corporation		www.ontarioplace.com	(416) 314-9900	710
Untario Provincial Police		www.opp.ca	1-705-320-6111	296
Untario Realty Corporation	n	www.orc.on.ca	(416) 227 2027	604
Untario Securities Commis	ssion\	www.osc.gov.on.ca	(416) 597-0681	115
Untario Seniors Secretaria	at\	www.citizenship.gov.on.ca/seniors	1-888-910-1999	246
Ontario Traval Information	Contract		(416) 326-9300	461
Ontario Women's Directors	Centres	www.ontariotravel.net	1-800-668-2746	710
OPSELI Pension Trust	ate	www.citizenship.gov.on.ca/owd	(416) 314-0300	247
Public Infrastructure Renev	wel (DID)	www.optrust.com	(416) 681-6161	518
Research and Innovation (	wai (rin)	www.pir.gov.on.ca	(416) 325-0424	686
Tourism (TOLIR)	IVIPI)	www.mri.gov.on.ca	(416) 325-5181	695
Training Colleges and Uni	versities (TCII)	www.tourism.gov.on.cawww.edu.gov.on.ca	(416) 326-9326	700
Transportation (MTO)	versities (100)v	www.edu.gov.on.cawww.mto.gov.on.ca	1-800-387-5514	714
Workplace Safety and Insu	rance Board	www.mto.gov.on.cawww.wsib.on.ca	1-800-268-4686	731
	nanco boara	vww.wsib.ori.ca	(416) 344-1000	608
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#### KWIC INDEX PACE COORDINATORS

The information in this directory is provided to Databases and Directories Unit by the designated PACE Coordinator in each ministry. The names are listed below.

Ministry/Office	Name	Phone Number
Aboriginal Affairs	Julie Yoshida	(416)326-2378
Agriculture, Food and Rural Affairs		(519)826-3878
Attorney General		(705)329-6826
Auditor General		(416)327-2317
Cabinet Office		(416)325-9226
Children and Youth Services	Dahlia Ferrari	(416)327-4795
Citizenship and Immigration	Pat Naylor	(416)314-7711
Community and Social Services	Dahlia Ferrari	(416)327-4795
Community Safety and Correctional Servi		(705)329-6826
Culture		(416)314-7744
Democratic Renewal		(416)325-6759
Economic Development and Trade	Lynda Bond	(416)325-6759
Education	Quincy Romain	(416)326-3613
Elections Ontario	Lisa Forte	(416)326-4394
Energy	Aleksandra Djurkovic	(416)327-7106
Environment	Elizabeth Howatt	(416)212-2383
Environmental Commissioner's Office	Cynthia Robinson	(416)325-3368
Finance	Elizabeth Lachowski	(905)440-4169
Francophone Affairs	Ghislain Albert	(416)325-4949
Government Services	Cristina da Rocha	(416)327-2847
Health and Long-Term Care	Olga Jaramillo	(416)327-7175
Health Promotion		(416)326-8475
Information and Privacy Commissioner's	Office Sandra Menezes	(416)326-3918
Integrity Commissioner's Office	Jennifer Koen	(416)314-8983
Intergovernmental Affairs	Lynda Bond	(416)325-6759
Labour	Julie Jones	(416)326-7260
Legislative Offices	Krista von Tiesenhausen	(416)325-3598
Lieutenant Governor's Office		(416)325-7790
Liquor Control Board of Ontario	Annette Clifford	(416)864-6954
Municipal Affairs and Housing	Emily Castelino	(416)585-6378
Natural Resources		(705)755-1416
Northern Development and Mines	Denise Anderson	(705)564-7444
Ombudsman's Office	Dean Morra	(416)586-3353
Public Infrastructure Renewal		(416)327-7106
Research and Innovation		(416)325-6759
Tourism		(416)327-1189
Training, Colleges and Universities		(416)326-3613
Transportation		(905)704-2380
Workplace Safety and Insurance Board	Christine Munro	(416)344-4185

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	The Ontario Parliament (Chart)	
	Cabinet and its Committees (Chart)	
	I&IT Organization and Clusters	
ORGA	NIZATION INDEX	1-42
	Alphabetical index of all organization names included in this book.	
	Ministry Abbreviations	2
KEY V	WORD INDEX	43-108
	Helps you locate the information you want. This section is easily	
	identified by the vertical gray bar running along the edge of each page.	
	How to use the Key Word Index.	44
ORGA	NIZATION DESCRIPTIONS	109-775
	Includes access information for each organization/office. Organization	
	descriptions are printed for each ministry under its own chapter heading.	
	Immediately following the description some organizations have	
	Services offered to the Public printed in italics within horizontal lines.	

## NOTE TO ONTARIO GOVERNMENT EMPLOYEES: REMEMBER TO RECYCLE YOUR OLD KWIC INDEX, SEE THE FOLLOWING INSTRUCTIONS.

#### **Ontario Government Employees Within Metro Toronto**

 Remove page markers and drop in white newspaper saver bin located in common areas.

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- If the recycler does **NOT** accept KWIC Index directories, or your building does not have a recycling program, here's how to recycle:
  - Remove page markers,

MINISTERIAL RESPONSIBILITY FOR ACTS

- · pack in same cartons in which new books were received,
- mark boxes "for recycling" and
- send in bulk to your own ministry mailroom.

#### KWIC INDEX and OTHER PUBLICATIONS

The KWIC (Key Word in Context) INDEX TO SERVICES is prepared by the Databases and Directories Unit, Access and Inquiry Services, Service Delivery Branch, ServiceOntario, Ministry of Government Services. This directory is designed to provide a "key word" reference to descriptions of the Ontario government programs and services. Specific services are listed in italics, within horizontal lines, at the end of the office description. The directory also provides the address, general inquiry number, fax number and the hours of service for each unit.

The GOVERNMENT OF ONTARIO TELEPHONE DIRECTORY, a companion reference to the KWIC INDEX, is organized by ministry, division, branch and agency. It contains some 35,000 names and telephone numbers of key government employees, including an alphabetical cross-referenced list of employee names and telephone numbers. It also contains names, addresses and phone numbers of MPPs and their constituency offices. The preliminary pages include general inquiry numbers of major government departments, Web sites, as well as Queen's Park area maps. An index of government programs and services is printed at the back of the directory.

NOTE: Ontario public servants requiring additional copies of the KWIC Index should contact their ministry PACE Coordinator listed on page ii.

#### ACCESS TO ONTARIO GOVERNMENT PUBLICATIONS

#### INTERNET ORDERS

The Ontario government virtual bookstore is known as POOL (Publications Ontario On-Line). POOL is open for business 24 hours a day, 7 days a week at

www.publications.gov.on.ca

#### PHONE/FAX ORDERS

**Toronto** (416) 326-5300 **Ottawa** (613) 238-3630

**Toll free in Canada** 1-800-668-9938

Fax (613) 566-2234

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Toronto, ON M7A 1N8

For all other mail orders, please send order to:

Access Ontario

161 Elgin St., Level 2

Ontario Courthouse Building

Ottawa, ON K2P 2K1

#### TTY ORDERS

Ottawa (613) 566-2235

Toll Free in Ontario 1-800-268-7095

TTY assistance is available through the Bell Canada Relay Service (BCRS)

Telephone users without TTY/TDD equipment must first contact Bell Canada Relay Service (BCRS) at 1-800-855-0511 to access TDD/TTY telephone numbers.

#### PERSONAL SHOPPING

#### Toronto

**Publications Ontario Bookstore** 

880 Bay St.

(2 blocks north of College St.)

(416) 326-5324

M-F 8:30 am to 5:00 pm

#### Ottawa

ServiceOntario

Government Service Centre

110 Laurier Avenue West

(613) 238-3630

M-F 8:00 am to 5:00 pm

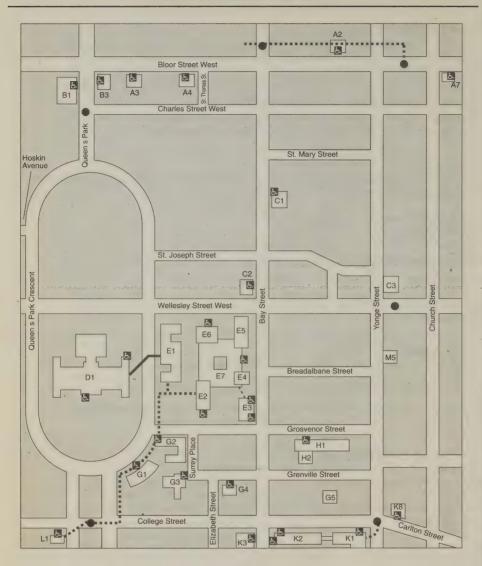
Customers can also access Publications Ontario On-Line (POOL) Service on the bookstore kiosk. The internet address is **www.publications.gov.on.ca** 

#### LEGISLATION ON-LINE

Legislation is also provided on-line through the e-Law Web site: www.e-laws.gov.on.ca

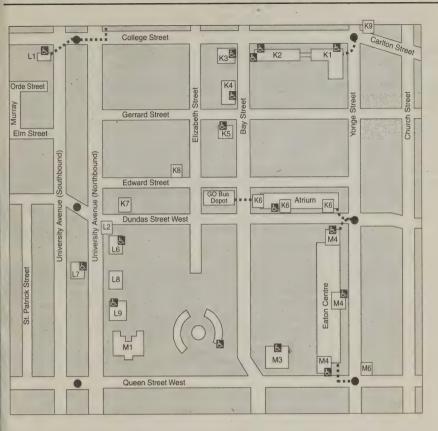
American Express, MasterCard and VISA are accepted for all purchases. Debit cards are also accepted for in-store purchase.

#### QUEEN'S PARK AREA MAP



M6-1 Queen St. E.

#### QUEEN'S PARK AREA MAP



Queen's Park and Vicinity KE	Subway Whee	Ichair Access Tunnel (E	Entrance from first basement) tunnels
LEGEND			
A2 - 2 Bloor St. W. A3 - 151 Bloor St. W. A4 - 101 Bloor St. W. A7 - 175 Bloor St. E. B1 - 100 Queen's Park (Royal Ontario Museum) B2 - 100 Queen's Park (Planetarium) B3 - 125 Queen's Park (Q.P. Entrance) (Ombudsman Office) 157 Bloor St. W.	E1 - 99 Wellesley St. W. (Whitney Block) E2 - 80 Grosvenor St. (Hepburn Block) E3 - 880 Bay St. 50 Grosvenor St. E4 - 900 Bay St. (Mowat Block) E5 - 900 Bay St. (Hearst Block) E6 - 77 Wellesley St. W. (Ferguson Block)	G5 - 18 Grenville St. (Q.P. Credit Union) H1 - 25 Grosvenor St. (George Drew Bldg.) H2 - 26 Grenville St. (Coroner's Office) K1 - 444 Yonge St. (Provincial and Small Claims Courts) K2 - 777 Bay St. (College Park) K3 - 790 Bay St.	K9 - 2 Carlton St. L1 - 700 University Ave. L2 - 505 University Ave. L6 - 439 University Ave. L7 - 400 University Ave. L8 - 393 University Ave. L9 - 361 University Ave. (Court House) M1- 130 Queen St. W. (Osgoode Hall) M3- 60 Queen St. W. (Old City Hall)
(Bloor St. Entrance) C1 - 1075 Bay St. (The Citadel) C2 - 56 Wellesley St. W. C3 - 40 Wellesley St. E. D1 - Legislative Building	E7 - 900 Bay St. (Macdonald Block) G1 - 7 Queen's Park Cr. (Frost Building South) G2 - 95 Grosvenor St. (Frost Building North) G3 - 2 Surrey Place G4 - 77 Grenville St.	K4 - 720 Bay St. (Attorney General) K5 - 700 Bay St. (Lucliff Place) K6 - Atrium on Bay, includes: 20 Dundas St. W. 40 Dundas St. W. 595 Bay St.	M4- Eaton Centre: includes:  1 Dundas St. W. (North Tower) 250 Yonge St. (East Tower) 20 Queen St. W. (South Tower) M5-415 Yonge St.

K7 - 180 Dundas St. W. K8 - 123 Edward St.

(Archives of Ontario)

#### THE ONTARIO PARLIAMENT

#### **PARLIAMENT**

(encompasses three areas of responsibility)

#### LEGISLATIVE

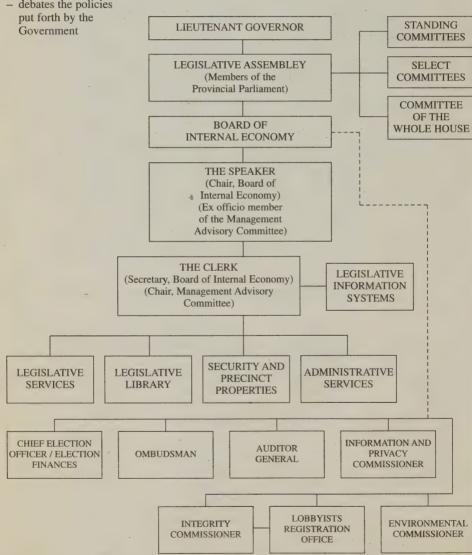
- enacts, amends and repeals legislation.
- authorizes the collection and expenditure of funds
- debates the policies put forth by the Government

#### JUDICIARY

- adjudicates civil and criminal disputes through all levels of courts in the province

#### **EXECUTIVE**

- formulates government policy
- administers government programs



#### CABINET AND ITS COMMITTEES

C Chair VC Vice Chair PA Parliamentary Assistant MPP Member of Provincial Parliament

#### CABINET

COMPOSED OF THE PREMIER AND ALL MINISTERS

#### **Priorities and Planning Board**

- Premier (C)Finance (VC)
- Agriculture, Food and Rural Affairs
- Education
- Energy
- Health and Long-Term Care
- MPP

#### Legislation and Regulations Committee

- Economic Development and Trade (C) (PA)
- Agriculture, Food and Rural Affairs
- Attorney General
- Culture
- Environment
- Health and Long-Term Care (PA)
- Health Promotion
- MPP (4)

#### **Economic Affairs Policy Committee**

- Children and Youth Services
- Economic Development and Trade
- Energy - Finance
- Government Services
- Health Promotion
- Intergovernmental Affairs
- Labour
- MPP (3)
- Natural Resources
- Tourism - Transportation (PA)

- Education (PA)
- Municipal Affairs and Housing (PA)

Health and Long-Term Care

**Policy Committee** 

#### Federal, Interprovincial and **Municipal Relations Policy Committee**

- MPP (C) MPP (VC)
- Attorney General
- Labour (PA) MPP (4)
- Municipal Affairs and Housing Municipal Affairs and Housing (PA)
- Northern Development and Mines Premier
- Public Infrastructure Renewal - Transportation

#### Community and Social Services Culture

- Health and Long-Term Care

- Government Caucus Chair (C) Community and Social Services (VC) (PA) Agriculture, Food and Rural Affairs (PA)

- MPP (3)
- Municipal Affairs and Housing
- Municipal Affairs and Housing (PA)
- Training, Colleges and Universities

#### **Government Services Policy Committee**

- Government Services (C)
- Community and Social Services (VC)
- Economic Development and Trade
- Energy Finance
- Government Services (PA)
- MPP
- Public Infrastructure Renewal

#### **Community Affairs Policy Committee**

- Aboriginal Affairs
   Agriculture, Food and Rural Affairs
   Attorney General
   Attorney General (PA)
   Citizenship and Immigration
   Community and Social Services (PA)
   Community Safety and Correctional Services
   Health and Long-Term Care (PA)
   Municipal Affairs and Housing
   Training, Colleges and Universities (PA)
   Transportation

#### **Education Policy Committee**

- Natural Resources (C) (PA)
- Chief Government Whip (VC) Children and Youth Services
- Community Safety and Correctional Services (PA)
- Culture (PA)
- Democratic Renewal Economic Development and Trade
- Education
- MPP (2)
- Tourism (PA)

#### **I&IT ORGANIZATION AND CLUSTERS**

The Office of the Corporate Chief Information Officer (OCCIO) provides corporate leadership on Information and Information Technology (I&IT) in the Ontario government. This office works with the eight Clusters to ensure that I&IT:

- · is aligned with the government's business directions
- advances the government's business vision
- supports flexible, responsive, innovative public service
- · enables the Ontario government to do business differently
- · helps make Ontario the best place to live, work and do business

#### The OCCIO includes:

#### CENTRAL AGENCIES CLUSTER:

Cabinet Office

Ministry of Finance

Ministry of Government Services

Ministry of Public Infrastructure Renewal

#### CHILDREN, YOUTH AND SOCIAL SERVICES CLUSTER:

Ministry of Children and Youth Services

Ministry of Community and Social Services

#### COMMUNITY SERVICES CLUSTER:

Ministry of Citizenship and Immigration

Ministry of Culture

Ministry of Education

Ministry of Intergovernmental Affairs

Ministry of Municipal Affairs and Housing

Ministry of Tourism

Ministry of Training, Colleges and Universities

#### **ECONOMICS AND BUSINESS CLUSTER:**

Ministry of Government Services

Ministry of Economic Development and Trade

Ministry of Energy

Ministry of Labour

#### HEALTH SERVICES CLUSTER:

Ministry of Health and Long-Term Care

Ministry of Health Promotion

#### JUSTICE CLUSTER:

Minister Responsible for Aboriginal Affairs

Ministry of the Attorney General

Ministry of Community Safety and Correctional Services

Minister Responsible for Demoncratic Renewal

#### LAND AND RESOURCES CLUSTER:

Ministry of Agriculture, Food and Rural Affairs

Ministry of the Environment

Ministry of Natural Resources

Ministry of Northern Development and Mines

#### TRANSPORTATION CLUSTER:

Ministry of Transportation

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#### MINISTRY ABBREVIATIONS

Ministries are designated by the below abbreviations. These acronyms are for the purpose of this directory only and are not approved designations. Agencies, boards and commissions are listed under their parent ministry.

Abbreviation	Ministry/Agency	Abbreviation	Ministry/Agency
CO	Cabinet Office	MCYS	Children and Youth Services
CSCS	Community Safety and	MEM	Legislative Assembly (MPPs)
	Correctional Services	MGS	Government Services
CSS	Community and Social Services	MHP	Health Promotion
DEM	Democratic Renewal	MIA	Intergovernmental Affairs
ECO	Environmental Commissioner	MMAH	Municipal Affairs and Housing
EDT	Economic Development and Trade	MNR	Natural Resources
EDU	Education	МОН	Health and Long-Term Care
ENE	Environment	MRI	Research and Innovation
ENG	Energy	MTO .	Transportation
FIN	Finance	NDM	Northern Development
ICO	Integrity Commissioner (includes		and Mines
	Lobbyists Registration Office)	OBD	Ombudsman Ontairo
IPC	Information and Privacy	OCE	Elections Ontario
	Commissioner	OFA	Francophone Affairs
LAB	Labour	OMAF	Agriculture, Food and
LEG	Legislative Offices		Rural Affairs
LTG	Lieutenant Governor's Office	. OPA	Auditor General
MAA	Aboriginal Affairs	PIR	Public Infrastructure Renewal
MAG	Attorney General	TOUR	Tourism
MCI	Citizenship and Immigration	TCU	Training, Colleges and
MCL	Culture		Universities

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Agencies, Boards and Commissions (MAG)
Agencies, Boards and Commissions (MCL)
Agencies, Boards and Commissions (MGS)
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Agencies, Boards and Commissions (MNR)
Agencies, Boards and Commissions (MOH)
Agencies, Boards and Commissions (MTO)
Agencies, Boards and Commissions (NDM)
Agencies, Boards and Commissions (OMAF)
Agencies, Boards and Commissions (PIR)
Agencies, Boards and Commissions (TCU)
Agencies, Boards and Commissions (TOUR)
Agencies Division (PIR)
Agency Liaison Section (MGS)
Agency Liaison Unit (MOH)
AGRICORP Board (OMAF)
AGRICORP (OMAF)
Agricultural Information Contact Centre (OMAF)
Agricultural Research Institute of Ontario (ARIO) (OMAF)
Agriculture, Food and Rural Affairs Appeal Tribunal (OMAF)
AIDS Bureau (MOH)
Air Policy and Climate Change Branch (ENE)
Alcohol and Gaming Commission of Ontario (MGS)
Alexandria Land Registry Office (Glengarry #14) (MGS)
Algoma District (MAG)
Algonquin Forestry Authority (MNR)
Allied Health Human Resources Policy and Planning Unit (MOH)
Almonte Land Registry Office (Lanark #27) (MGS)
Alternative Financing and Procurement Branch (MOH)
Alternative Payment Programs Branch (MOH)
Alternative Payment Programs Unit (MOH)
Alternative Service Delivery (CSCS)
Alternatives to Custody (MCYS)
Animal Care Review Board (CSCS)
Application Services Office (MTO)
Applied Research and Development Branch (MNR)
Applied Research (CSCS)
Approvals and Licensing (ENE)
Aquatic Research and Development Section (MNR)
Arbitration Services (LAB)
Archives of Ontario (MGS)
Area Teams (NDM)
Art Gallery of Ontario (MCL)
Arts and Cultural Industries Unit (MCL)
Assessment and Reporting Unit (EDU)
Assessment, Placement and Transfer (MCYS)
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# KEY WORD INDEX

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### HOW TO USE THE KEY WORD INDEX

From the alphabetical list of key words in the KEY WORD INDEX, select the key word which relates most closely to the information you require. A ministry abbreviation and page number are printed to the right of each key word entry.

The below example illustrates how you would find information about driver examination services. Information is obtained by selecting the key word **driver** and turning to page 761 of the Ministry of Transportation information.

KEY WORD		25	Ministry abbreviation	Page
driver examination services, l	DriveTest Centres		(MTO)	761

Some key words include a substitute word or "see also" cross-reference key word to help you locate the desired information. For example if you look up the topic of motor vehicle, you are directed to "See also vehicle." This example is printed on page 86 of this directory.

#### This KWIC Index is organized into the following sections:

- Pages i x Introductory Information
- Pages 1 42 Organization Index
- Pages 43 108 Key Word Index. Refer to top of this page for explanation.
- Pages 109 775 Organization Descriptions include brief descriptions of offices and service names where applicable. Descriptions include contact addresses and phone numbers.
- Pages 777 790 Ministerial Responsibility for Acts is an alphabetical listing of the Legislative Acts governed by each Ontario government ministry. The corresponding ministry name is printed for each Act.

**NOTE:** Refer to the "Government Pages" of your public telephone directory for phone numbers of federal, provincial and municipal government services available to you in your local dialing area.

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# OFFICE OF THE LIEUTENANT GOVERNOR OF ONTARIO

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The Lieutenant Governor is Ontario's representative of Her Majesty The Queen. The Office coordinates, supports and promotes the activities of the Lieutenant Governor. In his constitutional role, the Lieutenant Governor swears-in the Executive Council, outlines the Government's plans in the Speech from the Throne, provides the Royal Assent needed for bills to become law, approves orders-in-council and appointments recommended by Cabinet, and prorogues or dissolves each session of Parliament. In his community role, the Lieutenant Governor represents the people of Ontario and acts as the Province's official host, welcoming world leaders and diplomats. He hosts or attends hundreds of community events throughout Ontario, often speaking out in support of mental health, anti-racism and aboriginal youth. He presents honours and awards to outstanding Ontarians, and on request, sends messages for special celebrations and congratulations for birthdays (>90) and wedding anniversaries (>50).

# THE ONTARIO GOVERNMENT

Queen Elizabeth II is the head of State, represented in Ontario by the Lieutenant Governor.

Ontario's parliamentary system has three branches:

The Executive Branch is comprised of elected representatives. The Premier and Ministers of the Crown collectively form the Cabinet of Ontario. Ministers are responsible for policies and program delivery in 25 ministries. The government is generally formed by the political party winning a majority of seats (representatives) in an election, with the party leader becoming the Premier of Ontario.

The Legislative Branch is comprised of all elected representatives and is presided over by a Speaker. It makes, amends and repeals laws, authorizes taxes, reviews expenditure estimates, receives reports, and debates bills, motions and resolutions.

The Judicial Branch is comprised of appointed individuals who administer justice by adjudicating criminal and civil disputes in Ontario's courts.

Ontario's government is supported by the Ontario Public Service, headed by the Secretary of the Cabinet.

# **CABINET OFFICE**

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The role of Cabinet office is to manage the decision-making structures of the Ontario government in the achievement of the government's priorities. Cabinet Office provides policy, communication and administrative advice and support to the Premier in his role as President of the Executive Council, to Cabinet and its committees, to the Premier's Office as well as to central agencies and ministries. Cabinet Office also works with the Government House Leader to implement the legislative agenda and liaises with the Lieutenant Governor.

# LEGISLATIVE OFFICES

Legislative Bldg Queen's Park Toronto M7A 1A2

# LEGISLATIVE ASSEMBLY OF ONTARIO

The Legislative Assembly, commonly called the House, consists of 103 Members of Provincial Parliament (MPPs) elected to represent the people in their constituencies. The Assembly performs legislative, financial and critical functions. It considers proposals for legislation or bills; enacts, amends and repeals legislation; authorizes the collection of funds from the people of Ontario; and scrutinizes the policies put forth by the government. As the presiding officer, the Speaker of the Assembly is responsible for both the policy and operations of the Legislature. The Clerk of the Assembly, in the capacity of principal permanent officer, provides the Speaker and MPPs with procedural advice.

# QUEEN'S PARK - MEMBERS OF PROVINCIAL PARLIAMENT (MPPS)

The list below displays MPPs and their constituency names in alphabetical order, according to the constituency or riding name in bold print. Following this list is another list ordered alphabetically by the MPP's name. That list also includes the constituency name, address, phone and fax numbers.

BROWN, HON. MICHAEL A, LIB

McMeekin, Ted LIB

ANCASTER - DUNDAS FLAMBOROUGH - ALDERSHOT

Tascona, Joseph N, PC
BARRIE - SIMCOE - BRADFORD

Prue, Michael NDP BEACHES - EAST YORK

Kular, Dr. Kuldip LIB BRAMALEA - GORE - MALTON -SPRINGDALE

Jeffrey, Linda LIB BRAMPTON CENTRE

Dhillon, Vic LIB BRAMPTON WEST - MISSISSAUGA

Levac, Dave LIB BRANT

Murdoch, Bill PC BRUCE - GREY - OWEN SOUND

Jackson, Cameron PC BURLINGTON

Martiniuk, Gerry PC CAMBRIDGE

Hoy, Pat LIB CHATHAM - KENT - ESSEX

Ruprecht, Tony LIB DAVENPORT

CAPLAN, HON. DAVID LIB DON VALLEY EAST

Wynne, Kathleen O, LIB DON VALLEY WEST

Tory, John PC
DUFFERIN - PEEL - WELLINGTON GREY

O'Toole, John R, PC DURHAM

COLLE, HON. MIKE LIB EGLINTON - LAWRENCE

PETERS, HON. STEVE LIB ELGIN - MIDDLESEX - LONDON

Hudak, Tim PC ERIE - LINCOLN

Crozier, Bruce LIB

ESSEX

BROTEN, HON. LAUREL C, LIB ETOBICOKE - LAKESHORE

CANSFIELD, HON. DONNA H, LIB

ETOBICOKE CENTRE

Qaadri, Dr. Shafiq LIB ETOBICOKE NORTH

Lalonde, Jean-Marc LIB

GLENGARRY - PRESCOTT - RUSSELL -

Sandals, Liz LIB

**GUELPH - WELLINGTON** 

Barrett, Toby PC

**HALDIMAND - NORFOLK - BRANT** 

Scott, Laurie PC

HALIBURTON - VICTORIA - BROCK

Chudleigh, Ted PC

HALTON

Horwath, Andrea NDP HAMILTON EAST

BOUNTROGIANNI, HON. MARIE LIB

HAMILTON MOUNTAIN

Marsales, Judy LIB HAMILTON WEST

DOMBROWSKY, HON. LEONA LIB
HASTINGS - FRONTENAC - LENNOX

AND ADDINGTON

Mitchell, Carol LIB HURON - BRUCE

Hampton, Howard NDP

KENORA - RAINY RIVER

GERRETSEN, HON. JOHN LIB KINGSTON AND THE ISLANDS

Witmer, Elizabeth PC

KITCHENER - WATERLOO

Milloy, John LIB

KITCHENER CENTRE

Van Bommel, Maria LIB

LAMBTOŅ - KENT - MIDDLESEX

Sterling, Norman W, PC LANARK - CARLETON

Runciman, Robert W. PC

LEEDS - GRENVILLE

Ramal, Khalil LIB

LONDON - FANSHAWE

Matthews, Deb LIB

LONDON NORTH CENTRE

BENTLEY, HON. CHRISTOPHER LIB

**LONDON WEST** 

Wong, Tony C, LIB

**MARKHAM** 

TAKHAR, HON. HARINDER S, LIB

MISSISSAUGA CENTRE

Fonseca, Peter LIB

MISSISSAUGA EAST

Peterson, Tim LIB

MISSISSAUGA SOUTH

Delaney, Bob LIB

MISSISSAUGA WEST

Vacant

**NEPEAN - CARLETON** 

Kormos, Peter NDP

**NIAGARA CENTRE** 

Craitor, Mr. Kim LIB NIAGARA FALLS

Martel, Shelley NDP

NICKEL BELT

Smith, Monique M, LIB

**NIPISSING** 

Rinaldi, Lou LIB

NORTHUMBERLAND

Klees, Frank F, PC OAK RIDGES

Flynn, Kevin D. LIB

**OAKVILLE** 

Ouellette, Jerry J, PC

**OSHAWA** 

McNeely, Phil LIB OTTAWA - ORLÉANS

MEILLEUR, HON. MADELEINE LIB

**OTTAWA - VANIER** 

Patten, Richard LIB

OTTAWA CENTRE

MCGUINTY, HON. DALTON LIB

**OTTAWA SOUTH** 

WATSON, HON. JIM LIB OTTAWA WEST - NEPEAN

Hardeman, Ernie PC OXFORD

KENNEDY, HON. GERARD LIB
PARKDALE - HIGH PARK

Miller, Norm PC
PARRY SOUND - MUSKOKA

Wilkinson, John LIB
PERTH - MIDDLESEX

Leal, Jeff LIB

PETERBOROUGH

Arthurs, Wayne LIB
PICKERING - AJAX - UXBRIDGE

Parsons, Ernie LIB
PRINCE EDWARD - HASTINGS

Yakabuski, John PC RENFREW - NIPISSING - PEMBROKE

Di Cocco, Caroline LIB SARNIA - LAMBTON

Orazietti, David LIB SAULT STE MARIE

PHILLIPS, HON. GERRY LIB SCARBOROUGH - AGINCOURT

Balkissoon, Bas LIB SCARBOROUGH - ROUGE RIVER

Duguid, Brad LIB SCARBOROUGH CENTRE

CHAMBERS, HON. MARY ANNE V, LIB SCARBOROUGH EAST

Berardinetti, Lorenzo LIB SCARBOROUGH SOUTHWEST

Wilson, Jim PC SIMCOE - GREY

Dunlop, Garfield PC SIMCOE NORTH

BRADLEY, HON. JIM J, LIB ST CATHARINES

BRYANT, HON. MICHAEL LIB ST PAUL'S

Mossop, Jennifer F, LIB STONEY CREEK Brownell, Jim LIB STORMONT - DUNDAS -CHARLOTTENBURGH

BARTOLUCCI, HON. RICK LIB SUDBURY

Racco, Mario G, LIB THORNHILL

Mauro, Bill LIB THUNDER BAY - ATIKOKAN

Gravelle, Michael LIB
THUNDER BAY - SUPERIOR NORTH

RAMSAY, HON. DAVID J, LIB TIMISKAMING - COCHRANE

Bisson, Gilles NDP TIMMINS - JAMES BAY

Vacant
TORONTO - DANFORTH

SMITHERMAN, HON. GEORGE LIB TORONTO CENTRE - ROSEDALE

Marchese, Rosario NDP TRINITY - SPADINA

Sorbara, Greg LIB VAUGHAN - KING - AURORA

Arnott, Ted PC
WATERLOO - WELLINGTON

Vacant
WHITBY - AJAX

Zimmer, David LIB WILLOWDALE

DUNCAN, HON. DWIGHT LIB WINDSOR - ST CLAIR

PUPATELLO, HON. SANDRA LIB WINDSOR WEST

KWINTER, HON. MONTE LIB YORK CENTRE

Munro, Julia PC YORK NORTH

CORDIANO, HON. JOSEPH LIB YORK SOUTH - WESTON

Sergio, Mario LIB YORK WEST

# CONSTITUENCIES - MEMBERS OF PROVINCIAL PARLIAMENT (MPPS)

Following is an alphabetical list of members with their constituency office(s) addresses and phone numbers.

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Toronto M4C 1J2

General Inquiry (416)690-1032

Fax (416)690-8420

# PUPATELLO, HON. SANDRA LIB

WINDSOR WEST

1483 Ouellette Ave

Windsor N8X 1K1

General Inquiry (519)977-7191

Fax (519)977-7029

Qaadri, Dr. Shafiq LIB **ETOBICOKE NORTH** 

823 Albion Rd Etobicoke M9V 1A3

General Inquiry (416)745-2859

Fax (416)745-4601

Racco, Mario G, LIB THORNHILL

Suite 204, 7330 Yonge St

Thornhill L4J 7Y7

General Inquiry (905)731-8462

Fax (905)731-2984

Ramal, Khalil LIB

**LONDON - FANSHAWE** 

Unit 16, 771 Southdale Rd E London N6E 2C6

General Inquiry (519)668-1104

Fax (519)668-1941

RAMSAY, HON. DAVID J, LIB **TIMISKAMING - COCHRANE** 

29 Duncan Ave

Kirkland Lake P2N 1X5

General Inquiry (705)567-4650

Toll Free 1-800-461-2186 (Within Riding)

Fax (705)567-4208

RAMSAY, HON. DAVID J. LIB

TIMISKAMING - COCHRANE **ALTERNATE ADDRESS** 

99 Lake Shore Rd

PO Box 398

New Liskeard P0J 1P0

General Inquiry (705)647-5995

Toll Free 1-888-701-1105 (Within Riding)

Fax (705)647-1976

RAMSAY, HON. DAVID J, LIB

TIMISKAMING - COCHRANE

ALTERNATE ADDRESS

94 King St

Sturgeon Falls P2B 2Z5

General Inquiry (705)753-9965

Toll Free 1-888-701-1105 (Within Riding)

Rinaldi, Lou LIB

NORTHUMBERLAND

Suite 303, 1005 Elgin St W

Cobourg K9A 5J4

General Inquiry (905)372-4000

Toll Free 1-800-263-3980 (Within Riding)

Fax (905)372-1672

Rinaldi, Lou LIB

NORTHUMBERLAND

ALTERNATE ADDRESS

Unit 7, 255 Glen Miller Rd

Trenton K8V 5P8

General Inquiry (613)392-3038

Fax (613)392-2241

Runciman, Robert W, PC

LEEDS - GRENVILLE

243 Perth St

Brockville K6V 5E7

General Inquiry (613)342-9522

Toll Free 1-800-267-4408 (Within Riding)

Fax (613)342-2501 &

Ruprecht, Tony LIB

DAVENPORT

1359 Davenport Rd

Toronto M6H 2H5 General Inquiry (416)535-3158

Fax (416)325-9961 &

Sandals, Liz LIB

**GUELPH - WELLINGTON** 

173 Woolwich St

Guelph N1H 3V4

General Inquiry (519)836-4190

Fax (519)836-4191

Scott, Laurie PC

HALIBURTON - VICTORIA - BROCK

14 Lindsay St N

Lindsay K9V 1T4

General Inquiry (705)324-6654

Toll Free 1-800-424-2490 (Within Riding)

Fax (705)324-6938

Sergio, Mario LIB

YORK WEST

Unit 38, 2300 Finch Ave W

North York M9M 2Y3

General Inquiry (416)743-7272

Fax (416)743-3292

Smith, Monique M, LIB

**NIPISSING** 

165 Main St E

North Bay P1B 1A9

General Inquiry (705)474-8340

Fax (705)474-9747

#### SMITHERMAN, HON. GEORGE LIB TORONTO CENTRE - ROSEDALE

Suite 413, 120 Carlton St Toronto M5A 4K2 General Inquiry (416)972-7683 TTY (416)972-9674 Fax (416)972-7686

Sorbara, Greg LIB VAUGHAN - KING - AURORA Unit AU8, 140 Woodbridge Ave Woodbridge L4L 4K9 General Inquiry (905)851-0440 Toll Free 1-877-880-6770 (Within Riding)

Sterling, Norman W, PC LANARK - CARLETON

Fax (905)851-0210

Heritage Walk, Unit 5, 130 Lansdowne Ave Carleton Place K7C 2T7
General Inquiry (613)253-1171
Toll Free 1-800-267-1020 (Within Riding)
Fax (613)253-1175

TAKHAR, HON. HARINDER S, LIB MISSISSAUGA CENTRE

Suite 203, 3050 Confederation Pkwy Mississauga L5B 3Z6 General Inquiry (905)897-8815 Fax (905)897-8482

Tascona, Joseph N, PC BARRIE - SIMCOE - BRADFORD

36 Mulcaster St Barrie L4M 3M1 General Inquiry (705)737-4242 Toll Free 1-800-461-5473 (Within Riding) Fax (705)737-1085

Tascona, Joseph N, PC
BARRIE - SIMCOE - BRADFORD
ALTERNATE ADDRESS
982 Innisfil Beach Rd
Innisfil L9S 2B5
General Inquiry (705)436-5478
Toll Free 1-800-461-5473
Fax (705)737-1085

Tory, John PC **DUFFERIN - PEEL - WELLINGTON - GREY** 

Orangeville L9W 1K5 General Inquiry (519)941-7751
Toll Free 1-800-265-1603 (Within Riding)
Fax (519)941-3246

Tory, John PC DUFFERIN - PEEL - WELLINGTON -GREY ALTERNATE ADDRESS 12596 Hwy 50 S Bolton L7E 1T6 General Inquiry (905)951-9382

Van Bommel, Maria LIB
LAMBTON - KENT - MIDDLESEX
71C Front St W
Strathroy N7G 1X6
General Inquiry (519)245-8696
Toll Free 1-800-265-3916 (Within Riding)
Fax (519)245-8697

Van Bommel, Maria Lib LAMBTON - KENT - MIDDLESEX ALTERNATIVE ADDRESS 4156 Petrolia Line PO Box 1450 Petrolia N0N 1R0 General Inquiry (519)882-0221 Fax (519)882-3939

Van Bommel, Maria Lib LAMBTON-KENT-MIDDLESEX ALTERNATE ADDRESS Unit 6, 208 Margaret Ave Wallaceburg N8A 2A1 General Inquiry (519)627-1015 Fax (519)627-7174

WATSON, HON. JIM LIB OTTAWA WEST - NEPEAN Ste 201, 2249 Carling Ave Ottawa K2B 7E9 General Inquiry (613)721-8075

Fax (613)721-5756 Wilkinson, John LIB

PERTH - MIDDLESEX 55 Lorne Ave E Stratford N5A 6S4 General Inquiry (519)272-0660 Toll Free 1-800-461-9701 (Within Riding) Fax (519)272-1064

Wilson, Jim PC SIMCOE - GREY Unit 28, 180 Parsons Rd Alliston L9R 1E8 General Inquiry (705)435-4087 Fax (705)435-1051 Wilson, Jim PC SIMCOE - GREY ALTERNATE ADDRESS 50 Hume St Collingwood L9Y 1V2

General Inquiry (705)446-1090 Toll Free 1-800-268-7542 (Within Riding)

Fax (705)446-3397

Witmer, Elizabeth PC
KITCHENER - WATERLOO

375 University Ave E Waterloo N2K 3M7

General Inquiry (519)725-3477

Fax (519)725-3667

Wong, Tony C, LIB MARKHAM

Suite 208, 500 Alden Rd

Markham L3R 5H5 General Inquiry (905)305-1935

Fax (905)305-1938

Wynne, Kathleen O, LIB DON VALLEY WEST

Suite 101, 146 Laird Dr

Toronto M4G 3V7

General Inquiry (416)425-6777

Fax (416)425-0350 🔠

Yakabuski, John PC

**RENFREW - NIPISSING - PEMBROKE** 

The Victoria Ctr, 84 Isabella St Pembroke K8A 5S5

General Inquiry (613)735-6627

Toll Free 1-800-267-2515 (Within Riding) Fax (613)735-6692

Zimmer, David LIB

WILLOWDALE

Unit 3, 5801 Yonge St Willowdale M2M 3T9 General Inquiry (416)733-7878

Fax (416)733-7709

**NEPEAN - CARLETON** 

111 Wellesley St W Toronto M7A 1A8

General Inquiry (613)828-2020

Fax (613)828-6962

**TORONTO - DANFORTH** 

111 Wellesley St W Toronto M7A 1A5

General Inquiry (416)461-0223

Fax (416)461-9542

WHITBY - AJAX

111 Wellesley St W

Toronto M7A 1A8 General Inquiry (905)430-1141

Fax (905)430-1840

# SPEAKER OF THE LEGISLATIVE ASSEMBLY

Legislative Bldg Rm 180, Queen's Park Toronto M7A 1A2

General Inquiry (416)325-7435

Fax (416)325-7483 www.ontla.on.ca

As the Chief Presiding Officer, the Speaker of the Legislative Assembly is responsible for both policy and operations of the Legislative Precinct which includes the Legislative Building, its surrounding grounds and the 1st, 2nd and 3rd floors of the Whitney Block. The Speaker also chairs the Board of Internal Economy which reviews and approves operating policy for the Office of the Assembly, governs the Assembly's financial affairs, including the review of the estimates.

#### **CLERK OF THE LEGISLATIVE ASSEMBLY**

Legislative Bldg Rm 104, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7340 Fax (416)325-7344 www.ontla.on.ca

The Clerk is the chief permanent officer of the Legislative Assembly, with the rank and status of a Deputy Minister. As the principal procedural adviser and senior officer of the House, the Clerk's responsibilities include advising the Speaker and Members of the Legislature on questions of procedure and interpretation of the rules and practices of the House. The Clerk is also responsible for the overall direction and administration of the Legislative Assembly and is Secretary of the Board of Internal Economy. The Clerk is Secretary of the Ontario Branch of the Commonwealth Parliamentary Association, with responsibility for coordinating the activities of the branch and the Legislature with other Parliaments, and Secretary of the Ontario section of the Assemblée parlementaire de la Francophonie. The office maintains the public disclosure statements of Members of the Legislative Assembly and the Executive Council for examination by Members and the public.

#### **CLERK'S OFFICE**

Legislative Bldg Rm 104, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7340 Fax (416)325-7344 www.ontla.on.ca

The Clerk's Office supports the activities of the Clerk of the Legislative Assembly. The Clerk is the principal procedural adviser to the Speaker and Members of the Legislature and is responsible for the overall direction and administration of the Legislative Assembly.

#### FRENCH LANGUAGE SERVICES

Legislative Bldg Rm 104, 111 Wellesley St W Toronto M7A 1A2 General Inquiry (416)325-7340 Fax (416)325-7344

The French Language Services coordinator provides guidance and assistance relating to the effective delivery of activities and services in French for the Legislative Assembly.

#### **LEGISLATIVE INFORMATION SYSTEMS**

Whitney Block Rm 2330, 99 Wellesley St W Toronto M7A 1A2 General Inquiry (416)325-7000 Fax (416)325-3799 www.ontla.on.ca

Legislative Information Systems (LIS), in partnership with our clients, develops strategies for investment in information systems and provides high quality information service and support required by Members and the Office of the Assembly to achieve their business goals. The service is centered at Queen's Park and extends across the province to all constituency offices.

## **ADMINISTRATIVE SERVICES DIVISION**

The Administrative Services Division provides administrative services to Members and staff in the areas of Financial Services, Human Resources and Purchasing & Operations.

### OFFICE OF THE EXECUTIVE DIRECTOR

Whitney Block Rm 2501, 99 Wellesley St W Toronto M7A 1A2 Fax (416)314-5995

The Executive Director is a senior officer of the Office of the Assembly, with responsibility for the overall administration, planning and direction of the Administrative Services Division which includes three branches: Financial Services; Human Resources; and Purchasing & Operations. The Executive Director oversees the provision of all Members' salaries and expenses and all appropriations to the parties; administers the preparation, review and implementation of the estimates of the Office of the Assembly; makes policy decisions in the Financial Services, Human Resources and Purchasing & Operations areas.

#### FINANCIAL SERVICES

Whitney Block Rm 2630, 99 Wellesley St W Foronto M7A 1A6 General Inquiry (416)325-9489 Fax (416)325-9521

Einancial Services provides support to Members of the Legislative Assembly, Assembly Offices, Commissions and the parties with a variety of financial services including payment processing, accounts receivable invoicing and collections, financial analysis, development, communication and advice on financial policies and procedures. It is also responsible for: coordinating the annual estimates process for all the offices that are under the jurisdiction of the BOIE; providing internal financial reports to Members and other offices; external financial reporting including Members' Expenses & Public Accounts-both tabled annually in the House; coordinating the annual financial audit for the Office of the Assembly; providing information and support to other offices re: Freedom of Information and Protection of Privacy Act and the Accountability for Expenses Act - Cabinet Ministers and Opposition Leaders, and coordinating the Assembly's Insurance & Corporate Credit Card Programs.

#### **IUMAN RESOURCES**

Whitney Block
Rm 2420, 99 Wellesley St W
Foronto M7A 1A2
General Inquiry (416)325-3540
Fax (416)325-3573
Fax (416)325-1537 (Payroll)
Fax (30 - 5:00

Iuman Resources offers services to the office of the Assembly staff and Commissions reporting the Legislature, in the areas of: staffing; learning and development; payroll; staff relations and ounselling; policy development and establishment of classification; compensation and benefits for ffices of the Assembly. Benefits and payroll administration is also provided for MPPs and their taff, as well as staff of all parties.

#### **PURCHASING AND OPERATIONS**

Whitney Block Rm 2630, 99 Wellesley St W Toronto M7A 1A6 General Inquiry (416)325-7222 Fax (416)325-7236 8:30 - 5:00

Purchasing and Operations provides centralized purchasing, contract administration, mail handling receiving, and asset management activities for the Legislative Assembly. This office also manages the Members' furniture and equipment entitlements for both Queen's Park and constituency offices through a central budget. All telecommunications requirements for both Legislative Precinct offices and constituency offices across Ontario are coordinated through this office.

#### **FOOD SERVICES (EUREST DINING SERVICES)**

Legislative Bldg Rm B29E, Queen's Park Toronto M7A 1A2 (416)325-7396 (Catering & Steward Services) (416)325-9586 (Tim Hortons - Whitney Block) (416)325-7398 (Reservations)

Food Services operates a dining room and cafeteria in the lower level of the **Legislative** Building as well as a Tuck Shop on the main floor of the Whitney Block. Catering services are available upon request.

#### **TELECOMMUNICATIONS**

Whitney Block Rm 2630, 99 Wellesley St W Toronto M7A 1A6 General Inquiry (416)325-3598

All telecommunications requirements for Members' Queen's Park and Constituency Offices across the province, and Assembly departments are coordinated through the Telecommunications section within Purchasing and Operations.

#### LEGISLATIVE LIBRARY

Legislative Bldg
Queen's Park
Toronto M7A 1A9
General Inquiry (416)325-3900
(416)325-3900 (Research & Reference Inquiries for MPPs and Assembly staff)
www.ontla.on.ca/library/libraryindex.htm
8:30 - 5:00

Legislative Library Division provides research and information services to Members of Provincial Parliament (MPPs) and their staff, staff of the Legislative Assembly, staff for all parties, and members of the Legislative Press Gallery. The library's print and electronic collection includes political science, public administration, social science and legal materials; Canadian, provincial and US government publications; and major daily and local Ontario newspapers. It also includes statistics, data and factual information. Information Resources Branch compiles, edits the Ontario Government Publications Monthly Checklist and assigns International Standard Book Numbers (ISBN) and serial numbers (ISSN) to Ontario Government publications.

# **EXECUTIVE DIRECTOR'S OFFICE**

Whitney Block Rm 1413, 99 Wellesley St W Toronto M7A 1A9 General Inquiry (416)325-3939 Fax (416)325-3909 8:30 - 5:00

The Executive Director's Office, Legislative Library Division, is responsible for the overall direction and administration of the division. The division consists of the Executive Director's Office, Information Resources Branch, Research and Information Services Branch.

# RESEARCH AND INFORMATION SERVICES BRANCH

Legislative Bldg North Wing
3rd Flr, Queen's Park
Toronto M7A 1A9
General Inquiry (416)325-3900
TTY (416)325-3919
Fax (416)325-3925
Fax (416)325-3696
www.ontla.on.ca/library/libraryindex.htm
8:30 - 5:00

Research and Information Services Branch provides confidential, non-partisan research and reference services to MPPs and their staff, Standing and Select Committees, staff for all parties, and staff of the Legislative Assembly. More limited reference services are also provided to members of the Legislative Press Gallery. Direct service to ministry staff and others is limited to access to those materials not available elsewhere in Toronto. The service publishes research papers, electronic briefing books and other information products geared to the interests of MPPs on the Library's Intranet site.

# **INFORMATION RESOURCES BRANCH**

Whitney Block

Rm 3330, 99 Wellesley St W
Toronto M7A 1A9
(416)325-3901 (Circulation & News Inquiries)
(416)314-8507 (ISBN & CIP Inquiries)
TTY (416)325-3919
Fax (416)325-3925 (Circulation & News Inquiries)
Fax (416)314-8541 (ISBN & CIP Inquiries)
8:30 - 5:00

Information Resources Branch provides circulation and news services including a print and electronic clipping service for Members and their staff. Direct service to others is limited to access to those materials not available elsewhere in the Greater Toronto area. The Collections and Acquisitions unit is responsible for the selection, acquisition and management of the collection to ensure that it meets the immediate and long-term needs of members. The branch also compiles and edits the Ontario Government Publications Monthly Checklist as well as assigns International Standard Book Numbers (ISBN) and serial numbers for Ontario Government Publications.

#### LEGISLATIVE SERVICES

Whitney Block Rm 1405, 99 Wellesley St W Toronto M7A 1A2 General Inquiry (416)325-3502 Fax (416)325-5848 9:00 - 5:00

The Legislative Services Division oversees the branches which are essential to the House and Committee proceedings. The division is responsible for Hansard Reporting and Interpretation Services, Broadcast and Recording Service, Interparliamentary and Public Relations Branch, Journals and Procedural Research Branch, and Committees Branch.

#### **BROADCAST AND RECORDING SERVICE**

Legislative Bldg Rm 453, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7900 Fax (416)325-7916

The **Broadcast** and Recording Service operates the Ontario **Legislative Television** Satellite Network (ONT.PARL.), the audio recording of House and Committee proceedings for transcription by Hansard, and the "in-house" closed circuit television system. All House proceedings are real-time captioned for the hearing impaired.

#### **MEDIA STUDIO**

Legislative Bldg Rm 149, Queen's Park Toronto M7A 1A2 General Inquiry (416)327-2819 Fax (416)327-3497

The Media Studio is a fully functional television studio available for use by elected members of the Legislature.

#### **COMMITTEES BRANCH**

Whitney Block
Rm 1405, 99 Wellesley St W
Toronto M7A 1A2
General Inquiry (416)325-3500 (Collect Calls Accepted)
TTY (416)325-3538
Fax (416)325-3505
9:00 - 5:00

An important feature of the **Legislative Assembly** is the Committee system. Composed of Members drawn from each political party, Committees are created to study specific areas of jurisdiction or appointed on an ad hoc basis to inquire into specific issues. The Committees Branch provides procedural and administrative support to **Standing and Select Committees**, and offers advice and assistance on the drafting of motions relating to Committee business. The branch will answer questions about parliamentary procedure in Committees, matters referred to and being considered in Committees, and dates and times of Committee meetings. Callers will be referred to the offices of Committees for more detailed information on Committee matters.

# ONTARIO LEGISLATURE INTERNSHIP PROGRAMME

Whitney Block Rm 1302, 99 Wellesley St W Toronto M7A 1A2 General Inquiry (416)325-0040 Fax (416)325-3505

The Programme is designed to provide backbench Members of the Legislative Assembly with highly qualified assistants. At the same time, by giving Interns practical experience in the day to day work of the Legislature, it provides them with the opportunity to supplement their academic training through regular academic discussions and the writing of an academic paper on a topic of their choice. Interns also have the opportunity to visit other legislatures to ensure a comprehensive knowledge of the legislative process. The Internships are open to recent graduates of Canadian universities who have an interest in and a knowledge of the legislative process.

### HANSARD REPORTING AND INTERPRETATION SERVICES

Legislative Bldg West Wing Rm 500, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7400 (416)325-7401 (Request for Transcripts) (416)325-3962 (Interpretation) (416)325-7410 (Index and Reference) Fax (416)325-7430 Fax (416)325-3967 (Index & Reference and Interpretation)

www.ontla.on.ca

Hansard Reporting and Interpretation Services provides substantially verbatim transcripts of the sittings of the Legislature of Ontario and its committees, publishes an official report (Hansard) and offers French and English interpretation services. Index information on Hansard for the current and past sessions of the Legislature is available. Hansard is distributed to each Member of the Provincial Parliament (MPP), the Legislative Library, public libraries, and various offices throughout the Assembly. It can also be obtained by personal shopping at the Publications Ontario Bookstore, 880 Bay St., Toronto, (416-326-5300). Draft and Final Hansards are available electronically within Queen's Park on the Legislative Assembly Intranet. Hansard reports, for both the proceedings in the Ontario Legislature and its committees, are also available on the Internet.

# INTERPARLIAMENTARY AND PUBLIC RELATIONS BRANCH

Legislative Bldg Rm 191, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7500 TTY (416)325-9426 Fax (416)325-7489 www.ontla.on.ca 8:30 - 5:00

Interparliamentary and Public Relations Branch provides a wide range of services to the Members of Provincial Parliament, staff of the Legislative Assembly and visitors to the Legislative Building. The following provides an overview of services offered by the branch: Tours and educational programs (bilingual); public inquiry service and tourist information; Exhibit programs for the Legislative Building; Legislative Gift Shop featuring Ontario products (Visa and Mastercard accepted); Health Services; Interparliamentary Relations (coordination of parliamentary associations/visiting delegations); Messenger Service for the Legislative Precinct; Legislative Page Program for Grade 7 and 8 students; Legislative Student Usher Program for university students; and coordination of Special Events.

## JOURNALS AND PROCEDURAL RESEARCH BRANCH

Whitney Block
Rm 1407, 99 Wellesley St W
Toronto M7A 1A2
General Inquiry (416)325-7350 (Collect Calls Accepted)
Fax (416)325-3534
www.ontla.on.ca

The Journals and Procedural Research Branch coordinates daily publication of the Orders and Notices paper and the Votes and Proceedings. These documents are the official record of the activities of the Legislature. In addition to the Journals, the official permanent record of the Legislative Assembly's proceedings, the branch compiles and distributes a final Status of Business Report for each Session, consisting of information on legislation, Estimates, committee orders of reference, petitions, Sessional Papers and resolutions considered by the House. All current Sessional documents tabled in the House are retained in the branch and are available for public inspection. The branch will also answer questions on the status of legislation (bills) from current and previous Sessions of the Legislature. The Procedural Research Section provides procedural research and analysis services to the Speaker, the Clerk of the House and MPPs.

#### SERGEANT-AT-ARMS AND PRECINCT PROPERTIES DIVISION

Legislative Bldg North Wing Rm 411, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7445 Fax (416)325-7154

The Sergeant-at-Arms and Precinct Properties Division is responsible for security and building management within the Legislative Precinct.

#### OFFICE OF THE SERGEANT-AT-ARMS

Legislative Bldg North Wing Rm 411, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7445 (416)325-4934 (Booking Requests) Fax (416)325-7154 8:30 - 5:00

The Sergeant-at-Arms is responsible for security in the House and the Legislative Precinct. The Office of the Sergeant-at-Arms provides advice and responds to security issues to the Members of Provincial Parliament and the Legislative Assembly. The Sergeant-at-Arms provides ceremonial services on behalf of the Ontario Legislative Assembly.

### LEGISLATIVE SECURITY SERVICE

Legislative Bldg

Rm B-7, Queen's Park
Toronto M7A 1A2
(416)325-1111 (EMERGENCY CALLS)
(416)325-9950 (INFORMATION & GENERAL INQUIRY)
(416)325-1114 (INFORMATION & GENERAL INQUIRY)
(416)325-7993 (LEG. BLDG. DUTY SGT.)
(416)212-4860 (WB DUTY SGT.)
Fax (416)325-9912 (LEG. BLDG. FAX)
Fax (416)212-1692 (WB FAX)
24 Hours

The Legislative Security Service provides a full range of in-house security services to the Legislative Precinct under the direction of the Sergeant-at-Arms. The Legislative Precinct represents the Main Legislative Building, its grounds, and the Whitney Block.

#### SECURITY SYSTEMS

Legislative Bldg North Wing Rm 414, Queen's Park Toronto M7A 1A2 General Inquiry (416)325-7992 Fax (416)325-8476 8:30 - 4:30

Security Systems issues photo identification, manages the security cameras, electronic access to the building, locksmithing, and other security systems issues.

#### PRECINCT PROPERTIES BRANCH

Whitney Block Rm 2540, 99 Wellesley St W Toronto M7A 1A2 General Inquiry (416)325-3599 Fax (416)325-3593 8:30 - 4:30

The Precinct Properties Branch is responsible for building operations and maintenance for the Main Legislative Building and the first three floors of the Whitney Block. The branch provides general building services which include interior design and repair services. It is also responsible for **heritage conservation** and a long-term program to upgrade the Legislative Building. Plans include compliance with life and fire safety and accessibility standards.

# **GOVERNMENT CAUCUS OFFICE**

Legislative Bldg Rm 251, Queen's Park Toronto M7A 1A4 General Inquiry (416)325-7255

The Liberal Party (LIB) currently forms the Government of Ontario. Each LIB Member of Provincial Parliament (MPP) is part of the Government Caucus. The Caucus deliberates policies and programs which will become part of legislation to be introduced in the Legislature. Specific committees are responsible for certain areas. The Caucus Office has a Chief Whip who looks after attendance in full Caucus, committee meetings and the Legislature, and keeps all Members informed on votes expected in the Legislature. In addition, to his/her Queen's Park office, each Liberal MPP has a local constituency office to serve the needs of the people that he or she represents.

# PC RESEARCH AND SERVICES

Legislative Bldg North Wing Rm 200, Queen's Park Toronto M7A 1A8 General Inquiry (416)325-7272 Fax (416)325-3810

The Progressive Conservative Party (PC) currently forms the Official Opposition to the Ontario Government. Each Member of Provincial Parliament (MPP) belonging to the PC Party is part of the PC Caucus. The Caucus has a Chief Whip who looks after attendance in full Caucus, committee meetings and the Legislature, and keeps all Members informed of votes expected in the

Legislature. In addition to a Queen's Park office, each MPP has a constituency office to serve the needs of the people that he or she represents.

# THIRD PARTY - THE NEW DEMOCRATIC PARTY

Legislative Bldg Rm 114, Queen's Park Toronto M7A 1A5 General Inquiry (416)325-7116 Fax (416)325-8222 (Fax)

Each Member of Provincial Parliament (MPP) belonging to the **New Democratic Party (NDP)** is part of the **NDP Caucus**. The Caucus office has a **Chief Whip** who looks after attendance in full Caucus, committee meetings and the Legislature, and keeps all Members informed on votes expected in the Legislature. Each MPP has a constituency office to serve the needs of the people that he or she represents.

#### **ACTS**

Legislative Assembly Act Policy and Priorities Board of Cabinet Act Representation Act, 1996

# **ENVIRONMENTAL COMMISSIONER OF ONTARIO**

Suite 605, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)325-3377 Toll Free 1-800-701-6454 Fax (416)325-3370 www.eco.on.ca 8:30 - 5:00 ■

The Environmental Commissioner of Ontario (ECO), an independent officer of the Legislative Assembly of Ontario, promotes the values, goals and purposes of the Environmental Bill of Rights (EBR) to improve the quality of Ontario's natural environment. The Environmental Commissioner of Ontario monitors and reports on the application of the EBR, provides public education to facilitate Ontario residents' participation in environmental decision-making, and reviews government accountability for environmental decision-making.

# INFORMATION AND PRIVACY COMMISSIONER/ONTARIO

Suite 1400, 2 Bloor St E
Toronto M4W 1A8
General Inquiry (416)326-3333
TTY (416)325-7539
Toll Free 1-800-387-0073
Fax (416)325-9195
www.ipc.on.ca
8:30 - 5:00 ■

The Information and Privacy Commissioner oversees the **Freedom of Information** and Protection of Privacy Act, the Municipal Freedom of Information and Protection of Privacy Act, and the Personal Health Information Protection Act, 2004 (PHIPA). The first two Acts grant individuals the right of access to government-held **records** with limited exemptions and protect their personal information. PHIPA governs the collection, use and disclosure of personal health information (PHI within the health care system. They establish rules about how government and health information custodians (HICs) may collect, use and disclose personal data. Individuals have a right to access

their own personal information and may have these records corrected. The IPC reviews decisions made by government organizations and HICs, investigates **complaints** related to PHI, and reviews policies and procedures ensuring compliance with PHIPA. The Commissioner is appointed by and reports to the Legislative Assembly of Ontario.

# OFFICE OF THE AUDITOR GENERAL

Suite 1530, 20 Dundas St W PO Box 105
Toronto M5G 2C2
General Inquiry (416)327-2381
Fax (416)327-9862
www.auditor.on.ca
8:30 - 5:00 ■

The Auditor General conducts independent audits, reviews and special assignments under the authority of the Auditor General Act, that provide assurance, objective information, recommendations and advice to the Legislative Assembly, the Standing Committee on Public Accounts or to a Minister of the Crown. In doing so, the Office of the Auditor General promotes accountability and value-for-money in government operations and in recipients of government grants in the broader public sector. Additionally, under the Government Advertising Act, 2004, the Auditor General is required to review specified types of advertising and certain printed matter proposed by government offices to determine whether they meet the standards required by that Act. Under both Acts, the Auditor General reports the results of the work conducted each year directly to the Legislative Assembly.

# OFFICE OF THE CHIEF ELECTION OFFICER

51 Rolark Dr

Scarborough M1R 3B1

General Inquiry (416)326-6300 (Elections Ontario)

General Inquiry (416)325-9401 (Election Finances)

TTY 1-888-292-2312

Toll Free 1-888-668-8683 (Elections Ontario)

Toll Free 1-866-566-9066 (Election Finances)

Fax (416)326-6200 (Elections Ontario)

Fax (416)325-9466 (Election Finances)

www.electionsontario.on.ca

8:30 - 5:00 🗔

The Office of the Chief Election Officer (as "Elections Ontario") conducts general elections and by-elections of Members to the Legislative Assembly under the Election Act, and trains, directs and supervises returning officers in the 103 electoral districts. Under the Election Finances Act, the Office oversees the registration of political parties and constituency associations, as well as candidates during provincial elections. It monitors financial reporting associated with leadership contests and the annual and electoral activities of the parties, associations and candidates, and administers the reimbursement of campaign expenses. Under the Municipal Elections Act, 1996, the Office considers and decides appeals regarding questions proposed for submission to municipal electors. It also has responsibilities under the Taxpayer Protection Act, 1999, including the administration of referenda. The Office provides historical and comparative research, public information and policy advice.

#### ACTS

Election Act
Election Finances Act

### OFFICE OF THE INTEGRITY COMMISSIONER

Suite 2101, 2 Bloor St E Toronto M4W 1A8 General Inquiry (416)314-8983 Fax (416)314-8987 www.oico.on.ca 8:30 - 5:00 ₪

The Integrity Commissioner is responsible for ensuring all Members of the **Legislative Assembly** and Executive Council comply with the Members' Integrity Act, 1994, including the filing of Public Disclosure Statements, and the right to conduct an inquiry if there are reasonable and probable grounds to believe that the Act has been contravened. The Commissioner also has responsibility under the MPP Compensation Reform Act, (Arm's Length Process), 2001 and the Cabinet Ministers' and Opposition Leaders' Expenses Review and Accountability Act, 2002. An Annual Report is filed with the Speaker and can be viewed on our Web site. A printed copy is available from Publications Ontario, 880 Bay St, Toronto.

#### **ACTS**

Accountability for Expenses Act (Cabinet Ministers and Opposition Leaders), 2002 Members' Integrity Act, 1994 MPP Compensation Reform Act, (Arm's Length Process), 2001

#### LOBBYISTS REGISTRATION OFFICE

Suite 2101, 2 Bloor St E
Toronto M4W 1A8
General Inquiry (416)327-4053
Fax (416)327-4017
lobbyist.oico.on.ca
8:30 - 5:00

Under the Lobbyists **Registration** Act, 1998, the Integrity Commissioner has delegated the responsibilities of the Registrar. The Registrar is responsible for administering the lobbyist registration process, including ensuring paid lobbyists report their lobbying of public office holders by filing a return; providing advice and information about the registration system to lobbyists, public office holders, the public and media; and ensuring public accessibility to the information contained in the lobbyists registry. An Annual Report is filed with the Speaker and can be viewed on our Web site. A printed copy is available from Publications Ontario, 880 Bay St, Toronto.

#### **ACTS**

Lobbyists Registration Act, 1998

### **OMBUDSMAN ONTARIO**

Bell Trinity Square
10th Flr South Tower, 483 Bay St
Toronto M5G 2C9
(416)586-3300 (Main Office Line)
TTY 1-866-411-4211
Toll Free 1-800-263-1830 (Complaints Intake)
Fax (416)586-3485
www.ombudsman.on.ca
9:00 - 4:30

The **Ombudsman** investigates and resolves public **complaints** about decisions or actions made by an Ontario government ministry, board, agency, tribunal or commission. Reporting to the

Legislature, the Ombudsman is independent of political ties or governmental influences. The process employed is non-adversarial and attempts to seek out mutually-satisfactory resolutions to problems. The Ombudsman administers the Ombudsman Act and presents an annual report to the Speaker of the Legislative Assembly. All complaint-related inquiries should be directed to 1-800-263-1830 or 416-586-3300.

### ACTS

Ombudsman Act

# MINISTER RESPONSIBLE FOR ABORIGINAL AFFAIRS

4th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4740 Fax (416)326-4017 www.nativeaffairs.jus.gov.on.ca 8:30 - 5:00 💆

### DEPUTY MINISTER RESPONSIBLE FOR ABORIGINAL AFFAIRS

## ONTARIO SECRETARIAT FOR ABORIGINAL AFFAIRS

4th Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)326-4740
Fax (416)326-4017
www.nativeaffairs.jus.gov.on.ca
8:30 - 5:00

The Ontario Secretariat for Aboriginal Affairs supports the Minister Responsible for Aboriginal Affairs. It provides corporate Aboriginal policy development and management support and negotiates and settles land claims. It also manages the Province's relationships with First Nations, Aboriginal organizations (including Metis, Native women, Inuit and off-reserve) and the federal government. As the corporate lead on Aboriginal affairs within the Ontario Government, it provides Aboriginal policy development and relationship expertise and coordinates cross-ministry Aboriginal policy initiatives and multi-lateral relationship processes. The Secretariat is responsible for the New Approach to Aboriginal Affairs and other corporate coordination activities.

#### OFFICE OF THE SECRETARY

4th Flr, 720 Bay St Toronto M5G 2K1<sup>c</sup> General Inquiry (416)326-4740 Fax (416)326-2361 www.nativeaffairs.jus.gov.on.ca 8:30 - 5:00

The Secretary for Native Affairs develops and implements strategic directions and corporate priorities on Aboriginal issues in support of the Minister Responsible for Aboriginal Affairs. The Secretary also leads the senior management team in the management of day-to-day operations and communications. The Secretary for Aboriginal Affairs is supported by the Office of the Secretary.

#### **BUSINESS SERVICES**

4th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4740 Fax (416)326-4017 www.nativeaffairs.jus.gov.on.ca 8:30 - 5:00

The Business Services Unit is responsible for the coordination of internal business support of the Secretariat, including developing the Secretariat's Results-based Plan and Infrastructure Plan; performance measurement and program evaluation activities; financial, administrative, systems and human resources support; transfer payment administration; support to the Mercury Disability Board and Fund; administration of Freedom of Information Requests; and administration of the Aboriginal Community Capital Grants Program (ACCGP).

#### COMMUNICATIONS

4th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4740 Fax (416)326-4779 8:30 - 5:00

The Communications branch provides communications expertise, services and advice. The branch supports the Secretariat's goals through the delivery of strategic and operational communications.

#### LEGAL SERVICES BRANCH

4th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4740 Fax (416)326-4017 www.nativeaffairs.jus.gov.on.ca 8:30 - 5:00

The Legal Services Branch provides Aboriginal law expertise and legal services and advice to support the Secretariat's goals. The branch also liaises with other legal branches in government on Aboriginal and related law matters.

#### **NEGOTIATIONS**

4th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4740 Fax (416)326-4017 www.nativeaffairs.jus.gov.on.ca 8:30 - 5:00

NEGOTIATIONS - PEMBROKE.

The Negotiations Branch researches land claims, conducts land claim negotiations, implements negotiated settlements, and represents Ontario in federally led self-government negotiations.

INFORMATION CENTRE - ALGONQUINS
OF GOLDEN LAKE LAND CLAIM
Ontario Government Bldg
31 Riverside Dr
PO Box 220
Pembroke K8A 8R6
Centeral Institute (612)7322 8081

General Inquiry (613)732-8081 Fax (613)732-7136

8:30 - 5:00

# POLICY AND RELATIONSHIPS

4th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4740 Fax (416)326-4017 www.nativeaffairs.jus.gov.on.ca 8:30 - 5:00 NEGOTIATIONS - THUNDER BAY 189 Red River Rd Thunder Bay P7B 1A2 General Inquiry (807)343-7246 Fax (807)343-7249 8:30 - 5:00

The Policy and Relationships Branch provides corporate policy development, implementation, coordination and monitoring support on Aboriginal matters. The branch develops and maintains positive and constructive relationships with First Nations, Metis and Aboriginal organizations at the provincial and national level, as well as with the federal government and other provincial

governments in regard to Aboriginal matters. The branch also supports bilateral and tripartite processes with First Nations governments, Metis and Aboriginal organizations and fosters effective communication between senior government representatives and First Nations/Metis/Aboriginal leaders.

### **ACTS**

English and Wabigoon River Systems Mercury Contamination Settlement Agreement Act, 1986 Manitoulin, Barrie and Cockburn Islands Land Act, 1990

# MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS

1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3100 Toll Free 1-888-466-2372 www.omafra.gov.on.ca 8:30 - 5:00 ■

The vision of the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) is "a strong agri-food sector that is integral to Ontario's economy and contributes innovative solutions to protect the environment, to provide safe and nutritious food, to promote the bio-economy and to support the health and well being of Ontarians." The ministry works in partnership with an industry that employs more than 650,000 people, contributes more than \$30 billion annually to the provincial economy and provides sound environmental stewardship. The ministry plays a key role in bringing a strong agricultural and food industry perspective to provincial policies. Staff at the ministry's Guelph headquarters and across the province provide a wide range of agri-food programs and services.

# **DEPUTY MINISTER'S OFFICE**

### **COMMUNICATIONS BRANCH**

2nd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3513 Toll Free 1-888-466-2372 Fax (519)826-4253 8:30 - 5:00

The Communications Branch supports ministry programs and policies by providing information in English and French to staff, the media and the public through news releases, correspondence, the Internet/Intranet, broadcasts, publications and exhibits. The branch recommends communications policies for the ministry, provides communications support to the Minister and Deputy Minister and advises other branches on communications strategies.

### **CREATIVE SERVICES**

2nd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3513 Toll Free 1-888-466-2372 Fax (519)826-3262 8:30 - 5:00

Creative Services supports the development and delivery of government/ministry communications materials and products for clients and the public via television/radio/satellite broadcasts, the Internet/Intranet, exhibits, and publications. Services include the coordination and production of: displays and exhibits; a variety of communications products in English and French e.g. audio-visual materials and publications, in print and electronic formats; educational and training videos for government/ministry and external clients in VHS, DVD,CD ROM etc. format; coordination of the French Language Translation Services; and the provision of direction on and coordination of copyright information requests and visual identity.

### FRENCH LANGUAGE SERVICES

2nd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3513 Fax (519)826-4253 8:30 - 5:00

The French Language Services Office, monitors the delivery of French language client services; provides advice to management/staff to ensure compliance with the French Language Services Act; acts as point of contact for the Office of Francophone Affairs; provides assistance in recruitment; prepares the ministry's annual and other reports; resolves complaints and coordinates the Canada-Ontario Agreement for the Promotion of Official Languages.

### STRATEGIC COMMUNICATIONS

2nd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3513 Fax (519)826-3262 8:30 - 5:00

Announcements of interest to the ministry and the ministry's client groups or the public are developed and coordinated by Strategic Communications. The unit monitors current issues and offers advice and assistance to staff, senior management and the Minister's office in the areas of news releases, communications plans, media relations, correspondence, corporate and program publications, speeches and advertising coordination and placement.

#### LEGAL SERVICES BRANCH

5th Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4251 General Inquiry (519)826-4250 Fax (519)826-3385 8:30 - 5:00

The Legal Services Branch provides general legal services to the ministry, including interpretation of statutes and regulations, drafting legislation, preparation of Orders in Council, drafting agreements and other legal documents, and offering legal opinions on a wide variety of matters. The branch also assists in the conduct of civil litigation, represents the ministry before various tribunals and serves as counsel to a number of ministry boards.

# OFFICE OF THE CHIEF VETERINARIAN

1 Stone Rd Guelph N1G 4Y2 General Inquiry (519)826-3258 Fax (519)826-3254 8:30 - 5:00

The Office of the Chief **Veterinarian** of Ontario (CVO) takes the lead in the event of an animal health or related food safety emergency. The duties of the CVO also include maintaining links with the Chief Veterinarian of Canada, the Chief Medical Officer of Health in Ontario, Emergency Management Ontario, other ministries and other provinces. The office supports existing animal health programs, and will assess the need for a separate Animal Health Act and develop a comprehensive strategy for the prevention and early detection of serious animal diseases, especially those that can affect people.

# FOOD SAFETY AND ENVIRONMENT DIVISION

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4304 Fax (519)826-4416 www.omafra.gov.on.ca 8:30 - 5:00

The Food Safety and Environment Division is responsible for the ministry's main regulatory functions relating to food inspection and nutrient management and is the lead for non-regulatory programs, in food safety, nutrient management and environment, and for policy development for Hazard Analysis Critical Control Point (HACCP), traceability and environment

#### Services offered to the Public:

Apiary Program

Apiculture Inspection Program/Bee Inspection

#### **ADMINISTRATIVE UNIT**

5th Flr NW & SE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4311 www.omafra.gov.on.ca/english/food/ 8:30 - 5:00

The Administrative Unit provides financial, human resource and administrative program delivery support to the division.

# **ENVIRONMENTAL POLICY AND PROGRAMS BRANCH**

3rd Flr S, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-877-424-1300 Fax (519)826-3259 8:30 - 5:00 ►

Environmental Policy and Programs Branch promotes the wise use of rural Ontario's land and water resources. Key program areas include engineering and technology, environmental management, and municipal and planning liaison and agricultural land resource information. Areas of focus include: agriculture policies related to land use and the Planning Act - including location of buildings (MDS1 & MDS2) and other normal farm practices; Best Management Practices and Environmental Farm Planning - including soils and water management; utilization of manure, sludge and other nutrients or wastes; and agriculture buildings, structures and equipment and further development of policies and regulations under the Nutrient Management Act R.S.O. 2002.

#### Services offered to the Public:

Agricultural Tile Drainage Installation Act

Drainage Act
Environmental Farm Plan Technical Support
Farm Implement Dealer Registration Certificate
Farm Implement Distributor Registration Certificate
Farm Implements Complaints Handling
Farming and Food Production Protection Act Program
Tile Drainage Act

#### **FOOD INSPECTION BRANCH**

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4230 Fax (519)826-4375 www.omafra.gov.on.ca/english/food/ 8:30 - 5:00

The **Food Inspection** Branch monitors compliance with legislated standards for meat and livestock products, milk and milk products, **fruits** and **vegetables**, and eggs, by providing inspection services at production and processing facilities and other points of marketing and distribution. It is responsible for establishing food safety standards and working with other ministries and agencies with food safety mandates to provide a strong seamless food inspection environment from farm to fork in Ontario. The branch also evaluates financial responsibility of applicants and issues licenses under the Ontario Beef Cattle Financial Protection Program.

#### DAIRY FOOD SAFETY PROGRAM

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 - C General Inquiry (519)826-4180 Fax (519)826-4375 www.omafra.gov.on.ca/english/food/ 8:30 - 5:00

The **Dairy** Food **Safety** Program (DFSP) ensures compliance with regulations and policies governing the production, processing, and distribution of safe, high quality **milk** and milk products manufactured in Ontario through various government and industry partnerships and a comprehensive regulatory based field to fork approach. The unit delivers a licensing program, **certification** programs for Bulk Tank Milk Graders and Plant Milk and Cream Graders, as well as complete laboratory services for both monitoring and investigation of raw milk and finished products, to support the Raw Milk Quality Program and the Plant and Distribution Audit/ **Inspection** Programs.

#### **FOODS OF PLANT ORIGIN**

5th Flr NW, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4180
Fax (519)826-4375
www.omafra.gov.on.ca/english/food/
8:30 - 5:00

The Foods of Plant Origin unit is responsible for the development and implementation of **food** safety and quality standards and programs for foods of plant origin.

#### **MEAT INSPECTION OPERATIONS**

5th Flr NW, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4230
Fax (519)826-4375
www.omafra.gov.on.ca/english/food/
8:30 - 5:00

Meat Inspection Operations assigns and schedules inspection hours and delivers continuous meat inspection services to approximately 185 licenced abattoirs during all slaughter operations. Meat inspection services include monitoring plant operational practices, conducting ante- and post-

mortem inspections of animals and carcasses, inspecting further processing operations (i.e. cutting, boning, production of ready-to-eat meats), collecting and submitting laboratory samples and reporting plant and inspection statistical data. In addition inspecting services are provided at 60 non slaughter, free standing meat processing plants.

AREA 01, KEMPTVILLE OMAF/ORC Bldg 59 Ministry Dr PO Box 2004 Kemptville K0G 1J0

General Inquiry (519)826-4230

AREA 02, BRIGHTON 95 Dundas St

RR 3

Brighton K0K 1H0

General Inquiry (519)826-4230

AREA 03, LINDSAY 322 Kent St W Lindsay K9V 4T7 General Inquiry (519)826-4230

AREA 04, MIDHURST 2284 Nursery Rd Midhurst L0L 1X0 General Inquiry (519)826-4230

AREA 05, GUELPH NORTH 5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2

General Inquiry (519)826-4230

AREA 06, GTA Bldg E, 1201 Wilson Ave **Downsview** M3M 1J8 General Inquiry (519)826-4230

AREA 07, GUELPH 2284 Nursery Rd **Midhurst** L0L 1X0 General Inquiry (519)826-4230

AREA 08, VINELAND 4890 Victoria Ave N PO Box 8000 Vineland L0R 2E0 General Inquiry (519)826-4230

AREA 09, ERIE Unit A, 401 Lakeview Dr Woodstock N4T 1W2 General Inquiry (519)826-4230

AREA 10, RIDGETOWN Bernie House 120 Main St E **Ridgetown** NOP 2C0 General Inquiry (519)826-4230

# ONTARIO BEEF CATTLE FINANCIAL PROTECTION PROGRAM

5th Flr NW, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-3886
Fax (519)826-4375
www.omafra.gov.on.ca/english/food/other/
8:30 - 5:00

The Ontario **Beef** Cattle **Financial Protection** Program requires beef dealers to be licensed in Ontario in order to purchase beef cattle or carcasses sold on a rail grade basis. The program provides financial protection to the seller, i.e. producers, sales barn operators and county dealers, on the sale of beef.

# **POLICY AND AUDIT SERVICES**

5th Flr NW, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4230
Fax (519)826-4375
www.omafra.gov.on.ca/english/food/
8:30 - 5:00

The Meat Inspection Policy and Audit Services unit administers and assists in monitoring compliance with, the following Acts: Food **Safety** and Quality Act (Meat Regulation); **Livestock** Community Sales Act; Livestock and Livestock Products Act; **Beef** Cattle Marketing Act; Farm

Products Grades and Sales Act; and the Dead Animal Disposal Act. This activity contributes to ensuring the safety of meat, the health and humane treatment of livestock marketed, the protection of producers' and consumers' interests with respect to the meat industry and proper disposal of deadstock. In addition, **veterinary** inspection services are provided for abattoirs and sales barns.

#### **FOOD SAFETY PROGRAMS BRANCH**

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 www.omafra.gov.on.ca 8:30 - 5:00

The Food Safety Programs Branch leads and coordinates the traceability and Hazard Analysis Critical Control Point (HACCP) strategies and programs from farm to fork. The branch delivers financial assistance programs for industry (i.e. Meat Plant Assistance Program); ensures province-wide investigation, compliance, and enforcement activities; and develops communications promoting food safety to industry and consumers.

#### **ENFORCEMENT AND COMPLIANCE**

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519) 826-4547 www.omafra.gov.on.ca

Enforcement and Compliance unit is responsible for ensuring effective province-wide investigation, compliance and enforcement activities on legislation administered by the ministry. It liaises with ministry regulatory programs, Ministry of Natural Resources Enforcement Unit, other governments and ministries and stakeholders to ensure effective compliance and enforcement programs.

#### **FOOD SAFETY ANIMAL PROGRAMS**

1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519) 826-3102
www.omafra.gov.on.ca
8:30 - 5:00

The Food Safety Animal Programs supports the development and implementation of Hazard Analysis Critical Control Point (HACCP) and related programs, such as On-Farm HACCP based initiatives; HACCP Advantage for food processing; Traceability; and, HACCP and food safety education programs. The program develops and delivers Good Practices programs for different sectors in the Food continuum, as good Agricultural Practices; and Good Food Handling Practices.

#### **FOOD SAFETY PLANT PROGRAMS**

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519) 826-3667 www.omafra.gov.on.ca

The Food Safety Plant Programs unit supports the development and implementation of Hazard Analysis Critical Control Point (HACCP) and related programs, such as On-Farm HACCP based initiatives; HACCP Advantage for food processing; Traceability; and, HACCP and food safety education programs. The program develops and delivers Good Practices programs for different sectors in the Food continuum, as good Agricultural Practices; and Good Food Handling Practices

#### NUTRIENT MANAGEMENT BRANCH

3rd Flr, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-466-2372x63325 Toll Free 1-866-242-4460 Fax (519)826-6611 8:30 - 5:00

The **Nutrient** Management Branch in conjunction with the Ministry of Environment is responsible for the administration of the Nutrient Management Act R.S.O. 2002 and its regulations. Key program areas include nutrient management awareness, education, training and certification of farmers, agriculture and non-agricultural operators, consultants and municipalities; the review of all legislated nutrient management plans and strategies; and the provision of technical assistance and information to all of the above groups.

#### Services offered to the Public:

Nutrient Management Program

### **INNOVATION AND COMPETITIVENESS DIVISION**

3rd Flr S, 1 Stone Rd W Guelph N1G 4Y2

Toll Free 1-877-424-1300 (Agricultural Information Contact Centre)

Toll Free 1-800-461-6132 (Northern Ontario)

Fax (519)826-3259 8:30 - 5:00

The Innovation and Competitiveness Division is responsible for programs and services to support agricultural research and information technology transfer and to meet other critical issues facing rural Ontario such as land, air and water management. Staff work with farmers, agri-businesses, municipalities, and other partners in the agriculture and rural sectors to identify needs and opportunities, adopt new technologies and make sound business decisions. It is responsible for expanding Ontario food and agricultural sales in export and domestic markets, and providing support to the processing industry through investment attraction, investment retention and sector development. The division also coordinates policy in the areas of agriculture and food research, education and laboratory services and administers the OMAF/University Agreement between

#### **CLIENT SERVICES BRANCH**

OMAF and the University of Guelph.

3rd Flr S, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-877-424-1300 Fax (519)826-3567 8:30 - 5:00

Staff in Client Services coordinate the delivery of leading edge technical information and business services to a wide variety of clients and stakeholders across the province. Information and services are provided through: Agricultural Information Contact Centre; OMAFRA Web site; Resource Centres strategically located across southern Ontario and the Northern Regional Office in Verner; Regional Information Coordinators, Agricultural Representatives and Business and Organizational Management Specialists working in partnership with local stakeholders, agri-business and rural municipalities and businesses; and Government Information Centres located in communities across the province.

#### **REGIONAL OFFICES**

Regional offices provide the infrastructure and services needed to support program leads and specialists located across the province. Sixteen regional information coordinators work with local agricultural and rural organizations, municipalities and community leaders, to identify needs of our clients to division and program management, and ensure that ministry information products, services and resources are available to the community.

#### **CENTRAL REGION**

Wellington Pl Fergus Resource Ctr, RR 1 Fergus N1M 2W3 General Inquiry (519)846-0941 Fax (519)846-8178 8:30 - 5:00

In Central Region, resource centres are located in Fergus, Simcoe and Vineland Station.

#### FERGUS RESOURCE CENTRE

Wellington Pl

RR1

Fergus N1M 2W3

General Inquiry (519)846-0941

Fax (519)846-8178

8:30 - 5:00

#### SIMCOE RESOURCE CENTRE

Hwy 3 & Blueline Rd

PO Box 587

Simcoe N3Y 4N5

General Inquiry (519)426-7120

Fax (519)428-1142

8:30 - 5:00

#### **EAST REGION**

East Region/Kemptville District Office 59 Ministry Dr PO Box 2004 Kemptville K0G 1J0 General Inquiry (613)258-8295 Fax (613)258-8392 8:30 - 5:00

VINELAND RESOURCE CENTRE

Advisory Services Bldg 4890 Victoria Ave N

PO Box 8000

Vineland Station LOR 2E0

General Inquiry (905)562-4147

Fax (905)562-5933

8:30 - 5:00

In the Eastern Region, resource centres are located in Alfred, Brighton, Kemptville and Lindsay.

#### ALFRED RESOURCE CENTRE

31 St Paul St

PO Box 430

Alfred K0B 1A0

General Inquiry (613)679-4411

Fax (613)679-0929

8:30 - 4:30

**BRIGHTON RESOURCE CENTRE** 

95 Dundas St

RR3

**Brighton** K0K 1H0

General Inquiry (613)475-1630

Fax (613)475-3835

8:30 - 5:00

EMPTVILLE RESOURCE CENTRE ast Region/Kemptville District Office Ministry Dr D Box 2004 emptville K0G 1J0 eneral Inquiry (613)258-8295

LINDSAY RESOURCE CENTRE 322 Kent St W Lindsay K9V 4T7 General Inquiry (705)324-6125 Fax (705)324-1638 8:30 - 4:30

### **ORTH REGION**

ix (613)258-8392 30 - 5:00

ldwell Township Hall Bldg vy 64 ) Box 521 erner P0H 2M0 neral Inquiry (705)594-2312 III Free 1-800-461-6132 x (705)594-9675 30 - 5:00

ricultural activity occurs in each of the districts in Northern Ontario, consisting of Nipissing, rry Sound, Muskoka, Manitoulin, Sudbury, Temiskaming, Cochrane, Algoma, Thunder Bay, iny River and Kenora. This activity is quite diverse and although dairy and beef predominate, agricultural community consists also of poultry, market gardening, venison, maple syrup, sod, ato, greenhouse, goat, sheep, horse, cash crop, strawberry, quail, swine, honey, rabbit, cranberry, , bison and fish farming.

# DRTHERN ONTARIO REGIONAL OFFICE

Idwell Township Hall Bldg y 64 Box 521 rner POH 2MO neral Inquiry (705)594-2312

1 Free 1-800-461-6132 (705)594-9675

0 - 5:00

# UTHWEST REGION

adon Resource Ctr Exeter Rd adon N6E 1L3 neral Inquiry (519)873-4070 (519)873-4062 D - 5:00 &

ne Southwest Region, resource centres are located in Ridgetown, Clinton, London, Woodstock Stratford.

#### INTON RESOURCE CENTRE Don St

(Box 159) liton NOM 1L0

keral Inquiry (519)482-3333

M(519)482-5031

**1** - 4:30 **5** 

LONDON RESOURCE CENTRE 667 Exeter Rd London N6E 1L3 General Inquiry (519)873-4070 Fax (519)873-4062 8:30 - 5:00

RIDGETOWN RESOURCE CENTRE Main St E PO Box 400 **Ridgetown** NOP 2C0 General Inquiry (519)674-1690 Fax (519)674-1564 8:30 - 5:00 STRATFORD RESOURCE CENTRE 581 Huron St
Stratford N5A 5T8
General Inquiry (519)271-0280
Fax (519)273-5278
8:30 - 5:00

WOODSTOCK RESOURCE CENTRE Unit A, 401 Lakeview Dr Woodstock N4T 1W2 General Inquiry (519)537-6621 Fax (519)539-5351 8:30 - 5:00

# AGRICULTURAL INFORMATION CONTACT CENTRE

4th Flr, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-877-424-1300 8:00 - 5:00

Resource agents in the Agricultural Information Contact Centre respond to inquiries from farm agri-business and rural business and provide access to a variety of sources of technical and busing information.

# Services offered to the Public:

Agricultural Information Contact Centre

# **CROP TECHNOLOGY BRANCH**

3rd Flr SW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-877-424-1300 Fax (519)826-3567 8:30 - 5:00

Crop **Technology** Branch manages plant science technology transfer issues, influences policy development and creates technical information for public and private advisory services across province for use by commercial crop producers. The team focuses on field and **horticulture cr** agroforestry, use of **pesticides** and a variety of production practices including integrated pest management. Services provided include provincial extension short courses, field days, brochufactsheets and technical production packages, and sector problem solving. The team provides technical support for pesticide minor use registration, nutrient management, organic crop production and new crop development.

# Services offered to the Public:

Farm Soil Sample Analysis
Fertilizer Requirement Tables
Field Crops/Horticulture Technology/Horticulture Crops/Greenhouse, Agroforestry and Spec
Crops
OMAFRA Agriphone Numbers

Weed Control Act Program

### FOOD INDUSTRY COMPETITIVENESS BRANCH

th Flr NW, 1 Stone Rd W Juelph N1G 4Y2 Jeneral Inquiry (519)826-4190 ax (519)826-4333 ww.omafra.gov.on.ca/english/food/ :30 - 5:00

he Food Industry Competitiveness Branch's mandate is to retain and attract investment in ntario's food industry. The branch consists of a Client Account Unit and an Investment evelopment Unit and offers investment support and strategic insight to industry.

### LIENT ACCOUNT UNIT

h Flr NW, 1 Stone Rd W uelph N1G 4Y2 eneral Inquiry (519)826-4190 ix (519)826-4333 ww.omafra.gov.on.ca/english/food/ 30 - 5:00

ne Client Account Unit focuses on investment retention and expansion activities that support the eation of jobs and investment in Ontario's **food** industry. The unit provides information that will fluence investment decisions and is active in facilitating sector-wide approaches to growing the dustry. Regular contact is made with food processing companies, trade associations, grocery ailers and food service establishments on a variety of business development issues.

### VESTMENT DEVELOPMENT UNIT

1 Flr NW, 1 Stone Rd W 1 lelph N1G 4Y2 2 lereral Inquiry (519)826-4190 2 x (519)826-4333 2 vw.omafra.gov.on.ca/english/food/ 30 - 5:00

le Investment Development unit supports new value added food processing and bio-products restment needs, providing expertise in the areas of research, training, regulations, innovation, trastructure and marketing. The unit also works with site selectors and municipalities in securing propriate sites in Ontario.

#### rvices offered to the Public:

en to the World - Video & CD-ROM

# JESTOCK TECHNOLOGY BRANCH

FIr, 1 Stone Rd W Gelph N1G 4Y2 11 Free 1-877-424-1300 (519)826-3567 (519)826-3254 0 - 5:00

estock Technology Branch is responsible for dealing with issues relating to livestock and altry management, and coordinates the delivery of technology transfer programs across Ontario. I group promotes high quality livestock production through the use of on-farm quality assurance, fluction systems, genetics, nutrition and animal health improvement programs.

#### Services offered to the Public:

Animals for Research Act Licensing

Livestock Medicines Act Program

Livestock Programs - Beef, Dairy, Swine, Equine, Sheep, Poultry, Aquaculture and Alternative Species

Ontario Feeder Cattle Loan Guarantee Program

Ontario Livestock Medicines Education Program

Ontario Record of Performance Program for Sheep

Ontario Swine Herd Information Plan

Pounds Act

Veterinary Assistance Program for Northern Ontario Designated Areas

Veterinary Science

# MARKET DEVELOPMENT BRANCH

5th Flr SE, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4210
Fax (519)826-3460
www.omafra.gov.on.ca/english/food/
8:30 - 5:00

The Market Development Branch is responsible for the development and expansion of internation markets for Ontario agri-food products and for the Foodland Ontario program which promotes domestic consumption of Ontario grown **fruits** and **vegetables**. The branch consists of two unit the Domestic Marketing Unit and the Export Marketing Unit.

# DOMESTIC MARKETING UNIT

5th Flr SE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4210 Fax (519)826-3460 www.foodland.gov.on.ca 8:30 - 5:00

The Domestic Marketing Unit delivers the Foodland Ontario program, a consumer communica and promotion program focused on increasing the sale and consumption of Ontario grown fruit and vegetables. It includes brand services, retail services and client services.

# **EXPORT MARKETING UNIT**

5th Flr SE, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4210
Fax (519)826-3460
www.omafra.gov.on.ca/english/food/export
8:30 - 5:00

The **Export** Marketing Unit assists Ontario agri-food companies to develop export sales in the United States and internationally, through **trade** promotion programs including incoming trade delegations, export missions and the provision of market intelligence to Ontario producers and processors. The unit is made up of Export Marketing Officers with sector responsibilities, who with exporting companies and assist those wishing to become export ready. Other Export Market Officers have responsibilities for geographic areas such as the US, Asia and Europe. A Superv of Marketing Communications, Events and Research, a Client Information Officer and an Exp Marketing Assistant complement the unit.

# OLICY AND PROGRAMS DIVISION

nd Flr SW, 1 Stone Rd W duelph N1G 4Y2 deneral Inquiry (519)826-4020 ax (519)826-3492 :30 - 5:00

he Policy and Programs Division is responsible for the ministry's policy processes, the dministration and delivery of several farm business risk management programs and the tanagement of the ministry's strategic partnership with AGRICORP.

#### ervices offered to the Public:

ounds Act

### OOD SAFETY SCIENCE AND POLICY BRANCH

nd Flr SW, 1 Stone Rd W uelph N1G 4Y2 eneral Inquiry (519)826-4020 ax (519)826-3492 30 - 5:00

ood Safety Science and Policy Branch oversees the review and development of a field-to-fork, inches the second safety in Ontario. This involves working with sister inistries, Ministry of Health and Long-Term Care, Ministry of Natural Resources and public ealth units, as well as industry and consumers.

# NTARIO ETHANOL GROWTH FUND

nd Flr SW, 1 Stone Rd W uelph N1G 4Y2 eneral Inquiry (519)826-3228 ix (519)826-3492 30 - 5:00

ne Ontario Ethanol Growth Fund (OEGF) Secretariat manages a provincial initiative to promote hanol manufacturing in Ontario. The OEGF will help Ontario producers meet the ethanol quirements of the Renewable **Fuels** Standard (an average of 5% ethanol in gasoline). The OEGF orks with ethanol producers, gasoline distributors, and alternative fuels researchers and novators.

#### **DLICY ANALYSIS BRANCH**

d Flr SW, 1 Stone Rd W uelph N1G 4Y2 eneral Inquiry (519)826-3494 x (519)826-3170 30 - 5:00

ne Policy Analysis Branch coordinates and analyzes **agriculture** and food policy developments. The branch also gathers and publishes a wide range of agricultural **statistics** and monitors **onomic developments** in the industries supplying input to agriculture, industries processing farm mmodities and the sectors delivering commodities to consumers. The branch administers various principal assistance programs including the Farm Property Class Tax Rate.

#### Services offered to the Public:

Bear Damage to Livestock Compensation Program

Commodity Loan Guarantee Program

Feeder Cattle Loan Guarantee Program

Livestock, Poultry and Honey Bee Protection Act - Part I: Wolf/Coyote Predation Program Livestock, Poultry and Honey Bee Protection Act -Part II - Damage to Honey Bee Colonies by

Bears Compensation Program

Rabies Indemnification Program

Rural Loan Pool

# **BOVINE SPONGIFORM ENCEPHALOPATHY (BSE) RECOVERY PROGRAMS**

2nd SE, 1 Stone Rd W
Guelph N1G 4Y2
Toll Free 1-888-292-5856
Fax (519)826-4466
www.omafra.gov.on.ca/english/policy/bserp/index.html
8:30 - 4:30

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) delivers compensation to producers affected by **Bovine Spongiform Encephalopathy** (BSE) through a variety of programs and initiatives. The primary focus of these programs is to facilitate the continued viability of the Ontario industry and to maximize producer returns from the marketplace.

#### **POLICY DEVELOPMENT UNIT**

2nd Flr SW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3228 Fax (519)826-3492 8:30 - 5:00 ■

The Policy Development Unit deals with a wide range of issues, such as the bio-economy (biodiesel, ethanol), labour, BSE trade policy, climate change, and federal-provincial relations. I addition, some unit staff are responsible for dealing with policy issues related to a specific secto of the agri-food industry, such as the grape and wine sector and tobacco.

#### PROGRAM POLICY UNIT

2nd Flr SE, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-3494
Toll Free French 1-800-333-9723
Fax (519)826-3170
8:30 - 5:00

The Program Policy Unit provides policy analysis and support for programs such as the Canadia Agricultural Income Stabilization Program (CAIS), Production Insurance, Companion Programs under the APF, and Farm Business Registration. The unit also provides policy analysis and program delivery related to programs such as Farm Property Class Tax, Livestock Damage Programs and a number of farm loan programs. As well, the unit is responsible for managing the ministry's relationship with Agricorp, its key program delivery partner.

#### Services offered to the Public:

Farm Property Class Tax Rate Program

# ARM PROPERTY CLASS TAX RATE PROGRAM

nd Flr SE, 1 Stone Rd W uelph N1G 4Y2 bil Free 1-800-469-2285 bil Free French 1-800-333-9723 30 - 5:00

nder provincial **property tax** reform, farm properties satisfying the eligibility requirements are entified in the Farm Property Class Tax Program and taxed at 25% of the municipal residential x rate.

### TRATEGIC POLICY BRANCH

th Flr, 77 Grenville St bronto M5B 1B3 ceneral Inquiry (519)826-4020 (Guelph) x (519)826-3614 (Guelph) x (416)325-1156 30 - 5:00

e Strategic Policy Branch is responsible for managing knowledge to set ministry strategic rections in collaboration with its partners; leading the development of long-term integrated ategies and policies for the Agriculture and Food sectors and the ministry: leading and ordinating the ministry policy agenda with central agencies and other jurisdictions.

# **FRATEGIC POLICY COORDINATION AND ISSUES MANAGEMENT UNIT**

d Flr SW, 1 Stone Rd W telph N1G 4Y2 eneral Inquiry (519)826-4020 x (519)826-3614 x (416)325-1156 (Toronto) 50 - 5:00

e Strategic Policy Coordination and Issues Management Unit provides up-to-date information ministry issues for the minister and minister's staff. The unit is responsible for providing ategic leadership for the ministry's legislative and policy agenda, and planning for future tiatives; working with all ministry divisions to coordinate the approval process of policy cuments; coordinating appointments to the ministry agencies, boards and commissions; ordinating the ministry activities with respect to the Environmental Bill of Rights; supporting nister's meetings by providing briefing material and attending briefings; and acting as liaison ween central agencies and the ministry and providing direction and guidance on central agency tiatives.

# ESEARCH AND CORPORATE SERVICES DIVISION

1 Flr NW, 1 Stone Rd W elph N1G 4Y2 neral Inquiry (519)826-4551 k (519)826-3390 0 - 5:00

Research and Corporate Services Division provides financial and human resources advice and pertise to ministry staff; develops functional administrative and human resources policies and cedures in conjunction with each ministry branch, and helps to introduce policies and ensure y are being followed; provides financial planning and audit services; administers information mology; provides accommodation and central administrative services and maintains contacts h central government agencies. The Division also provides programs and services to meet

critical issues facing rural Ontario such as land, air and water management and is responsible for emergency management programs and Quality Service initiatives.

# FINANCIAL MANAGEMENT BRANCH

2nd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4150 Fax (519)826-3264 8:30 - 5:00 ►

The Financial Management Branch provides financial and management support for results-based planning and estimates preparation; preparation and management of budget requests; financial management and accountability processes; liaison with Treasury Board of Cabinet and other ministries on financial and administrative matters; the preparation of monthly and ad hoc financi reports, analysis of expenditures, monitoring of budgets, preparation of in-year budget adjustmen and control of ministry appropriations; performance measurement; and financial processing support, reconciliation, controllership, quality assurance, financial training, and policy coordination.

### **HUMAN RESOURCES BRANCH**

2nd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4140 Fax (519)826-3160 8:30 - 5:00

The Human Resources Branch provides corporate advice to senior management in developing as implementing human resource policy for OMAFRA including; a comprehensive RH manageme program; the integration of new human resources initiatives; advice, strategy and direction to management regarding organizational development and change; and, interpretation for staff and management regarding application of the collective agreements and applicable Acts and Regulations.

### INTERNAL AUDIT SERVICES

2nd Flr SE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3778 Fax (519)826-3776 8:30 - 5:00 ►

Internal Audit Services provides objective assurance and consulting services to the ministry. It assists the ministry and its agencies in meeting their business objectives by evaluating and making recommendations to improve risk management, control, accountability and governance process and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor in Ontario Internal Audit, Treasury Board office, Ministry of Finance.

#### LAND AND RESOURCES CLUSTER

2nd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4200 Fax (519)826-3447 8:30 - 5:00 concert with corporate and cluster organizations, the Land and Resources Cluster, provides vice, planning, acquisition, maintenance and support, project and vendor management for tomated business solutions. Furthermore, the branch provides help desk, desktop support, frastructure operations (networks, servers, e-mail, web) and computer security.

### **ESEARCH AND INNOVATION BRANCH**

d Flr NW, 1 Stone Rd W
helph N1G 4Y2
heral Inquiry (519)826-4554

x (519)826-4211

ww.omafra.gov.on.ca/english/research/index.html

the **Research** and Innovation Branch coordinates policy and funding for **agriculture** and food search as well as agricultural diploma education and laboratory services. The branch administers of OMAFRA Agreement with the University of Guelph, provides administrative support to the pricultural Research Institute of Ontario and provides support to the ministry in methods of idemiology and risk assessment, and coordinates agri-food emergency management.

#### **NOVATION UNIT**

d Flr NW, 1 Stone Rd W delph N1G 4Y2 meral Inquiry (519)826-4554 x (519)826-4211

ww.omafra.gov.on.ca/english/research/branch/htm

80 - 5:00

e Innovation Unit coordinates a comprehensive system for setting research priorities, administers funding and ensures accountability. The research is conducted through three programs: OMAF/iversity of Guelph Agreement; New Directions; and Ontario's Alternative Renewable Fuels. The tovation Unit also funds and directs the delivery of diploma agri-food education programs at the diversity of Guelph and the three agricultural campuses at Alfred, Kemptville and Ridgetown.

# AB SERVICES AND RESEARCH ADMINISTRATION

d Flr NW, 1 Stone Rd W elph N1G 4Y2 neral Inquiry (519)826-4554 x (519)826-4211 0 - 5:00 ፟፟፟

e Lab Services and Research Administration unit contributes to the managing of risks to the blic by: managing the food safety and animal health laboratory components of the agreement ween the ministry and the University of Guelph.

#### RVICE MANAGEMENT BRANCH

I Flr NW, 1 Stone Rd W elph N1G 4Y2 neral Inquiry (519)826-4551 t (519)826-4543 0 - 5:00

Service Management Branch manages the ministry's internal service agreements (i.e. Ontario red Services, Information Technology, Facilities and other administrative services), Emergency nagement Program including business continuity planning, Quality Service Program facilities nagement, Guelph mail and print services, telecommunications, information and document

management and administrates the Freedom of Information and Protection of Privacy Act. The branch also coordinates administrative corporate projects and overall business improvements for the ministry.

# CORPORATE PROJECTS AND FREEDOM OF INFORMATION

2nd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4551 Toll Free 1-888-466-2372 Fax (519)826-4543 8:30 - 5:00

The Corporate Projects and Freedom of Information unit administers the Freedom of Information and Protection of Privacy Act for the Ministry of Agriculture, Food and Rural Affairs and its affiliated agencies. It helps members of the public make requests for information and answers inquiries about privacy matters. The unit manages service delivery agreements with Ontario Shar Services and the Archives of Ontario, supports ministry compliance with the Recorded Information Management program, and coordinates ministry participation in other corporate projects, such a INFO-GO.

#### Services offered to the Public:

Freedom of Information and Protection of Privacy

# **EMERGENCY MANAGEMENT PROGRAM**

2nd Flr NW, 1 Stone Rd Guelph N1G 4Y2 General Inquiry (519) 826-4175

The Emergency Management Program is responsible for coordinating and developing emergence management plans relating to the Ministry's Order in Council responsibilities under agriculture food and internal business continuity, as well as the Situational Response Team for 24/7 response to related emergencies.

# **FACILITIES MANAGEMENT SERVICES**

2nd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4551 Fax (519)826-4543 8:30 - 5:00

Facilities Management Services provides accommodation for the ministry. Through contractors a Ontario Realty Corporation, Facilities Management Services is responsible for space, property a lease management, security policy, capital planning, fleet service management, staff relocations and asset management for the ministry.

### QUALITY SERVICE PROGRAM

2nd Flr, 1 Stone Rd Guelph N1G 4Y2 General Inquiry (519) 826-3620

The Quality Service Program is responsible for leading the planning and implementation of the Quality Service Plans, the coordination of the Common Service Standards (e.g. telephone, correspondence, walk-in complaints), OPS Ideas and other OPS Quality Service strategies. The program also provides other program areas with continuous improvement support in the use of quality methods and best practices.

# LECOMMUNICATIONS AND IT SERVICES MANAGEMENT

d Flr NW, 1 Stone Rd W elph N1G 4Y2 neral Inquiry (519)826-4551 x (519)826-4543 0 - 5:00

e Telecommunications and IT Services Management unit coordinates ministry telephone and ecommunications systems. The unit manages contracts and service agreements with service viders, and ensures the development of policies and processes for the effective delivery of ecommunication services to ministry staff.

# **JRAL DEVELOPMENT DIVISION - TORONTO OFFICE**

n Flr, 777 Bay St onto M5G 2E5 teral Inquiry (416)585-6345 Free 1-888-588-4111 (416)585-6685 ) - 5:00

Rural Development Division helps enable rural Ontario to build strong, vital communities with resified economies and healthy social and environmental climates. To that end, it works aboratively with rural communities, municipalities, businesses and organizations. It also works ring a rural perspective to policies and programs across this ministry and all levels of ernment.

# RAL DEVELOPMENT DIVISION - GUELPH OFFICE

TIr, 1 Stone Rd W iph N1G 4Y2 Free 1-888-588-4111 (519)826-4328 - 5:00

Rural Development Division helps enable rural Ontario to build strong, vital communities with sified economies and healthy social and environmental climates. To that end, it works boratively with rural communities, municipalities, businesses and organizations. It also works ing a rural perspective to policies and programs across this ministry and all levels of mment.

# AL DEVELOPMENT POLICY BRANCH

Ir, 1 Stone Rd W
oh N1G 4Y2
ral Inquiry 1-888-588-4111
519)826-4336
- 5:00

tural Development Policy Branch provides a policy focus on rural development issues. It closely with rural organizations and stakeholders; develops policy options and programs for Ontario; coordinates research and conducts data analysis on rural development issues; les a rural perspective in provincial policy and program development across government; and with federal, provincial and territorial governments and other jurisdictions to address on rural issues.

# ces offered to the Public:

rt to Rural Organizations as it relates to Rural Issues

# **RURAL INVESTMENTS BRANCH**

4th Flr, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-588-4111 Fax (519)826-4336 8:30 - 5:00

The Rural **Investments** Branch is responsible for designing and delivering transfer payment programs that make strategic investments in rural Ontario. **Infrastructure** investments improve quality of municipal infrastructure in Ontario's small town and rural communities. Investments also made in local and regional economic and community development projects. Currently, the branch is administering the Canada - Ontario Municipal Rural Infrastructure Fund (COMRIF), Ontario Small Town and Rural Development (OSTAR) Infrastructure initiative and the Rural Economic Development (RED) initiative. In addition, the branch administers the Rural Summer **Jobs** Service program. This program supports the development of job opportunities for rural year to enable them to gain work experience through summer employment.

#### Services offered to the Public:

Canada - Ontario Municipal Rural Infrastructure Fund (COMRIF)
Ontario Small Town and Rural Development (OSTAR) Infrastructure Initiative
Rural Economic Development (RED) Program
Rural Summer Jobs

#### FINANCE AND PLANNING UNIT

4th Flr, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-588-4111 Fax (519)826-4336 8:30 - 5:00

The Finance and Planning unit provides financial administration for all Rural Investments Brattansfer payments. The Canada - Ontario Municipal Rural Infrastructure Fund (COMRIF) Join Secretariat call centre is also administered from this Unit.

#### **RURAL INVESTMENTS UNIT**

4th Flr, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-588-4111 Fax (519)826-4336 8:30 - 5:00

The Rural Investments Unit provides project management administration for Rural Investment Branch transfer payment programs including application assessment, contracting, claims administration and reporting.

#### **RURAL PROGRAMS BRANCH**

4th Flr, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry 1-888-588-4111 Fax (519)826-4328 8:30 - 5:00

The Rural Programs Branch develops and delivers programs, tools, services and resources to support rural community development and downtown revitalization. Regional advisory services

-program delivery and support for rural development are delivered through a network of eight regional development teams. Examples of tools and resources include the REDDI website (http://www.reddi.gov.on.ca) and the Business Retention and Expansion (BR+E) Toolkit.

#### Services offered to the Public:

Business Retention and Expansion (BR&E) Toolkit

Innovation Teams

Rural Economic Development Data and Intelligence (REDDI) Website

# COMMUNITY ECONOMIC DEVELOPMENT (CED) UNIT

4th Flr, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-588-4111 Fax (519)826-4328 8:30 - 5:00

The Community Economic Development (CED) Unit develops information, tools and resources to support the local economic development efforts of rural communities. The CED Unit maintains the REDDI website (www.reddi.gov.on.ca), the Ontario Business Retention and Expansion Toolkit, the First Impressions program, community economic analysis and community revitalization resources.

# REGIONAL ECONOMIC DEVELOPMENT TEAMS

The Rural Development Division has eight regional **economic development** teams working across the province to help communities with their rural economic development needs. Each team comprises of a client account officer (CAO), a rural business consultant (RBC) and an economic development consultant (EDC).

#### BELLEVILLE OFFICE

284B Wallbridge Loyalist Rd

PO Box 610

Belleville K8N 5B3

General Inquiry (613)962-4170

Fax (613)961-7998

8:30 - 5:00

#### LINDSAY OFFICE

322 Kent St W

Lindsay K9V 4T7

General Inquiry (705)324-6127

Fax (705)324-1638

8:30 - 5:00

# MAXVILLE OFFICE

72 Mechanic St W

PO Box 410

Maxville K0C 1T0

General Inquiry (613)764-0497

Fax (613)527-2569

8:30 - 5:00

#### SMITHS FALLS OFFICE

91 Cornelia St W

Smiths Falls K7A 5L3

General Inquiry (613)283-7002x107

Fax (613)283-7005

8:30 - 5:00

#### **BLENHEIM OFFICE**

245 Marlborough St N

Blenheim NOP 1A0

General Inquiry (519)676-3325

Fax (519)676-9732

8:30 - 5:00

#### **GUELPH OFFICE**

4th Flr, 1 Stone Rd W

Guelph N1G 4Y2

Toll Free 1-888-588-4111

Fax (519)826-4336

8:30 - 5:00

#### OWEN SOUND OFFICE

173 8th St E

Owen Sound N4K 1K9

General Inquiry (519)371-3134

Fax (519)371-1373

8:30 - 5:00

WOODSTOCK OFFICE Unit 4, 401 Lakeview Dr Woodstock N4T 1W2 General Inquiry (519)537-3537 Fax (519)539-5351 8:30 - 5:00

# AGENCIES, BOARDS AND COMMISSIONS

#### **AGRICORP**

3rd Flr NW, I Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 Toll Free 1-888-247-4999 Fax (519)826-4119 www.agricorp.com 8:00 - 5:00

Agricorp is a trusted and efficient partner, delivering government and non-government programs that help Ontario's agri-food industry manage risks. Its province-wide network of more than 400 employees has earned the organization a reputation for proactive, reliable, customer-focused and cost-effective program delivery.

Agricorp helps producers remain financially secure, retain current markets, reach new ones and contribute to Ontario's outstanding reputation for producing high-quality agri-food products.

### Services offered to the Public:

Agricorp Board

#### AGRICORP BOARD

3th Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 General Inquiry 1-888-247-4999 Fax (519)826-4119 www.agricorp.com 8:00 - 5:00

The Agricorp Board identifies strategic policy issues for Agricorp, makes policy decisions, ensures that policies and reporting are being implemented effectively and liaises with the Ministry of Agriculture, Food and Rural Affairs.

# **BUSINESS DEVELOPMENT DIVISION**

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4119 www.agricorp.com/services.asp 8:00 - 5:00

The Business Development Division provides innovative business solutions for Ontario's agriculture and food industry.

### PLUM POX

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 Toll Free 1-888-247-4999 Fax (519)826-4119 www.agricorp.com 8:00 - 5:00 ■

The Plum Pox unit is responsible for delivering sampling and testing services in support of the Canada-Ontario Plum Pox Eradication Program. Under contract with the Ministry of Agriculture, Food and Rural Affairs, Agricorp is sampling and testing all peach, nectarine, plum and apricot orchards in the Niagara region. The unit also delivers financial assistance to affected growers on behalf of both levels of government.

### **QUALITY AND AUDIT SERVICES**

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 Toll Free 1-888-247-4999 Fax (519)324-0874 www.agricorp.com 8:30 - 5:00

Quality and Audit Services provides quality consulting services to the **food** processing industry, marketing boards and agencies with respect to compliance with a variety of industry **standards** on food grades, processes and regulatory compliance. Quality **inspection**, grading and verification services are developed, implemented and delivered on behalf of a wide variety of clients in the agriculture and food industry.

#### **VERIFICATION SERVICES**

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 Toll Free 1-888-247-4999 www.agricorp.com

The Verification Services unit is responsible for the development and delivery of business solutions.

### CORPORATE SERVICES DIVISION

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4119 8:00 - 5:00 ■

The Corporate Services Division is responsible for the corporation's banking, accounts receivable/payable, financial reporting and investment management; administrative services, and records retention.

### Services offered to the Public:

Annual Report

### **ADMINISTRATIVE SERVICES**

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-4118
www.agricorp.com
8:00 - 5:00 ■

Administrative Services provides administrative services to the organization, the Board of Directors and its committees. The unit also manages Freedom of Information requests, records retention and coordinates customer disputes for the programs delivered by Agricorp.

#### **FINANCE**

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 Toll Free 1-888-247-4999 8:00 - 5:00

The Finance Unit ensures that proper business expense policies and procedures are in place and followed. The unit is also accountable for the corporate budget and fiscal management reporting.

#### INFORMATION TECHNOLOGY

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-4119
8:00 - 5:00 ■

Information Technology division supports Agricorp's business processes through the Freedom of Information and Protection of Privacy Act and the development and maintenance of all application systems, associated hardware, network and database infrastructures, desktop productivity, decision support tools, IT program management, and quality assurance and standards.

#### CAIS SYSTEM DEVELOPMENT

3rd NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 General Inquiry (519)767-1292x134 www.agricorp.com

The CAIS System Development unit is responsible for all aspects of IT system development, enhancement and maintenance for the CAIS program. This is achieved through project management leadership to deliver projects; ensure development and architectural standards are adhered to across all applications development and environments; develop and implement policies, guidelines and specific procedures; provide technical and/or business guidance to users; provide consultation on technical and business guidance; understand, define and validate business and technical requirements when new applications are developed and/or when existing applications are enhanced.

### IT PROJECT OFFICE

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-4119
8:00 - 5:00 ■

The IT Project Office unit is responsible for developing the framework in which IT projects are managed and the overall IT architecture.

# **QUALITY ASSURANCE AND STANDARDS**

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4119 8:00 - 5:00

The Quality Assurance and Standards group is responsible for the corporation's user acceptance testing, quality control and information technology standards.

#### SYSTEM DEVELOPMENT

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4119 8:00 - 5:00

The System Development Unit is responsible for system application support and mainframe development.

# **TECHNICAL SERVICES GROUP**

1st Flr NE, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4119 8:00 - 5:00

The Technical Services Group is responsible for the corporation's hardware, software, mainframe, client server, network and mainframe operations.

# OFFICE OF STRATEGIC MANAGEMENT

3rd Flr NW, 1 Stone Rd PO Box 3660 Stn Central Guelph N1H 8M4 Toll Free 1-888-247-4999 www.agricorp.com

The Office of Strategic Management is responsible for facilitating and developing strategic and operational business plans; developing corporate and program marketing and brand strategies; developing corporate standards, messaging, public relations and event management; design of the internet and other communications materials; and, providing support to the Board of Directors.

### **OPERATIONS DIVISION**

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4119 www.agricorp.com 8:00 - 5:00

The Operations Division is responsible for the delivery, effective customer service and administration of several programs including Production (formerly called Crop Insurance) Insurance, Canada Agricultural Income Stabilization Program (CAIS), Advance Payments Program, Market Revenue, Farm Business Registration, (Grain) Financial Protection Services and the Dairy Farmers of Ontario Credit Program.

### Services offered to the Public:

Canadian Agricultural Income Stabilization (CAIS) Program
Production Insurance Program

# CAIS

4th Flr NW, 1 Stone Rd W
Guelph N1H 4Y2
General Inquiry 1-877-838-5144
Fax (519)826-4334
www.agricorp.com
8:00 - 5:00

The Canadian Agricultural Income Stabilization (CAIS) Verification Unit verifies the information contained in applications to the program and determines eligibility for program benefits.

#### STRATFORD OFFICE

c/o GIC, 581 Huron St Stratford N5A 5T8 Toll Free 1-877-904-1972 Fax (519)271-1891 www.agricorp.com 8:00 - 5:00

This satellite office for the Canadian Agricultural Income Stabilization Program (CAIS) contains Agricultural Financial Verifiers and Assistant Agricultural Financial Verifiers who review and analyze customer applications to determine their eligibility in the program and respond to queries about the program's criteria and policy issues.

#### CALL CENTRE

4th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry 1-877-838-5144 Fax (519)826-3541 www.agricorp.com 7:00 - 5:00

The call centre is the first line of contact for customers using business risk management programs that Agricorp delivers.

## **CUSTOMER RELATIONS**

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 (Call Centre) Fax (519)826-3541 www.agricorp.com 7:00 - 5:00

Agricorp's Customer Relations unit delivers training initiatives, quality and consistency monitoring and customer advocacy duties.

# CUSTOMER SERVICE DEPARTMENT

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-4119
8:00 - 5:00 ■

The Customer Service Department is Agricorp's link to the **farm** gate and also provides customer service, program education and enrolment, field investigation, and claims approval through a province-wide network of adjusters and yield evaluators.

## LOGISTICS SERVICES

1st Flr NE, 1 Stone Rd W Guelph N1G 4Y2 Toll Free 1-888-247-4999 Fax (519)826-4118 8:00 - 5:00

Logistics Services is responsible for program support including printing, mailing and data management.

# PRODUCTION INSURANCE DEPARTMENT

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 General Inquiry 1-888-249-4999 Fax (519)826-4119 www.agricorp.com 8:00 - 5:00

The Production Insurance Department is responsible for coordinating effective improvement and delivery of the Production Insurance Program.

# **PROGRAM INTEGRATION**

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 General Inquiry 1-888-247-4999 Fax (519)826-4119 www.agricorp.com 3:00 - 5:00

The Program Integration Unit is responsible for the the day-to-day administration for programs such is Farm Business Registration, Advance Payments, Grain Financial Protection and Self-Directed

Risk Management (SDRM) programs. The unit will focus on continuous improvement and the proactive integration of these programs and maintain relationships with external stakeholder groups.

#### Services offered to the Public:

Advance Payments Program Dairy Credit Program Farm Business Registration

# GRAIN FINANCIAL PROTECTION PROGRAM

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-3367
www.agricorp.com
8:30 - 4:30

Agricorp administers the **Grain** Financial Protection Program, including the **licensing** and **inspection** of grain elevators and grain dealers and provides administrative support to the Grain Financial Protection Board. The **Dairy** Farmers of Ontario Credit program is also administered by Agricorp including third party analysis of Ontario dairy processors on behalf of the Dairy Farmers of Ontario.

#### Services offered to the Public:

Dairy Farmers of Ontario (DFO) Credit Program
Grain Dealer Licensing and Financial Protection Program
Grain Elevator Operator Licensing and Financial Protection Program
Grain Financial Protection Board

## RESEARCH AND DEVELOPMENT

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-4119
www.agricorp.com
8:00 - 5:00 ■

The Research and Development division is responsible for the research and development of business risk management, program compliance and product development.

# RESEARCH AND DEVELOPMENT

3rd Flr NW, 1 Stone Rd W Guelph N1G 4Y2
Toll Free 1-888-247-4999
Fax (519)826-4119
www.agricorp.com
8:00 - 5:00

Research and Development provides product innovation support, enhancements and maintenance for existing Agricorp programs, and input and analysis for new initiatives based on strategic objectives of Agricorp.

# AGRICULTURAL RESEARCH INSTITUTE OF ONTARIO (ARIO)

2nd Flr NW, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4199
Fax (519)826-4211
www.omafra.gov.on.ca/english/research/ario/institute.htm
8:30 - 5:00

The Agricultural **Research** Institute of Ontario (ARIO) is a corporate advisory body reporting to the Minister of **Agriculture**, Food and Rural Affairs. ARIO's vision is "to provide priority and direction for research activities that will contribute to prosperous, competitive and sustainable agriculture, food and rural sectors in Ontario." The Research and Innovation Branch of the Ministry of Agriculture, Food and Rural Affairs supports ARIO administratively.

# AGRICULTURE, FOOD AND RURAL AFFAIRS APPEAL TRIBUNAL

1st Flr NW, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-3433
Fax (519)826-4232
www.omafra.gov.on.ca/english/tribunal
8:15 - 5:00

The **Agriculture**, Food and Rural Affairs **Appeal** Tribunal (AFRAAT) deals with appeals heard under a variety of agriculture-related legislation, including the **Farm** Products Marketing Act; the **Milk** Act; the **Drainage** Act, and the Farm Registration and Farm Organizations Funding Act. The Tribunal also resolves disputes over adjustments of loss on crop **insurance** contracts and disputes regarding the sale, repair and safety of farm machinery. It is also a **Licence** Review Board for Acts administered by OMAFRA. It hears matters related to the conduct of members of commodity boards. It may also hold proceedings under the Agricultural Employees Protection Act.

#### Services offered to the Public:

Appeal Process

# **BOARD OF NEGOTIATION**

1st Flr NW, 1 Stone Rd W

Guelph N1G 4Y2
General Inquiry (519)826-3433
Fax (519)826-4232
www.omafra.gov.on.ca/english/tribunal
8:15 - 5:00

The Board of Negotiation negotiates **claims** concerning **contaminant** damage to **property**. Under the **Environment**al Protection Act (EPA), an investigation may determine that the damage or injury to vegetation or **livestock** is caused by a contaminant and that the injury will result in economic loss. If this is the case and the parties involved are unable to come to an agreement on damages, the Board of Negotiation can be called upon to help negotiate a settlement.

## **COLLEGE OF VETERINARIANS OF ONTARIO**

2106 Gordon St Guelph N1L 1G6 General Inquiry (519)824-5600 Toll Free 1-800-424-2856 Fax (519)824-6497 Toll Free Fax 1-888-662-9479 8:30 - 5:00

The College of **Veterinarians** of Ontario ensures compliance with the regulations under the Veterinarians Act (OMAF) to regulate the practice of veterinarian **medicine** and govern its members. Inquiries should be directed to the College of Veterinarians of Ontario at (519)824-5600 or 1-800-424-2856.

## **GRAIN FINANCIAL PROTECTION BOARD**

3rd Flr NW, 1 Stone Rd W PO Box 3660 Stn Central Guelph N1H 8M4 General Inquiry (519)826-3949 Fax (519)826-3367 8:30 - 5:00

The **Grain Financial Protection** Board collects fees and administers three commodity funds for producers of grain corn, soybeans and canola. The Board also administers a compensation fund and approves **claims** made against the fund set up under the Grain Financial Protection Program (Farm Products Payments Act, R.S.O. 1990; O. Reg. 651/94).

# LIVESTOCK FINANCIAL PROTECTION BOARD

5th Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3886 Fax (519)826-4375 8:30 - 5:00

The Livestock Financial Protection Board collects producer fees under the Fund, administers the fund and approves claims made against the fund set up under the Ontario Beef Cattle Financial Protection Program (Farm Products Payments Act, R.S.O. 1990; O. Reg. 560/93).

## LIVESTOCK MEDICINES ADVISORY COMMITTEE

3rd Flr NE, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4110 Fax (519)826-3254 8:30 - 5:00

The **Livestock Medicines** Advisory Committee reviews all legislation and regulations pertaining to the sale of livestock medicines. The committee makes recommendations to the Minister on the sale, control, regulation and description of livestock medicines sold through licensed Livestock Medicines Outlets, as well as proper maintenance, handling and storage standards.

# NORMAL FARM PRACTICES PROTECTION BOARD

3rd Flr NE, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-3549
Fax (519)826-6611
www.gov.on.ca/english/engineer/nfppb.nfppb.htm
8:30 - 5:00

The Normal **Farm** Practices Protection Board, established under the Farming and Food Protection Act, hears nuisance **complaints** about odour, noise, dust and other disturbances arising from farm practices, and complaints from farmers about restrictive municipal by-laws. The Board defines "normal farm practices". Practices ruled as "normal farm practices" are protected from nuisance complaints or restrictive municipal by-laws.

## Services offered to the Public:

Normal Farm Practices Protection Board

# ONTARIO FARM PRODUCTS MARKETING COMMISSION

5th Fir SW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-4220 Fax (519)826-3400 8:30 - 5:00

The Ontario Farm Products Marketing Commission administers the Farm Products Marketing Act and the Milk Act. Responsibilities include supervising the marketing boards and designated associations established under the two Acts. The Farm Products Marketing Act provides for commodity regulation under 21 marketing plans. Some regulations under the Act also require the licensing of processors of regulated commodities by the commission (e.g. vegetables, grapes, tender fruit, potatoes, asparagus and seed corn dealers).

## Services offered to the Public:

Asparagus Processor Licence Grape Processor Licence Potato Processor Licence Seed Corn Grower or Dealer Licence Tender Fruit Processor Licence Vegetable Processor Licence

# **ONTARIO FOOD TERMINAL BOARD**

165 The Queensway
Toronto M8Y 1H8
General Inquiry (416)259-5479
Fax (416)259-4303
www.oftb.com
8:30 - 4:00

The Ontario Food Terminal Board plays a major role in the orderly marketing of fruits and vegetables in Ontario by providing a central marketplace for Ontario growers and produce wholesalers to sell their produce directly to the wholesale and retail trade. It operates the Ontario Food Terminal, a wholesale fresh fruit and produce market with cold storage facilities. The Board acts as a landlord and leases warehouse units, offices and other facilities to farmers, wholesalers and allied services.

#### **ACTS**

AgriCorp Act, 1996

Agricultural Employees Protection Act, 2002

Agricultural Rehabilitation and Development Act (Ontario) ARDA

Agricultural Research Institute of Ontario Act

Agricultural Tile Drainage Installation Act

Agricultural and Horticultural Organizations Act

Animals for Research Act

Beef Cattle Marketing Act

Bees Act

Commodity Board Members Act

Commodity Boards and Marketing Agencies Act

Crop Insurance (Ontario) 1996

Dead Animal Disposal Act

Drainage Act

Farm Implements Act

Farm Products Containers Act

Farm Products Grades and Sales Act

Farm Products Marketing Act

Farm Products Payments Act

Farm Registration and Farm Organizations Funding Act

Farming and Food Production Protection Act

Food Safety and Quality Act, 2001

Grain Corn Marketing Act

Grains Act

Livestock Community Sales Act

Livestock Identification Act

Livestock Medicines Act

Livestock and Livestock Products Act

Livestock, Poultry and Honey Bee Protection Act

Milk Act

Ministry of Agriculture, Food and Rural Affairs Act

Nutrient Management Act, 2002

Ontario Agricultural Museum Act

Ontario Agricultural Week Act, 1998

Ontario Food Terminal Act

Plant Diseases Act

Pounds Act

Tile Drainage Act

Veterinarians Act

Weed Control Act

# MINISTRY OF THE ATTORNEY GENERAL

McMurtry-Scott Bldg
720 Bay St
Foronto M5G 2K1
General Inquiry (416)326-2220
FTY (416)326-4012
Foll Free 1-800-518-7901
Fax (416)326-4007
www.attorneygeneral.jus.gov.on.ca

The Ministry of the Attorney General deliver's justice services to Ontarians by: prosecuting crime; upporting victims of crime; providing decision-making and justice support services to vulnerable people; providing criminal, civil and family courts and related justice services that are efficient and affective; providing legal advice and services to government.

# DEPUTY ATTORNEY GENERAL

## COMMUNICATIONS BRANCH

McMurtry-Scott Bldg
1th Flr, 720 Bay St
Foronto M5G 2K1
General Inquiry (416)326-2220
416)326-2200 (Branch Reception)
TY (416)326-4012
foll Free 1-800-518-7901
ax (416)326-4007
ww.attorneygeneral.jus.gov.on.ca

he Communications Branch provides full-service communications support to the Minister's ffice, the Deputy Minister's Office, and the program divisions and branches of the Ministry of e Attorney General. These services include strategic communications advice, planning and rvices, coordinated issues management and media relations, and management of the Minister and eputy Minister's correspondence, the Ministry Web site, and the public inquiry line.

# **ORPORATE SERVICES MANAGEMENT DIVISION**

cMurtry-Scott Bldg
h Flr, 720 Bay St
pronto M5G 2K1
eneral Inquiry (416)326-2500
x (416)326-4441
p://www.attorneygeneral.jus.gov.on.ca/
30 - 5:00

e Corporate Services Management Division (CSMD) provides strategic support and advice to Ministry of the Attorney General in the areas of business and fiscal planning, modern ntrollership, human resources, and facilities management. The CSMD also delivers shared vices for Freedom of Information and Privacy and French language services to the justice sector nistries; provides service management for the audit support functions provided by the Ministry Finance, and has administrative oversight responsibilities for the Special Investigation Unit U). The CSMD is comprised of 3 branches (BFP, HR, Facilities Management), two key units DIP and FLS) and the Quality Service / Knowledge Management Projects. In addition, Audit vices Branch reports jointly to CSMD and the Ministry of Finance.

# **BUSINESS AND FISCAL PLANNING BRANCH**

McMurtry-Scott Bldg
7th Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)326-2500
Fax (416)326-4019
8:30 - 5:00 ■

Strategic Financial Management: maintain & manage the Ministry fiscal plan, coordinate the Results-based Plan, develop Management Board/Treasury Board submissions, prepare Estimates pro forma, analyze forecasts for integrated quarterly reporting, prepare year-end Treasury Board Order, prepare public accounts; Corporate planning & evaluation: assist in the development of performance measures, research & evaluation, coordinate the preparation of the Estimates Briefing Book; undertake Central Agency corporate exercises; Corporate controllership: lead & support implementation of corporate & ministry financial policies & related training, maintain the ministry's financial delegation of authority framework, manage services provided by Ontario Shared Services (OSS); Integrated Financial Information System (IFIS) Team: provide ongoing support & maintenance of IFIS; lead the implementation of enhancements and provide corporate journal entry coordination.

## **EMERGENCY MANAGEMENT**

McMurtry-Scott Bldg
5th Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)327-4153
Fax (416)327-4193
8:30 - 5:00 ■

The Emergency Management Unit coordinates the development of business continuity plans and an emergency management program that oversees ministry responses to incidents that affect ministry operations. The Unit provides liaison with the OPS and Provincial Emergency Management offices.

# **FACILITIES MANAGEMENT BRANCH**

McMurtry-Scott Bldg
5th Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)326-6757
Fax (416)326-4029
8:30 - 5:00 ੑੑੑੑ

Facilities Management Branch provides liaison with central agencies, the Ministry of Public Infrastructure and Renewal and the Ontario Realty Corporation on strategic capital and accommodation planning, lease portfolio management and facilities project coordination and controllership. The Branch leads the development and submission of the infrastructure plan as we as the preparation of new requests for capital funding in support of program requirements. It also manages the administration and payment of 5.5 million square feet of government-owned and leased space in 250 locations across Ontario. The Branch manages the planning and coordination of capital and accommodations projects across Ontario and develops and maintains the province architectural design standards for courthouses. The Operational Services section of the Branch provides a variety of services to the entire justice sector including moveable asset management, security, mail and printing services.

# FRENCH LANGUAGE SERVICES FOR THE JUSTICE SECTOR

McMurtry-Scott Bldg
5th Flr, 720 Bay St
Foronto M5G 2K1
General Inquiry (416)326-4059
Fax (416)326-4782
3:00 - 5:00

The Justice Sector French Language Services office monitors delivery of service in French. The office provides advice to management and staff at the Ministry of the Attorney General and Ministry of Community Safety and Correctional Services relating to their programs and activities oursuant to the 'French Language Services Act', the 'Courts of Justice Act' and the 'Criminal Code of Canada'. It also coordinates translation, complaints' investigation/resolution and linguistic proficiency evaluation services. It manages relations with francophone stakeholder groups and acts as liaison between the ministries, the francophone community and the central agency, the Office of Francophone Affairs.

# **IUMAN RESOURCES BRANCH**

McMurtry-Scott Bldg
ord Flr, 720 Bay St
Coronto M5G 2K1
General Inquiry (416)326-4490
TY (416)326-4011
Gax (416)326-2298
130 - 4:45

The Human Resources Branch (HRB) provides strategic services and advice on all workforce matters in support of government policy direction and ministry business plans. The HRB provides onsulting services and support to managers in recruitment, employment transition and ompensation, labour relations, grievance management and conflict resolution, workplace iscrimination and harassment, return-to-work employment accommodations and health and safety. The HRB provides learning and development strategies, workforce and succession planning, erformance management, change management, as well as a range of other services. The HRB maintains an Intranet site (Work Smart) that offers timely, accessible HR guides and advice to ministry managers and staff.

#### ervices offered to the Public:

lind Persons' Rights Act

# USTICE SECTOR FREEDOM OF INFORMATION AND PROTECTION OF RIVACY OFFICE

lcMurtry-Scott Bldg
h Flr, 720 Bay St
oronto M5G 2K1
eneral Inquiry (416)326-4300
ax (416)326-4307
30 - 5:00

ne Justice Sector Freedom of Information and Protection of Privacy Office (FOIP) coordinates e implementation and administration of the Freedom of Information and Protection of Privacy ct (FIPPA) for the ministries of the Attorney General and Community Safety and Correctional rvices. Responsibilities include: developing policies, procedures and guidelines; coordinating d responding to access requests from the public; liaison with the Information and Privacy ommissioner on appeals and mediation processes; investigating privacy complaints; preparing

statistical reports; delivering training, providing advice on access privacy issues including privacy impact assessments and ensuring adherence to privacy provisions and other legislative requirements of the FIPPA.

FREEDOM OF INFORMATION AND PRIVACY - COMMUNITY SAFETY AND CORRECTIONAL SERVICES
4th Flr, 200 First Ave W
PO Box 4100
North Bay P1B 9M3
General Inquiry (705)494-3080
Fax (705)494-3081
8:30 - 5:00

# JUSTICE SECTOR QUALITY SERVICE/ KNOWLEDGE MANAGEMENT PROJECTS

McMurtry-Scott Bldg 7th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-2500 Fax (416)212-1396 8:45 - 5:00

The Quality Service Project supports the justice sector in service excellence and organizational transformation. It provides strategic leadership, project support and advice on corporate initiative that include: OPS Ideas Campaign, Innovation Fund, Public Sector Quality Fair, Framework for Action, Common Service Standards, OPS Spirit, and Employee Recognition. The Knowledge Management Project (KMP) provides support, guidance and expertise to Justice Sector business lines to ensure that knowledge is retained, accessible and reusable to save time, effort and prome efficiency. The KMP also supports the Justice Sector Knowledge Management Council and maintains the Justice Sector Knowledge Management intranet "In the Know". Project staff have developed informational sessions, the Knowledge Transfer Guide, and other KM tools to address issues of corporate memory loss and accessibility to information.

# ONTARIO INTERNAL AUDIT - JUSTICE AUDIT SERVICE TEAM

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6741 Fax (705)329-6762

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its agencies in meeting their business objectives by evaluating and mak recommendations to improve risk management, control, accountability and governance process and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor in the Onta Internal Audit.

TORONTO 16th Flr Suite 1603, 700 Bay St **Toronto** M5G 1Z6 General Inquiry (416)326-4226 Fax (416)326-4219

# **COURT SERVICES DIVISION**

The McMurtry-Scott Bldg 2nd Flr Suite 204, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4263 Fax (416)326-2652 8:30 - 5:00

Court Services Division manages more than 170 court offices in communities across the province. These offices provide an essential public service. Court staff schedule court cases, maintain court records and files, collect fines and fees, enforce civil orders, provide justice information to the public, and facilitate the delivery of other justice services, including civil and family mediation programs, victims' services and legal aid services. Court Services also provides administrative and courtroom support to all judicial officers in the Superior Court of Justice and the Ontario Court of Justice. Court staff manage the jury system and provide the courtroom clerks, court reporters, registrars and court interpreters required for court proceedings.

## CORPORATE PLANNING BRANCH

The McMurtry-Scott Bldg
2nd Flr, 720 Bay St
Foronto M5G 2K1
Jeneral Inquiry (416)326-4263
3ax (416)326-1011
30 - 5:00

he Corporate Planning Branch is responsible for financial, IT, facilities and human resources lanning within Court Services Division. The branch also provides statistical reports, and manages sues and communications.

#### OURTHOUSES

#### LGOMA DISTRICT

NTARIO COURT OF JUSTICE,
RIMINAL, FAMILY - ELLIOT LAKE
10 Ontario Ave
11iot Lake P5A 1.Y5
105)848-2500 (Criminal)
105)848-2023 (Family)
11x (705)848-9510
130 - 5:00

NTARIO COURT OF JUSTICE, RIMINAL, FAMILY - SAULT STE MARIE 6 Queen St E Jult Ste Marie P6A 6W2

(05)945-8000x565 (Criminal) (05)945-8000x521 (Family) (x (705)945-5001 (Criminal) (x (705)945-8968 (Family)

0 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY - SAULT STE MARIE 3rd Flr, 426 Queen St E

Sault Ste Marie P6A 6W2

General Inquiry (705)945-8000x521

Fax (705)945-8968

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - ELLIOT LAKE 200 Ontario Ave Elliot Lake P5A 1Y5 General Inquiry (705)848-2383 Fax (705)848-9510 \$30 - 5:00 \$

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS, ENFORCEMENT - SAULT STE MARIE Main Flr, 426 Queen St E Sault Ste Marie P6A 6W2 General Inquiry (705)945-8000x530 Fax (705)945-7933

8:30 - 5:00 &

#### **BRANT COUNTY**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - BRANTFORD 44 Queen St **Brantford** N3T 3B2 General Inquiry (519)758-3460 Fax (519)758-3461 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - BRANTFORD 70 Wellington St **Brantford** N3T 2L9 General Inquiry (519)752-7828 Fax (519)752-6465 8:30 - 5:00

#### **BRUCE COUNTY**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - WALKERTON
Bruce County Courthouse 207 Cayley St
Walkerton NOG 2V0
(519)881-2333 (Criminal)
(519)881-0211 (Family)
Fax (519)881-0347
8:30 - 5:00

FAMILY, SMALL CLAIMS,
ENFORCEMENT - WALKERTON
207 Cayley St
PO Box 39
Walkerton N0G 2V0
General Inquiry (519)881-1052
(519)881-1772 (Enforcement / Small Claims Office)
Fax (519)881-0347
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL,

#### **CHATHAM - KENT**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - CHATHAM Suite 149, 425 Grand Ave W Chatham N7M 6M8 General Inquiry (519)355-2200 Fax (519)355-2202 8:30 - 5:00 SUPERIOR COURT OF JUSTICE, CIVIL, SMALL CLAIMS, ENFORCEMENT - CHATHAM
Suite 149, 425 Grand Ave W
Chatham N7M 6M8
General Inquiry (519)355-2200
(519)355-2200 (Enforcement Office)
Fax (519)355-2202
8:30 - 5:00

#### **COCHRANE DISTRICT**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - COCHRANE District Courthouse 149 4th Ave PO Box 638 Cochrane POL 1C0 General Inquiry (705)272-4256 Fax (705)272-5100

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - TIMMINS Suite 127, 38 Pine St Timmins P4N 6K6 General Inquiry (705)267-7799 Fax (705)360-2014

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, ENFORCEMENT - COCHRANE 149 Fourth Ave PO Box 638 Cochrane POL 1C0

Fax (7.05)272-5100 8:30 - 5:00

8:30 - 5:00

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS (SATELLITE LOCATION) - KAPUSKASING
Optorio Government Bldg

Ontario Government Bldg Hwy 11 W

General Inquiry (705)272-4256

RR 2

Kapuskasing P5N 2X8
General Inquiry (705)337-1477
(Mon - Thu 9:00 am - 4:00 pm & Fri 9:00 am - 11:30 am) ■

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - TIMMINS

18 Spruce St N

**Fimmins P4N 6M7** 

General Inquiry (705)360-4231

Fax (705)360-2016 3:30 - 5:00

# **DUFFERIN COUNTY**

INTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - ORANGEVILLE

0 Louisa St

Drangeville L9W 3P9

General Inquiry (519)941-5802

ax (519)941-6941

:30 - 5:00 &

UPERIOR COURT OF JUSTICE, CIVIL, RIMINAL, FAMILY, SMALL CLAIMS, NFORCEMENT - ORANGEVILLE

0 Louisa St

rangeville L9W 3P9

eneral Inquiry (519)941-5802

519)941-4744 (Enforcement Office)

ax (519)941-6941

30 - 5:00 &

## URHAM REGION

NTARIO COURT OF JUSTICE -

SHAWA

2 King St E

shawa L1H 3Z8 eneral Inquiry (905)430-5800

x (905)430-4403

30 - 5:00

NTARIO COURT OF JUSTICE,

LIMINAL (SATELLITE LOCATION) -

HAWA

D King St W hawa L1J2L5

neral Inquiry (905)430-5800

k (905)430-4948 🔠

PERIOR COURT OF JUSTICE, CIVIL, MILY (UFC), SMALL CLAIMS,

IMINAL, ENFORCEMENT - WHITBY

Rossland Rd E

hitby L1N 9G7

heral Inquiry (905)430-5800

95)430-5808 (Enforcement Office)

(905)430-5802

(905)430-5816 (Small Claims/

orcement)

:) - 5:00 &

SUPERIOR COURT OF JUSTICE, FAMILY (UFC) - OSHAWA

33 King St W

Oshawa L1H1A1

General Inquiry (905)430-5800

Fax (905)430-4901

8:30 - 5:00

# **ELGIN COUNTY**

ONTARIO COURT OF JUSTICE, **CRIMINAL - ST THOMAS** 

The Justice Bldg

2nd Flr, 30 St Catherines St

PO Box 310

St Thomas N5P 3T9

General Inquiry (519)633-1230x234

Fax (519)633-7629

8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY -ST THOMAS

145 Curtis St

PO Box 310

St Thomas N5P 3T9

General Inquiry (519)633-2160x223

Fax (519)633-7629

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, SMALL CLAIMS, ENFORCEMENT - ST

**THOMAS** 

Justice Bldg

145 Curtis St

PO Box 310

St Thomas N5P 3T9

(519)631-3530x251 (Small Claims Court and

**Enforcement Office**)

(519)633-1720x221 (Civil Filing Office)

Fax (519)633-7629 (Civil Filing Office)

Fax (519)631-6086

8:30 - 5:00

# **ESSEX COUNTY**

ONTARIO COURT OF JUSTICE. CRIMINAL - WINDSOR 1st Flr, 200 Chatham St E

Windsor N9A 2W3

General Inquiry (519)973-6665

Fax (519)973-6619

8:30 - 5:00 🕭

ONTARIO COURT OF JUSTICE, FAMILY - WINDSOR
1st Flr, 200 Chatham St E
Windsor N9A 2W3
General Inquiry (519)973-6670
Fax (519)973-6626
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - WINDSOR 245 Windsor Ave Windsor N9A 1J2 General Inquiry (519)973-6620 (519)973-6600 (Enforcement Office) Fax (519)973-6614 8:30 - 5:00

## FRONTENAC COUNTY

ONTARIO COURT OF JUSTICE - KINGSTON 279 Wellington St Kingston K7K 6E1 General Inquiry (613)548-6200 Fax (613)548-6819 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - KINGSTON Frontenac County Courthouse Civil Filing Office, 5 Court St Kingston K7L 2N4 General Inquiry (613)548-6811 (613)548-6811 (Enforcement Office) Fax (613)548-6818 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, FAMILY (UFC) - KINGSTON 469 Montreal St Kingston K7K 3H9 General Inquiry (613)548-6789 Fax (613)548-6788 8:30 - 5:00

#### **GREY COUNTY**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - OWEN SOUND 611- 9th Ave E Owen Sound N4K 6Z4 General Inquiry (519)370-2430 Fax (519)370-2451 8;30 - 5:00 SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - OWEN SOUND 611 - 9th Ave E

Owen Sound N4K 6Z4

General Inquiry (519)370-2430
(519)370-2430 (Estates Office & Enforcement Office)

Fax (519)370-2451
8:30 - 5:00

# HALDIMAND COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - CAYUGA 55 Munsee St PO Box 399 Cayuga NOA 1E0 General Inquiry (905)772-3335 Fax (905)772-3958

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - CAYUGA
55 Munsee St
PO Box 399
Cayuga NOA 1E0
General Inquiry (905)772-3335
(905)772-3335 (Enforcement Office)
Fax (905)772-3958

#### HALTON

8:30 - 5:00

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - MILTON 491 Steeles Ave E Milton L9T 1Y7 (905)842-8380 (Family) (905)878-4165 (Criminal & YCJA) Fax (905)842-2781 (Family) Fax (905)693-3032 (Criminal & YCJA) 8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - BURLINGTON 2021 Plains Rd E Burlington L7R 4M3 General Inquiry (905)637-4125 Fax (905)637-4183 8:30 - 5:00 ONTARIO COURT OF JUSTICE. CRIMINAL, YCJA - OAKVILLE Dakville Municipal Bldg 225 Trafalgar Rd Dakville L6H 7H6 General Inquiry (905)842-8380

Fax (905)842-2781

3:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - MILTON

91 Steeles Ave E Milton L9T 1Y7

General Inquiry (905)878-7281 905)878-4165 (Criminal Office) 905)878-7281 (Family Office)

905)878-7285 (Small Claims & Enforcement

Office) fax (905)693-3032 (Criminal Office) ax (905)693-3038 (Family Office) ax (905)693-3039 (Small Claims & inforcement Office)

:30 - 5:00 &

UPERIOR COURT OF JUSTICE, SMALL LAIMS - BURLINGTON 021 Plains Rd E urlington L7R 4M3

leneral Inquiry (905)637-4125 ax (905)637-4183

:30 - 5:00 🕭 UPERIOR COURT OF JUSTICE, SMALL LAIMS - OAKVILLE

akville Municipal Bldg 225 Trafalgar Rd akville L6H 7H6

eneral Inquiry (905)842-8380

ax (905)842-2781 30 - 5:00

AMILTON

NTARIO COURT OF JUSTICE, RIMINAL, YCJA - HAMILTON

he John Sopinka Courthouse lite 106, 45 Main St E

amilton L8N 2B7

05)645-5252x3871 (Criminal Operations) 05)645-5288 (Court Support, Suite 221)

ax (905)645-5383 (Court Support, Suite 221) ax (905)645-5372 (Criminal Operations)

30 - 5:00

SUPERIOR COURT OF JUSTICE. DIVISIONAL, CIVIL, SMALL CLAIMS, CRIMINAL, ENFORCEMENT -HAMILTON

The John Sopinka Courthouse 45 Main St E

Hamilton L8N 2B7 (905)645-5252x3875 (Small Claims Operations, Suite 108) (905)645-5252x3874 (Enforcement Office,

Suite 106) (905)645-5252x3873 (Civil, Suite 110) (905)645-5252x3871 (Criminal, Suite 106)

(905)645-5252 (Court Support, Suite 221) Fax (905)645-5372 (Criminal) Fax (905)645-5383 (Court Support) Fax (905)645-5271 (Enforcement)

8:30 - 5:00.

SUPERIOR COURT OF JUSTICE, FAMILY (UFC) - HAMILTON 55 Main St W Hamilton L8P 1H4 General Inquiry (905)645-6250 Fax (905)645-6264

· 8:30 - 5:00 🔠

**HASTINGS** 

ONTARIO COURT OF JUSTICE. **CRIMINAL - BELLEVILLE** 15 Victoria Ave Belleville K8N 1Z5 General Inquiry (613)962-3468 Fax (613)962-8830

8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY, YCJA - BELLEVILLE Century Pl

Suite 402, 199 Front St Belleville K8N 5H5

General Inquiry (613)968-6759 Fax (613)966-4390

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, **ENFORCEMENT - BELLEVILLE** 235 Pinnacle St

Belleville K8N 3A9 General Inquiry (613)962-9106 Fax (613)921-9691

8:30 - 5:00

## HURON

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA, ENFORCEMENT -GODERICH 1st Flr, 1 Court House Sq Goderich N7A 1M2 General Inquiry (519)524-9342 8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY, CRIMINAL - GODERICH
1st Flr, 1 Court House Sq
Goderich N7A 1M2
General Inquiry (519)524-2990
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY, SMALL CLAIMS, ENFORCEMENT- GODERICH 1st Fir, 1 Court House Sq Goderich N7A 1M2 (519)524-7322 (Civil, Criminal, Family) (519)524-2519 (Small Claims Court Office & Enforcement)

## KAWARTHA LAKES AND HALIBURTON

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - LINDSAY 440 Kent St W Lindsay K9V 6G8 General Inquiry (705)324-1400 Fax (705)324-1401 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY, SMALL CLAIMS, ENFORCEMENT, ESTATES - LINDSAY 440 Kent St W Lindsay K9V 6G8
General Inquiry (705)324-1400 (705)324-1400 (Enforcement Office)
Fax (705)324-1401 8:30 - 5:00

#### KENORA DISTRICT

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - DRYDEN Government Bldg Rm 127, 479 Government St PO Box 3000 Dryden P8N 3B3 General Inquiry (807)223-2348 Fax (807)223-3199 8:30 - 5:00

ONTARIO COURT OF JUSTICE,
CRIMINAL, FAMILY (SATELLITE
LOCATION) - RED LAKE
Government Bldg
115 Howey St
PO Box 226
Red Lake POV 2M0
General Inquiry (807)727-2376 (Mon - Fri
8:30 am - 12:00 pm)
Fax (807)727-3721

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA (SATELLITE) - SIOUX LOOKOUT 25 Fifth Ave

**Sioux Lookout** P8T 1A1 General Inquiry (807)737-4305 Fax (807)737-5243 8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - KENORA 216 Water St Kenora P9N 1S4 General Inquiry (807)468-2842

8:30 - 5:00 SUPERIOR COURT OF JUSTICE, CIVIL. CRIMINAL, FAMILY, SMALL CLAIMS, ENFORCEMENT - KENORA

216 Water St **Kenora** P9N 1S4

General Inquiry (807)468-2842

Fax (807)468-2749

8:30 - 5:00

Fax (807)468-2749

UPERIOR COURT OF JUSTICE, SMALL LAIMS (SATELLITE LOCATION) - RED AKE

overnment Bldg 15 Howey St

O Box 226

ed Lake POV 2M0

eneral Inquiry (807)727-2376 (Mon - Fri

:30 am - 12:00 pm)

ax (807)727-3721

UPERIOR COURT OF JUSTICE, SMALL LAIMS (SATELLITE LOCATION) -

OUX LOOKOUT

Fifth Ave

oux Lookout P8T 1A1

eneral Inquiry (807)737-4305

x (807)737-5243

30 - 5:00

JPERIOR COURT OF JUSTICE, SMALL LAIMS - DRYDEN

overnment Bldg

n 127, 479 Government St

Box 3000

yden P8N 3B3

neral Inquiry (807)223-2348

x (807)223-3199

0 - 5:00

# MBTON COUNTY

ITARIO COURT OF JUSTICE, IMINAL, YCJA - SARNIA

tice Bldg

Flr Suite 301, 700 Christina St N

mia N7V 3C2

neral Inquiry (519)333-2950 9)333-2970 (Judicial Support - Trial

ordinator)

(519)333-2955

(519)333-2955 0 - 5:00

TARIO COURT OF JUSTICE, FAMILY -RNIA

ice Bldg

Flr Suite 106, 700 Christina St N

Box 2567

nia N7V 3C2

eral Inquiry (519)333-2950

(519)333-2956

- 5:00 &

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, YCJA, ENFORCEMENT - SARNIA

Justice Bldg

1st Flr Suite 106, 700 Christina St N

PO Box 2567

Sarnia N7V 3C2

General Inquiry (519)333-2950

(519)333-2961 (Trial Coordination)

(519)333-2960 (Judicial Support)

Fax (519)333-2956 (General Inquiry) Fax (519)333-2962 (Judicial Support)

Fax (519)333-2962 (Trial Coordination)

8:30 - 5:00

# LANARK COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - PERTH 43 Drummond St E Perth K7H 1G1

General Inquiry (613)267-2021 Fax (613)267-7055

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY (UFC), SMALL CLAIMS, ENFORCEMENT - PERTH

43 Drummond St E Perth K7H 1G1

General Inquiry (613)267-2021

(613)267-2021 (Enforcement Office) Fax (613)267-7055

8:30 - 5:00

# **LEEDS AND GRENVILLE**

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - BROCKVILLE 41 Court House Sq Brockville K6V 7N3

General Inquiry (613)341-2800

Fax (613)341-2803 8:30 - 5:00 🕭

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, **ENFORCEMENT - BROCKVILLE** 41 Court House Sq

Brockville K6V 7N3

General Inquiry (613)341-2800

Fax (613)341-2803

8:30 - 5:00 🗟

#### LENNOX AND ADDINGTON COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - NAPANEE County Memorial Bldg 41 Dundas St W Napanee K7R 1Z5 General Inquiry (613)354-3845 Fax (613)354-0380 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY, SMALL CLAIMS, ENFORCEMENT - NAPANEE County Memorial Bldg 41 Dundas St W
Napanee K7R 1Z5
General Inquiry (613)354-3845
Fax (613)354-0380
8:30 - 5:00

#### **MANITOULIN DISTRICT**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YCJA - GORE BAY Main Flr, 27 Phipps St PO Bag 5 Gore Bay POP 1H0 General Inquiry (705)282-2461 Fax (705)282-3245 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - GORE BAY Main Flr, 27 Phipps St PO Bag 5 Gore Bay POP 1H0 General Inquiry (705)282-2461 Fax (705)282-3245

## MIDDLESEX COUNTY

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - LONDON 2nd Flr, 80 Dundas St London N6A 6A3 General Inquiry (519)660-3000 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL CRIMINAL, SMALL CLAIMS, DIVISIONAL, ENFORCEMENT - LOND Ground Flr Unit A, 80 Dundas St London N6A 6A3
General Inquiry (519)660-3000 (519)660-3004 (Enforcement Office) 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, FAMII (UFC) - LONDON Ground Flr Unit A, 80 Dundas St London N6A 6A3 General Inquiry (519)660-3044

#### MUSKOKA

8:30 - 5:00 &

ONTARIO COURT OF JUSTICE, CRIMINAL - BRACEBRIDGE 3 Dominion St **Bracebridge** P1L 2E6 General Inquiry (705)645-8793 Fax (705)645-7901 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL FAMILY (UFC), SMALL CLAIMS, CRIMINAL, ENFORCEMENT - BRACEBRIDGE
3 Dominion St
Bracebridge P1L 2E6
General Inquiry (705)645-8793
(705)645-8793 (Enforcement Office)
Fax (705)645-7901
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CRIMINAL, FAMILY, SMALL CLAIMS (SATELLITE LOCATION) - HUNTSVILI 36 Chaffey St Huntsville P1H 1J4 General Inquiry (705)789-5630

# Fax (705)789-9400 NIAGARA REGION

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - ST CATHARINES 59 Church St St Catharines L2R 7N8 General Inquiry (905)988-6200 8:30 - 5:00 ONTARIO COURT OF JUSTICE, FAMILY (SATELLITE LOCATION) - NIAGARA FALLS

59 Church St

St Catharines L2R 7N8

General Inquiry (905)988-6200

ONTARIO COURT OF JUSTICE, FAMILY, CRIMINAL - WELLAND

102 East Main St

Welland L3B 3W6

General Inquiry (905)735-0010

Fax (905)734-9119

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY (UFC), SMALL CLAIMS, CRIMINAL, ENFORCEMENT - ST CATHARINES

59 Church St

St Catharines L2R 7N8

General Inquiry (905)988-6200

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - WELLAND

102 East Main St

Welland L3B 3W6

General Inquiry (905)735-0010

Fax (905)734-9119

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, FAMILY - ST CATHARINES 4th Flr. 59 Church St

4th Flr, 59 Church St St Catharines L2R 7N8

General Inquiry (905)988-6200

8:30 - 5:00

# NIPISSING DISTRICT

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - NORTH BAY

360 Plouffe St

North Bay P1B 9L5

General Inquiry (705)495-8309x215

Fax (705)495-8368 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - NORTH BAY

360 Plouffe St

North Bay P1B 9L5

General Inquiry (705)495-8309

8:30 - 5:00

## NORFOLK COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - SIMCOE 530 Queensway W Simcoe N3Y 4L2 General Inquiry (519)426-6550 Fax (519)426-9591 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - SIMCOE 530 Queensway W Simcoe N3Y 4L2 General Inquiry (519)426-6550 Fax (519)426-9591 8:30 - 5:00

# NORTHUMBERLAND COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - COBOURG 860 William St Cobourg K9A 3A9 General Inquiry (905)372-3751 Fax (905)372-9952 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY (UFC), SMALL CLAIMS, ENFORCEMENT, ESTATES - COBOURG 860 William St Cobourg K9A 3A9 General Inquiry (905)372-3751 (905)372-3751 (Enforcement Office) Fax (905)372-9952 8:30 - 5:00

## **OTTAWA**

ONTARIO COURT OF JUSTICE, CRIMINAL - OTTAWA 2nd Flr, 161 Elgin St Ottawa K2P 2K1 General Inquiry (613)239-1560 Fax (613)239-1171 8:30 - 5:00

SUPERIOR COURT OF JUSTICE. DIVISIONAL, CIVIL, FAMILY (UFC), SMALL CLAIMS, CRIMINAL. **ENFORCEMENT, DIVISIONAL COURT -OTTAWA** 2nd Flr, 161 Elgin St Ottawa K2P 2K1 General Inquiry (613)239-1560 (613)239-1054 (Civil Office) (613)239-1050 (Enforcement Office) (613)239-1079 (Small Claims Court Operations) (613)239-1320 (Bankruptcy & Assessments) (613)239-1024 (Estates) (613)239-1071 (Divisional Court) (613)239-1560 (Criminal Operations) (613)239-1274 (Family Operations, Family Law Information Centre) (613)239-1047 (Civil - Case Management) (613)239-1180 (Civil Mediation) (613)239-1260 (Court Support) (613)239-1015 (Court Interpretation &

#### **OXFORD COUNTY**

Translation Office)

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - WOODSTOCK 415 Hunter St PO Box 70 Woodstock N4S 7W5 (519)539-6187x230 (Family) (519)539-6187x223 (Criminal) Fax (519)539-4579 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - WOODSTOCK 415 Hunter St PO Box 70

Woodstock N4S 4G6
General Inquiry (519)539-6188x232 (519)539-6187 (Enforcement Office) (519)539-4751x234 (Small Claims Court) Fax (519)539-4579 (Small Claims Court) 8:30 - 5:00

#### PARRY SOUND DISTRICT

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - PARRY SOUND 89 James St Parry Sound P2A 1T7

**Parry Sound** P2A 1T7 General Inquiry (705)746-4251 Fax (705)746-6179 8:30 - 5:00 ►

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - PARRY SOUND 89 James St

Parry Sound P2A 1T7
General Inquiry (705)746-4251
(705)746-4251 (Enforcement Office)
(705)746-4237 (Criminal)
Fax (705)746-6179
8:30 - 5:00

#### **PEEL REGION**

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - BRAMPTON A Grenville & William Davis Courthouse 7755 Hurontario St Brampton L6W 4T6 (905)456-4702 (Family) (905)456-4730 (Criminal) Fax (905)456-4723 (Family)

Fax (905)456-4732 (Criminal)

SUPERIOR COURT OF JUSTICE, DIVISIONAL, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT, DIVISIONAL COURT - BRAMPTON A Grenville & William Davis Courthouse 7755 Hurontario St Resemble 1 6W 4T6

7/55 Hurontario St **Brampton** L6W 4T6

General Inquiry (905)456-4744
(905)456-4701 (Enforcement & Finance)

Fax (905)456-4741
8:30 - 5:00 ■

#### PERTH COUNTY

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - STRATFORD 100 St Patrick St PO Box 726 Stratford N5A 6V6 General Inquiry (519)271-9252 Fax (519)271-8080 SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY (UFC), SMALL CLAIMS, CRIMINAL, ENFORCEMENT - STRATFORD 17 George St PO Box 726 Stratford N5A 1A6 General Inquiry (519)271-1850 (519)271-1850 (Enforcement Office)

# PETERBOROUGH COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - PETERBOROUGH 70 Simcoe St **Peterborough** K9H 7G9 General Inquiry (705)876-3846

Fax (705)876-3838 8:30 - 5:00

Fax (519)271-8080

8:30 - 5:00 🖶

SUPERIOR COURT OF JUSTICE, CIVIL, SMALL CLAIMS, CRIMINAL, ENFORCEMENT, ESTATES -PETERBOROUGH 70 Simcoe St

Peterborough K9H 7G9
General Inquiry (705)876-3816
(705)876-3846 (Enforcement Office)
(705)876-3816x816 (Estates Office)
Fax (705)876-3828

8:30 - 5:00 &

SUPERIOR COURT OF JUSTICE, FAMILY(UFC) - PETERBOROUGH 470 Water St Peterborough K9H 3M3 General Inquiry (705)876-3815 Fax (705)876-3813

# PRESCOTT AND RUSSELL

ONTARIO COURT OF JUSTICE - L'ORIGNAL 2nd Flr, 59 Court St L'Orignal K0B 1K0 General Inquiry (613)675-4567 3x (613)675-4507 3:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY (UFC), SMALL CLAIMS, CRIMINAL - L'ORIGNAL 2nd Flr, 59 Court St L'Orignal K0B 1K0 General Inquiry (613)675-4567 Fax (613)675-4507 8:30 - 5:00

# PRINCE EDWARD COUNTY

ONTARIO COURT OF JUSTICE, CRIMINAL - PICTON 44 Union St PO Box 680 Picton K0K 2T0 General Inquiry (613)476-6236 Fax (613)476-7297 8:30 - 5:00

ONTARIO COURT OF JUSTICE,
CRIMINAL (SATELLITE LOCATION) PICTON
67 King St
Picton K0K 2T0
44 Union St
PO Box 680
Picton K0K 2T0
General Inquiry (613)476-6236
Fax (613)476-7297

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - PICTON 44 Union St PO Box 680

Picton K0K 2T0

General Inquiry (613)476-6236 (613)476-6236 (Enforcement Office)

Fax (613)476-7297

8:30 - 5:00

# RAINY RIVER DISTRICT

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY, YOUTH CRIMINAL JUSTICE - FORT FRANCES 333 Church St Fort Frances P9A 1'C9 General Inquiry (807)274-5961 Fax (807)274-0516 8:30 - 5:00 SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY, SMALL CLAIMS. **ENFORCEMENT - FORT FRANCES** 333 Church St Fort Frances P9A 1C9 General Inquiry (807)274-5961 Fax (807)274-0516 8:30 - 5:00 👼

#### RENFREW COUNTY

ONTARIO COURT OF JUSTICE. CRIMINAL, FAMILY

31 Riverside Dr Pembroke K8A 8R6 General Inquiry (613)732-8581 Fax (613)732-1766 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS, CRIMINAL, FAMILY, CIVIL, ENFORCEMENT - PEMBROKE 31 Riverside Dr Pembroke K8A 8R6 General Inquiry (613)732-8581 Fax (613)732-1766

## SIMCOE COUNTY

8:30 - 5:00

ONTARIO COURT OF JUSTICE. CRIMINAL (SATELLITE LOCATION) -**MIDLAND** Civic Ctr 605 Yonge St Midland L4R 2E1 General Inquiry (705)526-0251 Fax (705)528-1085

ONTARIO COURT OF JUSTICE. CRIMINAL (SATELLITE LOCATION) -BRADFORD 57 Holland St E **Bradford** L3Z 2A8

General Inquiry (905)775-2621 Fax (905)775-1527

ONTARIO COURT OF JUSTICE, CRIMINAL (SATELLITE LOCATION) -COLLINGWOOD 49 Huron St Collingwood L9Y 1C5 General Inquiry (705)445-9332 Fax (705)444-4728

ONTARIO COURT OF JUSTICE. **CRIMINAL - ORILLIA** Cottage C, 700 Memorial Ave Orillia L3V 6J3 General Inquiry (705)326-2671 Fax (705)326-0970 8:30 - 5:00

ONTARIO COURT OF JUSTICE. CRIMINAL, FAMILY - BARRIE 114 Worsley St Barrie L4M 1M1 General Inquiry (705)739-6111 Fax (705)739-6516 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, **ENFORCEMENT - BARRIE** 114 Worsley St Barrie L4M 1M1 General Inquiry (705)739-6111 (705)739-6100 (Enforcement Office)

SUPERIOR COURT OF JUSTICE, FAMILY SMALL CLAIMS (SATELLITE LOCATION) - COLLINGWOOD 49 Huron St Collingwood L9Y 1C5

General Inquiry (705)445-9332 Fax (705)444-4728

Fax (705)739-6516 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, FAMILY, SMALL CLAIMS (SATELLITE LOCATION) - MIDLAND Civic Ctr

605 Yonge St

Midland L4R 2E1

General Inquiry (705)526-0251

Fax (705)528-1085

SUPERIOR COURT OF JUSTICE, SMALL **CLAIMS - ORILLIA** 

Cottage C, 700 Memorial Ave

Orillia L3V 6J3

General Inquiry (705)326-2671

Fax (705)326-0970

8:30 - 5:00

# STORMONT, DUNDAS AND **GLENGARRY**

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - CORNWALL

Main Flr, 29 Second St W

Cornwall K6J 1G3

General Inquiry (613)933-7500

Fax (613)932-0507

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - ALEXANDRIA

110 Main St N

PO Box 699

Alexandria K0C 1A0

General Inquiry (613)525-4330

Fax (613)525-0708

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, FAMILY, SMALL CLAIMS, CRIMINAL,

ENFORCEMENT - CORNWALL Main Flr, 29 Second St W

Cornwall K6J 1G3

General Inquiry (613)933-7500

(613)933-7500 (Enforcement Office)

Fax (613)932-0507

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - ALEXANDRIA

110 Main St N

PO Box 699

Alexandria K0C 1A0

General Inquiry (613)525-4330

Fax (613)525-0708

8:30 - 5:00

## SUDBURY DISTRICT

ONTARIO COURT OF JUSTICE. CRIMINAL - SUDBURY Main Flr, 155 Elm St Sudbury P3C 1T9 General Inquiry (705)564-7600 Fax (705)564-7895 8:30 - 5:00

ONTARIO COURT OF JUSTICE. CRIMINAL, FAMILY (SATELLITE LOCATION) - ESPANOLA Town Hall 2nd Flr Suite 3, 100 Tudhope St Espanola P5E 1S6 General Inquiry (705)869-4334 Fax (705)869-6511

ONTARIO COURT OF JUSTICE, FAMILY, YCJA - SUDBURY Suite 201, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7600 Fax (705)564-7638 8:30 - 5:00 &

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY, ENFORCEMENT -**SUDBURY** 155 Elm St Sudbury P3C 1T9 General Inquiry (705)564-7600 (705)564-7776 (Enforcement Office) Fax (705)564-7890 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS (SATELLITE LOCATION) -**ESPANOLA** Town Hall 2nd Flr Suite 3, 100 Tudhope St Espanola P5E 1S6 General Inquiry (705)869-4334 (Monday -Thursday 8:30 am - 3:30 pm) Fax (705)869-6511

SUPERIOR COURT OF JUSTICE, SMALL **CLAIMS - SUDBURY** Suite 201, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7600 Fax (705)564-7638 8:30 - 5:00

#### THUNDER BAY DISTRICT

ONTARIO COURT OF JUSTICE, - CRIMINAL - THUNDER BAY 2nd Flr, 1805 E Arthur St Thunder Bay P7E 5N7 General Inquiry (807)625-1610 Fax (807)625-0062 8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY - THUNDER BAY
1st Flr, 1805 E Arthur St
Thunder Bay P7E 5N7
General Inquiry (807)625-1600
Fax (807)625-1602
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, CRIMINAL, FAMILY, SMALL CLAIMS, ENFORCEMENT - THUNDER BAY 2nd Flr, 277 Camelot St

Thunder Bay P7A 4B3
General Inquiry (807)343-2700
Fax (807)343-2704
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - NIPIGON 5 Wadsworth Dr PO Box 758
Nipigon POT 2J0
General Inquiry (807)887-3829 (Wed & Thurs 9:00 am - 12:00 pm & 1:00 pm - 4:00 pm)
Fax (807)887-3672

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS COURT - GERALDTON 208 Beamish Ave W PO Box 39
Geraldton POT 1M0
General Inquiry (807)854-1488
Fax (807)854-0468
12:00 - 4:00

#### TIMISKAMING DISTRICT

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA, FAMILY -HAILEYBURY 393 Main St Haileybury POJ 1K0 General Inquiry (705)672-3321 Fax (705)672-3360 8:30 - 5:00 ONTARIO COURT OF JUSTICE, FAMILY KIRKLAND LAKE
140 Government Rd E
PO Box 730
Kirkland Lake P2N 3K1
General Inquiry (705)567-9381
Fax (705)567-9877
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - KIRKLAND LAKE 140 Government Rd E PO Box 730 Kirkland Lake P2N 3K1 General Inquiry (705)567-9381 Fax (705)567-9877

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS, ENFORCEMENT -HAILEYBURY 393 Main St Haileybury POJ 1K0 General Inquiry (705)672-3321 Fax (705)672-3360

## **TORONTO REGION**

8:30 - 5:00 &

8:30 - 5:00

COURT OF APPEAL FOR ONTARIO Osgoode Hall 130 Queen St W Toronto M5H 2N5 General Inquiry (416)327-5020 Fax (416)327-5032 8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL - COLLEGE PARK 2nd Flr, 444 Yonge St Toronto M5B 2H4 General Inquiry (416)325-8950 (416)325-8972 (Judges' Secretaries) (416)325-8967 (Justices of the Peace) Fax (416)325-8954

Fax (416)325-895 8:30 - 5:00

ONTARIO COURT OF JUSTICE, .
CRIMINAL - DOWNSVIEW
1000 Finch Ave W
Toronto M3J 2V5
General Inquiry (416)314-4208
(416)314-4222 (Crown Attorney's Office)
(416)314-4213 (Justices of the Peace)
(416)314-4218 (Judges' Secretary)
Fax (416)314-4233 (Criminal Office)
8:30 - 5:00

ONTARIO COURT OF JUSTICE. **CRIMINAL - TORONTO** 

Old City Hall 60 Queen St W

Toronto M5H 2M4

(416)327-5878 (Accounting & Enforcement)

(416)327-5614 (Court Support)

(416)327-6171 (Courtroom Clerks)

(416)327-6172 (Courtroom Clerks)

(416)314-9701 (Probation & Parole)

(416)327-6064 (Provincial Crowns' Office) (416)327-5774 (Provincial Prosecutors'

Office)

(416)327-6297 (Records Office)

(416)327-5959 (Victim Witness Assistance

Program)

(416)326-6541 (Mental Health Court Program)

(416)598-0200x4356 (Legal Aid Office)

(416)952-9189 (Federal Crowns' Office)

(416)327-5609 (Court Reporters)

(416)327-5907 (Judges' Secretaries)

(416)327-5179 (Justices of the Peace)

(416)861-1900 (Native Court Worker)

Fax (416)327-5893 (Court Support)

Fax (416)954-9042 (Federal Crowns' Office)

Fax (416)327-6222 (Court Reporters)

Fax (416)326-6544 (Mental Health Court Program)

Fax (416)327-7630 (Victim Witness

Assistance Program)

Fax (416)327-5787 (Provincial Prosecutors' Office)

Fax (416)327-6068 (Provincial Crowns' Office)

Fax (416)327-6813 (Courtroom Clerks) 8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - ETOBICOKE

2201 Finch Ave W

Foronto M9M 2Y9

General Inquiry (416)314-3962

416)314-3975 (Judges' Secretaries)

416)314-3973 (Justices of the Peace) 416)314-3936 (Crown Attorney's Office)

ax (416)314-3982 (Criminal Office)

3:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, YCJA - SCARBOROUGH

1911 Eglinton Ave E

Scarborough M1L 4P4

General Inquiry (416)325-0983 (416)325-0354 (Justice of the Peace)

(416)325-0861 (Judges' Secretaries)

(416)325-0342 (Crown Attorney's Office)

Fax (416)325-0960 (Criminal Office)

8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY -NORTH YORK

1st Flr, 47 Sheppard Ave E

Toronto M2N 5X5

General Inquiry (416)326-3592

(416)326-7758 (Judges' Secretary)

Fax (416)326-3569 (Family Office)

8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY -**SCARBOROUGH** 

1911 Eglinton Ave E

Scarborough M1L 4P4

General Inquiry (416)325-0982

(416)325-0275 (Judges' Secretaries) Fax (416)325-4781 (Family Office)

8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY, YCJA - TORONTO

311 Jarvis St

Toronto M5B 2C4

General Inquiry (416)327-6857

(416)327-6879 (Youth Criminal Justice)

(416)327-6868 (Family Case Management)

(416)327-6987 (Mediation)

(416)327-6891 (Judges' Secretaries)

Fax (416)327-6980 (Family Case

Management)

Fax (416)324-6964 (Youth Criminal Justice)

Fax (416)327-3634 (General Inquiry)

8:30 - 5:00 &

PROVINCIAL PROSECUTORS OFFICE

Old City Hall 60 Queen St W

Toronto M5H 2M4

General Inquiry (416)327-5774

Fax (416)327-5787

8:30 - 5:00

SUPERIOR COURT OF JUSTICE -ASSESSMENTS 10th Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-5121 Fax (416)327-6228 8:30 - 5:00

SUPERIOR COURT OF JUSTICE -BANKRUPTCY OFFICE 10th Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-5044 Fax (416)327-6228 8:30 - 5:00

SUPERIOR COURT OF JUSTICE - CIVIL INTAKE

10th Flr, 393 University Ave

Toronto M5G 1E6
(416)327-5440 (Case Management Procedural Line)
(416)327-0363 (Simplified Rules Prodedural Line)
Fax (416)327-6187
8:30 - 5:00

SUPERIOR COURT OF JUSTICE - CIVIL SCHEDULING
10th Flr, 393 University Ave
Toronto M5G 1E6
(416)327-5292 (Civil Motion & Application Scheduling)
Fax (416)327-5484 (Scheduling Unit)
Fax (416)327-9470 (Civil Motions Scheduling)
8:30 - 5:00

SUPERIOR COURT OF JUSTICE COMMERCIAL OFFICE
10th Flr, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)327-5043
Fax (416)327-6228
8:30 - 5:00

SUPERIOR COURT OF JUSTICE - COURT INTERPRETERS/TRANSLATION Rm 512, 361 University Ave Toronto M5G 1T3 General Inquiry (416)327-5014 Fax (416)327-6496 8:30 - 5:00

SUPERIOR COURT OF JUSTICE - COURT REPORTERS
Rm 315, 361 University Ave
Toronto M5G 1T3
General Inquiry (416)327-5550
Fax (416)327-5886
8:30 - 5:00

SUPERIOR COURT OF JUSTICE -ENFORCEMENT OFFICE The Atrium 4th Flr, 40 Dundas St W **Toronto** M5G 2C2 General Inquiry (416)327-5600 Fax (416)327-5498 8:30 - 5:00

SUPERIOR COURT OF JUSTICE -ESTATES 10th Flr, 393 University Ave **Toronto** M5G 1E6 General Inquiry (416)326-2940 Fax (416)326-2939 8:30 - 5:00

SUPERIOR COURT OF JUSTICE -FINANCE 10th Flr, 393 University Ave **Toronto** M5G 1E6 General Inquiry (416)327-5688 Fax (416)327-5272 8:30 - 5:00

SUPERIOR COURT OF JUSTICE -HEARINGS UNIT Rm 168, 361 University Ave Toronto M5G 1T3 (416)327-5121 (Hearings Assessments Coordinator) 8:30 - 5:00

SUPERIOR COURT OF JUSTICE - JUDGES' ADMINISTRATION 3rd Flr, 361 University Ave Toronto M5G 1T3 General Inquiry (416)327-5284 Fax (416)327-5417 8:30 - 5:00

SUPERIOR COURT OF JUSTICE - JURY OFFICE
Rm 167, 361 University Ave
Toronto M5G 1T3
General Inquiry (416)327-5999
Fax (416)327-5885
8:30 - 5:00

SUPERIOR COURT OF JUSTICE - MANDATORY MEDIATION
19th Flr, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)314-1361
Fax (416)314-1360
8:30 - 5:00

SUPERIOR COURT OF JUSTICE - MASTERS OFFICE
6th Flr, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)327-5482
Fax (416)327-6405 (Traditional Masters)
Fax (416)326-5416 (Case Management Masters)
8:30 - 5:00

SUPERIOR COURT OF JUSTICE - RECORDS OFFICE
10th Fir, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)327-0605
Fax (416)327-0900
8:30 - 5:00

SUPERIOR COURT OF JUSTICE - WRITS OFFICE The Atrium 4th Flr, 40 Dundas St W Toronto M5G 2G2 General Inquiry (416)327-6860 Fax (416)327-5885

SUPERIOR COURT OF JUSTICE, CRIMINAL. Rm 241, 361 University Ave Toronto M5G 1T3 General Inquiry (416)327-5917 Fax (416)327-6496

SUPERIOR COURT OF JUSTICE, CRIMINAL - COURT SUPPORT Rm 508, 361 University Ave

**Toronto** M5G 1T3 General Inquiry (416)327-5558 Fax (416)326-3021

8:30 - 5:00

8:30 - 5:00

8:30 - 5:00

SUPERIOR COURT OF JUSTICE, FAMILY 10th Flr, 393 University Ave
Toronto M5G 1E6
(416)327-2064 (Family Law Office)
(416)314-1996 (Family Law Information Centre)
Fax (416)327-6137 (Family Law)
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS
3rd Flr, 47 Sheppard Ave E
Toronto M2N 5N1
General Inquiry (416)326-3554
Fax (416)325-8912
8:30 - 5:00

## **WATERLOO**

8:30 - 5:00

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - CAMBRIDGE 89 Main St Cambridge N1R 1W1 (519)621-9226 (Family) (519)621-9220 (Criminal) Fax (519)621-7824

ONTARIO COURT OF JUSTICE, CRIMINAL, FAMILY - KITCHENER 200 Frederick St Kitchener N2H 6P1 General Inquiry (519)741-3300 Fax (519)741-3328 (Criminal) Fax (519)741-3399 (Family) 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL - KITCHENER
20 Weber St E
Kitchener N2H 1C3
General Inquiry (519)741-3200
Fax (519)741-3278
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, FAMILY, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - KITCHENER 20 Weber St E

Kitchener N2H 1C3
(519)741-3270 (Small Claims)
(519)741-3266 (Enforcement Office)
(519)741-3200 (Family & Criminal)
Fax (519)741-3214
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - CAMBRIDGE
89 Main St
Cambridge N1R 1W1
General Inquiry (519)623-0170
8:30 - 5:00

#### **WELLINGTON COUNTY**

ONTARIO COURT OF JUSTICE, CRIMINAL - GUELPH 36 Wyndham St S Guelph N1H 7J5 General Inquiry (519)836-2501 Fax (519)837-6302 8:30 - 5:00

ONTARIO COURT OF JUSTICE, FAMILY - GUELPH
74 Woolwich St
Guelph N1H 3T9
General Inquiry (519)822-7961
Fax (519)823-0134
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, SMALL CLAIMS, CRIMINAL, ENFORCEMENT - GUELPH 74 Woolwich St Guelph N1H 3T9 General Inquiry (519)824-4100 (519)824-4169 (Small Claims) (519)824-4430 (Enforcement Office) Fax (519)824-5449 8:30 - 5:00

#### YORK REGION

ONTARIO COURT OF JUSTICE, CRIMINAL - NEWMARKET 1st Flr, 50 Eagle St W Newmarket L3Y 6B1 General Inquiry (905)853-4801 Fax (905)853-4869 8:30 - 5:00

SUPERIOR COURT OF JUSTICE, CIVIL, DIVISIONAL, FAMILY, SMALL CLAIMS, ENFORCEMENT - NEWMARKET 1st Flr, 50 Eagle St W

Newmarket L3Y 6B1
General Inquiry (905)853-4809
(905)853-4809x6229 (Finance Office)
(905)853-4809x6224 (Finance Office)
(905)853-4811 (Court Support Office, 3rd Flr (905)853-4809 (Estates Office Enforcement Office)
Fax (905)853-4864 (Enforcement Finance)
Fax (905)853-4809 (Estates)
Fax (905)853-4813 (Court Support)
8:30 - 5:00

SUPERIOR COURT OF JUSTICE, SMALL CLAIMS - RICHMOND HILL 855 Major MacKenzie Dr E Richmond Hill L4B 4X7 General Inquiry (905)737-4416 Fax (905)737-0199 8:30 - 5:00

# COURTS OF JUSTICE

## **COURT OF APPEAL FOR ONTARIO**

Osgoode Hall
130 Queen St W
Toronto M5H 2N5
General Inquiry (416)327-5020
(416)327-5101 (Osgoode Hall, Judges' Reception)
Fax (416)327-5032 (Intake Office)
Fax (416)327-6256 (Appeal Scheduling)
8:30 - 5:00

The Court of Appeal for Ontario is the highest appellate court in the province. It hears **criminal** and **civil** appeals and sits primarily in Toronto.

# ONTARIO COURT OF JUSTICE

# CHIEF JUSTICE OF THE ONTARIO COURT OF JUSTICE

Suite 2300, 1 Queen St E. PO Box 91 Toronto M5C 2W5 General Inquiry (416)327-5660 Fax (416)326-4787 8:30 - 4:45

The Ontario Court of Justice has jurisdiction in criminal cases, significant aspects of Family Law, and matters involving Provincial Offences. In criminal cases, the Court renders the final disposition in most matters under the Criminal Code of Canada and other federal statutes, including the Youth Criminal Justice Act. For information regarding bail hearings and bail release procedures, contact the appropriate court office; in Toronto, the number is (416) 327-5614. The Court also renders final disposition for offences under the provincial statutes and regulations of Ontario and municipal bylaws. For inquiries on payment of fines other than parking fines, call the administrative office of the Ontario Court of Justice in Toronto at (416) 338-7320.

## SUPERIOR COURT OF JUSTICE

# CHIEF JUSTICE OF THE SUPERIOR COURT OF JUSTICE

Osgoode Hall
130 Queen St W
Toronto M5H 2N5
General Inquiry (416)327-5000
(416)327-5284 (Judges' Reception 361 University Ave 3rd Flr)
Fax (416)327-5417
8:30 - 5:00

The Superior Court of Justice has jurisdiction in both criminal and civil cases. The court hears proceedings pursuant to a variety of statutes, including the Family Law Act. The Small Claims Court provides a convenient way to settle disputes over goods and services for amounts not exceeding \$10,000.

# **CRIMINAL LAW DIVISION**

McMurtry-Scott Bldg
9th Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)326-2615
(416)326-2400 (9th Flr)
(416)326-4600 (10th Flr)
Fax (416)326-2423 (9th Flr)
Fax (416)326-4656 (10th Flr)
Fax (416)326-263 (6th Flr)

The Criminal Law Division provides legal representation for the Crown in right of Ontario in all criminal matters. It is responsible for the **prosecution** of criminal cases before all courts in the province and for the carriage of all criminal appeals in the Ontario Court of Appeal and the Supreme Court of Canada. The division supervises and coordinates the Crown Attorneys in the 49 judicial districts and the Crown Counsel in the Crown Law Office - Criminal.

## **DIRECTORS OF CROWN OPERATIONS**

CENTRAL EAST REGION Suite 201, 1091 Gorham St Newmarket L3Y 8X7 General Inquiry (905)836-5624 Fax (905)836-5620 &

DURHAM Suite 300, 3000 Garden St Whitby L1R 2G6

General Inquiry (905)430-4150 Fax (905)430-4151

MUSKOKA

Courthouse 2nd Flr, 3A Dominion St

Bracebridge P1L 2G2

General Inquiry (705)645-2411

Fax (705)645-3422

NORTHUMBERLAND

2 King St E

Cobourg K9A 1K7

General Inquiry (905)372-8784

Fax (905)372-1040 8:30 - 5:00

**PETERBOROUGH** 

**Provincial Court Bldg** 

70 Simcoe St

Peterborough K9H 7G9 General Inquiry (705)876-3848

Fax (705)876-9862

SIMCOE Courthouse

114 Worsley St Barrie L4M 1M1

General Inquiry (705)739-6188

Fax (705)739-6551

**VICTORIA AND HALIBURTON** 

440 Kent St W Lindsay K9V 5P2

General Inquiry (705)324-1420

Fax (705)324-1421

8:30 - 5:00

YORK REGION

Courthouse

2nd Flr, 50 Eagle St W Newmarket L3Y 6B1

General Inquiry (905)853-4800

Fax (905)853-4849

CENTRAL WEST REGION

Courthouse

Suite 400, 45 Main St E

Hamilton L8N 2B7

General Inquiry (905)645-5338

Fax (905)645-5376

8:30 - 5:00

BRANT

Courthouse

2nd Flr, 44 Oueen St

**Brantford N3T 3B4** 

General Inquiry (519)758-3480

Fax (519)758-3481

8:30 - 5:00

DUFFERIN

Courthouse

2nd Flr, 51 Zina St

Orangeville L9W 1E5

General Inquiry (519)941-4471

Fax (519)941-2330

8:30 - 5:00

HALDIMAND

Courthouse

55 Munsee St N PO Box 309

Cavuga NOA 1E0

General Inquiry (905)772-5043

Fax (905)772-3494

8:30 - 5:00

**HALTON** 

Courthouse

2nd Flr, 491 Steeles Ave E

Milton L9T 1Y7

General Inquiry (905)878-7291

Fax (905)693-3036

8:30 - 5:00

**HAMILTON** 

Courthouse

Suite 441, 45 Main St E

Hamilton L8N 2B7

General Inquiry (905)645-5262

Fax (905)645-5261

8:30 - 5:00

NIAGARA NORTH

Courthouse

3rd Flr, 59 Church St

PO Box 788

St Catharines L2R 7N8

General Inquiry (905)685-4293

Fax (905)685-5565

8:30 - 5:00

**IAGARA SOUTH** 

ourthouse

d Flr, 102 East Main St

elland L3B 3W5

eneral Inquiry (905)732-1327

x (905)732-0223

30 - 5:00

ORFOLK

stice Bldg

evel 4, 530 Queensway W

Box 605

mcoe N3Y 4N4

eneral Inquiry (519)426-5920

x (519)426-6301

30 - 5:00

EL

urthouse

ite 100 & 506, 7755 Hurontario St

ampton L6W 4T6

neral Inquiry (905)456-4777

x (905)456-4780

0 - 5:00

ST REGION

urthouse

ite 3225, 161 Elgin St

tawa K2P 2K1

neral Inquiry (613)239-1222

k (613)239-1420

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unty Courthouse

ourt St ngston K7L 2N4

neral Inquiry (613)548-6220

(613)548-6692

STINGS

Flr, 257 Pinnacle St

leville K8N 3B2

neral Inquiry (613)962-0772

(613)968-6095

NARK

Foster St

th K7H 1R7

heral Inquiry (613)264-1900

(613)264-0856

EDS AND GRENVILLE

enty Courthouse

King St W

ckville K6V 5V5

eral Inquiry (613)342-2034

1(613)345-2116

LENNOX AND ADDINGTON

County Memorial Bldg

Main Flr, 41 Dundas St W

Napanee K7R 1Z5

General Inquiry (613)354-2144

Fax (613)354-7189

**OTTAWA** 

Courthouse

Suite 3045, 161 Elgin St

Ottawa K2P 2K1

General Inquiry (613)239-1200

Fax (613)239-1214

PRESCOTT AND RUSSELL

Courthouse

16 Court St

PO Box 299

L'Orignal K0B 1K0

General Inquiry (613)675-4460

Fax (613)675-1632

PRINCE EDWARD

Suite 201, 172 Main St

Picton K0K 2T0

General Inquiry (613)476-6267

Fax (613)476-8272

RENFREW COUNTY

Suite 200, 77 Mary St

Pembroke K8A 5V4

General Inquiry (613)732-2261

Fax (613)735-2843

STORMONT DUNDAS AND GLENGARRY

Courthouse

29 2nd St W

Cornwall K6J 1G3

General Inquiry (613)932-5903

Fax (613)936-2157

NORTH REGION

Suite 501, 159 Cedar St

Sudbury P3E 6A5

General Inquiry (705)564-7674

Fax (705)564-7664

**ALGOMA** 

Courthouse

445 Albert St E

Sault Ste Marie P6A 2J9

General Inquiry (705)945-8001

Fax (705)942-6060

#### COCHRANE NORTH (KAPUSKASING)

Model City Mall

Suite 32, 25 Brunetville Rd

Kapuskasing P5N 2E9

General Inquiry (705)335-6184

Fax (705)335-3585 (Kapuskasing Office)

#### **COCHRANE SOUTH (TIMMINS)**

289 Fifth Ave

Timmins P4N 5L5

General Inquiry (705)264-5234

Fax (705)268-7588

#### KENORA (DRYDEN)

Ontario Government Bldg

Main Flr, 479 Government Rd

PO Box 3000

Dryden P8N 3B3

General Inquiry (807)223-3351

Fax (807)223-5746

8:30 - 4:45

## KENORA COURTHOUSE

Courthouse

Main Flr, 216 Water St

Kenora P9N 1S4

General Inquiry (807)468-2835

Fax (807)468-2840

#### MANITOULIN

Courthouse

27 Phipps St

PO Box 619

Gore Bay POP 1H0

General Inquiry (705)282-0194

Fax (705)282-0197

8:30 - 4:45

#### **NIPISSING**

Courthouse

360 Plouffe St

North Bay P1B 9L5

General Inquiry (705)495-8313

Fax (705)495-8363

#### PARRY SOUND

Courthouse

89 James St

Parry Sound P2A 1T7

General Inquiry (705)746-2331

Fax (705)746-6361

#### RAINY RIVER

Courthouse

Main Flr, 333 Church St

Fort Frances P9A 1C9

General Inquiry (807)274-9825

Fax (807)274-2521

#### SUDBURY

Courthouse

155 Elm St

Sudbury P3C 1T9

General Inquiry (705)564-7698

Fax (705)564-7690

#### **TEMISKAMING**

Courthouse

393 Main St

PO Box 369

Haileybury P0J 1K0

General Inquiry (705)672-3308

Fax (705)672-5672

## THUNDER BAY

Superior Court of Justice Courthouse

2nd Flr, 277 Camelot St

Thunder Bay P7A 4B3

General Inquiry (807)343-2720

Fax (807)343-2745

8:30 - 5:00

# THUNDER BAY (ONTARIO COURT OF

JUSTICE)

2nd Flr, 1825 East Arthur St

Thunder Bay P7E 5N7

General Inquiry (807)625-1620

Fax (807)625-1618

8:30 - 5:00

#### TORONTO REGION

6th Flr, 720 Bay St

Toronto M5G 2K1

General Inquiry (416)326-4487

Fax (416)326-4488

#### **DOWNTOWN TORONTO**

New Courthouse

Rm 101, 361 University Ave

Toronto M5G 1Y1

General Inquiry (416)327-5990

Fax (416)327-6056

## NORTH YORK

2nd Flr Suite 105, 1000 Finch Ave W

Downsview M3J 2V5

General Inquiry (416)314-4222

Fax (416)314-4234

#### SCARBOROUGH

1911 Eglinton Ave E

Scarborough M1L 2L8

General Inquiry (416)325-0342

Fax (416)325-0353

FORONTO 4th Flr, 2201 Finch Ave W Foronto M9M 2Y9

General Inquiry (416)314-3936

Fax (416)314-3949

WEST REGION

Suite 202, 150 Dufferin Ave

London N6A 5N6

General Inquiry (519)660-2400

Fax (519)661-2887

3:15 - 5:00

**3RUCE** 

Courthouse

st Flr Rm 102, 215 Cayley St

Walkerton NOG 2V0

General Inquiry (519)881-0432

ax (519)881-0280

LGIN

Courthouse

Wellington St

t Thomas N5R 2P2

leneral Inquiry (519)631-1506

ax (519)633-9629

:30 - 5:00

SSEX

Intario Court of Justice

th Flr, 200 Chatham St E

Vindsor N9A 2W3

eneral Inquiry (519)253-1104

ax (519)253-1813

REY

ourthouse

119th Ave E

wen Sound N4K 6Z4

eneral Inquiry (519)370-2470

ax (519)370-2476

URON

ourthouse

d Flr, 1 The Square

oderich N7A 1M2

eneral Inquiry (519)524-9272

ıx (519)524-7574

ENT

ourthouse

d Flr Suite 315, 425 Grand Ave W

hatham N7M 6M9

leneral Inquiry (519)355-2240

x (519)355-2241

30 - 5:00

LAMBTON

Courthouse

1st Flr Suite 100, 700 Christina St N

Sarnia N7V 3C2

General Inquiry (519)333-2980

Fax (519)333-2981

**MIDDLESEX** 

Courthouse

Main Flr Unit B, 80 Dundas St

London N6A 6A2

General Inquiry (519)660-3003

Fax (519)660-3087

**OXFORD** 

Courthouse

Main Flr, 415 Hunter St

Woodstock N4S 4G6

General Inquiry (519)537-2611

Fax (519)539-1060

8:30 - 5:00

**PERTH** 

County Courthouse

1 Huron St

Stratford N5A 5S4

General Inquiry (519)271-4020

Fax (519)273-6840

WATERLOO

Courthouse

3rd Flr, 200 Fredrick St

Kitchener N2H 6P1

General Inquiry (519)741-3222

Fax (519)570-0031

WELLINGTON

Courthouse

74 Woolwich St

Guelph N1H 3T9

General Inquiry (519)822-1031

Fax (519)837-6301

8:30 - 5:00

## **FAMILY JUSTICE SERVICES DIVISION**

Atrium on Bay 8th Flr Suite 800, 595 Bay St Toronto M5G 2M6 General Inquiry (416)314-2504 Fax (416)314-2500 8:30 - 5:00

The **Family** Justice Services Division (FJSD) oversees the administration, coordination and delivery of the ministry's social justice programs across Ontario. Programs include the Office of the Public Guardian and Trustee, the Children's Lawyer, Supervised Access and Bail Verificati It also has responsibility for the ministry's relationship to Legal Aid Ontario.

#### CHILDREN'S LAWYER

14th Flr, 393 University Ave Toronto M5G 1W9 General Inquiry (416)314-8000 Fax (416)314-8050 8:30 - 5:00 ►

The Office of the **Children**'s **Lawyer** (formerly the Official **Guardian**) investigates, advocate protects and represents the personal and property rights and obligations of children under a **disability** at law, in proceedings before the courts and tribunals of Ontario. The Children's Law provides legal services primarily for children under various legislation, including section 112 a 89 Courts of Justice Act, the Rules of Civil Procedure, the Child and Family Services Act and the Parens Patriae jurisdiction of the Superior Court of Justice.

#### LEGAL AID POLICY AND LIAISON

8th Flr, 595 Bay St Toronto M5G 2M6 General Inquiry (416)314-1234 Fax (416)326-3214 8:30 - 5:00

Legal Aid Policy and Liaison is the government link to Legal Aid Ontario, which delivers legal aid services to the public.

#### **LEGAL AID ONTARIO**

Suite 404, 375 University Ave Toronto M5G 2G1 General Inquiry (416)979-1446 Toll Free 1-800-668-8258 Fax (416)979-8669 www.legalaid.on.ca 8:30 - 5:00 ►

**Legal Aid** Ontario is an operational service agency responsible for the delivery of legal aid service in Ontario.

#### PROGRAM SUPPORT

8th Flr Suite 800, 595 Bay St Toronto M5G 2M6 General Inquiry (416)314-2506 Fax (416)314-2500 8:30 - 5:00

The unit supports the Assistant Deputy Attorney General and provides advice to all programs within the Family Justice Services Division. It coordinates the business planning exercise, develops the operational plan, monitors performance measures, tracks spending and provides corporate reports for the Family Justice Services Division.

#### Services offered to the Public:

Supervised Access Program

## BAIL VERIFICATION AND SUPERVISION PROGRAM

8th Flr, 595 Bay St Toronto M5G 2M6 General Inquiry (416)314-2507 8:30 - 5:00

The **Bail** Verification and Supervision Program is delivered by transfer payment agencies in six locations across the province. Information provided by people accused of criminal offences is verified, to assist in determining suitability for bail and bail supervision. If suitable, the court may order supervision of persons by the Bail Program.

## SUPERVISED ACCESS PROGRAM

3rd Flr, 700 Bay St Foronto M5G 1Z6 General Inquiry (416)212-2029 Fax (416)212-2032

www.attorneygeneral.jus.gov.on.ca/english/family/supaccess.asp

):00 - 4:30

trium on Bay

The Ministry of the Attorney General provides **funding** to and coordinates supervised access entres in 52 Court Districts across the province. The centres provide a safe, neutral, **child**-focused etting for visits or exchanges between a child and non-custodial parent in situations where there re concerns about the safety and well-being of the custodial parent or child.

## ervices offered to the Public:

upervised Access Program

# UBLIC GUARDIAN AND TRUSTEE

th Flr Suite 800, 595 Bay St bronto M5G 2M6 beneral Inquiry (416)314-2800 TY (416)314-2687 oll Free 1-800-366-0335 ax (416)326-1366 (Executive) ww.attorneygeneral.jus.gov.on.ca/english/family/pgt

:30 - 5:00 🚨

The Office of the Public Guardian and Trustee operates out of six offices located throughout the province to provide a variety of services, including: managing the financial and/or personal affair of mentally incapable individuals pursuant to the Substitute Decisions Act where no one else is abte to do so; making medical treatment decisions for mentally incapable people where no one else is able to do so; administering the estates of persons, who die without a will and without any family in Ontario; dealing with property owned by a dissolved Ontario corporation; investigating allegations of serious harm against vulnerable adults; as the Accountant of the Superior Court of Justice, retaining all money, mortgages and securities paid into or lodged with the Court on behavior minors and litigants; protecting the public interest in charitable property.

#### CAPACITY ASSESSMENT OFFICE

Atrium on Bay
8th Flr, 595 Bay St
Toronto M5G 2M6
General Inquiry (416)327-6766
Toll Free 1-866-521-1033
Fax (416)327-6724
www.attorneygeneral.jus.gov.on.ca/english/family/pgt
8:30 - 5:00

The Capacity Assessment Office maintains a list of people qualified to conduct assessments of capacity in Ontario under the Substitute Decisions Act; administers a financial assistance progra-for people who require assistance in paying for an assessment; and provides training and information to assessors in Ontario.

#### **CLIENT SERVICES DEPARTMENT**

Atrium on Bay
8th Flr Suite 800, 595 Bay St
Toronto M5G 2M6
General Inquiry (416)314-2800
Toll Free 1-800-366-0335
Fax (416)314-2619
www.attorneygeneral.jus.gov.on.ca/english/family/pgt
8:30 - 5:00

The Client Services Department provides intake for all Office of the Public **Guardian** and Trust guardianship matters; investigates allegations of serious harm to mentally incapable adults; provides property and personal care guardianship services and associated asset administration; makes decisions about treatment and long-term admission under the Health Care Consent Act.

#### **ESTATES ADMINISTRATION UNIT**

Atrium on Bay
8th Flr Suite 800, 595 Bay St
Toronto M5G 2M6
General Inquiry (416)314-2800
Toll Free 1-800-366-0335
Fax (416)314-2781
www.attorneygeneral.jus.gov.on.ca/english/family/pgt
8:30 - 5:00

**Estates** Administration Unit administers estates of persons who die intestate and without known heirs in the province, and the assets of dissolved **corporations**.

#### **NVESTIGATIONS**

Atrium on Bay

th Flr Suite 800, 595 Bay St

Foronto M5G 2M6

General Inquiry (416)327-6348

Foll Free 1-800-366-0335

Fax (416)314-5301 (Intake/Investigations)

Forww.attorneygeneral.jus.gov.on.ca/english/family/pgt

1:30 - 5:00

The **Investigation** Unit investigates allegations under the Substitute Decisions Act that someone has be incapable of managing their property and/or personal care, and as such may be at risk of uffering serious adverse effects. The Investigation Unit also gathers information about Office of the Public Guardian and Trustee clients and potential estate trustee clients.

#### REATMENT DECISIONS UNIT

th Fir Suite 800, 595 Bay St oronto M5G 2M6 deneral Inquiry (416)314-2788 oll Free 1-800-387-2127 ax (416)314-2637

ww.attorneygeneral.jus.gov.on.ca/english/family/pgt 30 - 5:00

the Treatment Decisions Unit makes decisions about treatment and **long-term care** admissions ander the Health Care Consent Act. It handles personal **guardian**ship cases under the Substitute ecisions Act. Most of these services are also provided at the regional offices across Ontario as otted above.

#### **TAKE UNIT**

trium on Bay th Flr Suite 800, 595 Bay St bronto M5G 2M6 eneral Inquiry (416)327-6683 bill Free 1-800-366-0335 ax (416)314-2642

ww.attorneýgeneral.jus.gov.on.ca/english/family/pgt 30 - 4:30

he Intake Unit opens all Office of The Public Guardian and Trustee Client files the Mental Health ct and Substitute Decisions Act. It maintains a registry of guardians.

## ROPERTY GUARDIANSHIP SERVICES DEPARTMENT

trium on Bay h Flr Suite 800, 595 Bay St bronto M5G 2M6 eneral Inquiry (416)314-2800 bll Free 1-800-366-0335 ax (416)314-2648.

ww.attorneygeneral.jus.gov.on.ca/english/family/pgt

30 - 5:00

**Property Guardianship** Services Department delivers financial guardianship services to the Off of the Public Guardian and Trustee's mentally incapable clients in accordance with the Substitu Decisions Act, 1992. Services are provided at the field offices.

HAMILTON OFFICE
9th Flr, 119 King St W
Hamilton L8P 4Y7
General Inquiry (905)546-8300
Toll Free 1-800-891-0502
Fax (905)546-8301
8:30 - 5:00

LONDON OFFICE
3rd Flr, 401 Clarence St
London N6A 3M6
General Inquiry (519)660-3140
Toll Free 1-800-891-0504
Fax (519)660-3148
8:30 - 5:00

OTTAWA OFFICE
3rd Flr, 244 Rideau St
Ottawa K1N 5Y3
General Inquiry (613)241-1202
Toll Free 1-800-891-0506
Fax (613)241-1567
8:30 - 5:00

SUDBURY OFFICE
Ontario Government Bldg
Suite 602, 199 Larch St
Sudbury P3E 5P9
General Inquiry (705)564-3185
Toll Free 1-800-891-0503
Fax (705)564-3193
8:30 - 5:00

THUNDER BAY
Suite 101, 189 Red River Rd
Thunder Bay P7B 1A2
General Inquiry (807)343-7230
Toll Free 1-800-891-0503
Fax (807)343-7223
8:30 - 5:00

TORONTO OFFICE
Atrium on Bay
8th Flr Suite 800, 595 Bay St
Toronto M5G 2M6
General Inquiry (416)314-2800
Toll Free 1-800-366-0335
Fax (416)314-2231 (Client Services)
Fax (416)314-2619 (Client Services)
8:30 - 5:00

#### **ACCOUNTANT OF THE SUPERIOR COURT OF JUSTICE**

Atrium on Bay
8th Flr, 595 Bay St
Toronto M5G 2M6
General Inquiry (416)314-8692
Fax (416)314-2481
www.attorneygeneral.jus.gov.on.ca/english/family/pgt
8:30 - 5:00

The Accountant of the Superior Court of Justice is responsible for funds, mortgages and securi that are paid into court pursuant to judgements and orders of the court under various statutes or behalf of minors and litigants.

## **LEGAL SERVICES - CHARITABLE PROPERTY**

Atrium on Bay 8th Flr Suite 800, 595 Bay St Toronto M5G 2M6 General Inquiry (416)326-1963 Fax (416)326-1969 (Charities) 8:30 - 5:00

Legal Services - Charitable Property unit monitors the use of charitable property in Ontario ar inquiries into complaints about its misuse.

## USTICE TECHNOLOGY SERVICES DIVISION

uite 300, 21 College St bronto M5B 2B3 eneral Inquiry (416)326-6950 ax (416)326-1104 00 - 5:00

ne Justice Technology Services Division is responsible for Information Technology (IT) services and support to the Justice Enterprises - Ministry of the Attorney General and Ministry of community Safety and Correctional Services and their external Justice partners - that enables ansformation into a modern, effective and efficient justice system. Please refer to the Ministry of community Safety and Correctional Services section for a complete division listing.

#### EGAL SERVICES DIVISION

cMurtry-Scott Bldg h Flr, 720 Bay St bronto M5G 2K1 eneral Inquiry (416)326-0891 ix (416)326-6996 30 - 5:00

ne Legal Services Division is responsible for the provision of civil legal advice and representation Ontario Government ministries and certain agencies, boards and commissions. The Division ontains diverse practice groups. The largest - Seconded Legal Services (SLS) - is comprised of legal branches in ministries across the Government. The remainder of the Division is made up centralized offices including Crown Law Office - Civil and the Constitutional Law Branch, as sell as the Civil Remedies for Illicit Activities Office and the Legal Services Program Support ranch.

#### IVIL REMEDIES FOR ILLICIT ACTIVITIES OFFICE

Wellesley St W
D Box 333
Pronto M7A 1N3
Peneral Inquiry (416)212-0556
Ex (416)314-3714
DO - 5:00

vil Remedies for Illicit Activities Office is responsible for the enforcement of civil remedies to dress unlawful activities.

#### ONSTITUTIONAL LAW BRANCH

h Flr, 720 Bay St bronto M5G 2K1 eneral Inquiry (416)326-4460 tx (416)326-4015 30 - 5:00

ne Constitutional Law Branch bears primary responsibility for advising the government on institutional matters and conducting constitutional **litigation** on behalf of the government. Constitutional issues arise across the full range of matters in which the government is involved. The protections found under the Canadian Charter of **Rights** and Freedoms such as seedom of religion, expression, association and assembly, rights relating to equality, democratic ections, mobility of persons, the use of official languages in federal institutions and in education, well as the rights held by an individual when faced with government or police investigation and

prosecution. Constitutional issues also include disputes respecting the division of powers between the federal Parliament and provincial legislatures and the protection of **aboriginal** and treaty right

#### **CROWN LAW OFFICE - CIVIL**

8th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4008 Fax (416)326-4181 8:30 - 5:00

Crown Law Office - Civil is responsible for providing civil litigation, aboriginal litigation and advisory services to the government. The members of the advisory services group act as solicito for the ministry of the Attorney General and also provide legal advice to other ministries and agencies on a broad spectrum of legal issues with government-wide significance. Counsel in the litigation services group provide legal representation of the Crown, its ministries, agencies, boar and commissions in a wide variety of matters involving issues of public importance in all levels of courts. Counsel in the aboriginal group provide litigation and advisory services on a range of aboriginal issues including aboriginal title and rights claims.

#### LEGAL SERVICES PROGRAM SUPPORT BRANCH

6th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)325-0826 Fax (416)314-7926 8:30 - 5:00 ►

The Legal Services Program Support Branch provides strategic support to the legal services branches in all ministries and a number of agencies, in achieving business goals and program initiatives. It provides direction in the areas of legal planning and coordination, communications strategic operational and resource planning, technology development and support and workforce planning.

#### LAW LIBRARY

Main Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4566 Fax (416)326-4562 9:00 - 5:00 ■

The Ministry of the Attorney General Law **Library** provides circulation, reference and inter-libra loan services to ministry employees and maintains a collection of legal texts, journals, reporters a legislation to support the legal information needs of the ministry.

#### SECONDED LEGAL SERVICES BRANCHES

Seconded Legal Services Branches provide in-house legal advice and services to Ontario Government ministries and certain agencies, boards and commissions. These legal branches are located on-site with individual client ministries, with additional offices at some agencies, boards and commissions. The branches provide solicitor and counsel work in support of the very broad and varied range of programs and services provided by the Government.

#### **ALKERTON LEGAL PROJECTS**

te 301, 700 Bay St
Box 222
ronto M5G 1Z6
neral Inquiry (416)326-6689
t (416)212-0696
0 - 5:00

gal Services Division's role for the Ministry is to coordinate representation for the province in response to the tragic situation in Walkerton. The Division's duties include: coordinating all erministerial activity for the involved ministries and agencies, primarily the Document magement System and supporting the Settlement Compensation Plan.

## GISLATIVE COUNSEL

itney Block te 3600, 99 Wellesley St W onto M7A 1A2 teral Inquiry (416)326-2841 (416)326-2806

Legislative Counsel office provides legislative drafting services to Ministers of the Crown, mbers of the Legislature and applicants for private bills. It also provides drafting services for ulations. All public bills and many regulations have official French versions. The office pares annual statute volumes and provides filing and publication of Ontario regulations. The ce maintains Ontario's legislation databases (statutes, regulations and reference tables) and rates the e-Laws website.

## ITARIO VICTIM SERVICES SECRETARIAT

Flr, 18 King St E
onto M5C 1C4
eral Inquiry (416)325-3265
(416)212-1091
0-5:00

Ontario Victim Services Secretariat (OVSS) provides leadership across the OPS in policy elopment, program design and frontline service delivery for victims of crime. It also integrates ce-related issues within a broad spectrum of social and economic matters. The OVSS also ks with other divisions within the Ministry of the Attorney General, other ministries and with community organizations to ensure that victim services are effective, coordinated and meet the rse needs of victims in Ontario. It also has responsibility for the ministry's relationship with Criminal Injuries Compensation Board and the Office for Victims of Crime.

## RPORATE SERVICES

Fir, 18 King St E into M5C 1C4 eral Inquiry (416)325-3265 (416)212-1091 - 5:00

Corporate Services is responsible for business and fiscal planning, human resources and tology coordination for the Secretariat.

## POLICY AND PROGRAM DEVELOPMENT BRANCH

7th Flr, 18 King St E Toronto M5C 1C4 General Inquiry (416)325-3265 Fax (416)212-1091 8:30 - 5:00

The Policy and Program Development Branch is responsible for strategic planning and priority setting, leading policy development to address victimization, and for developing new programs advance victim services in Ontario.

#### **DOMESTIC VIOLENCE INITIATIVES**

7th Flr, 18 King St E Toronto M5C 1C4 General Inquiry (416)325-3265 Fax (416)212-1091 8:30 - 5:00

The Domestic Violence Initiatives is responsible for coordinating initiatives developed in respon to recommendations of the May/Illes Coroner's jury and the Joint Committee on Domestic Violence.

#### PROGRAMS AND COMMUNITY DEVELOPMENT BRANCH

7th Flr, 18 King St E Toronto M5C 1C4 General Inquiry (416)325-3265 Fax (416)212-1091 8:30 - 5:00

The Programs and Community Development Branch provides oversight and support to delivery services for victims of crime across the province.

**CENTRAL REGION OVSS OFFICE** Lower Level, 17070 Yonge St Newmarket L3Y 8Z4 General Inquiry (905)853-4852 Fax (905)853-4863 8:30 - 5:00

**DURHAM REGION VWAP** Oshawa Executive Ctr Suite 520, 419 King St W Oshawa L1J 2K5 General Inquiry (905)430-4170 Fax (905)430-4161 8:30 - 5:00

MUSKOKA VWAP 2nd Flr Suite 10, 29 Manitoba St Bracebridge P1L 1S4 General Inquiry (705)645-3516 Fax (705)645-4090 8:30 - 5:00

PETERBOROUGH VWAP Suite 205, 311 George St N Peterborough K9J 3H3 General Inquiry (705)755-5150 Fax (705)755-5155 8:30 - 5:00

NORTHUMBERLAND SATELLITE VWA 2 King St E Cobourg K9A 1K7

General Inquiry (905)373-4023 Fax (905)372-1040

8:30 - 5:00

VICTORIA/HALIBURTON SATELLITE **VWAP** 440 Kent St W Lindsay K9V 6H3

General Inquiry (705)324-1429 Fax (705)324-1421 8:30 - 5:00

SIMCOE COUNTY VWAP 5th Flr, 114 Worsley St Barrie L4M 1M1 General Inquiry (705)739-6560

Fax (705)739-6603 8:30 - 5:00

YORK REGION VWAP

50 Eagle St W

Newmarket L3Y 6B1

General Inquiry (905)853-4818

Fax (905)853-4883 8:30 - 5:00 &

CENTRAL WEST REGION OVSS OFFICE

Ellen Fairclough Bldg 4th Flr, 119 King St W

Hamilton L8P 4Y7 General Inquiry (905)521-7590

Fax (905)521-7450 8:30 - 5:00 &

**BRAMPTON VWAP** 5th Flr (Suite 100 mail only), 7755 Hurontario St

**Brampton** L6W 4T6

General Inquiry (905)456-4797

Fax (905)456-4796 8:30 - 5:00 🔠

ORANGEVILLE SATELLITE VWAP

51 Zina St

8:30 - 5:00 &

Orangeville L9W 1E5 General Inquiry (519)941-7132 Toll Free 1-888-600-3769 Fax (519)941-9908

**BRANTFORD VWAP** 

80 Wellington St Brantford N3T 2L9

General Inquiry (519)752-5725

Fax (519)752-7682 8:30 - 5:00

HALDIMAND - CAYUGA SATELLITE

**VWAP** 10 Echo St

Cayuga NOA 1E0

General Inquiry (905)772-6129

Fax (519)428-3298 8:30 - 5:30

SIMCOE NORFOLK COUNTY SATELLITE

**VWAP** 

Justice Bldg Hwy 3 W

PO Box 605 Simcoe N3Y 4N4

General Inquiry (519)428-1080

Fax (519)428-3298 8:30 - 5:00

**GUELPH VWAP** 

36 Wyndham St S

Guelph N1H 7J5

General Inquiry (519)837-6366

Fax (519)837-6371 8:30 - 5:30 &

HAMILTON VWAP

Suite 478, 45 Main St E

Hamilton L8N 2B7

General Inquiry (905)645-5272

Fax (905)645-5271 8:30 - 5:00 &

KITCHENER VWAP

Suite 3033, 200 Frederick St

Kitchener N2H 6P1

General Inquiry (519)741-3351

Fax (519)741-3347 8:30 - 5:00

CAMBRIDGE SATELLITE VWAP

89 Main St

Cambridge N1R 1W1

General Inquiry (519)740-5991

Fax (519)623-2593 8:30 - 4:30

MILTON VWAP '

Rm 235, 491 Steeles Ave E

Milton L9T 1Y7

General Inquiry (905)878-6292

Fax (905)693-4203

8:30 - 5:00

ST CATHARINES VWAP

Rm 1020, 59 Church St. St Catharines L2R 7N8

General Inquiry (905)685-2671

Fax (905)685-2673 8:30 - 5:00

WELLAND SATELLITE VWAP

102 East Main St

Welland L3B 3W6

General Inquiry (905)735-4326

Fax (905)735-4329 8:30 - 4:30

EAST REGION OVSS OFFICE 14th Flr Suite 1400, 150 Metcalfe St Ottawa K2P 1P1 General Inquiry (613)239-0392 Fax (613)239-0691

8:30 - 5:00

KINGSTON REGIONAL SATELLITE

South Cottage, 14 Gable Lane Kingston K7M 9A7

General Inquiry (613)548-3370 Fax (613)547-0021

8:30 - 5:00

#### **VWAP OFFICES**

BELLEVILLE VWAP Flr 2R, 15 Victoria St Belleville K8N 1Z5 General Inquiry (613)962-3005 Fax (613)962-3225 8:30 - 5:00

**PICTON SATELLITE** 2nd Flr. 172 Main St Picton K0K 2T0 General Inquiry (613)962-3005

Fax (613)962-3225 8:30 - 5:00

**BROCKVILLE VWAP** 41 Court House Sq **Brockville** K6V 7N3 General Inquiry (613)341-2810

Fax (613)342-7039 8:30 - 5:00

CORNWALL VWAP 216 - 218 Pitt St Cornwall K6J 3P8 General Inquiry (613)933-7744 Fax (613)933-6778

8:30 - 5:00

KINGSTON VWAP 279 Wellington St Kingston K7K 6E1 General Inquiry (613)548-6213 Fax (613)548-6207

8:30 - 5:00

NAPANEE SATELLITE 41 Dundas St W Napanee K7R 1Z5 General Inquiry (613)354-6279 Fax (613)548-6207 8:30 - 4:30

L'ORIGNAL VWAP 14 Court St PO Box 300 L'Orignal K0B 1K0 General Inquiry (613)675-1991 Fax (613)675-2772 8:30 - 5:00

OTTAWA VWAP Rm 1004, 161 Elgin St Ottawa K2P 2K1 General Inquiry (613)239-1229 Fax (613)239-1473 8:30 - 5:00

PEMBROKE VWAP Suite 302, 77 Mary St Pembroke K8A 5V4 General Inquiry (613)732-2035 Fax (613)732-1491 8:30 - 5:00

PERTH VWAP 43 Drummond St E PO Box 1400 Perth K7H 1G1 General Inquiry (613)264-8387 Fax (613)264-9014 8:30 - 5:00

NORTH REGION OVSS OFFICE Suite 505, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7370 Fax (705)564-7268 8:30 - 5:00

KENORA REGIONAL SATELLITE Rm 106, 810 Robertson St Kenora P9N 4J5 General Inquiry (807)468-2891 Fax (807)468-2892 8:30 - 5:30

THUNDER BAY REGIONAL SATELLITE Suite 200, 189 Red River Rd Thunder Bay P7B 1A2 General Inquiry (807)343-7676 Fax (807)345-0107 8:30 - 4:30

#### **VWAP OFFICES**

KENORA VWAP

216 Water St

Kenora P9N 1S4

General Inquiry (807)468-2839

Fax (807)468-2888

8:30 - 5:00

DRYDEN SATELLITE VWAP

479 Government Rd

PO Box 3000

Dryden P8N 3B3

General Inquiry (807)223-7310

Fax (807)223-7332

8:30 - 5:00

FORT FRANCES SATELLITE VWAP

283 Church St

Fort Frances P9A 1C7

General Inquiry (807)274-3331

Fax (807)274-4471

8:30 - 5:30 🕭

NORTH BAY VWAP

360 Plouffe St

North Bay P1B 9L5

General Inquiry (705)495-8339

Fax (705)495-8336

8:30 - 5:00

HAILEYBURY SATELLITE VWAP

393 Main St

PO Box 907

Haileybury POJ 1KO

General Inquiry (705)672-4050

Fax (705)672-4052

8:30 - 5:30

SAULT STE MARIE VWAP

Suite 204, 123 March St

Sault Ste Marie P6A 2Z5

General Inquiry (705)946-6567

Fax (705)946-6566

8:30 - 5:00

SUDBURY VWAP

Suite 206, 144 Pine St

Sudbury P3C 1X3

General Inquiry (705)564-7694

Fax (705)564-7987

8:30 - 5:00

GORE BAY SATELLITE VWAP

Suite 2, 35 Meredith St

Gore Bay POP 1H0

General Inquiry (705)282-1923

Fax (705)282-1922

8:30 - 5:00

THUNDER BAY VWAP

2nd Flr, 1805 East Arthur St

Thunder Bay P7E 2R6

General Inquiry (807)625-1627

Fax (807)622-1826

8:30 - 5:00

TIMMINS VWAP

Suite 129, 38 Pine St - the 101 Mall

Timmins P4N 6K6

General Inquiry (705)360-1905

Fax (705)360-1565

8:30 - 5:30 🕭

KAPUSKASING SATELLITE VWAP

Suite 38, 25 Brunettville Rd

Kapuskasing P5N 2E9

General Inquiry (705)337-4330

Fax (705)337-4333

8:30 - 5:30

TORONTO REGION OVSS OFFICE

3rd Flr, 700 Bay St

Toronto M5G 1Z6

General Inquiry (416)212-1310

Fax (416)212-1311

8:30 - 5:00

TORONTO - 361 UNIVERSITY VWAP

Rm 170, 361 University Ave

Toronto M5G 1Y1

General Inquiry (416)327-5946

Fax (416)327-6373

8:30 - 5:00

TORONTO - COLLEGE PARK VWAP

Rm 281, 444 Yonge St

Toronto M5B 2H4

General Inquiry (416)325-6117

Fax (416)325-7384

8:30 - 5:00

TORONTO - CROWN LAW - CRIMINAL

**VWAP** 

10th Flr, 720 Bay St

Toronto M5G 2K1

General Inquiry (416)325-1668

Fax (416)212-6771

8:30 - 5:00

TORONTO - ETOBICOKE VWAP Rm 302, 2201 Finch Ave W **Toronto** M9M 2Y9 General Inquiry (416)314-3944 Fax (416)314-3974 8:30 - 5:00

TORONTO - NORTH YORK VWAP 1000 Finch Ave W **Downsview** M3J 2V5

General Inquiry (416)314-0009

Fax (416)314-0573

8:30 - 5:00

TORONTO - OLD CITY HALL VWAP Rm 370, 60 Queen St W **Toronto** M5H 2M4 General Inquiry (416)327-5959 Fax (416)327-7630 8:30 - 5:00

311 JARVIS STREET SATELLITE VWAP
311 Jarvis St **Toronto** M5B 2C4
General Inquiry (416)212-1452
Fax (416)212-1453
8:30 - 5:00

TORONTO - SCARBOROUGH VWAP 1911 Eglinton Ave E Scarborough M1L 2L8 General Inquiry (416)325-0351 Fax (416)325-8564 8:30 - 5:00

WEST REGION OVSS OFFICE 900 Highbury Ave London N5Y 1A4 General Inquiry (519)453-8973 Fax (519)453-4566 8:30 - 5:00 ►

CHATHAM VWAP
Municipality of Chatham Kent Courthouse
Suite 325, 425 Grand Ave W
Chatham N7M 6M9
General Inquiry (519)355-2216
Fax (519)355-2217
8:30 - 5:00

LONDON VWAP Ground Flr Unit B, 80 Dundas St London N6A 6A2 General Inquiry (519)660-3041 Fax (519)660-2299 8:30 - 5:00 ST THOMAS SATELLITE VWAP 30 St Catharine St PO Box 310 Stn Main St Thomas N5P 3T9 General Inquiry (519)633-1920 Toll Free 1-866-633-1920 Fax (519)633-2311 8:30 - 4:30

WOODSTOCK SATELLITE VWAP 75 Graham St Woodstock N4S 6J8 General Inquiry (519)421-3903 Toll Free 1-800-799-1996 Fax (519)421-3505 8:30 - 4:30 ■

OWEN SOUND VWAP
611 - 9th Ave E
Owen Sound N6K 6Z4
General Inquiry (519)376-8927
Toll Free 1-866-259-4823
Fax (519)376-0865
8:30 - 5:00

WALKERTON SATELLITE VWAP 2nd Flr, 215 Cayley St PO Box 1529
Walkerton N0G 2V0
General Inquiry (519)881-3882
Toll Free 1-866-994-9904
Fax (519)881-1597
8:30 - 5:00

SARNIA VWAP
Suite 101 B, 700 North Christina St
Sarnia N7V 3C2
General Inquiry (519)337-1766
Toll Free 1-866-383-7770
Fax (519)337-3620
8:30 - 5:00

STRATFORD VWAP
5 Huron St
Stratford N5A 5S4
General Inquiry (519)271-5221
Toll Free 1-888-915-1400
Fax (519)271-8557
8:30 - 5:00 ■

GODERICH SATELLITE VWAP 3rd Flr, 1 Courthouse Sq Goderich N7A 1M2 General Inquiry (519)524-4085 WINDSOR VWAP
Level 5, 200 Chatham St E
Windsor N9A 2W3
General Inquiry (519)253-2897
Fax (519)254-2816
8:30 - 5:00 ■

#### **POLICY DIVISION**

McMurtry-Scott Bldg
7th Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)326-2500
Fax (416)326-2699
8:30 - 5:00

The Policy Division provides justice policy and corporate policy support services to the ministry. It develops policy initiatives and provides support and expertise to other divisions within the ministry. It serves as the main liaison with Cabinet Office. The branch is responsible for developing legislation and regulations, and provides advice and support through the legislative process, policy research and analysis. It also takes the lead in the identification of policy issues and options, drafting of policy submissions for Cabinet, advice on the Cabinet process, coordination of policy issues relating to four self-governing professions; oversight of Aboriginal Justice programs and issues; and provision of executive leadership for key ministry projects. It manages Federal/Provincial/ Territorial meetings and provides strategic advice and support to the Deputy and Minister at meetings.

#### **ABORIGINAL ISSUES UNIT**

7th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-2500 Fax (416)326-2699 8:30 - 5:00

The **Aboriginal** Issues Unit supports the Ministry of the Attorney General's work in the area of Aboriginal justice. Staff manage the ministry's funded Aboriginal justice programs and provide legal and policy advice on Aboriginal justice issues.

## SPECIAL INVESTIGATIONS UNIT

Mississauga L4W 5M4 General Inquiry (416)622-0748 (416)641-1879 (Shift Supervisor - Available between 1700 - 2200 hrs) Toll Free 1-800-787-8529 Fax (416)622-2455 www.siu.on.ca

9:00 - 5:00

5090 Commerce Blvd

The Special **Investigations** Unit is a civilian agency that investigates circumstances involving **police** and civilians which have resulted in serious injury, sexual **assault** or death. Under Part VII, Section 113 of the Police Services Act, the Director of the SIU has the sole authority to decide whether or not charges are warranted based on the findings of a complete investigation. The Director's decisions are reported to the Attorney General.

# **AGENCIES, BOARDS AND COMMISSIONS**

## ASSESSMENT REVIEW BOARD

Eaton Tower
29th Flr, 250 Yonge St
Toronto M5B 2L7
General Inquiry (416)314-6900
Toll Free 1-800-263-3237
Fax (416)314-3717
Toll Free Fax 1-877-849-2066
www.arb.gov.on.ca
8:30 - 5:00

The Assessment Review Board is an independent administrative tribunal which draws its jurisdiction from the Assessment Act and the Municipal Act. The Board hears and determines complaints against realty assessment forming the basis of municipal taxation, complaints with respect to direction of school support for school board taxation, and applications and appeals respecting municipal taxation.

## Services offered to the Public:

Assessment Review

## CRIMINAL INJURIES COMPENSATION BOARD

4th Flr, 439 University Ave
Toronto M5G 1Y8
General Inquiry (416)326-2900
Toll Free 1-800-372-7463
Fax (416)326-2919
Fax (416)326-2883
8:30 - 5:00

The Criminal Injuries Compensation Board provides compensation to eligible applicants when a person is injured or killed in Ontario as the result of an act of criminal violence.

#### Services offered to the Public:

Criminal Injuries Compensation Board

# **HUMAN RIGHTS TRIBUNAL OF ONTARIO**

7th Flr, 400 University Ave
Toronto M7A 1T7
General Inquiry (416)314-0004
TTY (416)314-2379 (TTY/TDD)
Toll Free 1-800-668-3946
TTY Toll Free 1-800-424-1168 (TTY/TDD Toll Free)
Fax (416)314-8743
www.hrto.ca
9:00 - 5:00

The **Human Rights** Tribunal of Ontario is a tribunal established by the Human Rights Code to conduct **hearings** and decide complaints of discrimination, harassment and reprisal. The Ontario Human Rights Commission refers complaints to the Tribunal. The Tribunal also establishes **mediation** and alternative dispute resolution processes to assist the parties in resolving the dispute or narrowing the issues between them.

#### Services offered to the Public:

Human Rights Tribunal of Ontario

## JUDICIAL APPOINTMENTS ADVISORY COMMITTEE

McMurtry-Scott Bldg
3rd Flr, 720 Bay St
Toronto M5G 2K1
General Inquiry (416)326-4060
Fax (416)212-7316
8:30 - 4:30

The Judicial Appointments Advisory Committee was established under the Courts of Justice Act as an independent body to recommend to the Attorney General, candidates for appointment as Judges to the bench of the Ontario Court of Justice. There are 13 members on the Committee, 3 representing the Judiciary, 3 representing the legal community and 7 lay members are appointed by the Attorney General. The Judicial Appointments Advisory Committee is required to provide the legislature with an annual report.

#### OFFICE FOR VICTIMS OF CRIME

3rd Flr, 700 Bay St Toronto M5G 1Z6 General Inquiry (416)326-1682 Toll Free 1-877-435-7661 Fax (416)326-4497 8:15 - 5:00 ♣

The Office for Victims of Crime is an advisory agency which provides advice to government on legislation, policy and practices relevant to victims of crime.

## ONTARIO HUMAN RIGHTS COMMISSION

Dundas/Edward Ctr

7th Flr, 180 Dundas St W

Toronto M7A 2R9

(416)314-4500 (General Inquiries - Other Than Complaints)

(416)314-4532 (Media Inquiries)

(416)326-9511 (Complaints, Referrals, General Inquiries within 416 & 905 Area Codes)

(416)314-0733 (General Inquiries - Other Than Complaints)

TTY (416)314-6526 (TTY/TDD Complaints, Referrals, General Inquiries within 416 & 905 Area Codes)

Foll Free 1-800-387-9080 (Complaints, Referrals, General Inquiries)

TTY Toll Free 1-800-308-5561 (TTY/TDD Complaints, Referrals, General Inquiries)

ax (416)314-4494 (General Inquiries - other than complaints)

lax (416)326-9520 (Complaints, Referrals, General Inquiries)

ax (416)314-4533 (Media Inquiries)

www.ohrc.on.ca

:30 - 5:00 &

The Ontario Human Rights Commission administers and enforces the Ontario Human Rights lode, which provides for the right to equal treatment in **employment**, services, goods and facilities, ontracts and accommodation without **discrimination** because of race, ancestry, place of origin, olour, sexual orientation, ethnic origin, citizenship, creed, sex, age, marital status, family status, andicap, record of offences (employment only) and receipt of public assistance (accommodation nly). The Commission implements a program of investigation, **mediation** and conciliation of **omplaints** and enforcement; **public education**, consultation and policy development with

employers, unions, community groups and other stakeholders with a view to reducing prejudice and discrimination; and, research into patterns of discrimination.

#### Services offered to the Public:

Ontario Human Rights Commission (Policy and Education Branch) Ontario Human Rights Inquiries

## ONTARIO MUNICIPAL BOARD AND BOARD OF NEGOTIATION

15th Flr, 655 Bay St Toronto M5G 1E5 General Inquiry (416)326-6800 Toll Free 1-866-887-8820 Fax (416)326-5370 www.omb.gov.on.ca 8:30 - 5:00

The Ontario Municipal Board is a quasi-judicial appeals tribunal. It holds public hearings throughout Ontario for appeals against decisions made generally by local councils on land use planning matters, including official plans, zoning by-laws, plans of subdivision, expropriation matters, development charges and aggregate resources. The Board is affected by approximately 100 statutes and more than 80 private statutes. Time frames to appeal are set out in various statutes identifying the OMB as the appeals tribunal.

## Services offered to the Public:

Ontario Municipal Board Information Office

#### **ADMINISTRATION**

15th Flr, 655 Bay St Toronto M5G 1E5 (416)326-6800 (Information Office) Toll Free 1-866-887-8820 Fax (416)326-5370 www.omb.gov.on.ca 8:30 - 5:00

The Administration unit of the Ontario Municipal Board and Board of Negotiation undertakes case management of all files that are submitted. The Board's Planners contact all parties involved in a matter before the Board in order to identify the issues, narrow their scope and move the case forward to resolution. The Board provides information to the public in English and French on matters before the Ontario Municipal Board such as: date and location of scheduled hearings, how appeals are launched, and procedure at hearings. On request, the Board provides summons to witness forms (subpoenas) and certification of Board documents. Clients can request to view an OMB file(s). Photocopies are available at a nominal charge.

#### Services offered to the Public:

Ontario Municipal Board Information Office

#### **BOARD OF NEGOTIATION**

15th Flr, 655 Bay St Toronto M5G 1E5 General Inquiry (416)326-4700 Toll Free 1-866-887-8820 Fax (416)327-0716 www.bon.gov.on.ca 8:30 - 5:00

The Board of Negotiation (BON) serves as an informal tribunal that negotiates compensation settlements in **expropriation** cases. The BON becomes involved only after alternative avenues for resolving the issues have not succeeded. Meetings with expropriated parties and the authorities are arranged throughout Ontario at no cost to either party. The BON reviews all written documentation and considers the submissions from the parties. Through mediation, the BON attempts to bring the parties to an agreement on the appropriate compensation for the specific case.

#### **ACTS**

Absconding Debtors Act Absentees Act Accumulations Act Administration of Justice Act Age of Majority and Accountability Act Aliens' Real Property Act Anglican Church of Canada Act, 1979 Arbitration Act, 1991 Architects Act Assessment Review Board Act Bail Act Barristers Act Blind Persons' Rights Act Bulk Sales Act **Business Records Protection Act** Charitable Gifts Act Charities Accounting Act Children's Law Reform Act Class Proceedings Act, 1992 Commercial Tenancies Act Commissioners for Taking Affidavits Act Compensation for Victims of Crime Act Construction Lien Act Conveyancing and Law of Property Act Costs of Distress Act Courts of Justice Act Creditors' Relief Act Crown Administration of Estates Act Crown Agency Act Crown Attorneys Act Crown Witnesses Act Declarations of Death Act, 2002 Disorderly Houses Act Oog Owners' Liability Act Domestic Violence Protection Act, 2000

Onation of Food Act, 1994

ower and Miscellaneous Abolition Act, 1980

Electronic Commerce Act, 2000

Employers and Employees Act

English and Wabigoon River Systems Mercury Contamination Settlement Agreement Act, 1986

**Escheats Act** 

Estates Act

**Estates Administration Act** 

Evidence Act

**Execution Act** 

**Executive Council Act** 

**Expropriations Act** 

Family Law Act

Family Responsibility and Support Arrears Enforcement Act, 1996

Fines and Forfeitures Act

Fraudulent Conveyances Act

Frustrated Contracts Act

Good Samaritan Act, 2001

Habeas Corpus Act

Hospitals and Charitable Institutions Inquiries Act

Hotel Registration of Guests Act

Innkeepers Act

Interjurisdictional Support Orders Act, 2002

Interjurisdictional Support Orders Act, 2002

International Commercial Arbitration Act

International Interests in Mobile Equipment Act (Aircraft Equipment), 2002

International Sale of Goods Act

Interpretation Act

Interprovincial Summonses Act

Judicial Review Procedure Act

Juries Act

Justices of the Peace Act

Law Society Act

Legal Aid Services Act, 1998

Libel and Slander Act

Lieutenant Governor Act

Limitations Act

Limitations Act, 2002

Members Integrity Act, 1994

Mercantile Law Amendment Act

Ministry of the Attorney General Act

Mortgages Act

Negligence Act

Notaries Act

Occupiers' Liability Act

Ombudsman Act

Ontario Association of former Parliamentarians Act, 2000

Ontario Law Reform Commission Act

Ontario Lottery and Gaming Corporation Act, 1999

Ontario Municipal Board Act

Parental Responsibility Act, 2000 Partition Act

Pawnbrokers Act

Perpetuities Act

Police Services Act, section 113

Powers of Attorney Act

Proceedings Against the Crown Act

Professional Engineers Act

Property and Civil Rights Act

Provincial Offences Act

Public Accountancy Act

Public Authorities Protection Act

Public Guardian & Trustee Act

Public Inquiries Act

Public Officers Act

Real Property Limitations Act

Reciprocal Enforcement of Judgments (U.K.) Act

Reciprocal Enforcement of Judgments Act

Regulations Act

Religious Freedom Act

Religious Organizations' Lands Act

Remedies for Organized Crime and Other Unlawful Activities Act, 2001

Rescuing Children from Sexual Exploitation Act, 2002, parts III and IV except elements of section 31

Revised Statutes Confirmation and Corrections Act, 1993

Safe Streets Act 1999

Sale of Goods Act

Settled Estates Act

Settlement of International Investment Disputes Act, 1999

Short Forms of Leases Act

Solicitors Act

Statute and Regulation Revision Act, 1998

Statute of Frauds

Statutes Act

Statutory Powers Procedure Act

Substitute Decisions Act, 1992

Succession Law Reform Act

Ticket Speculation Act

Time Act

Transboundary Pollution Reciprocal Access Act

Trespass to Property Act

Trustee Act

Unconscionable Transactions Relief Act

University Expropriation Powers Act

Variation of Trusts Act

Vendors and Purchasers Act

Victims' Bill of Rights, 1995

Victims' Right to Proceeds of Crime Act, 1994

Wages Act

Warehouse Receipts Act

# MINISTRY OF CHILDREN AND YOUTH SERVICES

14th FIr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)212-7432 www.children.gov.on.ca

The Ministry of Children and Youth Services establishes the framework for children and youth age 0 to 18. Programs are designed to deliver positive outcomes for Ontario's young people. The ministry is developing a seamless, integrated system of services to better serve children, youth and their families. Ministry of Children and Youth Services' programs include: Best Start; Healthy Babies, Healthy Children; Infant Hearing; Preschool Speech and Language; Child Care; Early Child Development and Parenting Programs; Services for children with special needs; Children's Treatment Centres; Children's mental health programs; Adoption Services; Child Protection; Office of Child and Family Service Advocacy; and Youth Justice Services (probation and custody for youth 12 to 17 years of age).

#### **DEPUTY MINISTER'S OFFICE**

## **COMMUNICATIONS AND MARKETING BRANCH**

14th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)325-5151 TTY (416)212-7072 Fax (416)327-0478

The Communications and Marketing Branch establishes communications policies for the ministry and develops communications strategies to ensure that the public and people who rely on the ministry's support are aware of major program and policy initiatives. Responsibilities include liaison with the media, creative services, translation, production and distribution of information products, issues coordination, web design and support, correspondence management and coordinating responses to Freedom of Information and Protection of Privacy requests.

## FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY UNIT

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5151 Fax (416)326-2567

The Freedom of Information and Protection of Privacy Unit coordinates the implementation of the Freedom of Information and Protection of Privacy Act (FIPPA) across the ministry.

#### **LEGAL SERVICES BRANCH**

17th FIr, 56 Wellesley St W Toronto M7A 1E9 General Inquiry (416)327-4900 Fax (416)327-0568 8:45 - 5:00 ■

Legal Services Branch staff are employed by the Ministry of the Attorney General and seconded to both the Ministry of Community and Social Services and the Ministry of Children and Youth Services. Lawyers in the Branch provide legal opinions and advice to the ministers and ministry staff with respect to issues arising from the administration of the legislation and programs for which

ach ministry is responsible. They draft and interpret legislation and regulations, orders-in-council and agreements. They also represent both ministries before courts and tribunals.

## FFICE OF CHILD AND FAMILY SERVICE ADVOCACY

th FIr Suite 503, 250 Davisville Aveoronto M7A 1G2
deneral Inquiry (416)325-5669
TY (416)325-2648
oll Free 1-800-263-2841
ax (416)325-5681

he Office of Child and Family Service Advocacy (Advocacy Office) protects the rights and sterests of children, youth and families receiving or seeking services provided by the Ministry of hildren and Youth Services and the Ministry of Education (Provincial and Demonstration chools). Advocacy officers mediate complaints; negotiate with service providers, government fficials, and the community; identify systemic problems affecting youth; and advises ministries if gaps in service delivery.

#### NTARIO INTERNAL AUDIT

nd Flr, 777 Bay St oronto M5G 2E5 eneral Inquiry (416)585-6560 ax (416)585-7377

ntario Internal Audit Services provides objective assurance and consulting services to the inistry. It assists the ministry and its related agencies in accomplishing their business objectives a evaluating and making recommendations to improve governance, risk, management, control, ecountability and compliance processes and to improve the effectiveness, efficiency and economy ministry and agency operations. Internal audit services are provided under the direction of the hief Internal Auditor.

## USINESS PLANNING AND CORPORATE SERVICES

epburn Block
h Flr, 80 Grosvenor St
bronto M7A 1E9
eneral Inquiry (416)325-5595
ux (416)325-5615

usiness Planning and Corporate Services Division provides corporate direction and support to the inistry of Community and Social Services and Children and Youth Services in the areas of: nancial planning, analysis and controllership, corporate policy and intergovernmental affairs, man resources planning and management and capital planning and accommodation services. The ivision consists of five branches: Financial Planning and Business Management; Corporate Policy d Intergovernmental Affairs, Emergency Management, Human Resources and Capital and commodation Services. The Internal Audit Services Branch also reports administratively to the DM, BPCSD. The Division is also the ministries' point of contact with the Ministry of Finance cluding Ontario Internal Audit and Treasury Board Office, the Ministry of Public Infrastructure d Renewal, Ministry of Government Services including the Centre for Leadership and Human sources Management, and the Ontario Realty Corporation.

# CAPITAL AND ACCOMMODATION SERVICES BRANCH

30th Flr, 2 Bloor St W Toronto M4W 3E2 General Inquiry (416)327-4575 Fax (416)327-0554 8:30 - 5:00

The Capital and Accommodation Services Branch enables and supports the ministry and its agencies to meet policy, program and business objectives. The Branch is responsible for strategic planning, and project and financial management regarding: office accommodation (corporate and field); transfer payment and directly operated facilities infrastructure; and liaising with the Ministry of Public Infrastructure and Renewal and the Ontario Realty Corporation.

# CORPORATE POLICY AND INTERGOVERNMENTAL AFFAIRS

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397

The Corporate Policy and Intergovernmental Affairs Branch provides strategic leadership within the ministry for cross-ministry policy coordination and federal/provincial/territorial relations.

## CORPORATE POLICY UNIT

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397

The Corporate Policy Unit coordinates policy initiatives that have cross-ministry scope and impact and provides corporate leadership on governance initiatives.

## FRENCH LANGUAGE SERVICES

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397 8:30 - 5:00

The primary role of the French Language Services Unit is to provide advice to the ministry on issurelated to French language services and to ensure compliance with the FLS Act through the monitoring of management practices. The French Language Services Unit guarantees members the public the right to communicate with and receive available services in French from all Ontar Government offices located in or serving the 23 designated areas of the province, as well as Agencies, Boards and Commissions of the government.

## INTERGOVERNMENTAL AFFAIRS UNIT

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397 The Intergovernmental Affairs Unit coordinates social policy issues that cut across federal, provincial and territorial jurisdictions. The unit provides support and advice in preparation for and during meetings of Social Services Ministers, the annual Premiers' Conference and scheduled First Ministers' meetings. In addition, the unit liaises extensively with other jurisdictions and Ontario ministries on federal, provincial and territorial social policy issues.

## POLICY COORDINATION UNIT

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397

The Policy Coordination Unit acts as the ongoing liaison between the Ministry and Cabinet Office. The unit supports the Minister and Deputy Minister in preparation for Cabinet and Cabinet Committee meetings, tracks Cabinet Committee decisions and reviews the legislative and policy proposals put forward by other ministries in order to assess the implications for ministry clients and stakeholders.

## **EMERGENCY MANAGEMENT**

30th Flr, 2 Bloor St W Toronto M4W 3E2 General Inquiry (416)327-4755

Emergency Management leads the development and implementation of the Emergency Management Program and assists corporate branches, regional offices, facilities and the Cluster in their emergency management functions.

# FINANCIAL PLANNING AND BUSINESS MANAGEMENT

Hepburn Block

Ith Flr, 80 Grosvenor St

Toronto M7A 1E9

General Inquiry (416)325-5104

Fax (416)325-5125

The Financial Planning and Business Management Branch is responsible for analyzing and evaluating the financial and resource implications of ministry programs; coordinating estimates or reparation and multi-year financial planning including capital; providing financial management ervices to ministry branches; coordinating better business practices; establishing standards in the rea of controllership, risk management, and service management; coordinating business planning or the ministry and liaising with the Ministry of Finance and Management Board Secretariat.

# **IUSINESS PRACTICES UNIT**

lepburn Block
th Flr, 80 Grosvenor St
oronto M7A 1E9
eneral Inquiry (416)325-5104
ax (416)327-8825

he Business Practices Unit provides business tools and advice to encourage efficient and onsistent business practices. This includes producing the ministry's transfer payment budget ickage and delegation of financial authority framework.

#### **CONTROLLER'S OFFICE**

10th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7972 Fax (416)326-8168 ■

The Controller's Office provides guidance and directions to Regions, Facilities, and Corporate Offices regarding effective application of controllership and risk management; develops and implements financial policies; and provides service management liaison between the ministry and the Ontario Shared Services.

## FINANCIAL REPORTING UNIT

Hepburn Block 4th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5104 Fax (416)325-5125

The Financial Reporting Unit manages the in-year reporting and monitoring of the ministry's financial position. This includes forecasting, budgeting control, Federal/Provincial cost-sharing administration and capital.

#### MCSS BUSINESS PLANNING UNIT

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5104
Fax (416)325-5125

The MCSS Business Planning Unit provides comprehensive business advice in support of funding program and policy changes, and liaising with the Ministry of Finance and Management Board Secretariat.

#### MCYS BUSINESS PLANNING UNIT

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5104
Fax (416)325-5125

The MCYS Business Planning Unit partners the annual Results-based Planning process and estimates process, multi-year financial planning, along with providing comprehensive business advice in support of funding, program and policy changes, and liaising with the Ministry of Financiand Ministry of Government Services.

### **HUMAN RESOURCES BRANCH**

23rd Flr, 2 Bloor St W Toronto M4W 3E2 General Inquiry (416)327-4755 TTY (416)327-4817 Fax (416)327-0561

The Human Resources Branch supports the implementation of ministry initiatives, core businesses and policy priorities by providing senior management, corporate and regional offices with comprehensive human resources advice, policy direction, strategic planning, and interpretation of

collective agreements and related legislation. Human Resource services include: Recruitment and Selection; Employment Transition; Performance Management; Succession Planning; Learning and Development; Organizational Design; Employee Classification, Pay and Benefits; Workplace Discrimination and Harassment Prevention (WDHP); Health and Safety and Labour Relations.

# CHILDREN, YOUTH AND SOCIAL SERVICES I&IT CLUSTER, INFORMATION AND INFORMATION TECHNOLOGY

10th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)314-4243 Fax (416)314-0289 8:30 - 5:00

The Children, Youth and Social Services I&IT Cluster provides information management and information technology solutions that enable and support the business requirements of the Ministry of Community and Social Services, the Ministry of Children and Youth Services and their agents. The Cluster supports the Ontario government's I&IT Strategy and plays a leadership role in major business transformation initiatives and infrastructure projects that are currently underway. The Cluster is also working to promote the evolution towards a common IT infrastructure for government.

# POLICY DEVELOPMENT AND PROGRAM DESIGN

14th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)327-4865 Fax (416)314-1862 8:30 - 5:00

The Policy Development and Program Design Division is responsible for developing and implementing policy and program design that support services for Children and Youth in Ontario.

## CHILD WELFARE SECRETARIAT

6th Flr, 880 Bay St Toronto M7A 2B6 General Inquiry (416)314-9462 Fax (416)326-8098 8:30 - 5:00

Child Welfare Secretariat is a time-limited branch established to develop policy framework for reform of child welfare system.

## CHILDREN AND YOUTH AT RISK

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)327-4865 Fax (416)325-5349 8:30 - 5:00

The Children and Youth at Risk Branch provides policy support on issues related to child welfare, children's mental health, aboriginal children and youth, youth justice, residential services as well as providing support for the Early Years Challenge Fund and the ministry's partnership strategy.

# SPECIALIZED SERVICES AND SUPPORTS BRANCH

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M5S 3A9 General Inquiry (416)327-4865 Fax (416)325-5349 8:30 - 5:00

The Specialized Services and Supports Branch is responsible for Policy/Program development in the areas of **autism**, developmental services for **children**, children's rehabilitation services, respite and assistance for children with severe **disabilities**.

# PROGRAM MANAGEMENT DIVISION

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5581 Fax (416)325-5432

The Program Management Division (PMD) is responsible for managing the delivery of all ministry programs and services throughout the province. PMD consists of: Management Support Branch (MSB); Performance Management Branch (PMB); Regional Offices; and Social Assistance and Municipal Operations Branch (SAMO). The nine regional offices are responsible for the direct delivery of some ministry programs, and provide a management role for those services delivered locally by municipalities and transfer payment agencies. Regional Offices are also accountable for three Schedule 1 Facilities for people with disabilities, and two facilities for children with multiple complex high needs.

## MANAGEMENT SUPPORT BRANCH

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5444
Fax (416)212-1499
8:30 - 5:00

Management Support Branch is a corporate office for Program Management Division designed to facilitate and support critical management and delivery functions. The branch provides a range of delivery and operational support services to Integrated Children's Programs and Community/ Developmental Services programs.

## **ADOPTION DISCLOSURE AND REGISTER**

24th FIr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)327-4730 Fax (416)326-6867 8:30 - 5:00

The **Adoption** Disclosure and Register provides a register for adult adoptees who were adopted in Ontario, and for their birth parents and birth relatives (siblings and grandparents) who wish to contact one another. The section also conducts searches upon request from the adult adoptee in order to locate specific birth relatives. Searches are given priority for health, safety or welfare reasons.

## **CHAPLAINCY SERVICES ONTARIO**

24th Flr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)326-6859 Fax (416)326-6867 8:30 - 5:00

Chaplaincy Services Ontario, in consultation with the Ontario Multifaith Council on Spiritual and Religious Care (OMCSRC), coordinates and develops effective spiritual and religious care in Schedule I facilities, and where requested or appropriate, in community programs and/or transfer payment agencies of the Ministries of Community and Social Services, Ministry of Children and Y outh Services, Ministry of Community Safety and Correctional Services, Ministry of Health and Long-Term Care.

#### **CHILD ABUSE REGISTER**

24th Flr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)327-4680 Fax (416)327-1203 8:30 - 5:00

The **Child Abuse** Register Section protects the best interests of the children by maintaining records of verified abuse cases and sharing information with Children's Aid Societies (CAS) investigating reported cases of abuse.

## CHILD AND FAMILY SERVICES REVIEW BOARD

24th Flr, 2 Bloor St W
Toronto M4W 3V5
General Inquiry (416)327-4634
General Inquiry (416)327-4673
Toll Free 1-888-728-8823
Fax (416)327-4379

The Child and Family Services Review Board provides an appeal mechanism under the Child and Family Services Act (CFSA), the Intercountry Adoption Act and the Education Act. The board makes specific decisions on the residential placement of children; refusal of placement by private adoption licensees; adoption placement, refusal to disclose non-identifying adoption information; applications for the release of children from emergency secure treatment facilities; and expulsion of a student by a school board. The board operates independently.

## CHILD WELFARE REVIEW UNIT

Hepburn Block

th Flr, 80 Grosvenor St

oronto M7A 1E9

General Inquiry (416)327-4669

ax (416)326-5359

:30 - 5:00

'he Child **Welfare** Review Unit is responsible for conducting annual file reviews to ensure the well eing of children in the care of, or being served by Children's Aid Societies in the Province.

#### **CUSTODY REVIEW BOARD**

24th Flr, 2 Bloor St W
Toronto M4W 3V5
General Inquiry (416)327-4634
General Inquiry (416)327-4672
Toll Free 1-800-597-6088
Fax (416)327-0558

The Custody Review Board reviews placements and may hold hearings at the request of young persons in custody. The board operates independently.

# **DEVELOPMENTAL SERVICES/COMMUNITY PROGRAMS**

24th Flr, 2 Bloor St W
Toronto M7A 1E9
General Inquiry (416)325-2998
Fax (416)325-5500
8:30 - 5:00

The Developmental Services/Community Programs unit provides a range of delivery and operational support services to programs such as Violence Against Women, Supportive Housing, Developmental Services, Adoption Disclosure.

## INTEGRATED SERVICES FOR CHILDREN'S UNIT

Hepburn Block 7th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5560 Fax (416)212-1499 8:30 - 5:00

The Integration Services for Children's Unit provides a range of delivery and operational suppor services for children's programs such as Private and International Adoptions, Child Abuse Registe Children with Special Needs, Children's Mental Health, Young Offenders, Child Welfare Review and Board Administration.

## PRIVATE AND INTERNATIONAL ADOPTION

Hepburn Block 7th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)327-4742 Fax (416)212-6799 8:30 - 5:00

The Private and International Adoptions section monitors and regulates the Ontario system of private and international adoption for the benefit of **children**, birth parents and adoptive parents

## PERFORMANCE MANAGEMENT BRANCH

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5508
Fax (416)325-9631
8:30 - 5:00

Performance Management Branch provides executive support to the Assistant Deputy Minister and leadership to continuous business improvement, monitors and evaluates program and business performance, and supports enhancements in interdivisional working relationships. The branch operates in tandem with Management Support Branch (MSB) and Social Assistance and Municipal Operations Branch (SAMO) to provide appropriate supports, tools and best practices to regional offices.

#### **BUSINESS SERVICES UNIT**

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5508
Fax (416)325-9631
3:30 - 5:00

The Business Services Unit provides Program Management Division's senior management with inancial and administrative planning and strategic analysis for resource management. The unit monitors, evaluates and reports on divisional financial and administrative performance in meeting he division's business objectives.

#### CHILD WELFARE UNIT

oth Flr, 880 Bay St Foronto M7A 2B6 General Inquiry (416)212-3454 Fax (416)326-8098

The Child Welfare Unit provides leadership for the development of strategies to support the ninistry in effectively managing the business and fiscal challenges in the Child Welfare Program ector.

## DIVISIONAL SUPPORTS UNIT

Hepburn Block

Ith Flr, 80 Grosvenor St

Foronto M7A 1E9

General Inquiry (416)325-5508

Fax (416)325-9631

Fax (30 - 5:00

The Quality Assurance and Organizational Development Unit provides a range of executive support ervices to the Assistant Deputy Minister and senior management groups within the division. The nit provides senior decision-makers with timely, accurate and consistent information on the ivision's performance, while facilitating training and research to support effective regional usiness practices. The unit is composed of three functional teams: Divisional Learning and raining, Organizational Development and Information Management.

#### REGIONAL OFFICES

CENTRAL EAST REGIONAL OFFICE

465 Davis Dr

Newmarket L3Y 8T2

General Inquiry (905)868-8900

## **CENTRAL EAST REGION - NEWMARKET**

COMMUNITY PROGRAMS AND SERVICES UNIT

465 Davis Dr

Newmarket L3Y 8T2

General Inquiry (905)868-8900

CENTRAL WEST REGIONAL OFFICE - MISSISSAUGA

Suite 200, 6733 Mississauga Rd

Mississauga L5N 6J5

General Inquiry (905)567-7177

French Phone (905)567-7177x232

Toll Free 1-877-708-2896 (Serious Occurrence Reporting)

Toll Free 1-877-832-2818 (Main)

Fax (905)567-3215 (Regional Director, Business Unit, Finance, ODSP, Community Programs,

ACSD)

Fax (905)567-3216 (Licensing - Child Care Facilities, Group Homes, Foster Homes)

Fax (905)567-3218 (Human Resources)

Fax 1-877-708-2895 (Serious Occurrence Reporting) &

SPECIAL SERVICES AT HOME - (ASSISTANCE FOR CHILDREN WITH SEVERE

DISABILITIES)

2nd Flr, 385 Fairway Rd S

Kitchener N2C 2N9

General Inquiry (905)567-7177

THISTLETOWN REGIONAL CENTRE FOR CHILDREN AND ADOLESCENTS

Thistletown Regional Ctr

51 Panorama Crt

Etobicoke M9V 4L8

(416)326-0600 (Switchboard)

Fax (416)326-9078

EASTERN REGIONAL OFFICE - OTTAWA

10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

Toll Free 1-800-267-5111

Fax (613)787-5252 (7th Flr)

Fax (613)787-4090 (6th Flr)

## **COMMUNITY SERVICES (C.S.)**

2nd Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

Community Services provides services directly or through contracting with community-based mandated and other services described in the Ministry's Business Plan. Clients are children in ne of protection, young offenders, children and adults with developmental disabilities and children

requiring mental health supports. It also provides funds and supports to the Consolidated Municipal Services Managers (Municipalities) in the administration of Ontario Works, LEAP and Homelessness and Family Violence Programs.

# ASSISTANCE FOR CHILDREN WITH SEVERE DISABILITIES/

SPECIAL SERVICES AT HOME

2nd Flr, 10 Rideau St

Ottawa K1N 9J1

613)787-4064 (Special Services At Home)

613)788-2399 (Assistance for Children with Severe Disabilities)

Toll Free 1-800-565-5374x354 (Cornwall)

Toll Free 1-800-267-5111 (Ottawa)

Fax (613)787-5284

## PROGRAM SUPPORT UNIT

th Flr, 10 Rideau St

Ottawa K1N 9J1

deneral Inquiry (613)787-4248

ax (613)787-5283

## AMILTON/NIAGARA REGIONAL OFFICE - HAMILTON

llen Fairclough Bldg

19 King St W

lamilton L8P 4Y7

eneral Inquiry (905)521-7280

TY (905)546-8276

ax (905)521-7442 (Information Technology Unit)

ax (905)521-7736 (Human Resources Unit)

ax (905)546-8247 (Municipal and First Nations Services)

ax (905)546-8247 (Community Programs Unit)

ax (905)546-8277 (Regional Director's Office)

ax (905)521-7442 (Business Services Unit)

ax (905)521-7684 (Best Start/Early Years)

30 - 5:00

# AMILTON, COMMUNITY PROGRAMS UNIT

len Fairclough Bldg

h Flr, 119 King St W

amilton L8P 4Y7

05)521-7456 (SSAH/ACSD)

oll Free 1-800-561-0568

x (905)546-8247

30 - 5:00

## CATHARINES, COMMUNITY PROGRAMS

ezzanine, 301 St Paul St

Catharines L2R 7R4

eneral Inquiry (905)704-3209

ll Free 1-800-281-0441

x (905)704-3070

30 - 5:00

## HAMILTON, MUNICIPAL AND FIRST NATIONS SERVICES

Ellen Fairclough Bldg

7th Flr, 119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7286

Fax (905)546-8277

8:30 - 5:00

## NORTH EAST REGIONAL OFFICE - REGIONAL DIRECTOR'S UNIT

621 Main St W

North Bay P1B 2V6

General Inquiry (705)474-3540

TTY (705)474-7665

Toll Free 1-800-461-6977

Fax (705)474-5044 (HR Unit)

Fax (705)474-5815 (Regional Director & FIPPA.)

Fax (705)474-5446 (Administration Services, Municipal Services, Planning & Child Care.)

Fax (705)474-3825 (Community Programs & Business Services)

#### **COMMUNITY PROGRAMS UNIT**

621 Main St W

North Bay P1B 2V6

General Inquiry (705)474-3540

TTY (705)474-7665

Fax (705)474-3825 (Program Unit)

Community Programs provides Children's Services, Developmental Services, Violence Against Women Programs, Special Services at Home and Assistance for Children with Severe Disabilitie

#### LOCAL OFFICE-TIMMINS

Ontario Government Complex

Hwy 101 East

PO Bag 3040

South Porcupine PON 1H0

General Inquiry (705)235-1700

TTY (705)235-1786

Toll Free 1-800-461-9843

Fax (705)235-1724 (Administration Services)

Fax (705)235-1778 (Ontario Disability Support Program)

Fax (705)235-1705 (Community Programs and Program Review)

#### NORTHERN REGIONAL OFFICE - SUDBURY

Provincial Bldg

Suite 1002, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-6699

Toll Free 1-800-263-3347 (Northern Bursary Program)

Toll Free 1-800-265-1222

Fax (705)564-3099

#### SOUTH EAST REGIONAL OFFICE - KINGSTON

11 Beechgrove Lane

Kingston K7M 9A6

General Inquiry (613)545-0539

TTY (613)536-7304

Toll Free 1-800-646-3209

Fax (613)536-7272 (General)

Fax (613)536-7300 (Regional Director's Office)

#### PROGRAM COMPLIANCE AND REVIEW

11 Beechgrove Lane

Kingston K7M 9A6

General Inquiry (613)545-0539 &

## SOUTH WEST REGIONAL OFFICE - LONDON

2nd Flr Suite 203, 217 York St

PO Box 5217

London N6A 5R1

General Inquiry (519)438-5111

TTY (519)663-5276

Toll Free 1-800-265-4197

Fax (519)672-9510 (Regional Director/Business Unit)

8:30 - 5:00

## CHILD AND PARENT RESOURCE INSTITUTE (CPRI)

600 Sanatorium Rd

London N6H 3W7

General Inquiry (519)858-2774

Fax (519)858-3913

8:30 - 5:00

## OFFIÇES

LONDON

Suite 203, 217 York St

PO Box 5217

London N6A 5R1

General Inquiry (416)438-5111

TTY (519)663-5276

Toll Free 1-800-265-4197

Fax (519)672-9461 (CSU)

Fax (519)471-9664 (ORFUS)

Fax (519)438-7702 (Municipal/First Nations)

Fax (519)438-7703 (Human Resources)

Fax (519)672-4683 (ODSP)

Fax (519)672-9510 (Regional Director/Business Unit)

Fax 1-866-226-6989 (SSAH Toll Free)

Fax (519)438-3014 (Seriuos Occurence)

3:30 - 5:00 🖪

OWEN SOUND
1400 First Ave W
PO Box 697
Owen Sound N4K 5R4
General Inquiry (519)376-1951
TTY (519)376-3307
Fax (519)376-4254 (CSU)
Toll Free Fax 1-800-265-3790
8:30 - 5:00

WINDSOR 270 Erie St E 1810 Stn A Windsor N9A 7E3 General Inquiry (519)254-1651 TTY (519)254-4850 Toll Free 1-800-387-7327 Fax (519)254-1917 (HR) Fax (519)255-1152 8:30 - 5:00 TORONTO REGION
3rd Flr, 477 Mount Pleasant Rd
Toronto M7A 1G1
General Inquiry (416)325-0500
(416)325-0538 (Regional Director's Office)
TTY (416)325-3600
Fax (416)325-0541 (Regional Director's Office)
8:30 - 5:00

## **COMPLIANCE REVIEW SERVICES**

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0652 (416)325-0585 (Manager) Fax (416)325-0571 8:30 - 5:00

Compliance Review Services inspects and licenses all **child care** centres operating in accordance with the Day Nurseries Act, and all children's residential programs operating in accordance with the Child and Family Services Act.

#### CHILDREN'S SERVICES

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)212-6485 (416)325-0576 (Program Manager) Fax (416)325-5735 8:30 - 5:00

**Children**'s Services Unit programs are delivered by transfer payment agencies and include **your offender** services (ages 12 to 15 years), children's mental health, child welfare, and services for the developmentally delayed. These programs are monitored to ensure accountability.

#### **HUMAN RESOURCES**

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)326-0411 (416)325-0494 (Manager) Fax (416)325-9614 8:30 - 5:00

The Human Resources Unit determines the future staffing needs of the region and ensure that recruitment, retention, learning and training are in place to support the work of the region.

#### **MUNICIPAL SERVICES**

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0586 (416)326-0412 (Program Manager) Fax (416)325-0613 8:30 - 5:00

The Municipal Services Unit oversees social services delivered by the City of Toronto such as Ontario Works, hostels and child care. Transfer-payment agencies provide Violence Against Women programs and Best Start Centres.

# SPECIAL SERVICES AT HOME AND ASSISTANCE FOR CHILDREN WITH SEVERE DISABILITIES

Suite 220, 477 Mount Pleasant Rd
Toronto M7A 1G1
General Inquiry (416)325-0623
(416)325-0637 (Program Supervisor)
Fax (416)325-9640
3:30 - 5:00

The Special Services at Home (SSAH) program provides funding for disabled **children** or adults iving at home. Assistance for Children with Severe **Disabilities** (ACSD) provides financial assistance for disabled children living at home.

## STRATEGIC POLICY AND PLANNING

Ath Flr, 56 Wellesley St Foronto M5S 2S3 General Inquiry (416)327-9460 Fax (416)314-1862

The Strategic Policy and Planning Division is responsible for providing leadership on cross-cutting trategic policy and planning, including the development of a multi-year strategic policy framework o support the government's children and youth agenda, as well, it provides leadership on strategic nitiatives such as the governments Best Start Plan. It is also responsible for research, program valuation and outcome measurement.

## **ARLY YEARS PROGRAMS**

th Flr, 800 Bay St Foronto M5S 3A9 Feneral Inquiry (416)327-4865 Fax (416)327-0570 Fax 30 - 5:00

he Early Years Programs Branch provides integrated policy direction and program planning for rograms and services that support the healthy development of children, foster early learning and romotes readiness to learn. Programs include Healthy Babies Healthy Children, Child Care, Early ears Initiatives, Preschool Speech and Language (PSL), Infant Hearing, Infant Development and elated initiatives.

## YOUTH JUSTICE SERVICES

14th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)314-3502 Fax (416)327-0478 8:30 - 5:00

The Ministry of Children and **Youth** Services provides Youth Justice Services to youth, aged 12 to 17 at the time of their offence, who are charged with or convicted of criminal or provincial offences.

## **BUSINESS TRANSFORMATION**

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)327-0036 Fax (416)327-2418 8:30 - 5:00

The Business Transformation unit is responsible for managing the implementation and integration of a number of business transformation projects currently underway in **Youth** Justice Services.

# COMMUNITY DEVELOPMENT AND PARTNERSHIPS

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)212-6298 Fax (416)327-2418 8:30 - 5:00 ᠍

Community Development and Partnerships Branch was developed to provide leadership to Youth Justice Services Division's shift in emphasis from custody to community-based interventions, to promote the integration of youth in conflict with the law into their communities and build capacit of communities to address issues of youth crime.

#### **ALTERNATIVES TO CUSTODY**

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)289-7848 Fax (416)327-2418 8:30 - 5:00

The Alternatives to Custody unit provides leadership to the development of programmes with the community, regionally and corporately. These programmes respond to evidence-based practice at the identified needs of youth in conflict with the law and their communities.

### **EDUCATIONAL PROGRAMS**

c/o Ontario Correctional Institute 109 McLaughlin Rd S PO Box 1888 Brampton L6V 2P1 General Inquiry (416)289-7848 Fax (416)327-2418 8:15 - 4:30

The Educational Programs unit provides leadership to youth justice services in the area of prevention of youth crime through strengthening our working relationship with Education, scho

boards, education programmes. The unit oversees and develops programmes that respond to the educational needs of youth in system, including Section 20 schools.

## MENTAL HEALTH AND SPECIALIZED PROGRAMS

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)289-7848 Fax (416)327-2418 8:30 - 5:00

The Mental Health and Specialized Programs unit provides leadership to strengthen integration of youth justice services with other parts of the child and youth sector, including child welfare and children's mental health, to enable system of mental health supports to be seamless and responsive to children and youth.

#### QUALITY ASSURANCE

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)289-7848 Fax (416)327-2418 8:30 - 5:00

The Quality Assurance unit contributes to youth justice services by working with community stakeholders and others to build a shared commitment to service excellence. The unit establishes and regularly reviews program expectations, desired outcome measures and accountability requirements.

#### INTEGRATION

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)314-6598 Fax (416)327-2418 8:30 - 5:00

The Integration Unit has the lead responsibility for the integration of the two historic youth justice services streams with oversight of the transition to a single dedicated youth justice service distinct from adult services.

#### OPERATIONAL SUPPORT

6th Flr, 800 Bay St
Toronto M5S 3A9
General Inquiry (416)212-6298
Fax (416)327-2418
8:30 - 5:00

Operational Support develops strategies pertaining to the Youth Criminal Justice Act and the Ministry of Correctional Services Act. It also develops and implements policies and programs to ensure that services delivered to young persons in the care of the ministry are consistent with principles of relevant legislation.

# ASSESSMENT, PLACEMENT AND TRANSFER

Bldg C
Suite 101, 177 Judson St
Toronto M8Z 1A4
General Inquiry (416)314-5815
Fax (416)314-5822
8:00 - 5:00

Assessment, Placement and Transfer coordinates assessments, placements and transfers for the ministry's young persons' secure detention/custody system throughout the Province of Ontario.

#### **DIVISION CONTROLLER**

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)327-6549 Fax (416)327-2418 8:30 - 5:00

The Division Controller's office has central divisional responsibility for controllership functions/ elements, and overall review and monitoring of divisional financial performance and budgets. The Division Controller's office is a resource for the division's business and financial concerns, financial training, provides advice and support to the Assistant Deputy Minister's office, the corporate and regional directors, managers, and financial staff across the province.

# YOUTH JUSTICE OPERATIONAL POLICY, STANDARDS AND PROGRAM DEVELOPMENT

3rd Flr, 200 First Ave W North Bay P1B 9M3 General Inquiry (705)494-3332 Fax (705)494-3389 8:30 - 5:00 ►

Youth Justice Operational Policy, Standards and Program Development develops strategies pertaining to the Youth Criminal Justice Act and the Child and Family Services Act. It also develop and implements policies and programs to ensure that services delivered to young persons in care of the ministry are consistent with principles of relevant legislation.

## YOUTH JUSTICE PROJECTS

6th Flr, 800 Bay St Toronto M5S 3A9 General Inquiry (416)212-6297 Fax (416)327-2418 8:30 - 5:00

Youth Justice Projects is responsible for the corporate resources disentanglement of youth justice services from the Ministry of Community Safety and Correctional Services and transfer to the Ministry of Children and Youth Services to support the government initiative of creating a new Children's Ministry.

## **PROBATION OFFICES**

AJAX

Unit 12, 235 Bayly St W

Ajax L1S 3K3

General Inquiry (905)683-1250

Toll Free 1-866-227-6144

Fax (905)683-6521

8:30 - 5:00

**BARRIE** 

Suite 2, 34 Simcoe St

Barrie LAN 6T4

General Inquiry (705)737-1311

Fax (705)737-2472

8:30 - 5:00

BELLEVILLE

Suite 104, 121 Dundas St E

Belleville K8N 1C3

General Inquiry (613)967-2011

Toll Free 1-800-465-5791

Fax (613)967-2009

8:30 - 5:00

**BRAMPTON** 

Suite 500, 201 County Court Blvd

Brampton L6W 4L2

General Inquiry (905)456-3430

Fax (905)874-4016

3:00 - 5:00 🕭

**3RANTFORD** 

3rd Flr Suite 302, 38 Darling St

**Brantford** N3T 6A8

Jeneral Inquiry (519)756-5790

Toll Free 1-800-729-2228

<sup>3</sup>ax (519)756-2320

3:30 - 5:00 🕭

BROCKVILLE

uite 2, 2211 Parkedale Ave

Brockville K6V 6B2

Jeneral Inquiry (613)498-1427

'oll Free 1-866-353-7345

ax (613)498-1060

:15 - 4:30

'AMBRIDGE

5 Dickson St

lambridge N1R 7A6 leneral Inquiry (519)623-6400 (Dickson St)

ax (519)623-6562 (Dickson St)

(517)025-0502 (DICKSOII St)

ax (519)740-5971 (Water St N)

:30 - 5:00

CENTRAL TORONTO

Main Flr Suite 104, 40 Wellesley St E

Toronto M4Y 1G4

General Inquiry (416)314-8550

Fax (416)314-8560

8:30 - 5:00

**CHATHAM** 

1023 Richmond St W

PO Box 685

Chatham N7M 5K8

General Inquiry (519)352-5040

Toll Free 1-800-265-2705

Fax (519)352-9241

8:30 - 5:00

CLINTON

100 Don St

PO Box 1150 Clinton NOM 1L0

General Inquiry (519)482-7060

Toll Free 1-800-265-3955

Fax (519)482-9760

8:30 - 5:00 🕭

COLLINGWOOD

Unit 9, 275 First St

Collingwood L9Y 1A8

General Inquiry (705)444-0471

Fax (705)445-2029

8:15 - 4:30

CORNWALL

Suite 402, 132 Second St E

Cornwall K6H1Y4

General Inquiry (613)933-7674x101

Fax (613)933-7037

8:30 - 5:00 &

EAST TORONTO

2nd Flr, 2500 Lawrence Ave E

Toronto M1P 2R7

General Inquiry (416)314-8400

Fax (416)314-8399

8:30 - 5:00

**ELLIOT LAKE** 

50 Hillside Dr N

Elliot Lake P5A 1X4

General Inquiry (705)848-1857

Fax (705)848-1301

8:30 - 5:00

#### ESPANOLA/MANITOULIN

87A Centre St

Espanola P3E 1S4

General Inquiry (705)869-2601

(705)562-5756 (Cell)

Toll Free 1-800-567-4535

Fax (705)869-4041

8:30 - 4:30

#### ETOBICOKE COURT

Ontario Court of Justice

3rd Flr Rm 209A, 2201 Finch Ave W

Toronto M8Z 5X6

General Inquiry (416)314-2418

Fax (416)314-3978

9:00 - 5:00

#### FORT FRANCES

340 Scott St

Fort Frances P9A 1G9

General Inquiry (807)274-1160

Toll Free 1-866-386-0532

Fax (807)274-9442

8:00 - 5:00

#### GERALDTON

208 Beamish Ave W

PO Box 1

Geraldton POT 1M0

General Inquiry (807)854-1840

Toll Free 1-800-267-7706\*

Fax (807)854-0705

8:30 - 5:00

## GRAVENHURST

483 Bethune Dr N

Gravenhurst P1P 1B8

General Inquiry (705)687-2129

Fax (705)687-1498

8:30 - 5:00

## **GUELPH**

Wellington Plaza

86 Gordon St

Guelph N1H 4H6

General Inquiry (519)822-7500

Fax (519)837-0789

8:30 - 5:00

#### HALTON

Unit 607, 2319 Fairview St

Burlington L7R 2E3

General Inquiry (905)639-5371

Fax (905)639-3415

8:30 - 5:00

#### HAMILTON

8th Flr, 119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7458

Fax (905)521-7565

8:30 - 5:00

#### HAWKESBURY

692 Main St E

Hawkesbury K6A 1B4

General Inquiry (613)632-1171

Toll Free 1-800-565-4431

Fax (613)632-6805

8:30 - 5:00

## **HEARST**

613 Front St

PO Box 806

Hearst POL 1NO

General Inquiry (705)372-2398

Fax (705)372-2397

8:30 - 5:00

#### HUNTSVILLE

Suite 203, 36 Chaffey St

Huntsville P1H 1J4

General Inquiry (705)789-4467

Fax (705)789-0722

8:30 - 5:00

## **KENORA**

610 Lakeview Dr

Kenora P9N 3P7

General Inquiry (807)468-2975

Toll Free 1-866-578-4763

Fax (807)468-2981

8:00 - 5:00 &

#### KINGSTON

Unit 15, 375 Select Dr

Kingston K7M 8R1

General Inquiry (613)548-3200

Toll Free 1-866-373-5560

Fax (613)548-3201

8:30 - 5:00

#### KIRKLAND LAKE

Suite 209, 10 Government Rd E

PO Box 787

Kirkland Lake P2N 3K4

General Inquiry (705)567-3391

Toll Free 1-800-461-4961

Fax (705)567-5011 (Suite 209)

Fax (705)567-6733 (Suite 203)

8:30 - 5:00

KITCHENER/WATERLOO Suite 200A, 385 Fairway Rd S Kitchener N2C 2N9

General Inquiry (519)886-4700 Toll Free 1-800-441-9820

Fax (519)571-6110 (King St E)

Fax (519)885-1580 (Fairway Rd S)

8:30 - 5:00

LINDSAY 322 Kent St W Lindsay K9V 4T7

General Inquiry (705)324-6128

Fax (705)324-4617

8:30 - 5:00

LONDON

3rd Flr, 217 York St

PO Box 5217

London N6A 5R1

General Inquiry (519)438-5111

Toll Free 1-800-265-4197

Fax (519)679-7079 8:30 - 5:00

**MARATHON** 

Peninsula Sq

52 Peninsula Rd

PO Box 1779 Marathon POT 2E0

General Inquiry (807)229-2482

Fax (807)229-2504

8:15 - 4:30

METRO WEST COURT

3rd Flr Rm 209B, 2201 Finch Ave W

**Foronto M8Z 5X6** 

General Inquiry (416)314-6459

MIDLAND 78 Bay St

Midland L4R 1K9

General Inquiry (705)526-3715

Fax (705)526-3086

3:30 - 5:00

MISSISSAUGA (BURNHAMTHORPE RD) uite 212, 1140 Burnhamthorpe Rd W

Aississauga L5C 4E9

General Inquiry (905)897-3148

ax (905)897-0925 :30 - 5:00 &

MISSISSAUGA (HAINES RD) Suite 200, 2301 Haines Rd Mississauga L4Y 1Y5 General Inquiry (905)279-7600 Fax (905)279-7650 8:30 - 4:45 &

MOOSONEE 38 Revillion Rd N PO Box 728 Moosonee POL 1Y0 General Inquiry (705)336-0975 Fax (705)336-0979 8:30 - 4:45

NEW LISKEARD 157 Whitewood Ave PO Box 2260 New Liskeard P0J 1P0 General Inquiry (705)647-7134 Fax (705)647-7467 8:30 - 4:30

NEWMARKET 3rd Flr, 465 Davis Dr Newmarket L3Y 8T2 General Inquiry (905)868-8900x3202 Toll Free 1-877-669-6658 Fax (905)715-7743 8:30 - 5:00 &

NEWMARKET COURT 3rd Flr, 50 Eagle St W Newmarket L3Y 6B1 General Inquiry (905)898-3281 8:30 - 5:00 &

NORTH BAY Suite 1, 581 Fraser St North Bay P1B 3X3 General Inquiry (705)495-3827 Toll Free 1-866-959-9914 Fax (705)495-3867 8:30 - 5:00

NORTH TORONTO Unit 6, 3200 Dufferin St Toronto M6A 2T3 General Inquiry (416)314-6444 Fax (416)314-6461 8:30 - 5:00

**ORANGEVILLE** Suite 201Y, 210 Broadway Ave Orangeville L9W 1K3 General Inquiry (519)942-1771 Fax (519)942-3035 8:30 - 5:00 &

ORILLIA Cottage C 2nd Flr, 700 Memorial Ave PO Box 98 Orillia L3V 6H9

General Inquiry (705)325-7408x4406 Fax (705)325-0443

8:30 - 5:00

OSHAWA Unit 3, 470 King St W

Oshawa L1J 2K9 General Inquiry (905)433-7612x301 Toll Free 1-866-591-5301

Fax (905)433-4689 8:30 - 5:00

8:30 - 5:00

OTTAWA 1980 Ogilvie Rd PO Box 175 **Gloucester** K1J 9L3 General Inquiry (613)742-0722 Toll Free 1-800-517-9113 Fax (613)742-0721

OWEN SOUND 1400 1st Ave W PO Box 697 **Owen Sound** N4K 5R4 General Inquiry (519)376-1951 Fax (519)376-9865 8:30 - 5:00

PARRY SOUND
25 Church St
Parry Sound P2A 1Y2
General Inquiry (705)746-4016
Toll Free 1-800-465-8162
Fax (705)774-9548
8:30 - 5:00

PEMBROKE
Suite 304, 77 Mary St
Pembroke K8A 5V4
General Inquiry (613)735-1073x226
Toll Free 1-800-267-0112x226
Fax (613)735-6256
8:30 - 5:00

PETERBOROUGH
Unit 7A, 223 Aylmer St N
Peterborough K9J 3K3
General Inquiry (705)755-4400
Toll Free 1-888-805-9876
Fax (705)755-4401
8:30 - 5:00

PORT HOPE 138 Hope St N Port Hope L1A 2P1 General Inquiry (905)885-9263 Fax (905)885-4843 8:30 - 5:00

SARNIA
Lambton Shared Services Ctr
150 North Christina St
Sarnia N7T 8H4
General Inquiry (519)337-3735
Toll Free 1-800-663-7633
Fax (519)337-8493
8:30 - 4:30

SAULT STE MARIE
338 Queen St E
Sault Ste Marie P6A 1Z1
General Inquiry (705)256-3034
Toll Free 1-866-296-3422
Fax (705)945-9958
8:30 - 5:00

SCARBOROUGH COURT
1911 Eglinton Ave E
Toronto M1L 2L6
General Inquiry (416)314-8411
Fax (416)314-8417
8:30 - 5:00

SIMCOE
25 Kent St N
Simcoe N3Y 3S1
General Inquiry (519)426-9350
General Inquiry (519)428-0380
Toll Free i-800-265-8071
Fax (519)426-7909
8:30 - 5:00

SIOUX LOOKOUT
49 Prince St
Sioux Lookout P8T 1A5
General Inquiry (807)737-3813
Toll Free 1-800-465-9204
Fax (807)737-2363
8:00 - 5:00

ST CATHARINES
Ground Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-3215
Toll Free 1-877-995-1499
Fax (905)704-3222
8:30 - 5:00

ST THOMAS 414 Talbot St.

St Thomas N5P 1B9

General Inquiry (519)633-1760 Toll Free 1-866-393-9915

Fax (519)633-0950

8:30 - 5:00

STRATFORD

581 Huron St Stratford N5A 5T8

General Inquiry (519)271-4530x237

Toll Free 1-800-565-5762

Fax (519)271-9971 8:30 - 5:00

STURGEON FALLS

Suite 2, 48 William St

Sturgeon Falls P2B 2A5

General Inquiry (705)753-1224

Fax (705)753-0761

8:30 - 5:00

SUDBURY

Suite 1101, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-7121

Toll Free 1-800-545-0514

Fax (705)564-7119 8:00 - 5:00

THUNDER BAY

Suite 111, 435 South James St

**Chunder Bay** P7E 6S7

General Inquiry (807)475-1400

Toll Free 1-866-575-2955 Fax (807)475-1306

3:30 - 5:00

**TIMMINS** 

Iwy 101 E

O Bag 4025 outh Porcupine PON 1H0

General Inquiry (705)235-1980

foll Free 1-877-335-1980

ax (705)235-1989 :30 - 5:00 &

**ORONTO COURT** 

m 146, 311 Jarvis St

oronto M5B 2C4

eneral Inquiry (416)325-5801

ax (416)326-0693

:30 - 5:00

WAWA/CHAPLEAU

65B Broadway St Wawa POS 1K0

General Inquiry (705)856-8986

Fax (705)856-8982 8:15 - 4:30

**WEST TORONTO** 

Suite 300, 5464 Dundas St W

Etobicoke M9B 1B4

General Inquiry (416)314-3832

Fax (416)314-3842 8:30 - 5:00 &

WINDSOR

Suite 1, 1540 McDougall St

Windsor N8X 3N2

General Inquiry (519)254-6205

Toll Free 1-866-827-5446 Fax (519)254-6945

8:30 - 5:00

WOODSTOCK

3rd Flr, 412 Dundas St

Woodstock N4S 1B9

General Inquiry (519)539-6110

Toll Free 1-866-889-7958

Fax (519)539-6434

8:30 - 5:00 🗟

# **REGIONAL OFFICES**

**CENTRAL REGION** Bldg C

171 Judson St.

Etobicoke M8Z 1A4

General Inquiry (416)314-0520

Fax (416)314-8388

8:30 - 5:00

## YOUTH JUSTICE PROVINCIAL DIRECTOR UNIT

2nd Flr, 2500 Lawrence Ave E Scarborough M1P 2R7 General Inquiry (416)325-0610 Fax (416)325-5736 8:30 - 4:45

The Youth Justice Provincial Director Unit provides placement coordination/custody administration to youth aged 12-17 at the time of their offence who have been given a custodial sentence within Central Region.

EASTERN REGION
2nd Flr, 23 Beechgrove Lane **Kingston** K7M 9A6
General Inquiry (613)536-7381
(613)530-3596 (Management Fax)
Fax (613)536-7377
8:30 - 5:00

NORTHERN REGION
4th Flr, 200 First Ave W
PO Box 4100
North Bay P1B 9M3
General Inquiry (705)494-3642
Fax (705)494-3212
Fax (705)235-1989 (South Porcupine)
Fax (807)475-1306 (Thunder Bay)
8:15 - 5:00

WESTERN REGION
Morgan Bldg
1st Flr, 600 Sanatorium Rd
London N6H 3W7
General Inquiry (519)858-2774x2681
Fax (519)858-8745
8:30 - 5:00

#### YOUTH CENTRES

BLUEWATER YOUTH CENTRE
Hwy 21 S
PO Box 71
Goderich N7A 3Y8
General Inquiry (519)524-2107
Fax (519)524-6933
Fax (519)524-5737 (Superintendent's Office)
8:00 - 4:30

BROOKSIDE YOUTH CENTRE 390 King St E
PO Box 159
Cobourg K9A 4K6
General Inquiry (905)372-5451
Fax (905)372-7788
8:00 - 4:00

CECIL FACER YOUTH CENTRE
2500 South Lane Rd
PO Box 850 Stn B
Sudbury P3E 4S3
General Inquiry (705)522-1250
Fax (705)522-6017 (Administration/
Personnel)
Fax (705)522-7715 (Records/Business Office)

HAMILTON-WENTWORTH DETENTION CENTRE, YOUTH UNIT 165 Barton St E

Hamilton L8L 2W6 General Inquiry (905)523-8800 Fax (905)523-8079 Fax (905)529-0977 (Superintendent) 8:30 - 4:30 ■

INVICTUS YOUTH CENTRE

8:00 - 4:00

205 McLaughlin Rd S
PO Box 1150
Brampton L6V 2M5
General Inquiry (905)459-9100
Fax (905)452-8522 (Superintendent's Office)
8:15 - 4:30

KENORA JAIL, YOUTH UNIT 1430 River St **Kenora** P9N 1K5 General Inquiry (807)468-2871 Fax (807)468-2876 8:00 - 4:00

8:00 - 4:00 CONTAWA-CARLETON DETENTION CENTRE, YOUTH UNIT 2244 Innes Rd Ottawa K1B 4C4 General Inquiry (613)824-6080 Fax (613)824-0732 8:00 - 4:00 CONTAGE STATE S

# PRUCEDALE YOUTH CENTRE

660 Ireland Rd PO Box 606

Simcoe N3Y 4L8

General Inquiry (519)426-3561

Fax (519)428-1407

:15 - 4:30

## HUNDER BAY YOUTH CENTRE

Iwy 61 S

O Box 1900

**Chunder Bay** P7C 4Y4

General Inquiry (807)475-8401

ax (807)475-9240

:00 - 4:30 🗟

WINDSOR JAIL, YOUTH UNIT 378 Brock St PO Box 7038 Windsor N9C 3Y6 General Inquiry (519)973-1324 Fax (519)973-1376 8:00 - 4:00

#### CTS

Child and Family Services Act, R.S.O. 1990, c. C.11 (except for sections 162 - 174 inclusive) Day Nurseries Act, R.S.O. 1990, c. D.2

lealth Protection and Promotion Act, R.S.O. 1990, c. H.7 (section 7 in so far as it relates to the Healthy Babies Healthy Children program as described in guidelines published under section 7) attercountry Adoption Act, 1998, S.O. 1998, c.29

linistry of Community and Social Services Act, R.S.O. 1990, c. M.20

linistry of Correctional Services Act, R.S.O. 1990, c. M.22 (Part V)

escuing Children from Sexual Exploitation Act, 2002, S.O. 2002, c. 5 (Parts I and II and section 31 in so far as that section relates to activities and programs under those Parts)

# MINISTRY OF CITIZENSHIP AND IMMIGRATION

6th FIr, 400 University Ave
Toronto M7A 2R9
General Inquiry (416)327-2422
TTY (416)326-0148 (TTY/TDD)
Toll Free 1-800-267-7329
TTY Toll Free 1-888-335-6611
www.citizenship.gov.on.ca

The Ministry of Citizenship and Immigration promotes full participation for all Ontarians such the they enjoy the social and economic benefits of life in the province and contribute to their communities. The ministry maximizes the social and economic benefits of immigration and buil stronger communities through activities focused on greater citizen participation. Through the Ontario Seniors' Secretariat, the ministry undertakes or supports policy initiatives that improve the quality of life of Ontario seniors and public education efforts for and about Ontario seniors. Through the Ontario Women's Directorate, the ministry, with cross-ministry and community partners, works to prevent violence against women and their children and to advance women's economic independence.

## **DEPUTY MINISTER'S OFFICE**

# CITIZENSHIP AND IMMIGRATION DIVISION

3rd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7541 TTY (416)326-0148 Fax (416)314-7599 8:00 - 5:00 ►

The Citizenship and Immigration Division promotes and supports responsible citizenship, Ontario's rich multicultural diversity, voluntary action and full participation for the economic at social benefit of Ontario communities. In this regard the programs support the removal of barrie to opportunities for all Ontarians by helping immigrants to be self-sufficient and full participant in Ontario's communities. The programs encourage Ontarians to strengthen their communities through voluntary action and through the Honours and Awards Secretariat provide concrete way to reflect the value that the government places on the contributions made by Ontario citizens to improving the quality of life for Ontario's diverse population.

# CITIZENSHIP DEVELOPMENT BRANCH

3rd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7541 TTY (416)326-0148 Fax (416)314-7307 8:00 - 5:00

The Citizenship Development Branch is responsible for policy and program development in the area of immigration. This includes policy, research, development, settlement and integration of newcomers, programs to support internationally trained individuals and English as a second language for adults.

# **ACCESS TO PROFESSIONS AND TRADES UNIT**

Mowat Block
12th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)314-6817
Fax (416)326-6265
www.citizenship.gov.on.ca
8:30 - 5:00

The Access to Professions and **Trades** Unit undertakes a range of partnership initiatives to promote recognition of the qualifications of internationally trained professionals and tradespeople and expedite access of qualified **immigrants** to the Ontario labour market. Key partners include employers, occupational regulatory bodies, educational institutions, community agencies serving immigrants, and other levels of government. You may call the JobGrow Hotline at 1-888-562-4769; in Metro Toronto call 416-326-5656 for more information regarding services offered.

# MMIGRATION AND SETTLEMENT

3rd Flr, 400 University Ave Foronto M7A 2R9 General Inquiry (416)314-7541 Fax (416)326-0295

The Immigration and Settlement unit provides policy research, development, analysis and advice n the area of immigration and settlement. The unit develops strategies for more effective community-based settlement services for immigrants and refugees. It works to provide Newcomer Settlement Program grants for community-based settlement service delivery and anguage Interpreter Services program grants for victims of domestic violence.

## Services offered to the Public:

anguage Interpreter Services Program Newcomer Settlement Program Grants

# INTARIO HONOURS AND AWARDS SECRETARIAT

round Flr South Lobby, 400 University Ave 'oronto M7A 2R9 leneral Inquiry (416)314-7526 ax (416)314-7743 ax (416)314-6050 :00 - 5:00

Intario Honours and Awards Secretariat is a corporate resource responsible for the delivery of 15 iverse award programs including Orders, Medals and Decorations as well as special dominemorative functions. From highly prescribed, formal award presentations steeped in protocol the Legislative Assembly to community-based ceremonies across the province, Ontario Honours and Awards serves to recognize and to promote volunteerism and the superlative accomplishments outstanding Ontarians. The branch is also responsible for policy development and the aplementation of programs to support the voluntary sector and volunteers.

#### CIVIC OUTREACH

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-6853 Fax (416)314-7180

The Civic Outreach Unit coordinates the government's initiatives to strengthen volunteerism in Ontario. It builds voluntary sector, private sector and government partnerships and facilitates initiatives to recognize, encourage and support voluntary action.

# **COMMUNICATIONS BRANCH**

6th Flr, 400 University Ave
Toronto M7A 2R9
General Inquiry (416)314-7400
(416)327-2422 (Automated Public Inquiry Service)
Toll Free 1-800-267-7329
Fax (416)314-4965
8:30 - 5:00

The Communications Branch is responsible for communicating to the public the ministry's programs and policies in the context of the government's commitments and priorities. It supports affected Ministers, the Deputy Minister and senior management through media relations, editoric services, creative services and communications planning; issues management; maintaining the ministry websites; internal communications; and overseeing the public inquiry line.

# ONTARIO INTERNAL AUDIT

5th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-9210 Fax (416)314-9220 8:30 - 4:45

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluati and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# ONTARIO SENIORS' SECRETARIAT

Ferguson Block
6th Flr, 77 Wellesley St W
Toronto M7A 1R3
General Inquiry (416)326-7076
Fax (416)326-7078
www.citizenship.gov.on.ca
8:30 - 5:00

The Ontario Seniors' Secretariat's (OSS) core business is to undertake or support policy initiative that improve the quality of life for Ontario seniors, and public education efforts for and about Ontario seniors. The OSS works with Ontario's major seniors' organizations and other ministric to help ensure seniors' needs are considered in all government policies and programs that could affect a senior's quality of life. The OSS strives to meet the ministry vision where all seniors calive free from harm, fully participate in their communities and have their contributions recognizand respected.

#### **POLICY INITIATIVES**

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1R3 General Inquiry (416)326-7076 Fax (416)326-7078 www.citizenship.gov.on.ca 8:30 - 5:00

Policy Initiatives Unit undertakes policy initiatives for seniors with a multi-ministry focus and makes "value added" contributions to policy activities in other ministries.

# **PUBLIC EDUCATION AND AWARENESS**

Ferguson Block
6th Flr, 77 Wellesley St W
Toronto M7A 1R3
General Inquiry (416)326-7076
Fax (416)326-7078
www.citizenship.gov.on.ca
8:30 - 5:00

The **Public Education** and Awareness Unit initiatives are: for **seniors**, about the programs and services to which they are entitled; for seniors, about healthy aging/lifestyles; for the broader public, about the ongoing contributions seniors make to families, communities and the country.

# ONTARIO WOMEN'S DIRECTORATE

Mowat Block
oth Flr, 900 Bay St
Foronto M7A 1L2
General Inquiry (416)314-0300
Fax (416)314-0247
vww.citizenship.gov.on.ca/owd

The Ontario **Women**'s Directorate (OWD) provides focus for government action on issues of oncern to women, in particular, preventing violence against women and promoting women's conomic independence.

# DUCATION, AWARENESS AND OUTREACH

Mowat Block
th Flr, 900 Bay St
oronto M7A 1L2
ceneral Inquiry (416)314-0300
ax (416)314-0256

he Education, Awareness and Outreach unit leads programs and initiatives that support the two business areas of the Directorate: preventing **violence** against **women** and promoting women's conomic independence. The Ontario Women's Directorate partners with other ministries, the ducation sector, community agencies and the private sector to support initiatives that promote **ublic education** to prevent violence against women, new service models to provide an effective sponse to **victims**, **career** awareness initiatives to ensure girls and young women make academic noices that will not limit the career choices available to women, including occupations in high remand sectors such as skilled trades and information technology.

# STAKEHOLDER RELATIONS AND POLICY DEVELOPMENT

Mowat Block 4th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)314-0300 Fax (416)314-0255

The Stakeholder Relations and Policy Development unit provides strategic leadership and coordination for the development and review of policies and programming identified as key business areas of the Directorate - preventing violence against women, and promoting women's economic independence - and the development and management of relations with internal and external stakeholders, including other jurisdictions, for policy purposes. It also has the primary responsibility for identifying and managing contentious issues, and coordinating/supporting interministerial and inter-governmental committees addressing priority issues.

# REGIONAL AND CORPORATE SERVICES DIVISION

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7311 Fax (416)314-7313 8:30 - 4:45 ■

The Regional and Corporate Services Division provides services to the Ministry of Citizenship an Immigration, including the Ontario Women's Directorate and the Ontario Seniors' Secretariat; the Ministry of Tourism; the Ministry of Culture and the Office of Francophone Affairs. The division ensures the provision of efficient and effective administrative services, including legal services, human resources, French language services, information technology and business solutions, results based planning and resource allocation activities to support ministry and government objectives. The division also provides regional support to the ministries' program areas and delivers program and services to clients across Ontario.

## CORPORATE POLICY

3rd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-6150 Fax (416)314-6566 9:00 - 5:00

The Corporate Policy Unit is responsible for providing leadership, expertise and advice to the Ministers, Deputy Minister, senior management and the staff of the Ministry of Citizenship and Immigration in the areas of corporate policy development, analysis and coordination within the context of government priorities. The Corporate Policy Unit acts as the ongoing liaison between the ministry and Cabinet Office. The unit supports the Ministers and Deputy Minister in preparation of Cabinet and Cabinet Committee Deputy Ministers' Committee meetings, tracks Cabinet Committee decisions and reviews the legislative and policy proposals put forward by other ministries in order to assess the implications for ministry clients and stakeholders.

# CORPORATE RESOURCES BRANCH

2nd Flr, 400 University Ave Toronto M7A 2R9 . General Inquiry (416)325-6136 Fax (416)314-4968 8:30 - 4:45 The Corporate Resources Branch provides advice on results-based planning, accounting, modern controllership, facilities management, emergency management, and related financial and administrative matters to the Ministry of Citizenship and Immigration, Ministry of Culture, and Ministry of Tourism. The Facilities, Information and Records Management Unit is responsible for facilities and assets management, Freedom of Information/Protection of Privacy, print services, and records management. The Business and Fiscal Planning Unit is responsible for budget management, financial analysis and results-based planning. The Accounting and Controllership Unit is responsible for financial systems and reporting, modern controllership and service management.

# FREEDOM OF INFORMATION/PROTECTION OF PRIVACY UNIT

5th Flr, 400 University Ave Foronto M7A 2R9 General Inquiry (416)314-7094 Fax (416)314-7722 3:00 - 4:30

The Freedom of Information/Protection of Privacy Unit administers the Freedom of Information and Protection of Privacy Act within the Ministry of Citizenship and Immigration, the Ministry of Culture and the Ministry of Tourism. Assistance to the public in locating certain records or processing requests is available from the Freedom of Information/Protection of Privacy Office. Pervices provided to the public include various bilingual publications such as a Directory of Protectory of Provincial government institutions, a Directory of Institutions covered by the egislation and brochures explaining the freedom of information and privacy legislation.

## ervices offered to the Public:

ccess to Information

# **UMAN RESOURCES BRANCH**

ad Flr, 400 University Ave oronto M7A 2R9 eneral Inquiry (416)325-6078 ax (416)325-6371 30 - 4:45

uman Resources Branch provides strategic consulting and human resource planning services to decutive and line managers. It provides interpretation and advice on human resource policies and ocedures, collective agreement administration, health and safety services, position classification, cruitment, organizational design, human resources planning and learning services, and French aguage services for the Ministry of Citizenship and Immigration, the Ministry of Tourism, the inistry of Culture and the Office of Francophone Affairs.

# EGAL SERVICES BRANCH

1 Flr, 400 University Ave fronto M7A 2R9 meral Inquiry (416)314-7025 x (416)314-7038

e Legal Services Branch provides strategic legal advice and services to the Ministry of izenship and Immigration, the Ministry of Culture and the Ministry of Tourism and certain of ir agencies to assist them in meeting their policy and operational goals. Principal areas of law lude commercial, corporate, real property, administrative and contract.

# OFFICE OF THE CHIEF INFORMATION OFFICER, COMMUNITY SERVICES I&I CLUSTER

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4598 8:30 - 5:00

Office of the Chief Information Officer, Community Services Cluster provides I&IT planning, policy, enterprise architecture, technology and services management, client relationship management, system development and support services.

# TECHNOLOGY AND BUSINESS SOLUTIONS BRANCH (MCI/MTOUR/MCL)

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-6296 Fax (416)325-6388 8:30 - 5:00

The Technology and Business Solutions Branch is responsible for the planning and implementation of information technology solutions to meet business requirements of the Ministries of: Citizensh and Immigration (including Women's Directorate and Seniors' Secretariat); Tourism; and Cultur Activities and services provided to the ministries include strategic systems and technology planniand acquisition; project management and service management of technology projects; client consultation to identify opportunities where technology will assist client business activities in multiple locations; technical support and education to ensure the ongoing and effective use of technology, and systems development including the management of corporate technology service. Under administrative agreements, the branch also provides information and information technolog services and support to the Office of Francophone Affairs.

# TECHNOLOGY AND SERVICES MANAGEMENT

Mowat Block 24th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-9577 Fax (416)325-2262 8:30 - 4:45 ■

The Technology and Services Management unit provides ongoing operational support services multiple ministries through a clustered support organization. Services provided to the ministries include providing secure and reliable IT infrastructure and acquiring and implementing new technology solutions to support the business requirements of the various ministries.

## REGIONAL SERVICES BRANCH

3rd Flr Suite 300, 123 Edward St Toronto M7A 2R9
General Inquiry (416)314-0738
TTY (416)314-6687 (Call Bell Relay Service at 1-800-855-0511)
TTY Toll Free 1-800-855-0511
Fax (416)314-6686
8:30 - 5:00

The Regional Services Branch implements programs and services that support Ministry results based plans to clients at the local and regional level in sectors within the Ministry of Citizensh and Immigration including the Ontario Women's Directorate and the Ontario Seniors' Secreta

the Ministry of Culture, the Ministry of Tourism, and the Ministry of Health Promotion's Sport and Recreation Branch.

CENTRAL AREA
5th Flr, 180 Dundas St W
Toronto M7A 2R9
General Inquiry (416)314-6044
Toll Free 1-877-395-4105
Fax (416)314-2024
8:30 - 5:00

BRACEBRIDGE OFFICE 15 Dominion St Bracebridge P1L 2E7 General Inquiry (705)646-0641 Fax (705)646-0544

3:30 - 4:45

DURHAM REGION Robinson Pl, South Tower 2nd Flr, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-2624 Foll Free 1-800-461-7629 Fax (705)755-2631

IAMILTON OFFICE
4th Flr, 119 King St W
Iamilton L8P 4Y7
General Inquiry (905)704-3950
foll Free 1-877-395-4105
ax (905)521-7398
i30 - 4:45

UNTSVILLE OFFICE
07 Main St W
untsville P1H 1Z9
eneral Inquiry (705)789-4448
ax (705)789-9533
30 - 4:45

IDHURST OFFICE 284 Nursery Rd idhurst L0L 1X0 oll Free 1-877-395-4105 ix (705)739-6697 30 - 4:45

CATHARINES OFFICE a Flr, 301 St Paul St Catharines L2R 7R4 eneral Inquiry (905)704-3950 oll Free French 1-800-263-2441 x (905)704-3955

30 - 4:45

NORTHERN AREA Suite 334, 435 James St S **Thunder Bay** P7E 6S7 General Inquiry (807)475-1683 Toll Free 1-800-465-6861 Fax (807)475-1297 8:30 - 4:45

DRYDEN OFFICE
Ontario Government Bldg
479 Government Rd
PO Box 3000
Dryden P8N 3B3
General Inquiry (807)223-8682
Toll Free 1-800-525-8785
Fax (807)223-8502
8:30 - 4:45

KENORA OFFICE 810 Robertson St Kenora P9N 4J4 General Inquiry (807)468-2450 Toll Free 1-800-465-1108 Fax (807)468-2788 8:30 - 4:45

NORTH BAY OFFICE 447 McKeown Ave North Bay P1B 9S9 General Inquiry (705)494-4182 Toll Free 1-800-461-9563 Fax (705)494-4069 8:30 - 4:45

SAULT STE MARIE OFFICE Roberta Bondar Pl Suite 200, 70 Foster Dr Sault Ste Marie P6A 6V8 General Inquiry (705)945-5885 Toll Free 1-800-461-7284 Fax (705)945-5931 8:30 - 4:45

SIOUX LOOKOUT OFFICE 62 Queen St PO Box 267

Sioux Lookout P8T 1A3
General Inquiry (807)737-1018
Toll Free 1-800-529-6619
Fax (807)737-3419
8:30 - 4:45

SUDBURY OFFICE
Ontario Government Bldg
Suite 401, 199 Larch St
Sudbury P3E 5P9
General Inquiry (705)564-3035
Toll Free 1-800-461-4004
Fax (705)564-3043
8:30 - 4:45

THUNDER BAY OFFICE Suite 334, 435 James St S Thunder Bay P7E 6S7 General Inquiry (807)475-1683 Toll Free 1-800-465-6861 Fax (807)475-1297 8:30 - 4:45

## REGIONAL SUPPORT SERVICES

3rd Flr Suite 300, 123 Edward St **Toronto** M7A 2R9 General Inquiry (416)314-7068 Fax (416)314-7277 8:30 - 5:00

SOUTHEAST AREA
1st FIr, 530 Tremblay Rd
Ottawa K1G 6B7
General Inquiry (613)742-3360
Toll Free 1-800-267-9340
Fax (613)742-5300
8:30 - 4:45

KINGSTON OFFICE
Ontario Government Bldg
Beechgrove Complex
51 Heakes Lane
Kingston K7M 9B1
General Inquiry (613)531-5580
Toll Free 1-800-293-7543
Fax (613)531-5585
8:30 - 4:45

OTTAWA OFFICE
1st Flr, 530 Tremblay Rd
Ottawa K1G 6B7
General Inquiry (613)742-3360
Toll Free 1-800-267-9340
Fax (613)742-5300
8:30 - 4:45

TIMMINS OFFICE
Ontario Government Complex
Hwy 101 E
PO Box 3085
South Porcupine P0N 1H0
General Inquiry (705)235-1550
Toll Free 1-800-305-4442
Fax (705)235-1553
8:30 - 4:45

PETERBOROUGH OFFICE Robinson Pl South Tower 2nd Flr, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-2624 Toll Free 1-800-461-7629 Fax (705)755-2631 8:30 - 4:45

SOUTHWEST AREA
4th Flr Suite 405, 30 Duke St W
Kitchener N2H 3W5
General Inquiry (519)578-3600
Toll Free 1-800-265-2189
Fax (519)578-1632
8:30 - 4:30

KITCHENER OFFICE
4th Flr Suite 405, 30 Duke St W
Kitchener N2H 3W5
General Inquiry (519)578-3600
Toll Free 1-800-265-2189
Fax (519)578-1632
8:30 - 4:30

LONDON OFFICE 2nd Flr, 659 Exeter Rd London N6E 1L3 Toll Free 1-800-265-4730 Fax (519)873-4061 8:30 - 4:30 MARKDALE OFFICE
181 Toronto St S
PO Box 496

Markdale NOC 1H0
Toll Free 1-800-265-5520
Fax (519)986-3014
3:30 - 4:30

WINDSOR OFFICE 221 Mill St Windsor N9C 2R1 Toll Free 1-800-265-1330 Fax (519)973-1414 8:30 - 4:45

## ACTS

Holocaust Memorial Day Act, 1998, S.O. 1998, c.25

Ministry of Citizenship and Culture Act, R.S.O. 1990, c.M.18 in so far as it relates to activities and programs respecting citizenship and immigration.

Remembrance Day Observance Act, 1997, S.O. 1997, c.18

# MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5666 TTY 1-800-387-5559 Toll Free 1-888-789-4199 www.mcss.gov.on.ca

Ontarians have diverse skills and abilities, and may face barriers to participating fully in communit life. Through its core businesses, together with municipalities and community partners, the ministr focuses on enabling accessibility and inclusiveness and creating opportunities for work and community participation. The ministry's core businesses are: Employment Supports to help peopl find and retain meaningful employment; Income Supports to assist people who are unable to wor or are in temporary financial need; Developmental Services to provide opportunities for adults wit developmental disabilities and assist them to live as independently as possible; enforcing court-ordered Family Support Responsibilities; Adult Community Services to support Aboriginal communities, adults with special needs, and others who are socially disadvantaged; Services for Victims of Domestic Violence within a safe environment; and to achieve Accessibility for Ontarians with Disabilities by 2025.

## **DEPUTY MINISTER'S OFFICE**

#### COMMUNICATIONS AND MARKETING BRANCH

Hepburn Block 7th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5151 TTY (416)212-7072 Fax (416)325-5200 Fax (416)325-5694 (Secured Fax) 8:30 - 5:00

The Communications and Marketing Branch establishes communications policies for the ministr and develops communications strategies to ensure that the public and people who rely on the ministry's support are aware of major program and policy initiatives. Responsibilities include liaison with the news media; creative services, translation, production and distribution of information products, issues coordination, web design and support, correspondence management and coordinating responses to Freedom of Information and Protection of Privacy requests.

# FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY UNIT

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5151 Fax (416)326-2567 8:30 - 5:00

The Freedom of Information and Protection of Privacy Unit coordinates the implementation of the Freedom of Information and Protection of Privacy Act (FIPPA) across the ministry.

## **LEGAL SERVICES BRANCH**

17th Flr, 56 Wellesley St W Toronto M7A 1E9 General Inquiry (416)327-4900 Fax (416)327-0568 8:15 - 5:00

The Legal Services Branch staff are employed by the Ministry of the Attorney General and seconded to both the Ministry of Community and Social Services and the Ministry of Children and Youth Services. Lawyers in the Branch provide legal opinions and advice to the ministers and ministry staff with respect to issues arising from the administration of the legislation and programs for which each ministry is responsible. They draft and interpret legislation and regulations, orders-in-council and agreements. They also represent both ministries before courts and tribunals.

## **ONTARIO INTERNAL AUDIT**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6560 Fax (416)585-7377 8:30 - 5:00

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of Ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# ACCESSIBILITY DIRECTORATE OF ONTARIO 6th Flr. 80 Grosvenor St

Toronto M7A 1E9
General Inquiry (416)326-0207
TTY/TDD (416)326-0148
Toll Free 1-888-520-5828
TTY Toll Free 1-888-335-6611
Fax (416)325-5615
www.mcss.gov.on.ca/accessibility/index html
8:00 - 5:00

The Accessibility Directorate of Ontario was established under the Ontarians with **Disabilities** Act 2001 (ODA) to manage the implementation of the ODA and support organizations with legal obligations under the Act. These organizations include the Government of Ontario and all its ministries, municipalities, hospitals, school boards, colleges, universities and public transportation organizations. The Directorate also supports the work of the Minister's Accessibility Advisory Council of Ontario. As well the Directorate works in partnership with organizations, private sector and people with disabilities to develop voluntary accessibility **standards** and provides public education and community based accessibility programs to raise awareness and create a greater understanding of the need for accessibility and inclusion.

#### **ACCESSIBILITY ADVISORY COUNCIL OF ONTARIO**

3rd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7545 TTY (416)212-4715 Toll Free 1-877-877-0109 TTY Toll Free 1-877-877-0126 Fax (416)314-7467 8:30 - 5:00

The Ontarians with **Disabilities** Act, 2001 (ODA), establishes the Council as advisers to the Minister of Citizenship and Immigration on the implementation of the Act.

#### POLICY AND ACCESSIBILITY PLANNING

3rd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)326-0207 TTY (416)326-0148 Fax (416)327-4080 8:30 - 5:00 ►

The Policy and Accessibility Planning unit focuses on providing ongoing policy support to the government and the minister on accessibility for persons with disabilities and disability issues. The unit develops tools to assist organizations to meet their obligations under the ODA (Ontarians with Disability Act, 2001).

## **PUBLIC EDUCATION AND PARTNERSHIPS**

3rd Flr, 400 University Ave
Toronto M7A 2R9
General Inquiry (416)326-0207 (ODA Enquiry)
TTY (416)326-0148
Fax (416)326-9725
www.equalopportunity.on.ca
8:30 - 5:00

The **Public Education** and Partnerships unit delivers public education, partnership initiatives and development of tools and resources to promote accessibility in business and services through public education awareness, partnership projects and **grants**.

# **BUSINESS PLANNING AND CORPORATE SERVICES DIVISION**

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5595 Fax (416)325-5615

Business Planning and Corporate Services Division provides corporate direction and support to the Ministry of Community and Social Services and Children and Youth Services in the areas of: financial planning, analysis and controllership, corporate policy and intergovernmental affairs, human resources planning and management and capital planning and accommodation services. The Division consists of five branches: Financial Planning and Business Management; Corporate Policy and Intergovernmental Affairs, Emergency Management, Human Resources and Capital and Accommodation Services. The Internal Audit Services Branch also reports administratively to the ADM, BPCSD. The Division is also the ministries' point of contact with the Ministry of Finance including Ontario Internal Audit and Treasury Board Office, the Ministry of Public Infrastructure

and Renewal, Ministry of Government Services including the Centre for Leadership and Human Resources Management, and the Ontario Realty Corporation.

# CAPITAL AND ACCOMMODATION SERVICES BRANCH

30th Flr, 2 Bloor St W Toronto M4W 3E2 General Inquiry (416)327-4575 Fax (416)327-0554 8:30 - 5:00

The Capital and Accommodation Services Branch enables and supports the ministry and its agencies to meet policy, program and business objectives. The Branch is responsible for strategic planning, and project and financial management regarding: office accommodation (corporate and field); transfer payment and directly operated facilities infrastructure; and liaising with the Ministry of Public Infrastructure and Renewal and with the Ontario Realty Corporation.

# CORPORATE POLICY AND INTERGOVERNMENTAL AFFAIRS BRANCH

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397 8:30 - 5:00

The Corporate Policy and Intergovernmental Affairs Branch provides strategic leadership within the ministry for results-based planning, cross-ministry policy coordination and federal/provincial/territorial relations.

## **CORPORATE POLICY UNIT**

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397 8:30 - 5:00

The Corporate Policy Unit contributes to the ministry's annual results-based planning process, coordinates policy initiatives that have cross-ministry scope and impact, and provides corporate leadership on governance and accountability initiatives.

# FRENCH LANGUAGE SERVICES

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397

The primary role of the French Language Services Unit is to provide advice to the ministry on issues related to French language services and to ensure compliance with the French Language Services Act through the monitoring of management practices. The French Language Services Unit guarantees members of the public the right to communicate with and receive available services in French from all Ontario government offices located in or serving the 23 areas of the province, as well as Agencies, Boards and Commissions of the government.

# INTERGOVERNMENTAL AFFAIRS UNIT

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397 8:30 - 5:00

The Intergovernmental Affairs Unit coordinates social policy issues that cut across federal, provincial and territorial jurisdictions. The unit provides support and advice in preparation for and during meetings of Social Services Ministers, the annual Premiers' Conference and scheduled First Ministers' meetings. In addition, the unit liaises extensively with other jurisdictions and Ontario ministries on federal, provincial and territorial social policy issues.

## **POLICY COORDINATION UNIT**

Hepburn Block 3rd Flr Rm 367, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5381 Fax (416)325-5397 8:30 - 5:00

The Policy Coordination Unit acts as the ongoing liaison between the ministry and Cabinet Office. The unit supports the Minister and Deputy Minister in preparation for Cabinet and Cabinet Committee meetings, tracks Cabinet Committee decisions and reviews the legislative and policy proposals put forward by other ministries in order to assess the implications for ministry clients and stakeholders.

#### **EMERGENCY MANAGEMENT**

30th Flr, 2 Bloor St W Toronto M4W 3E2 General Inquiry (416)327-4755

The Emergency Management leads the development and implementation of the Emergency Management Program and assists corporate branches, regional offices, facilities and the Cluster in their emergency management functions.

# FINANCIAL PLANNING AND BUSINESS MANAGEMENT BRANCH

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5104
Fax (416)325-5125
8:30 - 5:00

The Financial Planning and Business Management Branch is responsible for analyzing and evaluating the financial and resource implications of ministry programs; coordinating estimates preparation and multi-year financial planning including capital, providing financial management services to ministry branches; coordinating better business practices; establishing standards in the area of controllership, risk management, and service management; coordinating business planning for the ministry and liaising with the Ministry of Finance and Ministry of Government Services.

## **BUSINESS PRACTICES UNIT**

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5104
Fax (416)327-8825
8:30 - 5:00

The Business Practices Unit provides business tools and advice to encourage efficient and consistent business practices. This includes producing the ministry's transfer payment budget package and delegation of financial authority framework.

## **CONTROLLER'S OFFICE**

10th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7972 Fax (416)326-8168 ■

The Controller's Office provides guidance and directions to Regions, Facilities, and Corporate Offices regarding effective application of controllership and risk management; develops and implements financial policies; and provides service management liaison between the ministry and the Shared Services Bureau.

## FINANCIAL REPORTING UNIT

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5104
Fax (416)325-5125
8:30 - 5:00

The Financial Reporting Unit manages the in-year reporting and monitoring of the ministry's financial position. This includes forecasting, budgeting control, Federal/Provincial cost-sharing administration and capital.

# MCSS BUSINESS PLANNING UNIT

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5104
Fax (416)325-5125
8:30 - 5:00

The MCSS Business Planning Unit partners the annual Results-based Planning process and coordinates the estimates process, multi-year financial planning along with providing comprehensive business advice in support of funding, program and policy changes, and liaising with the Ministry of Finance and Ministry of Government Services.

## MCYS BUSINESS PLANNING UNIT

Hepburn Block 4th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5104 Fax (416)325-5125 8:30 - 5:00 ►

MCYS Business Planning Unit coordinates the annual business planning process and estimates preparation, multi-year financial planning, and liaising with the Ministry of Finance and Ministry of Government Services.

#### **HUMAN RESOURCES BRANCH**

23rd Flr, 2 Bloor St W Toronto M4W 3E2 General Inquiry (416)327-4755 TTY (416)327-4817 Fax (416)327-0561 8:30 - 5:00

The Human Resources Branch supports the implementation of ministry initiatives, core businesses and policy priorities by providing senior management, corporate and regional offices with comprehensive human resources advice, policy direction, strategic planning, and interpretation of collective agreements and related legislation. Human Resource services include: Recruitment and Selection; Employment Transition; Performance Management; Succession Planning; Learning and Development; Organizational Design; Employee Classification, Pay and Benefits; Workplace Discrimination and Harassment Prevention (WDHP); Health and Safety and Labour Relations.

# CHILDREN, YOUTH AND SOCIAL SERVICES CLUSTER, INFORMATION AND INFORMATION TECHNOLOGY

10th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)314-4243 Fax (416)314-0289 8:30 - 5:00

The Children, Youth and Social Services I&IT Cluster provides information management and information technology solutions that enable and support the business requirements of the Ministry of Community and Social Services and the Ministry of Children and Youth Services and their agents. The Cluster supports the Ontario government's I&IT Strategy and plays a leadership role in major business transformation initiatives and infrastructure projects that are currently underway. The Cluster is also working to promote the evolution towards a common IT infrastructure for government.

## PROGRAM MANAGEMENT DIVISION

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5581 Fax (416)325-5432 8:30 - 5:00

The Program Management Division (PMD) is responsible for managing the delivery of all ministry programs and services throughout the province. PMD consists of: Family Responsibility Office (FRO); Management Support Branch (MSB); Performance Management Branch (PMB); Regional

Offices; and Social Assistance and Municipal Operations Branch (SAMO). The nine regional offices are responsible for the direct delivery of some ministry programs, and provide a management role for those services delivered locally by municipalities and transfer payment agencies. Regional Offices are also accountable for three Schedule 1 Facilities for people with developmental disabilities, and two facilities for children with multiple, complex high needs.

# **FAMILY RESPONSIBILITY OFFICE**

PO Box 220 Downsview Post Office

Downsview M3M 3A3

(416)326-1818 (Automated Information, 7 days, 24 hrs)

(416)240-2410 (Interjurisdictional Support Orders)

(416)326-1817 (Client Services)

TTY (416)240-2414

Toll Free 1-800-267-7263 (Automated Info Outside 416 & 905 Local Calling Area)

Toll Free 1-800-463-3533 (ISO Outside 416 & 905 Local Calling Area)

Toll Free 1-800-267-4330 (Client Services Outside 416 & 905 Local Calling Area))

Fax (416)240-2401 (Client Services)

8:30 - 5:00

The **Family** Responsibility Office (FRO) operates under the authority of the Family Responsibility and Support Arrears **Enforcement** Act, 1996. FRO administers and enforces court orders for **child** and spousal support. It also enforces domestic contracts, such as separation agreements that are filed with the courts, and ensures compliance with support orders from reciprocating jurisdictions.

## Services offered to the Public:

Family Responsibility

# MANAGEMENT SUPPORT BRANCH

Hepburn Block

7th Flr, 80 Grosvenor St

Toronto M7A 1E9 General Inquiry (416)325-5444

Fax (416)212-1499

8:30 - 5:00 🕭

Management Support Branch is a corporate office for Program Management Division designed to facilitate and support critical management and delivery functions. The branch provides a range of delivery and operational support services to Integrated Children's Programs and Community/ Developmental Services programs.

# **ADOPTION DISCLOSURE AND REGISTER**

24th Flr, 2 Bloor St W .

Toronto M7A 1E9

General Inquiry (416)327-4730

Fax (416)326-6867

8:30 - 5:00 🕾

The **Adoption** Disclosure and Register provides a register for adult adoptees who were adopted in Ontario, and for their birth parents and birth relatives (siblings and grandparents) who wish to contact one another. The section also conducts searches upon request from the adult adoptee in order to locate specific birth relatives. Searches are given priority for health, safety or welfare reasons.

#### CHAPLAINCY SERVICES ONTARIO

24th Flr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)326-6859 Fax (416)326-6867 8:30 - 5:00

Chaplaincy Services Ontario, in consultation with the Ontario Multifaith Council on Spiritual and Religious Care (OMCSRC), coordinates and develops effective spiritual and religious care in Schedule I facilities, and where requested or appropriate, in community programs and/or transfer payment agencies of the Ministries of Community and Social Services, Ministry of Children and Youth Services, Ministry of Community Safety and Correctional Services, Ministry of Health and Long-Term Care.

## **CHILD ABUSE REGISTER**

24th Flr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)327-4680 Fax (416)327-1203 8:30 - 5:00

The **Child Abuse** Register section protects the best interests of the children by maintaining records of verified abuse cases and sharing information with Children's Aid Societies (CAS) investigating reported cases of abuse.

#### CHILD AND FAMILY SERVICES REVIEW BOARD

24th Flr, 2 Bloor St W
Toronto M4W 3V5
General Inquiry (416)327-4634
General Inquiry (416)327-4673
Toll Free 1-888-728-8823
Fax (416)327-4379

The **Child** and **Family** Services Review Board provides an appeal mechanism under the Child and Family Services Act (CFSA), the Intercountry **Adoption** Act and the Education Act. The board makes specific decisions on the residential placement of children; refusal of placement by private adoption licensees; adoption placement, refusal to disclose non-identifying adoption information; applications for the release of children from emergency secure treatment facilities; and expulsion of a student by a school board. The board operates independently.

## **CHILD WELFARE REVIEW UNIT**

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)327-4669
Fax (416)326-5359
8:30 - 5:00

The Child Welfare Review Unit is responsible for conducting annual file reviews to ensure the welbeing of children in the care of, or being served by Children's Aid Societies in the Province.

# **CUSTODY REVIEW BOARD**

24th Flr, 2 Bloor St W
Toronto M4W 3V5
General Inquiry (416)327-4634
General Inquiry (416)327-4672
Toll Free 1-800-597-6088
Fax (416)327-0558

The **Custody** Review Board reviews placements and may hold hearings at the request of young persons in custody. The board operates independently.

# **DEVELOPMENTAL SERVICES / COMMUNITY PROGRAMS**

24th Flr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)325-2998 Fax (416)325-5500 8:30 - 5:00

The Developmental Services / Community Programs unit provides a range of delivery and operational support services to programs such as Violence Against Women, Supportive Housing, Developmental Services and Adoption Disclosure.

# INTEGRATED SERVICES FOR CHILDREN UNIT

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5560
Fax (416)212-1499
8:30 - 5:00

The Integrated Services for Children's Unit provides a range of delivery and operational support services for children's programs such as Private and International Adoptions, Child Abuse Register, Children with Special Needs, Children's Mental Health, Young Offenders, Child Welfare Reviews, and Board Administration.

# PRIVATE AND INTERNATIONAL ADOPTION

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)327-4742
Fax (416)212-6799
8:30 - 5:00

The Private and International **Adoption**s section monitors and regulates the Ontario system of private and international adoption for the benefit of **children**, birth parents and adoptive parents.

# PERFORMANCE MANAGEMENT BRANCH

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5508
Fax (416)325-9631
8:30 - 5:00

The Performance Management Branch provides executive support to the Assistant Deputy Minister and leadership to continuous business improvement, monitors and evaluates program and business performance, and supports enhancements in interdivisional working relationships. The branch operates in tandem with Management Support Branch (MSB) and Social Assistance and Municipal Operations Branch (SAMO) to provide appropriate supports, tools and best practices to regional offices.

#### CHILD WELFARE UNIT

6th Flr, 880 Bay St Toronto M7A 2B6 General Inquiry (416)212-3454 Fax (416)326-8098

The Child Welfare Unit provides leadership for the development of strategies to support the ministry in effectively managing business and fiscal challenges in the Child Welfare Program sector.

## **DIVISIONAL SUPPORTS UNIT**

Hepburn Block
7th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)325-5508
Fax (416)325-9631
8:30 - 5:00

The Quality Assurance and Organizational Development Unit provides a range of executive support services to the Assistant Deputy Minister and senior management groups within the division. The unit provides senior decision-makers with timely, accurate and consistent information on the division's performance, while facilitating training and research to support effective regional business practices. The unit is composed of three functional teams: Divisional Learning and Training, Organizational Development and Information Management.

#### **REGIONAL OFFICES**

Fax (905)715-7662 (ODSP)

8:30 - 5:00

CENTRAL EAST REGIONAL OFFICE
465 Davis Dr
Newmarket L3Y 8T2
General Inquiry (905)868-8900
TTY (905)715-7759
Toll Free 1-877-669-6658
Fax (905)895-6804 (Community Programs)
Fax (905)895-1835 (Business Services)
Fax (905)895-4330 (Regional Director,
Human Resources)

CENTRAL EAST REGION - NEWMARK

COMMUNITY PROGRAMS AND SERVICES UNIT 465 Davis Dr Newmarket L3Y 8T2 General Inquiry (905)868-8900 TTY (905)715-7759 Toll Free 1-877-669-6658 Fax (905)895-6804 8:30 - 5:00

ONTARIO DISABILITY SUPPORT **PROGRAM** 

465 Davis Dr

Newmarket L3Y 8T2

General Inquiry (905)868-8900

TTY (905)715-7759 Toll Free 1-877-669-6658

Fax (905)715-7662 8:30 - 5:00

HURONIA REGIONAL CENTRE -

ORILLIA

700 Memorial Ave PO Box 1000 Orillia L3V 6L2

General Inquiry (705)326-7361

Toll Free 1-866-550-7361

Fax (705)326-5269 (Administration, Business

Services & Human Resources)

8:15 - 4:30

LOCAL OFFICE - BARRIE

34 Simcoe St

Barrie Ł4N 6T4

General Inquiry (705)737-1311

TTY (705)737-9601

Toll Free 1-800-461-7551

Fax (705)737-4197 (ODSP) Fax (705)737-5142 (Probation)

8:30 - 5:00 😹

COMMUNITY PROGRAMS UNIT

34 Simcoe St

Barrie L4N 6T4

General Inquiry (705)737-1311

Toll Free 1-800-461-7551

Fax (705)737-4197

8:30 - 5:00

ONTARIO DISABILITY SUPPORT **PROGRAM** 

34 Simcoe St

Barrie L4N 6T4

General Inquiry (705)737-1311

TTY (705)737-9601

Toll Free 1-800-461-7551

Fax (705)737-4197

8:30 - 5:00 &

LOCAL OFFICE - LINDSAY

2nd Flr, 322 Kent St W

Lindsay K9V 4T7 General Inquiry (705)324-6128

TTY (705)324-7935

Toll Free 1-800-565-3554

Fax (705)324-5244

8:30 - 5:00

ONTARIO DISABILITY SUPPORT

**PROGRAM** 

2nd Flr, 322 Kent St W

Lindsay K9V 4T7

General Inquiry (705)324-6128

TTY (705)324-7935

Toll Free 1-800-565-3554

Fax (705)324-5244

8:30 - 5:00

LOCAL OFFICE - ORILLIA

Cottage C, 700 Memorial Ave

PO Box 98

Orillia L3V 6H9

General Inquiry (705)325-7408

TTY (705)325-3887

Toll Free 1-800-565-9871

Fax (705)325-0443

8:30 - 5:00

ONTARIO DISABILITY SUPPORT

**PROGRAM** 

Cottage C, 700 Memorial Ave

PO Box 98

Orillia L3V 6H9

General Inquiry (705)325-7408

TTY (705)325-3887

Toll Free 1-800-565-9871

Fax (705)325-0443

8:30 - 5:00

LOCAL OFFICE - PETERBOROUGH

2nd Flr, 360 George St N

Peterborough K9H 7E7

General Inquiry (705)742-9292

TTY (705)742-8915

TTY (705)742-7507

Toll Free 1-800-663-8560

Fax (705)743-7998

Fax (705)742-8048 (ODSP)

8:30 - 5:00 🔠

COMMUNITY PROGRAMS AND

**SERVICES UNIT** 

2nd Flr, 360 George St N

Peterborough K9H 7E7

General Inquiry (705)742-9292

TTY (705)742-7507

Toll Free 1-800-663-8560

Fax (705)743-7998

8:30 - 5:00

ONTARIO DISABILITY SUPPORT

**PROGRAM** 

2nd Flr, 360 George St N

Peterborough K9H 7E7

General Inquiry (705)742-9292

TTY (705)742-8915 (1st Flr)

TTY (705)742-7507 (2nd Flr) Toll Free 1-800-663-8560

Fax (705)742-8048

Fax (705)743-7998

8:30 - 5:00

LOCAL OFFICE - WHITBY

1400 Hopkins St

Whitby L1N 2C3

General Inquiry (905)665-1030

TTY (905)665-1053

Toll Free 1-800-722-1196

Fax (905)665-1050 (ODSP)

Fax (905)665-1043 (Probation)

8:30 - 5:00

COMMUNITY PROGRAMS AND

SERVICES UNIT

1400 Hopkins St

Whitby L1N 2C3

General Inquiry (905)665-1030

TTY (905)665-1053

Toll Free 1-800-722-1196

Fax (905)665-1043

8:30 - 5:00

ONTARIO DISABILITY SUPPORT

PROGRAM

1400 Hopkins St

Whitby L1N 2C3

General Inquiry (905)665-1030

TTY (905)665-1053

Toll Free 1-800-722-1196

Fax (905)665-1050

8:30 - 5:00

CENTRAL WEST REGIONAL OFFICE -

**MISSISSAUGA** 

Suite 200, 6733 Mississauga Rd

Mississauga L5N 6J5

General Inquiry (905)567-7177

French Phone (905)567-7177x232

Toll Free 1-877-708-2896 (Serious Occurrence

Reporting)

Toll Free 1-877-832-2818 (Main)

Fax (905)567-3218 (Human Resources)

Fax (905)567-3216 (Licensing - Child Care

Facilities, Group Homes, Foster Homes)

Fax (905)567-7975 (Special Services At Home)

Fax (905)567-3215 (Regional Director; Business Unit: Finance: ODSP: Community

Programs)

Fax 1-877-708-2895 (Serious Occurrence

Reporting)

8:30 - 5:00

#### LOCAL OFFICES

EMPLOYMENT SUPPORTS PROGRAM -

BURLINGTON

**Burlington Resource Ctr** 

2nd Flr. 440 Elizabeth St

**Burlington** L7R 2M1

General Inquiry (905)637-4500x4644

TTY (905)681-0720

Toll Free 1-800-567-6388

Fax (905)681-0422

8:30 - 5:00

EMPLOYMENT SUPPORTS PROGRAM -

CAMBRIDGE

Cambridge Pl

Suite 605, 73 Water St N

Cambridge N1R 7L6

General Inquiry (519)623-1230

TTY (519)623-6593

Toll Free 1-888-214-0738

Fax (519)623-4752

8:30 - 5:00

EMPLOYMENT SUPPORTS PROGRAM -

**GUELPH** 

Wellington Plaza

86 Gordon St

Guelph N1H 4H6

General Inquiry (519)822-7500x227

Toll Free 1-800-567-2953

Fax (519)837-0789

8:30 - 5:00

EMPLOYMENT SUPPORTS PROGRAM -KITCHENER/WATERLOO

2nd Flr, 385 Fairway Rd S

Kitchener N2C 2N9

General Inquiry (519)886-4700

Toll Free 1-800-441-9820

Fax (519)886-8997

8:30 - 5:00

EMPLOYMENT SUPPORTS PROGRAM - MISSISSAUGA Suite 212, 1140 Burnhamthorpe Rd W

Mississauga L5C 4E9

General Inquiry (905)897-3146

TTY (905)897-3162 Toll Free 1-800-361-0897

Fax (905)897-7419

8:30 - 5:00

ONTARIO DISABILITY SUPPORT PROGRAM - BURLINGTON

Burlington Resource Ctr 2nd Flr, 440 Elizabeth St

Burlington L7R 2M1 General Inquiry (905)637-4500

TTY (905)681-0720

Toll Free 1-800-567-6388

Fax (905)681-0422.

8:30 - 5:00

ONTARIO DISABILITY SUPPORT PROGRAM - CAMBRIDGE

Cambridge Pl

Suite 605, 73 Water St N

Cambridge N1R 7L6

General Inquiry (519)623-1230

TTY (519)623-6593

Toll Free 1-888-214-0738

Fax (519)623-4752 8:30 - 5:00

ONTARIO DISABILITY SUPPORT

PROGRAM - GUELPH

Wellington Plaza
86 Gordon St

Guelph N1H 4H6

General Inquiry (519)822-7500

TTY (519)822-1561

Toll Free 1-800-567-2953

Fax (519)837-0789

8:30 - 5:00

ONTARIO DISABILITY SUPPORT PROGRAM - MISSISSAUGA Suite 212, 1140 Burnhamthorpe Rd W Mississauga L5C 4E9 General Inquiry (905)897-3100 TTY (905)897-3109 Toll Free 1-800-361-0897 Fax (905)897-5129

ONTARIO DISABILITY SUPPORT PROGRAM- KITCHENER/WATERLOO

2nd Flr, 385 Fairway Rd S

Kitchener N2C 2N9

General Inquiry (519)886-4700

TTY (519)886-8304

Toll Free 1-800-441-9820

Fax (519)886-8997

8:30 - 5:00 🕭

8:30 - 5:00

EASTERN REGIONAL OFFICE - OTTAWA 2nd 3rd 4th 5th 6th and 7th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

TTY (613)787-3959 (ODSP Income Support)

TTY (613)787-5264 (Employment Support)

Toll Free 1-800-267-5111

Fax (613)787-5252 (Employment Supports)

Fax (613)787-3990 (7th Flr)

Fax (613)787-4090 (6th Flr)

Fax (613)787-4096 (CVP, ODSP - Team 4)

Fax (613)787-6001 (HR, Eligibility Review,

2nd Flr)

8:30 - 5:00

# COMMUNITY SERVICES (C.S.)

The Community Services provides services directly or through contracting with community-based mandated and other services described in the Ministry's Business Plan. Clients are **children** in need of protection, **young offenders**, children and adults with developmental **disabilities** and children requiring mental health supports. It also provides funds and supports to the Consolidated Municipal Services Managers (Municipalities) in the administration of Ontario Works, LEAP and **Homeless**ness and Family Violence Programs. The Community Services is also responsible for icensing of childcare and children's residential programs.

ASSISTANCE FOR CHILDREN WITH SEVERE DISABILITIES/

SPECIAL SERVICES AT HOME

2nd Flr, 10 Rideau St

Ottawa K1N 9J1

(613)787-4064 (Special Services at Home)

(613)788-2399 (Assistance for Children with Severe Disabilities)

Toll Free 1-800-267-5111 (Ottawa)

Toll Free 1-800-565-5374x354 (Cornwall)

Fax (613)787-5284

8:30 - 5:00

#### **COMMUNITY SERVICES 1**

7th Flr, 10 Rideau St Ottawa K1N 9J1 General Inquiry (613)234-1188 Fax (613)787-5283 8:30 - 5:00

The Children's and Community Services Programs provides service directly or through contracting with community-based mandated and other services described in the Ministry Business Plan. Clients are children in need of protection, young offenders, children requiring mental health supports and people in need of Family Violence Support.

## **COMMUNITY SERVICES 2**

7th Flr, 10 Rideau St Ottawa K1N 9J1 General Inquiry (613)234-1188 Fax (613)787-5283 8:30 - 5:00

The Developmental Services provides services directly or through contracting with community-based mandated and other services described in the Ministry Business Plan. Clients are children and adults with developmental disabilities.

#### **COMMUNITY SERVICES 3**

7th Flr, 10 Rideau St Ottawa K1N 9J1 General Inquiry (613)234-1188 Fax (613)787-5283 8:30 - 5:00

The Municipal programs provide funds and support to the Consolidated Municipal Services Managers (Municipalities) in the administration of Ontario Works, LEAP, and Homelessness.

#### LOCAL OFFICES

CORNWALL LOCAL OFFICE
3rd Flr, 4 Montreal Rd
Cornwall K6H 1B1
General Inquiry (613)932-3381
Toll Free 1-800-565-5374
Fax (613)933-0354 (3rd Flr ODSP)
Fax (613)932-1597 (Admin)
8:30 - 5:00

HAWKESBURY LOCAL OFFICE 692 Main St E **Hawkesbury** K6A 1B4

General Inquiry (613)632-1171

Toll Free 1-800-565-4431

Fax (613)632-6805

8:30 - 5:00

PEMBROKE LOCAL OFFICE

3rd Flr, 77 Mary St

Pembroke K8A 5V4

General Inquiry (613)735-1073

TTY (613)735-7005

Toll Free 1-800-267-0112

TTY Toll Free 1-800-735-7005

Fax (613)735-6256

8:30 - 5:00

**RENFREW SUB OFFICE** 

357 Raglan St S

Renfrew K7V 1R6

General Inquiry (613)432-4886

TTY (613)432-8584

Toll Free 1-800-267-5872

Fax (613)432-9872

8:30 - 5:00

ONTARIO DISABILITY SUPPORT

**PROGRAM** 

5th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

TTY (613)787-3959

TTY (613)787-5264 (Employment Supports)

TTY Toll Free 1-877-520-2328 (Employment Supports)

Toll Free 1-800-267-5111

Fax (613)787-3262 (Admin. Support)

Fax (613)787-3298 (Team 5)

Fax (613)787-5252 (Employment Supports)

Fax (613)787-5255 (ERO)

Fax (613)788-2382 (ODSP Program Manager)

Fax (613)787-4096 (Team 2 & 4)

Fax (613)787-5291 (Team 3)

8:30 - 5:00

# **INCOME SUPPORT**

ODSP TEAM 1 - INCOME SUPPORT (ERO

AND ORFUS)

4th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

TTY (613)787-3959

Toll Free 1-800-267-5111

Fax (613)787-5255

8:30 - 5:00

**ODSP TEAM 2 - CONSOLIDATED VERIFICATION PROCESS** 

5th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)236-4313

TTY (613)787-3959

Fax (613)787-4096

8:30 - 5:00

ODSP TEAM 3 - INCOME SUPPORT (CASE

MANAGEMENT)

5th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

TTY (613)787-3959

Fax (613)787-5291

8:30 - 5:00

ODSP TEAM 4 - INCOME SUPPORT (CASE

MANAGEMENT)

4th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

TTY (613)787-3959

Fax (613)787-4096

8:30 - 5:00

**ODSP TEAM 5 - INCOME SUPPORT** 

INTAKE AND CASE MANAGEMENT

2nd Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)787-3951

General Inquiry (613)234-1188

TTY (613)787-3959

Fax (613)787-3298

8:30 - 5:00

**ODSP EMPLOYMENT SUPPORTS** 

4th Flr, 10 Rideau St

Ottawa K1N 9J1

General Inquiry (613)234-1188

TTY (613)787-5264

Toll Free 1-800-267-5111

Fax (613)787-5252

8:30 - 5:00

RIDEAU REGIONAL CENTRE - SMITHS

**FALLS** 

3312 County Rd 43

PO Box 2000

Smiths Falls K7A 4T7

General Inquiry (613)284-0123

Fax (613)283-3463 (Administrator)

8:15 - 4:30

HAMILTON/NIAGARA REGIONAL OFFICE - HAMILTON

Ellen Fairclough Bldg

119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7280

TTY (905)546-8276

TTY Toll Free 1-866-221-2229

Fax (905)546-8247 (Municipal & First Nations

Services)

Fax (905)521-7442 (Information Technology

Fax (905)546-8284 (ODSP Income Support -

North Side) Fax (905)521-7684 (Best Start/Early Years)

Fax (905)521-7303 (ODSP Management/

Employment Supports Management)

Fax (905)521-7568 (ODSP Income Support-

South Side)

Fax (905)546-8277 (Regional Director's

Office)

Fax (905)521-7736 (Human Resources Unit) Fax (905)521-7337 (ODSP Employment

Supports)

Fax (905)521-7442 (Business Services Unit) Fax (905)546-8247 (Community Programs Unit)

8:30 - 5:00

# HAMILTON, COMMUNITY PROGRAMS

Ellen Fairclough Bldg

7th Flr, 119 King St W

Hamilton L8P 4Y7

(905)521-7456 (SSAH/ACSD)

Toll Free 1-800-561-0568

Fax (905)546-8247

8:30 - 5:00 **&** 

# ST CATHARINES, COMMUNITY

PROGRAMS UNIT

Mezzanine, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-3209

Toll Free 1-800-281-0441

Fax (905)704-3070

8:30 - 5:00

# HAMILTON, MUNICIPAL AND FIRST

NATIONS SERVICES

Ellen Fairclough Bldg

7th Flr, 119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7286

Fax (905)546-8277

8:30 - 5:00

#### LOCAL OFFICES

BRANTFORD - ODSP OFFICE - INCOME SUPPORT AND EMPLOYMENT SUPPORTS

3rd Flr, 38 Darling St

**Brantford** N3T 6A8 General Inquiry (519)756-5790 (519)756-5790 (Income Support)

TTY (519)756-3693

Toll Free 1-866-729-2228

TTY Toll Free 1-888-814-7005

Fax (519)756-2320

8:30 - 5:00

## HAMILTON - ODSP OFFICE - INCOME SUPPORT AND EMPLOYMENT SUPPORTS

Ellen Fairclough Bldg

2nd Flr, 119 King St W Hamilton L8P 4Y7

General Inquiry (905)521-7280 (ODSP) General Inquiry (905)521-7549 (Employment

Supports)

TTY 1-866-221-2229 (Income Support/

Employment Supports)

TTY (905)546-8276 (Income Support) Toll Free 1-866-828-9225 (Employment

Supports)

TTY Toll Free 1-866-221-2229 (Employment Supports)

Fax (905)521-7568 (Income Support South Side)

Fax (905)521-7337 (Employment Supports) Fax (905)521-7303 (ODSP Management)

Fax (905)546-8284 (Income Support North Side)

8:30 - 5:00

# SIMCOE - ODSP OFFICE - INCOME SUPPORT AND EMPLOYMENT SUPPORT 25 Kent St N

Simcoe N3Y 3S1

General Inquiry (519)426-9350

TTY (519)426-0351

Toll Free 1-800-265-8071

Fax (519)426-7909

8:30 - 5:00

ST CATHARINES - ODSP OFFICE - INCOME SUPPORT AND EMPLOYMENT SUPPORTS

Garden City Tower

Mezzanine Level, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)688-3022 (Income

Support)

TTY (905)688-1140

Toll Free 1-800-263-5413 (Income Support)

Fax (905)688-2904

8:30 - 5:00

## **COMMUNITY PROGRAMS UNIT**

621 Main St W
North Bay P1B 2V6
General Inquiry (705)474-3540
TTY (705)474-7665
Fax (705)474-3825 (Program Unit)
8:30 - 5:00

The Community Programs provides **Children**'s Services, Developmental Services, Violence Against **Women** Programs, Special Services at Home and Assistance for Children with Severe Disabilities.

LOCAL OFFICE - BRACEBRIDGE
ONTARIO DISABILITY SUPPORT
PROGRAM - INCOME SUPPORT AND
EMPLOYMENT SUPPORTS
Spite 1 50 Bally D

Suite 1, 50 Ball's Dr Bracebridge P1L 1T1

General Inquiry (705)645-8718

TTY (705)645-7904

Toll Free 1-800-665-9718

Fax (705)645-7568 3:30 - 5:00

LOCAL OFFICE - KIRKLAND LAKE ONTARIO DISABILITY SUPPORT PROGRAM - INCOME SUPPORT AND EMPLOYMENT SUPPORTS Suite 209, 10 Government Rd E

PO Box 787

Kirkland Lake P2N 3K4

General Inquiry (705)567-3391. TTY (705)567-4645

Toll Free 1-800-461-4961

Fax (705)567-5011 (Ontario Disability

support Program)

DISABILITY SUPPORT PROGRAM INCOME SUPPORT AND EMPLOYMENT
SUPPORTS
Ontario Government Complex
Hwy 101 E
PO Bag 3040
South Porcupine PON 1H0

LOCAL OFFICE - TIMMINS ONTARIO

**South Porcupine** P0N 1H0 General Inquiry (705)235-1700 TTY (705)235-1786 Toll Free 1-800-461-9843

Fax (705)235-1778

8:30 - 5:00

NORTH BAY - ONTARIO DISABILITY SUPPORT PROGRAM - INCOME SUPPORT AND EMPLOYMENT SUPPORTS 621 Main St W North Bay P1B 2V6

General Inquiry (705)474-3540 TTY (705)474-7665

Toll Free 1-800-461-6977

Fax (705)474-3830 (Income Support & Employment Supports)

Fax (705)474-5305 (Program Management-ODSP)

8:30 - 5:00 🗟

## NORTHERN REGIONAL OFFICE -**SUDBURY**

Provincial Bldg

Suite 1002, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-6699

Toll Free 1-800-265-1222

Fax (705)564-3099

#### KENORA LOCAL OFFICE

808 Robertson St

PO Bag 5400

Kenora P9N 3X9

General Inquiry (807)468-2406

Toll Free 1-800-268-2970

Fax (807)468-2443 (Business Support)

Fax (807)468-2449 (Community Programs/

Administration)

## SAULT STE MARIE LOCAL OFFICE

Roberta Bondar Pl

Suite 450, 70 Foster Dr

Sault Ste Marie P6A 6V4

General Inquiry (705)541-2100

Toll Free 1-800-825-7643

Fax (705)253-2082

## SAULT STE MARIE - ONTARIO DISABILITY SUPPORT PROGRAM

341 Queen St E

Sault Ste Marie P6A 1Z2

General Inquiry (705)253-2001

TTY (705)253-2091

Toll Free 1-800-825-7593

Fax (705)253-2090

8:30 - 5:00

#### SUDBURY LOCAL OFFICE

Provincial Bldg

Suite 601, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-8153

Toll Free 1-800-268-6119

Fax (705)564-3153

## SUDBURY - ONTARIO DISABILITY SUPPORT PROGRAM

Provincial Bldg

Suite 501, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-4515 (Automated

Directory)

TTY (705)564-3233

Toll Free 1-800-461-1167

TTY Toll Free 1-866-883-8689

Fax (705)564-2163

8:30 - 5:00

## THUNDER BAY LOCAL OFFICE

1st Flr, 435 James St S

Thunder Bay P7E 6S9

General Inquiry (807)473-3130 TTY (807)473-3151

Toll Free 1-800-465-5561

TTY Toll Free 1-800-544-6443

Fax (807)475-1475 (Direct Services)

Fax (807)475-1295 (Program Management) 8:30 - 5:00

# SOUTH EAST REGIONAL OFFICE -

KINGSTON

11 Beechgrove Lane

Kingston K7M 9A6

General Inquiry (613)545-0539

TTY (613)536-7304

Toll Free 1-800-646-3209

Fax (613)536-7272

8:30 - 5:00

# PROGRAM COMPLIANCE AND REVIEW

South East Region

11 Beechgrove Lane

Kingston K7M 9A6

General Inquiry (613)536-7275

TTY (613)536-7304

Fax (613)545-1022

8:30 - 5:00

# SOUTH WEST REGIONAL OFFICE -

LONDON

2nd Flr Suite 203, 217 York St

PO Box 5217

London N6A 5R1

General Inquiry (519)438-5111

TTY (519)663-5276

Toll Free 1-800-265-4197

Fax (519)672-9461 (CSU)

- Fax (519)438-3014 (Serious Occurrence)

Fax (519)438-7702 (Municipal/First Nations)

Fax (519)438-7703 (Human Resources)

Fax (519)672-4683 (ODSP)

Toll Free Fax 1-866-226-6989 (SSAH)

Fax (519)471-9664 (ORFUS)

Fax (519)672-9510 (Regional Director/

**Business Unit)** 

8:30 - 5:00

## **OFFICES**

**CHATHAM** 

1023 Richmond St W

PO Box 685

Chatham N7M 5K8

General Inquiry (519)352-5040

TTY (519)352-6008

Toll Free 1-800-265-2705

Fax (519)352-2813

8:30 - 5:00

LONDON

Suite 203, 217 York St.

PO Box 5217

London N6A 5R1

General Inquiry (519)438-5111

TTY (519)663-5276

Toll Free 1-800-265-4197

Fax (519)672-9461 (CSU)

Fax (519)471-9664 (ORFUS)

Fax (519)438-7702 (Municipal/First Nations)

Fax (519)438-7703 (Human Resources)

Fax (519)672-4683 (ODSP)

Fax (519)672-9510 (Regional Director/

Business Unit)

Toll Free Fax 1-866-226-6989 (SSAH)

Fax (519)438-3014 (Serious Occurrence)

8:30 - 5:00 &

**OWEN SOUND** 

1400 First Ave W

PO Box 697

Owen Sound N4K 5R4 General Inquiry (519)376-1951

TTY (519)376-3307

Toll Free 1-800-265-3790

Fax (519)376-4254 (Community Services)

Fax (519)376-4544 (ODSP)

8:30 - 5:00

SARNIA

Lambton Shared Services Ctr.

50 Christina St N

Sarnia N7T 8H4

General Inquiry (519)337-3735

TY (519)337-4804

foll Free 1-800-663-7633

ax (519)337-7122

:30 - 5:00

ST THOMAS

3rd Flr, 427 Talbot St

PO Box 309

St Thomas N5P 3T9

General Inquiry (519)631-3032

TTY (519)637-2217

Toll Free 1-800-561-3886

Fax (519)631-9174

8:30 - 5:00

STRATFORD

581 Huron St

Stratford N5A 5T8

General Inquiry (519)271-1530

TTY (519)271-0124

Toll Free 1-800-565-5762

Fax (519)271-9971

8:30 - 5:00

WINDSOR

270 Erie St E

PO Box 1810 Stn A

Windsor N9A 7E3

General Inquiry (519)254-1651

TTY (519)254-4850

Toll Free 1-800-387-7327

Fax (519)255-1152

Fax (519)254-1917 (Human Resources)

Fax (519)255-7976 (ODSP)

8:30 - 5:00

WOODSTOCK

93 Graham St

Woodstock N4S 6J8

General Inquiry (519)537-5579

TTY (519)537-8492

Toll Free 1-800-461-7296

Fax (519)537-8529

8:30 - 5:00 🗟

# **REGIONAL FACILITIES**

SOUTHWESTERN REGIONAL CENTRE (SRC)

RR 1

Blenheim NOP 1A0

General Inquiry (519)676-5431

General Inquiry (519)676-6000

Fax (519)676-5836

24 Hours &

## FINANCIAL SERVICES

Southwestern Regional Ctr RR 1 Blenheim N0P 1A0 General Inquiry (519)676-6003

Financial Services provides management of facility budget, accounting services and material management.

#### **HEALTH SERVICES**

Southwestern Regional Ctr RR 1 Blenheim N0P 1A0 General Inquiry (519)676-6016

The Health Services Unit provides provision of health care, clinical services and therapeutic **rehabilitation** for residents of the centre.

TORONTO REGION
3rd Flr, 477 Mount Pleasant Rd
Toronto M7A 1G1
General Inquiry (416)325-0500
(416)325-0538 (Regional Director's Office)
TTY (416)325-3600
Fax (416)325-0541 (Regional Director's Office)
8:30 - 5:00

## ADULT DEVELOPMENTAL SERVICES

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0582 (416)325-0649 (Program Manager) Fax (416)325-0613 8:30 - 5:00 ■

Adult Developmental Services programs are delivered by transfer payment agencies. These programs are monitored to ensure accountability.

# SPECIAL SERVICES AT HOME AND ASSISTANCE FOR CHILDREN WITH SEVERE DISABILITIES

Suite 220, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0623 (416)325-0637 (Program Supervisor) Fax (416)325-9640 8:30 - 5:00

The Special Services at Home (SSAH) program provides funding for disabled **children** or adults living at home. Assistance for Children with Severe **Disabilities** (ACSD) provides financial assistance for disabled children living at home.

## **COMPLIANCE REVIEW SERVICES**

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0652 (416)325-0585 (Manager) Fax (416)325-0571 8:30 - 5:00

Compliance Review Services inspect and license all **child care** centres operating in accordance with the Day Nurseries Act, and all children's residential programs operating in accordance with the Child and Family Services Act.

## CHILDREN'S SERVICES

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)212-6485 (416)325-0576 (Program Manager) Fax (416)325-5735 8:30 - 5:00

**Children**'s Services programs are delivered by transfer payment agencies and include **young offender** services (ages 12 to 15 years), children's mental health, child welfare, and services for the developmentally delayed. These programs are monitored to ensure accountability.

## **HUMAN RESOURCES**

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)326-0411 (416)325-0494 (Manager) Fax (416)325-9614 8:30 - 5:00

The Human Resources Unit determines the future staffing needs of the Region and ensures that recruitment, retention, learning and training are in place to support the work of the Region.

## MUNICIPAL SERVICES

3rd Flr, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0586 (416)326-0412 (Program Manager) Fax (416)325-0613 8:30 - 5:00

The Municipal Services Unit oversees social services delivered by the City of Toronto such as Ontario Works, hostels and child care. Transfer-payment agencies provide Violence Against Women programs and Best Start Centres.

# ONTARIO DISABILITY SUPPORT PROGRAM (ODSP)

3rd Flr, 477 Mount Pleasant Rd
Toronto M7A 1G1
(416)325-4731 (Program Manager)
French Phone (416)325-4813 (ODSP Income & Employment Supports)
Fax (416)325-0613 (Program Manager's Office)
8:30 - 5:00

The Ontario **Disability** Support Program provides income support and employment support to eligible adults with disabilities.

## LOCAL OFFICES

ODSP, 1870 WILSON AVENUE 1870 Wilson Ave **Toronto** M9M 1A5 General Inquiry (416)325-5900 TTY (416)325-5846 Fax (416)325-5946 (Administration) Fax (416)325-5901 (Income Support) 8:30 - 5:00 ODSP, 385 YONGE STREET
2nd Flr, 385 Yonge St
Toronto M5B 1S1
General Inquiry (416)314-5700
TTY (416)314-3393
Fax (416)314-5001 (Administration)
Fax (416)314-3843 (Income Support)
8:30 - 5:00

## **CENTRALIZED REVIEW UNIT**

3rd Flr, 385 Yonge St Toronto M5B 1S1 General Inquiry (416)212-7519 TTY (416)212-7565 Fax (416)212-7564 8:30 - 5:00 ■

ODSP, 47 SHEPPARD AVENUE EAST 6th Flr, 47 Sheppard Ave E **Toronto** M2N 5X5

General Inquiry (416)314-6514

TTY (416)314-3596

Fax (416)314-6649 (Administration)

Fax (416)314-6769 (Income Support)

8:30 - 5:00

ODSP, 770 BIRCHMOUNT ROAD Suite 30, 770 Birchmount Rd Scarborough M1K 5H3
General Inquiry (416)325-0123
TTY (416)326-7290
Fax (416)325-0953 (Administration)
Fax (416)325-0175 (Income Support)
8:30 - 5:00

ONTARIO DISABILITY SUPPORT PROGRAM (ODSP) EMPLOYMENT SUPPORTS Suite 220, 477 Mount Pleasant Rd Toronto M7A 1G1 General Inquiry (416)325-0693 TTY (416)314-5701 Fax (416)325-1983 8:30 - 5:00

# SOCIAL ASSISTANCE AND MUNICIPAL OPERATIONS BRANCH

25th Flr, 2 Bloor St W Toronto M7A 1E9 General Inquiry (416)325-5097 Fax (416)212-1257 Fax (416)326-3793 8:30 - 5:00

The Social Assistance and Municipal Operations Branch (SAMO) is responsible for providing management support and operational assistance to Regional Offices, Consolidated Municipal Service Delivery Managers and District Social Services Administration Boards. SAMO is responsible for providing management support to the delivery of social assistance programs and overseeing the following ministry programs: Ontario Disability Support Program; Ontario Works; Child Care; Employment Supports; Service Delivery Model; Disability Adjucation; Fraud Hotline; Homelessness; Provincial Municipal Liaison; Ontario Works Support Arrangement Services and the Overpayment Recovery Unit.

# ABORIGINAL HEALING AND WELLNESS STRATEGY

2nd Flr, 880 Bay St Toronto M7A 2B6 General Inquiry (416)326-6905 Fax (416)326-7934

The Aboriginal Healing and Wellness Strategy (AHWS) is a partnership among four government ministries (CSS), Ministry of the Attorney General (Ontario Native Affairs Secretariat), Ministry of Health and Long Term Care, and Ministry of Citizenship and Immigration (Ontario Women's Directorate) and 15 Aboriginal organizations and First Nations. Programs and services funded through AHWS address both the prevention of family violence and the improvement of health in Aboriginal communities, on-reserve and off-reserve. AHWS programs include women's shelters, health access centers, crisis/suicide intervention, health promotion/education, youth treatment, healing lodges and training.

# **DISABILITY ADJUDICATION UNIT**

PO Box B18 Toronto M7A 1R3 General Inquiry (416)326-5079 TTY (416)326-3372 Toll Free 1-888-256-6758 Fax (416)326-6913

The **Disability** Adjudication Unit (DAU) provides central adjudication services for applicants referred from provincial Ontario Disability Support Program and Ontario Works. The DAU determines whether an applicant meets the eligibility criteria as a person with a disability as defined by the Ontario Disability Support Program Act.

# **ONTARIO WORKS SUPPORT ARRANGEMENT SERVICES**

PO Box 1997 Toronto M7A 1N3 General Inquiry (416)212-6022 Fax (416)325-5239 Toll Free Fax 1-800-772-6836

Ontario Works Support Arrangement Services (OWSAS) manages the preparation of affidavits requested by the Legal Services Branch; processes assignments for ODSP cases; confirms the presence of an assignment, and assists with reimbursements to former FBA/ODSP recipients.

OVERPAYMENT RECOVERY UNIT
77 Wellesley St W
PO Box 333
Toronto M7A 1N3
TTY 1-866-457-6533
Toll Free 1-888-346-5184
Toll Free Fax 1-866-778-7750

## WELFARE FRAUD HOTLINE UNIT

PO Box B30 Toronto M7A 1N3 Toll Free 1-800-394-7867 Fax (416)212-5208 Toll Free Fax 1-866-681-3154

The Welfare Fraud Hotline number is available for the public to report suspected cases of Ontario Works or Ontario Disability Support Program Fraud.

# SOCIAL POLICY DEVELOPMENT DIVISION

Hepburn Block 6th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5421 Fax (416)325-9408 8:30 - 5:00

The Social Policy Development Division is responsible for the development of policies and programs, and implementation planning in the area of social assistance and employment opportunities; and to enhance services and supports for people with developmental disabilities and vulnerable adults, including services and support for abused women and their children and the homeless. It supports reform of the social assistance system and is responsible for policy development of the expected transformation of adoption disclosure laws in Ontario.

# **COMMUNITY SERVICES BRANCH**

Hepburn Block 4th Flr, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)327-4971 Fax (416)325-8865 8:30 - 5:00

The Community Services Branch is responsible for policy and program development and evaluation of community-based services for adults and families, which include Violence Against Women Prevention Programs that provide community support services to women who are victims of violence and their children; Interpretor/Intervenor Services for those who are deaf/blind; Aboriginal Services; Homelessness Prevention Programs and liaison with the Ontario College of Social Workers and Social Service Workers. The branch works closely with other divisions within the ministry, with other ministries, with other levels of government and with community partners

to support service delivery consistent with the government's policy objectives.

## **DEVELOPMENTAL SERVICES BRANCH**

Hepburn Block
4th Flr, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)327-4954
Fax (416)325-5554
8:30 - 5:00

The role of the Developmental Services Branch is to develop and evaluate policies and programs responding to the needs of adults with developmental disabilities and their families. The branch works closely with other divisions in the ministry, with other ministries and with community service delivery partners to support an integrated, responsive developmental service system and to ensure that programs and services delivered are consistent with the ministry's overall policy objectives.

## **ONTARIO DISABILITY SUPPORT PROGRAM BRANCH**

Hepburn Block
3rd Flr Rm 386, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)326-1880
Fax (416)326-1735
www.cfcs.gov.on.ca/CFCS/en/programs
9:00 - 5:00

The Ontario Disability Support Program Branch is responsible for income and employment support policy for persons with disabilities. In addition, the branch is responsible for the social assistance forecast as well as caseload and expenditure analysis.

## **EMPLOYMENT AND INCOME SUPPORT POLICY UNIT**

Hepburn Block
3rd Flr Rm 386, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)326-1880
Fax (416)326-1735
9:00 - 5:00

The **Employment** and **Income** Support Policy Unit is responsible for policy development, program design and implementation planning for the Ontario Disability Support Program. The income support component provides financial assistance for people with disabilities. The employment support component is designed to help people with disabilities to prepare for, obtain or maintain employment.

## INCOME SUPPORT, COMPLIANCE AND FRAUD CONTROL UNIT

Hepburn Block
3rd Flr Rm 386, 80 Grosvenor St
Toronto M7A 1E9
General Inquiry (416)326-8200
Fax (416)326-1735
9:00 - 5:00

The Income Support, Compliance and **Fraud** Control Unit is responsible for policy development, program design and implementation planning for issues related to determining financial eligibility for ODSP. It is also responsible for fraud control policy, information sharing, overpayments and **appeals**.

#### STATISTICS AND ANALYSIS UNIT

Hepburn Block 3rd Flr Rm 386, 80 Grosvenor St Toronto M7A 1E9 General Inquiry (416)325-5282 Fax (416)326-1735 9:00 - 5:00

The **Statistics** and Analysis Unit supports the Ontario Disability Support Program and Ontario Works policy and program development through statistical analysis and forecasting. The unit analyzes social assistance data and prepares multi-year social assistance forecasts using economic and labour market trends.

## **ONTARIO WORKS BRANCH**

4th Fir Rm 434, 880 Bay St Toronto M7A 2B6 General Inquiry (416)326-8205 Fax (416)326-9777 8:30 - 5:00

The Ontario Works Branch undertakes policy analysis and program development to support the ministry's Ontario Works program.

## AGENCIES, BOARDS AND COMMISSIONS

## SOCIAL BENEFITS TRIBUNAL

7th Flr, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)326-0978 Toll Free 1-800-753-3895 Fax (416)326-5135 8:30 - 5:00

On June 1, 1998 a new **social assistance appeal** tribunal was created and called the Social Benefits Tribunal. This tribunal is a quasi-judicial tribunal that reviews decisions relating to social assistance in the province of Ontario. The Tribunal has jurisdiction to hear appeals regarding eligibility for, or the amount of social assistance under the Ontario Works Act, 1997 and the Ontario **Disability** Support Plan Act, 1997. **Hearings** are held throughout the province and are usually conducted by single member panels.

#### SOCIAL ASSISTANCE REVIEW BOARD

7th Flr, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)326-0978 Toll Free 1-800-753-3895 Fax (416)326-5135 8:30 - 5:00

The Social Assistance Review Board is an independent body that holds province-wide hearings of appeals by individuals regarding the Family Benefits Act. (FBA)

#### **ACTS**

Charitable Institutions Act, R.S.O. 1990, c. C.9 Child and Family Services Act, R.S.O. 1990, c. C.11 (sections 162 -174 inclusive) Developmental Services Act, R.S.O. 1990, c. D.11 (except for the administration of all powers and duties in so far as they relate to the provision of Long-Term Care Programs and Services)

District Social Services Administration Boards Act, R.S.O. 1990, c. D.15

Family Benefits Act, R.S.O. 1990, c. F.2

Family Responsibility and Support Arrears Enforcement Act, 1996, S.O. 1996, c. 31

Indian Welfare Services Act, R.S.O. 1990, c. I.4

Ministry of Community and Social Services Act, R.S.O. 1990, c. M.20

Ontario Disability Support Program Act, 1997, S.O. 1997, c. 25, Sched. B

Ontario Works Act, 1997, S.O. 1997, c. 25, Sched. A

Social Work and Social Service Work Act, 1998, S.O. 1998, c. 31

Soldiers' Aid Commission Act, R.S.O. 1960, c. 377

# MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES

George Drew Bldg
18th Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)326-5000
TTY (416)326-5511
Toll Free 1-866-517-0572
Fax (416)325-6067
www.mpss.jus.gov.on.ca

The Ministry of Community Safety and Correctional Services is responsible for the safety and security of communities across Ontario through effective policing, correctional services and emergency services programs. The ministry promotes policing excellence by communicating with and providing advice to the police community, as well as through training, developing professional standards and establishing new programs. The Ontario Provincial Police provides front-line policing services to more than 400 municipal and First Nations communities. The ministry is also responsible for maintaining effective and efficient correctional programs that create an environment where offenders are better able to return to the community and make positive contributions to society. Through the work of the Office of the Chief Coroner, Office of the Fire Marshal, Centre of Forensic Sciences and Emergency Management Ontario, the ministry seeks to minimize or eliminate hazards to people and property.

## **DEPUTY MINISTER**

## **COMMUNICATIONS BRANCH**

George Drew Bldg
18th Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)314-7868
(416)326-5010 (Ministry Programs Info)
TTY (416)326-5511
TTY Toll Free 1-866-517-0572
Fax (416)326-3200
www.mpss.jus.gov.on.ca
8:30 - 5:30

With a variety of strategic communication services, the Communications Branch supports the ministry's policies and programs. The Communications Branch coordinates media conferences, events and interviews for the Minister of Community Safety and Correctional Services and senior ministry officials. It provides advice on communications planning and tactics, and produces statements, media releases, speeches, and related materials. Specialized units are dedicated to strategic communications, corporate issues coordination, internal communications and Web site coordination and correspondence management.

## **COMMUNITY SAFETY**

## OFFICE OF COMMISSIONER OF EMERGENCY MANAGEMENT

11th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-9734 Fax (416)327-9739 8:30 - 5:00

The Commissioner of Emergency Management, is responsible for providing leadership to all facets of the government's emergency management programs, including the provision of expert advice and guidance to the Premier and Cabinet on policy, procedures and legislation for provincial emergencies and other crises; is the routine liaison with municipal, provincial, national, and international governments. Regular interaction with private sector experts and academics is also part of the Commissioner's commitment to emergency preparedness.

## **EMERGENCY MANAGEMENT ONTARIO**

77 Wellesley St W
PO Box 222
Toronto M7A 1N3
General Inquiry (416)314-3723
Fax (416)314-3758
8:00 - 4:30

Emergency Management Ontario (EMO) is responsible for the promotion, development, implementation and maintenance of effective emergency management programs throughout Ontario, and for the coordination of these programs with the federal government. EMO fulfills this provincial coordination role by assisting provincial ministries and communities in the development and implementation of their mandatory emergency management programs, and by maintaining the overall provincial emergency management program. EMO is organized into seven major program areas: Office of the Chief, Program Coordination, Program Development and Standards, Community Programs, Provincial Prevention, Mitigation and Preparedness Programs, Provincial Response and Recovery Programs, Support Programs and Training and Education.

#### **BUSINESS SERVICES**

77 Wellesley St W
PO Box 222
Toronto M7A 1N3
General Inquiry (416)314-3723
Fax (416)314-3758
8:00 - 4:30

Business Services section coordinates administrative and support services; provides administrative support for the Joint **Emergency** Preparedness Program (JEPP) and the New Initiative Fund (NIF); provides information technology and telecommunication systems support; assists with the development of the Ministry Business Plan and provides strategic financial analysis.

## **COMMUNITY PROGRAMS**

77 Wellesley St W
PO Box 222
Toronto M7A 1N3
General Inquiry (416)314-3723
Fax (416)314-3758
8:00 - 4:30

Community Programs section provides advice and assistance to municipalities and First Nations for the promotion, development, implementation and maintenance of community emergency management programs; provides liaison, advice and assistance to support community emergency response; promotes joint community/industry emergency management programs; coordinates provincial support for the Ontario Critical Incident Stress Management Program and conducts emergency services liaison.

### CENTRAL AREA

GEORGIAN SECTOR PO Box 134 **Minden** K0M 2K0 General Inquiry (705)286-6653 Fax (705)286-3258 \* 8:00 - 4:00

SCUGOG SECTOR PO Box 189 Millbrook L0A 1G0 General Inquiry (705)932-2200 Fax (705)932-2713 8:00 - 4:00

TORONTO SECTOR 77 Wellesley St W PO Box 222 Toronto M7A 1N3 General Inquiry (416)314-8615 Fax (416)314-3758 8:00 - 4:00

## **NORTHEASTERN AREA**

AGAWA SECTOR PO.Box 958 **Blind River** POR 1B0 General Inquiry (705)356-5630 Fax (705)356-5629 8:00 - 4:00

## NORTHWESTERN AREA

WOODS SECTOR Suite 404, 307 Euclid Ave **Thunder Bay** P7E 6G6 General Inquiry (807)622-4650 Fax (807)622-4684 8:00 - 4:00

#### **SOUTHEASTERN AREA**

OTTAWA SECTOR PO Box 30027 Ottawa K2H 8X4 General Inquiry (613)828-6689 Fax (613)828-6690 8:00 - 4:00

ST LAWRENCE SECTOR PO Box 130 Station Main **Kingston** K7L 4V6 General Inquiry (613)545-0372 Fax (613)545-3614 8:00 - 4:00

TRENT SECTOR PO Box 823 Station Main **Cobourg** K9A 4S3 General Inquiry (905)377-1648 Fax (905)377-1513 8:00 - 4:00

#### SOUTHWESTERN AREA

SAUGEEN SECTOR 370 Stone Rd W PO Box 25011 **Guelph** N1G 4T4 General Inquiry (519)836-0213 Fax (519)836-9435 8:00 - 4:00

THAMES SECTOR Unit L Suite 1-068, 80 Dundas St **London** N6A 6A8 General Inquiry (519)679-7055 Fax (519)675-7691 8:00 - 4:00

## PROGRAM DEVELOPMENT AND STANDARDS

77 Wellesley St W
PO Box 222
Toronto M7A 1N3
General Inquiry (416)314-3723
Fax (416)314-3758
8:00 - 4:30

Program Development and Standards section conducts provincial hazard identification and risk assessment; develops, implements and coordinates the scientific program; develops and implements doctrine, regulations, standards, guidelines and recommended practices for emergency management and business/continuity of operations programs and administers the Emergency Management Act.

## PROVINCIAL PREVENTION/MITIGATION AND PREPAREDNESS PROGRAMS

77 Wellesley St W
PO Box 222
Toronto M7A 1N3
General Inquiry (416)212-3526
Fax (416)212-3498
8:30 - 4:30

Provincial Prevention/Mitigation and Preparedness Programs section develops and maintains the Provincial Nuclear **Emergency** Response Plan and the Provincial Emergency Response Plan; develops, implements and maintains provincial prevention, mitigation and preparedness emergency management programs; develops, implements and maintains critical infrastructure assurance programs; develops and implements the provincial exercise program and maintains the provincial Priority Access for Dialling program.

## PROVINCIAL RESPONSE AND RECOVERY PROGRAMS

77 Wellesley St W
PO Box 222
Toronto M7A 1N3
General Inquiry (416)314-3723
Fax (416)314-3758
8:00 - 4:30

Provincial Response and Recovery Programs section operates the Provincial Emergency Operations Centre; coordinates provincial emergency response; develops, implements and maintains procedures for emergency response; conducts training for Provincial Emergency Operations Centre staff; develops and maintains the Emergency Management Ontario continuity of operations program; develops, implements and maintains provincial emergency response and recovery programs.

## TRAINING AND EDUCATION

77 Wellesley St W PO Box 222 Foronto M7A 1N3 General Inquiry (416)212-3526 Fax (416)212-3498 3:00 - 4:30

**Fraining** and Education section develops, implements and maintains the provincial emergency nanagement **public education** program; provides advice and assistance to communities for the

development of emergency management training and public education programs; develops and delivers the provincial emergency management training program.

CENTRAL AREA
77 Wellesley St W
PO Box 222
Toronto N7A 1N3
General Inquiry (905)273-5172
Fax (905)273-3081
8:00 - 4:00

NORTHERN AREA 1776 Lasalle Blvd PO Box 2631 **Sudbury** P3A 5J2 General Inquiry (705)693-9124 Fax (705)693-9850 8:00 - 4:00 SOUTHEASTERN AREA PO Box 1694 Cornwall K6H 5V7 General Inquiry (613)933-1363 Fax (613)933-5223 8:00 - 4:00

SOUTHWESTERN AREA Suite 20018, 416 St Clair St Chatham N7L 5K6 General Inquiry (519)355-1606 Fax (519)355-0374 8:00 - 4:00

#### ONTARIO PROVINCIAL POLICE

Lincoln M Alexander Bldg 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6111 www.gov.on.ca/opp/ 8:00 - 4:30

The functions of the Ontario Provincial **Police** include the performance of all duties and services in relation to the preservation of peace; prevention of **crime** and **offences** against the laws in force in Ontario and the criminal laws in Canada; and apprehension of criminals and **offenders** who may be lawfully taken into **custody**.

PCC LONDON 661 Exeter Rd London N6E 1W3 General Inquiry (519)680-4650 24 Hours

PCC ORILLIA
Lincoln M Alexander Bldg
4th Flr, 777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-7300
8:00 - 5:00

PCC SMITHS FALLS 91 Cornelia St W PO Box 15 Smiths Falls K7A 5L3 General Inquiry (613)284-4400 (613)284-4997 (Dispatch) Fax (613)284-4495

## PROFESSIONAL STANDARDS BUREAU

Lincoln M Alexander Bldg
1st Flr, 777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-6051
Fax (705)329-6050
Fax (705)329-6069
8:15 - 4:30

The Professional Standards Bureau is responsible for ensuring that proper measures are taken to promote the highest standards of conduct possible within the OPP. Such measures range from appropriate recognition of noteworthy service to corrective action for unsatisfactory behaviour. The

bureau ensures compliance with applicable sections of the Police Services Act (PSA) and develops various programs to foster mutual respect and trust between the community and the OPP. These programs include: Public Appreciation; Incentives; Public, Internal and Workplace Discrimination and Harassment Policy (WDHP) Complaints; Civil Litigation; Secondary Employment Activities; Legal Indemnification; Disciplinary procedures; and Ministry Administrative Investigation Service.

#### Services offered to the Public:

Public Complaints against Police Officers

#### **PROGRAM SUPPORT**

Lincoln M Alexander Bldg
3rd Flr, 777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-7594
Fax (705)329-6123
8:15 - 4:30

The Field and Traffic Safety Bureau, Program Support provides leadership in traffic, marine, and motorized snow vehicle management through timely analysis, identification of trends, research and effective environmental scanning. Through the development of partnerships with enforcement, government, private sector and concerned agencies, and through the advancement of effective planning processes, contemporary and future issues are identified and resolutions proposed.

## REGIONAL HEADQUARTERS

Ontario Provincial Police field operations are undertaken through regional/district offices and detachments.

OPP CENTRAL REGION

HEADQUARTERS

Lincoln M Alexander Bldg 3rd Flr, 777 Memorial Ave

Orillia L3V 7V3

General Inquiry (705)329-7400

Toll Free 1-800-461-4455

Toll Free 1-888-310-1122

TTY Toll Free 1-800-461-4459

Fax (705)329-7407

8:00 - 4:30

BARRIE DETACHMENT

20 Rose St

Barrie L4M 2T2

General Inquiry (705)726-6484

(705)835-2063 (Oro-Medonte Community

Policing)

(705)726-7349 (South Springwater

Community Policing)

Toll Free 1-800-222-8477 (Crime Stoppers)

Fax (705)726-6487 (Central Region)

8:00 - 9:00

BRACEBRIDGE DETACHMENT

690 Cedar Lane

Bracebridge P1L 1W9

General Inquiry (705)645-2211

(705)765-0597 (Port Carling Community

Policing)

(705)375-0339 (MacTier Community

Policing)

(705)645-5765 (Bracebridge Community

Policing)

(705)726-4130 (Bala)

(705)687-5023 (Gravenhurst Community

Policing)

(705)687-5023 (Gravenhurst)

Fax (705)645-3350

8:00 - 9:00

COLLINGWOOD DETACHMENT

201 Ontario St

Collingwood L4M 4M4

General Inquiry (705)445-4321

(519)599-6644 (Thornbury Satellite office)

Fax (705)445-7024

DUFFERIN DETACHMENT Hwy 10 Hwy 24 & Hwy 89

PO Box 519

Shelburne LON 1S4

General Inquiry (519)925-3838 (519)466-5499 (Melancthon/Mulmur

Township Community Policing)

(519)928-2019 (East Luther/Grand Valley

Community Policing)

(519)941-2982 (Mono Township Community

Policing)

Fax (519)925-6462

8:00 - 9:00

## HALIBURTON HIGHLANDS

DETACHMENT

Hwy 35 Bypass

PO Box 58

Minden K0M 2K0

General Inquiry (705)286-1431

(705)766-9108 (Dorset Community Policing)

(705)447-3005 (Gooderham Community

Policing)

(705)457-1460 (Haliburton Community

Policing)

(705)448-3763 (Wilberforce Community

Policing)

(705)286-6562 (Minden Community Policing)

(705)488-2088 (Kinmount Community

Policing)

Fax (705)286-4532

#### HUNTSVILLE DETACHMENT

1000 River Rd W

Huntsville L9Z 1A2

General Inquiry (705)789-5551

(705)767-2325 (Baysville Community

Policing)

(705)635-2212 (Dwight Community Policing)

(705)789-2677 (Huntsville Community

Policing)

(705)385-1673 (Port Sydney Community

Policing)

Fax (705)789-7666

8:00 - 9:00

HURONIA WEST DETACHMENT

1000 River Rd W

PO Box 140

Wasaga Beach L0L 2P0

General Inquiry (705)429-3575

(705)429-7869 (Wasaga Beach Community Policing)

(705)322-1244 (Elmvale & N Springwater

Community Policing) (705)428-3889 (Clearview Community

Policing)

(705)792-0306 (Springwater Community

Policing)

Toll Free 1-800-222-8477 (Crime Stoppers)

Fax (705)429-3616

8:00 - 9:00

## MNJIKANING FIRST NATIONS

5984 Rama Rd

PO Box 206

Rama LOK 1T0

General Inquiry (705)325-7773

Fax (705)325-4522

## NORTHUMBERLAND DETACHMENT

20 Industrial Dr

Campbellford K0L 1L0

General Inquiry (905)372-5421

(905)352-3889 (Alnwick/Alderville

Community Policing)

(905)355-2325 (Colborne & Cramahe

Township Community Policing)

(905)349-1100 (Haldimand Twp Community

Policing)

(705)924-2931 (Warkworth/Percy Twp

Community Policing)

(705)653-3154 (Campbellford/Seymour

Community Policing)

(905)653-3300 (Campbellford)

(613)475-9424 (Brighton/Brighton Twp

Community Policing)

(905)753-2230 (Hope Twp Community

Policing)

(705)696-2424 (Hastings Community

Policing)

Fax (905)372-1301

8:00 - 6:00

**BRIGHTON** 

95 Dundas St

PO Box 117

**Brighton** K0K 1H0

General Inquiry (613)475-1313

Fax (613)475-1331

8:00 - 6:00

## **CAMPBELLFORD OFFICE**

20 Industrial Dr PO Box 790

Campbellford K0L 1L0

General Inquiry (705)653-3300

Fax (705)653-5171

8:00 - 6:00

## **COBOURG OFFICE**

1165 Division St

PO Box 8

Cobourg K9A 4K2

General Inquiry (905)372-5421

Fax (905)372-1301

8:00 - 6:00

## NOTTAWASAGA DETACHMENT

29 Main St W

PO Box 220

Beeton LOG 1A0

General Inquiry (905)435-4490

(705)424-0170 (Angus Community Policing)

(905)936-2777 (C.O.P.S. Community

Policing)

(705)435-4490 (Alliston Community Policing)

Toll Free 1-800-222-8477 (Crime Stoppers)

Fax (905)729-4007 8:00 - 9:00

## ORILLIA DETACHMENT

66 Peter St S

Orillia L3V 5B1

General Inquiry (705)326-3536

(705)686-7131 (Coldwater Community

Policing)

(705)484-1578 (Ramara Community Policing)

(705)689-1434 (West Shore Community

Policing)

Fax (705)326-4126

8:00 - 9:00

#### PETERBOROUGH COUNTY

#### DETACHMENT

453 Lansdowne St E

PO Box 477

## Peterborough K9J 6Z6

General Inquiry (705)742-0401

(705)292-8737 (Smith/Ennismore Township

Community Policing)

(705)932-0401 (Millbrook/Cavan Township

Community Policing)

(705)657-8718 (Harvey Township Community

Policing)

(705)639-2265 (Norwood/Asphodel Township

Community Policing)

(705)745-9000 (Crime Stoppers)

(705)656-4431 (Apsley)

(705)778-2787 (Havelock Community

Policing)

Fax (705)742-9247

8:00 - 9:00

#### SOUTHERN GEORGIAN BAY

1686 Hwy 12

PO Box 250

Midland LAR 4K8

General Inquiry (705)526-3761

(705)549-8922 (Penetanguishene)

(705)247-2040 (Beausoleil First Nations

Community Policing)

(705)534-7710 (Tay Township Community

Policing)

(705)361-1896 (Tiny Township Community

Policing)

(705)538-1920 (Georgian Bay Township

Community Policing) Fax (705)526-6700

8:00 - 5:00

## THE CITY OF KAWARTHA LAKES

DETACHMENT

21 Angeline St N

Lindsay K9V 5B7

General Inquiry (705)324-6741

(705)488-2088 (Kinmount Community

Policing)

(705)277-3073 (Bethany sub office)

(705)887-9634 (Fenelon Falls sub office)

(705)838-1155 (Sebright sub office)

(705)439-3144 (Woodville sub office)

(705)799-2083 (Omemee sub office)

(705)738-2032 (Bobcageon sub office)

Fax (705)324-8479

#### **OPP EASTERN REGION**

**HEADQUARTERS** 

3312 County Rd 43 E

PO Box 2020

Smiths Falls K7A 5K8

General Inquiry (613)284-4500 (Perth

Telecommunications)

(613)284-4450 (Alternate)

Toll Free 1-888-310-1122 (OPP 24-Hour

Service)

TTY Toll Free 1-888-310-1133 (OPP 24 Hour

Service)

Fax (613)284-4597 (PCC Smiths Falls)

8:15 - 4:30

## DETACHMENTS

ARNPRIOR MUNICIPAL DETACHMENT

44 John St N

PO Box 337

Arnprior K7S 3H6

General Inquiry (613)623-3131

Fax (613)623-2323 8:00 - 4:00

BANCROFT DETACHMENT

64 Monck St

PO Box 640

Bancroft K0L 1C0

General Inquiry (613)332-2112

Fax (613)332-5618

8:15 - 4:30

CENTRAL HASTINGS DETACHMENT

105953 Hwy 7

PO Box 490

Madoc K0K 2K0

General Inquiry (613)473-4234

(613)969-8477 (Crime Stoppers)

Fax (613)473-5029

8:00 - 4:30

FRONTENAC DETACHMENT

5282 Hinchinbrooke Rd

PO Box 141

Hartington K0H 1W0

General Inquiry (613)372-1932

(613)549-5761 (Crime Stoppers, Kingston)

Fax (613)372-1938

Fax (613)549-4469 (Crime Stoppers)

8:00 - 4:30

GRENVILLE COUNTY DETACHMENT

1040 Edward St N

PO Box 399

Prescott K0E 1T0

General Inquiry (613)925-4221

Fax (613)925-1115

8:00 - 4:30

HAWKESBURY DETACHMENT

419 Cartier Blvd

Hawkesbury K6A 1V9

General Inquiry (613)632-2729

Fax (613)632-8621

7:00 - 11:00

KILLALOE DETACHMENT

15368 Hwy 60

RR<sub>2</sub>

Killaloe K0J 2A0

General Inquiry (613)757-2600

Fax (613)757-2173

8:30 - 4:30

LANARK COUNTY DETACHMENT

75 Dufferin St

PO Box 160

Perth K7H 3E3

General Inquiry (613)267-2626

Fax (613)267-7489

8:00 - 4:30

LEEDS COUNTY DETACHMENT

4109 County Rd 29

RR 4, PO Box 636

**Brockville** K6V 5V8

General Inquiry (613)345-1790

Fax (613)345-3202

8:00 - 4:30

NAPANEE DETACHMENT

86 Advance Ave

Napanee K7R 3Y5

General Inquiry (613)354-3369

Fax (613)354-9183

8:00 - 6:00

OTTAWA PROVINCIAL TRAFFIC

DETACHMENT

937 Teron Rd

PO Box 13490

Kanata K2K 1X6

General Inquiry (613)828-9171

Fax (613)592-2982

7:30 - 4:30

PRINCE EDWARD DETACHMENT

13239 Loyalist Pky Hwy 33 W

PO Box 1490

Picton K0K 2T0

General Inquiry (613)476-2151

Fax (613)476-5016

8:00 - 5:00

RENFREW DETACHMENT

127 Raglan St S

Renfrew K7V 1P8

General Inquiry (613)432-3211

Fax (613)432-7810

8:00 - 4:30

RUSSELL COUNTY DETACHMENT 411 New York Central Ave

PO Box 1140

Embrun K0A 1M0

General Inquiry (613)443-4499

Fax (613)443-5051

8:00 - 4:00

STORMONT, DUNDAS AND GLENGARRY DETACHMENT

1 Mille Roches Rd

PO Box 430

Long Sault K0C 1P0

General Inquiry (613)534-2223

Fax (613)534-2486

8:15 - 4:30

**UPPER OTTAWA VALLEY** 

DETACHMENT

1913 Petawawa Blvd

Pembroke K8A 7H5

General Inquiry (613)735-0188

Fax (613)735-7427

8:00 - 5:00

PENITENTIARY SQUAD

355 Counter St

PO Box 2170

Kingston K7L 5C7 General Inquiry (613)530-3183

Fax (613)530-3191

8:00 - 4:00

OPP GREATER TORONTO REGIONAL

**HEADOUARTERS** 

100 Bloomington Rd W

Aurora L4G 7N5

General Inquiry (905)841-5777

Fax (905)841-7888 8:15 - 4:30

**AURORA DETACHMENT** 

100 Bloomington Rd W

Aurora L4G 7N5

General Inquiry (905)841-5777

Fax (905)841-6794

8:15 - 4:30

**BURLINGTON DETACHMENT** 

1160 North Shore Blvd E

PO Box 5021 Stn A

**Burlington L7S 1C5** 

General Inquiry (905)681-2511

Fax (905)681-2893

8:00 - 4:30

CALEDON DETACHMENT

6211 Old Church Rd

Caledon East LON 1E0

General Inquiry (905)584-2241

(905)857-3304 (Bolton Community Policing) (519)927-3041 (Caledon Village Community

Policing)

Fax (905)584-2188

8:00 - 4:30

CAMBRIDGE DETACHMENT

500 Beaverdale Rd

PO Box 21060

Cambridge N3C 4B1

General Inquiry (519)654-0150

Fax (519)654-9650

8:00 - 4:30

NIAGARA DETACHMENT

5345 Stanley Ave

PO Box 358

Niagara Falls L2E 6T8

General Inquiry (905)356-1311

Fax (905)356-2636

8:00 - 4:30

PORT CREDIT DETACHMENT

49 South Service Rd

Mississauga L5G 2R8

General Inquiry (905)278-6131

Fax (905)278-5486

8:00 - 4:30

TORONTO DETACHMENT

2682 Keele St

Toronto M3M 3G5

General Inquiry (416)235-4981

Fax (416)235-1697

8.00 - 4.30

WHITBY DETACHMENT

1302 Henry St

PO Box 57

Whitby L1N 5R7

General Inquiry (905)668-3388

Fax (905)668-3651

OPP NORTH EAST REGION
HEADQUARTERS
875 Gormanville Rd
PO Box 140
North Bay P1B 8G8
General Inquiry (705)475-3300
General Inquiry (705)475-2600
Toll Free 1-888-310-1122 (24 Hrs - North Bay)

TTY Toll Free 1-888-310-1133 (24 Hrs - North Bay)
Fax (705)475-2697

#### **DETACHMENTS**

8:15 - 4:30

ALMAGUIN HIGHLANDS DETACHMENT Hwy 520 PO Box 514 Burk's Falls P0A 1C0 General Inquiry (705)382-2015 Fax (705)382-2495 8:15 - 4:30

COCHRANE DETACHMENT
64 Third Ave
PO Box 120
Cochrane POL 1C0
General Inquiry (705)272-4391
Fax (705)272-4380
8:15 - 4:30

EAST ALGOMA DETACHMENT Causley St PO Box 400 Blind River POR 1B0 General Inquiry (705)356-2244 Fax (705)356-1374 8:15 - 5:00

KAPUSKASING DETACHMENT 356 Government Rd PO Box 277 Kapuskasing P5N 2Y4 General Inquiry (705)335-2238 Fax (705)335-2004 8:00 - 4:00

HEARST SATELLITE OFFICE 1019 Front St **Hearst** P0L 1N0

General Inquiry (705)362-4245

Fax (705)362-4130

8:00 - 4:00

KIRKLAND LAKE DETACHMENT 26 Duncan Ave N
PO Box 234
Kirkland Lake P2N 3H7
General Inquiry (705)567-5355
Fax (705)567-9614
8:00 - 4:00

MANITOULIN DETACHMENT 15504 Hwy 6
PO Box 39
Manitowaning POP 1N0
General Inquiry (705)859-3155
Fax (705)859-3160
8:15 - 4:30

NOELVILLE ADMINISTRATION CENTR Hwy 64 S PO Box 96 Noelville POM 2N0 General Inquiry (705)898-2211 Fax (705)898-2143

KILLARNEY SATELLITE OFFICE 55 Charles St Killarney POM 2A0 General Inquiry (705)287-2881 Fax (705)287-2690

8:15 - 4:30

WARREN SATELLITE OFFICE 38 Rutledge St
Warren P0H 2N0
General Inquiry (705)967-2913
Fax (705)967-2747
8:15 - 4:30

NORTH BAY DETACHMENT 867 Gormanville Rd PO Box 21012 North Bay P1B 9N8 General Inquiry (705)495-3878 Fax (705)495-3879 8:00 - 4:00

SAULT STE MARIE DETACHMENT 742 Great Northern Rd
Sault Ste Marie P6A 5K7
General Inquiry (705)945-6833
Fax (705)945-6797
8:15 - 4:30

SOUTH PORCUPINE DETACHMENT

Hwy 101 & Legion Dr

PO Box 700

South Porcupine P0N 1H0

General Inquiry (705)235-3345

Fax (705)235-4522 7:30 - 4:30

SUDBURY/ESPANOLA DETACHMENT

McFarlane Lake Complex

Suite 1, 3767 Hwy 69 S

Sudbury P3G 1E3

General Inquiry (705)564-6900

Fax (705)564-3115

8:00 - 4:00

SUPERIOR EAST DETACHMENT

34 Pinewood Dr Hwy 17S

PO Box 19

Wawa POS 1K0

General Inquiry (705)856-2233

Fax (705)856-7572

7:30 - 5:00 🕭

TEMISKAMING DETACHMENT

300 Armstrong St N

PO Box 6000

New Liskeard POJ 1PO

General Inquiry (705)647-8400

Fax (705)647-9266

8:00 - 4:30

WEST PARRY SOUND DETACHMENT

7 Bay St

Parry Sound P2A 1S4

General Inquiry (705)746-4225

Fax (705)746-9731

8:00 - 4:00

**OPP NORTH WEST REGION** 

HEADQUARTERS

2nd Flr, 615 James St S

Thunder Bay P7E 6P6

General Inquiry (807)473-2700

Fax (807)473-2796 (Administration)

8:00 - 4:00

ARMSTRONG DETACHMENT

King St

PO Box-10

Armstrong POT 1A0

General Inquiry (807)583-2394

Fax (807)583-2285

8:30 - 5:00

DRYDEN DETACHMENT

389 Government Rd

Dryden P8N 2P4

General Inquiry (807)223-2221

Fax (807)223-4002

IGNACE SATELLITE OFFICE

Hwy 17

PO Box 158

Ignace POT 1T0

General Inquiry (807)934-2265

(807)223-2221 (Dryden)

Fax (807)934-6053 (Via Dryden)

FORT FRANCES DETACHMENT

320 Portage Ave

Fort Frances P9A 3P6

General Inquiry (807)274-3322

Fax (807)274-7541

ATIKOKAN SATELLITE OFFICE

130 Hwy 622

PO Box 698

Atikokan POT 1C0

General Inquiry (807)597-2120

(807)274-3322 (Via Fort Frances Detachment)

Fax (807)597-2255

Fax (807)274-7541 (Via Fort Frances

Detachment)

8:00 - 4:00

**EMO SATELLITE OFFICE** 

Hwy 11

Emo POW 1E0

PO Box 698

Fort Frances P9A 3N1

General Inquiry (807)482-2071

(807)274-3322 (Via Fort Frances Detachment)

Fax (807)482-2074

Fax (807)274-7541 (Via Fort Frances

Detachment)

RAINY RIVER SATELLITE OFFICE

622 Atwood Ave

Rainy River POW 1L0

320 Portage Ave

PO Box 698

Fort Frances P9A 3N1

General Inquiry (807)852-3271

Fax (807)852-3517

#### GREENSTONE DETACHMENT

901 Main St. PO Box 339

Geraldton POT 1M0

General Inquiry (807)854-1333

Fax (807)854-1353

## LONGLAC SATELLITE OFFICE

Hwv 11

Longlac POT 2A0

PO Box 339

Geraldton POT 1M0

General Inquiry (807)876-2248

(807)854-1333 (Via Geraldton Detachment)

Fax (807)876-2950

Fax (807)854-1353 (Via Geraldton

Detachment) &

#### KENORA DETACHMENT

350 Hwy 17A PO Box 1010

Kenora P9N 3X7

General Inquiry (807)548-5534

Fax (807)548-8381

#### MINAKI SATELLITE OFFICE

PO Box 1010 Kenora P9N 3X7

General Inquiry (807)224-3341

(807)548-5534 (Via Kenora Detachment)

Fax (807)548-8381 (Via Kenora Detachment)

Fax (807)224-2331

## SIOUX NARROWS NESTOR FALLS SATELLITE OFFICE

Hwy 71

Sioux Narrows POX 1NO

General Inquiry (807)226-5211

(807)548-5534 (Via Kenora Detachment)

Fax (807)548-8381 (Via Kenora Detachment)

Fax (807)226-5351

### MARATHON DETACHMENT

6 Hemlo Dr PO Box 490

Marathon POT 2E0

General Inquiry (807)229-0220

Fax (807)229-1852

8:00 - 4:30

## MANITOUWADGE SATELLITE OFFICE

Manitou Rd

PO Box 490

Manitouwadge P0T 2C0

General Inquiry (807)826-4641

(807)229-0220 (Via Marathon Detachment)

Fax (807)826-3243

Fax (807)229-1852 (Via Marathon

Detachment)

## NIPIGON DETACHMENT

11/17 Hwy

RR 1, PO Box 187

Nipigon POT 2J0

General Inquiry (807)887-2637

Fax (807)887-2399

8:15 - 4:30

## SCHREIBER SATELLITE OFFICE

23 Kingsway Rd

PO Box 187

Schreiber POT 2S0

General Inquiry (807)824-2333

Fax (807)887-2637 (Via Nipigon)

Fax (807)824-3469

## PICKLE LAKE DETACHMENT

Anne St PO Box 70

Pickle Lake POV 3A0

General Inquiry (807)928-2211

Fax (807)928-2268

## RED LAKE DETACHMENT

115 Howev St PO Box 342

Red Lake POV 2M0

General Inquiry (807)727-2418

Fax (807)727-2578

8:00 - 5:00

## EAR FALLS SATELLITE OFFICE

Hwy 105 PO Box 342

Ear Falls POV 2M0

General Inquiry (807)222-3112

Fax (807)222-3658

8:00 - 4:00

## SIOUX LOOKOUT DETACHMENT

62 Oueen St PO Box 128

Sioux Lookout P8T 1A1

General Inquiry (807)737-2020

Fax (807)737-1785

8:30 - 4:30

## THUNDER BAY DETACHMENT

2787 Hwy 1,1/17

RR 2

Thunder Bay P7C 4V1

General Inquiry (807)939-2133

Fax (807)939-2144

8:15 - 4:30

## SHABAQUA SATELLITE OFFICE

Hwy 11/17

RR 2

Shabaqua POT 1X0

General Inquiry (807)933-4462

Fax (807)933-4433

8:15 - 4:30

## **UPSALA SATELLITE OFFICE**

Hwy 17

Upsala POT 2Y0

General Inquiry (807)986-2211

Fax (807)986-1331

8:30 - 5:00

#### **OPP WESTERN REGION**

**HEADQUARTERS** 

6355 Westminster Dr

PO Box 57 Lambeth Stn

London N6P 1T2

TTY Toll Free 1-888-310-1133

Fax (519)652-4165 (Chief Superintendent/

Superintendents)

Fax (519)652-4164 (Main Office)

8:15 - 4:30

#### **DETACHMENTS**

#### BRANT COUNTY DETACHMENT

28 Mechanic St

Paris N3L 1K2

General Inquiry (519)442-2241

Fax (519)442-6808

8:15 - 4:30

## BRUCE PENINSULA DETACHMENT

Hwy 6

PO Box 460

Wiarton NOH 2TO

General Inquiry (519)534-1323

Fax (519)534-1334

8:15 - 4:30

## CHATHAM/KENT DETACHMENT

535 Park Ave E

RR4

Chatham N7M 5J4

General Inquiry (519)352-1122

Fax (519)352-3886

8:00 - 4:00

#### ELGIN DETACHMENT

42696 John Wise Line

RR 5, PO Box 22045

St Thomas N5P 2J9

General Inquiry (519)631-2920

Fax (519)631-2923

8:00 - 4:30

#### **ESSEX DETACHMENT**

Hwy 401 Interchange 21

PO Box 910

Essex N8M 2Y2

General Inquiry (519)723-2491

Fax (519)723-2497

8:00 - 4:00 💆

#### **GREY DETACHMENT (FORMERLY**

OWEN SOUND)

317057 6+10 Hwy

RR 2

#### Chatsworth N0H 1G0

General Inquiry (519)794-7827

Fax (519)376-7827

8:00 - 4:30

#### HALDIMAND COUNTY

72 Hwy 54

Cayuga NOA 1E0

General Inquiry (905)772-3322

Fax (905)772-5815

8:15 - 4:30

## HURON DETACHMENT (FORMERLY

GODERICH)

79437 Bluewater Hwy

PO Box 6

Goderich N7A 3Y5

General Inquiry (519)524-8314

Fax (519)524-4434

8:00 - 4:30 &

## LAMBTON DETACHMENT (FORMERLY

PETROLIA)

4224 Oil Heritage Rd Hwy 21

PO Box 400

Petrolia NON 1R0

General Inquiry (519)882-1011

Fax (519)882-1014

8:00 - 4:00

MIDDLESEX DETACHMENT (FORMERLY STRATHROY) 28444 Centre Rd RR 5 Strathroy N7G 3H6 General Inquiry (519)245-2323 Fax (519)245-1410 8:00 - 4:30

NORFOLK COUNTY DETACHMENT 548 Queensway W
PO Box 738
Simcoe N3Y 4T2
General Inquiry (519)426-3434
(519)426-2294 (Administration)
Fax (519)426-5023 (Constables)
8:15 - 4:30

OXFORD DETACHMENT (FORMERLY WOODSTOCK)
90 Concession St E
Tillsonburg N4G 4Z8
General Inquiry (519)688-6540
Fax (519)688-5149 (24 hours)

8:00 - 4:00 &

PERTH COUNTY DETACHMENT 380 Huron Rd
PO Box 38
Sebringville N0K 1X0
General Inquiry (519)393-6123
Fax (519)393-6125
7:00 - 5:00

SOUTH BRUCE DETACHMENT 1808 Hwy 21 N PO Box 40 **Kincardine** N2Z 2Y6 General Inquiry (519)396-3341 Fax (519)396-4526 8:00 - 4:30 **►** 

WELLINGTON
DETACHMENT(FORMERLY MOUNT
FOREST)
250 Daly St
Palmerston N0G 2P0
General Inquiry (519)843-5490
Fax (519)843-4240
8:15 - 4:30

## CORPORATE COMMUNICATIONS BUREAU

Lincoln M Alexander Bldg
3rd Flr, 777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-6860 (329-NEWS)
Fax (705)329-6244
8:15 - 4:30

Corporate Communications Bureau provides communications leadership and advice, products and services encompassing all aspects of corporate internal and external communications. The Bureau is responsible for media relations, issues management, strategic communications, events management public relations groups, the museum, annual report, charitable campaigns, audiovisual services, commendations and awards, and coordinating the Web sites.

GRASSY NARROWS SATELLITE OFFICE PO Box 1010

Kenora P9N 3X7

General Inquiry (807)925-2221
(807)548-5534 (Via Kenora Detachment)

Fax (807)925-2479

Fax (807)548-8381 (Via Kenora Detachment)

## OPP ERIC SILK LIBRARY

Lincoln M Alexander Bldg
777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-6886
Fax (705)329-6887
8:15 - 4:30

The OPP Eric Silk **Library** provides resource material and information services that support projects, programs and organizational goals of the OPP. The Library has an excellent general collection on policing, as well as materials on community policing, specialized **police** functions, **criminal** justice, training and management. Statute law and case law form a large part of the collection and the Library subscribes to a number of justice-related professional serials to ensure that employees are kept up-to-date in the field. The Library also provides access to electronic information sources through on-line search services, CD-ROM and the Internet.

## **INVESTIGATION BUREAU**

Lincoln M Alexander Bldg
4th Flr, 777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-6400
Fax (705)329-6318
8:15 - 4:30

It is the responsibility of Investigation Bureau to provide leadership and direction in investigative excellence, crime prevention and detection, and public education. This is accomplished through the application of reactive and proactive policing services in partnership with OPP Regions and Bureaus, municipal police services, community organizations, other government ministries and agencies to maintain a concerted effort in keeping the communities of Ontario safe.

## **INVESTIGATION SUPPORT BUREAU**

Lincoln M Alexander Bldg
4th Flr, 777 Memorial Ave
Orillia L3V 7V3
General Inquiry (705)329-6400
Fax (705)329-6318
8:15 - 4:30

The Investigation Support Bureau is responsible for the delivery of a variety of highly technical operational policing functions in support of the OPP and external police agencies throughout Ontario. This bureau provides support services that aid most criminal investigations by supplying corroborating evidence.

## CRIMINAL PROFILING UNIT

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6150 8:15 - 4:30

The Criminal Profiling Unit, part of the Behavioural Sciences Section, provides investigative behaviour analysis and unknown offender profiles. Part of their function is equivocal death analysis well as investigative suggests, assistance with search warrant presentation and criminal trial suggestions.

## FORENSIC PSYCHIATRY

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6150 8:15 - 4:30

Forensic Psychiatry is part of Behavioural Sciences Section. It assists all Behavioural Sciences unit on mental health issues surrounding criminal profile analysis. It is also used as a consultant in hostage situations and/or negotiations.

## GEOGRAPHIC PROFILING UNIT

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6150 8:15 - 4:30

Geographic Profiling Unit is part of Behavioural Sciences Section. It provides investigative taction for connected series of offences and/or related crimes with the intent of zeroing in on primary area (sources) of criminal activity.

## POLYGRAPH SERVICES UNIT

Lincoln M Alexander Bldg OPP GHQ 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6150 8:15 - 4:30

Polygraph Services Unit is part of Behavioural Sciences Section. It provides polygraph testing services and expertise in interview, interrogation and statement analysis to Ontario police services

## SEX OFFENDER REGISTRY UNIT

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6150 8:15 - 4:30

The Sex Offender Registry (SOR) enforces Christopher's Law (Sex Offender Registry), 2000. The legislation came into effect April 23, 2001. Mandatory registration applies to those individuals convicted of a criteria sex offence in Canada and are serving a sentence on the day the legislation was proclaimed, or convicted of a criteria sex offence on or after the day the legislation came into force. Other individuals obligated by law to register are those who have been found not criminal responsible on account of a mental disorder and given an absolute or conditional discharge, on of after the day the legislation came into effect.

#### THREAT ASSESSMENT UNIT

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6150 8:15 - 4:30

The Threat Assessment Unit is part of the Behavioural Sciences Section. This unit provides investigative support to criminal justice agencies involving threatening activities from groups or individuals. The process entails the analysis of certain indicators to assess and/or predict the likelihood of violent acts and includes stealing and other criminal harassment.

## FORENSIC IDENTIFICATION AND PHOTOGRAPHIC SERVICES SECTION

Lincoln M Alexander Bldg OPP GHQ Bsmt, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6400 Fax (705)329-6970 8:15 - 4:30

Forensic Identification is responsible for a range of identification disciplines which includes fingerprint and footwear detection as well as physical matches for tool marks and tire impressions. The Photographic Lab provides a full range of photofinishing services in support of Criminal Investigations and public relations. Forensic Identification Program Management coordinates the administrative policy and procedures of the field Technical Identification Services Units.

#### **INTELLIGENCE BUREAU**

Lincoln M Alexander Bdlg OPP GHQ 4th Flr, 777 Memorial Ave Orillia L3V 7V3
General Inquiry (705)329-6400
Fax (705)329-6584
8:15 - 4:30

The Intelligence Bureau anticipates, prevents and monitors criminal activities with respect to an dentifiable person or groups of persons involved in organized or sophisticated and professional rime by investigating source information and collecting, analyzing and disseminating intelligence lata derived there from.

3HQ DETACHMENT Lincoln M Alexander Bldg st Flr, 777 Memorial Ave Drillia L3V 7V3 Jeneral Inquiry (705)329-7520 QUEEN'S PARK DETACHMENT MacDonald Block Rm M2-75, 777 Wellesley St W **Toronto** M7A 1N3 General Inquiry (416)327-2367 Fax (416)327-2376

## /IP PROTECTIVE SERVICES SECTION

Lincoln M Alexander Bldg OPP GHQ hth Flr, 777 Memorial Ave Drillia L3V 7V3
Deneral Inquiry (705)329-6400
115 - 4:30

The VIPPSS is responsible for the provision of personal security for senior government officials including the Premier and Lieutenant Governor, and visiting dignitaries. Advice is provided to the overnment in relation to all aspects of property and physical security. Members of the section

provide specialized training to ensure a high standard of service delivery. Additionally, background checks are conducted on request on government employees. The Section also investigates incidents and letters of a threatening and embarrassing nature that are directed at the provincial government.

## POLICING SERVICES DIVISION

George Drew Bldg
12th Flr, 25 Grosvenor St
Toronto M7A 2H3
General Inquiry (416)314-3000
Fax (416)314-4037
8:00 - 4:30

The Policing Services Division is responsible for promoting policing excellence through training, the development of professional standards and new programs, and the provision of an advisory and liaison service to the police community. The adequacy of these programs and the quality of police services in Ontario is monitored by conducting audits and inspections.

## CRIMINAL INTELLIGENCE SERVICE ONTARIO (CISO)

70 Galaxy Blvd Toronto M9W 4Y6 General Inquiry (416)679-2100 Fax (416)679-2102 8:30 - 4:30

Criminal Intelligence Service Ontario (CISO), a cooperative between the government and municipal/provincial/federal **police** agencies, is mandated to investigate and control organized **crime** in Ontario. It is part of a national network to collect, analyze and disseminate intelligence on organized criminals, their associations, their organizations and their current trends and future endeavours.

## **ONTARIO POLICE COLLEGE**

10716 Hacienda Rd PO Box 1190 Aylmer West N5H 2T2 General Inquiry (519)773-5361 Fax (519)773-8225 (Training Office) Fax (519)773-5762 (Administration) Fax (519)765-1519 (Registration) 8:30 - 4:30

The Ontario Police College is designed to provide a complete **training** program for Ontario polic services, from recruitment through supervisory and management levels. Specialized training courses are offered in all situations where a need is demonstrated. In addition, the college develop programs to coordinate and complement in-service training undertaken at the individual service level. Distribution of annual publications (e.g. Calendar of Courses) is restricted to those police services, agencies, ministries, etc. interested in the training of law enforcement and related enforcement personnel. The Ontario Police College maintains a **museum** displaying police exhibit for public viewing.

## PRIVATE INVESTIGATORS AND SECURITY GUARDS BRANCH

MacLean Hunter Bldg 15th Flr, 777 Bay St Foronto M5G 2C8 General Inquiry (416)326-0050 Fax (416)326-0034 3:00 - 4:00

Private Investigators and Security Guards Branch governs and licences individuals and agencies under the Private Investigators and Security Guards in Ontario.

## POLICY AND PUBLIC SAFETY PROGRAMS DIVISION

George Drew Bldg
3th Flr, 25 Grosvenor St
Coronto M7A 1Y6
General Inquiry (416)212-4437
Fax (416)314-3388
3:30 - 4:30

The Ministry's Policy and Public **Safety** Programs Division provides public safety programs that contribute to the protection of life, property, and justice through the Office of the Fire Marshal, Office of the Chief Coroner, and the Centre of Forensic Sciences. The Division, through its Corrections and Community Safety Policy Branch, coordinates the Ministry's policy planning xercise, and provides strategic policy advice on corrections and community safety related issues.

## ENTRE OF FORENSIC SCIENCES

deorge Drew Bldg nd Flr, 25 Grosvenor St oronto M7A 2G8 deneral Inquiry (416)314-3200 ax (416)314-3225 described by the state of the st

he Centre of **Forensic Sciences** prepares legally admissible evidence for law enforcement fficers, attorneys, coroners, etc., by scientific examination of physical objects and materials. The entre also supervises Ontario's alcohol breath **testing** program, and trains operators. A **library** ffers educational materials for persons and agencies using forensic science services.

## ORRECTIONS AND COMMUNITY SAFETY POLICY BRANCH

eorge Drew Bldg h Flr, 25 Grosvenor St oronto M7A 1Y6 eneral Inquiry (416)212-4221 ax (416)212-4020 30 - 5:30

orrections and Community Safety Policy Branch is responsible for ensuring the government's stice Agenda is achieved by: providing strategic policy advice; liaising and consulting with entral Agencies, Minister's Office and the Premier's Office to ensure the Justice Agenda is viewed and considered by Cabinet; preparing and presenting policy documents including: abinet submissions, options papers, briefing notes, issues notes, and House notes; facilitating and ading project teams established to respond to the justice policy agenda; coordinating the strategic planning exercise for the Ministry of Community Safety and Correctional Services and ordinating the provincial response to Federal/Provincial/Territorial (FPT) meetings.

## CORPORATE EVALUATION AND ANALYSIS

George Drew Bldg
9th Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)325-7331
Fax (416)212-4020
8:30 - 4:30 ■

Corporate Evaluation and Analysis unit is part of the Corrections and Community Safety Policy Branch. The unit is responsible for providing leadership/coordination on strategic business plannir functions specifically vision, key strategies, environmental scanning, performance measures and risks; evaluation of ministry data (e.g. Domestic Violence, Fail to Stop, Sex Offender Registry, evaluation of Ontario Domestic Assault Risk Assessment), and liaising with Statistics Canada (Canadian Centre or Justice Statistics) as partners in the National Justice Statistics Initiative to enable the collection of justice data and keep ministry officials informed on national justice statistics.

#### OFFICE OF THE CHIEF CORONER

Coroners Bldg
2nd Flr, 26 Grenville St
Toronto M7A 2G9
General Inquiry (416)314-4000
(416)314-4100 (After Hours)
Toll Free 1-877-991-9959
Fax (416)314-4030
8:00 - 5:00

Coroners investigate sudden and unexpected **deaths**, inform the public about prevention of simil deaths, order **autopsies** for medicolegal reasons, conduct **inquests** and complete **certificates** for **cremation** and for shipment of **bodies** out of Ontario. The office administers the Coroners Act at the Anatomy Act, concerning donation of bodies for medical education. Adults may give consent by signing the **donor** section of driver licences or a donor card; orally, during last illness in the presence of at least two witnesses; or in writing. The office inspects **schools** of anatomy in Ontari and supplies them with donated or unclaimed bodies. The Office of the Chief Coroner also supervises the Forensic Pathology Unit.

#### FORENSIC PATHOLOGY UNIT

Coroners Bldg
Main Flr & Bsmt, 26 Grenville St
Toronto M7A 2G9
General Inquiry (416)314-4040
Fax (416)314-4060
8:30 - 4:30

The Forensic Pathology Unit assists in determining the cause of death by conducting a forensic autopsy when warranted by a coroner. The unit facilitates various **education**al programs includic courses for regional pathologists, an internship program with the University of Toronto's School of Medicine and an in-house residency program for regional pathologists. The unit also actively participates in the organ donation program by informing families of the opportunity and contacting the appropriate agency as requested by the family.

TORONTO CORONERS DISPATCH
OFFICE AND MORGUE
Coroners Bldg
Main Flr, 26 Grenville St
Toronto M7A 2G9
General Inquiry (416)314-4100
Fax (416)314-0888
24 hours

TORONTO INQUEST COURTS Main Flr, 15 Grosvenor St **Toronto** M7A 2G6 General Inquiry (416)314-4200 Fax (416)314-3935 8:00 - 4:00

## **REGIONAL SUPERVISING CORONERS**

CENTRAL REGION Suite 700, 24 Queen St E **Brampton** L6V 1A3 General Inquiry (905)874-3972 Fax (905)874-3976 8:30 - 4:30

CENTRAL WEST REGION
1st Flr, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)837-6330
Fax (519)837-6329
8:30 - 4:30

EASTERN REGION
Beechgrove Complex
51 Heakes Lane
Kingston K7M 9B1
General Inquiry (613)531-5737
Fax (613)531-5738
8:45 - 4:45

NIAGARA REGION 8th Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)682-9209 Fax (905)684-0977 8:30 - 4:30 NORTHEAST REGION
2nd Fir, 453 Lansdowne St E
Peterborough K9J 6X9
RR 3, PO Box 10009
North Monaghan Postal Stn
Peterborough K9J 6X4
General Inquiry (705)745-9887
Fax (705)748-5055
9:00 - 5:00

NORTHWESTERN REGION
4th Flr, 189 Red River Rd
PO Box 4500
Thunder Bay P7B 6G9
General Inquiry (807)343-7663
Fax (807)343-7665
8:00 - 4:15

SOUTHWESTERN REGION
1st Flr Unit L Rm 1-068, 80 Dundas St
London N6A 6A8
General Inquiry (519)675-7689
Fax (519)675-7691
8:30 - 4:45

TORONTO EAST REGION Coroners Bldg 2nd Flr, 26 Grenville St **Toronto** M7A 2G9 General Inquiry (416)314-1013 Fax (416)314-4030 8:30 - 4:30

TORONTO WEST REGION Coroners Bldg 2nd Flr, 26 Grenville St **Toronto** M7A 2G9 General Inquiry (416)314-4105 Fax (416)314-4030 8:00 - 5:00

#### OFFICE OF THE FIRE MARSHAL

Place Nouveau Bldg 7th Flr, 5775 Yonge St North York M2M 4J1 General Inquiry (416)325-3100 Fax (416)325-3126 www.ofm.gov.on.ca 8:30 - 5:00

The primary function of the Office of the **Fire** Marshal (OFM) is to minimize the loss of life and property from fire by assisting municipalities and fire departments to improve fire protection and fire prevention services. By administering the Fire Protection and Prevention Act, 1997, the OFM supports the functions of municipal fire departments through a variety of advisory, training and instructional programs. The OFM also advises the Ontario government on standards and legislative developments that relate to fire protection and fire prevention. The OFM distributes a variety of **publications** for use by the Ontario Fire Service, i.e. Ontario Fire Service Messenger and the Fire Marshal's Communique. The OFM administers an **awards** program for Ontario **firefighters** and presents annual fire **safety** awards to citizens, firefighters and organizations under the sponsorship of the Fire Marshal's Public Fire Safety Council.

## **ACADEMIC STANDARDS AND EVALUATION**

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3122
8:30 - 5:00

Academic Standards and Evaluation is responsible for the development of training programs and evaluation systems to improve practices relating to fire protection services as legislated by the Fire Protection and Prevention Act, 1997. Development and administration of certification and accreditation programs for fire services and Office of the Fire Marshal (OFM) occupational roles are also within the mandate of this section. Another major activity of this section is to develop partnerships and alternative delivery mechanisms aimed to enhance fire service accessibility to standardized educational/training programs. This section directs the development of OFM occupational performance standards within government policy. Section staff provide process assistance and consultative services to further professional development and corporate training initiatives within the OFM, and ensure the quality and integrity of the programs.

## CERTIFICATION AND ACCREDITATION UNIT

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3122
8:30 - 5:00

The **Certification** and **Accreditation** Unit has responsibility for the provincial **fire** service Certification Programs.

# **EMERGENCY PREPAREDNESS ACADEMIC UNIT**

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3122
8:30 - 5:00

The Emergency Preparedness Academic Unit consults with multi-discipline stakeholders to develop, implement and evaluate inter-agency training and education initiatives for first response and emergency service agencies.

## **TESTING AND EVALUATION UNIT**

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3122
8:30 - 5:00

Testing and Evaluation Unit provides consultative services to the Office of the Fire Marshal, (OFM) programs in matters pertaining to assessment, testing and evaluation of learning activities. The unit develops and administers testing and evaluation systems for fire service educational/training programs and internal OFM performance systems.

## **DEPUTY FIRE MARSHAL**

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3119
8:30 - 5:00

The Deputy Fire Marshal is responsible for overall operations of the Office of the Fire Marshal, (OFM), through a number of sections. Through the Corporate Support Section essential program delivery and the infrastructure of the OFM are managed, including resource planning, financial management, administration, information technology, communications and other information services. Technical issues and legislature development are managed through Fire Safety Standards and the Applied Research Section. Fire investigations are managed through the Fire Investigations and Evaluations Section.

# FIRE INVESTIGATION SERVICES

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3263
8:30 - 5:00

Fire **Investigation** Services is responsible for investigating **fire** and explosion occurrences where there is a provincial interest, or where specialized fire expertise is required by other investigative agencies. This involves the determination of the origin, cause and circumstances of the fire and reporting on all factors that may have contributed to the loss of life or severity of the fire.

FIRE INVESTIGATION
2284 Nursery Rd
Midhurst LOL 1X0
General Inquiry (705)725-7258
Toll Free 1-800-565-1842
Fax (705)725-8465
Toll Free Fax 1-800-361-5186
8:30 - 5:00

FIRE INVESTIGATION
McFarlane Lake Complex
Suite 6, 3767 Hwy 69 S
Sudbury P3E 4N1
General Inquiry (705)564-4550
Toll Free 1-800-565-4734
Fax (705)564-4555
Toll Free Fax 1-800-387-9265
8:30 - 5:00

#### APPLIED RESEARCH

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3200
Fax (416)325-3213
8:30 - 5:00

Applied Research will provide relevant technical advice to the fire service, public and staff of the Office of the Fire Marshal. Applied Research administers the Lightning Rods Act.

#### FIRE SAFETY STANDARDS

Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3213
8:30 - 4:15

Fire **Safety Standards** administers the **Fire** Protection and Prevention Act, 1997 and the Ontario Fire Code by providing advice and opinions on their application, processing **appeals**, developing **inspection** standards and guidelines related to interpretation and enforcement. The section also takes the lead role in development of new fire safety legislation **regulations** and standards. In addition, the section carries out review of plans for new construction and renovations as they relate to fire safety in education facilities, institutional **buildings**, and government buildings.

## FIELD FIRE PROTECTION SERVICES

2284 Nursery Rd
Midhurst L0L 1X0
General Inquiry (705)725-7258
Toll Free 1-800-565-1842
Fax (705)725-7704
Fax (705)725-7259
Toll Free Fax 1-800-361-5186
8:30 - 5:00

Field Fire Protection Services supports the municipal provision of fire protection services and ensures the Office of the Fire Marshal's legislated responsibilities under the Fire Protection and Prevention Act are met. This is accomplished through the provision of advice and assistance to municipalities in fire prevention and public fire safety; fire code enforcements; and emergency service delivery. The unit develops guidelines and processes to assist municipalities in delivering the appropriate level of fire protection based on their needs and circumstances and provides liaison and guidance regarding major human/natural emergencies.

EMERGENCY MANAGEMENT AND RESPONSE (EMR) Ontario Fire College 1495 Muskoka Rd N Gravehurst P1P 1W5 General Inquiry (705)687-2294 Fax (705)687-7911 8:30 - 5:00

REGIONAL OFFICE (NORTHEAST) - SUDBURY
McFarlane Lake Complex
Suite 6, 3767 Hwy 69 S
Sudbury P3E 4N1
General Inquiry (705)564-4550
Toll Free 1-800-565-4734
Fax (705)564-4555
8:30 - 5:00

REGIONAL OFFICE (NORTHWEST) - THUNDER BAY 640 Mountdale Ave **Thunder Bay** P7E 6G8 General Inquiry (807)473-3110 Fax (807)473-3199 8:30 - 5:00

REGIONAL OFFICE (SOUTH) - MIDHURST 2284 Nursery Rd Midhurst LOL 1X0 General Inquiry (705)725-7258 Fax (705)725-7259 8:30 - 5:30

STRATEGIC DEVELOPMENT UNIT Place Nouveau Bldg
7th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3100
Fax (416)325-3213
8:30 - 5:00

## **ONTARIO FIRE COLLEGE**

1495 Muskoka Rd N
Gravenhurst P1P 1W5
General Inquiry (705)687-2294
(705)687-9653 (Registration)
Toll Free 1-800-565-0613 (Hotline)
Fax (705)687-4611 (Registration)
Fax (705)687-7911
8:00 - 5:00

The Ontario **Fire** College offers in-residence courses of study in fire protection technology to **municipal** fire department officers. Together with Field Services, the college coordinates regional **training** for municipal fire fighters in the basic skills of fire prevention and fire fighting. Curriculum assistance in the development of training programs is offered to fire departments.

# CORPORATE PLANNING AND SERVICES DIVISION

George Drew Bldg 10th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)325-3445 Fax (416)325-3465 8:30 - 5:30

The Corporate Planning and Services Division provides strategic leadership for the Ministry of Community Safety and Correctional Services in the areas of: Corporate Evaluation and Analysis; Business Planning; Human Resources; Financial Controllership; Facilities, Emergency Management and Security; French Language Services; Freedom of Information and Audit. The division is also the ministry lead for key corporate projects such as the OPS Common Services Standards and Quality Service Framework. Divisional staff are located in cities across the province including Toronto, Orillia, North Bay and London.

## ADMINISTRATIVE SUPPORT UNIT

George Drew Bldg 10th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)325-3445 Fax (416)325-3465 8:30 - 5:00

Administrative Support Unit provides back up for consultants and analysts.

## **BUSINESS AND FINANCIAL PLANNING BRANCH**

George Drew Bldg 10th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)325-3445 Fax (416)325-3465 8:30 - 5:00

The Business and Financial Planning Branch coordinates results-based planning and fiscal management processes and manages the service level agreements with Ontario Shared Services for the Ministry of Community Safety and Correctional Services. The branch is made up of the Business Planning Unit and the Corporate Controllership Unit. Close coordination is maintained with the Ministry of the Attorney General.

## **BUSINESS PLANNING UNIT**

George Drew Bldg 10th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)325-3445 Fax (416)325-3465

The Business Planning Unit provides business planning support and advice to the ministry's program areas. It develops integrated approaches to business planning in collaboration with corporate controllership, program areas, and other corporate support functions. It leads the development, analysis and coordination of the annual Results-based Plan and develops and analyzes business plans, in-year submissions and other initiatives to ensure that they reflect ministry and government key business directions. The unit promotes an understanding of the ministry's business plan at all levels of the organization and to external key stakeholders. It supports senior management decision-making and liaises with the Ministry of Finance and other central agencies on behalf of the Ministry.

## CORPORATE CONTROLLERSHIP UNIT

George Drew Bldg 10th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)325-3445 Fax (416)325-3465

The Corporate Controllership Unit monitors the ministry fiscal plan against performance, compiles financial reports for management and Central Agencies, supports responsible and accountable financial management, accounting and control to ensure compliance with ministry and government standards. The unit also provides expenditure management, controllership, financial and procurement education and advice to client groups, develops and implements financial policies and procedures and liaises with Ontario Shared Services. Also, the unit provides IFIS management of

end users, maintains the chart of accounts and is responsible for journal coordination and appropriate use of journals/MOUs.

# FACILITIES, EMERGENCY MANAGEMENT AND SECURITY BRANCH

George Drew Bldg 17th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-1464 Fax (416)327-1470 8:30 - 5:00

The Facilities, Emergency Management & Security Branch (FEMSB) provides planning, coordination and project delivery of capital and accommodations projects for the Ministry province-wide. The Branch is responsible for the development and maintenance of the province's design and security standards for Ministry facilities, provides quality assurance of standards compliance in projects, and offers facilities operational advise. FEMSB also provides institutional facilities decommissioning services. FEMSB is responsible for the coordination of the Ministry Emergency Management Program, including the identification of hazards and critical infrastructure, risk assessments, continuity of Ministry operations, and management of the Ministry Emergency Operations Centre.

# FRENCH LANGUAGE SERVICES FOR THE JUSTICE SECTOR

5th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4059 Fax (416)326-4782 8:00 - 5:00

The Justice Sector French Language Services office monitors delivery of service in French to two ministries. The office provides advice to management and staff at the Ministry of the Attorney General and Ministry of Community Safety and Correctional Services relating to their programs and activities pursuant to the French Language Services Act, the Courts of Justice Act and the Criminal Code of Canada. It also coordinates translation, complaints' investigation/resolution and linguistic proficiency evaluation services. It manages relations with francophone stakeholder groups and acts as liaison between the ministries, the francophone community and the central agency, the Office of Francophone Affairs.

# **HUMAN RESOURCES BRANCH**

George Drew Bldg
9th Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)325-3445
Fax (416)325-3465
8:30 - 5:00

Human Resources Branch provides strategic leadership, advice and services for the ministry in the following areas: recruitment, benefits, workforce information, planning and tracking, change management, grievance administration and labour relations.

# JUSTICE SECTOR FREEDOM OF INFORMATION AND PRIVACY - ATTORNEY GENERAL

5th Fir, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-4300 Fax (416)326-4307 8:30 - 5:00 ፟፟

The Justice Sector Freedom of Information and Protection of Privacy Office (FOI) coordinates the implementation and administration of the Freedom of Information and Protection of Privacy Act (FIPPA) for the ministries of the Attorney General, Community Safety and Correctional Services. Responsibilities include: developing policies, procedures and guidelines; coordinating and responding to access requests from the public; liaison with the Information and Privacy Commissioner on appeals and mediation processes; investigating privacy complaints; preparing statistical reports; and ensuring adherence to privacy provisions and other legislative requirements of the FIPPA.

JUSTICE SECTOR FREEDOM OF INFORMATION AND PRIVACY - COMMUNITY SAFETY AND CORRECTIONAL SERVICES
4th Flr, 200 First Ave W
North Bay P1B 9M3
General Inquiry (705)494-3080
Fax (705)494-3081
8:30 - 5:00

# JUSTICE SECTOR QUALITY SERVICE/ KNOWLEDGE MANAGEMENT PROJECTS

7th Flr, 720 Bay St Toronto M5G 2K1 General Inquiry (416)326-2500 Fax (416)212-1396

The Quality Service Project supports the justice sector in service excellence and organizational transformation. It provides strategic leadership, project support and advice on corporate initiatives that include: OPS Ideas Campaign, Innovation Fund, Public Sector Quality Fair, Framework for Action, Common Service Standards, OPS Spirit, and Employee Recognition. The Knowledge Management Project (KMP) provides support, guidance and expertise to Justice Sector business lines to ensure that knowledge is retained, accessible and reusable to save time, effort and promote efficiency. The KMP also supports the Justice Sector Knowledge Management Council and maintains the Justice Sector Knowledge Management intranet "In the Know". Project staff have developed informational sessions, the Knowledge Transfer Guide, and other KM tools to address issues of corporate memory loss and accessibility to information.

# ONTARIO INTERNAL AUDIT- JUSTICE AUDIT SERVICE TEAM

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6741 Fax (705)329-6762

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its agencies in meeting their business objectives by evaluating and making recommendations to improve risk management, control, accountability and governance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations.

Internal audit services are provided under the direction of the Chief Internal Auditor in the Ontario Internal Audit.

TORONTO 16th Flr Suite 1603, 700 Bay St **Toronto** M5G 1Z6 General Inquiry (416)326-4226 Fax (416)326-4219

#### **CORRECTIONAL SERVICES**

#### **ADULT COMMUNITY CORRECTIONS**

George Drew Bldg 16th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-2387 Fax (416)314-9255 8:30 - 4:30

Adult Community Corrections is responsible for the supervision of adult **offenders** 18 years and over serving sentences in the community as part of probation, provincial **parole** or conditional sentence orders. Consistent with the Ministry of Community Safety and Correctional Services' commitment to community safety and crime prevention and as a partner in the criminal justice system, **probation and parole** officers (PPOs) work closely with all courts of criminal jurisdiction in Ontario, policing services and with the Ontario Parole and Earned Release Board (OPERB). PPOs prepare court-ordered reports for the Courts; prepare pre-parole reports for the OPERB; supervise probationers, parolees and conditional sentence offenders; enforce non-compliance with parole certificates, probation or conditional sentence orders; attend court as requested; liaise with community agencies, community correctional stakeholders and the public; and deliver rehabilitative core programs.

#### **BELL CAIRN STAFF DEVELOPMENT CENTRE**

467 Beach Blvd Hamilton L8H 6W8 General Inquiry (905)548-5000 Fax (905)548-5001 8:30 - 4:30

As part of the Ministry of Community Safety and Correctional Services, the Bell Cairn Staff Development Centre (Leadership, Development and **Training** branch) oversees Correctional Division learning and development programs, and provides consultation and organizational enhancement for all ministry staff. Services provided at the 70-bed residential Staff Development Centre include basic training for correctional officers, for private correctional agencies under contract to the ministry, for **probation and parole** officers, for youth services workers (Ministry of Children and Youth Services), ministry graduation/recognition/awards ceremonies, as well as a wide range of professional development and management training programs. The Centre produces a variety of training materials and supports which are available to the broader OPS training community.

#### OFFICE OF THE ANTI-RACISM COORDINATOR (OFFENDER SERVICES)

Garden City Tower
9th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-4437
Toll Free 1-866-535-0019
Fax (905)704-4457
8:00 - 5:00 ■

The function of the Office of the **Anti-Racism** Coordinator is to address anti-**discrimination** and multiculturalism issues impacting offenders throughout the ministry, and to monitor and assist the ministry to implement related initiatives.

#### WORKPLACE EFFECTIVENESS IMPLEMENTATION

George Drew Bldg
16th Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)327-2433
Fax (705)329-6611 (Orillia)
Fax (416)327-0074
8:00 - 5:00

Workplace Effectiveness Implementation is responsible for assisting managers to improve workplace relationships through the provision of advice around resolution mechanisms; implementation of related initiatives, including the Systemic Change Program; and to address multiculturalism issues in Correctional Services.

#### **ADULT INSTITUTIONAL SERVICES**

George Drew Bldg 16th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-9911 Fax (416)314-6669 8:30 - 5:00

Adult Institutional Services (AIS) is responsible for supervising adult **offenders** 18 years old and over in custody awaiting trial, sentencing or other judicial proceedings, or those serving sentences not exceeding two years less-a-day. Guided by the Directors of Management and Operational Support and Strategic and Operational Initiatives, Finance Business Systems, and four regional offices, AIS provides coordinated support to manage institutional facilities, such as jails, detention centres, correctional centres and treatment centres. It also provides coordination and support to regional and field personnel in the development, operation and evaluation of programs and services in adult correctional facilities. The AIS assistant deputy minister has the following reports:

Management and Operational Support; Strategic and Operational Initiatives; and four regional offices.

#### ALTERNATIVE SERVICE DELIVERY

George Drew Bldg 17th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-6699 Fax (416)327-1817 9:00 - 5:00 The Alternative Service Delivery unit has been established as one part of the ministry's transformation plan to support and enhance the ministry's multi-year improvement strategy of correctional services in Ontario. It is responsible for establishing partnerships with service providers, in either the public or private sector, who contribute their expertise to assist the ministry in delivering safe, secure, efficient, effective and accountable services.

#### **CONTRACT COMPLIANCE UNIT**

1501 Fuller Ave
Penetanguishene L9M 2H4
General Inquiry (705)549-5121
Fax (705)549-5122
9:00 - 5:00

The Contract Compliance Unit monitors and ensures compliance of the contractual obligations regarding the operation of the Central North Correctional Centre (Penetanguishene) in delivering a safe, secure, efficient, effective and accountable correctional service.

### FINANCE AND BUSINESS SYSTEMS

George Drew Bldg 16th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-9911 Fax (416)327-3316 8:30 - 5:00

The Finance and Business Systems office provides leadership in financial controllership, planning, analysis, technical and other financial services to Correctional Services, through direct delivery of service or through service managed contracts. The operational stream reporting to the Manager, Finance and Business Systems include the Financial Resources Unit.

#### FINANCIAL RESOURCES UNIT

George Drew Bldg 16th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-9911 Fax (416)327-3316 8:30 - 5:00

The Financial Resources Unit, under the direction of the Manager, Finance and Business Systems, is responsible for providing financial planning, analysis, advice, expertise, performance management, and information systems to support the Business Plan.

# QUALITY ASSURANCE AND SPECIAL PROJECTS

George Drew Bldg
16th Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)327-9911
Fax (416)327-3316
8:30 - 5:00

The Quality Assurance and Special Projects unit is responsible for undertaking quality assurance and compliance reviews of financial processes and practices under the direction of the Manager, Finance and Business Systems.

# MANAGEMENT AND OPERATIONAL SUPPORT BRANCH

George Drew Bldg 16th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-9911 Fax (416)314-5987 8:30 - 5:00

The Management and Operational Support Branch is responsible for all aspects of service delivery, including the implementation and monitoring of procedures for the supervision of incarcerated adult offenders and adult offenders under community supervision.

#### **ADULT COMMUNITY SERVICES**

3rd Flr, 200 First Ave W North Bay P1B 9M3 General Inquiry (705)494-3386 Fax (705)494-3389 8:30 - 5:00

In collaboration and consultation with community and justice stakeholders, Adult Community Services develops, reviews and revises operational policies, procedures and programs for the supervision of adult offenders under probation, parole and conditional sentence. It also provides support to corporate, regional and field staff in the operation and monitoring of correctional programs and policies for adult offenders in the community.

### **ADULT INSTITUTIONAL SERVICES**

3rd Flr, 200 First Ave W PO Box 4100 North Bay P1B 9M3 General Inquiry (705)494-3351 Fax (705)494-3364 8:30 - 5:00 ■

The Adult Institutional Services (AIS) team develops, reviews, revises and implements operational and strategic policies and procedures for the supervision of incarcerated adult offenders and the administration of correctional facilities. It provides coordination and support to corporate partners in the promotion of initiatives, legislation, business plans, and overall policy development, and provides support to regional and field personnel concerning the operation of programs and services in adult correctional facilities. The AIS unit is also responsible for the successful operation of the Victim Notification System and the efficient and effective management of the Correctional Staff Clothing Unit.

# CORRECTIONAL INVESTIGATION AND SECURITY UNIT

Suite 110, 2301 Haines Rd Mississauga L4Y 1Y5 General Inquiry (905)279-6047 Fax (905)279-1295 8:00 - 5:00

The Correctional **Investigation** and Security Unit (CISU) is responsible for overseeing the ministry's high profile investigations involving significant violations of ministry policy and procedures with respect to **offenders** and/or ministry employees. This unit is also responsible for managing the development, implementation and communication of investigation and security standards in order to enable the ministry to enact changes to improve correctional business practices and to enhance public safety. The CISU coordinates the ministry Institutional Crisis Intervention

Teams and Cell Extraction Team and other preventative security programs. The CISU provides guidance during emergencies and major disturbances at ministry institutions.

#### **ELECTRONIC SUPERVISION PROGRAM**

165 Barton St E
Hamilton L8L 2W6
General Inquiry (905)523-8800x232
Fax (905)661-2205 (London)
Fax (905)279-6023 (Mississauga)
7:00 - 4:00

The Ministry of Community Safety and Correctional Services has recently introduced the Electronic Supervision Program (ESP). The ESP allows for the introduction of modern, proven, and cost-effective tools to significantly enhance the ministry's ability to hold adult offenders accountable for complying with home curfew and house arrest conditions imposed by the courts and the Ontario Parole and Earned Release Board. The target population for the ESP includes adult offenders serving conditional sentences, offenders granted parole; and incarcerated offenders approved for the Temporary Absence Program. The ministry delivers this program through a public-private partnership. The private sector partner delivers specific services and technologies required and the ministry personnel retain core functions.

#### INFORMATION MANAGEMENT UNIT

4th Flr, 200 First Ave W
PO Box 4100
North Bay P1B 9M3
General Inquiry (705)494-3366
Fax (705)494-3009
7:30 - 5:00

The Information Management Unit is responsible for researching, analyzing and preparing correspondence, briefing and tour materials, as well as other communications and strategic management documents on contentious, urgent and sensitive corporate and operational correctional and justice-related issues and situations, for the Minister, Deputy Minister and Assistant Deputy Ministers.

## TRILCOR CORRECTIONAL INDUSTRIES

Unit 6, 17 Wilson Dr Milton L9T 3J7 General Inquiry (905)876-8807 Fax (905)876-8813 8:30 - 4:30

Trilcor Correctional Industries is responsible for administering industrial programs. Trilcor operates industrial programs in four provincial **correctional centres**, as well as a business office in Milton. Trilcor's purpose is to provide meaningful work experience to adult **offenders** in a real life environment that will assist in preparing them for return to the community as a whole. Trilcor is charged with administering the manufacture and sale of the products and services it generates while supervising and **training** the inmate workforce. Trilcor markets its products to its parent ministry, other provincial ministries, federal agencies, municipal governments and police services.

# STRATEGIC AND OPERATIONAL INITIATIVES BRANCH

George Drew Bldg 16th Flr, 25 Grosvenor St Toronto M7A 1Y6 General Inquiry (416)327-9911 Fax (416)327-3316 8:30 - 5:00

The Strategic and Operational Initiatives Branch will focus on strategic planning, accountability framework design, priority setting and performance management approaches, which directly support correctional strategic directions.

# PROFESSIONAL AND SHARED SERVICES

3rd Flr, 200 First Ave W
North Bay P1B 9M3
General Inquiry (705)494-3340
Fax (416)314-5987 (Toronto, Recognition & Events)
Fax (416)327-6478 (Toronto, Medical)
Fax (519)571-6110 (Kitchener)
Fax (705)494-3364 (North Bay)
8:30 - 5:00

Professional and Shared Services unit establishes practice standards for professional services; develops related ministry operational policies and procedures; provides professional consultation and advice; monitors compliance with established standards and reports back to senior and local management; provides professional input on strategic issues; represents the ministry on the Provincial Schools Authority; supports ministry initiatives by orienting to portfolio areas, project assistance and maintaining strong linkages. This unit is also responsible for Critical Incident Stress Management, Chaplaincy Services and Aboriginal issues.

# PROGRAM EFFECTIVENESS, STATISTICS AND APPLIED RESEARCH UNIT

3rd Flr, 200 First Ave W North Bay P1B 9M3 General Inquiry (705)494-3353 Fax (705)494-3364 8:30 - 5:00 ►

The Program Effectiveness, Statistics and Applied Research Unit provides statistics and applied research services (including program evaluation) that: inform operational policy and program planning; form the "meat" of the corporate business planning products; and satisfy the Provincial Auditor's concerns relative to effectiveness, efficiency, and general 'value for money'.

# REGIONAL OFFICES

#### **CENTRAL REGION**

ADULT COMMUNITY CORRECTIONS Bldg C
171 Judson St
Etobicoke M8Z 1A4
General Inquiry (416)314-0520
Fax (416)314-8388
8:30 - 5:00

ADULT INSTITUTIONAL SERVICES 160 Horner Ave
Toronto M8Z 4X8
General Inquiry (416)212-6727
Fax (416)314-0527
8:30 - 5:00

#### **EASTERN REGION**

ADULT COMMUNITY CORRECTIONS 25 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)536-7350

Fax (613)531-8496

8:30 - 5:00

ADULT INSTITUTIONAL SERVICES

25 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)536-7350

Fax (613)544-6460

8:30 - 5:00

NORTHERN REGION

ADULT COMMUNITY CORRECTIONS

4th Flr, 200 First Ave W

PO Box 4100

North Bay P1B 9M3

General Inquiry (807)343-7521 (Thunder Bay)

General Inquiry (705)494-3430

Fax (807)343-7692 (Thunder Bay)

Fax (705)494-3459

8:30 - 5:00

ADULT INSTITUTIONAL SERVICES

4th Flr, 200 First Ave W

PO Box 4100

North Bay P1B 9M3

General Inquiry (705)494-3430

Fax (705)494-3435

8:30 - 5:00

**WESTERN REGION** 

ADULT COMMUNITY CORRECTIONS

Suite 704, 150 Dufferin Ave

London N6A 5N6

General Inquiry (519)675-7757

Fax (519)679-0699

8:30 - 5:00

ADULT INSTITUTIONAL SERVICES

Suite 704, 150 Dufferin Ave

London N6A 5N6

General Inquiry (519)675-7757

Fax (519)679-0699

8:30 - 5:00

### INSTITUTIONS

The Ministry of Community Safety and Correctional Services correctional institutions consist of correctional centres, detention centres, jails, and treatment centres.

#### CORRECTIONAL CENTRES

ALGOMA TREATMENT AND REMAND

CENTRE

800 Great Northern Rd

Sault Ste Marie P6A 5K7

General Inquiry (705)946-0995

Fax (705)946-2925 (Superintendent's Office)

Fax (705)946-4047 (Deputy Superintendent's

Office)

Fax (705)946-3727 (Health Care Office)

Fax (705)946-0366 (Inmate Records Office)

Fax (705)946-0314 (Administration Office) 8:15 - 4:30

CENTRAL EAST CORRECTIONAL

CENTRE

541 Hwy 36

PO Box 4500

Lindsay K9V 4S6

General Inquiry (705)328-6000

Fax (705)328-6020

8:00 - 9:00

CENTRAL NORTH CORRECTIONAL CENTRE

c/o Management & Training Corporation Canada

1501 Fuller Ave

Penetanguishene L9M 2H4

General Inquiry (705)549-9470

Fax (705)549-5125 (Records)

Fax (705)549-0634 (General)

8:30 - 4:30

MAPLEHURST CORRECTIONAL

COMPLEX

661 Martin St

PO Box 10

Milton L9T 2Y3

General Inquiry (905)878-8141

Fax (905)878-5363 (Superintendent's Office)

Fax (905)878-1572 (Inmate Records Dept)

Fax (905)878-1435 (Health Care Unit)

Fax (905)876-7337 (Staff Training Dept)

Fax (905)876-7309 (Maintenance Dept)

Fax (905)876-7304 (Security Dept) Fax (905)878-4297 (General Duty Managers)

Fax (905)876-7300 (General Administration)

8:30 - 4:30

#### MIMICO CORRECTIONAL CENTRE

130 Horner Ave

Toronto M8Z 4X8

General Inquiry (416)314-9600

Fax (416)314-9698 (Top of #4 Bldg)

Fax (416)314-4734 (Records)

Fax (416)314-9606 (Superintendent's Office)

8:15 - 4:30

#### MONTEITH CORRECTIONAL COMPLEX

Junction Hwy 11 & 577

PO Box 90

Monteith POK 1P0

General Inquiry (705)232-4092

Fax (705)232-6663 (School)

Fax (705)232-4530 (Administration)

Fax (705)232-5300 (Maintenance)

Fax (705)232-2225 (Staff Training)

Fax (705)232-5436 (Medical Department)

Fax (705)232-2630 (Operational Manager's

Office)

Fax (705)232-2670 (Garage)

Fax (705)232-2224 (Admitting & Discharge)

Fax (705)232-2121 (Records)

Fax (705)232-5704 (Superintendent)

8:30 - 4:15

#### ONTARIO CORRECTIONAL INSTITUTE

109 McLaughlin Rd S

**Brampton** L6Y 2C8

General Inquiry (905)457-7050

Fax (905)452-8606

Fax (905)874-4051 (Superintendent)

8:15 - 4:30

ST LAWRENCE VALLEY

CORRECTIONAL AND TREATMENT

**CENTRE** 

1804 Hwy 2 E

PO Box 8000

Brockville K6V 7N2

General Inquiry (613)341-2870

Fax (613)341-2891

8:00 - 4:00

#### THUNDER BAY CORRECTIONAL

**CENTRE** 

Hwy 61 S

PO Box 1900

Thunder Bay P7C 4Y4

General Inquiry (807)475-8401

Fax (807)475-9240

Fax (807)577-1017 (Superintendent)

8:00 - 4:30

# VANIER CENTRE FOR WOMEN

655 Martin St

PO Box 1040

Milton L9T 5E6

General Inquiry (905)876-8300

Fax (905)876-7334 (Superintendent's Office)

Fax (905)878-2970 (Admit & Discharge Dept)

Fax (905)876-8313 (General Duty Office)

Fax (905)878-4608 (Health Care Dept)

Fax (905)876-8326 (Doctor's Office Unit 2)

Fax (905)876-8348 (P&P - ILO Office)

Fax (905)876-8317 (Security Office)

Fax (905)876-8327 (Social Services Dept)

Fax (905)876-8386 (Temporary Absence

Coordinator)

8:00 - 4:30

#### **DETENTION CENTRES**

#### **ELGIN-MIDDLESEX DETENTION** CENTRE

711 Exeter Rd

London N6E 1L3

General Inquiry (519)686-1922

Fax (519)686-0352 (Business Office)

Fax (519)686-4178 (Health Care Department)

Fax (519)668-5617 (Male Admit & Discharge

Fax (519)680-0361 (Inmate Records

Department)

Fax (519)661-2205 (Program Department)

Fax (519)686-5265 (Superintendent)

Fax (519)661-2206 (Shift Manager's Office) Fax (519)686-2735 (Social Worker Female

Unit)

8:00 - 4:30

#### HAMILTON-WENTWORTH DETENTION CENTRE

165 Barton St E

Hamilton L8L 2W6

General Inquiry (905)523-8800

Fax (905)529-0977 (Superintendent's Office)

Fax (905)523-8596 (Medical Unit)

Fax (905)523-0998 (Records/Accounts)

8:30 - 4:30

#### NIAGARA DETENTION CENTRE

Hwy 58 1355 Uppers Lane

PO Box 1050

Thorold L2V 4A6

General Inquiry (905)227-6321

Fax (905)227-2986 (Records Department)

Fax (905)227-0032 (Superintendent's Office)

Fax (905)227-0097 (Medical Department)

Fax (905)680-7129 (IC's Office)

Fax (905)227-8385 (Front Office)

8:30 - 4:30

## OTTAWA-CARLETON DETENTION

CENTRE

2244 Innes Rd

Ottawa K1B 4C4

General Inquiry (613)824-6080

Fax (613)824-0732

8:00 - 4:00

### **OUINTE DETENTION CENTRE**

89 Richmond Blvd

Napanee K7R 3S1

General Inquiry (613)354-9701

Fax (613)354-6128 (Records Department)

Fax (613)354-1209 (Superintendent's Office)

8:00 - 4:00

#### TORONTO EAST DETENTION CENTRE 55 Civic Rd

Scarborough M1L 2K9

General Inquiry (416)750-3513

Fax (416)750-3345 (Superintendent's Office)

Fax (416)752-2787 (Classification Office)

Fax (416)750-9131 (Business Office)

Fax (416)750-4748 (Records Office)

8:30 - 4:30

# TORONTO WEST DETENTION CENTRE

111 Disco Rd

PO Box 4950

Rexdale M9W 5L6

General Inquiry (416)675-1806

Fax (416)674-7515 (Records)

Fax (416)675-0800 (Operational Managers,

East Wing)

Fax (416)674-4467 (Business Office)

Fax (416)674-2140 (Operational Managers,

West Wing)

Fax (416)674-4472 (Maintenance)

Fax (416)674-4466 (I.L.O. Office)

Fax (416)674-4186 (Superintendent)

Fax (416)675-2310 (Health Care Unit)

8:30 - 5:00

#### **JAILS**

#### **BRANTFORD JAIL**

105 Market St.

**Brantford** N3T 6A9

General Inquiry (519)752-6578

Fax (519)752-7461

Fax (519)752-7657 (Superintendent)

8:00 - 4:15

#### BROCKVILLE JAIL

10 Wall St

Brockville K6V 4R9

General Inquiry (613)342-1456

Fax (613)342-0962

8:00 - 4:00

#### CHATHAM JAIL

17 Seventh St

Chatham N7M 4J9

General Inquiry (519)352-0150

Fax (519)351-3578

8:00 - 4:30

#### FORT FRANCES JAIL

310 Nelson St

Fort Frances P9A 1B1

General Inquiry (807)274-7708

Fax (807)274-3304

8:15 - 4:00

# KENORA JAIL

1430 River Dr

Kenora P9N 1K5 General Inquiry (807)468-2871

Fax (807)468-2876

8:00 - 4:00

NORTH BAY JAIL 2550 Trout Lake Rd North Bay P1B 7S7

General Inquiry (705)472-8115 Fax (705)472-3803 (Administration)

Fax (705)495-3817 (Jail)

Fax (705)495-8420 (Superintendent)

Fax (705)472-1131 (Nurse)

8:00 - 4:30

OWEN SOUND JAIL 1237 Third Ave E PO Box 517

Owen Sound N4K 5R1

General Inquiry (519)376-0435 Fax (519)376-7927

8:00 - 4:30

SARNIA JAIL 700 Christina St N Sarnia N7V 3C2

General Inquiry (519)337-3261

Fax (519)337-0826 (Operational Managers'

Office & Video Remand)

Fax (519)336-6505 (Administration

Department)

Fax (519)337-5898 (Health Care Department)

8:00 - 4:30 🕭

STRATFORD JAIL 30 St Andrew St Stratford N5A 1A3 General Inquiry (519)271-2180 Fax (519)273-1938 8:00 - 4:00 SUDBURY JAIL 181 Elm St W Sudbury P3C 1T8

General Inquiry (705)564-4150

Fax (705)564-4157

Fax (705)564-4133 (Superintendent's Office)

8:15 - 4:30

THUNDER BAY JAIL 285 MacDougall St **Thunder Bay** P7A 2K6

General Inquiry (807)345-7364

Fax (807)345-0390 7:00 - 4:00

TORONTO JAIL 550 Gerrard St E Toronto M4M 1X6

General Inquiry (416)325-8600

Fax (416)325-3284 (Health Care Unit) Fax (416)325-3035 (Records)

Fax (416)325-4453 (Social Services)

Fax (416)325-8616 (Superintendent's Office)

8:30 - 4:30

WALKERTON JAIL

209 Cayley St PO Box 429

Walkerton N0G 2V0

General Inquiry (519)881-3442

Fax (519)881-2182 8:15 - 4:30

WINDSOR JAIL 378 Brock St PO Box 7038

Windsor N9C 3Y6

General Inquiry (519)973-1324

Fax (519)973-1376

8:00 - 4:00

# PROBATION AND PAROLE OFFICES

The Ministry of Community Safety and Correctional Services is responsible for providing community supervision to adult **offender**s reporting to the ministry's **probation and parolê** offices.

AJAX-PICKERING
Unit 3, 1099 Kingston Rd
Pickering L1V 1B5
General Inquiry (905)831-2600x202
Toll Free 1-888-520-5969
Fax (905)420-5720
8:30 - 5:00

ALLISTON Suite 208, 27 Victoria St E Alliston L9R 1T3 General Inquiry (705)435-4352 Fax (705)435-2276 8:15 - 5:30 BANCROFT

5 Fairway Blvd PO Box 1852

Bancroft K0L 1C0

General Inquiry (613)332-4040

Fax (613)332-5672 8:00 - 4:30

BARRIE

2nd Flr, 114 Worsley St

Barrie L4M 1M1

General Inquiry (705)739-6480

Fax (705)739-6483

8:00 - 5:00

BELLEVILLE

3rd Flr, 15 Victoria Ave

Belleville K8N 1Z5

General Inquiry (613)968-5737

Fax (613)966-7951

8:30 - 5:00

BRACEBRIDGE

3 Dominion St

PO Box 1872

Bracebridge P1L 1V8

General Inquiry (705)645-8768

Fax (705)645-7608

8:30 - 4:30

BRAMPTON

Unit 15, 155 Clark Blvd

**Brampton** L6T 4G6

General Inquiry (905)874-4058

Fax (905)874-4063

8:30 - 4:45

**BRAMPTON COURT** 

Suite 240, 7755 Hurontario St

Brampton L6W 4T1

(905)457-6887 (Court Liaison/Intake Office)

Fax (905)457-8896

8:30 - 4:45

BRANTFORD

Suite 306, 38 Darling Crt

Brantford N3T 6A8

General Inquiry (519)752-6505

Fax (519)752-8913

3:30 - 4:45

BROCKVILLE

2nd Flr, 32 Wall St

Brockville K6V 4R9

Jeneral Inquiry (613)345-3061

Fax (613)342-5697

1:15 - 5:00

BURLINGTON

Unit 7, 920 Brant St

**Burlington** L7R 4J1

General Inquiry (905)637-3457

Fax (905)637-0409 8:30 - 4:45

CALEDONIA

Suite 2, 282 Argyle St S

Caledonia N3W 1K7

General Inquiry (905)765-5735

Fax (905)765-5794

8:30 - 4:45

CAMBRIDGE

Unit 21, 73 Water St N

Cambridge N1R 7L6

General Inquiry (519)740-5966 Fax (519)740-5971

8:30 - 5:00

**CHAPLEAU** 

190 Cherry St

PO Box 419

Chapleau POM 1K0

General Inquiry (705)864-1230

Fax (705)864-2271

8:30 - 4:45

CHATHAM

234 Grand Ave W

Chatham N7L 1C1

General Inquiry (519)352-1243

Fax (519)352-2839

8:30 - 4:45

COCHRANE

59 1st St

PO Box 1119

Cochrane POL 1C0

General Inquiry (705)272-4348

Fax (705)272-3010

8:30 - 4:45

**COLLINGWOOD** 

1st Flr, 150 St Paul St

Collingwood L9Y 3P2

General Inquiry (705)445-3110

Fax (705)445-9336

8:30 - 4:45

CORNWALL

331 Pitt St

Cornwall K6J3R1

General Inquiry (613)933-6335

Fax (613)938-5052

8:30 - 5:00

DRYDEN

Ontario Government Bldg 1st Flr, 479 Government St

PO Box 787

Dryden P8N 2Z4

General Inquiry (807)223-3356

Fax (807)223-3361

8:00 - 4:30

**DURHAM EAST** 

Unit 1, 1916 Dundas St E

Whitby L1N 2L6

General Inquiry (905)571-3774x200

Fax (905)436-6882

Fax (905)430-0862 Fax (905)571-2354 (Area Manager & CSR)

8:30 - 5:00

**ELLIOT LAKE** 

16 Philip Walk

Elliot Lake P5A 2S6

General Inquiry (705)848-7091

Fax (705)848-4670

8:30 - 4:45

**ESPANOLA** 

87A Centre St

Espanola P5E 1S4

General Inquiry (705)869-2882

Fax (705)869-4041

8:00 - 4:30

FORT FRANCES

2nd Flr, 340 Scott St

Fort Frances P9A 1G9

General Inquiry (807)274-7743

Fax (807)274-9442

8:00 - 4:45

**GEORGETOWN** 

Unit A, 36 Armstrong Ave

Georgetown L7G 4R9

General Inquiry (905)702-0529

Fax (905)702-8510

8:30 - 4:30

GERALDTON

Ontario Government Bldg

208 Beamish Ave W

PO Box 1119

Geraldton POT 1M0

General Inquiry (807)854-1774

Fax (807)854-1623

9:00 - 4:30

**GODERICH** 

Courthouse

Bsmt Level, 1 Court House Sq

Goderich N7A 1M2

General Inquiry (519)524-2193

Fax (519)524-8960

8:30 - 4:45

**GRAVENHURST** 

483 Bethune Dr N

Gravenhurst P1P 1B8

General Inquiry (705)687-8817

Fax (705)687-1498

8:30 - 4:30

**GUELPH** 

2nd Flr, 75 Farquhar St

Guelph N1H 3N4

General Inquiry (519)837-6306

Fax (519)837-6311

8:30 - 5:00

**HAILEYBURY** 

Land & Registration Bldg

Bsmt, 375 Main St

PO Box 624

Haileybury P0J 1K0

General Inquiry (705)672-3397

Fax (705)672-5498

8:30 - 5:00

HAMILTON CENTRE

Suite 104, 119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7527

Fax (905)521-7507

8:30 - 4:45

**HAMILTON EAST** 

402 Nash Rd

Hamilton L8H 7P5

General Inquiry (905)549-9977

Fax (905)545-0255

8:30 - 4:45

HAMILTON MOUNTAIN

Suite 107, 891 Upper James St

Hamilton L9C 7N1

General Inquiry (905)574-8300

Fax (905)574-8101

8:30 - 4:45

**HAWKESBURY** 

692A Main St E

Hawkesbury K6A 1B4

General Inquiry (613)632-5911

Fax (613)632-8963

8:30 - 5:00

HEARST

Government Complex

613 Front St

PO Box 2349

Hearst POL 1NO

General Inquiry (705)372-2394

Fax (705)372-2397

8:30 - 4:30

HUNTSVILLE

Suite 203, 36 Chaffey St

Huntsville P1H 1J4

General Inquiry (705)789-4467

Fax (705)789-0722

8:00 - 5:00

**IROQUOIS FALLS** 

743 Ambridge Dr

PO Box 908

Iroquois Falls POK 1G0

General Inquiry (705)232-5111

Fax (705)232-6440

8:30 - 5:30

KAPUSKASING

Ontario Government Bldg

Hwy 11 W

RR 2 Box 1

**Kapuskasing** P5N 2X8

General Inquiry (705)335-6116

Fax (705)335-8703

8:30 - 5:00

KENORA

Suite 107, 810 Robertson St

Kenora P9N 4J3

General Inquiry (807)468-2857

Fax (807)468-2863

8:00 - 5:00

KESWICK

Unit 8, 204 Simcoe Ave

Keswick L4P 2H7

General Inquiry (905)476-5080

Fax (905)476-8070

8:30 - 4:45 🕭

KINGSTON

43 Beechgrove Lane

Kingston K7M 9A6

General Inquiry (613)536-7200

Pax (613)536-7201

3:30 - 5:00

KIRKLAND LAKE

Suite 203, 10 Government Rd E

PO Box 4

Kirkland Lake P2N 1G6

General Inquiry (705)567-9396

Fax (705)567-6733

8:30 - 5:00 🕭

KITCHENER CENTRE

Unit 5, 1780 King St E

Kitchener N2G 2P1

General Inquiry (519)571-6105

Fax (519)571-6110

8:30 - 5:00

KITCHENER WEST

617A King St W

Kitchener N2G 1C7

General Inquiry (519)578-3070

Fax (519)578-9016

8:30 - 5:00

LEAMINGTON

Suite 104, 75 Erie St S

Leamington N8H 3B2

General Inquiry (519)326-9005

Fax (519)326-6357

8:30 - 4:45

LINDSAY

2nd Flr Suite 209A, 322 Kent St W

Lindsay K9V 4T7

General Inquiry (705)324-5621

Fax (705)324-5173

8:00 - 5:00

LONDON CENTRE

1st Flr Unit M, 80 Dundas St

London N6A 6A9

General Inquiry (519)679-7120

Toll Free 1-800-265-4740 (Area Code 519

Only)

Fax (519)679-9352

8:30 - 4:45

**LONDON EAST** 

Suite 103, 231 Dundas St

London N6A 1H1

General Inquiry (519)661-6631

Fax (519)661-6636

8:30 - 4:45

MANITOWANING 1 Arthur St PO Box 189 Manitowaning P0P 1N

Manitowaning P0P 1N0 General Inquiry (705)859-3184 Fax (705)859-2051 8:15 - 4:30

MARATHON
52 Peninsula Rd
PO Box 1779
Marathon P0T 2E0
General Inquiry (807)229-2407
Fax (807)229-2504
8:30 - 4:30

MIDLAND 478 Bay St Midland L4R 1K9 General Inquiry (705)526-3715 Fax (705)526-3086 8:30 - 4:45

MILTON
Milton Mall
Suite 31, 55 Ontario St S
Milton L9T 2M3
General Inquiry (905)878-7259
Fax (905)878-9969
8:30 - 4:45

MINDEN Hwy 35 PO Box 580 Minden K0M 2K0 General Inquiry (705)286-1489 Fax (705)286-3660 8:00 - 4:30 ■

MISSISSAUGA Suite 200, 2301 Haines Rd Mississauga L4Y 1Y5 General Inquiry (905)279-7600 Fax (905)279-7650 8:30 - 4:45

MOOSONEE
Ontario Government Bldg
2nd Flr, 38 Revillion Rd N
PO Box 39
Moosonee POL 1Y0
General Inquiry (705)336-2270
Fax (705)336-2761
8:30 - 5:00

NAPANEE 18 Market Sq Napanee K7R 1J3 General Inquiry (613)354-2125 Fax (613)354-0305 8:30 - 5:00

NEWMARKET Suite 203, 390 Davis Dr Newmarket L3Y 7T8 General Inquiry (905)898-6511 Fax (905)898-5542 7:00 - 4:00

NEWMARKET COURT Rm 2087, 50 Eagle St W Newmarket L3Y 6B1 General Inquiry (905)895-5920 Fax (905)895-9211 8:30 - 4:45

NIAGARA FALLS 5836 Main St Niagara Falls L2G 5Z5 General Inquiry (905)356-1507 Fax (905)356-0260 8:30 - 4:45

NORTH BAY 195 First Ave W North Bay P1B 3B8 General Inquiry (705)495-3850 Fax (705)495-3887 8:30 - 5:00

NORTHUMBERLAND 609 William St (William & Harden) Cobourg K9A 3A6 General Inquiry (905)372-8739 Fax (905)372-0764 8:30 - 4:45

OAKVILLE
Unit 3, 481 Morden Rd
Oakville L6K 3W6
General Inquiry (905)845-8571
Fax (905)845-9516
8:30 - 4:45

ORANGEVILLE
Suite 201, 210 Broadway Ave
Orangeville L9W 1K3
General Inquiry (519)941-4622
Fax (519)941-5634
8:30 - 4:45

#### **ORILLIA**

Cottage C

2nd Flr, 700 Memorial Ave

PO Box 130

Orillia L3V 6J3

General Inquiry (705)329-6010

Fax (705)329-6015

8:30 - 4:45

#### OTTAWA CENTRE

Ottawa Courthouse

Rm 3211, 161 Elgin St

Ottawa K2P 2K1

General Inquiry (613)239-1119

Fax (613)239-1120

Fax (613)239-1293

8:30 - 5:00 &

#### **OTTAWA EAST**

Unit 20, 2450 Lancaster Rd

Ottawa K1B 5N3

General Inquiry (613)523-4985

Fax (613)523-1096

8:30 - 5:00

# **OTTAWA WEST**

2730 Iris St

Ottawa K2C 1E6

General Inquiry (613)820-9460

Fax (613)820-4909

8:30 - 5:00

#### **OWEN SOUND**

Ground Flr, 611 9th Ave E

Owen Sound N4K 6Z4

General Inquiry (519)376-2236

Fax (519)376-7937

8:30 - 4:45

## PARRY SOUND

72 Church St

Parry Sound P2A 1Y9

General Inquiry (705)746-5809

Fax (705)746-8786

8:15 - 4:30

#### PEMBROKE

169 Lake St

Pembroke K8A 5L8

General Inquiry (613)735-6809

Fax (613)735-7082

B:30 - 5:00 &

#### PETERBOROUGH

Community Living Peterborough

Suite 2, 223 Aylmer St N

Peterborough K9J 3K3

General Inquiry (705)745-1929

Fax (705)745-1973

8:30 - 5:00 &

#### **PICTON**

333 Main St

PO Box 1410

Picton K0K 2T0

General Inquiry (613)476-7917

Fax (613)476-8183

8:30 - 4:30

#### PORT PERRY

Unit 9, 60 Vanedward Dr

Port Perry L9L 1G3

General Inquiry (905)985-9794x201

Fax (905)985-0644

8:30 - 5:00

#### RED LAKE

227 Howev St

PO Box 845

Red Lake POV 2M0

General Inquiry (807)727-2846

Fax (807)727-2928

8:15 - 5:00

# RENFREW

268 Raglan St S

Renfrew K7V 1R4

General Inquiry (613)432-2546

Fax (613)432-8983

8:15 - 5:00

#### RICHMOND HILL.

Suite 1550, 16th Ave

Richmond Hill L4B 3K9

General Inquiry (905)737-8344 Toll Free 1-866-312-3332

Fax (905)737-9273

8:30 - 4:45

SARNIA

720 Christina St N

Sarnia N7V 3C2

General Inquiry (519)337-2365

Fax (519)332-4616

8:30 - 4:45 &

SAULT STE MARIE
Suite 103, 390 Bay St
Sault Ste Marie P6A 1X2
General Inquiry (705)253-1182
Fax (705)945-6793
8:00 - 5:00

SIMCOE
548 Queensway W
PO Box 736
Simcoe N3Y 4T2
General Inquiry (519)426-4250
Fax (519)426-8968
8:30 - 4:45

SIOUX LOOKOUT
Prince St & 4th Ave
PO Box 251
Sioux Lookout P8T 1A3
General Inquiry (807)737-3311
Fax (807)737-1636
8:15 - 4:30

SMITHS FALLS Unit G, 94 Beckwith St N Smiths Falls K7A 2C1 General Inquiry (613)283-5663 Fax (613)284-0349 8:30 - 5:00

ST CATHARINES
Suite 504, 55 King St
St Catharines L2R 3H5
General Inquiry (905)687-8941
Fax (905)688-2641
8:45 - 4:45 ■

ST THOMAS
198 Talbot St
St Thomas N5P 1A9
General Inquiry (519)631-3430
Fax (519)631-0971
8:30 - 4:45

STRATFORD 150 Downie St Stratford N5A 1X1 General Inquiry (519)271-5220 Fax (519)271-6579 8:30 - 4:45 ■

STURGEON FALLS
Suite 1, 48 William St
Sturgeon Falls P2B 2A5
General Inquiry (705)753-1282
Fax (705)753-0761
8:30 - 5:00

SUDBURY
Suite 402, 199 Larch St
Sudbury P3E 5P9
General Inquiry (705)564-4311
Fax (705)564-4229
8:00 - 5:00

SUPERIOR NORTH
Suite 404, 189 Red River Rd
Thunder Bay P7B 1A2
General Inquiry (807)343-7711
Fax (807)343-7725
8:15 - 4:30

THUNDER BAY
Suite 402, 189 Red River Rd
Thunder Bay P7B 1A2
General Inquiry (807)343-7521
Fax (807)343-7528
8:00 - 5:00 ■

TIMMINS
Ontario Government Complex
Hwy 101 E
PO Bag 3075
South Porcupine PON 1H0
General Inquiry (705)235-1800
Fax (705)235-1801
8:30 - 5:00

TRENTON
Suite 111 & 112, 266 Dundas St E
Trenton K8V 5Z9
General Inquiry (613)392-6549
Fax (613)392-7940
8:30 - 5:00 
8:30 - 5:00

WALKERTON
12 Colbourne St S
PO Box 404
Walkerton N0G 2V0
General Inquiry (519)881-0760
Fax (519)881-1531
8:30 - 4:45

WELLAND
3rd Flr, 3 Cross St
Welland L3B 5X6
General Inquiry (905)735-1660
Fax (905)735-5665
8:45 - 4:45

WINDSOR
5th Flr, 880 Ouellette Ave
Windsor N9A 1C7
General Inquiry (519)254-3291
Fax (519)973-1425
8:30 - 5:00

WOODSTOCK
32 Metcalfe St
Woodstock N4S 3E7
General Inquiry (519)539-8175
Fax (519)539-2928
8:30 - 5:00

# PROBATION AND PAROLE OFFICES - METRO TORONTO

BLACK CREEK Suite 509, 2065 Finch Ave W **Downsview** M3N 2V7 General Inquiry (416)314-9531 Fax (416)314-9599 8:30 - 4:45

DANFORTH
3211 Danforth Ave **Toronto** M1L 1B8
General Inquiry (416)327-0480
Fax (416)327-0490
8:30 - 5:00

DON MILLS
Suite 200, 109 Railside Rd
Don Mills M3A 1B2
General Inquiry (416)314-9722
Fax (416)314-9716
8:30 - 4:45

COMMON SERVICES UNIT 2440 Lawrence Ave E Scarborough M1P 2R5 General Inquiry (416)325-0319 Fax (416)325-0318 7:00 - 3:00

ETOBICOKE NORTH
Unit 3, 25 Woodbine Downs Blvd
Etobicoke M9W 6N5
General Inquiry (416)314-9294
Fax (416)314-9299
8:30 - 4:45

ETOBICOKE SOUTH
Unit 9, 100 The East Mall
Etobicoke M8Z 5X2
General Inquiry (416)314-0208
Fax (416)314-0214
8:00 - 4:45

JANE STREET
Unit 6, 1749 Jane St
Toronto M9N 2S5
General Inquiry (416)326-2950
Fax (416)326-2955
8:30 - 4:45

METRO NORTH COURT 1000 Finch Ave W **Downsview** M3J 2V5 General Inquiry (416)314-0184 Fax (416)314-0183 8:30 - 4:45

PARKDALE
Sunnyside Medical Arts Bldg
Suite 206, 27 Roncesvalles Ave
Toronto M6R 3B2
General Inquiry (416)314-5277
Fax (416)314-5285
8:30 - 4:45

TORONTO WEST COURT Rm 110, 2201 Finch Ave W **Toronto** M9M 2Y9 General Inquiry (416)314-0156 Fax (416)314-3978 8:30 - 4:30

RIVERDALE
Ontario Government Bldg
Main Flr, 50 Grosvenor St
Toronto M5S 2V3
General Inquiry (416)314-3771
Fax (416)314-3779
8:30 - 4:45

OLD CITY HALL COURT Rm 371, 60 Queen St W **Toronto** M5H 2M4 General Inquiry (416)314-9701 Fax (416)314-9706 8:30 - 4:45

TORONTO DISTRICT COURT 361 University Ave
Toronto M5G 1X6
General Inquiry (416)314-9701
Fax (416)314-9706

SCARBOROUGH WEST Suite 200, 2131 Lawrence Ave E Scarborough M1R 5G4 General Inquiry (416)750-3452 Fax (416)288-0359 8:30 - 4:45 SCARBOROUGH COURT
1911 Eglinton Ave E
Scarborough M1L 4P4
General Inquiry (416)325-0312
Fax (416)325-0315
8:30 - 5:00

SCARBOROUGH EAST Suite 202, 2131 Lawrence Ave E Scarborough M1R 5G4 General Inquiry (416)750-3590 Fax (416)750-7692 8:30 - 4:45 YONGE STREET Suite 901, 920 Yonge St **Toronto** M4W 3C7 General Inquiry (416)314-9273 Fax (416)314-9279 8:30 - 4:45 **⑤** 

COLLEGE PARK COURT 2nd Flr, 444 Yonge St **Toronto** M5B 2H4 General Inquiry (416)325-0320 Fax (416)325-0322 8:30 - 4:45

#### INDEPENDENT INVESTIGATIONS UNIT

2nd Flr, 880 Bay St Toronto M5S 1Z8 General Inquiry (416)326-5070 Toll Free 1-800-463-9760 Fax (416)326-5029 9:00 - 5:00

The Independent Investigations Unit (IIU) of the Ministry of Community Safety and Correctional Services is responsible for investigating employee allegations (excluding police officers) under the Ontario Public Service Workplace Discrimination and Harassment Prevention Policy. The IIU also investigates, under Section 22 of the Ministry of Correctional Services Act, allegations of sexual impropriety made by ministry clients against employees of ministry institutions and probation and parole services.

### **JUSTICE TECHNOLOGY SERVICES DIVISION**

Suite 300, 21 College St Toronto M5G 2B3 General Inquiry (416)326-6950 Fax (416)326-1104 9:00 - 5:00 ■

The Justice Technology Services Division is responsible for Information Technology (IT) services and support to the Justice Enterprises - Ministry of the Attorney General, Ministry of Community Safety and Correctional Services and their external Justice partners - that enables transformation into a modern, effective and efficient justice system.

#### **TECHNOLOGY MANAGEMENT BRANCH**

Suite 300, 21 College St Toronto M5G 2B3 General Inquiry (416)326-6624 Fax (416)326-7334 9:00 - 5:00

The Technology Management Branch provides all in-production technology and application support services to meet the business needs of the Ministries of the Attorney General, Community Safety and Correctional Services, Health and Long-Term Care, and Children's Services, as well as for some Municipal Police Services. These services include acquisition and support services and the support of mission critical police, corrections and ambulance applications. TMB also manages the Technology Support Centre, the introduction of new or enhanced services/components into the

service delivery environment, change control and planning processes, and the overall performance, delivery and incident/problem management of all in-production services.

### **TECHNOLOGY SOLUTIONS BRANCH**

4th Flr, 200 First Ave W North Bay P1B 9M3 General Inquiry (705)494-3211 Fax (705)494-3217 9:00 - 5:00

Technology Solutions Branch is responsible for development/support of all corporate program delivery information systems including Internet advice and support. The branch delivers applications systems to support ministry program management needs including Ontario Police Technology Information Cooperative (OPTIC) which provides dispatch and report functions for 40 municipal police services and the OPP, representing approximately 9,000 employees serving a population of over 3.0 million people in Ontario; Offender Management System (OMS) which provides the ministry with centralized offender information; Ambulance Response Information System which provides ambulance dispatch for Ministry of Health and Long-Term Care to all areas of the province outside Metropolitan Toronto; Integrated Courts Offence Network (ICON); Sex Offender Registry, Major Case Management and support to Executive Offices in the use of technology in Business Intelligence (EI) and correspondence management.

#### IT STRATEGIC PLANNING

Suite 300, 21 College St Toronto M5G 2B3 General Inquiry (416)326-2715 Fax (416)314-0216 9:00 - 5:00

The IT Strategic Planning Section is responsible for the development of Information Management and Information Technology Strategic Plan for the Justice Cluster (Attorney General and Community Safety and Correctional Services) ensuring that the IM & IT Plan is aligned with and supportive of the business plans of two ministries and their respective program areas. The section is also responsible for the governance planning, reporting, marketing and promotion of technology based solutions that will enable the transformation of the ministries' program core businesses in providing service to the public and their evolving business needs.

# **LEGAL SERVICES BRANCH**

8th Flr, 77 Grenville St Toronto M5S 1B3 General Inquiry (416)314-3509 Fax (416)314-3518 Fax (705)329-6882 (Orillia) 8:30 - 5:00

The Legal Services Branch provides a full range of legal services to the Ministry of Community Safety and Correctional Services. Counsel provide advice to diverse clients, based on all aspects of clients' programs, and on the interpretation of statutes and regulations affecting clients' businesses. Counsel participate in developing legislation, prepare a wide variety of contracts and other legal documents and represent the ministry at court hearings, administrative tribunals and coroners' inquests. The branch acts as legal counsel to the Fire Safety Commission and the Animal Care Review Board and provides advice to the Ontario Civilian Commission on Police Services, Ontario Police Arbitration Commission and Ontario Parole and Earned Release Board. The Legal Services Branch also has an office located at 777 Memorial Avenue, Lincoln M. Alexander Bldg., Orillia L3V 7V3. All branch counsel are employees of the Ministry of the Attorney General.

# AGENCIES, BOARDS AND COMMISSIONS

#### **ANIMAL CARE REVIEW BOARD**

8th Flr, 77 Grenville St Toronto M5S 1B3 General Inquiry (416)314-3509 Fax (416)314-3518 8:30 - 4:30

The Animal Care Review Board (ACRB) receives notices of appeal of orders issued or animals seized by inspectors or agents of the Ontario Society for the Prevention of Cruelty to Animals (OSPCA).

#### **FIRE SAFETY COMMISSION**

7th Flr, 5775 Yonge St Toronto M2M 4J1 General Inquiry (416)325-3100 Fax (416)314-1217 www.gov.on.ca./ofm 8:30 - 5:00

The **Fire** Safety Commission is an adjudicative agency and renders decisions for **appeals** and applications related to specific matters identified under the authority of the Fire Protection and Prevention Act, 1997.

#### Services offered to the Public:

Fire Safety Commission

#### ONTARIO CIVILIAN COMMISSION ON POLICE SERVICES

George Drew Bldg
1st Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)314-3004
(416)326-1189 (Complaints, Greater Toronto Area)
Toll Free 1-888-515-5005 (Complaints, Outside the Greater Toronto Area)
Fax (416)314-2036 (Complaints, Greater Toronto Area)
Fax (416)314-0198 (General Fax)
Toll Free Fax 1-888-311-7555 (Complaints, Outside the Greater Toronto Area)
www.occps.ca

The Ontario Civilian Commission on **Police** Services (OCCPS) is an independent quasi-judicial civilian agency with general **enforcement** authority under the Police Services Act with respect to the adequacy and effectiveness of policing services in Ontario. This includes conducting inquiries and **investigations** and making recommendations to the Minister. The Commission carries out a mixed combination of duties which are primarily adjudicative or decision-making in nature and conducts reviews at the request of complainants in respect of a **complaint** or complaints made about the policies of or services provided by a police force or about the conduct or work performance of a police officer and the disposition of such complaints. The Commission also approves the **appointments** of **First Nations** Constables.

# ONTARIO PAROLE AND EARNED RELEASE BOARD

Suite 1803, 415 Yonge St
Toronto M5B 2E7
General Inquiry (416)325-4480
Toll Free 1-888-579-2888 (Victim Support Line)
Fax (416)325-4485
www.operb.gov.on.ca
8:00 - 4:30

The Ontario **Parole** and Earned Release Board has jurisdiction over all **offenders** who are serving sentences of up to two years less a day in provincial institutions and Temporary Absence applications over 72 hours. The Chair, Ontario Parole and Earned Release Board, is responsible for the overall administration of the board. Four Vice-Chairs are responsible to the Chair for all board decisions and for the total operation of the service sectors. The board shares responsibility for operating the **Victim** Support Line, which provides information to victims on convicted adult offenders in the provincial system.

#### SERVICE SECTORS

CENTRAL EAST SERVICE SECTOR 541 Hwy 36 RR 3 Lindsay K9V 6H2 General Inquiry (705)324-4184 Fax (705)324-8439 8:30 - 4:30

CENTRAL NORTH SERVICE SECTOR 478 Bay St

Midland L4R 1K9

General Inquiry (705)526-2500

Fax (705)526-2566
8:30 - 4:30

SOUTH WEST SERVICE SECTOR 1st Flr, 491 Steeles Ave Milton L9T 1Y7 General Inquiry (905)693-9326 Fax (905)693-3098 8:30 - 4:30

# ONTARIO POLICE ARBITRATION COMMISSION

George Drew Bldg
1st Flr, 25 Grosvenor St
Toronto M7A 1Y6
General Inquiry (416)314-3520
Fax (416)314-3522
www.policearbitration.on.ca
8:30 - 4:30

The Ontario **Arbitration** Commission is a five-member statutory body which administers the conciliation and **mediation**-arbitration processes between **municipal police** associations and municipal police services boards throughout the Province of Ontario. The Arbitration Commission also provides a conciliation and mediation-arbitration service to the Ontario Provincial Police (OPP) for contract bargaining disputes.

#### ACTS

Ammunition Regulation Act, 1994
Anatomy Act
Christopher's Law (Sex Offender Registry) 2000
Coroners Act
Emergency Management Act
Fire Protection and Prevention Act, 1997
Firefighters' Memorial Day Act, 2000
Imitation Firearms Regulation Act, 2000

Lightning Rods Act
Ministry of Correctional Services Act
Ministry of the Solicitor General Act
Ontario Society for Prevention of Cruelty to Animals Act
Police Services Act
Private Investigators and Security Guards Act
Public Works Protection Act

# MINISTRY OF CULTURE

**Mowat Block** 5th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-1660 TTY (416)325-5170 Toll Free 1-866-454-0049 Fax (416)325-1726 www.culture.gov.on.ca 8:30 - 5:00

The Ministry of Culture is responsible for the development of policies and programs and the operation of programs related to arts, cultural industries, heritage sectors and public libraries in Ontario. It oversees program and financial liaison with the ministry's twelve cultural agencies and two library agencies.

> adership in communicating the ministry's programs and to the government's corporate communications agenda. Minister and senior ministry staff in handling contentious , and in evaluating and implementing communication plans.

# **EPUTY MINISTER LIONS BRANCH** The branch also advises anizes the Minister's, Parliamentary Assistant's and Deputy Minister's participation in public events. The media, the general public and many Ontario arts and cultural sector organizations are also serviced by the Communications Branch through the ublication of news releases, internet sites, and the hosting of special events and announcements the ministry's key activities and initiatives. POLICY UNIT 9th Fir. t W Toronto MI General Inquiry (4 8292 Fax (416)325-8568 8:45 - 5:00

The Corporate Policy Unit provides the Minister and Deputy Minister with high-quality and timely policy advice on Cabinet, committee agendas and related business. The unit leads the review and analysis of Cabinet submissions, legislation and policy proposals initiated by other ministries to dentify, evaluate and develop recommendations on potential impact on ministries' policies, programs and clients. The unit acts as the primary Ministry of Culture contact with Cabinet Office on Cabinet agenda issues and works with the ministry staff to develop quality submissions that meet central agency requirements for policy and communications analysis. The unit liaises with other ninistries and participates on inter-ministerial committees to represent the Ministry of Culture's policy positions.

#### **CULTURE DIVISION**

5th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7265 Fax (416)314-7461 8:30 - 5:00 ■

The Culture Division is responsible for the development of policies and programs and the operation of programs related to the arts, cultural industries, heritage sectors and public libraries in Ontario. It oversees program and financial liaison with the ministry's twelve cultural agencies and two library agencies.

#### ARTS AND CULTURAL INDUSTRIES UNIT

5th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7747 Fax (416)314-7091 9:00 - 5:00

The Arts and Cultural Industries Unit develops and delivers policies, programus aimed at strengthening Ontario's arts and cultural industries sectors. P-' to advise and research many cultural areas, including book publishin recording, film and TV, digital media, arts, theatre, dance and lincommunity may continue to thrive and prosper. The unit is resonable and Culture.

#### **CULTURE AGENCIES UNIT**

5th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-8717 Fax (416)314-7460 9:00 - 5:00 ■

The Culture Agencies Unit is responsible for fiscal, policy and program liaison with ten cultiagencies of the ministry. The agencies are: the Art Gallery of Ontario, McMichael Cana
Collection, Ontario Arts Council, Ontario Heritage Foundation, Ontario Media De
Corporation, Ontario Science Centre, Ontario Trillium Foundation, Royal Botan
Royal Ontario Museum and Science North. The unit is also responsible for the
relationship with the Southern Ontario Library Service and the Ontario Library.

# HERITAGE AND LIBRARIES BRANCH

4th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7358 Fax (416)212-1802 9:00 - 5:00

The Heritage and Libraries Branch ensures that present day and future Ontarians have a lively and appreciative engagement with the record of Ontario's past; equitable access to information to support lifelong learning; and are inspired by and benefit from our stewardship and development of heritage and library resources.

# SPECIAL EDUCATION TRIBUNALS - (ENGLISH/FRENCH) (ONTARIO)

7th Flr Suite 710, 2 Carlton St Toronto M5B 1J3 General Inquiry (416)325-2829 (English) General Inquiry (416)325-0269 (French) Fax (416)325-3318 9:00 - 5:00

The Special **Education** Tribunals provide a final avenue of **appeal** for parents who disagree with recommendations of the Identification, Placement and Review Committee (IPRC), for either the identification or the placement of an exceptional pupil. More information about the Ontario Special Education English and French Tribunals may be found on pages D37 to D42 in Part D of the Ministry of Education document Special Education: A Guide For Educators: http://www.edu.gov.on.ca/eng/general/elemsec/speced/guide/specedpartde.pdf

#### ACTS

Education Act
Education Quality and Accountability Office Act, 1996
Fairness for Parents and Employees Act (Teachers' Withdrawal of Services), 1997
Ontario College of Teachers Act, 1996
Ontario Educational Communications Authority Act
Ontario Institute for Studies in Education Repeal Act, 1996
Ontario School Trustees' Council Act
Ottawa-Carleton French-Language School Board Transferred Employees Act
Provincial Schools Negotiations Act
School Trust Conveyances Act
Stability and Excellence in Education Act, 2001
Teachers' Pension Act
Teaching Profession Act
Upper Canada College Act

# MINISTRY OF ENERGY

Hearst Block
4th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)327-6758
Fax (416)327-0033
www.energy.gov.on.ca
8:00 - 5:30

The Ministry of Energy is responsible for supporting the development of a conservation culture and the development of a cost-efficient, reliable, and environmentally sustainable energy supply. The ministry sets the legislative and policy frameworks within which energy sector participants and regulators operate, including the Independent Electricity System Operator, Ontario Energy Board and Ontario Power Authority.

# **DEPUTY MINISTER'S OFFICE**

### **COMMUNICATIONS BRANCH**

Hearst Block 4th Flr, 900 Bay St Toronto M7A 2E1 General Inquiry (416)327-3855 Toll Free 1-888-668-4636 Fax (416)326-3947 www.energy.gov.on.ca 8:30 - 5:00 ►

The Communications Branch supports the ministry's program delivery, policy coordination and consensus-building activities between its partner ministries within the provincial government and a broad network representing Ontario's energy sector. Its objective is to raise awareness and promote understanding by the public of government energy-related initiatives and policies. The branch provides services such as communications planning, produces communications materials such as speeches, news releases, brochures and publications, answers public and media inquiries, and oversees the ministry's Web site and call centre.

# OFFICE OF CONSERVATION AND STRATEGIC POLICY

2nd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)314-6216 Fax (416)325-3438 8:30 - 5:00

The Office of Conservation and Strategic Policy provides strategic policy coordination and development for the ministry as well as policy analysis and advice related to energy conservation and efficiency, demand management, and conservation.

#### **ENERGY CONSERVATION BRANCH**

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6552 Fax (416)325-6972 8:30 - 5:00

The **Energy Conservation** Branch provides analysis, advice and policy development on issues relating to energy efficiency, demand management and conservation. The branch also administers the Energy Efficiency Act.

#### STRATEGIC POLICY BRANCH

2nd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)314-6216 8:30 - 5:00

The Strategic Policy Branch provides analysis, advice, liaison and policy development on energy issues, which require consultation with other provincial ministries and levels of government. The branch also provides central strategic policy advice for the ministry and works to promote policy integration and coordination.

# OFFICE OF CONSUMER AND REGULATORY AFFAIRS AND CORPORATE SERVICES

5th Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)327-7106 Fax (416)314-3354 8:30 - 5:00

The Office of Consumer and Regulatory Affairs and Corporate Services provides support, advice, and makes recommendations concerning the regulatory framework and governance of the electricity sector, natural gas sector and emergency planning. The Office also directs the development and implementation of results-based planning processes, provides advice on human resources management, and supports the effective provision of services.

### CONSUMER AND REGULATORY AFFAIRS BRANCH

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6559 Fax (416)325-7041 8:30 - 5:00

The Consumer and Regulatory Affairs Branch provides expert analysis and develops policy options on issues relating to the **electricity** system in Ontario including the regulatory framework for the electricity and natural gas sectors, consumer protection, integrated planning, issues with respect to restructuring and the application of the Energy Competition Act and distribution and transmission restructuring and pricing. The branch represents Ontario's interests in electricity discussions with the federal government and other jurisdictions; and provides the ministry's and government's principal liaison with regulated utilities and other stakeholders in the electricity sector.

#### **CORPORATE SERVICES**

5th Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6866 Fax (416)314-3354 8:30 - 5:00 ■

Corporate Services is responsible for providing services to the Ministries of Energy, and Public Infrastructure Renewal. Corporate Services is responsible for providing results-based planning, financial and administrative support to the ministry to ensure compliance with the provincial government's policies and procedures on financial management, audit, asset management, information and technology, procurement, budgetary control, freedom of information, human resource planning and management, and French language services. Corporate Services also manages the relationship with service providers and is the key point of contact with the Information Technology Clusters, Ontario Internal Audit and Ontario Shared Services.

# FREEDOM OF INFORMATION AND RECORDED INFORMATION MANAGEMENT OFFICE

9th Flr, 40 St Clair Ave W
Toronto M4V 1M2
General Inquiry (416)314-4075
Fax (416)314-4285
8:30 - 4:30

The Freedom of Information (FOI) Office is responsible for implementing and administering the FOI/Privacy Act within the ministry. It develops policies to assist staff in complying with the requirements of the Act, coordinates access to information requests and represents the ministry when appeals are filed.

#### **FRENCH SERVICES**

9th Flr, 40 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-7938 Fax (416)314-7949 8:30 - 5:00

The French Services office provides guidance and assistance to the ministry and its agencies in the planning and effective delivery of programs, activities and services in French and serves as a link between the francophone community and the ministry. This office also provides translation services.

# INFORMATION RESOURCES CENTRE

11th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)327-1247 Fax (416)327-1510 8:30 - 4:30 ■

The Information Resources Centre (IRC) provides a comprehensive information service to the ministry. Customized reference searches, specific facts or data, alerting services, internet advisory, and document delivery services are available to ministry staff on demand.

#### **LEGAL SERVICES**

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6840 Fax (416)325-6981 8:30 - 5:00

The Legal Services Branch provides legal advice, services and representation to the ministry. These activities include counselling the ministry on the interpretation of statutes and regulations; the preparation and review of proposed legislation, regulations and other legal documents; and providing a wide range of solicitors' services, including drafting of contracts and settling of claims. The branch is part of the Ministry of the Attorney General.

#### **ONTARIO INTERNAL AUDIT**

18th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)326-1703 8:30 - 5:00

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

#### SERVICE MANAGEMENT BRANCH

5th Flr, 880 Bay S Toronto M7A 2C1 General Inquiry (416)325-6866 Fax (416)314-3354 8:30 - 5:00

The Service Management Branch manages the ministry's internal service agreements (i.e. Ontario Shared Services, Information Technology, Facilitities and other administrative services), Emergency Management Program including business continuity planning, Quality Service Program facilities management, telecommunications, information and document management and administrates the Freedom of Information and Protection of Privacy Act. The branch also coordinates administrative corporate projects and overall business improvements for the ministry.

### **OFFICE OF ENERGY SUPPLY**

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)327-7353 Fax (416)314-6224 8:30 - 5:00

The Office of Energy Supply coordinates policy initiatives, strategic advice and program development on energy policy issues; promotes development of new renewable energy sources; and, fosters and supports productive interaction with other provincial, federal, and international governments to support ministry priorities and initiatives.

#### **ENERGY SUPPLY AND COMPETITION**

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6591 Fax (416)325-7023 8:30 - 5:00

The Energy Supply and Competition Branch conducts financial and economic analysis related to the energy industry, electricity, oil and natural gas supply, regulatory issues, energy policy and market structures. The branch is the principal liaison with the Independent Electricity System Operator, Ontario Power Generation and other generators and producers in the energy industry. Through a shared services agreement, the division provides environmental economic support to the Ministry of the Environment. The division includes the Energy Markets section which provides analysis, advice and liaison relating to gasoline markets, oil, natural gas supply and external electricity. It is also responsible for the ministry's intergovernmental relations.

#### **ENERGY ECONOMICS**

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6586 Fax (416)325-7023 8:30 - 5:00 ፟፟

**Energy** Economics provides economic advice and analysis related to new generation investment issues, energy **environment**al issues, energy pricing, supply adequacy, fuel mix, energy technology issues, energy efficiency, renewable and alternative technology, including impact assessments of policy proposals and individual projects.

#### **ENERGY MARKETS**

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6562 Fax (416)325-6981 8:30 - 5:00

The Energy Markets Section provides analysis, advice and policy coordination on issues relating to the supply and pricing of natural gas, crude oil, petroleum products, petrochemicals, gasoline and alternate transportation fuels. The section provides the ministry's main liaison with the oil, gas transmission, and alternate transportation fuels industries and associations. It also represents Ontario's oil and gas interests in hearings before the National Energy Board. The section also coordinates Ontario positions on energy issues for discussions with the federal government and other jurisdictions.

#### RENEWABLE ENERGY SUPPLY

3rd Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6591 Fax (416)325-6972 8:30 - 5:00 ►

Renewable **Energy** Supply is responsible for developing, supporting and administering initiatives to promote the deployment of renewable and alternative energy technologies. Top branch activities surround the development of policy to achieve the government's target of adding 1,350 MW of new renewable generation capacity by the end of 2007, and 2, 700 MW of new renewable generation capacity by the end of 2010.

# **AGENCIES, BOARDS AND COMMISSIONS**

#### **ONTARIO ENERGY BOARD**

Suite 2700, 2300 Yonge St Toronto M4P 1E4

General Inquiry (416)481-1967

(416)314-2455 (Consumer Relations Centre)

Toll Free 1-877-632-2727 (Consumer Relations Centre)

Toll Free 1-888-632-6273

Fax (416)440-7656

www.oeb.gov.on.ca

8:30 - 5:00 &

The Ontario Energy Board regulates Ontario's natural gas and electricity sectors and provides advice on energy matters to the Minister of Energy. The Board operates as a regulatory tribunal that makes determinations on applications made to it following a hearing process. The Board also develops regulatory policy and makes rules and codes that govern the conduct of parties active in the energy sectors. In the electricity sector, the Board licenses all market participants; sets rates; and approves the IESO's budget and fees. In the natural gas sector, the Board approves rates charged by utilities; licenses all marketers who sell natural gas to small volume consumers; and approves storage facilities and franchise agreements between utilities and municipalities. The Board also must approve utility ownership changes and the construction of natural gas pipelines and major electricity transmission lines.

#### **ACTS**

Electricity Act, 1998 (as amended by the Electricity Restructuring Act 2004)

Energy Efficiency Act, RSO 1990

Hydro One Inc. Directors and Officers Act, 2002

Ministry of Energy Act, RSO 1990

Ontario Energy Board, 1998 (as amended by the Electricity Restructuring Act 2004)

Power Corporation Act, RSO 1990

The Toronto District Heating Corporation Act, 1998

# MINISTRY OF THE ENVIRONMENT

135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)325-4000
Toll Free 1-800-565-4923
Fax (416)325-3159
www.ene.gov.on.ca
8:30 - 5:00

The Ministry of the Environment is the lead ministry responsible for restoring, protecting and enhancing the environment to ensure public health and environmental quality. The ministry sets clear policies, standards, rules and regulations to protect the environment and encourage conservation activities. Along with monitoring the environment and enforcing these rules, the ministry looks for innovative approaches to complement legislation and regulations.

#### **DEPUTY MINISTER'S OFFICE**

#### **COMMUNICATIONS BRANCH**

2nd Flr, 135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)314-6602
Fax (416)314-6711
Fax (416)314-6712
www.ene.gov.on.ca
8:30 - 5:00

The Communications Branch is responsible for coordinating public and internal communications activities. Staff develop corporate communications strategies, produce written and graphic communications materials and respond directly to enquiries from the public and the media. The branch operates a bilingual Public Information Centre.

PUBLIC INFORMATION CENTRE
1st Flr, 135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)325-4000
Toll Free 1-800-565-4923
Fax (416)325-3159
8:30 - 5:00 ■

#### LEGAL SERVICES BRANCH

10th Flr, 135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)314-6589
(416)314-6581 (Duty Counsel Line)
Fax (416)314-6579
Fax (416)212-0863 (Counsel at 5775 Yonge St)
8:30 - 5:00

The Legal Services Branch provides legal advice, services and representation to the ministry. These activities include counselling the ministry on the interpretation of statutes and regulations; the preparation and review of proposed legislation, regulations and other legal documents; conducting prosecutions under provincial environmental legislation; representing the ministry before environmental, land-use planning and energy tribunals; and providing a wide range of solicitors'

services, including drafting of contracts and settling of claims. The branch is part of the Ministry of the Attorney General.

#### **ONTARIO INTERNAL AUDIT**

5th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-9210 Fax (416)314-9220 8:15 - 4:30

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# CORPORATE MANAGEMENT DIVISION

14th Flr, 135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)314-6426
Fax (416)314-6425
Fax (416)314-7858 (40 St Clair Ave W)
8:00 - 5:00

The Corporate Management Division is responsible for the strategic leadership and direction for human resources, business and fiscal planning, accommodation, modern controllership and the ministry's corporate information management and technology needs. It liaises with central agencies, and ensures the ministry adheres to government legislation and policies, including the requirements of the Freedom of Information and Protection of Privacy Act, the French Language Services Act, Quality Service and the Environmental Bill of Rights. The division provides business support services and manages the service management relationship with the Ontario Shared Services and Internal Audit.

# **BUSINESS AND FISCAL PLANNING BRANCH**

8th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-7360 Fax (416)314-7858 8:30 - 5:00

The Business and Fiscal Planning Branch provides strategic leadership and advice for the ministry's results based planning and program evaluation. The branch assists in the development and monitoring of the ministry's performance measurement criteria. It coordinates, analyzes, and monitors the ministry's multi-year budget and acts as a liaison with central agencies on results based planning issues. In addition, the branch is responsible for modern controllership and service management with the Ontario Shared Services for services such as financial processing, procurement, payment, mail and control services. The Business and Fiscal Planning Branch is also responsible for accommodation and facilities management, operating the ministry print shop and fleet and assets management.

# **HUMAN RESOURCES BRANCH**

5th Flr, 40 St Clair Ave W
Toronto M4V 1M2
General Inquiry (416)314-9300
TTY (416)314-9336
Fax (416)314-9313
8:15 - 5:00 ■

The Human Resources Branch is responsible for developing workforce strategies, plans and programs to facilitate achievement of ministry goals, as well as providing a broad range of human resources services to support clients. Services include recruitment, talent management, occupational health and safety, and technical training. The branch also coordinates continuity of operations planning for the ministry. Controllership services are provided to support consistent implementation of government-wide initiatives, legislation, collective agreements, and policies.

# INFORMATION MANAGEMENT AND ACCESS BRANCH

12th FIr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-0197 Fax (416)314-6872 8:30 - 5:00

The Information Management and Access Branch provides advice on information management, and consolidates the information resources of Freedom of Information (FOI), Information Resource Centre (IRC), **Environmental Bill of Rights (EBR)**, Records Management and French Language Services (FLS) to support access to information and citizen engagement. The branch supports ministry compliance with the Freedom of Information and Protection of Privacy Act (FIPPA), Environmental Bill of Rights (EBR), Archives Act (AA) and the French Language Services Act (FLSA), by providing advice and guidance to staff on legislated requirements. The branch also provides a comprehensive information service to the ministry through the IRC.

# LAND AND RESOURCES CLUSTER - INFORMATION AND INFORMATION TECHNOLOGY CLUSTER

11th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-5017 Fax (416)314-4781 8:00 - 4:30 ►

The Information Management and Technology Branch is responsible for the design, planning, development, implementation and maintenance of information management and technology in support of Land and Resources Cluster (LRC) and ministry core businesses. Information management services include: the provision of strategic advice on application design, planning development of policies and standards, user education and maintenance of ministry systems. The branch is also responsible for the LRC's and the ministry's information technology infrastructure, and the maintenance of the Wide Area Network (WAN).

## TRANSFORMATION OFFICE

3rd Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-9591 Fax (416)314-9583 8:30 - 4:30 ፟፟

The Transformation Office focuses on new innovative initiatives that will modernize the way the Ministry approaches environmental management. The Office coordinates the implementation of the modernization agenda; leads the development and implementation of initiatives; and integrates related initiatives through policy frameworks.

# DRINKING WATER MANAGEMENT DIVISION

14th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-4475 Fax (416)314-6935 8:30 - 5:00

The Drinking Water Management Division has lead responsibility for program and operational activities related to the protection and provision of safe drinking water in Ontario. The division is organized along functional areas which include the Drinking Water Program Management Branch, the Education and Outreach Branch and the Safe Drinking Water Branch. The ADM/Chief Drinking Water Inspector's Office leads the ministry's drinking water activities. The office works with a broad community of stakeholders to provide safe drinking water in Ontario, engaging scientific, analytical and program experts across the ministry and OPS to increase the integration of our programs and approaches to drinking water; looks for ways to continuously improve our responses to safe drinking water concerns; and represents the province on drinking water issues.

## DRINKING WATER PROGRAM MANAGEMENT BRANCH

18th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)212-1509 Fax (416)212-2757 8:30 - 5:00

The Drinking Water Program Management Branch is responsible for drinking water program design and management from source to tap. It conducts program analysis and provides information management and business solutions to support drinking water program development and the Drinking Water Management Division's compliance program. The branch is made up of five sections: Program Planning and Development; Assessment, Evaluation and Best Practices; Information Management and Business Solutions; Source Protection Planning; and, Source Protection Approvals.

# SOURCE PROTECTION APPROVALS

18th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)212-1509 8:30 - 5:00

The Source Protection Approvals section is charged with the responsibility of developing and implementing the source protection program infrastructure framework to support the ministry's role in reviewing and/or approving elements required for source protection planning. In addition, the section will be reviewing and approving Assessment Reports and Source Protection Plans as required under the legislation. Staff also provide advice and practical assistance to local source

protection planning committees in conjunction with the Source Protection Planning Section. Finally, the section provides the coordination within the Ministry of the Environment and other ministries, for implementation activities involving actions by crown agencies.

# SOURCE PROTECTION PLANNING

18th Flr, 2 St Clair Ave W
Toronto M4V 1L5
General Inquiry (416)212-3712
8:30 - 5:00

The Source Protection Planning section is involved with the development of technical guidance documents, technical tools and techniques in support of the Source Protection legislation. The section also provides scientific and practical assistance to local source protection committees. Information management and data protocols specific to source protection are developed and coordinated across the Ministry of the Environment and other ministries. In addition, the section facilitates the implementation of outreach programs in conjunction with the Education and Outreach Branch.

## **EDUCATION AND OUTREACH BRANCH**

19th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)314-7857 Fax (416)314-9477 8:30 - 5:00

The Education and Outreach Branch works with its partners across the ministry on a broad range of drinking water-related activities including: the coordination of outreach, managing stakeholder relations, facilitating internal communications, staff training and client services and managing the Operator Certification and Training program. It also provides project management support and business services to the division. This branch is made up of four sections: Stakeholder Relations; Certification, Training, and Client Services; Project Management; and Divisional Business Services.

# CERTIFICATION, TRAINING AND CLIENT SERVICES

19th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)212-7065 Fax (416)212-4009 8:30 - 5:00 ■

The **Certification**, **Training** and Client Services section has overall responsibility for the Operator Certification and Training Program, divisional staff training strategies/programs and client services.

## **DIVISIONAL BUSINESS SERVICES**

8th Flr, 2 St Clair Ave W
Toronto M4V 1L5
General Inquiry (416)212-3950
Fax (416)212-0607
8:30 - 5:00

The Divisional Business Services section provides centralized support to the Drinking Water Management Division in Human Resources, Finance, Accommodations, Facilities, Assets, along with other areas.

#### PROJECT MANAGEMENT

19th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)314-7857 Fax (416)314-9477 8:30 - 5:00 ■

The Project Management section provides project management support to the Education and Outreach Branch and the Drinking Water Management Division.

#### STAKEHOLDER RELATIONS

19th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)314-7857 Fax (416)314-9477 8:30 - 5:00 ■

The Stakeholder Relations section has a mandate to provide outreach support to the Drinking Water Management Division and the regulated community that would help promote greater compliance. The section provides internal and external drinking water stakeholders with information tools to assist them to comply with drinking water related legislative requirements.

## **WALKERTON CLEAN WATER CENTRE**

Bldg 3
220 Trillium Court
PO Box 160
Walkerton N0G 2V0
General Inquiry (519)881-2003
Toll Free 1-866-515-0550
Fax (519)881-4947
8:00 - 4:00

The Walkerton Clean Water Centre was established in October 2004 under the Development Corporations Act with a mandate to coordinate and deliver education and training for owners, operators and operating authorities of drinking water systems, with a particular focus on the accessibility and availability of training to owners and operators of small and remote systems, including (on a cost recovery basis) First Nations operators. The affairs of the Centre are under the management and control of a Board of Directors appointed by order-in-council in October 2004. The Centre is located in Walkerton and will offer services throughout Ontario. The agency is accountable to the Minister of Environment.

## SAFE DRINKING WATER BRANCH

19th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)212-7318 Fax (416)212-7576 8:30 - 5:00

The Safe Drinking Water Branch has overall responsibility for managing and delivering drinking water approval and compliance programs in the field. The functions of this branch are divided between two sections: Approvals and Licensing, and Drinking Water Compliance.

## APPROVALS AND LICENSING

19th Flr, 2 St Clair Ave W Toronto M4V 1L5 General Inquiry (416)314-4300 Fax (416)314-1037 8:30 - 5:00 ►

The Approvals and Licensing section is responsible for issuing all Certificates of Approval for municipal drinking water systems, and for managing approvals and licensing processes and activities to achieve the enhanced levels of accountability required by the Safe Drinking Water Act legislation.

#### DRINKING WATER COMPLIANCE

# DRINKING WATER COMPLIANCE (CENTRAL REGION)

5th Flr, 230 Westney Rd S Ajax L1S 7J5 General Inquiry (416)427-5618

The Drinking Water Compliance section is responsible for managing compliance and inspection activities as they relate to drinking water. The section exists as the primary means of assessing the environmental health interventions that are needed to protect the communal drinking water resources in Central Ontario. The Compliance Section conducts proactive inspections of all municipal drinking water systems and responds to adverse water quality incidents.

# DRINKING WATER COMPLIANCE (EASTERN AND NORTHERN REGIONS)

133 Dalton Ave
PO Box 820
Kingston K7L 4X6
General Inquiry (613)549-4000
Fax (613)548-6908
8:30 - 5:00

The Drinking Water Compliance section is responsible for managing compliance and inspection activities as they relate to drinking water. The section exists as the primary means of assessing the environmental health interventions that are needed to protect the communal drinking water resources in Eastern and Northern Ontario. The Compliance Section conducts proactive inspections of municipal drinking water systems and responds to adverse water quality incidents.

#### **EASTERN REGION**

BELLEVILLE OFFICE
Bay View Mall
470 Dundas St E
Belleville K8N 1G1
General Inquiry (613)962-9208
Fax (613)962-6809
8:30 - 5:00

CORNWALL OFFICE

1st Flr, 113 Amelia St

Cornwall K6H 3P1

General Inquiry (613)933-7402

Fax (613)933-6402

8:30 - 5:00

KINGSTON OFFICE
133 Dalton Ave
PO Box 820
Kingston K7L 4X6
General Inquiry (613)549-4000
Fax (613)548-6920
8:30 - 5:00

OTTAWA OFFICE
2430 Don Reid Dr
Ottawa K1H 1E1
General Inquiry (613)521-3450
Fax (613)521-5437
8:30 - 5:00

PETERBOROUGH OFFICE Robinson Pl South Tower 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-4300 Fax (705)755-4321 8:30 - 5:00

## NORTHERN REGION

KENORA OFFICE 2nd Flr, 808 Robertson St PO Box 5150 Kenora P9N 3X9 General Inquiry (807)468-2718 Fax (807)468-2735 8:30 - 5:00

NORTH BAY OFFICE
Units 16 & 17, 191 Booth Rd
North Bay P1A 4K3
General Inquiry (705)497-6865
Fax (705)497-6866
8:30 - 5:00 
8:30 - 5:00

SAULT STE MARIE OFFICE 3rd Flr, 289 Bay St
Sault Ste Marie P6A 1W7
General Inquiry (705)942-6354
Fax (705)942-6327
8:30 - 5:00

SUDBURY OFFICE Suite 1201, 199 Larch St Sudbury P3E 5P9 General Inquiry (705)564-3237 Fax (705)564-4180 8:30 - 5:00

THUNDER BAY OFFICE 3rd Flr Suite 331, 435 James St S **Thunder Bay** P7E 6S7 General Inquiry (807)475-1205 Fax (807)475-1161 8:30 - 5:00

TIMMINS OFFICE
Ontario Government Complex D Wing
Hwy 101 E
PO Bag 3080
South Porcupine P0N 1H0
General Inquiry (705)235-1500
Fax (705)235-1520
8:30 - 5:00

# DRINKING WATER COMPLIANCE (SOUTHWEST AND WEST CENTRAL REGIONS)

3rd Flr, 3232 White Oak Rd London N6E 1L8 General Inquiry (519)873-5094 Fax (519)873-5096 8:30 - 5:00

The **Drinking Water** Compliance section is responsible for managing compliance and **inspection** activities as they relate to drinking water. The section exists as the primary means of assessing the environmental health interventions that are needed to protect the communal drinking water resources in South West and West Central Regions of Ontario. The Compliance Section conducts proactive inspections of municipal drinking water systems and responds to adverse water quality incidents.

## SOUTH WEST REGION

BARRIE OFFICE Unit 1201, 54 Cedar Pointe Dr Barrie L4N 5R7 General Inquiry (705)739-6441 Toll Free 1-800-890-8511 Fax (705)739-6350 8:30 - 5:00 LONDON OFFICE
3rd Flr, 3232 White Oak Rd
London N6E 1L8
General Inquiry (519)873-5094
Fax (519)873-5096
8:30 - 5:00

OWEN SOUND OFFICE 1580 20th St E PO Box 967 Owen Sound N4K 6H6 General Inquiry (519)371-2901 Toll Free 1-800-265-3783 Fax (519)371-7829 8:30 - 5:00

SARNIA OFFICE 1094 London Rd Sarnia N7S 1P1 General Inquiry (519)336-4030 Fax (519)336-4280 8:30 - 5:00

WINDSOR OFFICE Unit 620, 4510 Rhodes Dr Windsor N8W 5K5 General Inquiry (519)948-1464 Fax (519)948-2396 8:30 - 5:00

## **WEST CENTRAL REGION**

GUELPH OFFICE
4th Flr, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-4255
Toll Free 1-800-265-8658
Fax (519)826-4286
8:30 - 5:00

HAMILTON OFFICE Ellen Fairclough Bldg 12th Flr, 119 King St W Hamilton L8P 4Y7 General Inquiry (905)521-7650 Toll Free 1-800-668-4557 Fax (905)521-7806 8:30 - 5:00

NIAGARA OFFICE
9th Flr Suite 15, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-3900
Toll Free 1-800-263-1035
Fax (905)704-4015
8:30 - 5:00

# **ENVIRONMENTAL SCIENCES AND STANDARDS DIVISION**

14th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-6357 Fax (416)314-6358 8:30 - 5:00

The Environmental Sciences and Standards Division (ESSD) leads the ministry's science, technology, and analytical programs, and provides support to policy and operational decision making by developing standards and guidelines, coordinating the delivery of partnerships including Drive Clean, monitoring the state of Ontario's environment, managing environmental information and providing laboratory services.

#### DRIVE CLEAN OFFICE

4th Flr, 40 St Clair Ave W
Toronto M4V 1M2
General Inquiry (416)314-5856
Fax (416)314-4160
www.driveclean.com
8:00 - 5:00

In support of clean air, the **Drive Clean** Office is responsible for the management and administration of Drive Clean, Ontario's mandatory **vehicle** emissions **inspection** and maintenance program. The purpose of the Drive Clean program is to reduce vehicle emissions of smog-causing pollutants by requiring vehicles to undergo an emissions test to identify emissions problems and have them repaired. Light duty vehicles in the program area require a biennial test and heavy duty vehicles (with capacity greater than 20%) require an annual test. The Drive Clean program is a model of Alternative Service Delivery. Program services are delivered through Fee-for-Service Contracts and Performance Contracts with private sector service providers. The Drive Clean Office

manages the contracts, sets program regulations and policies, directs quality assurance and compliance activities, and oversees the program's dispute resolution process.

## **ENVIRONMENTAL INNOVATIONS AND EMERGING SCIENCES BRANCH**

14th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-5883 Fax (416)314-0251 8:30 - 4:30

The Environmental Innovations and Emerging Sciences (EIES) Branch combines knowledge management expertise with environmental best practices to promote development, implementation and assessment of innovative solutions. EIES plays a key role in leading the development of innovative policies, programs and practices as well as testing innovative ideas through pilot projects. The Best in Science program is working to build the ministry's scientific capacity through partnerships with the academic community. The Knowledge Management team is responsible for implementing new knowledge management practices to facilitate the sharing of data, information and knowledge, to identify and incorporate emerging and leading scientific technical expertise and knowledge. The Research and Best Practices Section explores innovative practices in leading environmental jurisdictions. The Green Industry sector undertakes activities that promote Ontario's environment industry domestically and internationally.

#### Services offered to the Public:

Business Directory Business Guide

West Wing

## **ENVIRONMENTAL MONITORING AND REPORTING BRANCH**

125 Resources Rd Etobicoke M9P 3V6 General Inquiry (416)235-6171 Fax (416)235-5770 (Director's Office) Fax (416)235-6235 (West Wing Mailroom) 8:00 - 5:00

The Environmental Monitoring and Reporting Branch develops and operates province-wide monitoring networks that generate information on the ambient environment, monitoring air, water and terrestrial conditions. Ambient information is augmented by sector-specific programs monitoring hazardous wastes, industrial discharges, drinking water and air emissions, as well as site specific surveys on localized conditions. Beyond scientific evaluation of conditions related to ecosystem and human health, monitoring information provides the broader public service with critical elements of decision support systems for program, standards and policy development, assessments and planning, permits and approvals, abatement and enforcement, and response to emergencies or local community concerns. The information is also used to inform and engage the public. To generate this critical information, the branch works collaboratively or under regulatory requirement with virtually all segments of society.

#### LABORATORY SERVICES BRANCH

125 Resources Rd Etobicoke M9P 3V6 General Inquiry (416)235-5743 Fax (416)235-5744 8:30 - 5:00

**Laboratory** Services Branch provides analytical laboratory services to support the ministry's monitoring compliance, audit and emergency response needs. This includes the delivery of high quality testing, expert consultation and scientific reference service. The branch also supports the ministry's standards setting through constant method development and the application of relevant analytical technology. The branch also manages the ministry's relationship with private and public sector laboratories.

#### STANDARDS DEVELOPMENT BRANCH

7th Flr, 40 St Clair Ave W
Toronto M4V 1M2
General Inquiry (416)327-5519
Fax (416)327-2936
8:30 - 5:00

Standards Development Branch provides toxicological and risk assessment expertise in support of ministry programs, policies and regulations. The branch develops drinking water quality standards and environmental standards to protect human and ecosystem health; identifies, assesses and develops effective solutions to ecosystem and human health threats. The branch delivers on its mandate by focusing on four key program areas: development and promulgation of environmental standards that protect human health and the natural environment; delivery of toxicological and engineering advice with respect to environmental contaminants; administration of the Pesticides Act and Regulation 914 and promotion of integrated pest management to reduce reliance on the use of pesticides; assessment of new environmental technology and promotion of technology transfer.

#### WORKFORCE PLANNING OFFICE

2nd Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-7889 Fax (416)314-7890 8:30 - 5:00

The Workforce Planning Office provides divisional coordination for financial, human resources, business planning and customer service issues.

## INTEGRATED ENVIRONMENTAL PLANNING DIVISION

14th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-6338 Fax (416)314-6346 www.ene.gov.on.ca 8:30 - 5:00 ►

The Integrated Environmental Planning Division is responsible for integrating the overall policy development and planning functions of the ministry. This involves integrating and synthesizing all information, data and perspectives on the many aspects of the ministry's mandate. The division consults extensively on developing policies, strategies and programs that support the ministry's core businesses of conservation and environmental protection. The division is organized along

functional areas which include the Waste Management Policy, Land Use Policy, Water Policy, Air Policy and Climate Change, and Strategic Policy branches.

## AIR POLICY AND CLIMATE CHANGE BRANCH

4th Flr, 135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)314-3923
Fax (416)314-4128
www.ene.gov.on.ca
8:30 - 5:00

The Air Policy and Climate Change Branch is responsible for the development of policies and identification of program needs for the improvement and protection of Ontario's air quality. The branch takes the lead on air issues such as smog, acid rain, fine particulates, ozone depletion, and leads Ontario's position on climate change and activities to reduce greenhouse gas emissions.

## **DIVISIONAL BUSINESS SERVICES**

5th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)325-3852 Fax (416)325-3427 8:30 - 5:00

The Divisional Business Services section provides centralized support to the Integrated Environmental Planning Division in Human Resources, Finance, Accommodations, Facilities, Assets, along with other administrative areas.

## LAND AND WATER POLICY BRANCH

6th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-6383 Fax (416)326-0461 8:30 - 5:00

The Land and Water Policy Branch (LWPB) is responsible for developing policies and programs related to Ontario's land and water resources. Through recognizing emerging environmental trends, conducting research and analysis, working with ministries and governments, and consulting with stakeholders, the LWPB supports the development of legislation, regulations, policies and programs for the protection and wise management of the Province's land and water resources while promoting ecological, environmental and socio-economic sustainability. The Land and Water Policy Branch is also committed to the development and implementation of ecosystem-based environmental strategies that aim to achieve the ministry's objectives of cleaner air, land and water and healthier ecosystems.

#### LAND USE POLICY

6th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-6383 Fax (416)326-0461 8:30 - 5:00

The Land Use Policy Branch provides advice on integrating land use considerations into ministry policy and program initiatives. The branch fosters information sharing and feedback on emerging environmental issues and trends within the ministry and with external clients on land use management. The branch also supports the development and implementation of ecosystem based

environmental strategies and action plans at the local and regional level of government that achieve the ministry's objectives of cleaner air, land and water, and healthier ecosystems.

#### STRATEGIC POLICY BRANCH

11th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-3372 Fax (416)314-2976 8:30 - 5:00 ■

The Strategic Policy Branch provides the central strategic policy function for the ministry, including central cabinet liaison responsibilities. The branch's role is to improve policy integration and capacity by forecasting the longer range strategic direction for the ministry, linking long range ministry issues and concepts to inform the development of sound public policy, and effectively integrating ministry policy development from among the core functional areas (air, climate change, waste, water and land) to ensure consistency with the government's priorities.

#### WASTE MANAGEMENT POLICY BRANCH

7th Flr, 135 St Clair Ave W
Toronto M4V 1P5
General Inquiry (416)325-4111 (8th Flr)
Fax (416)325-4437
8:30 - 5:00

The Waste Management Policy Branch is responsible for the development of policies, regulations and legislation to ensure sound and effective management of wastes in Ontario. The branch works with municipalities, the private sector and associations to manage both hazardous and non-hazardous wastes; and promotes waste minimization, diversion and recycling activities.

#### **OPERATIONS DIVISION**

8th Flr, 135 St Clair Ave W Toronto M4V 1P5 General Inquiry (416)314-6378 Fax (416)314-6396 8:30 - 4:30

The Operations Division is responsible for delivering programs to protect air quality, surface and ground water quality and quantity; managing the disposal of wastes; ensuring an adequate quality of drinking water and controlling the use of pesticides. In addition, the division is responsible for administering the ministry's approvals, environmental assessments, and licensing programs as well as an investigative and enforcement program to ensure compliance with environmental laws.

#### **ENVIRONMENTAL ASSESSMENT AND APPROVALS BRANCH**

12A Flr, 2 St Clair Ave W
Toronto M4V 1L5
General Inquiry (416)314-8001
Toll Free 1-800-461-6290
Fax (416)314-8452
8:30 - 5:00

The Environmental Assessment and Approvals Branch provides 'one-window' service for regulatory environmental approvals in Ontario. It is responsible for administering Ontario's Environmental Assessment Act, which applies to the planning of public sector projects and same private sector projects; reviewing and approving technical applications under the Ontario Water Resources Act and Environmental Protection Act for new or modified waste, wastewater and

**sewage** facilities, or facilities which may emit a **contaminant**, including **noise**, to the air; monitoring, through an audit and acknowledgement process, compliance with soil and groundwater remediation requirements under the Brownfields Act; and administering the **Pesticides** Act, including **licensing** requirements for the sale, use and application of pesticides. Dedicated staff are available to answer enquiries regarding its programs. Information and technical guidance on the requirements for specific application are also available.

## **INVESTIGATIONS AND ENFORCEMENT BRANCH**

8th Flr, 5775 Yonge St North York M2M 4J1 General Inquiry (416)326-6700 Fax (416)326-5256 8:15 - 4:30

The **Investigations** and **Enforcement** Branch is responsible for all aspects of **environment**al investigations that result in environmental enforcement within the ministry. The branch complements other ministry programs to ensure compliance with environmental laws.

CENTRAL REGION
9th Flr, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)326-6700
Fax (416)325-6356
8:15 - 4:30

EASTERN REGION
133 Dalton Ave **Kingston** K7L 4X6
General Inquiry (613)549-4000
Fax (613)548-6907
8:15 - 4:30

NORTHERN REGION Rm 331b, 435 James St S **Thunder Bay** P7E 6S7 General Inquiry (807)475-1205 Fax (807)475-1777 8:30 - 5:00 SOUTHWESTERN REGION 733 Exeter Rd London N6E 1L3 General Inquiry (519)873-5000 Fax (519)873-5008 8:15 - 4:30

WEST CENTRAL REGION
9th Flr, 119 King St W
Hamilton L8P 4Y7
General Inquiry (905)521-7660
Fax (905)521-7181
8:15 - 4:30

# REGIONAL/DISTRICT OFFICES

The Regional/District Offices are responsible for delivering programs to protect **air** quality, surface and ground **water** quality and quantity; managing the disposal of **wastes**; and controlling the use of **pesticides**.

## **CENTRAL REGION**

CENTRAL REGION OFFICE 8th Fir, 5775 Yonge St North York M2M 4J1 General Inquiry (416)326-6700 Toll Free 1-800-810-8048 Fax (416)325-6345 (For FOI also) 8:30 - 5:00 HALTON-PEEL DISTRICT OFFICE Suite 300, 4145 North Service Rd Burlington L7L 6A3 General Inquiry (905)319-3847 Toll Free 1-800-335-5906 Fax (905)319-9902 8:30 - 5:00 ♣

#### TORONTO DISTRICT OFFICE

8th Fir, 5775 Yonge St **North York** M2M 4J1 General Inquiry (416)326-6700 Fax (416)325-6346 8:30 - 5:00

### YORK DURHAM DISTRICT OFFICE

5th Flr, 230 Westney Rd S **Ajax** L1S 7J5
General Inquiry (905)427-5600
Toll Free 1-800-376-4547
Fax (905)427-5602
8:30 - 5:00

#### EASTERN REGION

KINGSTON REGIONAL OFFICE 133 Dalton Ave PO Box 820 Kingston K7L 4X6 General Inquiry (613)549-4000 Fax (613)548-6908 Fax (613)548-6911 (Director) 8:30 - 5:00

#### KINGSTON DISTRICT OFFICE

133 Dalton Ave
PO Box 820 **Kingston** K7L 4X6
General Inquiry (613)549-4000x2692
Fax (613)548-6920
8:30 - 5:00

#### CORNWALL AREA OFFICE 1st Flr, 113 Amelia St

Cornwall K6H 3P1

General Inquiry (613)933-7402 Fax (613)933-6402

8:30 - 5:00 &

OTTAWA DISTRICT OFFICE 2430 Don Reid Dr

Ottawa K1H 1E1

General Inquiry (613)521-3450

Fax (613)521-5437

8:30 - 5:00

#### PETERBOROUGH DISTRICT OFFICE

Robinson Pl South Tower 2nd Flr, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-4300 Fax (705)755-4321 8:30 - 5:00 BELLEVILLE AREA OFFICE Belleville Mall 470 Dundas St E Belleville K8N 1G1

General Inquiry (613)962-9208 Fax (613)962-6809 8:15 - 5:00

#### **NORTHERN REGION**

THUNDER BAY REGIONAL OFFICE 3rd Flr Suite 331b, 435 James St S

Thunder Bay P7E 6S7
General Inquiry (807)475-1205
Toll Free 1-800-875-7772 (Within Area Codes 807 & 705)
Fax (807)475-1754
8:30 - 5:00

SUDBURY DISTRICT OFFICE

Suite 1201, 199 Larch St

Sudbury P3E 5P9 General Inquiry (705)564-3237

Toll Free 1-800-890-8516 (Within Area Codes 705 & 807)

Fax (705)564-4180 8:30 - 5:00

SAULT STE MARIE AREA OFFICE

3rd Flr, 289 Bay St

Sault Ste Marie P6A 1W7

General Inquiry (705)942-6354 Toll Free 1-800-965-9990 (Within Area Codes

705 & 807) Fax (705)942-6327

8:30 - 5:00 **5** 

## **TECHNICAL SUPPORT SECTION**

TECHNICAL SUPPORT (SUDBURY) Suite 1201, 199 Larch St Sudbury P3E 5P9 General Inquiry (705)564-3257

TECHNICAL SUPPORT (THUNDER BAY) 3rd Flr Suite 331, 435 James St S Thunder Bay P7E 6S7 General Inquiry (807)475-1711 THUNDER BAY DISTRICT OFFICE 3rd Flr Suite 331, 435 James St S

Thunder Bay P7E 6S7 General Inquiry (807)475-1315 (807)475-1205 (Regional Office)

Toll Free 1-800-875-7772 (Within Area Codes

705 & 807)

Fax (807)475-1754 Fax (807)473-3160 8:30 - 5:00

KENORA AREA OFFICE

808 Robertson St

PO Box 5150 Kenora P9N 3X9

General Inquiry (807)468-2718

Toll Free 1-888-367-7622 (Within Area Code 807)

Fax (807)468-2735

8:15 - 5:00

TIMMINS DISTRICT OFFICE

**Ontario Government Complex** Hwy 101 E

PO Bag 3080

South Porcupine PON 1H0

General Inquiry (705)235-1500 Fax (705)235-1520

8:30 - 5:00

NORTH BAY AREA OFFICE Unit 16 & 17, 191 Booth Rd

North Bay P1A 4K3

General Inquiry (705)497-6865 Toll Free 1-800-609-5553 (Within Area Code 705)

Fax (705)497-6866

8:30 - 5:00

## SOUTHWESTERN REGION

SOUTHWEST REGIONAL OFFICE

733 Exeter Rd

London N6E 1L3

General Inquiry (519)873-5000

Toll Free 1-800-265-7672

Fax (519)873-5020

8:30 - 5:00 🕭

BARRIE DISTRICT OFFICE

Unit 1203, 54 Cedar Pointe Dr

Barrie L4N 5R7

General Inquiry (705)739-6441 Toll Free 1-800-890-8511

Fax (705)739-6440

8:30 - 5:00 &

LONDON DISTRICT OFFICE

733 Exeter Rd

London N6E 11.3

General Inquiry (519)873-5000

Toll Free 1-800-265-7672 Fax (519)873-5020

8:30 - 5:00

**OWEN SOUND AREA OFFICE** 1580 20th St E

PO Box 967

Owen Sound N4K 6H6

General Inquiry (519)371-2901

Toll Free 1-800-265-3783

Fax (519)371-2905

8:30 - 5:00

SARNIA DISTRICT OFFICE

1094 London Rd

Sarnia N7S 1P1

General Inquiry (519)336-4030

Toll Free 1-800-387-7784

Fax (519)336-4280

8:30 - 5:00

WINDSOR AREA OFFICE

Unit 620, 4510 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)948-1464

Toll Free 1-800-387-8826 Fax (519)948-2396

8:30 - 5:00

## WEST CENTRAL REGION

HAMILTON REGIONAL OFFICE

Ellen Fairclough Bldg

12th Flr, 119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7640

Toll Free 1-800-668-4557

Fax (905)521-7820

8:30 - 5:00

**GUELPH DISTRICT OFFICE** 

4th Flr, 1 Stone Rd W

Guelph N1G 4Y2

General Inquiry (519)826-4255

Toll Free 1-800-265-8658

Fax (519)826-4286

8:30 - 5:00 🕭

HAMILTON DISTRICT OFFICE Ellen Fairclough Bldg 9th Flr, 119 King St W Hamilton L8P 4Y7 General Inquiry (905)521-7650 Fax (905)521-7806 Fax (905)521-7820 8:30 - 5:00 NIAGARA DISTRICT OFFICE 9th Flr Suite 15, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-3900 Toll Free 1-800-263-1035 Fax (905)704-4015 8:30 - 5:00

## SECTOR COMPLIANCE BRANCH

Suite 1000, 305 Milner Ave Scarborough M1B 3V4 General Inquiry (416)314-4278 Fax (416)314-4464 8:15 - 5:00

The Sector Compliance Branch is a highly mobile team dedicated to ensuring compliance with Ontario's **environment**al laws. Working in partnership with the ministry's district offices, the team targets specific sectors of concern--sectors that have high non-compliance rates and/or may have significant impacts on public health and the environment. The Sector Compliance Branch also includes the Vehicle Emissions Enforcement Unit (known as the **Smog** Patrol). This unit of the team is dedicated to inspecting vehicles suspected of emitting excessive exhaust smoke, or of having emissions control equipment that has been tampered with or removed.

#### SPILLS ACTION CENTRE

Place Nouveau Bldg
5th Flr Suite 501, 5775 Yonge St
North York M2M 4J1
General Inquiry (416)325-3000
Toll Free 1-800-268-6060 (Spill & Drinking Water Reports)
Toll Free 1-866-663-8477 (Pollution Hotline - 1-866-MOE-TIPS)
Fax (416)325-3011
24 Hours

The Spills Action Centre (SAC), staffed on a 24-hour basis, receives province-wide reports of spills and coordinates appropriate response actions. The centre also receives adverse **drinking water** notifications and **pollution** hotline calls in addition to reports of occurrences for a number of other ministries and agencies. SAC is responsible for coordinating ministry support under provincial **emergency** plans and for maintaining the ministry's emergency plan for spill-related emergencies. The office also provides guidance pertaining to Ontario's Spill Legislation - Part X of the **Environment**al Protection Act.

# AGENCIES, BOARDS AND COMMISSIONS

# ADVISORY COUNCIL ON DRINKING WATER QUALITY AND TESTING STANDARDS

3rd Flr, 40 St Clair Ave W
Toronto M4V 1M2
General Inquiry (416)212-7779
Fax (416)212-7595
8:30 - 4:30 
■

The Advisory Council on **Drinking Water** Quality and Testing Standards is an advisory agency established under the Safe Drinking Water Act, 2002. The Council's mandate is to consider issues

relating to drinking water quality and testing, and to make recommendations to the Minister of the Environment, to protect the water that Ontarians drink.

## **ENVIRONMENTAL REVIEW TRIBUNAL**

12th Flr Suite 1201, 2300 Yonge St PO Box 2382
Toronto M4P 1E4
General Inquiry (416)314-4600
Fax (416)314-4506
www.ert.gov.on.ca
8:30 - 4:45

The Environmental Review Tribunal is an independent and impartial tribunal established by provincial legislation that holds public hearings regarding appeals arising from, the revocation, alteration or issuance of approvals, licences, permits or orders under various environmental statutes. These statutes include the Environmental Protection Act, the Environmental Assessment Act, Ontario Water Resources Act, Ontario Pesticides Act, the Environmental Bill of Rights, 1993, the Safe Drinking Water Act and the Nutrient Management Act. Under the Niagara Escarpment Planning and Development Act, Tribunal members are appointed to make recommendations/decisions regarding appeals for development applications permit and plan amendment applications.

#### **ONTARIO CLEAN WATER AGENCY**

17th Flr, 1 Yonge St Toronto M5E 1E5 General Inquiry (416)314-5600 Toll Free 1-800-667-6292 Fax (416)314-8300 www.ocwa.com 8:15 - 5:15

The Ontario Clean Water Agency (OCWA) is an Operational Enterprise Agency established under the Capital Investment Plan Act, 1993. Its mandate is to provide reliable and cost-effective water services in the Province of Ontario. OCWA is administered by a Board of Directors appointed by the government, and is accountable to the Provincial Legislature through the Minister of the Environment. OCWA's core business is the operation, maintenance and management of water and wastewater treatment facilities and their associated distribution and collection systems. OCWA operates over 450 facilities ranging in size from small municipal wastewater lagoons and pumping stations to large urban water treatment and distribution systems. OCWA provides a wide range of professional project management and advisory services. OCWA functions as a commercial business by competing for contracts in the open marketplace. Contract and financing revenues are used to recover the cost of service delivery.

EASTERN REGION
593 Norris Crt
Kingston K7P 2R9
General Inquiry (613)634-6292
Fax (613)634-1942
8:15 - 4:30

MID-ONTARIO REGION
Unit D, 24 Yonge St S
Elmvale LOL 1P0
General Inquiry (705)322-5630
Fax (705)322-5633
8:30 - 4:30

MIDWESTERN REGION Unit B3, 490 Dutton Dr Waterloo N2L 6H7 General Inquiry (519)885-7022 Fax (519)885-8192 8:00 - 4:00

NORTHERN REGION 335 Euclid Ave Thunder Bay P7E 6G6 General Inquiry (807)475-1350 Fax (807)475-1531 8:15 - 4:30

SOUTH PEEL FACILITIES
1300 Lakeshore Rd E
Mississauga L5E 1E9
General Inquiry (905)274-1223
Fax (905)274-5906
8:00 - 4:30

SOUTHWESTERN REGION 3508 Wonderland Rd S London N6L 1A7 General Inquiry (519)652-7014 Fax (519)652-7020 8:30 - 4:30

## **PESTICIDES ADVISORY COMMITTEE**

12th Flr Suite 1203, 2300 Yonge St Toronto M4P 1E4 General Inquiry (416)314-9230 Fax (416)314-9237 www.opac.gov.on.ca 8:15 - 4:30

This Pesticides Advisory Committee advises the Minister on matters pertaining to pesticides. It annually reviews the Pesticides Act and regulations, and government publications respecting pesticides and the control of pests. The committee also recommends classification for all new pesticide products prior to their marketing and use in Ontario, and publishes an annual report, which is available upon request. For other ministry publications on pests and pest control and information on pesticide licensing, contact the Standards Development Branch, Pesticides Section or the Environmental Assessment and Approvals Branch.

## **WALKERTON CLEAN WATER CENTRE**

Bldg 3
220 Trillium Court
PO Box 160
Walkerton N0G 2V0
General Inquiry (519)881-2003
Toll Free 1-866-515-0550
Fax (519)881-4947
www.wcwc.ca
8:00 - 4:00

The Walkerton Clean Water Centre was established in October 2004 under the Development Corporations Act with a mandate to coordinate and deliver education and training for owners, operators and operating authorities of drinking water systems, with a particular focus on the accessibility and availability of training to owners and operators of small and remote systems, including (on a cost recovery basis) First Nations operators. The affairs of the Centre are under the management and control of a Board of Directors appointed by order-in-council in October 2004. The Centre is located in Walkerton and will offer services throughout Ontario. The agency is accountable to the Minister of the Environment.

#### **ACTS**

Capital Investment Plan Act, 1993
Consolidated Hearings Act
Environment Tribunal Act
Environmental Assessment Act
Environmental Bill of Rights Act, 1993
Environmental Protection Act
Ministry of the Environment Act
Municipal Water and Sewage Transfer Act, 1997
Nutrient Management Act
Ontario Water Resources Act

Pesticides Act Safe Drinking Water Act Sustainable Water and Sewage Systems Act, 2002 Waste Diversion Act, 2002 Waste Management Act, 1992

## MINISTRY OF FINANCE

Frost Bldg S
7th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
Toll Free 1-800-263-7965 (General Inquiry)
Fax (905)433-6777
www.fin.gov.on.ca
8:30 - 5:00 ■

The mission of the ministry is to establish an environment which will ensure a dynamic, innovative and growing economy and to manage the fiscal, financial and related regulatory affairs of the Province of Ontario. To carry out this mission, the ministry will create a climate for economic growth and job creation in the province; promote the effective and efficient delivery of government services to taxpayers and reduce spending; ensure prudent management of the province's debt; balance the budget; and ensure that public organizations remain accountable to taxpayers for the use of their funds.

#### **DEPUTY MINISTER'S OFFICE**

## COMMUNICATIONS AND CORPORATE AFFAIRS BRANCH

Frost Bldg N
3rd Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0333
Fax (416)325-0339
www.fin.gov.on.ca
8:30 - 5:00

The Communications and Corporate Affairs Branch provides strategic communications advice and planning to the Minister of Finance, the Deputy, all ministry divisions and, where appropriate, other ministries. The services include: communications planning for ministry programs, policies and initiatives; issues management; developing communications policies for the ministry; responding to public and media enquiries; advertising strategies and implementation; news releases; event planning; media monitoring and analysis; communications evaluation; speeches. The branch tracks and coordinates responses to all ministerial correspondence and provides information and research services to support ministry staff in their policy role.

## **ISSUES AND CORPORATE COMMUNICATIONS**

Frost Bldg N 3rd Flr, 95 Grosvenor St Toronto M7A 1Z1 General Inquiry (416)325-0333 Fax (416)325-0339 8:30 - 5:00

Corporate Communications is responsible for maintaining the ministry's internet Web site and coordinating the Finance intranet.

#### CORRESPONDENCE

Frost Bldg N
3rd Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0333
Fax (416)325-0021
8:30 - 5:00

The Correspondence unit coordinates and monitors the status of Minister's correspondence.

#### **ISSUES AND MEDIA RELATIONS**

Frost Bldg N
3rd Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0333
Fax (416)325-0339
8:30 - 5:00

The Issues and Media Relations unit monitors media coverage to identify, analyze, respond to, and manage emerging contentious issues as they relate to the Ministry of Finance, supporting briefings to the Minister and media responses on these matters.

#### LEGAL SERVICES BRANCH

11th FIr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-1455 Fax (416)325-1460 8:30 - 5:00

Legal services for the Ministry of Finance are provided by this branch. It counsels the ministry on the interpretation of statutes and regulations, and the preparation and review of proposed legislation, regulations and other legal documents. General legal services include litigation, prosecutions, settling claims, drafting agreements and provincial legislation, providing legal advice on government financial matters, tax policy, administration and enforcement, and the issue and sale of government of Ontario securities.

LEGAL SERVICES BRANCH - OSHAWA
Michael Starr Bldg
6th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-5657
Fax (905)436-4510
8:00 - 5:00

# CENTRAL AGENCIES INFORMATION AND INFORMATION TECHNOLOGY CLUSTER

5th Flr, 33 King St W Oshawa L1H 8H5 General Inquiry (905)433-6797 Fax (905)433-5708 8:30 - 5:00

The Central Agencies Information and Information Technology Cluster supports the Ministry of Finance, Ministry of Government Services, Cabinet Office, and Ministry of Public Infrastructure Renewal. The Cluster is closely aligned to the core businesses of the ministries and is absolutely

essential to the efficient and cost effective delivery of services, the growth of those businesses and their contribution to the agendas of both the ministries and the government. Although there is a wide range of diversity of technology, it is matched to meet the business needs, is well-integrated and designed to meet corporate I&IT directions.

#### CORPORATE BUSINESS SOLUTIONS BRANCH

George Drew Bldg
14th Flr, 25 Grosvenor St
Toronto M7A 1R1
General Inquiry (416)314-1162
(416)326-9300 (Contact Centre for WIN, CORPAY and IFIS Users.)
Fax (416)327-9254
8:30 - 5:00

The Corporate Business Solutions Branch maintains and operates the corporate payroll, attendance and financial systems for the Ontario Public Service, i.e. WIN, Corpay and IFIS.

# **ENTERPRISE BUSINESS SOLUTIONS BRANCH**

5th Flr, 33 King St W Oshawa L1H 8H5 General Inquiry (905)433-6595 Fax (905)433-6461 8:30 - 5:00

Michael Starr Bldg

Enterprise Business Solutions is responsible for providing leadership in the planning, development and support of business solutions, through services such as: assisting clients in their business planning by providing expertise to ensure that I&IT solutions will align with program goals and commitments; providing application development expertise for implementing new business applications and major enhancements for PC, mainframe, client server and Internet platforms; managing I&IT projects; providing business re-engineering services; and monitoring projects and customer satisfaction on an ongoing basis.

## **ENTERPRISE TECHNOLOGY SOLUTIONS BRANCH**

5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
(416)327-2700 (Central Agencies - IT Service Desk)
Fax (905)436-4449 (Enterprise Technology Solutions Branch)
Fax (905)436-4589 (Head, Enterprise Technology Solutions Branch)
8:00 - 5:00

The Enterprise Technology Solutions Branch (ETS) is responsible for managing the IT Infrastructure and IT service delivery on behalf of the Central Agencies (MoF, PIR, MGS, and Cabinet). These infrastructure services include: IT Security, datacenter operations, network services (voice and data), end user computing, email, file and print, IT help desk, remote access support, and blackberry support. In addition, ETS provides IT infrastructure and IT services consulting to its clients.

#### MANAGEMENT SERVICES OFFICE

Michael Starr Bldg
5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
General Inquiry (416)327-2821 (Toronto)
Fax (905)436-4449
Fax (416)327-2530 (Toronto)
8:30 - 5:00

The Management Services Office is responsible for information and information technology (I&IT) strategic planning, finance, procurements, and project management support for the Cluster.

## **ENTERPRISE PLANNING**

Michael Starr Bldg
5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
8:30 - 5:00

Enterprise Planning coordinates the cluster's strategic I&IT planning activities including developing the cluster enterprise plan and ensuring linkages with corporate and business plans to deliver solutions that satisfy business needs.

## FINANCE AND ADMINISTRATIVE SERVICES

Michael Starr Bldg
5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
8:15 - 4:30

The Finance and Administrative Services section provides financial management, including governance and funding models, forecasts and budgets, and administrative services.

# **ADMINISTRATIVE SERVICES - OSHAWA**

Michael Starr Bldg
5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
8:15 - 4:30

The Administrative Services-Oshawa section provides administrative services for all Oshawa based sections of the cluster.

# **ADMINISTRATIVE SERVICES - TORONTO**

Ferguson Block
4th Flr, 77 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)327-2841
8:15 - 4:30

The Administration-Toronto section provides administrative services for all Toronto based sections of the cluster.

#### PROCUREMENT SERVICES

Ferguson Block
4th Flr, 77 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)327-2841
8:15 - 4:30

The Procurement Services section provides procurement services for all CAC clients and branches of the cluster.

## **PROCUREMENT SERVICES - OSHAWA**

Michael Starr Bldg
5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
8:15 - 4:30

The Procurement Services - Oshawa section provides procurement services for all Oshawa based clients and sections of the cluster.

## **PROCUREMENT SERVICES - TORONTO**

Ferguson Block 4th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-2841 8:15 - 4:30

The Procurement Services - Toronto section provides procurement services for all Toronto based clients and sections of the cluster.

## PROJECT MANAGEMENT OFFICE

Michael Starr Bldg
5th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6797
8:30 - 5:00

The Project Management Office (PMO) provides expertise and leadership in the development and continuing evolution of a project management culture and environment that supports the delivery of quality I&IT products, services, and support; and enables customers to achieve their respective business agendas. Areas of expertise include: project management/systems development methodology, information repository, resource management, performance management, business process improvement and change management. This section also manages the Recorded Information Management Program for the Ministry of Finance.

# CORPORATE AND QUALITY SERVICE DIVISION

6th Flr, 33 King St W Oshawa L1H 8H5 General Inquiry (905)433-6844 Fax (905)433-6688 8:30 - 5:00 ►

The Corporate and Quality Service Division delivers planning, advisory, quality service leadership and controllership functions to ensure that direction and management of operating programs is consistent with Ontario government policy and legislative directions. The division provides

corporate support services including: call centre and customer service operations; data capture and cash management for all collections under the taxation statutes administered by the ministry; coordination and production of ministry documents such as the Ontario Budget; and administers the Freedom of Information and Protection of Privacy Act for the ministry. The division also manages the service and accountability relationships with the Internal Audit Division and Ontario Shared Services of the Ministry of Government Services, and ensures proper levels of support to the ministry and its client groups.

#### **BUDGET SECRETARIAT**

Frost Bldg N
3rd Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-1588
Fax (416)325-0969
8:30 - 5:00

**Budget** Secretariat is responsible for the coordination and the production of the Ontario Budget, Fall Economic Statement and other high-profile ministry projects. Additional responsibilities include: managing and providing support to ministry consultations and delegations; developing and managing two annual ministry charitable campaigns; and providing creative design; production/publication advice and assistance to the ministry and government. The Secretariat is also responsible for ensuring that physical security and fire safety for the Frost Building Complex and its occupants are adequate.

#### CORPORATE PLANNING AND FINANCE BRANCH

6th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-5606
Fax (905)433-5124
8:30 - 5:00 ■

The Corporate Planning and Finance Branch is responsible for corporate resource management processes and support systems, preparing expenditure estimates, program evaluation, monitoring operational performance and recommending appropriate actions. It is also responsible for analyzing and reviewing resource implications of Cabinet and Management Board/Treasury Board submissions. It liaises with central agencies and other ministries, supports and advises the ministry executive on resource management, planning and policy issues. In addition, the branch leads the ministry's Emergency Management Program, provides central facilities design and accommodation services; IT and physical security; controllership and reporting and support for Local Service Realignment activities through the Revenue Service Centre. Responsibilities also include the day-to-day liaison with Ontario Shared Services in the delivery of business support services.

# FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY OFFICE (FOI)

Frost Bldg N
6th Flr Rm 665, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-8370
Toll Free 1-800-263-7965
Toll Free French 1-800-668-5821
Fax (416)325-1931
8:30 - 5:00

The Freedom of Information and Protection of Privacy Office handles all requests for information under the Freedom of Information and Protection of Privacy Act.

#### **HUMAN RESOURCES BRANCH**

2nd Flr, 33 King St W
Oshawa L1H 8H5
11th Flr, 777 Bay St
Toronto M5G 2C8
General Inquiry (905)433-6092
(416)325-8260 (Toronto)
TTY (416)325-8237 (Toronto)
Fax (905)433-6588 (Oshawa)
Fax (416)325-8299 (Toronto)
8:15 - 5:00

The Human Resources Branch performs the human resources management function for the Ministry of Finance. The branch is responsible for establishing ministry human resources policies and procedures, creating appropriate classification and compensation levels for employees, recruiting staff, counselling employees, human resources planning, investigating employee grievances and handling all matters affecting work conditions and performance. The branch maintains the ministry's personnel records. It serves as a liaison between the ministry, Management Board of Cabinet, the Ontario Public Service Employees Union (OPSEU), AMAPCEO and Ontario Shared Services (Payroll Benefits and Generic Training). This branch also coordinates the ministry's French Language Services and Equal Opportunity Programs.

# **REVENUE OPERATIONS AND CLIENT SERVICES BRANCH**

7th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-5858
Fax (905)433-6288
8:30 - 5:00

The Revenue Operations and Client Services Branch supports the Ontario government's financial objectives in its high-speed tax remittance processing centre, as well as operating the ministry's telephone call centre. The branch provides additional client services for the ministry including mail processing (Toronto and Oshawa locations), printing and convenience copier services, boardroom bookings, vehicle fleet, parking control and the ministry's switchboard. The branch also provides call centre and data processing services for other ministries.

#### MINISTRY INFORMATION CENTRE

3rd Flr, 40 King St W
Oshawa L1H 8H5
(905)433-6004 (Oshawa Public Enquiry Centre, 33 King St W, Oshawa)
TTY 1-800-263-7776
Toll Free 1-800-263-7965 (General Enquiry)
Toll Free French 1-800-668-5821
Fax (905)433-6777
8:15 - 5:00 ►

Ministry Information Centre provides program and account-specific information on behalf of Ontario's **taxation** and financial programs including: **Corporations** Tax, Employer **Health** Tax, Gas, **Fuel** and **Tobacco** Taxes, International Fuel Tax Agreement, **Land** Transfer Tax and Refunds, Provincial Land Tax, Tax for Fuel Conservation, Used **Vehicle** Information Program, **GAINS**, Ontario Tax Credits, Ontario **Child Care** Supplement for Working Families, Employee Share Ownership Plan, Ontario Labour Sponsored **Investment** Fund, Ontario Research Employees Stock Option Credit, Community Small Business Investment Fund, Financial Services Commission, **Property** Tax Policy, Debt Retirement Charge, Provincial Sales Tax and related programs, Ontario Savings **Bonds**, **Hydro** Bonds, Opportunity Bonds, Northern Ontario Grow Bonds and Loan

Program, Ontario Budget and Economic Statements. It also responds to calls on behalf of other ministries such as the Employment Standards Act 2000 on behalf of the Ministry of Labour.

## REVENUE AND DATA PROCESSING

7th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-5846
Fax (905)436-4494
8:30 - 5:00

In partnership with other provincial ministries and government bodies (e.g. OPP, Canada Revenue Agency, Ministry of Natural Resources, Ministry of Community Safety and Correctional Services), the Revenue and Data Processing section of Revenue Operations and Client Services Branch provides a cost-effective, remittance processing, document imaging and data capture service for all taxes, fines and fees for the Ministry of Finance and its agencies, as well as for each of the above partners.

## OFFICE OF ECONOMIC POLICY

Frost Bldg N
5th Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0840
Fax (416)325-9224
8:30 - 5:00

The Office of Economic Policy provides the Minister of Finance and the government with economic analysis and policy advice on a wide range of economic, fiscal and financial issues and trends that affect economic growth and job creation. Specific areas include: macroeconomic projections and revenue forecasts; development of economic policy initiatives for the annual budget; labour market and socioeconomic issues; demographic analysis and population forecasts; sectoral and regional economic analysis; R&D and innovation policy analysis; and financial services sector, including securities and auto insurance regulatory policy. The Office of Economic Policy also liaises with Statistics Canada and produces the quarterly Ontario Economic Accounts.

# **ECONOMIC AND REVENUE FORECASTING AND ANALYSIS BRANCH**

Frost Bldg N
6th Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0755
Fax (416)325-0796
8:30 - 5:00

The Economic and Revenue Forecasting and Analysis Branch is responsible for analyzing the overall state of Ontario's economy. In particular, it develops the macroeconomic and revenue forecasts for the province, with monitoring current economic conditions and producing the quarterly Ontario Economic Accounts, and with assessing the macroeconomic impact of both provincial policy and major internal and external economic developments (e.g. changes in interest rates/exchange rates).

# INDUSTRIAL AND FINANCIAL POLICY BRANCH

Frost Bldg N
4th Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0900
Fax (416)325-1187
8:30 - 5:30

The Industrial and Financial Policy Branch provides the Ministry of Finance with policy research, analysis and development services regarding Ontario's interest in, and regulation of, the financial services sector. It also provides analytical support and policy advice on a wide range of microeconomic issues related to economic growth and job creation. These include policy areas such as industry sector and regional economic performance and development, access to capital, innovation, technology and the environment.

#### **DEPOSIT-TAKING INSTITUTIONS POLICY**

College Park 10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)326-9210 Fax (416)327-0941 8:30 - 5:30

Deposit-Taking Institutions Policy undertakes research, policy analysis and development on matters concerning banks, loan and trust corporations, credit unions and caisses populaires, and mortgage brokers.

## **INDUSTRIAL SECTORS POLICY**

Frost Bldg N 4th Flr, 95 Grosvenor St Toronto M7A 1Z1 General Inquiry (416)325-0900 Fax (416)325-1187 8:30 - 5:30

Industrial Sectors Policy undertakes policy research and analysis and provides policy advice on issues related to industries, and business climate and regulation, including the environment and housing.

# **INSURANCE AND COOPERATIVES POLICY**

College Park
10th Flr, 777 Bay St
Toronto M5G 2C8
General Inquiry (416)326-9210
Fax (416)327-0941
8:30 - 5:30

Insurance and Cooperatives Policy undertakes research, policy analysis and development on insurance (including auto insurance) and cooperative matters.

## REGIONAL ECONOMICS AND INNOVATION POLICY

Frost Bldg N
4th Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0900
Fax (416)325-1187
8:30 - 5:30

Regional Economics and Innovation Policy undertakes policy research and analysis and provides policy advice on issues related to regional economics and innovation policy.

#### **SECURITIES POLICY**

Frost Bldg N 4th Flr, 95 Grosvenor St Toronto M7A 1Z1 General Inquiry (416)325-0900 Fax (416)325-1187 8:30 - 5:30

Securities Policy undertakes regulatory policy analysis and advice on securities issues.

## LABOUR AND DEMOGRAPHIC ANALYSIS BRANCH

Frost Bldg N
5th Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-0802
Fax (416)325-0841
8:30 - 5:00

The Labour and Demographic Analysis Branch conducts research, provides analysis and develops policy options in the areas of demographics, labour economics and social policy such as: population projections and analysis, job creation, youth and older workers, employment and unemployment, training, education, incomes and compensation, collective bargaining, public sector analysis, low income, and employment standards.

# OFFICE OF THE BUDGET AND TAXATION

Frost Bldg S
4th Flr, 7 Queen's Park Cres
Toronto M7A 1Z2
General Inquiry (416)314-0700
Fax (416)326-0046
9:00 - 5:00

The Office of the **Budget** and **Taxation** acts as the central focus point for the Ontario Budget planning and production processes. The office also formulates policies on taxation, pensions and income security, as well as designing Ontario's tax legislation.

## CORPORATE AND COMMODITY TAXATION BRANCH

Frost Bldg N
2nd Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)325-2637
Fax (416)314-8635
8:30 - 4:45

The Corporate and Commodity Taxation Branch provides advice and assistance to the Minister of Finance and the government in formulating corporate, sales and commodity tax policy and ensures that tax legislation and regulations effectively express the province's tax policies. Input is also provided into the Ontario Budget and various other major economic/fiscal government documents. In addition, the branch identifies opportunities to improve existing legislation and regulation, supports the Minister in the legislature during the passage of legislation and provides advice on requests for remission orders and Orders in Council for corporate, sales and commodity taxes.

## PENSION AND INCOME SECURITY POLICY BRANCH

Frost Bldg S
5th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)327-0133
Fax (416)327-0160
8:30 - 5:00

The **Pension** and Income Security Policy Branch contributes to the formulation of Ontario's overall income security and pension policy. Income security policy includes changes to income security programs such as child benefits, CPP, Ontario Child Care Supplement for Working Families, Ontario Guaranteed Annual Income System (GAINS) for **seniors**, social assistance, disability compensation and the interaction of income security programs with the tax system. Public sector pension policy involves the financial aspects of issues related to teachers, public service and broader public sector (OMERS, Hydro, HOOPP and CAAT) employment pension plans and changes to Workplace Safety and Insurance Board benefits. The branch is also responsible for the legislative framework of Ontario's pension system and provides policy advice to the Minister regarding reforms and initiatives for the legislation applicable to employer-sponsored pension plans.

# PERSONAL TAX POLICY AND DESIGN BRANCH

Frost Bldg S
5th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)327-0230
Fax (416)327-0260
8:30 - 5:30

The Personal Tax Policy and Design Branch provides advice and assistance to the Minister of Finance and the government in formulating personal income tax and employer health tax policy and ensures that tax legislation and regulations effectively express the province's tax policies. In addition, the branch provides input into the Ontario budget and various other major economic/fiscal government documents.

## PROVINCIAL LOCAL FINANCE DIVISION

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)325-7644 8:30 - 5:00

The Provincial Local Finance Division provides advice to the Ministry of Finance on policies, legislation and operational initiatives related to Ontario's property tax system, municipal funding policy and the province's overall financial relationship with municipalities.

# PROPERTY TAX ANALYSIS AND MUNICIPAL FUNDING POLICY BRANCH

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)314-3853 8:00 - 5:00

The Property Tax Analysis and Municipal Funding Policy Branch is responsible for managing the Ontario Municipal Partnership Fund (OMPF) the Province's main transfer payment to municipalities and monitoring the overall financial relationship with municipalities. The branch also provides policy advice and quantitative analysis on initiatives that impact on property tax revenues, including education tax rates, business property tax capping and municipal tax ratios.

## PROPERTY TAX ANALYSIS UNIT

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)314-7670 8:30 - 5:00

The Property Tax Analysis Unit is responsible for the development and analysis of property tax policies related to the establishment of provincial education tax rates, province-wide reassessments, municipal tax ratios and the business property tax capping program.

## PROVINCIAL LOCAL FUNDING UNIT

10th Flr, 777 Bay St Toronto M5G 2C5 General Inquiry (416)325-8796 Fax (416)314-7670 8:30 - 5:00

The Provincial Local Funding Unit is responsible for the policy design and administration of the Ontario Municipal Partnership Fund, and provides quantitative analysis and policy advice on municipal finance-related issues.

# PROPERTY TAX LEGISLATION AND ASSESSMENT POLICY BRANCH

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)314-7670 8:30 - 5:00

The **Property Tax** Legislation and Assessment Policy Branch contributes to the development of the policies and legislation that govern the property assessment and taxation system in Ontario. The

branch focuses on policy development relating to assessment methodologies, tax classifications, tax relief and exemption programs, and the tax treatment of unique properties. The branch also oversees the drafting of property tax legislation and regulations, and provides legislative interpretations to municipalities, other ministries and stakeholders. The branch maintains strong relationships with key stakeholders including the Municipal Property Assessment Corporation (MPAC), municipal associations and taxpayer organizations.

# PROVINCIAL LOCAL INITIATIVES BRANCH

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)314-3853 8:30 - 5:00 ►

Provincial Local Initiatives Branch provides advice on policy, legislation and operational initiatives that support the government's strategic objectives in the area of municipal finance. In addition, this Branch provides stakeholder relations and issue management support to the Provincial Local Finance Division.

## **ISSUES COORDINATION UNIT**

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)314-3853 8:30 - 5:00

The Issues Coordination Unit provides issues management support to the Provincial Local Finance Division

## POLICY AND STAKEHOLDER RELATIONS UNIT

10th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8796 Fax (416)314-3853 8:30 - 5:00 ₺

The Policy and Stakeholder Relations Unit provides support to municipalities and taxpayers in understanding the **property tax** system and provincial local finance arrangements. The unit also works with key ministries to collaborate and develop an integrated approach on initiatives that impact local finances.

# TAX REVENUE DIVISION

Michael Starr Bldg 6th Flr, 33 King St W PO Box 627 Oshawa L1H 8H5 Toll Free 1-800-263-7965 Fax (905)433-6686 8:30 - 5:00

The Tax Revenue Division administers Ontario's tax statutes, tax credits and benefits programs. The division is committed to operating a fair, effective, cost-efficient, confidential tax system, which minimizes the regulatory burden and administrative cost to individuals and businesses. The integrity of the province's self-assessing system is maintained by encouraging compliance through taxpayer information services and an independent objections review, while discouraging non-

compliance and tax evasion through collection activities, audits and investigations. The Tax Revenue Division has eighteen office locations across the province, to provide tax administration services.

## **CORPORATIONS TAX BRANCH**

Michael Starr Bldg
4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
General Inquiry (905)433-6500
Fax (905)433-6998
www.trd.fin.gov.on.ca
8:30 - 5:00

The Corporations Tax Branch administers the Corporations Tax Act, which deals with the corporations income tax (based on taxable income) and capital tax (based on taxable paid-up capital). The branch also handles consents to revive or surrender charters or to dissolve a corporation voluntarily. Income tax and premium tax on insurance companies (based on taxable insurance premiums) is also a branch responsibility. In addition, the Corporations Tax Branch administers the Mining Tax Act. Mining taxes are based on profits generated from producing mines in Ontario in accordance with the Act. The branch also administers the payments in lieu (PILs) of taxes under the Electricity Act.

#### Services offered to the Public:

Corporations Tax

Michael Starr Bldg

#### **ACCOUNTING OPERATIONS UNIT**

4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
General Inquiry (905)433-6708
(416)920-9048x3036 (Toronto)
Toll Free 1-800-262-0784x3036
Fax (905)433-5197
8:30 - 5:00

The Accounting Operations Unit resolves queries and issues relating to amounts paid on account, interest charges and penalties assessed or reassessed.

# DATA INTEGRITY Michael Starr Bldg

4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
General Inquiry (905)433-6565
(416)920-9048x6565 (Paper Returns)
Toll Free 1-800-262-0784x6565
Fax (905)433-5384
8:30 - 5:00

The Data Integrity unit reviews processed corporations tax returns for compliance with corporations tax legislation.

# RETURNS PROCESSING CENTRE

Michael Starr Bldg
4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
(905)436-4440 (D-File Returns)
(905)433-6700 (Paper Returns/EFF)
(416)920-9048x6700 (Paper Returns/EFF)
Toll Free 1-800-262-0784 (Ext. 6700 Paper Returns/EFF Ext. 4440 D-File Returns)
Fax (905)433-5287 (D-File Returns)
8:30 - 5:00

The Returns Processing Centre receives and processes all corporate tax returns filed with the **Corporations** Tax Branch.

#### SPECIALTY ASSESSMENTS UNIT

Michael Starr Bldg
4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
General Inquiry (905)433-5450
(416)920-9048x5450 (Paper Returns)
Toll Free 1-800-262-0784x5450
Fax (905)433-5137
8:30 - 5:00

The Specialty Assessments Unit reviews and audits all tax credits claimed on corporate tax returns.

#### **TAXROLL SERVICES UNIT**

Michael Starr Bldg
4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
General Inquiry (905)433-6666
(416)920-9048x6666 (Paper Returns, Toronto)
Toll Free 1-800-262-0784x6666
Fax (905)433-5418
8:30 - 5:00

The Taxroll Services Unit resolves issues relating to a corporation's liability to file a tax return, legal entity status, corporate registrations, corporate revivals, consents to dissolve and address changes.

#### TAX ADVISORY

Michael Starr Bldg
4th Flr, 33 King St W
PO Box 622
Oshawa L1H 8H6
General Inquiry (905)433-6513
Fax (905)433-6747
www.trd.fin.gov.on.ca
8:30 - 5:00

The Tax Advisory section provides advance rulings and legislative interpretations on the acts administered by the branch.

# **INCOME TAX RELATED PROGRAMS BRANCH**

33 King St W
PO Box 624
Oshawa L1H 8H8
TTY 1-800-263-7776
Toll Free 1-800-263-7965
Toll Free French 1-800-668-5821
Fax (905)436-4471
www.trd.fin.gov.on.ca
8:30 - 5:00

The Income Tax Related Programs Branch is responsible for the administration of the Employer Health Tax Act, the Income Tax Act (Ontario), the Ontario Guaranteed Annual Income Act, the Ontario Home Ownership Savings Plan Act and the Community Small Business Investments Funds Act. The ITRP Branch delivers the following programs under these acts: Employer Health Tax, Guaranteed Annual Income System for Seniors, Ontario Child Care Supplement for Working Families, Ontario Non-refundable Tax Credits, Ontario Tax Reduction, Ontario Health Premium, Ontario Opportunities Fund, Ontario Focused Flow-Through Share Tax Credit, Ontario Research Employee Stock Option Credit, Labour Sponsored Investment Fund Tax Credit, Employee Ownership Tax Credit, Ontario Commercialization Investment Funds, Ontario Opportunity Bonds Tax Refund, Property Tax Credit, Sales Tax Credit, Political Contribution Tax Credit, Cooperative Education Tax Credit, Apprenticeship Training Tax Credit.

## Services offered to the Public:

Apprenticeship Training Tax Credit (ATTC)

Co-op Education Tax Credit

Employee Ownership Labour Sponsored Venture Capital Corporation

Employer Health Tax

Employer Health Tax for Self-Employed Individuals

Focused Flow-Through Share Tax Credit

Guaranteed Annual Income System

Labour Sponsored Investment Funds

Ontario Child Care Supplement for Working Families Program

Ontario Commercialization Investment Funds Program

Ontario Health Premium (OHP)

Ontario Home Ownership Savings Plan

Ontario Investment and Employee Ownership Program

Ontario Opportunities Fund

Ontario Opportunity Bonds (OOB) Tax Refund

Ontario Research Employee Stock Option (ORESO) Credit

Ontario Tax Reduction

Political Contribution Tax Credit

Property and Sales Tax Credits

#### **AUDIT**

33 King St W

PO Box 624

Oshawa L1H 8H8

Toll Free 1-800-263-7466 (Business Investment Plans Section (BIPS) Hotline)

Fax (905)433-6668

8:30 - 5:00 &

The Audit section develops audit strategies for the Ontario Tax Credit programs. This section also includes the Business Investment Plans (BIPS) unit, which administers the Community Small Business Investment Funds Act.

#### **OPERATIONS**

33 King St W

PO Box 624

Oshawa L1H 8H8

TTY 1-800-263-7776

Toll Free 1-877-533-2188 (Ontario Child Care Supplement (OCCS)).

Toll Free 1-800-263-7965 (Guaranteed Annual Income System (GAINS), Ontario Home

Ownership Savings Plan (OHOSP))

Toll Free French 1-800-668-5821

Fax (905)433-6668 (GAINS, OHOSP & OCCS)

www.trd.fin.gov.on.ca

8:30 - 5:00

The Income Tax Related Programs Branch's Operations section consists of three units: Benefits Programs (including Guaranteed Annual Income System, GAINS; Ontario Home Ownership Savings Plan, OHOSP; and the Ontario Child Care Supplement for Working Families, OCCS), Business Services and the Business Development Unit.

#### TAX ADVISORY

33 King St W

PO Box 640

Oshawa L1H 8H8

TTY 1-800-263-7776 Toll Free 1-800-265-9005

Fax (905)436-4471

www.trd.fin.gov.on.ca

8:30 - 5:00

Tax Advisory section provides legislation, program advisory and communication support for the programs administered by the branch.

# MOTOR FUELS AND TOBACCO TAX BRANCH

3rd Flr, 33 King St W
Oshawa L1H 8H9
General Inquiry (905)433-6393
Toll Free 1-800-263-7965
Fax (905)436-4511
8:30 - 5:00

The Motor Fuels and Tobacco Tax Branch administers the Gasoline Tax Act (GTA), Fuel Tax Act (FTA), Tobacco Tax Act (TTA), Land Transfer Tax Act, Provincial Land Tax Act, wind-down of the Succession Duty Act, tax on gross receipts in organized areas (Municipal Act) and collects Gross Revenue Charge and Payments in Lieu of additional municipal and school taxes pursuant

to Sections 92 and 92.1 of the Electricty Act, 1998. Tobacco, gas and fuel taxes are collected by designated collectors and applicable tax refunds are provided. Land Transfer Tax is payable at Land Registry Offices or on unregistered dispositions at the Ministry of Finance. Land Transfer Tax refunds are provided to first time home-buyers, up to \$2000, on a newly constructed home purchase. Provincial Land Tax is tax on **property** and gross receipts of telephone and telegraph companies, in unorganized areas.

## Services offered to the Public:

Collector Designation - FTA

Collector Designation - GTA

Collector Designation - TTA

Dyer Registration Certificate - FTA

Electricity Act, 1998

Exporter's Registration Certificate - FTA

Exporter's Registration Certificate - GTA

Fuel Acquisition Permit - FTA

Fuel Acquisition Permit - Kerosene (FTA)

Fuel Acquisition Permit - Tobacco Curing (FTA)

Fuel Tax

Gasoline Tax

Importer's Registration Certificate - FTA

Importer's Registration Certificate - GTA

Interjurisdictional Transporter Registration Certificate - FTA

Interjurisdictional Transporter Registration Certificate - GTA

Interjurisdictional Transporter Registration Certificate - TTA

International Fuel Tax Agreement (IFTA) Licencing -GTA, FTA

Land Transfer Tax

Ontario Trip Registration Certificate - Single Trip Permit (FTA)

Propane Exemption Certificate - GTA

Provincial Land Tax

Registration Certificate - TTA

Succession Duty

Tobacco Tax

Transit Permit for Bulk Tobacco Products - TTA

Unmarked Cigarette Dealer's Permit - TTA

Wholesale Dealer's Permit (Tobacco) - TTA

## **RETAIL SALES TAX BRANCH**

3rd Flr, 33 King St W

Oshawa L1H 8H5

General Inquiry (905)433-6170

Fax 1-877-482-9329 (on Demand - Tax)

Fax (905)433-5433 (Director)

www.trd.fin.gov.on.ca

8:30 - 5:00

The Retail Sales Tax Branch administers the Retail Sales Tax Act, the Race Tracks Tax Act and the Debt Retirement Charge Program. Retail Sales Tax (RST) is a consumption tax and is payable on the purchase of taxable goods, taxable services, admission prices and insurance premiums. Vendors are required to collect RST from purchasers at the time of sale and remit it to the ministry. The branch supports tax offices in North York, Mississauga, London, Ottawa, Durham, Hamilton, Kitchener, North Bay, Oshawa, Thunder Bay, Sudbury and Windsor. These offices issue Vendor Permits and provide a variety of services to taxpayers and their representatives to assist them in understanding and complying with the law. Information is provided through correspondence, field

visits, sales tax guides, bulletins, seminars and lectures. Refunds and rebates to various claimants are also verified and processed in accordance with the law.

#### Services offered to the Public:

Debt Retirement Charge Program
Tax for Fuel Conservation
Used Vehicle Information Program
Vehicles Powered by Alternative Fuels, including Hybrid Electric Vehicles

#### **DEBT RETIREMENT CHARGE PROGRAM**

1st Flr, 33 King St W
Oshawa L1H 8H5
Toll Free 1-866-728-8804
Fax (905)436-4474 (DRC Unit)
Fax 1-877-482-9329 (On Demand - Tax)
www.trd.fin.gov.on.ca
8:30 - 5:00

The Debt Retirement Charge (DRC) is paid by **electricity** ratepayers for electricity consumed in Ontario. The DRC commenced on May 1, 2002, the day the electricity market opened to competition. All DRC revenues collected are directed to the Ontario Electricity Financial Corporation (OEFC) to pay down the residual stranded debt of the former Ontario **Hydro**.

#### **POLICY AND BUSINESS SERVICES**

3rd Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6170
Toll Free 1-800-265-2587 (Analysis and Program Development)
Fax (905)435-3617 (Analysis and Program Development)
8:30 - 5:00

The Policy and Business Services Unit consists of: Analysis and Program Development which sets operational policy direction and develops procedures for retail sales tax service initiatives in order to support field office and regional tax office activities. The Business Improvement Unit develops business requirements for initiatives with systems impacts. The Quality Services Unit is responsible for ensuring service standards are implemented, monitored and maintained. The Centralized Programs Unit administers both the Used Vehicle Information Program (UVIP) and the Race Tracks Tax Act, monitors non-resident contractors and investigates other private sales and cross-border purchases. The Debt Retirement Charge Unit administers the Debt Retirement Charge on behalf of the Ontario Electricity Financing Corporation to pay down the residual stranded debt of the former Ontario Hydro.

#### TAX ADVISORY

3rd Flr, 33 King St W Oshawa L1H 8H5 General Inquiry (905)433-6313 Toll Free 1-888-285-7815 Fax (905)433-5254 8:30 - 5:00

The Tax Advisory Section is responsible for the application of the legislation contained within the Retail Sales Tax Act, the Race Tracks Tax Act and the Electricity Act 1998 provisions pertaining to the Debt Retirement Charge. The section provides written and verbal interpretations, researches and analyses tax issues and conducts technical training. In addition, the section disseminates tax

information through sales tax guides, bulletins, the ministry web site, the TAX FAX service and information seminars, including the joint PST-GST/HST sessions.

#### REVENUE COLLECTIONS BRANCH

Michael Starr Bldg
6th Flr, 33 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6677
Toll Free 1-800-263-7773
Fax (905)433-6266
8:30 - 5:00

The Revenue Collections Branch is responsible for the collection of delinquent **taxes** and returns for tax statutes administered by the Ministry of Finance. The branch encourages voluntary compliance by identifying non-registered businesses, contacting businesses to ensure they are registered for tax purposes and educating taxpayers on the requirement to file returns and remittances on time. Progressive collection actions are employed to collect outstanding returns and past due taxes, penalties and interest.

#### SPECIAL INVESTIGATIONS BRANCH

3rd Flr N, 55 Athol St E
Oshawa L1H 8H5
General Inquiry (905)433-6900
Fax (905)433-6990
8:00 - 5:00

The Special **Investigations** Branch is responsible for the enforcement of 15 statutes administered by the Tax Revenue Division. It investigates cases of tax evasion, **fraud**ulent grant and tax credit **claims**, and other serious tax offences. It recommends prosecution in cases where sufficient evidence is available to support such action.

## STRATEGIC MANAGEMENT SERVICES BRANCH

4th Flr, 40 King St W
Oshawa L1H 8H5
General Inquiry (905)433-6308
Fax (905)433-6303
8:30 - 5:00

The Strategic Management Services Branch provides strategic planning, research, and change management support to the Tax Revenue Division, coordinates and manages projects through a divisional project management office, and is the lead on inter-Ministry initiatives. Responsibilities also include divisional business planning and centralized finance, accounting and revenue reporting, the provision of leadership and expertise on financial and controllership issues and support for in-year resource allocation, budgeting processes and expenditure management and controls at the division, branch and regional tax office level.

#### TAX APPEALS BRANCH

3rd Flr, 1600 Champlain Ave
Whitby L1N 9B2
Toll Free 1-800-461-2637 (Tax Appeals Branch - Ontario Only)
Toll Free 1-800-263-7965 (Ministry Information Centre - Canada/U.S.)
TTY Toll Free 1-800-263-7776 (Ministry Information Centre - Ontario Only)
Toll Free French 1-800-668-5821 (Ministry Information Centre - Canada/U.S.)
Fax (905)435-2000
www.trd.fin.gov.on.ca
8:30 - 5:00

The **Tax Appeals** Branch processes objections and appeals filed under the following statutes administered by the ministry: the **Corporations** Tax Act, the **Mining** Tax Act, the Fuel Tax Act, the **Gasoline** Tax Act, the **Land** Transfer Tax Act, the **Retail Sales Tax** Act, the **Tobacco** Tax Act, the **Ontario Guaranteed** Annual **Income** Act, the Race Tracks Tax Act, the **Ontario Home** Ownership Savings Plan Act, the **Electricity** Act, 1998, the Employer **Health** Tax Act, the Community Small Business **Investment** Funds Act and the Income Tax Act (Ontario). General information and forms may be obtained by calling our Ministry Information Centre.

#### Services offered to the Public:

Objections and Appeals

## TAX COMPLIANCE AND REGIONAL OPERATIONS BRANCH

33 King St Oshawa L1H 8H5 Toll Free 1-800-263-7965 8:30 - 5:00

The Tax Compliance and Regional Operations Branch is responsible for the audit and compliance activities for all tax statutes administered by the Tax Revenue Division. The Audit Control and Analysis Section of the branch establishes policies and procedures, performs centralized budgetary planning and monitors performance benchmarks. The branch is also responsible for compliance and audit activities performed by the Ontario tax offices throughout the province.

#### **DESK AUDIT**

1550 Bayly St Pickering L1W 3W1 General Inquiry (905)837-3889 Toll Free 1-866-805-7702 (Pickering) 8:30 - 5:00

The Desk Audit section processes tax adjustments and performs audits based on submitted information.

DURHAM REFUND OFFICE
2nd Flr, 1600 Champlain Ave
Whitby L1N 9B2
General Inquiry (905)432-3431 (Refunds)
Toll Free 1-800-615-2757 (Refunds)
Fax (905)435-3543 (Refunds)
8:30 - 5:00

## TAX OFFICES - MINISTRY OF FINANCE

The **Tax** Offices deliver Ontario's key tax programs - Corporations Tax, Retail Sales Tax and Employer Health Tax, through a "one window" tax office. The Tax Offices provide audit, collection, and counter services to taxpayers in their respective areas. All offices are open Monday to Friday, 8:30 a.m. to 5:00 p.m. and are wheelchair accessible.

#### **DURHAM TAX OFFICE**

ServiceOntario

590 Rossland Rd E Whitby L1N 9G5

General Inquiry (905)432-3332 (Services)

Toll Free 1-800-668-5810

Fax (905)436-4315 (Services)

8:30 - 5:00

## HAMILTON TAX OFFICE

Ellen Fairclough Bldg

15th Flr, 119 King St W

Hamilton L8P 4Y7

General Inquiry (905)521-7504

Toll Free 1-800-263-9229

Fax (905)521-7868

3:30 - 5:00

#### **UTCHENER TAX OFFICE**

th Flr, 305 King St W

Kitchener N2G 1B9

General Inquiry (519)576-8400

oll Free 1-800-265-2303

ax (519)571-6100

:30 - 5:00 🕭

#### ONDON TAX OFFICE

uite 400, 130 Dufferin Ave

ondon N6A 6G8

ieneral Inquiry (519)433-3901

'oll Free 1-800-265-1540

ax (519)661-6618

ax (519)873-1337 (Director)

:30 - 5:00

## IISSISSAUGA TAX OFFICE

uite 200, 77 City Centre Dr

lississauga L5B 1M5

eneral Inquiry (905)273-9490

oll Free 1-800-265-9969 (General Inquiry)

ax (905)615-5860 (Director)

ax (905)949-3389 (Services)

30 - 5:00

#### NORTH BAY TAX OFFICE

Suite 102, 447 McKeown Ave

North Bay P1B 9S9

General Inquiry (705)474-4900

Toll Free 1-800-461-1564

Fax (705)495-3805

8:30 - 5:00

#### **OSHAWA TAX OFFICE**

1st Flr, 33 King St W

PO Box 624

Oshawa L1H 8H8

General Inquiry (905)436-4571

Toll Free 1-800-265-9005

Toll Free French 1-800-265-1193

Fax (905)436-4474

8:30 - 5:00

#### OTTAWA TAX OFFICE

Suite 300, 1400 Blair Pl

Ottawa K1J9B8

General Inquiry (613)746-9200

Toll Free 1-800-461-4909

Fax (613)842-3593

8:30 - 5:00

#### SUDBURY TAX OFFICE

Provincial Bldg

Suite 102, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-6118

Fax (705)564-4499

8:30 - 5:00

#### THUNDER BAY TAX OFFICE

Suite 300, 130 South Syndicate Ave

Thunder Bay P7E 1C7

General Inquiry (807)625-5840

Toll Free 1-800-465-6699

Fax (807)625-5848

8:30 - 5:00 🕭

TORONTO TAX OFFICE 2nd Flr, 5 Park Home Ave North York M2N 6W8 (416)222-3226 (Retail Sales Tax) (416)222-6246 (Employer Health Tax) Toll Free 1-800-268-8852 (Retail Sales Tax) Toll Free 1-888-565-6433 (Employer Health Tax) Toll Free 1-888-612-6509 (Collections & Compliance) Fax (416)218-3738 (Retail Sales Tax Services & Collections) Fax (416)218-3752 (Employer Health Tax & Retail Sales Tax Audit - 3rd Flr) Fax (416)218-3272 (Employer Health Tax Services) Fax (416)730-5593 (Corporation Tax & Retail Sales Tax Audit - 3rd Flr) Fax (416)730-5575 (Corporation Tax & Retail Sales Tax Audit - 4th Flr) Fax (416)218-3276 (Director's Office)

WINDSOR TAX OFFICE Unit 103, 215 Eugenie St W Windsor N8X 2X7 General Inquiry (519)250-0066 Toll Free 1-800-465-4021 Fax (519)972-2950 8:30 - 5:00

## **BPS SUPPLY CHAIN SECRETARIAT**

8:30 - 5:00

MacLean Hunter Bldg
8th Flr, 777 Bay St
Toronto M5G 2C8
General Inquiry (416)327-2882
Fax (416)327-8197
www.fin.gov.on.ca/english/consultations/scm
8:30 - 5:00

BPS Supply Chain Secretariat is involved in facilitating and accelerating the widespread adoptio of integrated supply chain management leading practices in Ontario's broader public sector including school boards, colleges, universities and hospitals.

# FISCAL AND FINANCIAL POLICY/PROGRAM MANAGEMENT AND ESTIMATE DIVISION

Frost Bldg N
4th Flr, 95 Grosvenor St
Toronto M7A 1Z1
General Inquiry (416)327-2020
Fax (416)212-7767
8:30 - 5:00

The Fiscal and Financial Policy Division provides the Minister of Finance and the government of Ontario with advice and assistance on all aspects of fiscal and financial policy, fiscal planning, financial standards and reporting, and overall stewardship of the financial resources of the province.

# **BUSINESS PLANNING AND EXPENDITURE MANAGEMENT BRANCH**

Frost Bldg S
3rd Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)327-2021
Fax (416)327-2136
8:30 - 5:00

The Business Planning and Expenditure Management Branch, in concert with the Cabinet Office, and other central agencies partners, develops the multi-year Results based Plans processes for the Government of Ontario. Business Planning and Expenditure Management Branch is also responsible for the coordination and production of the annual Printed Estimates, In-year monitoring of all operating expenditures, Staff Strength and severance costing, and providing operational and logistical support to Treasury Board and Management Board of Cabinet. In addition, the Performance Measurement and Program Evaluation Team is responsible for developing and implementing the policy framework for performance measures and evaluation for the Government of Ontario.

## FISCAL PLANNING BRANCH

Frost Bldg S
4th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)327-2020
Fax (416)327-9115
3:30 - 5:00

The Fiscal Planning Branch provides advice and support on the overall fiscal framework and strategy for the government, including the ongoing monitoring and management of Ontario's fiscal plan. The fiscal plan consists of the projected budget balance, supported by expected spending and evenue for the current fiscal year and for the medium term. The branch develops the Quarterly Ontario Finances and coordinates Budget Paper B as part of the annual Ontario Budget. In addition, he branch provides fiscal policy advice and analysis to the minister and senior officials on corporate and cross-ministry issues, as well as on all major expenditure program areas. The branch levelops the strategic framework for expenditure savings initiatives and is responsible for levelopment of the overall capital envelope.

# ISCAL RESEARCH AND DEVELOPMENT

rost Bldg N th Flr, 95 Grosvenor St Foronto M7A 1Y7 deneral Inquiry (416)326-3352 ax (416)212-6233 :30 - 5:00

he Fiscal Research and Development unit works with other areas of the Ministry of Finance, other unistries and external stakeholders to identify and lead development of improvements to fiscal and nancial management practices in the public sector. The unit conducts research into approaches government planning and reporting to ensure transparency and accountability. In addition, the lit develops and funds projects in the broader public sector that improve management capacity.

# HEALTH, SOCIAL AND EDUCATION BRANCH

Frost Bldg S
3rd Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)327-0168
Fax (416)327-2186
8:30 - 5:00

The Health, Social and Education Branch provides strategic advice to Treasury Board Office on financial, policy, staffing and other resource issues arising from client ministries. The branch is also responsible for working with ministries in the development of ministry Results-based Plans and advising on changes to those plans through the fiscal year.

# OFFICE OF THE PROVINCIAL CONTROLLER

Frost Bldg S
1st Flr Rm 162, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)325-8049
Fax (416)325-2029
8:00 - 5:00

The Office of the Provincial Controller recommends Ontario's financial management and reporting policies and standards to the government. It reports on the province's financial position to the public and the Legislature through the annual tabling of the Public Accounts and the Public Sector Salar Disclosure. It works closely with the Office of the Auditor General and the Canadian Institute of Chartered Accountants on the development of standards for government reporting and financial management practices; promotes effective financial management and modern controllership practices for ministries to ensure they produce relevant high quality financial information for decision making. It ensures that financial controls and recording systems are in place to safeguard the province's assets. It provides advice and expertise to ministries on modern controllership (including risk management and financial management), and on Public Sector Accounting Board accounting policy implementation.

# RESOURCES, ECONOMIC DEVELOPMENT AND JUSTICE BRANCH

Frost Bldg S 3rd Flr, 7 Queen's Park Cres Toronto M7A 1Y7 General Inquiry (416)327-2419 Fax (416)325-1220 8:30 - 5:00

The Resources, Economic Development and Justice Branch provides strategic advice to Treasurg Board/Management Board of Cabinet on financial, policy, staffing and other resource issues arising from client ministries. The branch is also responsible for working with ministries in the development of ministry Results-based Plans and advising on changes to those plans through the fiscal year.

#### ONTARIO INTERNAL AUDIT

15th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)314-3452 Fax (416)327-9486 8:30 - 5:00 ■ Ontario Internal Audit provides independent objective assurance and consulting services to all government ministries. It assists the government in accomplishing its business objectives by evaluating and making recommendations to improve the government's governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of government operations. Ontario Internal Audit provides internal audit services to ministries and their related agencies through its client service teams.

## **AUDIT CENTRE FOR EXCELLENCE**

15th Flr, 777 Bay St
Toronto M5G 2E5
General Inquiry (416)325-4298
Fax (416)325-7715
8:30 - 5:00

The Audit Centre for Excellence provides leadership to Ontario Internal Audit in audit standards, best practices, professional development, business planning, human resources, finance and common tools and technology for use across the division. It plays a key role in managing, improving, and integrating the Ontario Internal Audit's operations.

## ENTERPRISE-WIDE AUDIT SERVICE TEAM

15th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)314-2147 Fax (416)314-3467 8:30 - 5:00

The Enterprise-wide Audit Service Team provides internal audit services to the Corporate Audit Committee and to Cabinet Office. It addresses enterprise-wide risks and provides assurance related to enterprise-wide processes and activities.

# FINANCE AUDIT SERVICE TEAM - TORONTO

11th Flr, 777 Bay St Foronto M5G 2C8 General Inquiry (416)325-8320 Fax (416)325-5096

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It ssists the ministry and its related agencies in accomplishing their business objectives by evaluating nd making recommendations to improve governance, risk management, control, accountability nd compliance processes and to improve the effectiveness, efficiency and economy of ministry nd agency operations. Internal audit services are provided under the direction of the Chief Internal auditor.

INANCE AUDIT SERVICE TEAM - OSHAWA rd Flr, 33 King St W
Shawa L1H 8H5
leneral Inquiry (416)325-8320 (Toronto)
ax (905)435-5222
:30 - 5:00

## FORENSIC INVESTIGATION TEAM

6th Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2879 Fax (905)704-2333 8:30 - 5:00

The Forensic Investigation Team provides **fraud** and employee conduct investigative services to ministries. It also liaises with ministry fraud prevention and investigation units that service program area specific needs. In addition the Team provides tailored fraud awareness training, forensic audit and fraud risk consulting services.

# INFORMATION TECHNOLOGY AUDIT SERVICE TEAM

15th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)314-2147 Fax (416)314-3467 8:30 - 5:00

The Information Technology Audit Service Team provides specialized audit, risk assessment and advisory services related to Information Management and Information Technology projects. These include new systems under development, systems and information technology project management information and infrastructure security, and systems operations.

# AGENCIES, BOARDS AND COMMISSIONS

# **DEPOSIT INSURANCE CORPORATION OF ONTARIO**

Suite 700, 4711 Yonge St
Toronto M2N 6K8
(416)325-9444 (Bilingual Inquiries)
Toll Free 1-800-268-6653 (Bilingual Inquiries)
Fax (416)325-9722
www.dico.com / www.soad.com
8:45 - 4:30

The Deposit Insurance Corporation of Ontario (DICO), was established in 1976 by the Credit Unions and Caisses Populaires Act. Its mission is "to protect depositors" of Ontario credit union and caisses populaires. DICO is administered by a board of directors appointed by the governmen and is accountable to the Provincial Legislature through the Minister of Finance. It provides depos insurance for individual depositors to a current limit of \$100,000. Under the Credit Unions and Caisses Populaires Act, 1994 S.O., the Corporation's responsibilities include: providing deposit insurance, acting as the stabilization authority for the system, minimizing deposit insurance claims promoting standards of sound business and financial practices, collecting and publishing statistic providing financial assistance to units under administration, acting as administrator of member institutions.

# FINANCIAL SERVICES COMMISSION OF ONTARIO

North York City Ctr 17th Flr, 5160 Yonge St PO Box 85 Toronto M2N 6L9 General Inquiry (416)250-7250 TTY (416)590-7108 Toll Free 1-800-668-0128 TTY Toll Free 1-800-387-0584
Fax (416)590-7070
Fax (416)590-2040 (Contact Centre)
www.fsco.gov.on.ca
8:00 - 5:00

The Financial Services Commission of Ontario (FSCO) is an arm's length agency of the Ministry of Finance, regulates **pensions**, **insurance**, **loan** and trust companies, **credit unions**, **caisses populaires**, co-operatives and **mortgage** brokers. FSCO's mandate is to enhance consumer confidence and public trust in the regulated sectors; and also to make recommendations to the Minister on matters affecting the regulated sectors.

## **AUTOMOBILE INSURANCE DIVISION**

North York City Ctr
15th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)250-7250 (24 Hour Info Line)
TTY (416)590-7108
Toll Free 1-800-668-0128 (24 Hour Info Line)
TTY Toll Free 1-800-387-0584
Fax (416)590-7070
www.fsco.gov.on.ca
8:00 - 5:00

The Automobile Insurance Division of the Financial Services Commission regulates most aspects of the automobile insurance industry. The division consists of two branches: Auto Insurance Services Branch and the Dispute Resolution Services Branch. The regulatory authority for work undertaken by the Auto Insurance Services Branch is found in the various sections of the Insurance Act and the Compulsory Automobile Insurance Act and the Motor Vehicle Accident Claims Act. The Dispute Resolution Services Branch's mandate is to provide a fair, fast, accessible and inexpensive process for resolving disputes in respect of an insured person's entitlement to statutory accident benefits or in respect of the amount of such benefits, under the Statutory Accident Benefits Schedule.

## **AUTOMOBILE INSURANCE SERVICES BRANCH**

15th Flr, 5160 Yonge St PO Box 85 Toronto M2N 6L9 General Inquiry (416)250-7250 TTY (416)590-7108 Toll Free 1-800-668-0128 TTY Toll Free 1-800-387-0584 Fax (416)590-7265 www.fsco.gov.on.ca 8:00 - 5:00

North York City Ctr

The activities of the Automobile Insurance Services Branch (AISB) focus on the regulation and support of the auto insurance product and services in Ontario for the Financial Services Commission of Ontario (FSCO). The Auto Insurance Services Branch consists of four business units: Automobile Insurance Policy Unit; Actuarial Services Unit; Rates and Classifications Unit; The Motor Vehicle Accident Claims Fund.

# MOTOR VEHICLE ACCIDENT CLAIMS FUND

North York City Ctr
16th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)250-1422
TTY (416)590-7108
Toll Free 1-800-268-7188
TTY Toll Free 1-800-387-0584
Fax (416)590-7076
www.fsco.gov.on.ca
8:00 - 5:00

The **Motor Vehicle Accident Claims** Fund (MVACF) of the Automobile **Insurance** Services Branch provides compensation to people injured in auto accidents when no automobile insurance exists to respond to the claim. In cases of damage to **property**, not otherwise insured against vehicle impact (e.g., hydro and telephone poles or self-insured municipal property), both the owner and **driver** of the uninsured vehicle must be identified. In cases where it is legally permissible, the Fundattempts to recover from the uninsured motorist the monies paid out on their behalf.

## **DISPUTE RESOLUTION SERVICES BRANCH (DRS)**

North York City Ctr

14th Flr, 5160 Yonge St

PO Box 85

Toronto M2N 6L9

General Inquiry (416)250-6714

(416)590-7202 (Arbitration Hotline)

(416)590-7222 (Appeal Hotline)

(416)590-7210 (Mediation Hotline)

Toll Free 1-800-517-2332

Fax (416)590-7077 (Mediation & Appeals)

Fax (416)590-8462 (Arbitration)

www.fsco.gov.on.ca

8:00 - 5:00

Dispute Resolution Services provides mediation, arbitration and appeal services that deal with disputes between insurance companies and claimants over entitlement to, or the amount of statutory accident benefits under an automobile insurance policy. In Ontario, mediation through FSCO is a mandatory first step for disputes over accident benefits. The mediator will facilitate discussions with the parties to help them resolve their dispute, but will not make a decision for th parties. If mediation is unable to resolve the dispute, claimant has these options: file for arbitratio at FSCO, pursue private arbitration or go to court. Arbitration involves a formal hearing after which the arbitrator issues a binding decision. After arbitration, either party may appeal a decision on issues of law to FSCO's Director of Arbitrations. Parties may also apply to have an arbitration or appeal order varied or revoked based on a material change in the insured person's circumstances, new evidence or an error in the order.

# CORPORATE POLICY AND PUBLIC AFFAIRS BRANCH

North York City Ctr 17th Flr, 5160 Yonge St PO Box 85 Toronto M2N 6L9

General Inquiry (416)250-7250

(416)590-7176 (Media Inquiries)

(416)590-7298 (Publications Request Line)

TTY (416)590-7108

Toll Free 1-800-668-0128

TTY Toll Free 1-800-387-0584

Fax (416)590-2040 (Contact Centre)

Fax (416)590-7070

www.fsco.gov.on.ca.

8:00 - 5:00

The Corporate Policy and Public Affairs (CPPA) Branch of the Financial Services Commission of Ontario consists of three units: Corporate Policy and Issues Management, Public Affairs and Consumer Services. The branch's main functions are policy development, stakeholder and media relations, issues management, public and intranet websites, and correspondence and telephone inquiry services.

#### CORPORATE SERVICES DIVISION

North York City Ctr 6th Flr, 5160 Yonge St O Box 85

Foronto M2N 6L9
General Inquiry (416)250-7250

TY (416)590-7108

foll Free 1-800-668-0128

TY Toll Free 1-800-387-0584

ax (416)590-7070

ax (416)590-7272 (HR)

ax (416)590-7599 (HR)

ax (416)226-7878 (Corporate Services)

ww.fsco.gov.on.ca

:00 - 5:00 🕭

he Corporate Services Division of the Financial Services Commission of Ontario (FSCO) is sponsible for the operational, financial, human resources, facilities, and information technology lministration within FSCO. The division provides leadership and strategic advice to senior anagement and FSCO on the effective and accountable management of its resources. These provides support services are provided through three functional areas including: Strategic and perational Planning Branch, Staff Services Section, Information Technology Section.

# FINANCIAL SERVICES TRIBUNAL/REGISTRAR'S OFFICE

North York City Ctr
14th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)590-7294
TTY (416)590-7108
Toll Free 1-800-668-0128x7294
TTY Toll Free 1-800-387-0584
Fax (416)226-7750 (Tribunal)
www.fstontario.ca
8:30 - 4:30

The Financial Services Tribunal is an independent adjudicative body that hears **appeals** of regulatory decisions, and reviews proposed orders made by the Superintendent of Financial Services, at the request of one of the affected parties. The Registrar's office is also responsible for the administration of hearings before the Advisory Board, and the Superintendent.

#### LEGAL SERVICES BRANCH

North York City Ctr
17th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)250-7250
TTY (416)590-7108
Toll Free 1-800-668-0128
Fax (416)590-7070
www.fsco.gov.on.ca
8:00 - 5:00

Legal Services Branch provides the Financial Services Commission with legal opinions and advice assistance in policy development, staff training and prepares and drafts agreements, regulations an legislation. Legal Services represents the Superintendent in the courts and at various administrative proceedings before the Financial Services Tribunal. The branch provides legal services to the Moto Vehicle Accident Claims Fund in proceedings involving uninsured or unidentified drivers.

# LICENSING AND MARKET CONDUCT DIVISION

North York City Ctr
4th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)250-7250
TTY (416)590-7108
Toll Free 1-800-668-0128
TTY Toll Free 1-800-387-0584
Fax (416)226-7870
www.fsco.gov.on.ca
8:00 - 5:00

The **Licensing** and Market Conduct Division of the Financial Services Commission is responsib for licensing of financial institutions and intermediaries doing business in Ontario: **insurance** companies; **credit unions**, **caisses populaires**; **loan** and **trust companies**; **cooperatives**; life insurance agents; insurance corporate agencies; insurance adjusters and **mortgage** brokers. The division also monitors solvency of financial institutions incorporated in Ontario. The division administers and enforces the Insurance Act, Credit Unions and Caisses Populaires Act, the Co-

operatives Corporations Act, the Loan and Trust Corporations Act, and Mortgage Brokers Act. The division is also responsible for compliance audits and reviews such as agent compliance with continuing education requirements; insurance company compliance with market conduct equirements.

## MARKET CONDUCT BRANCH

North York City Ctr th Flr, 5160 Yonge St O Box 85 oronto M2N 6L9 General Inquiry (416)250-7250 TY (416)590-7108 oll Free 1-800-668-0128 TY Toll Free 1-800-387-0584 ax (416)226-7870

ax (416)590-8480 (Office of the Insurance Ombudsman)

ww.fsco.gov.on.ca 00 - 5:00

he Market Conduct Branch works to ensure that consumers are fairly treated in their dealings with nancial services intermediaries and institutions. The Director of Market Conduct Branch assumes e role of the Insurance Ombudsman. The branch ensures compliance with the requirements of the atutes and policies administered by FSCO and enforces the rules that determine sound market haviour. The branch is comprised of three units: Market Conduct Compliance, Prudential ompliance and Market Conduct Analysis.

## ENSION DIVISION

orth York City Ctr Flr, 5160 Yonge St Box 85 ronto M2N 6L9

neral Inquiry (416)250-7250 Y (416)590-7108

Il Free 1-800-668-0128 (24 Hour Info Line)

Y Toll Free 1-800-387-0584 x (416)226-7777 (Pension Plans Branch)

w.fsco.gov.on.ca

0 - 5:00 &

Pension Division of the Financial Services Commission supports the Deputy Superintendent Pensions and the Superintendent and CEO of Financial Services in administering and enforcing Pension Benefits Act (the "Act") and the Regulations made under the Act (the "Regulations") regulating pension plans in a fair, effective, efficient and responsible manner with a focus on tecting the rights and benefits of pension plan members. The Division is organized under four ctional areas: Office of the Deputy Superintendent, Pensions; Pension Plans Branch; Pension uarial Unit; and Pension Policy Unit.

## **PENSION PLANS BRANCH**

North York City Ctr 4th Flr, 5160 Yonge St PO Box 85 Toronto M2N 6L9 General Inquiry (416)250-7250 Toll Free 1-800-668-0128 Fax (416)226-7777 www.fsco.gov.on.ca 8:00 - 5:00

The **Pension** Plans Branch is responsible for ensuring that all pension plans registered in Ontario comply with the Pension Benefits Act (the "Act") and the Regulations made under the Act (the "Regulations"). The branch processes applications and submissions subject to the Act; and respond to inquiries from plan administrators, consultants, and plan members. The branch also oversees the wind-up process of pension plans for insolvent companies; and is responsible for the appointment of third party administrators; and the review and processing of applications or declarations from the Pension Benefits Guarantee Fund (PBGF). The branch also processes applications from the individuals under financial hardship for special access to (withdrawal of funds from) their locked-retirement accounts, life income funds, and locked-in retirement income funds.

## FINANCIAL HARDSHIP PROGRAM

North York City Ctr
8th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)250-7250
TTY (416)590-7108
Toll Free 1-800-668-0128x7889
TTY Toll Free 1-800-387-0584
Fax (416)226-7880
www.fsco.gov.on.ca
8:00 - 5:00

The Financial Hardship Program area receives, prepares, and processes applications for access to locked-in **retirement** accounts for the approval of the Superintendent of Financial Services. Individuals may withdraw funds from locked-in retirement accounts (LIRA), life **income** funds (LIF), and locked-in retirement income funds (LRIF), under circumstances prescribed in the **Pension** Benefits Act and Regulations by application for consent to the Superintendent of Financ Services. Many of the qualifying circumstances apply to financial hardship.

# REGULATORY COORDINATION BRANCH

North York City Ctr
16th Flr, 5160 Yonge St
PO Box 85
Toronto M2N 6L9
General Inquiry (416)250-7250
Toll Free 1-800-668-0128
Fax (416)590-7070
www.fsco.gov.on.ca
8:00 - 5:00

The Regulatory Coordination Branch (RCB) promotes a coordinated national approach to regulatory issues. The RCB supervises the work of three national secretariats which are support

by FSCO: the Canadian Association of Pension Supervisory Authorities (CAPSA), the Canadian Council of Insurance Regulators (CCIR) and the Joint Forum of Financial Market Regulators.

## ONTARIO ELECTRICITY FINANCIAL CORPORATION

Suite 1400, 1 Dundas St W
Toronto M7A 1Y7
General Inquiry (416)325-8000
Fax (416)325-8005
www.oefc.on.ca
8:30 - 5:00

The Ontario Electricity Financial Corporation ("OEFC") is an agency of the Province of Ontario and a non-share capital corporation. OEFC was established under the Electricity Act, 1998 as the legal continuation of the former Ontario Hydro. OEFC's mandate includes managing the outstanding debt and derivatives portfolios and other liabilities of the former Ontario Hydro. OEFC also manages the long-term power purchase agreements entered into by the former Ontario Hydro. OEFC relies on a series of dedicated revenue streams generated from the electricity sector to service its obligations, and retains the Ontario Financing Authority, an agency of the Province of Ontario to carry out its daily operations.

## **ONTARIO FINANCING AUTHORITY**

14th Flr, 1 Dundas St W
Toronto M7A 1Y7
General Inquiry (416)325-8000
Fax (416)325-8005
www.ofina.on.ca
8:30 - 5:00 ■

Established under the Capital **Investment** Plan Act, 1993, the Ontario Financing Authority is an agency of the Province of Ontario: executes all borrowing, investment and financial risk management activities; manages the provincial debt; advises on financial policies and projects; provides financial and cash management services and advice to the Ontario Electricity Financial Corporation. The agency is comprised of five divisions: Capital Markets; Risk Control; Capital Markets Treasury; Corporate and Electricity Finance; and Retail Markets.

## CAPITAL MARKETS DIVISION

14th Flr, 1 Dundas St W Toronto M7A 1Y7 General Inquiry (416)325-5890 Fax (416)325-8111 8:00 - 5:00

The Capital Markets Division, including Investor Relations, is responsible for all capital market activities on behalf of the province. It develops and executes financing strategies; manages the province's financial assets; invests funds for the province and other government entities; and determines and carries out debt management strategies.

## CAPITAL MARKETS TREASURY DIVISION

14th Flr, 1 Dundas St W Toronto M7A 1Y7

General Inquiry (416)325-8083

(416)212-4948 (Electricity Policy & Operations)

(416)325-9814 (Cash Management)

(416)325-6879 (Settlement & Fiscal Agency)

(416)325-6530 (OFA Accounting & Financial Reporting)

(416)325-8089 (Banking)

(416)325-1229 (OEFC Accounting & Financial Reporting)

Fax (416)325-8118

8:00 - 5:00

The Capital Markets Treasury Division is responsible for cash management, banking services and relations with the banking community; settlement and confirmation of capital market transactions and fiscal agency monitoring; accounting for debt and public debt interest; management and financial reporting, and internal controls. It also provides services to Ontario Electricity Financial Corporation.

# CORPORATE AND ELECTRICITY FINANCE DIVISION

12th Flr, 1 Dundas St W Toronto M7A 1Y7 General Inquiry (416)325-4557 Fax (416)325-1565 8:30 - 5:00

The Corporate and Electricity Finance Division provides the government with financial analysis and advice related to the electricity sector and specific infrastructure financing proposals from ministries, agencies and the Broader Public Sector.

#### LEGAL BRANCH

14th Flr, 1 Dundas St W Toronto M7A 1Y7 General Inquiry (416)325-8102 Fax (416)325-8327 8:30 - 5:00

The Legal Branch of the Ontario Financing Authority is responsible for providing legal advice to the Corporation, technical and clerical support to its Board of Directors.

#### RETAIL MARKETS

14th Flr Suite 1400, 1 Dundas St W Toronto M7A 1Y7 General Inquiry (416)325-8361 Fax (416)325-8236 8:30 - 5:00

The Retail Markets group of the Ontario Financing Authority is responsible for the overall management of the retail bond programs including Ontario Savings **Bonds**. It is responsible for overall program and product development, sales, marketing, and management of fiscal and selling agent activity related to retail bonds.

## **RISK CONTROL DIVISION**

14th Flr, 1 Dundas St W Toronto M7A 1Y7 General Inquiry (416)326-7149 Fax (416)325-8140 8:00 - 5:00

The Risk Control Division is responsible for: risk management policies; information relating to risk exposures, market value and performance measurement of capital market transactions and portfolios; monitoring and forecasting public debt interest cost; credit analysis of counter parties; maintaining Ontario's relationship with the credit rating agencies; and all information technology needed to support the Ontario Financing Authority's business.

## ONTARIO SECURITIES COMMISSION

Suite 1903, 20 Queen St W PO Box 55 Toronto M5H 3S8 General Inquiry (416)597-0681 Fax (416)593-8122 www.osc.gov.on.ca 8:30 - 5:00

The Ontario Securities Commission maintains a list of reporting issuers and records filings of insider trading, proxy solicitation material, financial statements and take-over bids for the benefit of investors. It processes prospectus offerings of securities and applications for exemption, as well as applications for transfer or release of securities from escrow. The commission registers and investigates consumer complaints about stockbrokers, their salespersons and investment advisers; and commodity futures dealers, their salespersons and advisers. It also investigates complaints about actions by companies affecting the value of securities and answers general questions about commodity futures trading.

#### ACTS

Assessment Act, R.S.O. 1990, c. A.31

Audit Act, R.S.O. 1990, c. A.35

Automobile Insurance Rate Stabilization Act, 2003, S.O. 2003, c.9

Capital Investment Plan Act, 1993, S.O. 1993, c. 23 - except in respect of the Ontario Realty

Corporation, the Ontario Clean Water Agency and Part III of the Act Co-operative Corporations Act, R.S.O. 1990, c. C.35

Commercial Concentration Tax Act, R.S.O. 1990, c. C.16

Commodity Futures Act, R.S.O. 1990, c. C.20 (responsibility assigned to the Minister of Government Services)

Community Small Business Investment Funds Act, 1992, S.O. 1992, c. 18

Compulsory Automobile Insurance Act, R.S.O. 1990, c. C.25

Corporations Tax Act, R.S.O. 1990, c. C.40

Credit Unions and Caisses Populaires Act, 1994, S.O. 1994, c. 11

Crown Foundations Act, 1996, S.O. 1996, c. 22

Education Act, R.S.O. 1990, c. E.2, only in respect of the provisions: Sect. 257.2.1, 257.5, 257.12, 257.12 (1)-(3), 257.13. Subsections 257.6 (3)-(7), 257.7 (3), 257.10 (4) & (5), 257.19 (4).

Employer Health Tax Act, R.S.O. 1990, c. E.11

Estate Administration Tax Act, 1998, S.O. 1998, c. 34, Sched

Financial Administration Act, R.S.O. 1990, c. F.12

Financial Services Commission Act, 1997, S.O. 1997, c. 28

iscal Transparency and Accountability Act, 2004, S.O. 2004, c.27 Fuel Tax Act, R.S.O. 1990, c. F.35

Gasoline Tax Act, R.S.O. 1990, c. G.5

Highway Traffic Act, R.S.O. 1990, c.H.8, Section 7.3, clause 7.4(a), section 7.5, 7.6, 7.7, 7.8, 7.16

Income Tax Act, R.S.O. 1990, c. I.2

Insurance Act, R.S.O. 1990, c. I.8

Land Transfer Tax Act, R.S.O. 1990, c. L.6

Loan and Trust Corporations Act, R.S.O. 1990, c. L.25

MPPs Pension Act, 1996, S.O. 1996, c. 6, Sched. A

Marine Insurance Act, R.S.O. 1990, c. M.2

Mining Tax Act, R.S.O. 1990, c. M.15

Ministry of Revenue Act, R.S.O. 1990, c. M.33

Ministry of Treasury and Economics Act, R.S.O. 1990, c. M.37

Mortgage Brokers Act, R.S.O. 1990, c. M.39

Motor Vehicle Accident Claims Act, R.S.O. 1990, c. M.41

Municipal Property Assessment Corporation Act, 1997, S.O. 1997, c. 43, Sched. G

Ontario Credit Union League Limited Act, 1972, S.O. 1972, c. 42

Ontario Guaranteed Annual Income Act, R.S.O. 1990, c. O.17

Ontario Home Ownership Savings Plan Act, R.S.O. 1990, c. O.20

Ontario Strategic Infrastructure Financing Authority Act, 2002, S.O. 2002, c. 22, Sched. A

Pension Benefits Act, R.S.O. 1990, c. P.8

Prepaid Hospital and Medical Services Act, R.S.O. 1990, c. P.21

Province of Ontario Savings Office Act, R.S.O. 1990, c. P.30

Province of Ontario Savings Office Privatization Act, 2002, S.O. 2002, c. 8, Sched. H

Provincial Land Tax Act, R.S.O. 1990, c. P.32

Public Sector Salary Disclosure Act, 1996, S.O. 1996, c. 1, Sched. A

Race Tracks Tax Act, R.S.O. 1990, c. R.1

Registered Insurance Brokers Act, R.S.O. 1990, c. R.19

Retail Sales Tax Act, R.S.O. 1990, c. R.31

Securities Act, R.S.O. 1990, c. S.5 (responsibility assigned to Minister of Government Services)

SkyDome Act (Bus Parking), 2002, S.O. 2002, c. 8, Sched. K

Small Business Development Corporations Act, R.S.O. 1990, c. S.12

Social Contract Act, 1993, S.O. 1993, c. 5

Statistics Act, R.S.O. 1990, c. S.18

Succession Duty Act Supplementary Provisions Act, 1980, S.O. 1980, c. 28

Superannuation Adjustment Benefits Repeal Act, 1994 S.O. 1994, c.21

Tax Incentive Zones Act (Pilot Projects), 2002, S.O. 2002, c. 22, Sched. B

Taxpayer Protection Act, 1999, S.O. 1999, c. 7, Sched. A

Tobacco Tax Act, R.S.O. 1990, c. T.10

Toronto Futures Exchange Act, R.S.O. 1990, c. T.14 (responsibility assigned to the Minister of Government Services)

Toronto Stock Exchange Act, R.S.O. 1990, c. T.15 (responsibility assigned to the Minister of Government Services)

Trust Beneficiaries' Liability Act, 2004, S.O. 2004, c.29, Sched. A (responsibility assigned to the Minister of Government Services)

Unclaimed Intangible Property Act, R.S.O. 1990, c. U.1

# MINISTER RESPONSIBLE FOR FRANCOPHONE AFFAIRS

Mowat Block 4th Flr, 900 Bay St Toronto M7A 1C2

Mowat Block 5th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4949 Fax (416)325-4980 8:30 - 5:30 🔊

# **DEPUTY MINISTER'S OFFICE**

# OFFICE OF FRANCOPHONE AFFAIRS

Mowat Block
4th Flr, 900 Bay St
Toronto M7A 1C2
General Inquiry (416)325-4949
TTY (416)325-0017
Toll Free 1-800-268-7507
Fax (416)325-4980
www.ofa.gov.on.ca
8:30 - 4:45

The Office of **Francophone** Affairs (OFA) is a central agency that serves as the Ontario Government's main source of expertise on matters relating to francophone affairs and **French**-language services. The Office provides information on the province's French-speaking population to other levels of government and members of the public. Vision: To ensure that francophones have access to provincial government services in French and that they participate in the social, economic, cultural and political life of the province, while maintaining their cultural and linguistic heritage. Mission: To coordinate the government-wide delivery of French-language services in the 24 areas designated under the French Language Services Act. French Web site address is http://www.oaf.gouv.on.ca

## Services offered to the Public:

Production of public material in French.

#### ACTS

French Language Services Act

# MINISTRY OF GOVERNMENT SERVICES

Whitney Block
4th Flr Suite 4320, 99 Wellesley St W
Toronto M7A 1W3
General Inquiry (416)326-1234
www.mgs.gov.on.ca
8:30 - 5:00

The Ministry of Government Services (MGS) supports the modernization of government operations and the provision of cost-effective services to consumers, businesses and the Ontario Public Service. MGS combines the former Ministry of Consumer and Business Services with sections of the former Management Board Secretariat. It is also responsible for leading the development of human resources policies and programs for the Ontario Public Service. Priorities of MGS will support the legislative framework that protects the public interest in areas such as privacy, freedom of information and consumer protection.

# ASSOCIATE SECRETARY OF THE CABINET, SECRETARY OF MBC AND DEPUTY MINISTER OF GOVERNMENT SERVICES

Whitney Block
5th Flr Rm 5320, 99 Wellesley St W
Toronto M7A 1A1
General Inquiry (416)325-1630
Fax (416)325-1612
www.mgs.gov.on.ca
8:30 - 5:00

## **COMMUNICATIONS BRANCH**

Ferguson Block 8th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-2792 Fax (416)327-2817 8;30 - 5:00

The Communications Branch provides strategic communications advice, support and services to the Minister, Deputy Minister, Cabinet Office, program areas of the Ministry of Government Services and the OPS as a whole. The branch also promotes the ministry's services to consumers and businesses. Branch services include creating and implementing communications plans including marketing and communications materials, advertising, public relations, creative services, issues management, media monitoring, event planning, correspondence, newsletters, brochures and translation requests. The branch manages both corporate and ministry-specific websites and produces employee communications. It also administers the corporate visual identity program.

#### **LEGAL SERVICES BRANCH**

Frost Bldg S
2nd Flr Rm 228, 7 Queen's Park Cres E
Toronto M7A 1Z5
General Inquiry (416)325-9393
(416)325-7894 (Boardroom 1)
(416)325-4202 (Boardroom 2)
Fax (416)325-9404
8:30 - 5:00

The Legal Services Branch provides employment/labour, corporate/commercial, privacy and administrative law advice, consumer and business law and services to MGS and individual ministries. The labour law section deals with proceedings before various labour tribunals and the Courts. The commercial/corporate section supports MGS in its mandate to provide common and information technology services to the Government of Ontario and its agencies. The branch also provides legal advice and representation to MGS and individual ministries on privacy law matters as well as assisting MGS in the drafting of legislation within its mandate. The consumer and business group provides interpretation of consumer and business statutes and regulations, preparation and review of proposed legislation and regulations and carries out civil litigation and prosecutions under ministry legislation.

## **ARCHIVES OF ONTARIO**

3rd Flr, 77 Grenville St Toronto M5S 1B3 General Inquiry (416)327-1600 (416)327-1593 (Vital Statistics Hotline) (416)327-1582 (Reference Desk) (416)327-1583 (Reference Desk) (416)327-1552 (Reference, Photos, Maps, Architectural) Toll Free 1-800-668-9933 (Province-Wide)

Fax (416)327-1999 www.archives.gov.on.ca

8:15 - 5:00 &

The Archives of Ontario mandate is to acquire, preserve and make publicly accessible for legal, administrative and other **research** purposes, original **records** of enduring value relating to Ontario. This includes records of Ontario's successive governments as well as private manuscripts, published and printed material, maps, architectural drawings, **photographs**, audio, video, and motion picture **film** recordings. The Archives also manages the Government of Ontario **Art** Collection. The Archives provides policy direction and advisory services on recorded information management for the Government of Ontario. Under the Archives Act (1923, amended 1972), the Archivest of Ontario must approve the final disposition of provincial government records.

## **INFORMATION MANAGEMENT SOLUTIONS**

2nd Flr, 56 Wellesley St W
Toronto M5S 2S3
General Inquiry (416)327-1600 (OSS Contact Centre)
Fax (416)326-8167
8:30 - 5:00

Information Management Solutions is the Ontario Government's service provider for a wide range of records and information management products and services. Current services offerings include: raining and advice regarding best practices in records and information management; training and upport for electronic records and document management systems; creation of taxonomies, file planning and directory structures; and the development of records retention schedules. Other ervices include advice and guidance to program areas on implementation of file plans and record etention schedules.

## CENTRE FOR LEADERSHIP AND LEARNING

Whitney Block 5th Flr Rm 5320, 99 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-1778 Fax (416)325-6317 8:30 - 5:00

The Centre for Leadership and Learning is responsible for building enterprise-wide leadership and management culture. Primary activities include: supporting executive services in the areas of recruitment, retention and succession planning; helping to drive leadership capacity in the agencies, boards and commissions; implementing a strategy designed to attract, recruit and retain youth and new professionals to the OPS; and, developing and delivering a fully integrated strategy for all groups and employees in the OPS.

#### **EXECUTIVE PROGRAMS AND SERVICES**

Whitney Block
5th Flr Suite 5320, 99 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)325-3365
Fax (416)325-6317

The Executive Programs and Services Branch develops, implements and provides advice to ministries on a wide range of senior management human resources policies and programs. In addition, the branch provides ongoing support to the Executive Development Committee and the Civil Service Commission in making key human resource decisions affecting senior managers.

#### TALENT MANAGEMENT

Whitney Block 5th Flr Suite 5320, 99 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-3365

The Ontario Public Service Talent Management is responsible for the planning, development and implementation of an enterprise-wide approach to identifying, acquiring, and developing talent in order to ensure that capability for all key positions continues to be available, developed and deployed. The unit is designing a new integrated, online performance, potential, readiness and learning plan process. The phase one launch will include the Senior Management Group and their equivalents.

#### LEARNING AND DEVELOPMENT BRANCH

College Park
2nd Flr Suite 2300, 777 Bay St
Toronto M5E 2G5
General Inquiry (416)326-7277
Fax (416)325-4996
8:30 - 5:00

The Learning and Development Branch provides corporate training to all the Ontario Public Service - managers, professionals and staff at all levels in all ministries and regions.

#### **PUBLIC APPOINTMENTS SECRETARIAT**

Macdonald Block 2nd Flr Rm M2-70, 900 Bay St Toronto M7A 1N3 General Inquiry (416)327-2640 Fax (416)327-2633 8:30 - 5:00 ►

The Public **Appointments** Secretariat, under the Centre for Leadership and Learning Division, is responsible for overseeing approximately 4,800 public appointments to over 600 provincial agencies. It supports the Premier in administering the public appointments process of Ontario; provides advice and support to ministries in its role in the administration of the public appointments process; provides leadership in all areas of appointments to agencies, boards and commissions, and serves as the focal point in the appointments process. It also provides input to policies and directives that affect the agency community in cooperation with the Ministry of Government Services' Corporate Policy Branch and implements policies and directives that affect appointees.

#### YOUTH AND NEW PROFESSIONALS SECRETARIAT

Whitney Block 5th Flr Suite 5320, 99 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-1604 Fax (416)325-6317 8:30 - 5:00

The **Youth** and New Professionals Secretariat, under the Centre for Leadership and Learning is responsible for optimizing workforce revitalization and ensuring a dynamic and innovative workforce through the strategic attraction, recruitment, development and retention of current and future generations of public servants. The Secretariat manages all corporately-run youth and new professionals programs which include the OIP, the Summer Experience Program, and the Ontario-Quebec Exchange Program.

## CORPORATE SERVICES DIVISION

34th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)314-5187 Fax (416)327-2866 8:30 - 5:00

The Corporate Services Division supports strategic and effective decision making within the ministry, and for select offices and agencies, by establishing and implementing innovative management policies and processes, and by providing strategic advice and analysis and integrated resource information on the following functions: business planning, human resources, finance and general administration.

#### **BUSINESS PLANNING AND FINANCIAL MANAGEMENT BRANCH**

The Business Planning and Financial Management Branch focuses on the following core areas: business planning, business analysis and consulting; financial management, controllership support and provision of oversight and compliance functions; full costing of ministry services, and decision support to the Ministry of Government Services, the Lieutenant Governor's Office, and corporate projects. Its major activities include: business plan coordination; allocations and multi-year financial plans; controllership; financial reporting to support corporate decision-making; control and reconciliation; and management of the Integrated Financial Information System (IFIS) for MGS.

WELLESLEY ST OFFICE Ferguson Block 9th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-0600 Fax (416)327-3794 8:30 - 5:00 YONGE ST OFFICE

34th Flr, 250 Yonge St **Toronto** M5B 2N5

General Inquiry (416)326-0290

Fax (416)326-8979 (Financial Management)

Fax (416)327-2866 (Director)

8:30 - 5:00

# FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY OFFICE

34th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8463 Fax (416)326-0264 8:30 - 5:00

The Freedom of Information and Protection of Privacy Office is responsible for the coordination, administration and implementation of the Freedom of Information and Protection of Privacy Act within the ministry and its affiliated agencies. The office responds to requests for information made under the Act; establishes and collects fees in accordance with the Act; provides advice and training to ministry staff on the requirements of the Act; monitors and recommends policies and procedures for collecting and releasing information; and ensures adherence to privacy provisions and other legislative requirements of the Act. The office also liaises with the Information and Privacy Commission regarding appeals, inquiries and investigations. A public reading room for the review of manuals and other information is open during regular office hours on the 34th Floor at 250 Yonge Street, Toronto, Ontario.

#### **HUMAN RESOURCES BRANCH**

30th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)327-3812 Fax (416)327-4048 8:30 - 5:00 ►

Human Resources Branch provides a comprehensive range of human resources consulting, controllership and support services to Ministry of Government Services, and the Office of the Lieutenant Governor. Services are provided to executives, managers and staff in establishing, designing, and modifying organizations; HR planning; talent management including succession management, leadership and employee development; staffing, hiring and change/transition management; workforce data and analysis; labour relations, health and safety and improvement of working environments; performance and compensation management.

## SERVICE MANAGEMENT AND SERVICE DELIVERY BRANCH

34th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8891 Fax (416)326-8932 8:00 - 5:00 ■

The Service Management and Service Delivery Branch manages the relationship with internal service providers and is responsible for French Languages Services Act, Ontarians with Disabilities Act, facilities management and corporate services such as security, emergency management, and delivery of building services.

#### **FACILITIES MANAGEMENT SERVICES**

34th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8764 Fax (416)326-8776

The Facilities Management Services section of the Service Management and Service Delivery Branch is responsible for planning and managing accommodation projects and telecommunication services. It also provides general services such as managing the delivery of building services, security, and emergency management.

#### SERVICE MANAGEMENT

34th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)314-0128 Fax (416)326-8979 8:00 - 5:00

The Service Management section of Service Management and Service Delivery Branch is responsible for managing the relationship with internal service providers such as Ontario Shared Services, ORC, EBC/IT Cluster, Audit Cluster and external organizations. The unit also coordinates the Ministry's Employee Recognition Program as well as the Ministry's charity campaigns and a number of corporate initiatives.

#### ONTARIO INTERNAL AUDIT

18th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)326-1703 Fax (416)326-1712 8:30 - 5:00

Ontario Internal Audit provides objective assurance and consulting services to the Ministry. It assists the Ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of Ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

## **EMPLOYEE RELATIONS DIVISION**

Ferguson Block 13th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-1530 Fax (416)325-1393 8:30 - 5:00

The Employee Relations Division is responsible for employee/labour relations, including representing the Crown as employer for bargaining unit employees. The Employee Relations Division represents the Crown as Employer for resolution of OPS policy grievances, and ministry grievances with corporate implications. The Employee Relations Division interprets collective agreements, and advises managers and ministries on collective agreements administration, and labour relations issues. The activity will be focusing on repositioning employee relations to a more strategic approach. This activity will also lead the employer through the development of bargaining mandates, the negotiation of collective agreements and their implementation, and will work with

others to ensure contingency plans are in place to respond to labour situations and other emergency situations.

## HR SERVICE DELIVERY DIVISION

Whitney Block 3rd Flr Suite 3540, 99 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-4789 Fax (416)212-7593 8:30 - 5:00

The HR Service Delivery Division is responsible for delivering front-line human resource services that support and enable the achievement of government priorities and business results. The division also provides corporate leadership to all ministries in the OPS in the delivery of integrated, consistent and customer focused HR services. In addition, the division manages the Ministers' Staffing Unit.

## HR STRATEGY AND POLICY DIVISION

Ferguson Block
13th Flr, 77 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)327-9262
Fax (416)325-9577
8:30 - 5:00

The Human Resources Strategy and Policy Division develops and implements human resources management strategies, policies, programs and practices that support the role of the Ontario Public Service (OPS) as a corporate employer. It provides strategic advice to, and consultation with, Management Board of Cabinet, ministries and managers on the Human Resources Strategy, staffing, total compensation, health and safety, performance management, etc. A newly combined function for HR research provides support to HR planning, HR metrics, compensation, collective bargaining, and e-HR governance.

## **MODERNIZATION SECRETARIAT**

#### MODERNIZATION DIVISION

5th Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)325-7791 Fax (416)325-7798 8:30 - 5:00 .

The Modernization Division's mandate is to build capacity across the OPS to create and sustain transformational change and achieve modernization objectives by providing modern management frameworks, methodologies, tools, learning and consulting services to ministries. The division is focusing on building OPS-wide capacity in project management, organizational measurement, continuous improvement, innovation and service excellence. The division will also support and advance corporate priority modernization projects in delivering their results.

#### **MODERNIZATION PROGRAM MANAGEMENT OFFICE**

5th Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)325-7820 Fax (416)326-8461 8:30 - 5:00

The Modernization Program Management Office (MPMO) provides new governance and program integration for the four Modernization projects - OSS Transactional Services, OSS Supply Chain Management, Information & Information Technology, and Service Ontario. MPMO provides the integration function by managing interdependencies, leading enterprise communication and change management strategies, results reporting, and balancing public interest. MPMO will provide overarching coordination for the four projects, is responsible for outcomes and results that must be achieved over two years. In addition, to ensure modernization is also central to its own operations, the MPMO will create common approaches for each of these projects and provide support to the project teams.

# OFFICE OF THE CORPORATE CHIEF INFORMATION OFFICER (OCCIO)

Ferguson Block 5th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-3442 Fax (416)327-3264 8:30 - 5:00

The Office of the Corporate Chief Information Officer (OCCIO), in cooperation with the I&IT clusters, provides leadership for I&IT in government including policy and implementation for common infrastructure, governance and accountability, identification of new technology solutions and innovations and delivery of cost-effective I&IT services, leadership development, and leading the transformation to electronic government (e-Government). OCCIO manages and delivers a wide range of OPS-wide common services such as, computer processing and network facilities supporting large government applications. The Corporate Chief Information Officer is supported by three Corporate Offices: Office of the Corporate Chief Strategist, Office of the Corporate Chief Service Delivery - iSERV ONTARIO, Office of the Corporate Chief Technology Officer and one branch: Corporate Security.

#### **CORPORATE SECURITY**

5th Flr, 155 University Ave
Toronto M5H 3B7
General Inquiry (416)327-2325
(416)327-2100 (Emergency Number)
Fax (416)327-3262
8:00 - 5:00

The Corporate Security Branch is responsible for developing security policy and providing operations in the areas of Information Protection Centre, PKI, Security Design, and RACF. The branch also coordinates business continuity planning and disaster recovery services for the provincial government.

#### **ISERV ONTARIO**

8th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-3333 8:00 - 5:00

iSERV ONTARIO provides the common infrastructure services, such as processing and communications, from its network of data centres, server farms and vendor partners to all ministries and cluster organizations in support of the government's I&IT agenda.

# OFFICE OF THE CORPORATE CHIEF SERVICE DELIVERY DIVISION (ISERV ONTARIO)

8th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-0977 Fax (416)327-3305

The Office of the Corporate Chief Service Delivery Division (iSERV ONTARIO) provides, operates and supports the common IT infrastructure for the Government of Ontario. Its services include operation of data centres, computer processing and telecommunications, either directly or through vendor partners on behalf of all ministry and cluster organizations. The Office of the Corporate Chief Service Delivery Division (iSERV ONTARIO) supports corporate and ministry business objectives and the Information Technology plans that support the government's business priorities.

#### **BUSINESS SERVICES**

10th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-3333 Fax (416)327-3256 8:00 - 5:00 ►

Business Services provides support to Service Delivery (iSERV) in operational and results-based planning, accounting, billing, financial management and reporting, product and service costing, and performance measurement.

#### **CUSTOMER SERVICES BRANCH**

10th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-3333 Fax (416)327-3256 8:00 - 5:00 ■

Customer Services Branch is the primary point of contact for Service Delivery customers with respect to overall iSERV services. The branch is responsible for customer relationship management, business development and consultation regarding service solutions. The branch supports the development, implementation and maintenance of products/services collaterals, communications and customer interface processes required to ensure the most effective and efficient use of iSERV services.

#### **FACILITIES AND CONTINGENCY MANAGEMENT**

Bldg A
1st Flr Rm 109, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)327-3333
Fax (416)314-0890
8:00 - 5:00

The Facilities and Contingency Management branch is responsible for developing and implementing the capital facilities program, leading the Service Delivery disaster recovery and contingency planning program, as well as leading the iSERV Response Planning Team (iRPT).

#### INFRASTRUCTURE DEVELOPMENT AND DEPLOYMENT BRANCH

18th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-3333 Fax (416)327-2535 8:00 - 5:00

The Infrastructure Development and Deployment Branch is responsible for providing the ongoing capacity to manage, maintain and evolve the existing IT infrastructure base into a secure and continually improving utility that optimizes the use of existing and new technologies. The branch builds and maintains common technology infrastructure in order to standardize internal operations, maximize IT investment, and improve connectivity and services to the public. It provides operational planning for the computer infrastructure platforms and designs cost effective solutions for the IT Clusters' business applications. Initiatives include: Consolidation of OPS I&IT Infrastructure (e.g desktop management, server and data centre consolidation, enterprise email and directories); Infrastructure Planning and Design; and Infrastructure Program Management.

#### PROCESSING OPERATIONS

Bldg A
1st Flr Rm 109, 1201 Wilson Ave E
Toronto M3M 1J8
General Inquiry (416)327-3333
Fax (416)325-8766
8:00 - 5:00

Processing Operations is responsible for planning, operating and supporting key common components of the Common Information and Information Technology Infrastructure, which enable a variety of Cluster/Ministry specific and OPS-wide applications and e-Government services, in accordance with defined service levels. Processing Operations provides functional and technical expertise for: Infrastructure Services for mid-range servers (UNIX, NT, Windows 2000/03), middleware support services (WebSphere, WebLogic, Oracle, DB2, MQ Series, Domino, IIS etc); Software and Transaction Services for mainframe servers (OS390, z/OS), middleware support services (Tape Backup Systems, DASD, mainframe hardware, SNA front-ends etc); Operations for services like enterprise and host-to-post printing, card production, front line operational support (monitoring, surveillance and production, processing and control, Data Library maintenance etc).

#### **TELECOMMUNICATION SERVICES**

14th Flr, 155 University Ave . Toronto M5H 3B7 General Inquiry (416)327-3333 Fax (416)327-0353 8:00 - 5:00

Telecommunication Services Branch is responsible for three major program areas: Government Mobile Communications Project, Network Office and Voice Telecommunication Services.

#### **GOVERNMENT MOBILE COMMUNICATIONS OFFICE**

14th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-0332 Fax (416)327-0353 8:00 - 5:00

The Government Mobile Communications Office is responsible for managing the provincial public safety/emergency services radio communications project. Participants in the project include Community Safety and Correctional Services (OPP and Corrections), Ministry of Transportation (highway operations and enforcement), Ministry of Health and Long-Term Care (land ambulance) and Ministry of Natural Resources (fire management and conservation enforcement).

#### **NETWORK OFFICE**

11th Flr, 155 University Ave Toronto M5H 3B7 General Inquiry (416)327-3333 Fax (416)327-3281 8:00 - 5:00 ■

The Network Office is responsible for managing the government's data network service delivery arrangements with vendors. The Network Office is also responsible for undertaking audit and security reviews, and approving required contingency/disaster recovery plans, financial and administrative reviews of the network services and adhering to I&IT directives.

#### **VOICE TELECOM SERVICES AND PRODUCTS**

9th Flr, 155 University Ave
Toronto M5H 3B7
General Inquiry (416)327-3333
(416)325-3400 (Audio Teleconference Operator, Toronto Booking)
Fax (416)327-3274
8:00 - 5:00

The Voice Telecom Services and Products group is responsible for the planning and management of several voice telecommunication lines of business including; local voice acquisitions including Centrex, PBX and electronic key systems, managing corporate vendor of record services with vendors for: Voice Processing (voicemail, audiotex, auto attendant), Interactive Voice Response (IVR), PBX Extended Warranty, Audio Conferencing, Inbound and Outbound long distance services, Regional Telecom System Management and Telecom Planning and Consulting.

#### OFFICE OF THE CORPORATE CHIEF STRATEGIST

Ferguson Block 5th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-2124 Fax (416)314-7710 8:30 - 5:00

The Office of the Corporate Chief Strategist (OCCS) champions the importance of I&IT as a key corporate enabler and driver of business opportunities. It leads the development of enterprise wide I&IT strategy aligned with business directions, and leads and facilitates the development of enterprise plans as well as the development of government-wide I&IT policies and plans. The OCCS helps situate the Ontario government in the broader context of global changes toward e-government and e-business. It ensures the public's right of access to government-held information and protects the individual's right of privacy. The office performs the controllership function of I&IT including providing advice to the Management Board of Cabinet on major I&IT decisions and supporting the corporate governance committees.

#### **E-GOVERNMENT BRANCH**

Macdonald Block
2nd Flr Rm M2-77, 900 Bay St
Toronto M7A 1N3
General Inquiry (416)327-2583
Fax (416)314-7710 (Staff on 2nd Flr, Macdonald Block)

The e-Government Branch provides leadership to government ministries, agencies, boards and commissions regarding the transformation to e-government and the implementation of the government's Enterprise Strategy for Portals. The branch also provides policy direction for the government's central Web site and is responsible for corporate I&IT portal and Web site standards.

#### **I&IT CONTROLLERSHIP BRANCH**

Ferguson Block 5th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-0002 Fax (416)327-2190 8:30 - 5:00

The I&IT Controllership Branch is responsible for providing advice to Management Board of Cabinet/Treasury Board related to ministry requests for approval of I&IT projects, procurements and funding within the context of the government's business priorities. The branch also focuses on tracking the progress and results of specific I&IT- enabled business initiatives and provides advice to clusters/ministries on I&IT project management best practices.

## **I&IT STRATEGY, POLICY AND PLANNING BRANCH**

Ferguson Block 5th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-2187 Fax (416)327-2190 8:30 - 5:00

The I&IT Strategy, Policy and Planning Branch provides leadership for defining the I&IT/e-Government directions for the Ontario Public Sector (OPS) and for developing the strategies and policies that operationalize those directions. It provides policy direction and support to the OPS on

information management including access and privacy issues, and manages the province's Freedom of Information and Protection of Privacy legislation. The branch also provides coordination and support to I&IT/e-Government governance processes and committees.

## OFFICE OF THE CORPORATE CHIEF TECHNOLOGY OFFICER

Ferguson Block 8th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)326-2700 Fax (416)327-3347 8:30 - 5:00

The Office of the Corporate Chief Technology Officer (OCCTO) mandate is to effectively identify trends, assess value and provide structured approaches and standards for I&IT in support of the business agenda of the government.

#### CORPORATE ARCHITECTURE AND STANDARDS BRANCH

Ferguson Block 8th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)326-2700 Fax (416)327-3347

The Corporate Architecture & Standards Branch (CASB) is the custodian of the Enterprise Information and Information Technology (I&IT) Architecture (EA) and technical I&ITstandards for the Ontario government. The objective of CASB is to improve business and IT alignment and quality of business solutions by strengthening the architectural discipline in the government.

# INFORMATION TECHNOLOGY SERVICES AND CHANGE MANAGEMENT BRANCH

Ferguson Block 8th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)326-2700 Fax (416)327-3347

The ITSM Strategies and Change Management Branch leads the development and implementation of an IT service management capability across the Ontario Public Sector (OPS) based on ITSM standards and best practices including enabling technology solutions. The branch also has ownership of the Corporate IT Change Management process and executes its responsibilities through chairing of the Corporate Change Advisory Board (CCAB).

#### INNOVATIONS AND APPLIED TECHNOLOGIES BRANCH

Ferguson Block 8th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)326-2700 Fax (416)327-3347

The Innovations and Applied Technologies Branch identifies opportunities to re-use and share government-wide business solutions and services, to reduce duplication, and to develop and support strategic initiatives across the IT Clusters. It also provides, through the Breakthrough Initiatives Section, forward looking intelligence on emerging technologies, as well as working with the IT clusters to improve their understanding of technology and its application to their business plans.

#### **ONTARIO SHARED SERVICES**

Ferguson Block
9th Flr, 77 Wellesley St W
Toronto M7A 1N3
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300 (OSS Contact Centre)

Ontario Shared Services (OSS) provides enterprise-wide employee and business support services to the Ontario Public Service. Core transactional services include financial transactional processing and collections, supply chain management (including procurement policy and advisory services), payroll management and processing and benefits administration. OSS also provides a variety of enterprise business support solutions such as IFIS(integrated financial information system), mail and print services, forms management and insurance and risk management services. OSS is also responsible for the design and management of MyOPS, the internal OPS employee and corporate services Web portal.

#### FINANCIAL TRANSACTIONAL SERVICES

6th Flr, 700 University Ave
Toronto M5G 1X6
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)212-3715
8:30 - 5:00

The Financial Transactional Services Division delivers financial services to the ministries and agencies of the Government of Ontario. Services include: expenditure processing, revenue processing and collections, corporate card services, general accounting, reconciliation, operations support and application maintenance. In addition, this division is a key participant in the development and operationalization of financial policies as well as the ongoing development and support of IFIS, the OPS enterprise financial system.

#### FINANCIAL SERVICES DELIVERY BRANCH

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Toll Free 1-866-979-9300
Fax (416)314-4572
8:30 - 5:00

The Financial Services Delivery Branch (FSDB) delivers financial services to the ministries and agencies of the Government of Ontario. FSDB provides financial services for expenditure processing, corporate card services, general accounting, reconciliation, operations support and application maintenance. In addition, this branch plans, develops, delivers and streamlines processes, provides implementation and ongoing support for IFIS and participates in the development and operationalization of financial policies.

# BUSINESS APPLICATION SUPPORT AND EXPENDITURE MANAGEMENT

10th Flr, 5700 Yonge St North York M2M 4K5 General Inquiry (416)327-7972 (416)326-9300 (OSS Contact Centre) Toll Free 1-866-979-9300 Fax (416)327-2861 8:30 - 5:00

The Business Application Support and Expenditure Management Unit provides financial transactional services to ministries including: vendor payments, transfer payments, travel expense claim reimbursements, accounting adjustments and record retention of source documents. This unit serves the following ministries: Community and Social Services and Health and Long-Term Care.

#### CONTROLLERSHIP

c/o Macdonald Block Mail Facility
77 Wellesley St W
PO Box 850
Toronto M7A 1N3
General Inquiry (416)326-4400
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300
Fax (416)327-3535
8:30 - 5:00

The Controllership unit is responsible for internal control, audit liaison, Certificates of Performance, risk management and quality assurance, best practices and benchmarking, performance measurement and accounting standards.

## **EXPENDITURE MANAGEMENT (180 DUNCAN MILL)**

c/o Macdonald Block Mail Facility
77 Wellesley St W
PO Box 700
Toronto M7A 1N3
General Inquiry (416)212-4806
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300
Fax (416)212-2996
8:00 - 5:00

The Expenditure Management Unit provides financial transactional services to ministries including: vendor payments, transfer payments, travel expense claim reimbursements, accounting adjustments and record retention of source documents. This unit serves the following ministries: Finance; Citizenship and Immigration; Energy; Environment; Tourism; Culture; Francophone Affairs and the Offices of the Premier, Cabinet and the Ontario Financing Authority.

## **EXPENDITURE MANAGEMENT (5775 YONGE ST)**

c/o Macdonald Block Mail Facility
77 Wellesley St W
PO Box 875
Toronto M7A 1N3
General Inquiry (416)326-4400
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300
Fax (416)327-3535
8:00 - 5:00

The Expenditure Management Unit provides financial transactional services to ministries including: vendor payments, transfer payments, travel expense claim reimbursements, accounting adjustments and record retention of source documents. This unit serves the following ministries: Ministry of Government Services; Economic Development and Trade; Intergovernmental Affairs; Municipal Affairs and Housing; Attorney General; Training, Colleges and Universities; Education; Public Infrastructure Renewal; Democratic Renewal Secretariat and Ontario Secretariat for Aboriginal Affairs.

## **EXPENDITURE MANAGEMENT (NORTH BAY)**

3rd Flr, 200 First Ave W
PO Box 4100
North Bay P1B 9M3
General Inquiry (705)494-3120
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300
Fax (705)494-3121

The Expenditure Management Unit provides financial transactional services to ministries including: vendor payments, transfer payments, travel expense claim reimbursements, accounting adjustments and record retention of source documents. This unit serves the following ministries: Community Safety and Correctional Services; Children and Youth Services and Transportation.

## **EXPENDITURE MANAGEMENT (SUDBURY)**

Suite 41A, 40 Elm St Sudbury P3C 1S8 General Inquiry (416)326-9300 (OSS Contact Centre) Toll Free 1-866-979-9300 Fax (705)564-7394

The Expenditure Management Unit provides financial transactional services to ministries including: vendor payments, transfer payments, travel expense claim reimbursements, accounting adjustments and record retention of source documents. This unit serves the following ministries: Agriculture, Food and Rural Affairs; Health and Long-Term Care; Attorney General; Natural Resources; Northern Development and Mines; Community and Social Services; Labour and Municipal Affairs and Housing.

## I-PROCUREMENT SERVICES

Unit 41A, 40 Elm St Sudbury P3C 1S8 General Inquiry (705)564-7070 (416)326-9300 (OSS Contact Centre) Fax (705)564-8920 8:30 - 5:00

i-Procurement Services is responsible for providing support to ministries for requisition to purchase order generation and encumbrance management.

#### FINANCIAL CONTROL UNIT

George Drew Bldg
15th Flr Rm 1531, 25 Grosvenor St
Toronto M7A 1R2
General Inquiry (416)314-3401
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300
Fax (416)314-3411
8:30 - 5:00

The Financial Control Unit provides bank reconciliation services, payment processing, supplier and customer maintenance and corporate credit card services.

#### IFIS PROJECT

c/o Macdonald Block Mail Facility
77 Wellesley St W
PO Box 850
Toronto M7A 1N3
General Inquiry (416)326-4400
(416)326-9300 (OSS Contact Centre)
Toll Free 1-866-979-9300
Fax (416)326-8327
8:30 - 5:00

The IFIS Project Team is responsible for providing IFIS support to operations, development and documentation of business processes and procedures and acting as Tier 2 support.

#### REVENUE MANAGEMENT BRANCH

c/o Macdonald Block Mail Facility 77 Wellesley St W PO Box 850 Toronto M7A 1N3 General Inquiry (416)326-4372 Fax (416)325-1165 8:30 - 5:00

The Revenue Management Branch provides billing, deposits, refunds and collection services for overdue non-tax revenue. In addition the branch recommends write-offs to the Ministry of Finance. The Revenue Management Branch manages in-house collections activities and the outsourcing of collections accounts to a number of private collection agencies (PCAs), on behalf of many ministry revenue programs. The Branch services all Ontario Government ministries, agencies, boards and commissions that manage non-tax revenue. OSS has the lead role in a key government-wide project that will increase the effectiveness with which the OPS handles the management of non-tax revenues, this initiative is the Revenue Management Improvement Project (RMIP).

### HR TRANSACTIONAL SERVICES

6th Flr, 700 University Ave Toronto M7A 2S4 (416)325-0889 (Reception) (416)326-9300 (OSS Contact Centre) Fax (416)327-4246 (ADM Only) Fax (416)325-1165 8:30 - 5:00

The Human Resources Transactional Services Division is responsible for the administration of OPS-wide HR-based services such as pay and benefits processing and administration, the employment transition fund, youth employment programs and planning and consulting services. In addition, this division is responsible for the business support of ongoing development of WIN and CORPAY, the OPS enterprise HR and payroll systems.

### **HUMAN RESOURCES SERVICE DELIVERY BRANCH**

c/o Macdonald Block Mail Facility
77 Wellesley St W
PO Box 500
Toronto M7A 1N3
General Inquiry (416)212-2400
Fax (416)212-2915
8:30 - 5:00

The Human Resources Service Delivery Branch is responsible for the administration of OPS-wide services such as Payroll and Benefits, the Employment Transition Fund, Youth Employment Programs, Planning and Consulting.

### **EMPLOYMENT PROGRAMS AND SERVICES**

6th Flr, 700 University Ave
Toronto M7A 2S4
General Inquiry (416)325-1435 (Delivery/Pickup)
Fax (416)325-1725
8:30 - 5:00

**Employment** Programs and Services offers a number of services to assist in the delivery of specialized programs, i.e. Corporate Incentive Funds are used to assist ministries in meeting their obligations for employment transition and employment accommodation; the Employment Transition Program assists the Ontario Public Service (OPS) in meeting employment transition obligations; and, Summer Employment Programs, through Summer Experience Program (SEP) and the Ontario-Quebec Summer Student Job Exchange Program (OQEP) give youth the opportunity to work in the OPS.

## **PAYROLL AND BENEFITS**

c77 Wellesley St W
PO Box 500
Toronto M7A 1N3
General Inquiry (416)212-2400
8:30 - 5:00

Payroll and Benefits provide integrated payroll management, benefits administration and service delivery to the OPS.

#### PLANNING AND CONSULTING

c77 Wellesley St W
PO Box 500
Toronto M7A 1N3
General Inquiry (416)212-2400
Fax (416)212-2916
8:30 - 5:00

Planning and Consulting provides internal business support to the HR and Payroll systems including identification and documentation of system change requirements, development of business processes, procedures, and supporting tools, systems testing, monitoring data quality and communication to internal clients.

### **INTEGRATED FINANCIAL INFORMATION SYSTEM (IFIS)**

6th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)325-2200

Fax (416)325-8442 (16th Flr, Financial Systems IT Management, Business Application Solution Support)

Fax (416)325-6382 (16th Flr, Planning & Program Management Branch)

Fax (416)325-1520 (ADM, Strategic Business Management Communications & Training)

Fax (416)212-0860 (6th Flr, Operations)

8:30 - 4:30

Integrated Financial Information System (IFIS) is the common, integrated financial system of the Ontario Pulic Service. Its purpose is to bring to the government of Ontario a state-of- the-art financial management system that is responsive, standardized and capable of supporting a high level of accountability. It provides accurate, consistent and up-to-date financial information.IFIS is also a key component in the ongoing process to modernize the Ontario Pulic Service (OPS).

#### STRATEGY AND ENTERPRISE SERVICES

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)327-4246

Strategy and Enterprise Services (SES) provides leadership and support for business planning and re-engineering processes within Ontario Shared Services (OSS), as well as being home to OSS branches that provide common government business services (i.e. mail, print translation, forms and customer support services.) The division comprises four branches: Business Solutions; General Administrative Services Delivery; Finance and Controllership; and, Customer Relations.

#### **BUSINESS SOLUTIONS BRANCH**

6th Flr, 700 University Ave Toronto M7A 2S4 (416)326-9300 (OSS Contact Centre) (416)325-0889 (Reception) Fax (416)327-4246 (Director's Office) Fax (416)314-3960 (Main) 8:30 - 5:00

The Business Solutions Branch/Project Management Office provides the business infrastructure, resources and expertise within OSS for project management, process improvement, performance

measures and reporting tools, business process redesign, benchmarking, change management and related business process training for the OPS administrative support functions.

#### **BUSINESS RE-ENGINEERING UNIT**

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)326-4312
8:30 - 5:00

The Business Re-engineering Unit provides an internal consulting service for expertise and leadership on business process re-engineering and continuous improvement initiatives in OSS. Our expertise includes project management, business re-engineering and performance measurement. The unit works with the various divisions of OSS to identify and promote opportunities to improve the effectiveness and efficiency of internal operations through business re-engineering, continuous improvement initiatives, and performance measurement analysis.

#### **HUMAN FACTORS AND PERFORMANCE UNIT**

6th Flr, 700 University Ave Toronto M7A 2S4 (416)326-9300 (OSS Contact Centre) (416)325-0889 (Reception) Fax (416)325-1165

The Human Factors and Performance Unit provides change management support for re-engineering initiatives, related business process training to promote OSS' vision, organizational effectiveness and business processes standards. The change management role helps to shape OSS' employees' culture and values that support business excellence, business strategies and performance to make positive and progressive changes in our organization.

#### **CUSTOMER RELATIONS BRANCH**

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)314-8910 (Contact Centre)
Fax (416)314-3960 (Main)
8:30 - 5:00

The Customer Relations Branch is responsible for developing the e-Service Delivery Strategy for OSS. Customer Relations Branch delivers services through the Employee Enterprise portal "MyOPS" and our Contact Centre. The Customer Relations Branch is responsible to develop ministry client and customer relations and to maintain our service channels.

## FINANCE AND CONTROLLERSHIP BRANCH

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)314-3960
Fax (416)327-4246 (Director's Office)
8:30 - 5:00

The Finance and Controllership Branch provides internal consulting and operating support for OSS. Responsibilities include business planning, investment and pricing strategy, business performance management and analysis, controllership, accommodation planning and coordination, liaison with the Ministry Government Services support areas (audit, legal, human resources, etc.) and support to the Office of the ADM, Strategy and Enterprise Services.

## **ACCOUNTING AND FINANCIAL CONTROL**

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)314-1175

The Accounting and Financial control unit manages, coordinates and provides advice on the business performance of OSS by measuring and reporting on business effectiveness, efficiency and financial performance and control. The unit is also responsible for OSS' billings and recovery.

## **BUSINESS AND FINANCIAL PLANNING**

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
Fax (416)314-3960

The Business and Financial Planning unit manages the development and implementation of annual and multi-year business and investment strategies, MB20's and coordinates the BPA process on behalf of OSS. The unit also leads costing and pricing for OSS products and services.

# GENERAL ADMINISTRATIVE SERVICES DELIVERY BRANCH

6th Flr, 700 University Ave
Toronto M7A 2S4
General Inquiry (416)314-3435
(416)326-9300 (OSS Contact Centre)
Fax (416)325-1165
8:30 - 5:00 ■

The General Administrative Services Delivery Branch provides Ontario government ministries with operational support services, including: risk management and insurance services; official documents; information storage and retrieval services; surplus assets management; distribution; mail services; print services; translation and terminology services and forms management services.

## **GOVERNMENT MAIL, PRINT, DISTRIBUTION AND ASSETS**

Macdonald Block Rm M2B-18, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-6245 Fax (416)327-2648 8:30 - 5:00

Government Mail, Print, Distribution and Assets provides full mail, print and lettershop services to client ministries in the Queen's Park vicinity, Downsview office complex, 777 Bay Street and St. Catharines. The lettershop, located in the Macdonald Block, provides mail list management services and mass mail services including addressing, labelling, folding and inserting. The print operations provide print, bindery and design services at four locations, as well as optional photocopier fleet management.

### SURPLUS ASSETS AND DISTRIBUTION

20 Vanley Cres
Toronto M3J 2B8
General Inquiry (416)325-3223
Fax (416)325-6997
8:15 - 4:30

**Surplus Assets** and Distribution is a mandatory common service responsible for providing an efficient and effective mechanism for the redeployment or disposal of the government's surplus moveable assets, and management of the External Asset Program to developing countries. The Distribution Centre provides distribution services of MTO Licensing and Control, stock and forms.

### **FORMS MANAGEMENT SERVICES**

9th Flr, 77 Grenville St Toronto M5S 1B3 General Inquiry (416)314-2460 Fax (416)325-9652 8:30 - 5:00

Forms Management Services provides analysis, design and testing of internal and public-use electronic and paper forms, develops workflow-enabled electronic forms, standardizes OPS common internal administrative forms, and eliminates unnecessary or redundant forms. It maintains a standard-based on-line central forms repository to serve as the official source for all OPS forms and assist program areas in the transition to electronic data collection. The unit is also responsible for developing OPS standards and guidelines for the management of forms.

## **GOVERNMENT TRANSLATION SERVICE**

Toronto M5S 1B3
General Inquiry (416)327-2711
(416)327-2723 (Terminology Hotline)
Fax (416)327-2753
Fax (416)327-5541 (Terminology)
www.onterm.gov.on.ca
8:30 - 5:00

9th Flr, 77 Grenville St

The Government **Translation** Service (GTS) provides translation and terminology services for the Ontario Government and specified agencies. This includes: managing the standing agreements, setting corporate quality standards for translation services in English and **French**, managing large or complex translation projects and maintaining TTS, a corporate web-based tool for requesting and

tracking translations. GTS provides official Ontario government names as well as French equivalents for signage, letterhead, business cards etc. It also standardizes terminology specific to government through ONTERM, the government terminology website. The site includes usage standards for French language communications in the OPS and bilingual reference lists (e.g. Executive Council or government acronyms) which contain frequently requested information pertaining to the Ontario government.

## INFORMATION STORAGE AND RETRIEVAL

2nd Flr, 3215 Erindale Station Rd Mississauga L5C 1Y5 General Inquiry (905)279-6151 (416)326-9300 (OSS Contact Centre) Fax (905)276-1707 8:00 - 4:30

Information Storage and Retrieval (IS&R) is the official records centre for the Government of Ontario. It provides semi-active records storage for ministry program areas at its secure warehouse facilities and manages the retrieval and re-filing of those records. IS&R provides other services such as maintenance and destruction of client ministry records.

### OFFICIAL DOCUMENTS SERVICES

9th Flr, 77 Grenville St Toronto M5S 1B3 General Inquiry (416)325-8416 Fax (416)325-8434 8:30 - 5:00

The Official **Documents** Services section will verify the authenticity of **affidavits** and **records** notarized by Ontario government officials/notary publics when, for example, proof of residency is required by foreign officials. It also provides government ministries with a number of other services, such as preparing **certificates** bearing the Great Seal of Ontario and the Privy Seal of the Lieutenant-Governor, for government appointments.

### RISK MANAGEMENT AND INSURANCE SERVICES

6th Flr, 700 University Ave
Toronto M7A 2S4
General Inquiry (416)314-3445
Fax (416)314-3444
8:30 - 5:00

The Risk Management and Insurance Services section manages the government's insurance needs including acquisition, claims management and advisory services.

## SUPPLY CHAIN MANAGEMENT

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-3520 Fax (416)327-3573

Supply Chain Management (SCM) organization develops and implements an integrated corporate procurement strategy to: leverage and optimize government procurement of goods and services; identify and implement procurement process improvements; enhance procurement controllership; provide strategic advice to Management Board of Cabinet on large scale procurements; develop innovative policy frameworks to support service delivery through third party service providers.

### PROCUREMENT POLICY AND IT PROCUREMENT BRANCH

Ferguson Block
6th Flr, 77 Wellesley St W
Toronto M7A 1N3
(416)327-3555 (Supplier & Broader Public Sector Information - Voicemail Only)
Fax (416)327-3573
www.ppitpb.gov.on.ca
8:30 - 5:00

The Procurement Policy and IT Procurement Branch is responsible for the development of the government's procurement policy framework, the preparation of requests for proposals and negotiating and managing government-wide contracts for information and information technology (hardware, services and software). The branch also provides strategic procurement advice, training and services to government ministries and agencies and supports supplier development and the ongoing implementation of Ontario's interprovincial trade agreements.

### IT PROCUREMENT PLANNING SECTION

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-1042 Fax (416)327-3573 www.ppitpb.gov.on.ca 8:30 - 5:00

The IT Procurement Planning Section plans, establishes and manages enterprise-wide vendor of records arrangements for commonly used information technology goods and services. The Section also negotiates and manages enterprise-wide software volume licensing agreements. The Section develops and coordinates vendor knowledge products and provides advice and interpretation on corporate software acquisition policy and practice.

### IT PROCUREMENT SERVICES SECTION

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)327-1042 Fax (416)327-3573 www.ppitpb.gov.on.ca 8:30 - 5:00

IT Procurement Services Section provides corporate IT procurement services by establishing enterprise-wide IT contracts (Vendors of Record), developing and managing corporate contracts for IT hardware, services and software, and providing advice to OPS clients and other stakeholders (i.e. Broader Public Sector, vendor community) on IT procurement processes and strategies.

### **OPERATIONAL PROCUREMENT POLICY**

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)212-7801 Fax (416)327-3573 www.ppitpb.gov.on.ca 8:30 - 5:00

The Operational Procurement Policy Section supports the implementation of the corporate procurement policy framework and related controllership objectives through the development of operational policies, guidelines, best practices and related training materials, as well as, providing strategic procurement advice to ministries.

### POLICY AND STRATEGIC ADVICE SECTION

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)212-7801 Fax (416)327-3573 www.ppitpb.gov.on.ca 8:30 - 5:00

The Policy and Strategic Advice Section manages and provides advice on Ontario's corporate procurement policies and practices, as well as trade agreements as they apply to both provincial procurement and procurement by the Broader Public Sector.

### STRATEGIC PROCUREMENT BRANCH

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
(416)325-0889 (Reception)
(416)325-2206 (Director's Office)
Fax (416)326-4992
8:30 - 5:00

The Strategic Procurement Branch provides clients with timely value-added procurement and contract management services for goods and services to support the achievement of their business objectives. Services include: enterprise strategies and contract management, strategic sourcing, management of corporate programs, advisory services to support ministry procurement, and tender administration.

#### **ADVISORY SERVICES**

6th Flr, 700 University Ave
Toronto M7A 2S4
(416)326-9300 (OSS Contact Centre)
Fax (416)326-1500
8:30 - 5:00

The Advisory Services Unit provides procurement services to our OPS customers. These services include: providing advice, guidance and support to ministries which contribute to their success in meeting their business objectives; and to ensure the integrity of the procurement process.

### **TENDER ADMINISTRATION OFFICE**

6th Flr, 700 University Ave Toronto M7A 2S4 (416)326-9300 (OSS Contact Centre) Fax (416)212-6909 8:30 - 5:00

The Tender Administration Office provides tender administration services to OPS clients including posting opportunities, distributing tender packages, receiving bid submissions, conducting tender openings, posting results, and preparing/distributing award and regret letters.

### **CONTRACT MANAGEMENT**

6th Flr, 700 University Ave Toronto M7A 2S4 (416)326-9300 (OSS Contact Centre) Fax (416)326-4992

Contract Management is responsible for the management of enterprise-wide and corporate contacts from award through the life of the contract. These responsibilities include service delivery management, relationship management, and contract administration.

### **ENTERPRISE STRATEGIES**

6th Flr, 700 University Ave Toronto M7A 2S4 (416)326-9300 (OSS Contact Centre) Fax (416)326-4992 8:30 - 5:00

Enterprise Strategies is responsible for the development and implementation of enterprise-wide procurement initiatives through strategic sourcing, business analysis, process improvement, reengineering for e-procurement/electronic ordering projects, and Broader Public Sector (BPS) relationships. Enterprise Strategies is also responsible for the development and management of branch databases, processes and related tools and supports for staff.

## POLICY AND CONSUMER PROTECTION SERVICES DIVISION

33rd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8578 Fax (416)325-6192 8:30 - 5:00 ►

The Policy and Consumer Protection Services Division constitutes three areas: the Marketplace Standards and Services Branch, Policy Branch and the Sector Liaison Branch.

## **CONSUMER PROTECTION BRANCH**

32nd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8611 Fax (416)326-8665 8:30 - 5:00

Consumer Protection Branch administers approximately 20 consumer protection and business licensing statutes. The branch consists of eight sections: Investigations, Compliance Inspections, Consumer Services, Athletics Commissioner's Office, Cemeteries Regulation Unit, Debt Recovery Regulation Unit, Theatres Regulation Unit, and Systems, Finance and Administration. The branch

registers and regulates businesses under a number of business statutes; processes consumer complaints; investigates alleged infractions; inspects registrants under all Acts dealing with registration; monitors and educates the marketplace; licenses all sports in Ontario and issues **licence**s to film and video exhibitors, distributors and retailers.

## ATHLETIC COMMISSIONER'S OFFICE

1075 Millwood Rd Toronto M4G 1X6 General Inquiry (416)314-3626 Toll Free 1-800-268-6024 Fax (416)314-3632 8:30 - 5:00

The Athletic Commissioner's Office administers the Athletics Control Act and is responsible for overseeing the proper conduct of professional combative **sports** in Ontario. The Commissioner issues licenses to professional **boxers**, kickboxers, **wrestlers** and officials involved in these sports.

#### Services offered to the Public:

Athletics Control Act

32nd Flr, 250 Yonge St

### **CEMETERIES REGULATION UNIT**

Toronto M5B 2N5
General Inquiry (416)326-8393 (Cemetery Licensing Inquiries)
(416)326-8800 (Consumer Complaints & Inquiries)
Toll Free 1-800-889-9768
Toll Free 1-800-268-1142
Fax (416)326-8406
Fax (416)326-8665
8:30 - 5:00

The Cemeteries Regulation Unit administers the Cemeteries Act (Revised), which regulates the operation of cemeteries, crematoria, mausolea, columbaria and cemetery salespersons. The office issues licenses under the Act and oversees the reporting of burial sites, handles consumer complaints regarding cemeteries, reviews changes to cemetery by-laws and prices, and monitors trust accounts holding prepayments and care and maintenance funds.

#### Services offered to the Public:

Cemeteries Regulation

## COMPLIANCE AND CONSUMER SERVICES BUREAU SECTION

32nd Flr, 250 Yonge St Toronto M5B 2N5 (416)326-8800 (Consumer Complaint Line) Toll Free 1-800-889-9768 Fax (416)326-8665 8:30 - 5:00 ■

Compliance and Consumer Services Bureau Section is responsible for mediating/handling consumer complaints disseminate advice and information to consumers on their rights and responsibilities in the marketplace. The office monitors the marketplace in order to identify trends in consumer protection challenges and delinquent businesses. The compliance activity is carried

out under the authority of various business **registration**/consumer protection statutes to ensure the provisions, (e.g., registration requirements, trust account maintenance, etc.) of these statutes are observed by regulated sector businesses.

### **INVESTIGATIONS UNIT**

32nd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8663 Fax (416)326-8633 8:30 - 5:00

The Investigations Office investigates alleged infractions of ministry statutes.

### **DEBT RECOVERY REGULATION UNIT**

32nd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-6203 Toll Free 1-800-889-9768 Fax (416)326-8810 8:30 - 5:00

The Debt Recovery Regulation Unit administers the **Bailiffs** Act, the **Collection Agencies** Act, the **Consumer** Reporting Act and the Paperback and **Periodical** Distributors Act under which Bailiffs, Collection Agencies, Collectors, Consumer Reporting Agencies, Personal Information Investigators and Paperback and Periodical Distributors are registered or appointed. The office maintains a central file of persons registered or appointed under these Acts.

#### Services offered to the Public:

Registration under the Collection Agencies Act

## SYSTEMS, FINANCE AND ADMINISTRATION SECTION

32nd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8640 Fax (416)326-8665

The Systems, Finance and Administration section provides IT support, Financial Information Services, Human Resources Administration and Office Services to the branch.

## THEATRES REGULATION UNIT

1075 Millwood Rd Toronto M4G 1X6. General Inquiry (416)314-3626 Toll Free 1-800-268-6024 (Province-Wide) Fax (416)314-3632 8:30 - 5:00

The **Theatres** Regulation Unit administers the **Film** Classification Act, 2005, which regulates film and video game distribution and exhibition including movie theatres, film, video and video game distributors, exhibitors and retailers. The office also provides administrative services for the Ontario Film Review Board.

### Services offered to the Public:

Film and video game regulation - Licensing of exhibitors, distributors and retailers

### **POLICY BRANCH**

35th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8878 General Inquiry (416)326-8862 Fax (416)326-8885 8:30 - 5:00 ■

The Policy Branch provides strategic policy services to support the ministry's diverse and broad mandate, with a particular focus on: ensuring fairness in Ontario's marketplace; enhancing consumer protection and public safety; removing obstacles to economic activity through modernization and harmonization of the regulatory framework and legislative reform; and ongoing support to the development of integrated service delivery options for consumers and businesses.

### SECTOR LIAISON BRANCH

35th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8860 Fax (416)326-8885 8:30 - 5:00

The Sector Liaison Branch consists of three sections: Agency Liaison, Delegated Authority Liaison and Teranet Alliance. The branch provides governance, accountability, relationship and issues management services to the ministry as well as policy development and analysis for liquor and gaming. Acting as the link between the ministry and its external community, the branch is dedicated to overseeing and managing the ministry's relationships with a number of its service delivery partners: the Ontario Motor Vehicle, Real Estate and Travel Industry Councils of Ontario, Technical Standards and Safety Authority, Electrical Safety Authority, Board of Funeral Services, Tarion and Vintners Quality Alliance of Ontario. It liaises with the Alcohol and Gaming Commission of Ontario, the Ontario Racing Commission and Teranet.

### **AGENCY LIAISON SECTION**

35th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8860 Fax (416)326-8885 8:30 - 5:00 ■

The Agency Liaison Section works with Crown Agencies and Administrative Authorities in the Liquor and Gaming areas. It ensures accountability, good governance and achievement of the Government's regulatory objectives in liquor and gaming as well as providing policy development and analysis in these areas. It works with the domestic wine, distilled spirits, beer, horse racing, gaming and hospitality sectors to enhance industry competitiveness and promote economic growth. It also provides a liaison role between government and various boards that deal with pensions, remunerations, grievances and advertising.

### **DELEGATED AUTHORITY LIAISON**

32nd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8860 Toll Free 1-800-268-1142 Fax (416)326-8665 8:30 - 5:00

The Delegated Authority Liaison section manages the interface of the Ministry's Delegated Authorities with the government. This section provides program oversight and analysis for the Delegated Authorities and issue management services to the ministry.

#### **TERANET ALLIANCE**

32nd Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8860 Toll Free 1-800-268-1142 Fax (416)326-8665 8:30 - 4:30

The Teranet Alliance Office represents the government's interest in the strategic alliance between the Government of Ontario and Teranet Inc. The alliance enables the automation of Ontario's land registration records and the provision of electronic land registration services.

### **BOARD OF FUNERAL SERVICES**

Suite 2810, 777 Bay St PO Box 117 Toronto M5G 2C8 General Inquiry (416)979-5450 Toll Free 1-800-387-4458 (For Ontario Only) Fax (416)979-0384 www.funeralboard.com 8:30 - 4:00

The Board of **Funeral** Services (BoFS) is an independent, industry-financed, non-share corporation that regulates the funeral industry by administering the Funeral Directors and Establishments Act. BoFS' principal objective is to regulate the practices of funeral directors and persons who operate funeral establishments and transfer services in accordance with the Act, the regulations and the bylaws, in order that the public interest may be served and protected. BoFS also mediates and adjudicates **complaints**, and administers a consumer **compensation** fund.

#### Services offered to the Public:

**Board of Funeral Services** 

## **ELECTRICAL SAFETY AUTHORITY (ESA)**

Suite 202, 155A Matheson Blvd W Mississauga L5R 3L5 General Inquiry (905)712-5361 Fax (905)507-4712 9:00 - 5:00

The Electrical Safety Authority (ESA) is responsible for ensuring compliance with Ontario's Electrical Safety Code in the electrical industry as well as in the residential, commercial and

industrial markets. ESA inspects electrical devices and installations, investigates **complaints**, approves electrical products and makes sure the code is current and includes the latest technology.

## ONTARIO MOTOR VEHICLE INDUSTRY COUNCIL

Suite 800, 789 Don Mills Rd.
Toronto M3C 1T5
General Inquiry (416)226-4500
Toll Free 1-800-943-6002
Fax (416)226-3208
www.omvic.on.ca
8:00 - 5:00 
8

The Ontario Motor Vehicle Industry Council (OMVIC) is responsible for administering the Motor Vehicle Dealers Act (MVDA) and the Motor Vehicle Dealers Compensation Fund on behalf of the Government of Ontario to better protect consumers. OMVIC is responsible for registering motor vehicle dealers and salespeople, conducting inspections and investigations, and mediating complaints.

### **REAL ESTATE COUNCIL OF ONTARIO**

East Tower
Suite 600, 3250 Bloor St W
Toronto M8X 2X9
General Inquiry (416)207-4800
Toll Free 1-800-245-6910
Fax (416)207-4820
www.reco.on.ca
8:30 - 5:00

The **Real Estate** Council of Ontario (RECO) is responsible for administering the Real Estate and Business brokers Act (REBBA) on behalf of the Government of Ontario. RECO's mandate is to protect consumers and members through a fair, safe and informed real estate marketplace. RECO registers real estate brokers and salespeople and performs inspections of real estate brokers to ensure the Act's requirements are met. RECO also administers a mandatory continuing education program, a Code of Ethics and Complaint process and an Insurance program.

### TARION WARRANTY CORPORATION

12th Flr, 5160 Yonge St Toronto M2N 6L9 General Inquiry (416)229-9200 Toll Free 1-800-982-7466 Fax (416)229-3800 www.tarion.com 9:00 - 5:00

Tarion Warranty Corporation is an independent, not-for-profit, private corporation established in 1976 to provide warranty protection for all consumers who purchase a new home or **condominium** in Ontario. Tarion regulates and licenses all residential builders of new homes and condominiums in Ontario under the Ontario New Home Warranties Plan Act and administers a guarantee fund to help safeguard consumers' warranty rights. Ontario new home buyers benefit from deposit protection, as well as protection against delayed closings; defects in work and materials; major structural defects; and, Ontario Building Code violations.

## **ECHNICAL STANDARDS AND SAFETY AUTHORITY**

Vest Tower
4th Flr, 3300 Bloor St W
Foronto M8X 2X4
General Inquiry (416)734-3300
Foll Free 1-877-682-8772 (Outside GTA)
fax (416)231-1626
Free Tower State of Tower State

:30 - 5:00 &

The Technical Standards and Safety Authority (TSSA) is responsible for the administration of intario's Technical Standards and Safety Act. This includes regulating safety in the elevating and musement devices, boilers and pressure vessels, hydrocarbon fuels and upholstered and stuffed rticles sectors. TSSA reviews designs, performs risk-based device inspections; incident avestigations; sets certification standards for device maintenance personnel and operators; esearches incident causes; and delivers public education to reduce incidents.

### **RAVEL INDUSTRY COUNCIL OF ONTARIO**

Vest Tower
uite 402, 2700 Matheson Blvd E
fississauga L4W 4V9
eneral Inquiry (905)624-6241
oll Free 1-888-451-8426
ax (905)624-8631
ww.tico.on.ca
00 - 5:00

the **Travel** Industry Council of Ontario (TICO) administers the Travel Industry Act on behalf of the Government of Ontario. In addition, TICO administers an industry-financed Travel compensation Fund. TICO's mandate is to promote a fair and informed marketplace where consumers can be confident in their travel purchases. TICO registers travel retailers and wholesalers and performs inspections of registrants to ensure compliance with the Act. TICO also administers consumer education and awareness programs and mediates disputes between consumers and gistrants.

## INTNERS QUALITY ALLIANCE ONTARIO

m 1601, 1 Yonge St bronto M5E 1E5 eneral Inquiry (416)367-2002 tx (416)367-4044 30 - 5:00

Inthers Quality Alliance Ontario administers the Vintners Quality Alliance Act, a regulated appellation of Origin" system by which consumers can identify quality wines in Ontario.

## **EGISTRATION DIVISION**

iversity Ctr

d Flr, 393 University Ave
ronto M5G 1E6
eneral Inquiry (416)314-5095
x (416)314-5111
do - 5:00

gistration Division records land ownership and transfer, security interest in personal property, ths, deaths, marriages and other vital statistics events in Ontario. Clients are dependent upon the

availability, accuracy and timeliness of these records, which validate personal and legal identities and relationships, land title to real property, and a system that enables property, other than real estate, to be pledged as a guarantee for repayment of business or personal loans, while allowing the borrower to have possession and use of the property. The division also manages a strategic alliance between the Government of Ontario and Teranet Land Information Services Inc. (Teranet This partnership approach with a private sector partner was developed to implement automation and conversion of land titles across the province in the most cost effective and timely fashion possible.

### COMPANIES AND PERSONAL PROPERTY SECURITY BRANCH

University Ctr
Suite 200, 393 University Ave
Toronto M5G 2M2
General Inquiry (416)314-8880
TTY (416)314-0843
Toll Free 1-800-361-3223 (Province-Wide)
Fax (416)314-4852
Fax (416)314-4806 (Director's office)
8:30 - 5:00

Companies Branch registers business names of sole proprietorships, partnerships and corporations; authorizes creation of limited partnerships; incorporates business and not-for-profentities and licenses foreign extra provincial corporations. Fourteen Land Registry Offices also accept select documents under the Ontario Business Corporation Act. The branch also maintains and operates the Public Record which is searched regularly by clients. Compliance to the legislatic is monitored by the Compliance Section. Companies Branch has improved its customer service through private and public partnerships. Ontario Business Connects provides electronic registration for business names, and primary service providers OnCorp Direct Inc. and Cyberbal Inc. provide searches electronically.

#### Services offered to the Public:

Business Name Registrations Incorporation of Business/Non-Profit Corporations Registration of a Limited Partnership Searches

### PERSONAL PROPERTY SECURITY REGISTRATION

University. Ctr
3rd Flr, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)325-8847
(416)325-8810 (Public Office, 2nd Flr)
TTY (416)326-8866
Toll Free 1-800-267-8847 (Province-Wide)
TTY Toll Free 1-800-461-8866 (Province-Wide)
Fax (416)325-8501 (Technical Support)
Fax (416)325-0487 (Public Office)
Fax (416)314-4806 (Director's Office)
8:30 - 5:00

The **Personal Property Security Registration** Branch administers the Personal Property Secur Act and the Repair and Storage **Liens** Act and relevant computer systems. The registration syste allows a person who loans money and takes personal property (e.g. a motor vehicle) as collatera for the **loan** to file notice of the security agreement. In addition, repairers and storers of goods w

have returned the goods to the owners before being paid can also register notice of their nonpossessory liens. Paper registrations and searches can be made in person or by mail, however, electronic registrations and searches are the primary means of access. Registrations and searches can be conducted in a number of Land Registry Offices.

#### Services offered to the Public:

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

Used Vehicle Information Package

### OFFICE OF THE REGISTRAR GENERAL

Ontario Government Bldg 3rd Flr. 189 Red River Rd

PO Box 4600

Thunder Bay P7B 6L8

General Inquiry (416)325-8305 (Toronto)

Toll Free 1-800-461-2156

Fax (807)343-7411 (Expedited Service with Credit Card payment)

Fax (807)343-7459 (Regular Service With Credit Card Payment)

3:30 - 5:00 L

The Office of the Registrar General Branch registers births, deaths, marriages, still-births, adoptions and changes of name occurring in Ontario. Certificates, searches or certified copies are vailable to qualified applicants upon payment of appropriate fees. Statistics relating to births, stillpirths, marriages and deaths are compiled annually and published in the "Office of the Registrar General Annual Report". Under the Marriage Act, persons authorized to solemnize marriages in Ontario are issued Certificates of Registration. Services offered to the Public: Certificates, Certified copies of vital event registrations Change of name, amendments and corrections to egistrations Registration of Births, Deaths, Marriages, Still-births, Name Changes, Persons uthorized to solemnize marriage INTERNET: www.serviceontario.ca On-line applications with Credit Card payment)

### Services offered to the Public:

Change of name, amendments and corrections to registrations ntake functions for the Office of the Registrar General

Registration of Births, Deaths, Marriages, Stillbirths, Name Changes, Persons authorized to olemnize marriage

tatistical service

## **UBLIC OFFICE: REGISTRAR GENERAL**

1acdonald Block m M2-57, 900 Bay St

oronto M7A 1Y5 :30 - 5:00

he Public Office, Registrar General provides walk-in service only. Services offered to the Public: ertificates, Certified copies of vital event registrations

#### ervices offered to the Public:

take functions for the Office of the Registrar General

## ONTARIO VITAL STATISTICS IMPROVEMENT PROJECT (ONVIP)

University Ctr
3rd Flr, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)314-4892
General Inquiry (807)343-7338 (Thunder Bay)
Fax (416)212-6082
Fax (807)343-7669 (Thunder Bay)
8:30 - 5:00

The Ontario Vital Statistics Improvement Project (ONVIP) is responsible for change management activities at the Office of the Registrar General (ORG). The project encompasses initiatives such as developing a new technological platform, redesigning the business process of the ORG and modernizing the legislative framework.

## RESOURCE MANAGEMENT AND PROGRAM SUPPORT OFFICE

University Ctr 3rd Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)314-4880 Fax (416)314-5111 8:30 - 5:00

The Resource Management and Program Support Office provides administrative, financial, planning and policy support to the Registration Division and its operating branches.

#### **BOOKBINDING CENTRE**

Macdonald Block
Rm M1B 47A, 900 Bay St
Toronto M7A 1Y5
General Inquiry (416)325-8685
Fax (416)325-8689
8:00 - 4:15

The Bookbinding Centre, Resource Management and Program Support Office, provides bookbinding services for Registration Division.

## **REAL PROPERTY REGISTRATION BRANCH**

University Ctr 3rd Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)314-4880 Fax (416)314-4878 8:30 - 5:00

The **Real Property Registration** Branch manages and operates 54 **Land** Registry Offices throughout Ontario which register, store and manage **documents**, **deeds**, **mortgages** and plans o **survey**. Registration of real property is done under either the Land **Titles** system or the Registry system. All registered and deposited records are available to the public (for a fee) to search title or obtain information about the ownership of real property. Automation of land registration record has been introduced or completed in many offices across the province. Electronic search records in relation to various Land Registry Offices is available through Teranet Land Information Service Teraview gateway system. Electronic registration via Teraview is available in many land registry offices in Ontario. You may call Teranet at 1-800-208-5263.

### Services offered to the Public:

Province of Ontario Land Registration Information System Real Property - Access to database, searches, etc. Registration of Real Property under either Registry Act or Land Titles Act

#### **REGIONAL OFFICES**

CENTRAL REGION OFFICE
The Atrium on Bay
4th Flr, 20 Dundas St W
Toronto M5G 2C2
General Inquiry (416)314-4896
Fax (416)314-4899
3:30 - 5:00

EASTERN REGIONAL OFFICE
Beechgrove Complex
51 Heakes Lane
Kingston K7M 9B1
General Inquiry (613)531-5599
Fax (613)531-5598
Fax (905)372-4758 (Regional Surveyor, Cobourg)
8:30 - 5:00

WESTERN REGIONAL OFFICE Courthouse
Unit J, 80 Dundas St
London N6A 6A7
General Inquiry (519)675-7767x3
Fax (519)675-7771
8:30 - 5:00

### **BUSINESS IMPROVEMENT TEAM**

th Flr, 20 Dundas St W 'oronto M5G 2C2 General Inquiry (416)314-4896 'ax (416)314-4899 :30 - 5:00

his unit, Business Improvement Team, is responsible for defining user requirements, conducting sting, writing training and procedures manuals, conducting training, and providing client and staff apport. Real Property Registration, in conjunction with Teranet, introduced in January 1999 the lectronic registration of land related documents. This multi-year project will implement electronic gistration in 54 land registry offices across the province.

## AND REGISTRY OFFICES

esides providing land registration and database search services, depending on the specific gistry office, clients may obtain or drop-off birth, death, marriage applications, Personal roperty Security Registration registrations and inquiries, access to Ontario Business Connects orkstations, or endorsement of a business corporation. The land registration records are being stomated. Electronic search records in relation to various Land Registry Offices is available rough Teranet Land Information Services, INCS Teraview system. You may call Teranet at 800-208-5263.

## **ALEXANDRIA LAND REGISTRY OFFICE (GLENGARRY #14)**

63 Kenyon St W
PO Box 668
Alexandria K0C 1A0
General Inquiry (613)525-1315
Fax (613)525-0509
8:30 - 5:00

Alexandria Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Glengarry.

## **ALMONTE LAND REGISTRY OFFICE (LANARK #27)**

2 Industrial Dr PO Box 1180 Almonte K0A 1A0 General Inquiry (613)256-1577 Fax (613)256-0940 8:30 - 5:00

Almonte Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Lanark. The land registration record are fully automated. Electronic registration is mandatory. Access to electronically search automate records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services and on-line access for registration purposes to Ontario Business Connects.

#### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## BARRIE LAND REGISTRY OFFICE (SIMCOE #51)

Courthouse
114 Worsley St
Barrie L4M 1M1
General Inquiry (705)725-7232
Fax (705)725-7246
8:30 - 5:00

Barrie Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Simcoe. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, online access for registration purposes to Ontario Busin Connects, and intake functions for the Office of the Registrar General which is located in Thumbay.

### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## BELLEVILLE LAND REGISTRY OFFICE (HASTINGS #21)

15 Victoria Ave

Belleville K8N 1Z5

General Inquiry (613)968-4597

Fax (613)968-3606

8:30 - 5:00 &

Belleville Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Hastings. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

### Services offered to the Public:

ntake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

iens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry ystem

## BRACEBRIDGE LAND REGISTRY OFFICE (MUSKOKA #35)

5 Dominion St N

racebridge P1L 2E7

leneral Inquiry (705)645-4415

ax (705)645-7826

:30 - 5:00 &

racebridge Land Registry Office provides registration and client self serve search services under e Registry Act and the Land Titles Act for the geographical area of Muskoka district. Walk-in ients can obtain the following additional services: Personal Property Security Registration gistrations and inquiries services and online access for registration purposes to Ontario Business onnects.

### ervices offered to the Public:

ntario Business Connects

ovince of Ontario Land Registration Information System

gistration of security interests under Personal Property Security Act and Repair and Storage ens Act

arching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry stem

# **BRAMPTON LAND REGISTRY OFFICE (PEEL #43)**

1st Flr. 7765 Hurontario St Brampton L6W 4S8 General Inquiry (905)874-4008 Fax (905)874-4012 8:30 - 5:00

Brampton Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Peel. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, online access for registration purposes to Ontario Business Connects, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

### Services offered to the Public:

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# **BRANTFORD LAND REGISTRY OFFICE (BRANT #2)**

Courthouse 80 Wellington St Brantford N3T 2L9 General Inquiry (519)752-8321 Fax (519)752-0273 8:30 - 5:00

Brantford Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Brant. The land registration record are automated. Access to electronically search automated records is available in this office. Walkclients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# **BROCKVILLE LAND REGISTRY OFFICE (LEEDS #28)**

7 King St W
Brockville K6V 3P7
General Inquiry (613)345-5751
Fax (613)345-7390
8:30 - 5:00

Brockville Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Leeds. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services and online access for registration purposes to Ontario Business Connects.

## Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry system

# CAYUGA LAND REGISTRY OFFICE (HALDIMAND #18)

0 Echo St O Box 310 Cayuga NOA 1E0 General Inquiry (905)772-3531 ax (905)772-0105 c30 - 5:00

ayuga Land Registry Office provides registrations and client self-serve search services under the egistry Act and Land Titles Act for the geographical area of Haldimand County. Walk-in clients in obtain the following additional services: Personal Property Security Registration registrations and inquiry services.

## ervices offered to the Public:

rovince of Ontario Land Registration Information System

egistration of security interests under Personal Property Security Act and Repair and Storage ens Act

arching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry stem

# HATHAM LAND REGISTRY OFFICE (KENT #24)

William St N
eatham N7M 4L2
eneral Inquiry (519)352-5520
x (519)352-3222
60 - 5:00

atham Land Registry Office provides registration and client self serve search services under the gistry Act and the Land Titles Act for the geographical area of Kent. The land registration records fully automated. Walk-in clients can obtain the following additional services: Personal Property curity Registration registrations and inquiries services. Access to electronically search automated ords is available in this office.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# COBOURG LAND REGISTRY OFFICE (NORTHUMBERLAND #39)

Fleming Bldg Suite 105, 1005 Elgin St W Cobourg K9A 5J4 General Inquiry (905)372-3813 Fax (905)372-4758 8:30 - 5:00

Cobourg Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Northumberland. Walk-in client can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

#### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## **COCHRANE LAND REGISTRY OFFICE (COCHRANE #6)**

Courthouse 149 4th Ave PO Box 580 Cochrane POL 1C0 General Inquiry (705)272-5791 Fax (705)272-2951 8:30 - 5:00

Cochrane Land Registry Office provides registration and client self serve search services under the Land Titles Act for the district of Cochrane. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# CORNWALL LAND REGISTRY OFFICE (STORMONT #52)

127 Sydney St Cornwall K6H 3H1 General Inquiry (613)932-4522 Fax (613)932-4524 8:30 - 5:00 ੑੑੑ ੑੑੑ

Cornwall Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Stormont. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services and online access for registration purposes to Ontario Business Connects.

### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

learching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# ORT FRANCES LAND REGISTRY OFFICE (RAINY RIVER #48)

53 Church St ort Frances P9A 1C9 eneral Inquiry (807)274-5451 ax (807)274-1704 :30 - 5:00

ort Frances Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the Rainy River district. Walk-in clients can obtain the allowing additional services: Personal Property Security Registration registrations and inquiries tryices. The Land Registration records are fully automated. Electron registration is available.

### ervices offered to the Public:

rovince of Ontario Land Registration Information System

egistration of security interests under Personal Property Security Act and Repair and Storage ens Act

arching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry stem

# ODERICH LAND REGISTRY OFFICE (HURON #22)

North St derich N7A 2T4 meral Inquiry (519)524-9562 x (519)524-2482 0 - 5:00

derich Land Registry Office provides registration and client self serve search services under the gistry Act and Land Titles Act for the geographical area of Huron. Walk-in clients can obtain following additional services: Personal Property Security Registration registrations and uiries services and online access for registration purposes to Ontario Business Connects. The ad Registration Records have been automated. Access to electronically search automated records vailable in this office.

#### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## **GORE BAY LAND REGISTRY OFFICE (MANITOULIN #31)**

Courthouse 27 Phipps St PO Box 619 Gore Bay POP 1H0 General Inquiry (705)282-2442 Fax (705)282-3245 8:30 - 5:00

Gore Bay Land Registry Office provides registration and client self serve search services under th Registry Act and Land Titles Act for the district of Manitoulin Island. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## **GUELPH LAND REGISTRY OFFICE (WELLINGTON #61)**

1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3372 Fax (519)826-3373 8:30 - 5:00

Guelph Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Wellington. The land registrati records are fully automated. Access to electronically search automated records is available in th office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

#### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# HAILEYBURY LAND REGISTRY OFFICE (TIMISKAMING #54)

375 Main St PO Box 159 Haileybury P0J 1K0 General Inquiry (705)672-3332 Fax (705)672-3906 8:30 - 5:00

Haileybury Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Timiskaming district. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services and online access for registration purposes to Ontario Business Connects.

### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# HAMILTON LAND REGISTRY OFFICE (WENTWORTH #62)

Ontario Government Bldg 4th Flr, 119 King St W Hamilton L8P 4Y7 General Inquiry (905)521-7561 Fax (905)521-7505 8:30 - 5:00

Hamilton Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Wentworth. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations Intake functions for the Office of the Registrar General

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# HAWKESBURY LAND REGISTRY OFFICE (PRESCOTT #46)

179 Main St E Hawkesbury K6A 1A1 General Inquiry (613)636-0314 Fax (613)636-0772 8:30 - 5:00

Hawkesbury Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Prescott. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# KENORA LAND REGISTRY OFFICE (KENORA #23)

220 Main St S Kenora P9N 1T2 General Inquiry (807)468-2794 Fax (807)468-2796 8:30 - 5:00

Kenora Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the Kenora district. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Searching/enquiring against debtors in the Personal Property Security Registration Enquiry System

## KINGSTON LAND REGISTRY OFFICE (FRONTENAC #13)

1 Court St Kingston K7L 2N4 General Inquiry (613)548-6767 Fax (613)548-6766 8:30 - 5:00

Kingston Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Frontenac. The land registration records are fully automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

## Services offered to the Public:

Incorporation of Business/Non-Profit Corporations

Intake functions for the Office of the Registrar General

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# KITCHENER LAND REGISTRY OFFICE (WATERLOO #58)

2nd Flr, 30 Duke St W Kitchener N2H 3W5 General Inquiry (519)571-6043 Fax (519)571-6067 8:30 - 5:00

Kitchener Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Waterloo. The land registration records are fully automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

## Services offered to the Public:

Incorporation of Business/Non-Profit Corporations

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# LINDSAY LAND REGISTRY OFFICE (VICTORIA #57)

Provincial Court Bldg 440 Kent St W Lindsay K9V 6G8 General Inquiry (705)324-4912 Fax (705)324-6290

8:30 - 5:00

Lindsay Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Victoria. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

## Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage iens Act

earching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# LONDON LAND REGISTRY OFFICE (MIDDLESEX #33)

Unit J, 80 Dundas St London N6A 6A7 General Inquiry (519)675-7600 Fax (519)675-7611 8:30 - 5:00

London Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Middlesex. The land registration records are fully automated. Electronic registration is available. Remote electronic searching and document submission is available via Teraview and on-site at the LRO. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations
Intake functions for the Office of the Registrar General
Province of Ontario Land Registration Information System
Registration of security interests under Personal Property Security Act and Repair and Storage
Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# MILTON LAND REGISTRY OFFICE (HALTON #20)

491 Steeles Ave E Milton L9T 1Y7 General Inquiry (905)878-7287 Fax (905)876-8806 8:30 - 5:00 ■

Milton Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Halton. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# MINDEN LAND REGISTRY OFFICE (HALIBURTON #19)

12 Newcastle St PO Box 270 Minden K0M 2K0 General Inquiry (705)286-1391 Fax (705)286-4324 8:30 - 5:00

Minden Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Haliburton. In addition, this office provides clerical services for the local court registrar, the court clerk of the provincial division, and the clerk of the small claims court.

### Services offered to the Public:

Province of Ontario Land Registration Information System

# MORRISBURG LAND REGISTRY OFFICE (DUNDAS #8)

8 Fifth St
PO Box 645
Morrisburg K0C 1X0
General Inquiry (613)543-2583
Fax (613)543-4541
8:30 - 5:00

Morrisburg Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Dundas. Other services offered to the public: Province of Ontario Land Registration Information System.

### Services offered to the Public:

Province of Ontario Land Registration Information System

# NAPANEE LAND REGISTRY OFFICE (LENNOX #29)

Murphy's Business Ctr Unit 10, 2 Dairy Ave Napanee K7R 3T1 General Inquiry (613)354-3751 Fax (613)354-1474 8:30 - 5:00

Napanee Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Lennox and Addington. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System Registration of security interests under Personal Property Security Act and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

### NORTH BAY LAND REGISTRY OFFICE (NIPISSING #36)

Courthouse 360 Plouffe St North Bay P1B 9L5 General Inquiry (705)474-2270 Fax (705)495-8511 8:30 - 5:00

North Bay Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the Nipissing district. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Intake functions for the Office of the Registrar General

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

### ORANGEVILLE LAND REGISTRY OFFICE (DUFFERIN #7)

County Courthouse 10 Louisa St Orangeville L9W 3P9 General Inquiry (519)941-1481 Fax (519)941-6444 8:30 - 5:00

Orangeville Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Dufferin. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services and online access for registration purposes to Ontario Business Connects.

#### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/enquiring against debtors in the Personal Property Security Enquiry System

# OTTAWA LAND REGISTRY OFFICE (OTTAWA-CARLETON #4)

Courthouse 4th Flr, 161 Elgin St Ottawa K2P 2K1 General Inquiry (613)239-1230 Fax (613)239-1422 8:30 - 5:00

Ottawa Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Ottawa-Carleton. The land registration records are fully automated. Electronic registration is mandatory. Access to electronically search automated records is available in this office.

### Services offered to the Public:

Province of Ontario Land Registration Information System

# OWEN SOUND LAND REGISTRY OFFICE (GREY #16)

East Court Plaza Suites 1 & 2, 1555 16th St E Owen Sound N4K 5N3 General Inquiry (519)376-1637 Fax (519)376-1639 8:30 - 5:00

Owen Sound Land Registry Office provides registration and client self serve search services under the Registry Act for the geographical area of Grey. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services and online access for registration purposes to Ontario Business Connects.

#### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# PARRY SOUND LAND REGISTRY OFFICE (PARRY SOUND #42)

28 Miller St Parry Sound P2A 1T1 General Inquiry (705)746-5816 Fax (705)746-6517 8:30 - 5:00

Parry Sound Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the district of Parry Sound. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## PEMBROKE LAND REGISTRY OFFICE (RENFREW #49)

400 Pembroke St E Pembroke K8A 3K8 General Inquiry (613)732-8331 Fax (613)732-0297 8:30 - 5:00 &

Pembroke Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for Renfrew county. The land registration records are fully automated. Electronic registration is mandatory. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## PETERBOROUGH LAND REGISTRY OFFICE (PETERBOROUGH #45)

Robinson Pl South Tower 2nd Flr. 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1342 Fax (705)755-1343 8:30 - 5:00

Peterborough Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Peterborough. The land registration records are partially automated. Access to search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, and certain Business Corporation Act transactions.

#### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage

Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# PICTON LAND REGISTRY OFFICE (PRINCE EDWARD #47)

1. Pitt St PO Box 1310 Picton K0K 2T0 General Inquiry (613)476-3219 Fax (613)476-7908 8:30 - 5:00

Picton Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Prince Edward County. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/enquiring against debtors in the Personal Property Security Registration Enquiry System

# PRESCOTT LAND REGISTRY OFFICE (GRENVILLE #15)

499 Centre St PO Box 1660 Prescott K0E 1T0 General Inquiry (613)925-3177 Fax (613)925-0302 8:30 - 5:00

Prescott Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for the geographical area of Grenville.

### Services offered to the Public:

Province of Ontario Land Registration Information System

# RUSSELL LAND REGISTRY OFFICE (RUSSELL #50)

1122 Concession St PO Box 10 Russell K4R 1C8 General Inquiry (613)445-2138 Fax (613)445-0614 8:30 - 5:00

Russell Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical township of Russell. The land registration records are fully automated. Electronic registration is mandatory. Access to electronically search automated records is available in this office.

## Services offered to the Public:

Province of Ontario Land Registration Information System

## **SARNIA LAND REGISTRY OFFICE (LAMBTON #25)**

Suite 102, 700 North Christina St Sarnia N7V 3C2 General Inquiry (519)337-2393 Fax (519)337-8371 8:30 - 5:00

Sarnia Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Lambton county. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations, certain Business Corporation Act transactions and inquiries services and online access for registration purposes to Ontario Business Connects.

#### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

## SAULT STE MARIE LAND REGISTRY OFFICE (ALGOMA #1)

420 Queen St E Sault Ste Marie P6A 1Z7 General Inquiry (705)253-8887 Fax (705)253-9245 8:30 - 5:00

Sault Ste Marie Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for Algoma district. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, online access for registration purposes to Ontario Business Connects, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Incorporation of Business

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/enquiring against debtors in the Personal Property Security Registration Enquiry System

# SIMCOE LAND REGISTRY OFFICE (NORFOLK #37)

Courthouse

2nd Flr, 530 Queensway W

PO Box 9

Simcoe N3Y 4K8

General Inquiry (519)426-2216

Fax (519)426-9627

8:30 - 5:00

Simcoe Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Norfolk county. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# ST CATHARINES LAND REGISTRY OFFICE (NIAGARA NORTH #30 & NIAGARA **SOUTH #59)**

59 Church St

St Catharines L2R 3C3

General Inquiry (905)684-6351

Fax (905)684-5874

8:30 - 5:00

St Catharines Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Niagara. The land registration records are fully automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, on line access for registration purposes to Ontario Business Connects, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Incorporation of Business Corporations

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# ST THOMAS LAND REGISTRY OFFICE (ELGIN #11)

Courthouse Block
4 Wellington St
St Thomas N5R 2P2
General Inquiry (519)631-3015
Fax (519)631-8182
8:30 - 5:00

St Thomas Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Elgin county. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

#### Services offered to the Public:

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage
Liens Act

Searching/enquiring against debtors in the Personal Property Security registration enquiry System

# STRATFORD LAND REGISTRY OFFICE (PERTH #44)

5 Huron St Stratford N5A 5S4 General Inquiry (519)271-3343 Fax (519)271-2550 8:30 - 5:00

Stratford Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Perth county. The Land Registration Records are fully automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

### Services offered to the Public:

Province of Ontario Land Registration Information System Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# SUDBURY LAND REGISTRY OFFICE (SUDBURY #53)

Suite 301, 199 Larch St Sudbury P3E 5P9 General Inquiry (705)564-4300 Fax (705)564-4148 8:30 - 5:00

Sudbury Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the Sudbury district. The land registration records are being automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, online access for registration purposes to Ontario Business Connects, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations
Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# THUNDER BAY LAND REGISTRY OFFICE (THUNDER BAY #55)

2nd Flr Suite 201, 189 Red River Rd Thunder Bay P7B 1A2 General Inquiry (807)343-7436 Fax (807)343-7439 8:30 - 5:00

Thunder Bay Land Registry Office provides registration and client self serve search services under the Registry Act and Land Titles Act for Thunder Bay district. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, čertain Business Corporations Act transactions, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations
Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# **TORONTO LAND REGISTRY OFFICE #66**

Atrium on Bay
4th Flr Suite 420, 20 Dundas St W
PO Box 117
Toronto M5G 2C2
General Inquiry (416)314-4430
Fax (416)314-4453
8:30 - 5:00

Toronto Land Registry Office provides registration and client self serve search services under the Registry Act for properties registered under Land Titles for the geographical area of the new City of Toronto. The land registration records are being automated. Access to electronically search automated records is available in this office.

#### Services offered to the Public:

Province of Ontario Land Registration Information System

#### **WALKERTON LAND REGISTRY OFFICE (BRUCE #3)**

203 Cayley St
PO Box 1690
Walkerton N0G 2V0
General Inquiry (519)881-2259
Fax (519)881-2322
8:30 - 5:00

Walkerton Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for Bruce county. Walk-in clients can obtain Personal Property Security Registration registrations and inquiries services.

#### Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

#### WHITBY LAND REGISTRY OFFICE (DURHAM #40)

590 Rossland Rd E Whitby L1N 9G5 General Inquiry (905)665-4007 Fax (905)665-5247 8:30 - 5:00

Whitby Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of Durham. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, online access for registration purposes to Ontatio Business Connects, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# WINDSOR LAND REGISTRY OFFICE (ESSEX #12)

Suite 100, 949 McDougall St Windsor N9A 1L9 General Inquiry (519)971-9980 Fax (519)971-9937 8:30 - 5:00

Windsor Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for Essex county. The land registration records are fully automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, certain Business Corporation Act transactions, and intake functions for the Office of the Registrar General which is located in Thunder Bay.

### Services offered to the Public:

Incorporation of Business/Non-Profit Corporations
Intake functions for the Office of the Registrar General

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

# WOODSTOCK LAND REGISTRY OFFICE (OXFORD #41)

75 Graham St Woodstock N4S 6J8 General Inquiry (519)537-6287 Fax (519)537-3107 8:30 - 5:00

Woodstock Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for Oxford county. The land registration records are fully automated. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, and online access for registration purposes to Ontario Business Connects.

# Services offered to the Public:

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

#### **YORK REGION #65**

3rd Flr (Public Office), 50 Bloomington Rd W Aurora L4G 3G8
2nd Flr, 50 Bloomington Rd W Aurora L4G 3G8
General Inquiry (905)713-7798
Fax (905)713-7799
8:30 - 5:00

Aurora Land Registry Office provides registration and client self serve search services under the Registry Act and the Land Titles Act for the geographical area of York Region. The land registration records are fully automated. Electronic registration is available. Access to electronically search automated records is available in this office. Walk-in clients can obtain the following additional services: Personal Property Security Registration registrations and inquiries services, online access for registration purposes to Ontario Business Connects and intake functions for the Office of the Registrar General which is located in Thunder Bay.

#### Services offered to the Public:

Intake functions for the Office of the Registrar General

Ontario Business Connects

Province of Ontario Land Registration Information System

Registration of security interests under Personal Property Security Act and Repair and Storage Liens Act

Searching/Enquiring Against Debtors in the Personal Property Security Registration Enquiry System

#### TITLE AND SURVEY SERVICES OFFICE

University Ctr
3rd Flr, 393 University Ave
Toronto M5G 1E6
General Inquiry (416)314-4882
Fax (416)314-4878
Fax (705)564-4354 (Sudbury)
Fax (905)372-4758 (Cobourg)
Fax (905)874-4012 (Brampton)
Fax (519)675-7771 (London)
www.cbs.gov.on.ca
8:30 - 5:00

The Title and **Survey** Services Office of Registration Division is responsible for setting policy and standards for the registration of documents and plans in the **land** registration system for the Province of Ontario. The office also provides support to 55 Land Registry Offices and their clients for resolution of complex legal and survey issues arising from registration of documents and plans under the Acts administered by the Real Property Registration Branch. In addition, the section deals with survey issues and related applications, e.g., the Boundaries Act, First Application to Land **Titles**.

### **SERVICEONTARIO**

20th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-6205 Fax (416)326-5106 Fax (416)326-3229 (Financial Analysts) www.serviceontario.ca 8:00 - 5:00

ServiceOntario Government Information Centres (SO/GICs) are located in 63 communities across Ontario, and offer information and selected government services. Responsibility for the operation of the centres is divided between Ministry of Government Services and Ministry of Northern Development and Mines. Policy lead is with the Ministry of Government Services. ServiceOntario Government Information Centres provide information, referral and assistance with online government services.

#### POLICY AND STRATEGIC PLANNING

20th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-6205 Fax (416)326-5106 8:30 - 5:00

Policy and Strategic Planning advances innovative integrated service delivery by developing strategies and frameworks that enable the transformation of the way government delivers services. It liaises with provincial ministries and other jurisdictions to identify and develop new initiatives. It is responsible for strategic planning, policy and direction for service delivery, business development, standards, research, communications and resource management.

#### SERVICE DELIVERY

20th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-1234 Fax (416)326-3229 8:30 - 5:00

Service Delivery focuses on management and operations of existing services and channels, operational support, customer relationships, channel management and data gathering and reporting. It manages the operation of an integrated client contact centre (Access and Inquiry Services), Publications Ontario and ServiceOntario Government Information Centres which provides inperson services in more than 60 communities.

# **ACCESS AND INQUIRY SERVICES**

Macdonald Block Rm M1-52, 900 Bay St Toronto M7A 1N3 General Inquiry (416)325-3420 Fax (416)325-3407 8:30 - 5:00

Access and Inquiry Services provides public access to government information. The section is made up of three units: Citizens' Inquiry Bureau (CIB), Access Ontario in Ottawa, and Databases and Directories (D&D).

#### **ACCESS ONTARIO**

Ottawa Courthouse Bldg
2nd Flr, 161 Elgin St
Ottawa K2P 2K1
General Inquiry (613)238-3630
TTY (613)566-2235 (TTY/Teletypewriter users only)
Toll Free 1-800-268-8758 (Within Area Code 613)
Fax (613)566-2234
8:00 - 5:00

Access Ontario provides a bilingual information and referral service for telephone inquiries. It provides an access point for information on multi-jurisdictional government programs and services.

#### CITIZENS' INQUIRY BUREAU

Macdonald Block
Rm M1-52, 900 Bay St
Toronto M7A 1N3
General Inquiry (416)326-1234
TTY (416)325-3408 (TTY/Teletypewriter users only)
Toll Free 1-800-267-8097 (General Inquiry)
TTY Toll Free 1-800-268-7095 (TTY/Teletypewriter users only)
Fax (416)325-3407
www.gov.on.ca
8:30 - 5:00

Citizens' Inquiry Bureau provides a **bilingual information and referral service**. It provides an access point for information on multi-jurisdictional government programs and services. Services are provided by telephone, over the counter and using the feedback form on the Government of Ontario Web site.

#### DATABASES AND DIRECTORIES

5th Flr, 880 Bay St
Toronto M7A 1N8
General Inquiry (416)327-3642
(416)327-2993 (Government Pages Control Desk)
Fax (416)327-3652
Fax (416)314-3603 (Government Pages)
www.infogo.gov.on.ca
8:30 - 5:00

Databases and Directories collects, organizes and publishes corporate information to facilitate access and inquiry services to the government of Ontario, its employees, offices, services, and freedom of information records. PACE (Public Access Corporate Enquiry) is the application administered by Databases & Directories to integrate the corporate information for publication in required contexts. The Government of Ontario Telephone Directory and the KWIC Index to Services-the annual print directories, are products of PACE. Content for INFO-GO, the on-line directory, is also a product of PACE. Daily updates stream down from PACE to keep INFO-GO up-to-date, reliable and useful. The office also co-ordinates the Government of Ontario services listings published in the Government Pages of the province's regional telephone directories.

#### **PUBLICATIONS ONTARIO**

Main Flr, 50 Grosvenor St Toronto M7A 1N8 (416)326-5300 (Order Publications) Toll Free 1-800-668-9938 (Order Publications) TTY Toll Free 1-800-268-7095 Fax (416)326-5317 www.publications.gov.on.ca 8:30 - 5:00

**Publications** Ontario is the central manager and distributor of government publications to the public, libraries, businesses, and government ministries. Customers can shop in person, by telephone, by fax or mail, or through the Publications Ontario On-Line (POOL) website. All major credit cards and government purchase cards are accepted. Publications Ontario acts as a service manager for ministries and agencies requiring printing, warehousing and distribution services. Publications Ontario publishes Ontario **statutes** and **regulations** and the Ontario **Gazette**, in print and electronically. Publications Ontario is responsible for copyright administration on behalf of the Queen's Printer for Ontario, and for the Government Publications Directive.

### **BUSINESS AND CLIENT SOLUTIONS**

Ground Flr & 5th Flr, 880 Bay St Toronto M7A 1N8 General Inquiry (416)326-5302 Fax (416)326-5317 (Ground Flr) Fax (416)326-4648 (5th Flr)

Business and Client Solutions provides walk-in bookstore service, carrying a large selection of government titles and products (souvenirs). All major credit cards and government purchasing cards are accepted. It also provides call centre functions.

# PUBLISHING, DISTRIBUTION AND COPYRIGHT UNIT

5th Flr, 880 Bay St Toronto M7A 1N8 (416)326-5310 (Ontario Gazette) Fax (416)326-4648 8:30 - 5:00

Publishing, Distribution and Copyright Unit coordinates printing and publishing of Ontario Statutes and Regulations, and works with government ministries and agencies to make publications available for general sale, managing an inventory of 10,000 titles in partnership with a private-sector warehouse. It manages the Ontario Gazette subscriptions and ensures public access to government documents through the Depository Library system of 500+ libraries; administers Crown copyright on behalf of the Queens Printer for Ontario, which has sole authority to license the copying of government print or electronic material for commercial purposes; develops and maintains Internet services: EOCOS, a research and ordering site restricted to libraries; PICC, a restricted ordering site for all Government Information Centres; Third Party Site, a restricted ordering site for Third Party Bookstores; POOL, a public on-line e-commerce and information site; and an on-line Ontario Gazette site.

#### COPYRIGHT

5th Flr, 880 Bay St Toronto M7A 1N8 (416)326-2678 (Copyright Inquiries) Fax (416)326-4648 8:30 - 5:00 ►

The **Copyright** Section administers Crown copyright on behalf of the Queen's Printer for Ontario, which has sole authority to license the copying of government print or electronic material for commercial purposes by third parties. Advice is provided to ministries on transactions involving Crown copyright, both when the right to copy is being licensed and also when material such as reports or software are being created for the government under contract.

#### SERVICEONTARIO GOVERNMENT INFORMATION CENTRES

Eaton Tower
20th Flr, 250 Yonge St
Toronto M5B 2N5
General Inquiry (416)326-1234
Toll Free 1-800-267-8097
Fax (416)326-5106
www.gov.on.ca/MBS/english/maps/gic/index.html
8:30 - 5:00

ServiceOntario Government Information Centres (GICs) are located in 63 communities across Ontario, and offer information and selected government services. Responsibility for the operation of the centres is divided between Ministry of Government Services and Ministry of Northern Development and Mines. Policy lead is with the Ministry of Government Services. ServiceOntario Government Information Centres provide information, referral and assistance with online government services.

CENTRAL REGIONAL OFFICE
Macdonald Block
Government Information Ctr, 900 Bay St
Toronto M7A 1N3
General Inquiry (416)326-1234
Fax (416)325-3407
8:30 - 5:00

AURORA 50 Bloomington Rd W Aurora L4G 3G8 General Inquiry (416)326-1234 TTY (416)325-3408 Fax (905)713-6906 8:30 - 5:00 ►

BRAMPTON
1st Flr, 7765 Hurontario St
Brampton L6W 4S8
General Inquiry (416)326-1234
TTY (416)325-3408
Fax (905)874-3970
8:30 - 5:00

DOWNSVIEW
Bldg A
2680 Keele St
Toronto M3M 3E6
General Inquiry (416)326-1234
TTY (416)325-3408
Fax (416)235-3777
8:30 - 5:00

HALTON
Halton Regional Administrative Ctr
1151 Bronte Rd
Oakville L6M 3L1
General Inquiry (905)825-6000
Toll Free 1-866-442-5866
Fax (905)825-9010
8:30 - 4:30

TORONTO
Macdonald Block
900 Bay St
Toronto M7A 1N3
General Inquiry (416)326-1234
TTY (416)325-3408
Fax (416)325-3407
8:00 - 5:00

WHITBY

590 Rossland Rd E

Whitby L1N 9G5

General Inquiry 1-800-267-8097

Fax (905)430-1230

8:30 - 5:00

SOUTHEASTERN REGIONAL OFFICE

Suite 200, 1111 Prince of Wales Dr

Ottawa K2C 3T2

General Inquiry (613)727-2827

Fax (613)727-2900

8:30 - 5:00

BANCROFT

50 Monck St

PO Box 300

Bancroft K0L 1C0

Toll Free 1-800-746-5520

Fax (613)332-4027

8:30 - 5:00 🕭

BELLEVILLE

2nd Flr, 15 Victoria Ave

PO Box 7

Belleville K8N 1Z5

General Inquiry (613)968-3769

Fax (613)968-4374

8:30 - 5:00

BROCKVILLE

Government Information Ctr Market St Entrance, 7 King St W

Brockville K6V 3P7

brockville Kov 3P/

General Inquiry (613)498-0506

Fax (613)345-7390

8:30 - 5:00

CORNWALL

127 Sydney St

Cornwall K6H 3H1

General Inquiry (613)932-5332

Fax (613)932-4524

8:30 - 5:00

HAWKESBURY

692 Main St E

Hawkesbury K6A 1B4

General Inquiry (613)632-2192

Fax (613)636-0345

8:30 - 5:00 🕭

KINGSTON

Beechgrove Complex

51 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)536-7372

Fax (613)531-5730

8:30 - 5:00 🕭

LINDSAY

322 Kent St W

Lindsay K9V 4T7

General Inquiry (705)324-3849

Toll Free 1-877-994-9928

Fax (705)324-8440

8:30 - 5:00

**MINDEN** 

Hwy 35 By-pass

PO Box 820

Minden K0M 2K0

General Inquiry (705)286-1521

Fax (705)286-4355

8:30 - 5:00 🕭

OTTAWA

Courthouse

2nd Flr, 161 Elgin St

Ottawa K2P 2K1

General Inquiry (613)238-3630

TTY (613)566-2235

Toll Free 1-800-268-8758

Fax (613)566-2234

8:00 - 5:00 &

**PEMBROKE** 

31 Riverside Dr

Pembroke K8A 8R6

General Inquiry (613)732-3661

Fax (613)732-6998

8:30 - 5:00 🕭

PETERBOROUGH

North Tower

1st Flr, 300 Water St

Peterborough K9J 8M5

General Inquiry (705)755-4427

Fax (705)755-1677

8:30 - 5:00

RENFREW

316 Plaunt St S

Renfrew K7V 1N3

General Inquiry (613)432-4841

Toll Free 1-800-267-8816

Fax (613)432-5260

8:30 - 5:00

SMITHS FALLS . 91 Cornelia St W Smith Falls K7A 5L3 General Inquiry (613)283-7002x101 Toll Free 1-888-784-7605 Fax (613)283-7005 8:30 - 4:00

#### SOUTHWESTERN REGIONAL OFFICE

Atrium
1 Stone Rd W

Guelph N1G 4Y2

General Inquiry (519)837-6346

Fax (519)826-6363

8:00 - 5:00

BARRIE
34 Simcoe St
Barrie L4N 6T4
General Inquiry (705)737-0823
Fax (705)737-5722
8:30 - 5:00

CHATHAM

Chatham Civic Ctr 315 King St W PO Box 640 Chatham N7M 5K8 General Inquiry (519)436-3297 Toll Free 1-800-714-7497 Fax (519)436-3227 8:00 - 5:00

GUELPH
1st Flr, 1 Stone Rd W
Guelph N1G 4Y2
General Inquiry (519)826-6567
TTY (519)826-7402
TTY Toll Free 1-877-877-6313
Fax (519)826-3633
8:00 - 5:00

HAMILTON Ellen Fairclough Bldg Ground Flr, 119 King St W Hamilton L8P 4Y7 General Inquiry (905)521-7825 Fax (905)521-7851 8:30 - 4:00 KITCHENER
City Hall
Main Flr, 200 King St W
PO Box 1118
Kitchener N2G 4G7
General Inquiry (519)576-6517
Toll Free 1-800-837-0877
Fax (519)576-6377
8:00 - 5:00

LONDON 659 Exeter Rd London N6E 1L3 General Inquiry (519)873-4000 Fax (519)873-4016 8:00 - 5:00

OWEN SOUND 1400 First Ave W Owen Sound N4K 6Z9 General Inquiry (519)371-6226 Toll Free 1-888-647-3654 Fax (519)371-6336 8:00 - 5:00

SARNIA
Bayside Mall, Lambton Shared Services Ctr
150 Christina St N
Sarnia N7T 7W5
General Inquiry (519)332-2512x2227
Fax (519)383-1648
8:00 - 5:00

SIMCOE 40 Colborne St S Simcoe N3Y 4H3 General Inquiry (519)426-6655 Toll Free 1-800-267-9434 Fax (519)428-0787 8:00 - 5:00

ST CATHARINES
Ground Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2111
Fax (905)704-2003
8:00 - 5:00

STRATFORD
581 Huron St
Stratford N5A 5T8
General Inquiry (519)271-9995
Fax (519)271-1007
8:00 - 5:00

WINDSOR 2nd Flr, 1427 Ouellette Ave Windsor N8X 1K1 General Inquiry (519)973-7954 Fax (519)973-7959 8:00 - 5:00

### SERVICE DESIGN AND IMPLEMENTATION

16th Flr, 250 Yonge St
Toronto M5B 2N5
TTY (416)325-3408
Toll Free 1-800-565-1921 (Province-Wide)
Fax (416)314-5125 (393 University Ave)
Fax (416)326-3392 (250 Yonge St)
www.cbs.gov.on.ca/obc
8:30 - 5:00

Service Design and Implementation plans, designs, and builds the infrastructure and application design for the service delivery channels (in-person, electronic and by phone). It assists ministries and other jurisdictions in planning and implementing integrated service delivery systems. In collaboration with business partners, it determines business requirements, SLA requirements, business service mapping and business process workflows to support the service. It also operates the electronic channel for ServiceOntario through its integrated, process based service desk; it utilizes a best practice framework for managing services.

#### Services offered to the Public:

Ontario Business Connects

# STRATEGIC POLICY DIVISION

Ferguson Block 6th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)212-6652 Fax (416)212-1076 8:30 - 5:00

The Strategic Policy Division supports the coordination and integration of corporate administrative policy development for Ministry of Government Services. The division also provides advice and support to ministries across the government for decision-making related to emergency management, security, business continuity, and labour dispute contingency planning. Central coordination and management of these functions fulfills government roles and responsibilities as outlined in the Emergency Management Act, Occupational Health and Safety Act, Public Service Act, Ontario Human Rights Code, as well as statutory responsibilities under the Management Board of Cabinet Act and the Treasury Board Act.

#### CORPORATE POLICY BRANCH

Frost Bldg S
2nd Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)327-3625
Fax (416)325-0438
8:30 - 5:00

The Corporate Policy Branch is responsible for the development of policy and legislation on corporate governance matters (e.g. conflict of interest, advertising practices, reimbursement of expenses, etc.); development of tools and guides to support ministry and agency compliance with legislation, directives and policies; recommendations to MBC on ministry requests for MBC approval on matters involving governance and accountability of ministries and agencies; development and coordination of MBC directives and guidelines; supporting the promotion of energy awareness and conservation among OPS employees; and administration of the central governance framework for arm's-length agencies.

# **EMERGENCY MANAGEMENT AND SECURITY BRANCH**

Ferguson Block 7th Flr, 77 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)325-9400
Fax (416)325-1078
8:30 - 5:00

The Emergency Management and Security Branch is responsible for the internal OPS Emergency Management and Security Program. The branch leads policy development and implementation on internal emergency management, physical and personnel security policies and program and is responsible for leading labour dispute contingency planning and business continuity planning for the OPS.

# AGENCIES, BOARDS AND COMMISSIONS

#### ADVERTISING REVIEW BOARD

Macdonald Block 2nd Flr Rm M2-56, 900 Bay St Toronto M7A 1N3 General Inquiry (416)327-2183 Fax (416)327-2179 8:00 - 4:00 ᠍

The **Advertising** Review Board monitors advertising policy, oversees the advertising agency selection process and ensures government policy standards are met.

# ALCOHOL AND GAMING COMMISSION OF ONTARIO

Atrium on Bay
20 Dundas St W
Toronto M5G 2N6
General Inquiry (416)326-8700
Toll Free 1-800-522-2876
www.agco.on.ca
8:30 - 5:00

The **Alcohol** and **Gaming** Commission of Ontario (AGCO) is a regulatory body having jurisdiction over the Gaming Control Act, 1992, **Liquor Licence** Act and the **Wine** Content Act. Pursuant to

these Acts, the AGCO licences and regulates charitable and **casino** gaming, **lottery** schemes, **bingo**s, raffles, break open tickets as well as casino employees and suppliers of goods and services to casinos. Further, the AGCO licences and regulates the sale and service of liquor and liquor licenced premises and Special Occasion **Permit** events.

#### Services offered to the Public:

Gaming Control Act, 1992
Liquor Enforcement
Liquor Licences
Manufacturer's Licence
Manufacturer's Representative Licence
Order-in-Council 2688/93
Special Occasion Permit

#### **REGIONAL OFFICES**

8:30 - 5:00

GANANOQUE DISTRICT OFFICE 380 Hwy 2 Gananoque K7G 2V4 General Inquiry (613)382-6819 Toll Free 1-800-522-2876 Fax (613)382-3476

LONDON DISTRICT OFFICE Suite 201, 150 Dufferin Ave London N6A 5N6 General Inquiry (519)675-7746 Toll Free 1-800-522-2876 Fax (519)675-7749 8:30 - 5:00

NIAGARA DISTRICT OFFICE The Acres House 4th Flr, 4342 Queen St Niagara Falls L2E 7J7 General Inquiry (905)374-5955 Toll Free 1-800-522-2876 Fax (905)374-5953 8:30 - 5:00

ORILLIA DISTRICT OFFICE Cottage "C"
3rd Flr, 700 Memorial Ave
Orillia L3V 6H1
General Inquiry (705)329-5045
Toll Free 1-800-522-2876
Fax (705)329-5050
8:30 - 5:00

OTTAWA DISTRICT OFFICE Emerald Plaza 5th Flr Suite 500, 1547 Merivale Rd Nepean K2G 4V3 General Inquiry (613)274-0000 Toll Free 1-800-522-2876 Fax (613)274-7214 8:30 - 5:00

SAULT STE MARIE DISTRICT OFFICE Suite 201, 740 Great Northern Rd Sault Ste Marie P6A 5K7 General Inquiry (705)946-6552 Toll Free 1-800-522-2876 Fax (705)946-6557 8:30 - 5:00

SUDBURY DISTRICT OFFICE 400 Bonin Rd
Chelmford P0M 1L0
General Inquiry (705)855-8350
Toll Free 1-800-522-2876
Fax (705)855-8860
8:30 - 5:00

THUNDER BAY DISTRICT OFFICE Suite 206, 189 Red River Rd **Thunder Bay** P7B 1A2

General Inquiry (807)343-7382

Toll Free 1-800-522-2876

Fax (807)343-7524

8:30 - 5:00 ■

WINDSOR DISTRICT OFFICE 4th Flr, 250 Windsor Ave Windsor N9A 6V9 General Inquiry (519)258-2941 Toll Free 1-800-522-2876 Fax (519)258-7282 8:30 - 5:00 8:30 - 5:00

TORONTO-HEAD OFFICE Atrium on Bay 8th Flr, 20 Dundas St W **Toronto** M5G 2N6 General Inquiry (416)326-8700 Toll Free 1-800-522-2876 Fax (416)326-0300

### CIVIL SERVICE COMMISSION

Whitney Block
5th Flr, 99 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)325-1630
8:30 - 5:00

The Civil Service Commission functions under the **Public Service** Act and is responsible for monitoring the government's performance as an employer, especially with regard to preserving the merit principle and promoting corporate values. The responsibilities of the commission are to set regulations relating to a wide range of human resource management issues affecting salaries, **classifications**, recruitment, **benefits** and hours of work, subject to the approval of the Lieutenant-Governor-in-Council. Also, the commission is responsible for considering a wide variety of staffing/recruitment actions and approve non-delegated **appointments**.

### LICENCE APPEAL TRIBUNAL

12th Flr, 1 St Clair Ave W
Toronto M4V 1K6
General Inquiry (416)314\(^4260\)
Toll Free 1-800-255-2214
Fax (416)314-4270
Fax (416)314-6307
Toll Free Fax 1-800-720-5292
8:15 - 4:30 ■

The **Licence Appeal** Tribunal is an adjudicative Tribunal, created on April 1, 2000 under the Licence Appeal Tribunal Act, 1999. The Tribunal provides a fair, efficient, impartial, and independent means to appeal decisions concerning compensation **claims** and licensing activities regulated by the Ministry of Government Services, the Ministry of Transportation, the Ministry of Children and Youth Services, the Ministry of Training, Colleges, and Universities, and the Ministry of Municipal Affairs and Housing.

#### Services offered to the Public:

Appeal Tribunal

#### **ONTARIO FILM REVIEW BOARD**

1075 Millwood Rd Toronto M4G 1X6 General Inquiry (416)314-3626 Fax (416)314-3632 www.ofrb.gov.on.ca 8:30 - 5:00

The Ontario **Film** Review Board is an independent agency of the Ministry of Government Services. The board classifies films and videos and approves adult sex films for exhibition or distribution

in Ontario. The board's mission statement is to classify films and thereby provide the public with sufficient information to make informed viewing choices for themselves and their children.

#### Services offered to the Public:

Approval and Classification of Films and Videos

#### **ONTARIO PENSION BOARD**

Suite 1100, 1 Adelaide St E
Toronto M5C 2X6
General Inquiry (416)364-8558
Toll Free 1-800-668-6203 (Within Canada & USA)
Fax (416)364-7578
www.opb.on.ca
8:00 - 5:00 ■

Ontario **Pension** Board ("OPB") is a corporation without share capital constituted under the Publice Service Pension Act (PSPA). OPB is responsible for administration of the Ontario Public Service Pension Plan (the "Plan"), and for the investment of the assets that fund the Plan (the "Fund"). The Plan is a statutory pension plan established by the PSPA and is Schedule 1 to the Act. Plan membership is made up of eligible employees of the Ontario Government and its Agencies, Boards and Commissions. OPB was established in 1990; however, the Plan has been in existence since the 1920's.

#### **ONTARIO RACING COMMISSION**

9th Flr, 20 Dundas St W
Toronto M5G 2C2
General Inquiry (416)327-0520
Fax (416)325-3478
www.ontarioracingcommission.ca
8:30 - 5:00

The Ontario Racing Commission (ORC) was established under the Racing Commission Act in 1950 to govern, direct, control and regulate horse racing in the province. The ORC licenses all race track operators, teletheatre locations and all racing participants. Rules of racing are developed and enforced by the ORC, which holds public **hearings** on any **appeals** or rulings issued by Commission Judges or Stewards officiating at races. The ORC administers the Horse Improvement Program, which includes the Ontario Sires Stakes Program. The ORC also approves the dates a race track can operate. The ORC can be contacted to provide information regarding when and where racing is being conducted, **licensing** requirements, Ontario Sires Stakes Program and any general inquiries on the racing and breeding industry.

#### Services offered to the Public:

Information Services Licence to Participate in Racing

#### **OPSEU PENSION TRUST**

Suite 1200, 1 Adelaide St E

Toronto M5C 3A7

General Inquiry (416)681-6161

(416)681-6100 (Member and Pensioner Services)

Toll Free 1-800-637-0024 (Canada-Wide)

Fax (416)681-6175

www.optrust.com

8:00 - 5:00 🖶

The **OPSEU Pension** Trust (OPTrust) administers the OPSEU Pension Plan and manages the Fund and related investment processes for OPSEU members who are employed by the Ontario government and certain agencies, boards and commissions that are participating employers in the plan. In addition, members of the Ontario Liquor Board Employees Union (OLBEU) are members of the Plan, as are employees of the OPSEU Pension Trust. Members who retire with a pension from OPTrust may qualify for post-retirement benefits coverage provided by their employers and administered by Great-West Life.

#### **ACTS**

Alcohol and Gaming Regulation and Public Protection Act, 1996, S.O. 1996, c. 26, Sched.

Apportionment Act, R.S.O. 1990, c. A.23

Archives Act, R.S.O. 1990, c. A.27

Arthur Wishart Act (Franchise Disclosure), 2000, S.O. 2000, c. 3

Assignments and Preferences Act, R.S.O. 1990, c. A.33

Athletics Control Act, R.S.O. 1990, c. A.34

Bailiffs Act, R.S.O. 1990, c. B.2

Boundaries Act, R.S.O. 1990, c. B.10

Business Corporations Act, R.S.O. 1990, c. B.16

Business Names Act, R.S.O. 1990, c. B.17

Business Regulation Reform Act, 1994, S.O. 1994, c. 32

Cabinet Ministers' and Opposition Leaders' Expenses Review and Accountability Act, 2002, S.O. 2002, c. 34, Sched. A

Cemeteries Act (Revised), R.S.O. 1990, c. C.4

Certification of Titles Act, R.S.O. 1990, c. C.6

Change of Name Act, R.S.O. 1990, c. C.7

Collection Agencies Act, R.S.O. 1990, c. C.14

Collision Repair Standards Act, 2002, S.O. 2002, c.31

Commodity Futures Act, R.S.O. 1990, c. C.20

Condominium Act, 1998, S.O. 1998, c. 19

Consumer Protection Act, 2002, S.O 2002, c. 30, Sched. A

Consumer Reporting Act, R.S.O. 1990, c. C.33

Corporations Act, R.S.O. 1990, c. C.38

Corporations Information Act, R.S.O. 1990, c. C.39

Debt Collectors Act, R.S.O. 1990, c. D.4

Discriminatory Business Practices Act, R.S.O. 1990, c. D.12

Electricity Act, 1998, S.O. 1998, c. 15, Sched. A, Part VIII

Electronic Registration Act (Ministry of Consumer and Business Services Statutes), 1991, S.O. 1991, c. 44

Extra-Provincial Corporations Act, R.S.O. 1990, c. E.27

Factors Act, R.S.O. 1990, c. F.1

Film Classification Act, 2005, S.O. 2005, c. 17

Flag Act, R.S.O. 1990, c. F.20

Floral Emblem Act, R.S.O. 1990, c. F.21

Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31

Funeral Directors and Establishments Act, R.S.O. 1990, c. F.36

Funeral, Burial, Cremation Services Act, 2002, S.O. 2002, c. 33

Gaming Control Act, 1992, S.O. 1992, c.24

Government Advertising Act, 2004, S.O. 2004, c. 20

Horse Riding Safety Act, 2001, S.O. 2001, c. 4

Land Registration Reform Act, R.S.O. 1990, c. L.4

Land Titles Act, R.S.O. 1990, c. L.5

Licence Appeal Tribunal Act, 1999, S.O. 1999, c. 12, Sched. G

Limited Partnerships Act, R.S.O 1990, c. L.16

Liquor Licence Act, R.S.O. 1990, c. L.19

Lobbyists Registration Act, 1998, S.O. 1998, c. 27, Sched.

Marriage Act, R.S.O. 1990, c. M.3

Ministry of Consumer and Business Services Act, R.S.O 1990, c. M.21

Ministry of Government Services Act, R.S.O. 1990, c. M.25 (except in respect of the Ontario Realty Corporation and real property matters)

Motor Vehicle Dealers Act, 2002, S.O. 2002 c. 30, Sched. B

Motor Vehicle Dealers Act, R.S.O. 1990, c. M.42

Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56

Official Notices Publication Act, R.S.O. 1990, c. O.3

Ontario New Home Warranties Plan Act, R.S.O. 1990, c. O.31

Ontario Public Service Employees' Union Pension Act, 1994, S.O. 1994, c. 17, Sched.

Paperback and Periodical Distributors Act, R.S.O. 1990, c. P.1

Partnerships Act, R.S.O. 1990, c. P.5

Personal Property Security Act, R.S.O. 1990, c. P.10

Public Service Act, R.S.O. 1990, c. P.47

Public Service Pension Act, R.S.O. 1990, c. P.48

Racing Commission Act, 2000, S.O. 2000, c. 20

Real Estate and Business Brokers Act, 2002, S.O. 2002, c. 30, Sched. C

Real Estate and Business Brokers Act, R.S.O. 1990. c. R.4

Registry Act, R.S.O. 1990, c. R.20

Repair and Storage Liens Act, R.S.O. 1990, c. R.25

Residential Complex Sales Representation Act, R.S.O. 1990, c. R.28

Retail Business Holidays Act, R.S.O. 1990, c. R.30

Safety and Consumer Statutes Administration Act, 1996, S.O. 1996, c.19

Securities Act, R.S.O. 1990, c. S.5

Technical Standards and Safety Act, 2000, S.O. 2000, c. 16

Theatres Act, R.S.O. 1990, c. T.6

Toronto Futures Exchange Act, R.S.O. 1990, c. T.14

Toronto Stock Exchange Act, R.S.O. 1990, c. T.15

Travel Industry Act, 2002, S.O. 2002, c. 30, Sched. D

Trust Beneficiaries' Liability Act, 2004; S.O. 2004, c. 29, Sched. A

Vintners Quality Alliance Act, 1999, S.O. 1999, c. 3

Vital Statistics Act, R.S.O. 1990, c. V.4

Wine Content and Labelling Act, 2000, S.O. 2000, c. 26, Sched. P.

# MINISTRY OF HEALTH AND LONG-TERM CARE

Hepburn Block
10th Flr, 80 Grosvenor St
Toronto M7A 2C4
General Inquiry (416)327-4327
TTY 1-800-387-5559
Toll Free 1-800-268-1153
www.health.gov.on.ca

Ministry of Health and Long-Term Care is responsible for administering the health care system and providing services to the Ontario public through such programs as health insurance, drug benefits, assistive devices, care for the mentally ill, long-term care, home care services, community and public health, health promotion and disease prevention. It also regulates hospitals, nursing homes, long-term care homes; operates psychiatric hospitals and medical laboratories; and coordinates emergency health services.

#### **DEPUTY MINISTER'S OFFICE**

#### CHIEF MEDICAL OFFICER OF HEALTH

Hepburn Block 11th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)212-3831 Fax (416)325-8412

The Chief Medical Officer of Health (CMOH) monitors the organization and delivery of public health programs and services provided by the 36 local boards of health. The CMOH has the power and authority to take action on his or her own initiative in situations that pose a risk to the health of Ontarians, as well as the authority to report directly to the public on important public health issues. The CMOH provides advice across government on the management of public health issues, including population health strategies, health promotion, disease prevention, and health protection and wellness promotional activities.

### **COMMUNICATIONS AND INFORMATION BRANCH**

Hepburn Block
10th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-4343
TTY 1-800-387-5559
Fax (416)327-8791
www.gov.on.ca/health
8:30 - 5:00

The Communications and Information Branch supports the programs and policies of the ministry through the development of strategic communications plans; production of a variety of information including speeches, statements and news releases; issues management; and media liaison. INFOline, a multilingual call centre, provides information on the programs, services and activities of the ministry; and Client Services responds to in-person and written requests for information.

CLIENT SERVICES
Macdonald Block
1st Flr Rm M1-57, 900 Bay St
Toronto M7A 1R3
General Inquiry (416)327-4327
TTY 1-800-387-5559
Toll Free 1-800-268-1154
Fax (416)325-7136
8:30 - 5:00

#### LEGAL SERVICES BRANCH

8th Flr, 56 Wellesley St W
Toronto M5S 2S3
General Inquiry (416)327-8606
(613)536-3118 (Kingston Counsel)
Fax (613)536-3183 (Kingston Counsel)
Fax (416)327-8605 (Toronto Counsel)
8:30 - 5:00

Legal Services Branch provides legal services to the ministry, including legal advice and opinions; preparation of the ministry's legislation and regulations; representing the ministry before courts, tribunals, coroners' inquests and public inquiries; preparing agreements relating to the provision of health services and participating in or advising the ministry's and government's various committees and task forces.

### MEDICAL ADVISORY SECRETARIAT

8th Flr, 56 Wellesley St W
Toronto M5S 2S3
General Inquiry (416)314-1092
Fax (416)325-2364
www.health.gov.on.ca/english/providers/program/mas/mas\_mn.html
9:00 - 5:00

The mandate of the Medical Advisory Secretariat (MAS) is to advise the Deputy Minister and other ministry senior management and government agencies on the delivery of medical services, particularly new health technologies. The internal Health Technology Evaluation and Assessment Program provides health technology assessments and appraisals to programs of the ministry and to the Ontario Health Technology Advisory Committee (OHTAC) to ensure an evidence-based broad approach to policy decision-making regarding introducing new health technologies and retiring obsolete technologies. Collaboration is fostered among relevant program areas, external stakeholders are consulted, and technology assessments are conducted. MAS leads field evaluation research on technologies for which there is insufficient evidence of effectiveness. It coordinates its activities with other jurisdictions within the National Health Technology Strategy.

#### NURSING SECRETARIAT

12th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)327-9689 Fax (416)327-1878 9:00 - 5:00

The mandate of the Nursing Secretariat is to advise the Minister of Health and Long-Term Care and senior management, operational divisions and other ministries and governmental agencies on health and relevant public policy from a nursing perspective; foster collaboration among ministry divisions, branches and programs, other ministries and governments and nursing stakeholders to

address nursing issues; support the implementation, and long-term strategies to strengthen the nursing profession in Ontario.

#### **ONTARIO INTERNAL AUDIT**

8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7792 Fax (416)327-7809

Internal Audit Services provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are proved under the direction of the Chief Internal Auditor.

# **ACUTE SERVICES DIVISION**

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-2414
Fax (416)314-5914

The Acute Services Division is responsible for activities relating to Emergency Health Services and Hospitals. It also shares responsibility with the Community Health Division for the following areas/branches: Regional Offices, Finance and Information Management, French Language Services, and the Office of Strategic Projects.

# **BLOOD PROGRAMS COORDINATING OFFICE**

4th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)326-6478 Fax (416)326-6481 8:30 - 5:00

The Blood Programs Coordinating Office supports the role of Ontario's Minister of Health and Long-Term Care as a Member of Canadian Blood Services (CBS). This includes regular liaison with CBS staff and participation on various working groups with CBS and provincial/territorial representation. The Blood Programs Coordinating Office is also responsible for developing Ontario's strategic directions for blood utilization and safety. This includes coordinating and funding programs and projects to ensure appropriate utilization of blood and fractionated products in Ontario and working with the Public Health Agency of Canada to implement the Transfusion Transmitted Injuries Surveillance System in the province.

### **EMERGENCY HEALTH SERVICES BRANCH**

6th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7900 Toll Free 1-800-461-6431 Fax (416)327-7911 8:30 - 5:00

Emergency Health Services Branch is the strategic manager of the land and air ambulance system. It is responsible for ensuring the existence throughout Ontario of a balanced, seamless and integrated system of ambulance services and communications services used in dispatching

ambulances. The branch establishes standards for the provision of ambulance services. It also investigates complaints respecting ambulance services.

#### Services offered to the Public:

Ambulance Services

# **EMERGENCY HEALTH SERVICES PROVINCIAL FIELD OFFICES**

The telephone numbers below should not be used to request an ambulance. Emergency ambulance services should be requested via the emergency phone number listed in local telephone directories. All are wheelchair accessible.

GTA EMERGENCY HEALTH SERVICES FIELD OFFICE

6th Flr, 5700 Yonge St

Toronto M2M 4K5

General Inquiry (416)327-7832

Fax (416)327-7802

8:30 - 5:00

NORTH EAST EMERGENCY HEALTH

SERVICES FIELD OFFICE

Suite 101, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-4336

Toll Free 1-800-277-9937

Fax (705)564-4484

8:30 - 5:00

NORTH WEST EMERGENCY HEALTH

SERVICES FIELD OFFICE Suite 102, 421 South James St

Thunder Bay P7E 2V6

General Inquiry (807)475-1290

Fax (807)475-1228

8:30 - 5:00

SOUTH EAST EMERGENCY HEALTH SERVICES FIELD OFFICE

79 Spring St

PO Box 790

Almonte K0A 1A0

General Inquiry (613)256-3070

Fax (613)256-4318

8:00 - 4:30

SOUTH WEST EMERGENCY HEALTH

SERVICES FIELD OFFICE

5th Flr, 119 King St W **Hamilton** L8P 4Y7

General Inquiry (905)521-7474

Toll Free 1-800-463-7982

Fax (905)521-7469

rax (903)321-740

8:30 - 5:00

# **EXECUTIVE DIRECTOR, BUSINESS SERVICES**

Hepburn Block
5th Flr. 80 Gross

5th Flr, 80 Grosvenor St

Toronto M7A 1R3

General Inquiry (416)327-4531

Fax (416)326-7588

8:00 - 5:00 🕭

The Executive Director's office is responsible for leading the common business service functions of the two divisions. Activities include: Business/Technology Transformation Leadership, French Language Services, Finance and Information Management, Issues Management, Planning and HR Management.

# FINANCE AND INFORMATION MANAGEMENT BRANCH

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)326-6026
Fax (416)326-9734

The role of the Finance and Information Management Branch with respect to transfer payment agencies (hospitals, long-term care homes, mental health agencies, etc.) includes the following: providing strategic financial advice and leadership to the divisions through financial controllership, analysis and reporting, funding formula management and divisional business planning; developing funding allocations to support provincial health systems plans based on funding formula methodology and ensuring that a comprehensive information management strategy is developed for the divisions and its transfer payment partners.

### **DIVISIONAL DECISION SUPPORT UNIT**

5th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8273 Fax (416)327-4697

The role of the Divisional Decision Support Unit is to provide coordination of strategic MOHLTC business initiatives; prepare and coordinate policy and cabinet documents; strategic and branch planning support (e.g. coordinate divisional results based planning, health demographic/spatial utilization analysis); deal with issues and briefings and other high profile requests; interaction with external parties and coordination of communication activities with corporate and regional teams.

#### **DIVISIONAL FINANCE**

Hepburn Block 5th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8650 Fax (416)327-7481

The role of Divisional Finance is to provide financial support to the Acute Services and Community Health Divisions as it relates to estimates, financial planning, analysis, forecasts and allotment control for hospitals, long-term care homes, communication access centres, community support services, community health services, emergency health services, mental health and pay equity. Divisional Finance also functions in a controllership capacity to ensure that financial resources assigned to the Acute Services and Community Health Divisions are managed effectively and efficiently.

#### **COMMUNITY HEALTH SERVICES**

Hepburn Block 5th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8650 Fax (416)327-7481

The role of Divisional Finance - Community Health Services is to provide financial support to the Community Health Division as it relates to estimates, financial planning, analysis, forecast and allotment control. Divisional Finance also functions in a controllership capacity to ensure that financial resources assigned to Community Health Divisions are managed efficiently and efficiently relating to the operation of community based Community Health Centres, Midwifery, Diabetes and HIV/AIDS programs.

#### **CONTROLLERSHIP UNIT**

5th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8660 Fax (416)327-7281

The role of the Controllership Unit is to manage the central financial services for the Acute Services and Community Health Divisions' program area (hospitals, long-term care homes, community care access centres, mental health, community health, and emergency services), including financial forecasting, expenditure reporting, monitoring and control, to ensure the divisions maximize the utilization of scarce financial resources. The functions include: to provide interpretation and advice on the policies and procedures related to accounting, financial management/planning, budgeting and control, as well as, providing advice to support policy development within divisions.

# **DIVISIONAL FINANCE - HCCS/CSS**

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-8650
Fax (416)327-7481

The role of Divisional Finance - Home care and Community Support/Community Support Services is to provide financial support to the Community Health Division as it relates to estimates, financial planning, analysis, forecasts and allotment control. Divisional Finance also functions in a controllership capacity to ensure that financial resources assigned to the Community Health Division are managed effectively and efficiently relating to the operation of community care access centres, supportive housing programs, and community agencies, including those for acquired brain injury.

## **DIVISIONAL FINANCE - HOSPITALS**

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-8650
Fax (416)327-7481

The role of the Divisional Finance - Hospitals is to provide financial support to the Acute Services Division, with respect to public, private and federal hospitals, rehabilitation and other facilities, as it relates to estimates, financial planning, analysis, forecasts and allotment control. Divisional Finance also functions in a controllership capacity to ensure that financial resources assigned to Acute Services Division are managed effectively relating to the operation of hospitals.

# **DIVISIONAL FINANCE - LONG-TERM CARE HOMES**

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-8650
Fax (416)327-7481

The role of Divisional Finance - Long-Term Care Homes is to provide financial support to the Community Health Division as it relates to estimates, financial planning, analysis, forecasts and allotment control. Divisional Finance also functions in a controllership capacity to ensure that financial resources assigned to Community Health Division are managed effectively and efficiently relating to the operation of long-term care homes.

# **DIVISIONAL FINANCE - MENTAL HEALTH AND ADDICTION**

5th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7600 Fax (416)327-7281

The role of Divisional Finance - Mental Health and Addiction is to provide financial support to the Acute Services and Community Health Divisions as it relates to estimates, financial planning, analysis, forecasts and allotment control. Divisional Finance also functions in a controllership capacity to ensure that financial resources assigned to Acute Services and Community Health Divisions are managed effectively and efficiently relating to the operation of community based mental health agencies, supportive housing providers, addiction services, problem gambling, provincial psychiatric hospitals and specialty hospitals.

#### PAY EQUITY UNIT

5th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)212-0823 Fax (416)327-7281

The role of Pay Equity Unit, Divisional Finance is to coordinate the implementation of the Memorandum of Settlement that was signed by the Ontario Provincial Government, five unions and four individuals in April of 2003. The main functions include collecting information from the proxy pay equity eligible transfer payment organizations, determining entitlements, distributing funds and providing advice to key stakeholders. The unit is also responsible for establishing and proper accountability mechanisms for the proxy pay equity funds.

#### **FUNDING METHODOLOGY UNIT**

Hepburn Block 5th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)326-6026 Fax (416)212-7694

The Funding Methodology Unit's primary role is to make recommendations to Ministry senior management on the allocation of funding based on the principles of equity and efficiency. This includes applying and enhancing the Integrated Population Based Allocation methodology for hospital funding and the Equity Funding Formula for Community Care Access Centres. The Funding Methodology Unit also reviews external recommendations for funding methods and develops methodologies to integrate equity funding across all health sectors.

# **INFORMATION MANAGEMENT UNIT**

4th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)314-5925 Fax (416)327-8951

The Information Management Unit (IMU) is composed of three groups: Data Management Unit, Information Analysis and Reporting, and Planning and Implementation.

### DATA MANAGEMENT UNIT

Ath Flr, 5700 Yonge St Foronto M2M 4K5 General Inquiry (416)314-5925 Fax (416)327-8951

The role of the Data Management Unit is to focus on data collection and processing; data quality and integrity; organization and storage of data and development of database applications.

# NFORMATION ANALYSIS AND REPORTING UNIT

th Flr, 5700 Yonge St Foronto M2M 4K5 General Inquiry (416)314-5925 ax (416)327-8951

he role of the Information Analysis and Reporting Unit is to provide access to reports; ad hoc useries and information requests; maintain data request tracking system; process and monitor FOI sues and research agreements and development of comparative reports, standard reports, business dicators.

# IFORMATION PLANNING AND IMPLEMENTATION UNIT

h Fir, 5700 Yonge St bronto M2M 4K5 eneral Inquiry (416)314-5925 ex (416)327-8951

ne role of Information Planning and Implementation Unit is responsible for setting the foundation reporting and providers' financial and clinical information reporting and provides education/nsultative expertise to a variety of internal and external stakeholders on information reporting undards, data quality, case costing and future directions.

# RENCH LANGUAGE HEALTH SERVICES

n Flr, 5700 Yonge St pronto M2M 4K5 meral Inquiry (416)327-8975 x (416)327-8980 yw.health.gov.on.ca/english/public/program/flhs/flhs\_mn.html 50 - 5:00

e French Language Health Services office supports and facilitates the delivery of French guage health services and compliance with the French Language Services Act in the Ministry Health and Long-Term Care and in Ontario's health care system.

### SPITALS BRANCH

pburn Block
Flr, 80 Grosvenor St
conto M7A 1R3
neral Inquiry (416)326-9564
(416)212-2869
0 - 5:00

spitals Branch provides a funding and coordinating role on hospital matters that are provincial cope and that advance hospital transformation. The branch also develops and oversees the elementation of operational policies concerning hospitals. It oversees the planning of services, cation and monitoring of funding (transfer payments) to hospitals for ministry designated

provincial services and to related facilities and/or agencies. It also manages approved provincial strategies, the field evaluation of new and emerging technologies and the transformation of hospitals. The branch is the lead for the Hospital Multi-Year Funding Project. As part of this project the branch coordinates and supports the execution of accountability agreements with hospitals. The designated provincial services include; selected cardiovascular and cancer services, chronic kidner disease, and organ and tissue donation and transplantation.

### **REGIONAL OFFICES**

These areas share joint responsibility with the Community Health Division.

CENTRAL EAST (NEWMARKET) REGION 3rd Flr, 465 Davis Dr

Newmarket L3Y 8T2
General Inquiry (905)954-4700
Toll Free 1-800-486-4935
Fax (905)954-4701
Fax (905)954-4702

HOSPITAL SERVICES
3rd Flr, 465 Davis Dr
Newmarket L3Y 8T2
General Inquiry (905)954-4700
Toll Free 1-800-486-4935
Fax (905)954-4702

LONG-TERM CARE SERVICES 3rd Flr, 465 Davis Dr
Newmarket L3Y 8T2
General Inquiry (905)954-4700
Toll Free 1-800-486-4935
Fax (905)954-4702

MENTAL HEALTH SERVICES 3rd Flr, 465 Davis Dr Newmarket L3Y 8T2 General Inquiry (905)954-4700 Toll Free 1-800-486-4935 Fax (905)954-4702

MENTAL HEALTH CENTRE
PENETANGUISHENE
500 Church St
Penetanguishene L9M 1G3
General Inquiry (705)549-3181
Fax (705)549-3446

WHITBY MENTAL HEALTH CENTRE 700 Gordon St
Whitby L1N 5S9
General Inquiry (905)668-5881
Fax (905)430-4032

PETERBOROUGH SATELLITE OFFICE Robinson Pl South Tower 2nd Flr, 300 Water St **Peterborough** K9J 8M5 General Inquiry (905)954-4700 Toll Free 1-800-486-4935 Fax (705)755-4514

CENTRAL SOUTH (HAMILTON) REGION Ellen Fairclough Bldg
11th Flr, 119 King St W
Hamilton L8P 4Y7
General Inquiry (905)546-8294
Toll Free 1-800-461-7137
Fax (905)546-8255
8:30 - 5:00

HOSPITALS, LTC HOMES
Ellen Fairclough Bldg
11th Flr, 119 King St W
Hamilton L8P 4Y7
General Inquiry (905)546-8294
Toll Free 1-800-461-7137
Fax (905)546-8255
8:30 - 5:00

MENTAL HEALTH AND ADDICTIONS, CSS, CCAC
Ellen Fairclough Bldg
11th Flr, 119 King St W
Hamilton L8P 4Y7
General Inquiry (905)546-8294
Toll Free 1-800-461-7137
Fax (905)546-8255
8:30 - 5:00

CENTRAL WEST (MISSISSAUGA)
REGION
Suite 301, 201 City Centre Dr
Mississauga L5B 2T4
General Inquiry (905)897-4610
Toll Free 1-866-716-4446
Fax (905)275-2740

CCAC/CSS/MENTAL HEALTH AND ADDICTIONS

Suite 301, 201 City Centre Dr Mississauga L5B 2T4

General Inquiry (905)897-4610 Toll Free 1-866-716-4446

Fax (905)275-2740

HOSPITALS/LTC HOMES Suite 301, 201 City Centre Dr

Mississauga L5B 2T4

General Inquiry (905)897-4610 Toll Free 1-866-716-4446

Fax (905)275-2740

EAST REGION/MAIN OFFICE

th Flr, 10 Rideau St Ottawa K1N 9J1

leneral Inquiry (613)569-5602

oll Free 1-877-779-5559 ax (613)569-9670

:30 - 5:00

INGSTON TEAM

st Flr, 23 Beechgrove Lane

Singston K7M 9A6

eneral Inquiry (613)536-7230 oll Free 1-800-667-1062

ax (613)536-7231

30 - 5:00

TTAWA CARLETON TEAM dite 310, 47 Clarence Ave

ttawa K1N 9K1

eneral Inquiry (613)241-4263

oll Free 1-800-267-8588 ax (613)241-9312

30 - 5:00

URAL AND EASTERN TEAM

h Flr, 10 Rideau St ttawa K1N 9J1

eneral Inquiry (613)569-5602

oll Free 1-877-779-5559

ix (613)569-9670 30 - 5:00

ORTH REGION

h Flr Suite 406, 159 Cedar St

idbury P3E 6A5

eneral Inquiry (705)564-3130

oll Free 1-800-663-6965 x (705)564-3133

30 - 5:00

NORTH WEST - THUNDER BAY Suite 403, 189 Red River Rd

Thunder Bay P7B 1A2

General Inquiry (807)343-7631

Toll Free 1-800-663-6965

Fax (807)343-7567

8:30 - 5:00

SOUTHWEST REGION

Suite 201, 231 Dundas St

London N6A 1H1

General Inquiry (519)675-7680

Toll Free 1-800-663-3775

Fax (519)675-7685

8:30 - 5:00

HOSPITALS

Suite 201, 231 Dundas St

London N6A 1H1

General Inquiry (519)675-7680

Toll Free 1-800-663-3775

Fax (519)675-7685 8:30 - 5:00 &

SOUTHWEST REGION, WINDSOR

SATELLITE OFFICE

Suite 300, 215 Eugenie St.W

Windsor N8X 2X7

General Inquiry (519)250-0788

Toll Free 1-800-663-3775

Fax (519)973-1360

8:30 - 5:00

TORONTO REGION

8th Flr, 55 St Clair Ave W

Toronto M4V 2Y7

General Inquiry (416)327-8952

Toll Free 1-800-595-9394

Fax (416)327-7763

8:30 - 5:00

ADDICTION AND MENTAL HEALTH

8th Flr, 55 St Clair Ave W

Toronto M4V 2Y7

General Inquiry (416)327-8952

Toll Free 1-800-595-9394

Fax (416)327-4486

8:30 - 5:00

**HOSPITAL SERVICES** 

8th Flr, 55 St Clair Ave W

Toronto M4V 2Y7

General Inquiry (416)327-8952

Toll Free 1-800-595-9394

Fax (416)327-7763

LONG-TERM CARE SERVICES
8th Flr, 55 St Clair Ave W
Toronto M4V 2Y7
General Inquiry (416)327-8952
Toll Free 1-800-595-9394
Fax (416)327-4486
8:30 - 5:00

# ISSUES MANAGEMENT AND INFORMATION SERVICES UNIT

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-2414
Fax (416)326-1218

The Issues Management and Information Services Unit creates, maintains and distributes information to ministry personnel and the public as it pertains to the programs, manuals, forms Freedom of Information requests of the Acute Services and Community Health Divisions. The unalso handles issue notes, invitations and correspondence for the divisions.

# RESOURCE MANAGEMENT SERVICES UNIT

Hepburn Block 5th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-1212 Fax (416)327-7481 8:30 - 5:00 ፟፟

The Resource Management Services Unit (RMSU) is responsible for providing operational supfunctions for the corporate branches of the Acute Services and Community Health Divisions. The unit provides expertise in human resources, DOE and select ODOE, procurement and accommodations.

# **COMMUNITY HEALTH DIVISION**

Hepburn Block 5th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-2414 Fax (416)327-8835

The Community Health Division is responsible for activities relating to Community Health, H Care and Community Support, Long-Term Care Facilities, Mental Health and Addictions and Psychiatric Patient Advocacy Office. It also shares responsibility with the Acute Services Divifor the following areas/branches: Regional Offices, Executive Director, Business Services, Fin and Information Management, French Language Services, and the Strategic Support Branch. I a detailed listing of these areas where responsibility is shared between these two divisions, ple see Acute Services Division.

#### OMMUNITY HEALTH

ite 2100, 393 University Averonto M5G 1E6
meral Inquiry (416)327-7535
x (416)327-7550

mmunity Health Programs has responsibility for a number of community-based health programs. comprises the following program areas: the AIDS Bureau, Hepatitis C Secretariat, Community alth Centre Program, Diabetes Program, Midwifery Program and the coordination of ministry-de programs including Asthma and Osteoporosis. Overall Community Health Programs' ndate supports communities to develop partnerships to increase cooperation and integration, ter innovation, improve access and quality and enhance community and client involvement. mmunity Health Programs may act as catalyst or broker with other programs beyond its direct ndate.

#### rvices offered to the Public:

mmunity Health Centre Program

#### OS BUREAU

te 2100, 393 University Averonto M5G 1E6
6)327-8797 (Administration)
6)392-2437 (AIDS Hotline - Toronto)
Il Free 1-800-268-6066 (Administration)
Y Toll Free 1-800-668-2437 (AIDS Hotline)
Il Free French 1-800-267-7432 (AIDS Hotline)
(416)327-9388 (Administration)
0 - 5:00

e AIDS Bureau provides funding to community-based groups; monitors the anonymous HIV ting program; provides the secretariat for the Ontario Advisory Committee on HIV/AIDS ACHA); provides funding to the Ontario HIV Treatment Network (OHTN); and liaises with er branches within the Ministry of Health and Long-Term Care on HIV/AIDS issues.

# IRONIC DISEASE MANAGEMENT PROGRAM

te 2100, 393 University Averonto M5G 1E6
peral Inquiry (416)327-7547
(416)327-7550
0 - 5:00

conic disease management (CDM) is an approach to health care that focuses on self-care nagement and assists individuals to keep as healthy as possible through education, early ection and management of chronic conditions such as asthma, **diabetes** and osteoporosis. The M Program coordinates health services for people living with long-term and potentially life-catening chronic diseases and assists them with developing self-management strategies.

#### vices offered to the Public:

nmunity Health Centre Program

# **COMMUNITY HEALTH CENTRE PROGRAM (CHC)**

Suite 2100, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7547 Fax (416)327-7550 8:30 - 5:00

The Community Health Centre Program funds 55 CHCs offering services in 28 Ontario communities. CHCs are organizations that offer a range of integrated primary care and health promotion programs with an emphasis on one or more priority groups. A priority group is one that has difficulty gaining access to an appropriate range of primary health services, has a high burdent of ill health or a higher risk of developing health problems. A community health centre's multidisciplinary team may include physicians, nurse practitioners, nurses, health promoters, counsellors, community health workers, nutritionists and chiropodists. All staff, including physicians, are paid by salary. Each community health centre is governed by a community-elected board of directors.

# ONTARIO HEPATITIS C ASSISTANCE PLAN (OHCAP)

PO Box 40009 Stn BRM B Toronto M7Y 5J9 TTY (416)327-4282 Toll Free 1-877-222-4977 TTY Toll Free 1-800-387-5559 Fax (416)326-6413

The Ontario **Hepatitis** C Assistance Plan (OHCAP) was designed to provide compassionate financial assistance to individuals infected with hepatitis C through the Ontario blood supply befor 1986 and between July 2, 1990 and September 28, 1998. This program was announced in November 1998.

### **ONTARIO MIDWIFERY PROGRAM**

4th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7061 Fax (416)327-7550 8:30 - 5:00

The Ontario **Midwifery** Program funds the delivery of midwifery services through local transfer payment agencies like community health centres and hospitals. The goal of the Ontario Midwife Program is to improve maternal and child health outcomes and provide choice in maternity care through a managed community-based program. The fundamental features of the Ontario model of midwifery care are continuity of care, informed choice and choice of birth place.

# HOME CARE AND COMMUNITY SUPPORT BRANCH

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)326-3375
Fax (416)314-6207
Fax (416)326-9013 (56 Wellesley, 9th Flr)
8:30 - 5:00

The Home Care and Community Support Branch develops operational policy for home care and community support services. The Branch funds 42 CCACs, the first point of access to health an support services provided in people's homes, schools and in the community. Services include

assessment and eligibility determination for home care services and arranging for nursing, homemaking/personal support and therapies services, providing information and referral for community services and managing admissions to long-term care homes. Funding is provided to 717 Community Support Service Agencies that enable seniors, frail elderly and persons with physical disabilities and chronic diseases to live independently in the community. Services include personal care, homemaking, meal programs, community transportation, as well as Acquired Brain Injury and Supportive Housing services. An additional 220 Elderly Persons Centres offer socialization, fitness and wellness programs to seniors.

### Services offered to the Public:

Long-Term Care Operational

# LONG-TERM CARE HOMES BRANCH

9th FIr, 56 Wellesley St W Toronto M7A 2J9 General Inquiry (416)326-9753 Fax (416)212-7144

Long-Term Care Homes Branch provide care for approximately 72,000 residents. The Long-Term Care Homes Branch funds, monitors and develops policies, program standards and guidelines for approximately 600 long-term care homes regulated by the province (nursing homes, municipal nomes for the aged, and charitable homes for the aged). The branch also takes corrective action where necessary to ensure compliance with legislation, regulations, ministry standards and policies. The branch's Facility Support Unit processes nursing home licences and pre-sale applications and assues licences for nursing homes which meet the requirements of the Nursing Home Act. The unit also conducts the annual Levels of Care Classification of long-term care residents in all long-term are homes in the province.

# COMPLIANCE INSPECTION AND ENFORCEMENT UNIT

Hepburn Block
th Flr, 80 Grosvenor St
Foronto M7A 1R3
Feneral Inquiry (416)314-1231
ax (416)325-3821
at 30 - 5:00

he Compliance **Inspection** and Enforcement Unit is corporately located and is responsible for apporting the delivery of enforcement inspection services as related to the provincial **Long-Term are** Homes sector. The unit's enforcement section is comprised of interdisciplinary inspectors ho are responsible for monitoring and inspecting LTC homes who are chronic violators and who is necessary in the inserious violation of the LTC legislation, regulations, and ministry standards and policy rectives. The unit's compliance policy and consultation section is responsible for the development and implementation of policy to support overall compliance inspection and enforcement programs ithin the long-term care homes sector. The section also supports regional inspection activities rough the provision of consultation services in specialty disciplines and includes consultants in arising, nutrition, medicine, environmental health and pharmacy.

# LONG-TERM CARE PLANNING AND RENEWAL BRANCH

7th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)326-6882 Toll Free 1-877-767-8889 Fax (416)326-5533 8:30 - 5:00

The **Long-Term Care** (LTC) Planning and Renewal Branch is responsible for program development for issues related to the balancing of supply and demand for long-term care beds in the Province. This includes pre-sale applications, managing the development of new LTC homes and the redevelopment, upgrading and maintenance of existing homes. In addition the branch will monitor and report on utilization issues in the sector and develop programs and policies to better match local demand for LTC beds with the existing supply.

# MENTAL HEALTH AND ADDICTION BRANCH

Hepburn Block
5th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)212-7148
Fax (416)326-0018 (Director & Administrative Assistant)
Fax (416)327-0854 (Financial/Business Analyst)
8:30 - 5:00

The Mental Health and Addiction branch provides corporate management of the mental health an addiction and supportive housing programs. This branch acts as a corporate contact for provincia service providers, consumers, family organizations, etc.; supports regional offices on mental healt addiction and housing issues and ensures that regional concerns/pressures are reflected in provinciantiatives; facilitates service consistency and coordination between regions, and with other divisions and ministries.

#### **ADDICTION PROGRAM**

5th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8856 Fax (416)327-0854 8:30 - 5:00 ►

Addiction Program has a mandate to reduce the harm of **substance abuse**, problem gambling at other addictive behaviours. The program acts as a corporate addictions contact for provincial service providers, consumers, family organizations, etc.; supports regional offices on addiction issues and ensures that regional concerns/pressures are reflected in provincial initiatives; and facilitates service consistency and coordination between regions.

#### MENTAL HEALTH PROGRAM

Macdonald Block
2nd Flr Rm M2-61, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)314-5920
Fax (416)326-0018 (5th Flr - Hepburn Block)
Fax (416)327-0928 (2nd Flr - Macdonald Block)
8:30 - 5:00

The Mental Health Program acts as a corporate mental health contact for provincially mandated service providers, consumers, family organizations, etc.; supports regional offices on mental health

ssues and ensures that regional concerns/pressures are reflected in provincial initiatives; ensures ervice consistency and coordination between regions.

### SUPPORTIVE HOUSING PROGRAM

th Flr, 5700 Yonge St oronto M2M 4K5 eneral Inquiry (416)327-7039 ax (416)327-7281 :30 - 5:00

he Supportive Housing Program provides program support, project management, issue anagement and inter-ministerial and inter-divisional liaison related to supportive housing. The ogram has the key project lead role in supportive housing initiatives including the provincial and deral housing portfolio administration, and the MOHLTC Homelessness initiative. The program as the lead support role for the Assertive Community Treatment Teams across the province in apporting their consistent implementation according to standards, monitoring and evaluation.

# SYCHIATRIC PATIENT ADVOCATE OFFICE (PPAO)

h Flr Suite 802, 55 St Clair Ave W **D** Box 28 pronto M4V 2Y7 eneral Inquiry (416)327-7000 oll Free 1-800-578-2343

x (416)327-7008 ww.ppao.gov.on.ca

30 - 5:00 &

ne Psychiatric Patient Advocate Office (PPAO) provides advocacy and rights advice to patients in current and former provincial psychiatric hospitals. The PPAO also provides rights vice services in Schedule 1 Facilities and in the community to persons who are subject to mmunity treatment orders and their substitute decision makers, if any. Public education regarding tients' rights in Ontario is available as part of the office mandate.

ROCKVILLE 04 Hwy 2 E Box 1050

ockville K6V 5W7

neral Inquiry (613)345-1461x2530

x (613)345-4352 80 - 4:30

MILTON 1F136A, 100 West 5th St

Box 585

milton L8N 3K7 neral Inquiry (905)388-2454

(905)381-5622 0 - 4:30

**NGSTON** 1005E, 752 King St W

agston K7L 4X3 ieral Inquiry (613)548-5575

(613)540-6107 ) - 4:30 🖶

LONDON

Rm B111, 850 Highbury Ave

London N6A 4H1

General Inquiry (519)455-5676

Fax (519)679-7022 8:30 - 4:30

**NORTH BAY** 

Rm 35, Hwy 11 N PO Box 3010

North Bay P1B 8L1 General Inquiry (705)474-1377

Fax (705)495-7889

8:30 - 4:30

PENETANGUISHENE

Rm 318, 500 Church St Penetanguishene L9M 1G3

General Inquiry (705)549-3663

Fax (705)549-3172

8:30 - 4:30

ST THOMAS Rm J178, 467 Sunset Dr PO Box 2004 St Thomas N5P 3V9 General Inquiry (519)631-1427 Fax (519)631-8216 8:30 - 4:30

THUNDER BAY Rm Ba207b, 580 Algoma St N Ward 2 S Thunder Bay P7B 5G4 General Inquiry (807)343-4309 Fax (807)343-4374 TORONTO Rm 167, 1001 Queen St W Toronto M6J 1H4 General Inquiry (416)535-3959 Fax (416)583-3428 8:30 - 4:30

WHITBY Rm 7-2035, 700 Gordon St Whitby L1N 5S9 General Inquiry (905)430-4047 Fax (905)430-4044 8:30 - 4:30

# CORPORATE SERVICES AND ORGANIZATIONAL DEVELOPMENT DIVISION

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)326-5318 Fax (416)327-4409

Corporate Services and Organizational Development Division leads the development and implementation of ministry management, accountability, controllership frameworks to ensure cost effective use of ministry resources to achieve business results. The division provides strategic an operational services to ministry clients, essential to the effective delivery of ministry programs, e.g. business, fiscal and capital planning, alternate financing strategies and health reform implementation; audit; supply and financial services; government pharmacy; accommodation; human resources and organizational development; business improvement; freedom of informatic and protection of privacy; submission coordination and Cabinet Office liaison; and public appointments. It also provides administrative support to the Ontario Review Board, Consent and Capacity Board, Health Services Appeal and Review Board, Health Professions Appeal and Review Board, and oversight of the Smart Systems for Health Agency.

# ALTERNATIVE FINANCING AND PROCUREMENT BRANCH

9th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)212-1822 Fax (416)327-4409

The Alternative Financing and Procurement Branch works with ministry stakeholders and other government agencies and ministries to develop and implement strategies, policies and tools to inform and assist hospital redevelopment projects. The branch develops framework for alternatic capital financing for health infrastructure procurement; provides advice on innovative solutions the development and operation of hospital facilities; supports competitive process to find privat sector partners for design, development, equipment, procurement, construction, non-clinical operations, and property management, and assists in the planning, implementation and evaluation of alternative capital financing projects.

# CAPITAL PLANNING AND STRATEGIES BRANCH

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 2C6 General Inquiry (416)327-7065 Fax (416)327-3489

The Capital Planning and Strategies Branch is responsible for the coordination of the ministry's capital plan, and regular reporting of the ministry's capital financial status to the central agencies. This branch also manages the capital planning process, capital policy development, health capital strategies, and alternative financing strategies for the Ministry of Health and Long-Term Care. In addition, it provides technical advice and capital funding to health care facilities, and holds controllership functions for appropriation control, financial monitoring and multi-year forecasting on the Health Capital Program.

# ORPORATE MANAGEMENT BRANCH

lepburn Block th Flr, 80 Grosvenor St oronto M7A 1R3 eneral Inquiry (416)326-5764 ax (416)327-2714

he Corporate Management Branch (CMB) is responsible for providing divisional and corporate pordination, liaison with the adjudicative Boards, management of administrative functions of the Ijudicative Boards, coordination of access to information requests, health protection and privacy gislation, consulting and project management services to support effective organizational enformance, for the achievement of CSOD and ministry goals. The branch consists of the Illowing units: Corporate Coordination Office, Business Improvement Office, the Divisional coordination Unit, the Agency Liaison Unit, Access and Privacy Office, the Consent and Capacity or Dard, the Ontario Review Board and the Health Boards Secretariat.

# CCESS AND PRIVACY OFFICE

Flr, 5700 Yonge St fronto M2M 4K5 heral Inquiry (416)327-7040 x (416)327-7044 0 - 5:00

e Access and Privacy Office (APO) coordinates the administration and implementation of the redom of Information and Protection of Privacy Act (FIPPA) and the Personal Health formation Protection Act (PHIPA) within the Ministry of Health and Long Term-Care and many its affiliated agencies. The office develops policies and procedures for implementing both Acts, lects fees in accordance with the legislation, and provides advice and training to staff on the uirements of the Acts, privacy protection and Privacy Impact Assessments. The office also ses with the Office of the Information and Privacy Commissioner/Ontario regarding appeals, uiries and investigations and coordinates the responses to those matters with Legal Services nch and program areas. The Access and Privacy Office also works with ministry program areas insure that practices for the collection, use, retention, and disclosure of personal information apply with legislation.

### **AGENCY LIAISON UNIT**

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)326-6606 Fax (416)327-2714

The Agency Liaison Unit (ALU) manages the accountability relationship between the ministry and the adjudicative Boards (Consent and Capacity Board, Ontario Review Board, Health Services Appeal and Review Board and the Health Professions Appeal and Review Board, Ontario Hepatitic C Assistance Plan Review Committee). The unit is also involved with strategic and business planning as well as monitoring the agencies for compliance with their approved mandate, scope, budgets, and performance measures.

# **BUSINESS IMPROVEMENT OFFICE**

2nd Flr, 880 Bay St Toronto M7A 1N8 General Inquiry (416)326-6424 Fax (416)327-4434 ፟፟

The Business Improvement Office (BIO) provides in-house management consulting services to clients within the ministry to enhance organizational effectiveness and performance and support change initiatives including Internal Transformation. These services include business improveme assessments, process mapping and redesign, planning and facilitating workshops, project design advice and support, and developing service improvement strategies. The office also provides leadership and management of corporate projects, e.g., Ministry Quality Service, Common Servi Standards monitoring and reporting, customer survey plans, and OPS Ideas.

# CORPORATE COORDINATION OFFICE

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)326-9952 Fax (416)327-2714

The Corporate Coordination Office (CCO) manages relationships with central agencies to facilit government decision-making about ministry business in a timely fashion. The office is responsifier the scheduling and sign off of Cabinet committee items. CCO's function is to ensure the delive of a well-integrated, value-added coordination service, including the development of outlook reports to plan, track and manage the agenda and activities of the ministry. The office is responsifier coordinating visits from international delegations, and coordinating ministry responses to the Chief Coroner, the Ombudsman and the Environmental Commissioner.

# **DIVISIONAL COORDINATION UNIT**

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)326-8818 Fax (416)327-2714

The Divisional Coordination Unit (DCU) provides internal services and support to the Corpora Services and Organizational Development Division (CSOD) such as coordinating divisional business, operational, and financial planning, tracking and reporting; supporting service improvement and communications strategies and special projects for the division.

## FISCAL STRATEGIES BRANCH

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 2C6 General Inquiry (416)327-8676 Fax (416)314-5919

The Fiscal Strategies Branch is responsible for the coordination of the ministry's Results based Plan (RbP), estimates and budgeting process, the coordination of submissions to Management Board of Cabinet and regular reporting of the ministry's financial and performance status to the central agencies. This branch also provides financial, performance and risk management, cost analysis as well as appropriation control, financial monitoring and multi-year forecasting. The Fiscal Strategies Branch advises ministry program managers and ministry senior management on financial business and performance monitoring.

# **BUSINESS PLANNING AND FORECASTING UNIT.**

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 2C6 General Inquiry (416)327-0979 Fax (416)314-5919

The Business Planning and Forecasting Unit leads and supports ministry program areas on the annual results-based planning process as well as the analysis of risks and mitigation strategies. The unit assists in the development and reporting of effective performance measures, multi-year spending scenarios, and the management and technical support for program evaluations.

# **CONTROLLERSHIP UNIT**

Hepburn Block
9th Flr, 80 Grosvenor St
Toronto M7A 2C6
General Inquiry (416)327-8691
Fax (416)314-5919

The Controllership Unit is responsible for the coordination of the financial component of the annual results-based planning process, liaison with Central Agencies including development and coordination of quarterly and other corporate reports; and the coordination and analysis of MB20s and other special corporate exercises.

# FINANCIAL REPORTING AND BUDGETING UNIT

Hepburn Block

oth Flr, 80 Grosvenor St

oronto M7A 2C6

General Inquiry (416)327-8661

ax (416)314-5919

The Financial Reporting and Budgeting Unit is responsible for the development and coordination of the ministry's estimates and year-end submissions; program allocations and appropriation ontrol, expenditure management and control exercises including tracking of spending and lentification of pressures; and provides all budgetary, historical and multi-year financial aformation.

# HEALTH REFORM IMPLEMENTATION TEAM

Ground Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)326-1049 Fax (416)326-1211 8:30 - 5:00

The Health Reform Implementation Team (HRIT) is responsible for the province-wide coordination and facilitation to implement directives and advice for hospital restructuring and related impacts on the health system. The HRIT is also responsible for leading the adjustments of funding to support hospital program and service changes resulting from restructuring and for managing the government approval processes for restructuring capital projects for hospitals. As well, HRIT leads the implementation of the divestment of provincial psychiatric hospitals.

# **HUMAN RESOURCES BRANCH**

2nd Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7579 Fax (416)327-4482

The Human Resources Branch (HR) supports the implementation of corporate initiatives and the ministry's core businesses and policy priorities by providing senior management, corporate offices and field staff with comprehensive human resources advice, policy direction, strategic planning and interpretation of collective agreements. HR supports the ministry in achieving its goals through the development of human services systems, processes and communication that support line managers and employees. Human Resources consultants, specialists and assistants provide services to clients and employees. These services include the provision of information, advice, support and direction on matters related to employee relations, health and safety, staffing/recruitment, compensation and job evaluation, workforce and organizational development.

#### IFIS PROJECT

Suite 403, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)212-6620 Fax (416)327-9438 ■

The Integrated Financial Information System (IFIS) is a project within the Corporate Services and Organizational Development (CSOD) Division. The Project is responsible for implementing new modules for the on-line OPS-wide IFIS within the ministry. The project team's responsibilities include business process development, systems integration, change management, ministry-specific training and communication. IFIS supports the Ontario Public Service in its migration of appropriation controls and financial systems from a modified-cash to a modified accrual basis of accounting.

# **PUBLIC APPOINTMENTS UNIT**

Hepburn Block 9th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8502 Fax (416)327-8496

The Public Appointments Unit (PAU) is responsible for processing, monitoring and administerir the ministry's public appointments. The unit monitors terms and expirations; ensures appointment are in compliance with existing legislation; and prepares Orders-in-Council and Ministerial Appointment Letters. The PAU serves as the focal point for inquiries from the ministry's agencies

boards and commissions, program areas and the public regarding the ministry's appointments process. It also retains resumes and applications from individuals interested in seeking a public appointment. In addition, the unit provides advice to ministry program areas regarding protocols for establishing agencies and facilitating appointments.

### SUPPLY AND FINANCIAL SERVICES BRANCH

99 Adesso Dr Concord L4K 3C7 General Inquiry (416)327-7200 Fax (416)327-7312 (Main) Fax (416)327-7979 (Director's Office) 8:30 - 5:00

Supply and Financial Services Branch manages the ministry's program payment process, performs financial services and controllership function to ensure the judicious expenditure of public funds, and coordinates the submission of Public Accounts. It also provides a range of planning, advisory and support services to ministry programs including: facilities management; strategic commodity and contracted resource planning; vendor management; service contract management; warehousing and distribution services; records management, and delivery of mail and copy services outside Queen's Park. This branch also provides a service management and liaison function relating to financial and administrative services delivered by Ontario Shared Services.

### **BRANCH OPERATIONAL SUPPORT SERVICES**

1st Flr, 99 Adesso Dr Concord L4K 3C7 General Inquiry (416)327-7200 Fax (416)327-7312 8:30 - 5:00

Branch Operational Support Services provides a wide variety of administrative, clerical and data entry services both within the branch and ministry wide. Corporate services include issuing photo ID cards for ministry staff; Cenmail System (a Centralized Mailing List System for use by the entire ministry) provides both mailing labels and reports of a wide variety of common mailing lists; PACE and KWIC index coordination for the Ministry.

# PROGRAM SUPPORT SERVICES

Macdonald-Cartier Bldg 2nd Flr, 49 Place d'Armes Kingston K7L 5J3 General Inquiry (613)548-6663 Fax (613)548-6514 3:00 - 5:00

Program Support Services provides support for the programs and program payments in Kingston through management of a number of key functions, including: transmission of transfer payments, theque production and data entry adjustments for MOHLTC program payments; resource nanagement of the Control and Word Processing Units of the section in support of the Subrogation Unit and general administration, human resources, security, invoice processing, records nanagement and technical support functions to the branch and staff in Kingston.

# **RECORDS MANAGEMENT**

1st Flr, 99 Adesso Dr Concord L4K 3C7 General Inquiry (416)327-7200 Fax (416)327-7312

Records Management provides a variety of services consistent with established government acts, directives, policies and guidelines to clients within the Ministry, enabling them to efficiently manage their recorded information holdings to support business program delivery. The Records Analyst enforces policies and procedures that are consistent with the Archives Act, the Management of Recorded information Directive, and the Freedom of Information and Protection of Privacy Act. The Analyst consults with program areas and develops records schedules, file classification systems and file plans. The unit provides guidance and direction on the disposal of records either through the transfer to offsite storage, or to the Archives of Ontario, or their destruction if appropriate. Consultation services are provided on records management related issues such as program transfers, relocations, closures, and contracting with Information Management Solutions (Ontario Shared Services) for services.

# **FACILITIES MANAGEMENT SERVICES**

1st Flr, 99 Adesso Dr Concord L4K 3C7 General Inquiry (416)327-7200 Fax (613)548-6514 (Kingston) Fax (416)327-7312 (Concord) 8;30 - 5:00

Facilities Management Services (FMS) provides assistance to the Ministry of Health and Long-Term Care (MOHLTC) branches / programs and their related agencies in meeting their accommodation and movable asset management needs. FMS provides the following services: project management which includes alteration, capital and repair work; space management of leased space which includes needs analysis, site selection, design coordination, review of operations and maintenance requirements and coordination of leasing; coordination and development of security access standards and protocols and emergency measures planning for all MOHLTC-occupied facilities.

# REGIONAL ADMINISTRATION AND SUPPORT SERVICES

Macdonald-Cartier Bldg
2nd Flr, 49 Place d'Armes
PO Box 48
Kingston K7L-5J3
General Inquiry (613)548-6515
(613)548-7878x2046 (Inserting Room)
TTY (613)548-6371
Fax (613)548-6634
8:00 - 4:30

Regional Administration and Support Services provides a full range of services that include mail and messenger services, large volume mailing capabilities, reproduction and stationery stores and micro-imaging services that include source document filming.

#### CORPORATE FINANCIAL SERVICES

10th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7972 Fax (416)327-8884 8:30 - 5:00

The Corporate Financial Services of the Supply and Financial Services Branch is headed by the Office of the Chief Accountant. The Corporate Chief Accountant works in conjunction with Fiscal Strategies Branch to ensure the tenets of modern controllership practices and accountability frameworks are adopted and maintained throughout the ministry. The Chief Accountant is also responsible for ensuring best practices are adopted in developing/applying financial policies and that quality assurance standards are in place for financial processes within the ministry.

### **PROGRAM PAYMENTS SERVICES**

Macdonald-Cartier Bldg 2nd Flr, 49 Place d'Armes Kingston K7L 5J3 General Inquiry (613)548-6663 Fax (613)547-1963 8:30 - 5:00

Program Payments Unit of Corporate Financial Services is responsible for the processing of payments under the Health Insurance Act, and for the Assistive Devices, Northern Health Travel Grant and Ontario Drug Programs; maintaining accounting records and expenditure analysis for these programs, and also recovering funds on behalf of the ministry for third party attachments (CCRA, Family Support, Garnishments, etc.) against service providers who are payment recipients under these programs.

#### SUBROGATION

Macdonald-Cartier Bldg 2nd Flr, 49 Place d'Armes Kingston K7L 5J3 General Inquiry (613)548-6663 Fax (613)548-6763 8:30 - 5:00

The Subrogation unit recovers on behalf of the ministry, the cost of health care services rendered to a person who has suffered an injury as a result of another's negligence, wrongful act, or omission. Recoveries are made for all past and future insured services rendered under the Health Insurance act and past services or benefits provided under the Long Term Care Act. Subrogation is tesponsible for monitoring compliance of payment responsibility in motor vehicle accidents.

# ONTARIO GOVERNMENT PHARMACEUTICAL AND MEDICAL SUPPLY SERVICE

1st Flr, 99 Adesso Dr Concord L4K 3C7 General Inquiry (416)327-0837

Ontario Government Pharmaceutical and Medical Supply Service (OGPMSS) is a central common service of the Government of Ontario. It is responsible for the provision of program related vaccines, drugs and related medical supplies to support government ministries and Schedule 1 agencies and facilities. Broader public sector organizations may also take advantage of the services provided. OGPMSS offers an integrated logistic service through product standardization, client evaluations, volume purchasing, centralized customer service, centralized ordering, warehousing

and distribution and consolidated invoicing. OGPMSS also provides customer service support and the warehousing and distribution service for the Ministry of Health and Long-Term Care and Ministry of Community and Social Services Forms and Publications.

CUSTOMER SERVICE
1st Flr, 99 Adesso Dr
Concord L4K 3C7
(416)327-8222 (Forms)
(416)327-0837 (Ontario Government
Pharmaceutical and Medical Supply Service)
Fax (416)327-0818 (Ontario Government
Pharmaceutical and Medical Supply Service)
Fax (416)327-0329 (Forms)

WAREHOUSE DISTRIBUTION AND OPERATIONS
1st Fir, 99 Adesso Dr
Concord L4K 3C7
General Inquiry (416)327-0835

# STRATEGIC SERVICES AND CONTRACT MANAGEMENT

1st Flr, 99 Adesso Dr Concord L4K 3C7 General Inquiry (416)327-7200 Fax (416)327-0762

Strategic Services and Contract Management unit's service delivery objectives are: to advise program areas on unique and complex strategic business decisions general and consulting (fee for service, alternate service delivery, contract management) services and on ministry specific products (vaccines); to manage post contract award service contracts; to achieve, at the least cost, value for money expended; to provide access for the private business sector at large to compete in an uncomplicated, fair and consistent manner; to achieve the effective delivery of strategic services and contract management within the intent of government and ministry policies in support of program area objective by consultation and coordination between functionally oriented departments, clients, field operations and strategic business services providers.

# E-HEALTH OFFICE

10th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)314-4243 Fax (416)314-0289 8:30 - 5:30

The e-Health Office helps to ensure that information and information technology are used to improve and modernize Ontario's health care system, and to improve the quality of - and access to - health care services. The e-Health Office develops policies, helps establish provincial health information technology standards, develops the business architecture for the broader health system and ensures that e-Health initiatives are aligned with the provincial e-Health Strategy. The Office provides support and advice to the Ontario e-Health Council in the development of Ontario's e-Health Strategy. It also acts as the provincial government's interface with Canada Health Infowa and oversees the Smart Systems for Health Agency. The e-Health Office is also available to assist broader health sector organizations that are leading local and regional e-Health projects.

# HEALTH HUMAN RESOURCES STRATEGY DIVISION

8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)314-3751 8:30 - 5:00

The Health Human Resources Strategy Division develops strategies to address the issues of supply, mix, demand and distribution of health professionals including an implementation plan to improve the province's supply of professional medical resources and labour market policies to support an integrated system.

# **HEALTH HUMAN RESOURCES POLICY BRANCH**

9th Flr, 101 Bloor St W Toronto M5S 2Z7 General Inquiry (416)327-7483 Fax (416)327-9429 8:30 - 5:00

The Health Human Resources Policy Branch analyses, develops and implements strategies to promote a sufficient provincial supply, mix, distribution and retention of key health professionals including physicians and allied health professionals.

# ALLIED HEALTH HUMAN RESOURCES POLICY AND PLANNING UNIT

9th Flr, 101 Bloor St W Toronto M5S 2Z7 General Inquiry (416)327-8528 Fax (416)327-0167 8:30 - 5:00

The Allied Health Human Resources Policy and Planning Unit supports policy, planning and program development related to allied health human resources.

# HEALTH HUMAN RESOURCES FORECASTING AND MODELING UNIT

th FIr, 101 Bloor St W foronto M5S 2Z7 eneral Inquiry (416)327-8528 ax (416)327-0167 :30 - 5:00

The Health Human Resources Forecasting and Modeling Unit develops, maintains and oversees atabases and forecasting models to support health human resources planning and policy evelopment.

# HYSICIAN PLANNING UNIT

th FIr, 101 Bloor St W bronto M5S 2Z7 eneral Inquiry (416)327-8528 ax (416)327-0167 30 - 5:00

ne Physician Planning Unit supports policy, planning, program development and implementation ated to physician human resources.

# HEALTH PROFESSIONS REGULATORY POLICY AND PROGRAMS BRANCH

8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)327-8879 8:30 - 5:00

Health Professions Regulatory Policy and Programs Branch influences the regulation of health professionals and develops programs and legislation in support of health human resources development and management.

# **HEALTH HUMAN RESOURCES PROGRAM POLICY UNIT**

8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)314-2339 8:30 - 5:00

Health Human Resources Program Policy Unit identifies and develops policies and legislation for programs that address emerging issues and trends for health human resources including enhancing practice scopes and effecting new innovative roles.

# HEALTH PROFESSIONS REGULATORY ADVISORY COUNCIL

8th Fir, 55 St Clair Ave W Toronto M4V 2Y7 General Inquiry (416)326-1550 Fax (416)326-1549 8:30 - 5:00

Health Professions Regulatory Advisory Council, created under the Regulated Health Professions Act, provides advice to the Minister of Health and Long-Term Care on various aspects of the regulation of health professionals including regulation of new professions.

# REGULATORY PROGRAMS UNIT

8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)327-8897 8:30 - 5:00

Regulatory Programs Unit develops policy guidelines for regulated health professions and administers the Regulated Health Professions Act (RHPA). It also ensures that the legislation and regulations for the health professions is aligned with broader government and ministry policy objectives.

# NURSING SECRETARIAT

12th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)327-9689 Fax (416)327-1878 9:00 - 5:00

The mandate of the **Nursing** Secretariat is to advise the Minister of Health and Long-Term Care and senior management, operational divisions and other ministries and governmental agencies of health and relevant public policy from a nursing perspective; foster collaboration among ministry

divisions, branches and programs, other ministries and governments and nursing stakeholders to address nursing issues; support the implementation and long-term strategies to strengthen the nursing profession in Ontario.

# **HEALTH RESULTS TEAM**

Hepburn Block 10th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)326-6485 Toll Free 1-888-680-9147 Fax (416)212-1859 8:30 - 5:00

The Health Results Team supports the government's healthcare transformation agenda. The team is responsible for achieving improved, targeted results in specific patient care areas: wait times for hip and knee replacement, cataract surgery, MRIs, and cardiac revascularization; information management; access to comprehensive primary care; and health system integration.

# PRIMARY HEALTH CARE TEAM - KINGSTON

3rd Flr, 80 Queen St Kingston K7K 6W7 General Inquiry (613)536-3200 Fax (613)650-5440

The Primary Health Care Team (PHCT) is responsible for the ministry's primary care renewal strategies, including development and implementation of primary care physician and other practitioner payment service delivery models such as Family Health Teams (FHTs), which consist of teams of interdisciplinary health care professionals providing primary health care to their patients. The PHCT also administers other primary care delivery models such as Family Health Networks (FHNs), Health Service Organizations (HSOs), Primary Care Networks (PCNs), Family Health Groups (FHGs) and such complement based payment models as the Rural and Northern Physician Groups (RNPGs) agreements. In addition, the PHCT administers key primary carelated programs such as the Interdisciplinary Practitioner Program, the Telephone Health Advisory Service (THAS), Telehealth Ontario and the Primary Health Care Transition Fund (PHCTF).

# AST AND INTERDISCIPLINARY - KINGSTON

rd Flr, 80 Queen St Lingston K7K 6W7 General Inquiry (613)536-3200 ax (613)650-5440

he Interdisciplinary Practitioner Program is responsible for the implementation and management f Ontario's initiatives related to expanding the involvement of Nurse Practitioners in primary care ettings.

# FORMATION AND FINANCIAL MANAGEMENT

rd Flr, 80 Queen St ingston K7K 6W7 eneral Inquiry (613)536-3200 ax (613)536-3222

formation and Financial Management unit manages the delivery and evaluation of comprehensive formation and financial management functions and services to support branch needs, through introllership, a quality management information system, and the business planning process.

NORTH TEAM AND FAMILY HEALTH TEAM LEAD Suite 406, 159 Cedar St Sudbury P3E 6A5 General Inquiry (416)325-3575 Fax (705)564-7493

# PRIMARY HEALTH CARE TEAM - TORONTO

9th Flr, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)325-3575 Fax (416)327-1968 ►

The Primary Health Care Team (PHCT) is responsible for the ministry's primary care renewal strategies, including development and implementation of primary care physician and other practitioner payment service delivery models such as Family Health Teams (FHTs), which consist of teams of interdisciplinary health care professionals providing primary health care to their patients. The PHCT also administers other primary care delivery models such as Family Health Networks (FHNs), Health Service Organizations (HSOs), Primary Care Networks (PCNs), Family Health Groups (FHGs) and such complement based payment models as the Rural and Northern Physician Groups (RNPGs) agreements. In addition, the PHCT administers key primary care-related programs such as the Interdisciplinary Practitioner Program, the Telephone Health Advisory Service (THAS), Telehealth Ontario and the Primary Health Care Transition Fund (PHCTF).

CENTRAL WEST/NIAGARA AND FAMILY HEALTH GROUPS 9th Flr, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)325-3575 Fax (416)212-1757

### **INTERDISCIPLINARY - TORONTO**

9th Flr, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)325-3575 Fax (416)326-4684

The Interdisciplinary Practitioner Program is responsible for the implementation and management of Ontario's initiatives related to expanding the involvement of Nurse Practitioners in primary care settings.

# PHC POLICY DEVELOPMENT AND PROGRAM DESIGN

The Primary Health Care Transition Fund Unit (PHCTF) is responsible for managing primary care related initiatives arising from the PHCTF. Projects include demonstration, research, evaluation and leadership training initiatives that will guide the Ministry further in its primary care renewal strategies.

PHC POLICY DEVELOPMENT AND PROGRAM DESIGN - 1075 BAY 9th Flr, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)325-3575 Fax (416)326-4684

PHC POLICY DEVELOPMENT AND PROGRAM DESIGN - 5700 YONGE 3rd Flr, 5700 Yonge St **Toronto** M2M 4K5 General Inquiry (416)314-5931 Fax (416)327-9427 8;30 - 5:00

# HEALTH SERVICES CLUSTER, INFORMATION AND INFORMATION TECHNOLOGY

10th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)314-4243 Fax (416)314-0289 8:30 - 5:00

The Health Services I&IT Cluster provides information management and information technology solutions that enable and support the business requirements of the Ministry of Health and Long-Term Care, the Ministry of Health Promotion and their agents. The Cluster supports the Ontario government's I&IT Strategy and plays a leadership role in major business transformation initiatives and infrastructure projects that are currently underway. The Cluster is also working to promote the evolution towards a common IT infrastructure for government.

# HEALTH SERVICES DIVISION

Hepburn Block I Ith Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-4266 Fax (416)314-5915 3:30 - 5:00

The Health Services Division includes the Operational Support Branch, Drug Programs Branch, Laboratories Branch, Fraud Programs and Investigation Unit, Alternative Payment Programs Branch, Provider Services Branch, and Registration and Claims Branch.

# ALTERNATIVE PAYMENT PROGRAMS BRANCH

th Flr, 101 Bloor St W Foronto M5S 2Z7 General Inquiry (416)327-9400 Fax (416)212-6134 1:00 - 5:00

The Alternative Payment Programs Branch is responsible for developing and managing the peration and administration of arrangements with alternatively funded health service providers and neependent Health Facilities.

# CADEMIC HEALTH SCIENCE CENTRES PROJECT

Fir, 101 Bloor St W cronto M5S 2Z7 neral Inquiry (416)212-1705 x (416)212-1729 ww.health.gov.on.ca/english/p

ww.health.gov.on.ca/english/providers/project/ahsc/ahsc\_mn.html

to negotiate, implement and monitor AFP agreements with AHSCs in Toronto, Hamilton, and on and Ottawa. The Agreement between the Ontario Medical Association (OMA) and the OHLTC recognizes the need to fund physicians in AHSCs in innovative ways to allow them to iffill both their patient service and academic responsibilities. AFPs are aimed at: better ordination and integration of the interests of the medical staff, teaching hospital(s) and iversities; more successful recruitment and retention of academic physicians; and enhancing edictability and accountability around physician funding and service volumes. Physicians in

AHSCs contribute to innovation in health care services through clinical services, education and research. Roughly 3,000 academic physicians are participating in these AFPs.

# **ALTERNATIVE PAYMENT PROGRAMS UNIT**

8th Flr, 101 Bloor St W Toronto M5S 2Z7 General Inquiry (416)327-9400 Fax (416)327-7519 8:30 - 5:00

The Alternative Payment Programs (APP) Unit provides for the remuneration of **physicians** and payment for their services by means other than fee-for-service. Originally alternate payments were established to address limitations within the **OHIP** Schedule of Benefits. More recently, the ministry views alternative **funding/payment** plans as a viable means of focusing physician service delivery and funding; improving access to and distribution of physicians; promoting practice change and accountability; and supporting system harmonization (hospital restructuring and partnerships with health service agencies). Physician remuneration within APP arrangements include compensation within global budgets, sessional or hourly rates and per bed or per patient costs. Over 4000 or approximately 20 per cent of the province's physicians receive all or part of their income through a variety of alternate payment arrangements.

# INDEPENDENT HEALTH FACILITIES PROGRAM

Macdonald-Cartier Bldg 2nd Flr, 49 Place d'Armes PO Box 48 Kingston K7L 5J3 General Inquiry (613)548-6637 Fax (613)548-6734 8:00 - 5:00

Under the Independent **Health** Facilities Act (IHFA), approximately 1,000 specialized medical facilities are licensed and funded. Most of these IHF's provide imaging and other diagnostic test Others provide treatment and surgical services that were historically performed only in hospitals.

# DRUG PROGRAMS BRANCH

3rd Flr, 5700 Yonge St
Toronto M2M 4K5
General Inquiry (416)327-8109
(416)503-4586 (Senior's Co-payment)
French Phone 1-888-405-0405 (Senior's Co-payment Line)
Toll Free 1-866-811-9893
8:00 - 5:00

Drug Programs Branch develops and manages drug programs to ensure that optimal pharmaceuti services are provided for the protection and improvement of Ontarians' health, and manages a reimbursement system for prescription drugs. It maintains close partnerships with industry, pharmacy and medicine in order to better manage drug programs and is responsible for the deliv of Ontario's Drug Benefit (ODB) program, the Trillium Drug Program (TDP), the Special Drug Program (SDP) and the publication of the Ontario Drug Benefit Formulary/Comparative Drug Index (the Formulary/CDI). The ODB Formulary/CDI identifies drug products designated as benefits under the program, and those brands of drugs that are considered to be interchangeable and serves as a prescribing and reimbursement guide for doctors and pharmacists. The Ontario D Benefit Act (ODBA) and the Drug Interchangeability and Dispensing Fee Act (DIDFA) provid the legislative framework under which the program is administered.

#### DRUG BENEFITS MANAGEMENT UNIT

3rd Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8109 Toll Free 1-866-811-9893 8:00 - 5:00 ■

The **Drug** Benefits Management Unit is responsible for the quality assessment of drugs to be listed (or already listed) in the Ontario Drug Benefit (ODB) Formulary/CDI, through technical evaluation of submissions from **pharmaceutical** manufacturers; as well as the management of the Individual Clinical Review/Section 8 process. This unit also provides secretariat functions for the Minister's expert advisory committee, the Drug Quality and Therapeutics Committee (DQTC) to the Minister of Health and Long-Term Care. The DQTC is comprised of experts in medicine, pharmacy and other disciplines who make recommendations relating to pharmaceutical and pharmacological matters, evaluate requests for unlisted drug products under the Individual Clinical Review (Section 8) mechanism, evaluate scientific/educational material for health professionals, and facilitate communication between the ministry and professional organizations.

### **OPERATIONS**

3rd Flr, 5700 Yonge St Toronto M2M 4K5 Toll Free 1-800-575-5386

The Operations Unit is responsible for management of the Trillium Drug Program and the Seniors' \$2 Co-payment Program. The unit is also responsible, through the Benefit Systems Group, for identifying and analysing requirements to upgrade the Health Network System. It advises pharmacies linking to the Health Network System, and is also responsible for projects which achieve business process improvements for Drug Programs Branch.

#### TRILLIUM DRUG PROGRAM

15th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)326-1558 TTY 1-800-387-5559 Toll Free 1-800-575-5386 8:00 - 5:00

The Trillium **Drug** Program (TDP) unit administers the program for people who have high drug costs in relation to their income by assessing applications and processing receipts. The program has an annual deductible that is based on household income. Each year starting August 1, recipients must pay for their drug cost up to their deductible level before they are eligible for drug coverage; the deductible is paid in quarterly instalments. Once the deductible is paid in each quarter, eligible people receive drug coverage until the start of the next quarter. All eligible people must pay a \$2 co-payment per **prescription** each time they purchase a covered drug product in Ontario.

# PHARMACEUTICAL SERVICES COORDINATION UNIT

3rd Flr, 5700 Yonge St Foronto M2M 4K5 General Inquiry (416)327-8109 Foll Free 1-866-811-9893 3:00 - 5:00

The **Pharmaceutical** Services Coordination Unit provides liaison services relating to the pharmaceutical industry, pharmacists and pharmaceutical care, professional organizations and other government agencies. The unit also coordinates the production/printing/distribution of the

Ontario **Drug** Benefit Formulary/Comparative Drug Index. When ordered by an Ontario-authorized prescriber and dispensed in Ontario, drugs listed in the ODB Formulary/CDI are available to ODB-eligible recipients. The unit processes, monitors and audits **claims** from all ODB dispensing agencies and acts in an advisory capacity for matters related to ODB claims payment.

# PROGRAM MANAGEMENT AND FINANCE

3rd Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8109 Toll Free 1-866-811-9893 8:00 - 5:00 ■

The Program Management and Finance unit coordinates the branch's administrative and financial services, coordinates ministerial briefings and communications activities, and is responsible for the program analysis, planning and development functions of the branch. In addition, the Trillium Drug Program is managed through this unit.

# **EXECUTIVE DIRECTOR'S OFFICE**

Suite 270, 880 Bay St Toronto M7A 1R3 General Inquiry (416)327-5169 Fax (416)327-5186 8:30 - 5:00 ■

The Office of the Executive Director, Physician Services, is responsible for providing clear, consistent and timely policy and planning directions related to physician services in Ontario. The Executive Director provides leadership in all physician-related areas, including: negotiations; provision of the Fee-for-Service Payment Program; remuneration of physicians within alternate payment programs; primary care initiatives; Academic Health Science Centres; Ontario's medical laboratory services system and operation of the province's public health laboratories.

### FRAUD PROGRAMS BRANCH

2nd Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7509 Fax (416)327-4439 8;30 - 5:00

The Fraud Programs Branch provides proactive leadership to protect precious health care resources from fraud, misuse, abuse, and related criminal activity with a focus on accountability and ensuring a sustainable health care system. The Branch engages in partnerships both within and outside the ministry to increase fraud awareness and contribute to relevant policy and program development.

# OPP HEALTH FRAUD INVESTIGATION TEAM

Ontario Provincial Police, Anti Rackets Section
4th Flr, 777 Memorial Ave
Orillia L3V 7N6
General Inquiry (705)329-6415
Fax (705)329-6456
8:15 - 4:30

The OPP Health Fraud Investigation Team operates pursuant to an agreement with MOHLTC to investigate fraud pertaining to Health Services utilization and payment.

#### LABORATORIES BRANCH

4th Flr Rm 433, 880 Bay St Toronto M7A 1R3 General Inquiry (416)326-3611 Fax (416)326-3617

The Laboratories Branch is responsible for the management of the Laboratories Services System by developing and implementing a laboratory system that is accountable and responsive to the needs of Ontario and is of the highest quality. This includes responsibility for **licensing** and inspection services of all clinical laboratories as well as oversight of the Quality Management Program - Laboratory Services (QMP-LS), operated by the Ontario Medical Association. In addition, the branch is responsible for the administration of the **OHIP** transfer payment for private (community) laboratories including accountability measures. The branch is also responsible for operational policy for all laboratory issues including a comprehensive laboratory reform strategy currently being implemented across the province.

# ONTARIO LABORATORIES INFORMATION SYSTEM PROJECT (OLIS)

11th Flr, 415 Yonge St Toronto M5B 2E7 General Inquiry (416)314-2364 Fax (416)314-2848 8:30 - 5:00

The OLIS Project is operating under the direction and in conjunction with the Laboratories Branch and the Ontario e-Health Office providing the project management oversight and performance management for the development, implementation and deployment of an integrated and interactive laboratory information system for Ontario

#### LABORATORY LICENSING AND INSPECTION SERVICE

3rd FIr, 81A Resources Rd Toronto M9P 3T1 General Inquiry (416)235-6054 Fax (416)235-6282

Laboratories in Ontario are regulated under the **Laboratory** and Specimen Collection Centre **Licensing** Act and Regulations 682 and 683. Under this act, laboratories that perform testing for diagnosis, prophylaxis and treatment must be licensed, and are inspected regularly.

#### OPERATIONAL SUPPORT BRANCH

Hepburn Block
11th Flr Rm 1131, 80 Grosvenor St
Foronto M7A 1R3
General Inquiry (416)327-8312
Fax (416)327-4404

The role of the Operational Support Branch is to manage the Assistive Devices Program and Home Dxygen Program and lead, coordinate and support strategic planning, financial management, perational policy coordination and issues management across the division. This includes: strategic planning for the division and coordination with ministry strategic planning exercises; coordination of cross-divisional briefing notes, division business, fiscal and operational plans, and divisional nput for policy formulation.

### **ASSISTIVE DEVICES PROGRAM**

North American Ctr
7th Flr, 5700 Yonge St
Toronto M2M 4K5
General Inquiry (416)327-8804
TTY (416)327-4282
Toll Free 1-800-268-6021 (Client Inquiries)
Toll Free 1-800-267-9458 (Health Care Payments)
TTY Toll Free 1-800-387-5559
Fax (416)327-8192
www.health.gov.on.ca

The Assistive Devices Program (ADP) and Home Oxygen Program (HOP) help pay for certain equipment and supplies for Ontario residents with long-term physical **disabilities**. ADP pays up to 75% of the cost for devices such as artificial limbs, **wheelchairs**, and hearing aids. People receiving social assistance are eligible to receive up to 100% of the cost of devices. A grant is paid directly to clients for ostomy supplies, and needles and syringes for insulin-dependent **seniors**. HOP pays 100% of a flat monthly rate for oxygen for seniors, people on **welfare**, the Home Care Program or those living in **Long-Term Care** Facilities (LTCF). HOP pays 75% for all other eligible clients.

#### Services offered to the Public:

Assistive Devices Program Home Oxygen Program

#### PROVIDER SERVICES BRANCH

370 Select Dr
PO Box 168
Kingston K7M 8T4
Toll Free 1-866-684-8620
Fax (613)536-3182
8:00 - 5:00

Provider Services Branch is responsible for the Fee-for-Service Payment Program under the Health Insurance Act for the following fee-for-service providers: **physicians**, physiotherapy facilities, optometrists, podiatrists, and **dentists**.

# **PUBLIC HEALTH LABORATORIES BRANCH**

81, 81A & 101 Resources Rd Toronto M9P 3T1 General Inquiry (416)235-5952 (416)605-3113 (Emergency Duty Officer) Toll Free 1-800-640-7221 (Help Line) Fax (416)235-6080

The Public Health Laboratories Branch is responsible for the operation of 12 Public Health Laboratories. The Public Health Laboratories provide laboratory testing and expertise for the prevention of disease and the protection and promotion of the public's health in Ontario. The twelve laboratories carry out testing in support of public health activities and programs relating to reportable, emerging and other public health relevant diseases. The following are the locations of public health laboratories:

## CENTRAL PUBLIC HEALTH LABORATORY

81, 81A & 101 Resources Rd

Toronto M9P 3T1

General Inquiry (416)235-5952

(416)605-3113 (Emergency Duty Officer)

Toll Free 1-800-640-7221 (Help Line)

Fax (416)235-6080

MAILING ADDRESS FOR LETTERS, PARCELS (NOT SPECIMENS) PO Box 9000 Terminal A Toronto M5W 1R5 ALTERNATE MAILING ADDRESS FOR LETTERS, PARCELS PO Box 37 Etobicoke "B" Toronto M9N 5K9

SHIPPING ADDRESS FOR SPECIMENS 81 Resources Rd **Toronto** M9P 3T1

### MEDICAL DIRECTOR'S OFFICE

81 Resources Rd Toronto M9P 3T1 General Inquiry (416)235-5941 8:00 - 5:00

The Central Public Health **Laboratory** provides laboratory testing and expertise for the prevention of **disease** and the protection and promotion of the public's health in Ontario. It also carries out testing in support of public health activities and programs relating to reportable, emerging and other public health relevant diseases.

# **REGIONAL PUBLIC HEALTH LABORATORIES**

HAMILTON PUBLIC HEALTH

LABORATORY

250 Fennell Ave W PO Box 2100

Hamilton L8N 3R5

General Inquiry (905)385-5379

Fax (905)385-0083

8:00 - 5:00 &

KINGSTON PUBLIC HEALTH

LABORATORY

181 Barrie St

PO Box 240

Kingston K7L 4V8

General Inquiry (613)548-6630

Fax (613)548-6636

8:00 - 5:00 💍

LONDON PUBLIC HEALTH LABORATORY St Joseph Mental Health Ctr 5th Flr, 850 Highbury Ave PO Box 5704 Postal Stn A London N6A 4L6 General Inquiry (519)455-9310 Fax (519)455-3363 8:00 - 5:00

ORILLIA PUBLIC HEALTH LABORATORY 750 Memorial Ave PO Box 600 Orillia L3V 6K5 General Inquiry (705)325-7449 Fax (705)329-6001 8:00 - 5:00

OTTAWA PUBLIC HEALTH LABORATORY 2380 St Laurent Blvd Ottawa K1G 6C4 General Inquiry (613)736-6800 Fax (613)736-6820 8:00 - 5:00

PETERBOROUGH PUBLIC HEALTH LABORATORY

99 Hospital Dr PO Box 265

Peterborough K9J 6Y8

General Inquiry (705)743-6811

Fax (705)745-1257 8:00 - 5:00

SAULT STE MARIE PUBLIC HEALTH

LABORATORY

160 McDougall St PO Box 220

Sault Ste Marie P6A 5L6

General Inquiry (705)254-7132

Fax (705)945-6873 8:00 - 5:00

SUDBURY SATELLITE PUBLIC HEALTH

LABORATORY

Suite 2, 1300 Paris St Sudbury P3E 6H3

General Inquiry (705)564-6917

Fax (705)564-6918

8:00 - 5:00 🗟

THUNDER BAY PUBLIC HEALTH

LABORATORY

336 South Syndicate Ave

Thunder Bay P7E 1E3

General Inquiry (807)622-6449

Fax (807)622-5423 8:00 - 5:00

TIMMINS PUBLIC HEALTH

LABORATORY

67 Wilson Ave

Timmins P4N 2S5

General Inquiry (705)267-6633

Fax (705)360-2006

8:00 - 5:00

WINDSOR PUBLIC HEALTH

LABORATORY

3400 Huron Church Rd

PO Box 1616

Windsor N9A 6S2

General Inquiry (519)969-4341

Fax (519)973-1481

8:00 - 5:00

### REGISTRATION AND CLAIMS BRANCH

Macdonald-Cartier Bldg 2nd Flr, 49 Place d'Armes PO Box 48

Kingston K7L 5J3

General Inquiry 1-800-268-1154 (INFOline)

Fax (613)548-6320 8:30 - 5:00

The Registration and Claims Branch is responsible for Ontario Health Insurance (OHIP) eligibility policy; the planning, design and the delivery to the public of registration and Health Card related functions including the registration of all eligible Ontario residents for health coverage and the issuance of health cards; the verification of registration data; the registration of eligible health care providers; the payment of medical and hospital claims to Ontario health care providers; the payment of claims for the Northern Health Travel Grant program; and the provision of information concerning Ministry of Health and Long-Term Care programs to the public. The branch also processes medical claims for injured workers on behalf of the Workplace Safety and Insurance Board and some drug benefit claims on behalf of Drug Programs Branch.

**Services offered to the Public:** 

Northern Health Travel Grants Ontario Health Insurance

#### **OHIP OFFICES**

#### **CENTRAL EAST REGION**

4th Flr Suite 401, 45 Sheppard Ave E **Toronto** M2N 5W9 General Inquiry (416)314-7444 Fax (416)314-7748

CENTRAL EAST REGION - NEWMARKET OFFICE Unit 108, 465 Davis Dr Newmarket L3Y 8T2

Toll Free 1-888-376-5197 (By Appointment only)

Fax (905)868-8660 8:30 - 5:00

CENTRAL EAST REGION - OSHAWA Executive Tower Oshawa Ctr

419 King St W

Oshawa L1J 7J2

General Inquiry (905)576-2870 (Thurs 5:00 - 7:00 p.m. (Appt Only))

Fax (905)434-4186 (Claims)

Fax (905)434-3725 (Customer Service)

8:30 - 5:00 💆

CENTRAL EAST REGION - PETERBOROUGH

North Tower

1st Flr, 300 Water St

**Peterborough** K9J 3C7 General Inquiry (705)743-2140

(705)745-1780 (Internal Office Contact

Number)

Fax (705)745-1481

8:30 - 5:00 🗟

CENTRAL EAST REGION - SCARBOROUGH

2063 Lawrence Ave E

**Scarborough** M1R 2Z4 General Inquiry (416)314-7444 (Mon-Thurs 8:00 a.m.-7:00 p.m. Fri 8:00 a.m.- 6:30 p.m.)

Fax (416)327-1048

CENTRAL EAST REGION - TORONTO

Suite 417, 47 Sheppard Ave E

Toronto M2N 7E7

General Inquiry (416)314-7444 (Mon, Tues,

Thurs, Fri 8:30 - 5:00 Wed 8:30 - 6:30)

(416)314-7770 (Claims Inquiry) Fax (416)314-7518 (Claims)

Fax (416)314-7449 (Customer Service)

CENTRAL EAST-TORONTO-DOWNTOWN

Suite M212 Market Level, 777 Bay St

Toronto M5G 2C8

General Inquiry (416)585-4200 (Monday to

Friday 8:30 - 5:00)

Fax (416)585-4261

8:30 - 5:00

# **CENTRAL SOUTH REGION**

Ellen Fairclough Bldg 10th Flr, 119 King St W PO Box 2280 LCD 1 Hamilton L8P 4Y7

General Inquiry (905)521-7547 (Office Hours: Mon, Tues,

Thurs, Fri 8:30 - 5:00 Wed 8:30 - 6:00)

General Inquiry (905)521-7100 (Auto Attended Line for all Departments)

Fax (905)521-7605

### CENTRAL SOUTH REGION - HAMILTON

Ellen Fairclough Bldg

10th Flr, 119 King St W

PO Box 2280 LCD 1

Hamilton L8P 4Y7

General Inquiry (905)521-7547 (Mon, Tues, Thur & Fri 8:30 - 5:00 Wed 8:30 - 6:00)

General Inquiry (905)521-7100 (Auto Attended Line for all Departments)

Fax (905)521-7605 (General Inquiries Mon, Tues., Thur & Fri 8:30-5:00 Wed. 8:30-6:00)

#### CENTRAL SOUTH REGION - KITCHENER

Unit B2, 1400 Weber St E

Kitchener N2A 3Z8

General Inquiry (519)893-3966 (Mon, Tues, Thurs & Fri 8:30 - 5:00 Wed 8:30 - 6:00)

Fax (519)571-6049

### **CENTRAL SOUTH REGION - ST CATHARINES**

Mezzanine Level, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-4090 (Mon, Tues, Thurs & Fri 8:30 - 5:00 Wed 8:30 - 6:00)

Fax (905)704-2828

#### **CENTRAL WEST REGION**

Suite 300, 201 City Centre Dr

Mississauga L5B 2T4

General Inquiry (905)896-6000 (Administration / Claims - 3rd Flr: Mon-Fri 8:30-5:00)

(905)275-2730 (Customer Service Mon-Thurs: 8:30-7:00, Fri: 8:30-5:00)

Fax (905)896-6029

#### CENTRAL WEST REGION - BARRIE

Suite 102, 34 Simcoe St

Barrie L4N 6T4

General Inquiry (705)726-0326 (Mon-Fri 8:30 - 5:00)

Fax (705)739-6495

#### **CENTRAL WEST REGION - ETOBICOKE**

Suite 142, 3300 Bloor St W

Etobicoke M8X 2W8

General Inquiry (905)275-2730 (Mon, Tues, Wed, Fri 8:30 - 5:00 Thurs 8:30 - 7:00)

Fax (416)327-0758

#### **CENTRAL WEST REGION - MISSISSAUGA**

Suite 210, 201 City Centre Dr

Mississauga L5B 2T4

General Inquiry (905)896-6000 (Customer Service Mon - Thurs 8:30 - 7:00, Fri 8:30 - 5:00)

(905)275-2730 (Mon-Thur: 8:30-7:00, Fri: 8:30-5:00)

Fax (905)896-6013 (Customer Service)

#### **CENTRAL WEST REGION - NORTH YORK**

4400 Dufferin St N

North York M3H 6A8

General Inquiry (905)275-2730 (Mon-Thurs 8:30 - 7:00 Fri 8:30 - 5:00)

Fax (416)327-1653

#### CENTRAL WEST REGION - OAKVILLE

Oakville Town Ctr II

220 North Service Rd W

Oakville L6M 2Y3

General Inquiry (905)275-2730 (Mon, Tues, Wed, Fri 8:30 - 5:00 Thurs 8:30 - 7:00)

Fax (905)842-5988

### **EASTERN REGION - OTTAWA**

Fuller Bldg

7th Flr, 75 Albert St.

Ottawa K1P 5Y9

General Inquiry (613)237-9100

Fax (613)237-3246 (Administration)

#### **EASTERN REGION - KINGSTON**

Suite 401, 1055 Princess St

Kingston K7L 5A9

General Inquiry (613)545-0656

Fax (613)545-4399

8:30 - 5:00

#### **EASTERN REGION - OTTAWA**

Fuller Bldg

75 Albert St

#### Ottawa K1P 5Y9

General Inquiry (613)237-9100 (Mon, Tues, Thurs, Fri 8:30 - 5:00 Wed 8:30 - 6:00) (613)783-4400 (Customer Service)

Toll Free 1-866-257-2119 (Within Area Codes 416, 514, 613, 705, 819 & 905)

Toll Free French 1-800-267-7690 (Within Area Codes 416, 514, 613, 705, 819 & 905)

Fax (613)783-4444 (1st Flr)

Fax (613)237-3246 (7th Flr, Administration)

#### EASTERN REGION - OTTAWA DOWNTOWN

Government Services Ctr

110 Laurier Ave W

Ottawa K1P 1J1

(613)237-9100 (Administration)

(613)783-4400 (Customer Service English)

(613)783-4407 (Customer Service French)

Fax (613)580-2932

8:30 - 5:00

#### **NORTHERN REGION - SUDBURY**

Ontario Provincial Government Bldg

Suite 801, 199 Larch St

Sudbury P3E 5R1

General Inquiry (705)675-4010

Toll Free 1-800-461-4006 (Area Codes 705 & 807)

Toll Free French 1-800-461-1149

Fax (705)675-4015

#### Services offered to the Public:

Northern Health Travel Grants

NORTHERN REGION - KENORA

Suite 220, 808 Robertson St

Kenora P9N 1X9

General Inquiry (807)468-2869

Toll Free 1-800-465-5067 (Area Codes 705 & 807)

Fax (807)468-2714

8:30 - 4:30

NORTHERN REGION - NORTH BAY

Suite 101, 447 McKeown Ave

North Bay P1B 9S9

General Inquiry (705)494-4130

Toll Free 1-800-461-4006 (Area Codes 705 & 807)

Fax (705)494-4135

8:30 - 5:00

NORTHERN REGION - SAULT STE

MARIE

Roberta Bondar Pl

Suite 100, 70 Foster Dr

Sault Ste Marie P6A 6V4 General Inquiry (705)945-6757

Toll Free 1-800-461-4006 (Sudbury Regional

Office)

Fax (705)759-1502

8:30 - 5:00

**SOUTHWEST REGION - LONDON** 

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)675-6800

Fax (519)675-6832

SOUTHWEST REGION - LONDON

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)675-6800 (Mon, Tues, Thurs, Fri 8:30 - 5:00 Wed 8:30 - 6:00)

(519)675-6700 (Customer Service)

Fax (519)675-6832

SOUTHWEST REGION - OWEN SOUND

Suite 2, 1400 First Ave W

Owen Sound N4K 6Z9

General Inquiry (519)376-6447

Fax (519)376-2749

8:30 - 5:00

SOUTHWEST REGION - SARNIA

452 Christina St N

Sarnia N7T 5W4

General Inquiry (519)337-2348

Fax (519)337-2031

8:30 - 5:00

NORTHERN REGION - SUDBURY

Ontario Provincial Government Bldg

Suite 801, 199 Larch St

Sudbury P3E 5R1

General Inquiry (705)675-4010 (Mon-Wed,

Fri 8:30 - 5:00 Thur 8:30 - 6:30)

Toll Free 1-800-461-4006

Toll Free French 1-800-461-1149

Fax (705)675-4015

NORTHERN REGION - THUNDER BAY

Ontario Government Bldg

Suite 113, 435 James St S

Thunder Bay P7E 6T1

General Inquiry (807)475-1351 (Mon-Wed,

Fri 8:30 - 5:00 Thurs 8:30 - 6:30)

Toll Free 1-800-465-5067 (Area Codes 705 &

807)

Fax (807)475-1424

**NORTHERN REGION - TIMMINS** 

The 101 Mall

Suite 110, 38 Pine St N

Timmins P4N 6K6

General Inquiry (705)268-5300

Toll Free 1-800-461-1149

Fax (705)267-6723

8:30 - 4:30

SOUTHWEST REGION - WINDSOR 1427 Ouellette Ave

Windsor N8X 1K1

General Inquiry (519)973-1385 (Mon, Tues,

Thurs, Fri 8:30 - 5:00 Wed 8:30 - 6:00)

Fax (519)973-1388

# INTEGRATED POLICY AND PLANNING DIVISION

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)327-5109 8:30 - 5:00

The Integrated Policy and Planning Division develops, mediates and negotiates sound policies and planning for effective decision making in health care.

# INTERGOVERNMENTAL AND ABORIGINAL POLICY BRANCH

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-4392 Fax (416)327-0888 8:30 - 5:00

The Intergovernmental and Aboriginal Policy Branch leads the development of strategies, policies and tactics to address federal, provincial, territorial and municipal issues; and, develops and implements aboriginal health policies and initiatives.

#### **ABORIGINAL HEALTH UNIT**

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)314-5513 Fax (416)314-5517 8:30 - 5:00 **5** 

The Aboriginal Health Unit advocates and promotes changes within the Ministry of Health and Long-Term Care to improve the province's ability to meet the health needs of Aboriginal people and communities. The unit develops and implements policies and initiatives in Aboriginal health together with ministry program areas and other ministries to support the Ministry's goal of improving the health status of Aboriginal people in Ontario.

# INTERGOVERNMENTAL POLICY UNIT

Hepburn Block \*\*
8th Flr, 80 Grosvenor St
Toronto M7A 1R3
General Inquiry (416)327-8734
Fax (416)327-0888
8:30 - 5:00

The Intergovernmental Policy Unit leads strategic intergovernmental policy development and coordinates program initiatives related to federal, provincial, territorial and municipal partnerships to ensure the achievement of Ontario health system objectives.

# POPULATION HEALTH POLICY AND PLANNING AND WOMEN'S HEALTH BRANCH

5th Flr, 101 Bloor St W
Toronto M5S 2Z7
General Inquiry (416)327-8348
Fax (416)327-3200
8:30 - 5:00 ■

Population Health Policy and Planning and Women's Health Branch develops innovative policies, and plans that correspond to current and future population health needs, with particular focus on chronic diseases, women and mental health and rehabilitation policy.

# MENTAL HEALTH AND REHABILITATION POLICY UNIT

5th Flr, 101 Bloor St W Toronto M5S 2Z7 General Inquiry (416)327-8986 Fax (416)327-8458 8:30 - 5:00

The Mental Health and Rehabilitation Policy Unit leads the development of innovative policies and plans that correspond to current and future mental health and rehabilitation needs of Ontarians.

### **POPULATION HEALTH POLICY UNIT**

5th Flr, 101 Bloor St W
Toronto M5S 2Z7
General Inquiry (416)314-8269
Fax (416)327-3200
8:30 - 5:00

The Population Health Policy Unit develops system-wide strategies in response to target population and disease-specific issues in a coordinated and proactive manner.

#### **WOMEN'S HEALTH UNIT**

5th Flr, 101 Bloor St W
Toronto M5S 2Z7
General Inquiry (416)212-4372
Fax (416)327-3200
www.womenshealthcouncil.com
8:30 - 5:00

The **Women**'s Health Unit supports the work of the Ontario Women's Health Council (OWHC) by managing the planning, development, implementation and evaluation of a large number of complex women's health projects. They also provide strategic advice and administrative support to the OHWC.

# RESOURCES MANAGEMENT, POLICY AND LEGISLATIVE SUPPORT BRANCH

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8739

The Resources Management, Policy and Legislative Support Branch provides executive support in the effective management of financial and human resources; manages the coordination and development of the ministry's legislative agenda; manages the development and communication

of policies for the delivery of health programs; and designs and manages the evaluation/review of such programs.

### POLICY AND LEGISLATIVE SUPPORT UNIT

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)327-8642 8:30 - 5:00

The Policy and Legislative Support Unit coordinates the development of the ministry legislative agenda and provides support to ministry program areas in the development, introduction and passage of legislation. The unit coordinates responses to other ministries legislation and Private Members Bills. The unit also provides support and advice to program areas, Deputy Office and Minister's Office on the policy development process.

#### PROGRAM DEVELOPMENT AND EVALUATION UNIT

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)212-2146 Fax (416)314-2339 8:30 - 5:00

The Program Development and Evaluation Unit provides a central support function for the development, management and coordination of the ministry's policy and program priorities. The unit works in concert with the Policy and Legislative Support Unit to provide comprehensive policy-focussed advice and support to ministry program areas. The unit also provides support around the evaluation and review of ministry policy and programs where required.

# RESOURCES MANAGEMENT OFFICE

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8295 Fax (416)327-8459 8:30 - 5:00

The Resources Management Office is responsible for providing a strategic focus in the planning and management of human and financial resources for the Integrated Policy and Planning and the Health Human Resources Strategy Divisions. This includes coordinating the group's estimates process and other financial planning processes, as well as human resources support. The office provides an internal consulting service to the Divisions' program areas on human resource, financial and planning issues, and also coordinates corporate projects and initiatives.

# STRATEGIC POLICY AND KNOWLEDGE MANAGEMENT GROUP

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8465 Fax (416)327-5011 8:30 - 5:00

Strategic Policy and Knowledge Management Group is the executive lead of the ministry strategic policy and knowledge management capacity.

### KNOWLEDGE MANAGEMENT AND REPORTING BRANCH

Hepburn Block 5th Flr, 101 Bloor St W Toronto M5S 2Z7 General Inquiry (416)327-7255 Fax (416)325-3824 8:30 - 5:00

The Knowledge Management and Reporting Branch provides strategic direction and leadership for the development and implementation of a long range knowledge management and reporting strategy which integrates the ministry's capacity in research knowledge transfer, information and knowledge management with results reporting to inform Ontario's health transformation agenda and the ministry's results based plan.

### **HEALTH DATA AND DECISION SUPPORT UNIT**

9th Flr, 101 Bloor St W
Toronto M5S 2Z7
General Inquiry (416)327-7727
Fax (416)327-7617
8:30 - 5:00

The Health Data and Decision Support Unit manages the collection and dissemination of health population information for use in health system planning, population surveillance and research.

## **HEALTH INFORMATION PRODUCTS AND SERVICES UNIT**

9th Flr, 101 Bloor St W
Toronto M5S 2Z7
General Inquiry (416)327-7783
Fax (416)212-6011
8:30 - 5:00

The Health Information Products and Services Unit provides information products and data analysis services that support policy, planning and program development and decision-making within the ministry.

#### HEALTH SYSTEM PERFORMANCE UNIT

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)314-8270 Fax (416)314-8275 8:30 - 5:00

The Health System Performance Unit develops policies and mechanisms to monitor and report on the performance, accountability, quality and effectiveness of the health care system.

#### **RESEARCH UNIT**

9th Flr, 101 Bloor St W
Toronto M5S 2Z7
General Inquiry (416)327-2467
Fax (416)327-1721
www.health.gov.on.ca
8:30 - 5:00

The Research Unit monitors, coordinates and provides leadership to internal and external research activities that contribute to the development of health policy for the dissemination of the research findings to support evidence based decision-making.

#### STRATEGIC POLICY BRANCH

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-7487 Fax (416)314-8275 8:30 - 5:00

The Strategic Policy Branch develops policies to address the integration and coordination of the health care system.

#### **ACCESS AND QUALITY UNIT**

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-1454 Fax (416)314-8275 8:30 - 5:00

The Access and Quality Unit is responsible for developing strategic policies that impact the access to and quality of the health care system.

#### **HEALTH SYSTEM POLICY UNIT**

8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-8360 Fax (416)314-8275 8:30 - 5:00

Hepburn Block

The Health System Policy Unit conducts strategic policy analyses to support health system coordination and integration.

# STRATEGIC PROJECT SUPPORT AND REPORTING UNIT

Hepburn Block 8th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)327-7487 Fax (416)314-8275 8:30 - 5:00

The Strategic Project Support and Reporting Unit supports transformation and the management and coordination of MOHLTC performance measures and reporting.

### PUBLIC HEALTH DIVISION

Hepburn Block 11th Flr, 80 Grosvenor St Toronto M7A 1R3 General Inquiry (416)212-3831 Fax (416)325-8412

The Public Health Division oversees activities relating to Ontario's public health system. The division is led by the province's Chief Medical Officer of Health and Assistant Deputy Minister.

# CHRONIC DISEASE PREVENTION AND HEALTH PROMOTION BRANCH

21st Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7384 Fax (416)314-5497

The Chronic Disease Prevention and **Health** Promotion Branch provides public health, population health, health promotion and epidemiologic leadership and expertise to boards of health, the Ontario Health Promotion Resource System and other agencies. Programs and services include: chronic disease prevention including heart health, tobacco free living, healthy eating, healthy weights and regular physical activity; early detection of **cancer**; injury prevention including **substance abuse** prevention; reproductive health and child health. The Service also provides a central resource in the areas of epidemiology, health surveillance, public health research and evaluation, and public health planning.

## **EPIDEMIOLOGY AND SURVEILLANCE UNIT**

21st Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7384 Fax (416)326-2092

The **Epidemiology** and Surveillance Unit provides expert consultation and technical support to local boards of health in the areas of epidemiology, health surveillance, public health **research** and evaluation, and public health planning in support of the Mandatory Health Programs and Services Guidelines.

#### **FAMILY HEALTH**

21st Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7384 Fax (416)326-2092

Family Health provides expert consultation and technical advice to local boards of health and other agencies in support of the Mandatory Health Programs and Services Guidelines.

#### **HEALTH PROMOTION AND WELLNESS**

21st Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7384 Fax (416)326-2092

Health Promotion and Wellness provides leadership in the development, implementation and evaluation of health promotion programs. Initiatives include: prevention of cardiovascular diseases; Ontario Heart Health Program, FOCUS Community Programs to address **alcohol** and substance use, healthy eating and physical activity programs and the Ontario Health Promotion Resource Systems.

### PREVENTION OF CHRONIC DISEASES AND INJURIES

21st Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7384 Fax (416)326-2092

Prevention of Chronic **Disease**s and **Injuries** provides expert consultation and technical advice to local boards of health and other agencies in support of the Mandatory Health Programs and Services Guidelines.

#### SMOKE-FREE ONTARIO STRATEGY

21st Flr, 393 University Ave Toronto M5G 1E6 General Inquiry (416)327-7384 Fax (416)314-5497

The Smoke-Free Ontario Strategy (SFOS) improves the health of all Ontarians by: preventing children and youth from starting to smoke; helping Ontarians quit smoking; and protecting Ontarians from exposure to second-hand smoke. The SFOS provides funding for public health units, community-based youth prevention programs, public education, cessation programs, research and evaluation, as well as initiatives targeted at high-risk populations. **Tobacco** control legislation, the Smoke-Free Ontario Act, will prohibit smoking in all enclosed workplaces and enclosed public places in the province beginning May 31, 2006.

#### **EMERGENCY MANAGEMENT BRANCH**

Suite 801, 415 Yonge St Toronto M5B 2E7

General Inquiry (416)212-0822

Toll Free 1-866-331-0339 (Employers Hotline)

Toll Free 1-866-212-2272 (Health Care Providers 24/7 Hotline)

Fax (416)212-4466

www.health.gov.on.ca/english/public/program/emu/emu\_mn.html &

The Emergency Management Branch is responsible for health emergency management and continuity of operations within the Ministry of Health and Long-Term Care. The mandate includes: development of the ministry emergency readiness program including continuity of operations, participating in the cross-government emergency strategies, coordinating health emergency activities between the province and the federal government and supporting health emergency readiness strategies at the community level. In addition, the Branch provides emergency management guidance to the public health division and the public health units.

### CONTROLLERSHIP AND RESOURCES MANAGEMENT BRANCH

7th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8822 Fax (416)212-7799

The Controllership and Resources Management Branch ensures consistently applied operations and financial practices, processes and controls to manage resources; establishes a performance management framework and services for continuous improvement within the division and public health system; and facilitates effective and accessible communication with stakeholders to ensure effective partnerships.

# CORPORATE LIAISON AND RESOURCE SERVICE

7th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8822 Fax (416)314-7078

The Corporate Liaison and Resource Service, provides overall planning and coordination for mandatory public health programs through the 36 boards of health in Ontario; liaison with the board chairpersons and medical officers of health for the boards of health on management, administration and organizational issues; and coordination of the branch's funding to boards of health.

# PUBLIC HEALTH INFORMATION AND INFORMATION TECHNOLOGY (PHIIT) OFFICE

The Public Health Information and Information Technology (PHIIT) group is responsible for the development and implementation of the Public Health e-Health strategy within the Public Health Division, which includes providing secretariat services for the Public Health e-Health Council, the management of various projects under Operation Health Protection, as well as various other e-Health initiatives within public health in Ontario.

1075 BAY 8th Fir, 1075 Bay St **Toronto** M5S 2B1 General Inquiry (416)314-2130 Fax (416)314-2235 5700 YONGE 2nd Flr, 5700 Yonge St **Toronto** M2M 4K5 General Inquiry (416)314-2130 Fax (416)325-4083

# STRATEGIC PLANNING AND IMPLEMENTATION BRANCH

Suite 810, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)326-6362 Fax (416)212-5232

The Strategic Planning and Implementation Branch is responsible for strategic public health policy and implementation strategy for a range of products including the Ministry's Operation Health Protection. Key areas of activity include: developmental work for the establishment of the Ontario Health Protection and Promotion Agency, coordination of a Provincial Infectious Diseases Advisory Committee and the infection control programs. The branch reports directly to the Executive Director for the Public Health Division.

### INFECTIOUS DISEASES BRANCH

8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7392 Fax (416)327-7438

The Infectious Diseases Branch provides leadership and support to Ontario's public health system including 36 boards of health; programs and services include: the Disease Control Service (DCS), Environmental Health and Toxicology Unit (EHTU), Safe Water/Food Safety Unit, Surveillance and Outbreak Management Section (SOMS), and Tuberculosis/Vaccine Preventable Diseases. The Infectious Diseases Branch provides public health, epidemiological, expert consultation and technical support to local boards of health and other health agencies in respect of the programs of the Mandatory Health Programs and Services Guidelines (MHPSG). The Infectious Diseases Branch is also responsible for disease-related databases, communications and support for health units during outbreaks.

#### Services offered to the Public:

Sexually Transmitted Disease Control Tuberculosis (TB) Control Vaccine Preventable Diseases

## **DISEASE CONTROL SERVICE**

8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7392 Fax (416)327-7439

The Disease Control Service has public health and epidemiological expertise, which it uses to support the communicable/infectious disease control programs delivered by Ontario public health units by conducting surveillance of reportable diseases, and through the development of policies, guidelines and consultative services. Programs include outbreak control, control of enteric and zoonotic diseases (including rabies), infection control, West Nile virus control, sexually transmitted disease and HIV/AIDS prevention and control, as well as sexual health. This office works with the Ontario Government Pharmaceutical and Medical Supply Service to provide vaccines and biologicals for the prevention of VPD and post-exposure treatment for rabies, as well as drugs for the treatment of sexually transmitted diseases and tuberculosis.

TUBERCULOSIS/VACCINE PREVENTABLE DISEASES CONTROL UNIT

8th Flr, 5700 Yonge St

Toronto M2M 4K5

General Inquiry (416)327-7392

Fax (416)327-4687

## **ENVIRONMENTAL HEALTH AND TOXICOLOGY UNIT**

8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7427 Fax (416)327-0984 🔠

The Environmental Health and Toxicology Unit (EHTU) provides expert consultation and technical support to local boards of health and other agencies in support of the Mandatory Health Programs and Services Guidelines (MHPSG) and the Health Protection and Promotion Act, as they relate to known or suspected health hazards from chemical, physical or biological agents in the environment. The EHTU supports local boards of health in their adherence to the Health Hazards

Investigation standard of the MHPSG. The EHTU also has the lead role in the Infectious Diseases Branch for **Emergency** Planning and Response issues.

#### FOOD SAFETY AND SAFE WATER UNIT

8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8699 Fax (416)327-0984

The mandate of the Safe Water/Food Safety Unit is to monitor, support and ensure the compliance of the local boards of health in Ontario with the Food Safety and Safe Water Programs of the MHPSG. The main objective of the Food and Safe Water Programs is to protect public health by ensuring that food that is intended for human consumption meets public health standards and regulatory requirements and that drinking water meets the health-related parameters of the Ontario Drinking Water Standards.

# SURVEILLANCE AND OUTBREAK MANAGEMENT SECTION (SOMS)

8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7392 Fax (416)327-7439

The Surveillance and Outbreak Management Section (SOMS) is responsible for gathering relevant information to ensure provision of advanced warning of outbreaks, and for carrying out ongoing and systematic collection, analysis, and interpretation of communicable **diseases** data with the view to enhance knowledge through the aggregation and dissemination of information and directives. The section contains key units such as the Call Centre, the Influenza/ARO/Infection Control Unit, and Rapid Response Teams. Respectively, these units are responsible for disease-related databases, communications with the health units and other key players in the public health care system, liaison with stakeholders and health agencies, and the provision of needed capacity of health units during outbreaks.

CALL CENTRE
6th Flr, 5700 Yonge St
Toronto M2M 4K5
General Inquiry (416)212-6361
Fax (416)326-0694

INFLUENZA, UIIP, ARO AND INFECTION CONTROL UNIT
8th Flr, 5700 Yonge St
Toronto M2M 4K5
General Inquiry (416)327-3508
Fax (416)327-7439

RAPID RESPONSE TEAMS 8th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)212-7257 Fax (416)212-6408

## **OPERATIONAL EFFECTIVENESS OFFICE**

7th Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-9252 Fax (416)212-6386

The Operational Effectiveness Office is responsible for the analysis and application of best practices in organizational effectiveness, strategic change management, human resources theory and practices, and program implementation for the Public Health Division. Within this context, the office works with the Chief Medical Officer of Health and Assistant Deputy Minister and senior

management to identify areas within the division for continuous improvement, training and development to assist the CMOH/ADM in meeting the public health needs of Ontarians.

# **PUBLIC HEALTH SYSTEM TRANSFORMATION**

Suite 810, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)327-7423 Fax (416)212-5232

Public Health System Transformation is responsible for the renewal of public health through the implementation of the local public health Capacity Review Committee recommendations, and by framing a strategic direction for public health programs and services in Ontario. Key areas of responsibility include: strategic research, policy and planning support for the implementation of the Capacity Review Committee (CRC) recommendations and for the review of the Mandatory Health Programs and Services Guidelines, in consultation with internal and external specialists; strategic management of CRC recommendations and review of Mandatory Health Programs recommendations; development and execution of CRC implementation plan, including policy and legislative reform; development of standards and their implementation, including policy and législative reform and communication with stakeholders; and, Divisional lead for continuous improvement of program standards.

#### **PUBLIC HEALTH UNITS**

Public health units are governed by boards of health. There are 36 public health units in Ontario (see individual units for addresses). Health units administer health promotion, including chronic disease and injury prevention; health protection and disease prevention programs including communicable disease prevention control including education in AIDS and STDs; immunization; food premises inspection; healthy growth and development including parenting education, and health education and for all age groups. Health units deliver the Healthy Babies Healthy Children Program (Ministry of Child and Youth Services).

BRANT COUNTY HEALTH UNIT 194 Terrace Hill St Brantford N3R 1G7 General Inquiry (519)753-4937

CHATHAM-KENT HEALTH UNIT 435 Grand Ave W PO Box 1136 Chatham N7M 5L8 General Inquiry (519)352-7270

CITY OF TORONTO HEALTH UNIT 5th Flr, 277 Victoria St **Toronto** M5B 1W2 General Inquiry (416)392-7401

DURHAM REGIONAL HEALTH UNIT 605 Rossland Rd E PO Box 730 **Whitby** L1N 0B2 General Inquiry (905)668-4113

EASTERN ONTARIO HEALTH UNIT 1000 Pitt St Cornwall K9J 5T1 General Inquiry (613)933-1375 ELGIN - ST THOMAS HEALTH UNIT 99 Edward St St Thomas N5P 1Y8 General Inquiry (519)631-9900

GREY-BRUCE HEALTH UNIT 920 1st Avê W Owen Sound N4K 4K5 General Inquiry (519)376-9420

HALDIMAND-NORFOLK HEALTH UNIT 12 Gilbertson Dr PO Box 247 Simcoe N3Y 4L1 General Inquiry (519)426-6170

HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT 200 Rose Glen Rd **Port Hope** L1A 3V6 General Inquiry (905)885-9100

HALTON REGIONAL HEALTH UNIT 1151 Bronte Rd Oakville L6M 3L1 General Inquiry (905)825-6060 HAMILTON (CITY OF) HEALTH UNIT 4th Flr, 1 Hughson St N

Hamilton L8R 3L5

General Inquiry (905)546-2424

HASTINGS AND PRINCE EDWARD COUNTIES HEALTH UNIT

179 North Park St

Belleville K8P 4P1 General Inquiry (613)966-5513

HURON COUNTY HEALTH UNIT

Health & Library Complex 77722B London Rd RR 5, PO Box 1120 Clinton NOM 1L0

General Inquiry (519)482-3416

KINGSTON, FRONTENAC AND LENNOX AND ADDINGTON HEALTH UNIT

221 Portsmouth Ave Kingston K7M 1V5

General Inquiry (613)549-1232

LAMBTON HEALTH UNIT

160 Exmouth St

Point Edward N7T 7Z6 General Inquiry (519)383-8331

LEEDS, GRENVILLE AND LANARK

DISTRICT HEALTH UNIT

458 Laurier Blvd Brockville K6V 7A3

General Inquiry (613)345-5685

MIDDLESEX-LONDON HEALTH UNIT

50 King St

London N6A 5L7

General Inquiry (519)663-5317

NIAGARA REGIONAL AREA HEALTH

UNIT

30 Hannover Dr

St Catharines L2W 1A3

General Inquiry (905)688-3762

NORTH BAY PARRY SOUND DISTRICT

HEALTH UNIT

681 Commercial St

North Bay P1B 4E7

General Inquiry (705)474-1400

NORTHWESTERN HEALTH UNIT

21 Wolsley St

Kenora P9N 3W7

General Inquiry (807)468-3147

OTTAWA (CITY OF) HEALTH UNIT

100 Constellation Cres

Nepean K2G 6J8

General Inquiry (613)580-6744

OXFORD COUNTY HEALTH UNIT

410 Buller St

Woodstock N4S 4N2

General Inquiry (519)539-9800

PEEL REGIONAL HEALTH UNIT

Suite 102, 44 Peel Centre Dr

**Brampton** L6T 4B5

General Inquiry (905)791-7800

PERTH DISTRICT HEALTH UNIT

653 West Gore St

Stratford N5A 1L4

General Inquiry (519)271-7600

PETERBOROUGH COUNTY - CITY

HEALTH UNIT

10 Hospital Dr

Peterborough K9J 8M1

General Inquiry (705)743-1000

PORCUPINE HEALTH UNIT

169 Pine St S

PO Bag 2012 Timmins P4N 8B7

General Inquiry (705)267-1181

RENFREW COUNTY AND DISTRICT

HEALTH UNIT 7 International Dr

Pembroke K8A 6W5

General Inquiry (613)735-8650

SIMCOE MUSKOKA DISTRICT HEALTH

UNIT

15 Sperling Dr

Barrie LAM 6K9

General Inquiry (705)721-7330

SUDBURY AND DISTRICT HEALTH UNIT

1300 Paris St Sudbury P3E 3A3

General Inquiry (705)522-9200

THE DISTRICT OF ALGOMA HEALTH

UNIT

Civic Center

6th Flr, 99 Foster Dr

Sault Ste Marie P6A 5X6

General Inquiry (705)759-5421

THUNDER BAY DISTRICT HEALTH UNIT 999 Balmoral St. . .

Thunder Bay P7B 6E7 General Inquiry (807)625-5965

TIMISKAMING HEALTH UNIT 421 Shepardson Rd PO Box 1240

New Liskeard P0J 1P0 General Inquiry (705)647-4305

WATERLOO REGIONAL HEALTH UNIT 99 Regina St S PO Box 1633 **Waterloo** N2J 4V3 General Inquiry (519)883-2000 WELLINGTON-DUFFERIN-GUELPH HEALTH UNIT

Suite 19, 8460 Wellington Rd RR 1

Belwood NOB 1J0 General Inquiry (519)843-2460

WINDSOR-ESSEX COUNTY HEALTH UNIT 1005 Ouellette Ave Windsor N9A 418

General Inquiry (519)258-2146

YORK REGIONAL HEALTH UNIT Eaton Tower 17250 Yonge St PO Box 147 Newmarket L3Y 6Z1 General Inquiry (905)895-4511

## **AGENCIES, BOARDS AND COMMISSIONS**

#### **CANCER CARE ONTARIO**

15th Flr, 620 University Ave Toronto M5G 2L7 General Inquiry (416)971-9800 Fax (416)971-6888 www.cancercare.on.ca 8:30 - 5:00

Cancer Care Ontario is government's principal advisor on cancer care, with a mission to improve the performance of the cancer system by driving quality, accountability and innovation in all cancer-related services. Cancer Care Ontario is responsible for planning a full range of cancer services, setting standards, implementing quality improvements, and measuring and reporting on the performance of cancer care at the provincial and local levels. In partnership with the government, hospitals and other providers, CCO: Manages prevention and screening programs including the Ontario Breast and Cervical Screening Programs; houses and manages cancer information to monitor and report cancer cases, wait times and other quality indicators; is responsible for clinical initiatives including the New Drug Funding Program, and developing and implementing clinical guidelines; and works with hospitals and other local providers involved in cancer care to create Regional Cancer Programs in the 14 LHINs

## **COMMUNITY CARE ACCESS CENTRES (CCAC)**

The creation of 43 CCACs across the province was completed on January 1, 1998. The CCACs consolidated the services formerly provided by 38 home care programs and 36 placement coordination services. The CCACs provide a simplified service access point and are responsible for service information and referral to all **long-term care** services, including volunteer-based **community** services; coordinated service planning and monitoring; eligibility determination for professional and homemaking/personal support services provided at home and in schools; case management; and placement coordination services for long-term care facilities (**nursing homes** and homes for the aged). CCACs are governed by independent, incorporated non-profit boards of directors, accountable through service agreements to the ministry.

CCAC ALGOMA 2nd Flr, 390 Bay St Sault Ste Marie P6A 1X2 General Inquiry (705)949-1650 Toll Free 1-800-668-7705 Fax (705)949-1663 8:00 - 9:00

CCAC BRANT
274 Colborne St
Brantford N3T 2H5
General Inquiry (519)759-7752
Toll Free 1-866-759-7752 (Administration)
Fax (519)759-1370
8:00 - 5:00

CCAC CHATHAM-KENT
750 Richmond St
PO Box 306
Chatham N7M 5K4
General Inquiry (519)436-2222
Fax (519)351-5057
8:30 - 4:30

CCAC COCHRANE DISTRICT Suite 302, 60 Wilson Ave Timmins P4N 2S7 General Inquiry (705)267-7766 Toll Free 1-888-668-2222 Fax (705)267-7795 8:30 - 4:30

CCAC DURHAM
5th Flr, 209 Dundas St E
Whitby L1N 7H8
General Inquiry (905)430-3308
Toll Free 1-800-263-3877
Fax (905)430-3297
8:30 - 4:30

CCAC EAST YORK
Unit 1, 1 Leaside Park Dr
Toronto M4H 1R1
General Inquiry (416)423-3559
Fax (416)423-9800
8:30 - 4:30

CCAC EASTERN COUNTIES
709 Cotton Mill St
Cornwall K6H 7K7
General Inquiry (613)936-1171
Toll Free 1-800-267-0852 (613 Area Code only)
Fax (613)933-9916
8:30 - 4:30

CCAC ELGIN
294 Talbot St
St Thomas N5P 4E3
General Inquiry (519)631-9907x112
Toll Free 1-800-563-3098
Fax (519)631-2236
8:30 - 4:30

CCAC ETOBICOKE AND YORK 1400 Castlefield Ave **Toronto** M6B 4C4 General Inquiry (416)780-1919 Fax (416)780-1749 8:30 - 4:30

CCAC GREY BRUCE Suite 255, 18th St W Owen Sound N4K 6Y1 General Inquiry (519)371-2112 Toll Free 1-800-371-2112 Fax (519)371-5612 8:30 - 4:30

CCAC HALDIMAND - NORFOLK 76 Victoria St Simcoe N3Y 1L5 General Inquiry (519)426-7400 Toll Free 1-800-265-8068 Fax (519)426-4384 8:30 - 4:30

CCAC HALIBURTON,
NORTHUMBERLAND AND VICTORIA
108 Angeline St S
Lindsay K9V 3L5
General Inquiry (705)324-9165
Toll Free 1-877-468-5544
Fax (705)324-0884
8:30 - 4:30

CCAC HALTON
4th Flr, 440 Elizabeth St
Burlington L7R 2M1
General Inquiry (905)639-5228
Toll Free 1-800-810-0000 (Within Area Codes 905 and 519)
Fax (905)639-5320
8:30 - 4:30

CCAC HAMILTON-WENTWORTH
310 Limeridge Rd W
Hamilton L9C 2V2
General Inquiry (905)523-8600
Toll Free 1-800-450-8002
Fax (905)528-1883
8:30 - 4:30

# CCAC HASTINGS AND PRINCE EDWARD COUNTIES

Bayview Mall 470 Dundas St E

Belleville K8N 1G1

General Inquiry (613)966-3530

Fax (613)966-0996

CCAC HURON 163 Princess St E PO Box 459

Clinton NOM 1L0

General Inquiry (519)482-3411

Toll Free 1-800-267-0535 (Area code 519 only)

Fax (519)482-3382

## CCAC KENORA AND RAINY RIVER DISTRICTS

2nd Flr, 21 Wolsey St

Kenora P9N 3W7

General Inquiry (807)467-4757 Toll Free 1-877-661-6621

Fax (807)468-1437

8:30 - 4:30

#### CCAC KINGSTON, FRONTENAC, LENNOX AND ADDINGTON

Suite 101, 471 Counter St

Kingston K7M 8S8

General Inquiry (613)544-7090 Fax (613)544-1494

8:30 - 4:30

## CCAC LANARK, LEEDS AND

GRENVILLE 52 Abbott St N

Smiths Falls K7A 1W3

General Inquiry (613)283-8012

Toll Free 1-800-267-6041 Fax (613)283-0308

3:30 - 6:30

## CCAC LONDON AND MIDDLESEX

56 Oxford St W ondon N6H 1T3

ieneral Inquiry (519)473-2222

foll Free 1-800-811-5146 fax (519)472-4045

:30 - 4:30

## CCAC MANITOULIN-SUDBURY

1760 Regent St

Sudbury P3E 3Z8

General Inquiry (705)522-3461 Toll Free 1-800-461-2919

Fax (705)522-3855

8:30 - 4:30 🗟

## CCAC MUSKOKA EAST PARRY SOUND

3 N, 354 Muskoka Rd Huntsville P1H 1H7

General Inquiry (705)789-6451

Toll Free 1-800-263-2805

Fax (705)789-1982

·8:00 - 4:00 &

## CCAC NEAR NORTH (NIPISSING)

3rd Flr, 101 McIntyre St W

North Bay P1B 2Y5

General Inquiry (705)476-2222

Toll Free 1-888-533-2222

Fax (705)474-0080

8:30 - 4:30

## CCAC NIAGARA

149 Hartzel Rd

St. Catharines L2P 1N6

General Inquiry (905)684-9441 (English)

Toll Free 1-800-263-5480

Fax (905)684-8463

8:00 - 4:30

#### **CCAC NORTH YORK**

7th Flr, 45 Sheppard Ave E

Willowdale M2N 5W9

General Inquiry (416)222-2241

Fax (416)229-6809

8:30 - 6:00

## CCAC OTTAWA-CARLETON

Suite 100, 4200 rue Labelle

Ottawa K1J 1J8

General Inquiry (613)745-5525

Toll Free 1-800-538-0520

Fax (613)745-6984

8:30 - 4:30

## CCAC OXFORD

1147 Dundas St

Woodstock N4S 8W3 General Inquiry (519)539-1284

Fax (519)539-0065

8:30 - 4:30 🕭

CCAC PEEL
3rd Flr, 199 County Court Blvd
Brampton L6W 4P3
General Inquiry (905)796-0040
Toll Free 1-888-733-1177
Fax (905)796-0348
8:30 - 4:30 ■

CCAC PERTH COUNTY
65 Lorne Ave E
Stratford N5A 6S4
General Inquiry (519)273-2222
Toll Free 1-800-269-3683
Fax (519)273-2139
8:45 - 5:00

CCAC PETERBOROUGH
Suite 202, 700 Clonsilla Ave
Peterborough K9J 5Y3
General Inquiry (705)743-2212
Toll Free 1-888-235-7222
Fax (705)743-9559
8:30 - 4:30

CCAC RENFREW COUNTY
Suite B, 7 International Dr
Pembroke K8A 6W5
General Inquiry (613)732-7007
Toll Free 1-888-421-2222
Fax (613)732-3522
8:30 - 4:30

CCAC SARNIA LAMBTON
1150 Pontiac Dr
PO Box 185
Sarnia N7T 7H9
General Inquiry (519)337-1000
Toll Free 1-800-265-1445
Fax (519)337-4331
8:00 - 4:30

CCAC SCARBOROUGH
3rd Flr, 1940 Eglinton Ave E
Scarborough M1L 4R1
General Inquiry (416)750-2444
Fax (416)750-8234

CCAC SIMCOE COUNTY
Suite 100, 15 Sperling Dr
Barrie L4M 6K9
General Inquiry (705)721-8010
Toll Free 1-888-721-2222
Fax (705)722-5237
8:30 - 4:30

CCAC THE DISTRICT OF THUNDER BAY Suite 200, 1159 Alloy Dr Thunder Bay P7B 6M8 General Inquiry (807)345-7339 Toll Free 1-800-626-5406 Fax (807)345-8868

8:30 - 4:30

CCAC TIMISKAMING
111 Burnside Dr
PO Box 520 **Kirkland Lake** P2N 3J5
General Inquiry (705)567-2222
Toll Free 1-888-546-2222
Fax (705)567-9407
8:30 - 4:30

CCAC TORONTO
Suite 305, 250 Dundas St W
Toronto M5T 2Z5
General Inquiry (416)506-9888
Fax (416)506-0374

CCAC WATERLOO REGION 800 King St W Kitchener N2G 1E8 General Inquiry (519)748-2222 Fax (519)883-5555 (Voicemail) 8:30 - 4:30

CCAC WELLINGTON-DUFFERIN Suite 201, 450 Speedvale Ave W Guelph N1H 7G7 General Inquiry (519)823-2550 Toll Free 1-800-265-8338 Fax (519)823-8682 8:30 - 4:30

CCAC WEST PARRY SOUND HEALTH CENTRE 50 B Seguin St Parry Sound P2A 1B4 General Inquiry (705)746-9352 Toll Free 1-800-440-6762

8:00 - 4:00 CCAC WINDSOR/ESSEX .
2nd Flr, 5415 Tecumseh Rd E
Windsor N8T 1C5
General Inquiry (519)258-8211

General Inquiry (519)258-8211 Toll Free 1-888-248-9978 Fax (519)258-6288

8:30 - 4:30

Fax (705)746-4812

CCAC YORK
1400 Castlefield Ave
Toronto M6B 4C4
General Inquiry (416)780-1919
(416)780-7870 (CEO)
Fax (416)780-1749

CCAC YORK REGION
Unit 1, 1100 Gorham St
Newmarket L3Y 7V1
General Inquiry (905)895-1240
Toll Free 1-888-470-2222 (Area Codes 905, 416, 705, 519)
Fax (905)853-6297

#### CONSENT AND CAPACITY BOARD

10th Flr, 151 Bloor St W
Toronto M5S 2T5
General Inquiry (416)327-4142 (Administration)
(416)924-4961 (Hearing)
Toll Free 1-866-777-7391
Fax (416)327-4207 (Administration)
Fax (416)924-8873 (Hearing)
Toll Free Fax 1-866-777-7273
www.ccboard.on.ca
8:30 - 5:00

The Consent and Capacity Board has the authority to conduct hearings under the Mental Health Act, the Health Care Consent Act, the Long Term Care Act and the Substitute Decisions Act. Areas of adjudication include: capacity to consent to treatment, admission to a care facility or a personal assistance service; review of a decision to admit an incapable person to a hospital, psychiatric facility or long-term care facility for the purpose of treatment; review of involuntary status (civil committal to a psychiatric facility); review of a finding of incapacity to manage property or to access and allow others access to clinical records; and review of statutory guardianship for property.

## DRUG QUALITY AND THERAPEUTICS COMMITTEE

3rd Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-8109 Toll Free 1-866-811-9893

The **Drug** Quality and Therapeutics Committee (DQTC) provides independent and specialized advice to the Minister of Health and Long-Term Care and the Drug Programs Branch on drug-related issues. The committee evaluates both the therapeutic value and cost effectiveness of brand name drugs submitted for reimbursement under the Ontario Drug Benefit (ODB) Program, and makes recommendations on the interchangeability of generic drug products. The DQTC also provides advice to the Ministry, on a case-by-case basis, about coverage on thousands of requests received each year for drugs not listed on the ODB Formulary under the Individual Clinical Review/Section 8 process.

## HEALING ARTS RADIATION PROTECTION COMMISSION (HARP)

3rd Flr, 5700 Yonge St Toronto M2M 4K5 General Inquiry (416)327-7952 Fax (416)327-8805

The Healing Arts Radiation Protection Commission (HARP) is established under the provisions of the HARP Act. The commission advises the Minister of Health and Long-Term Care on matters relating to radiation safety, approves training courses in the operation of X-ray machines and is responsible for the X-ray Safety Code prescribed under the Act. Seven advisory committees representing chiropractors, dentistry, radiologists, medical physicists, chiropody, medical

radiological technologists and radiation therapy assist the commission in developing regulations and guidelines to ensure the safe use of x-radiation. Activities and information on the commission and its advisory committees are detailed in the commission's annual report.

#### **COLLEGE OF MIDWIVES OF ONTARIO**

8th Flr, 55 St Clair Ave W Toronto M4V 3C3 General Inquiry (416)327-0874 Fax (416)327-8219 9:00 - 5:00

The College of Midwives of Ontario is the regulatory organization for the profession of midwifery

#### **HEALTH BOARDS SECRETARIAT**

9th Flr, 151 Bloor St W
Toronto M5S 2T5
General Inquiry (416)327-8512
Toll Free 1-866-282-2179
Fax (416)327-8524
8:30 - 4:30 ■

The Health Boards Secretariat (HBS) provides common corporate administrative, financial and case management services, as well as policy analysis and related support to three adjudicative tribunals (established under a variety of statutes). It also provides financial reimbursement to Order in-Council (OIC) appointees to 23 self-regulated health professions Colleges.

## **HEALTH PROFESSIONS APPEAL AND REVIEW BOARD**

9th Flr, 151 Bloor St W
Toronto M5S 2T5
General Inquiry (416)327-8512
Toll Free 1-866-282-2179
Fax (416)327-8524
8:30 - 4:30

The **Health** Professions **Appeal** and Review Board reviews decisions of the Complaints Committees of 23 self-regulating health professions Colleges pursuant to the provisions of the Regulated Health Professions Act, 1991(RHPA), and the **Veterinarians** Act. The Boards also reviews or conducts **hearings** regarding applications for registration to the 23 self-regulating healt professions Colleges, pursuant to the provisions of the RHPA, and the Veterinarians Act. Under the Public **Hospitals** Act, the Board hears appeals regarding decisions of governing bodies of hospitals concerning hospital privileges and appointments to hospital medical staff.

## HEALTH SERVICES APPEAL AND REVIEW BOARD

9th Flr, 151 Bloor St W
Toronto M5S 2T5
General Inquiry (416)327-8512
Toll Free 1-866-282-2179
Fax (416)327-8524
8:30 - 4:30

The Health Services **Appeal** and Review Board is a quasi-judicial tribunal established under the Ministry of Health Appeal and Review Boards Act, 1998, to conduct appeals and reviews under fourteen different statutes that are enumerated below. Appeals may involve but are not limited to decisions of the Ontario **Health Insurance** Plan respecting eligibility and payment; decisions of agencies under the **Long-Term Care** Act respecting eligibility for service; orders of the Medica

Officer of Health or public health inspectors; decisions of the Director with respect to **licensing** under the Nursing Homes Act; determinations of the placement coordinator respecting eligibility for admission to an approved charitable home for the aged; and, decisions of the Director with respect to licensing of independent health facilities.

## MEDICAL ELIGIBILITY COMMITTEE

370 Select Dr PO Box 168 Kingston K7M 8T4 General Inquiry (613)536-3058

Referrals to the Medical Eligibility Committee (MEC) are prepared by the Medical Consultant in Provider Services Branch. The patients who were referred to the MEC are notified of the decisions of the Committee under the signature of the General Manager. All case files are maintained and stored with Provider Services Branch. Secretarial support to the MEC is provided for: scheduling MEC bi-monthly meetings, boardroom bookings, and preparing the MEC decisions for the General Manager's signature.

## ONTARIO MENTAL HEALTH FOUNDATION

Suite 508, 489 College St Toronto M6G 1A5 General Inquiry (416)920-7721 Fax (416)920-0026 www.omhf.on.ca

The Ontario **Mental Health** Foundation (OMHF) provides **grants** and **fellowships** for mental health **research**. The foundation supports specific projects, post-doctoral students, and post-graduate independent research. Application guidelines are available from the foundation.

## ONTARIO REVIEW BOARD

10th Flr, 151 Bloor St W
Toronto M5S 2T5
General Inquiry (416)327-8866
Fax (416)327-8867
www.orb.on.ca
8:30 - 4:30

The Ontario Review Board reviews the status of each accused who has been found to be not criminally responsible or unfit to stand **trial** for criminal offences on account of a mental disorder.

## REVIEW COMMITTEES

## CHIROPODY REVIEW COMMITTEE

3 Jackson Ave Foronto M8X 2W2 General Inquiry (416)542-1333 Foll Free 1-877-232-7653

The existence of the **Chiropody** Review Committee is legislated by the Health Insurance Act HIA). In some circumstances, the HIA gives the General Manager of **OHIP** authority to determine that payment for **claims** should be refused, reduced or repaid, and a practitioner may request that his committee review the matter. The General Manager also may refer a practitioner to this ommittee for investigation of apparent irregularities in fee-for-service claims, and then take ecovery action where the committee's decision identifies that the practitioner received payment or incorrect claims.

#### CHIROPRACTIC REVIEW COMMITTEE

Suite 900, 130 Bloor St W Toronto M5S 1N5 General Inquiry (416)929-0409

The existence of the Chiropractic Review Committee is legislated by the Health Insurance Act (HIA). In some circumstances, the HIA gives the General Manager of **OHIP** authority to determine that payment for **claims** should be refused, reduced or repaid, and a practitioner may request that this committee review the matter. The General Manager also may refer a practitioner to this committee for investigation of apparent irregularities in fee-for-service claims, and then take recovery action where the committee's decision identifies that the practitioner received payment for incorrect claims.

#### **DENTAL REVIEW COMMITTEE**

350 Rumsey Rd Toronto M4G 1R8 General Inquiry (416)961-6555

The existence of the Dental Review Committee is legislated by the Health Insurance Act (HIA). In some circumstances, the HIA gives the General Manager of **OHIP** authority to determine that payment for **claims** should be refused, reduced or repaid, and a practitioner may request that this committee review the matter. The General Manager also may refer a practitioner to this committee for investigation of apparent irregularities in fee-for-service claims, and then take recovery action where the committee's decision identifies that the practitioner received payment for incorrect claims.

#### MEDICAL REVIEW COMMITTEE

80 College St Toronto M5G 2E2 General Inquiry (416)967-2600 Toll Free 1-800-268-7096

The existence of the Medical Review Committee is legislated by the Health Insurance Act (HIA). In some circumstances, the HIA gives the General Manager of **OHIP** authority to determine that payment for **claims** should be refused, reduced or repaid, and a physician may request that this committee review the matter. The General Manager also may refer a physician to this committee for investigation of apparent irregularities in fee-for-service claims, and then take recovery action where the committee's decision identifies that the physician received payment for incorrect claims

#### **OPTOMETRY REVIEW COMMITTEE**

3rd Flr, 6 Crescent Rd Toronto M4W 1T1 General Inquiry (416)962-4071

The existence of the **Optometry** Review Committee is legislated by the Health Insurance Act (HIA). In some circumstances, the HIA gives the General Manager of **OHIP** authority to determine that payment for **claims** should be refused, reduced or repaid, and a practitioner may request that this committee review the matter. The General Manager also may refer a practitioner to this committee for investigation of apparent irregularities in fee-for-service claims, and then take recovery action where the committee's decision identifies that the practitioner received payment for incorrect claims.

## SMART SYSTEMS FOR HEALTH AGENCY

Suite 1900, 415 Yonge St Toronto M5B 2E7 General Inquiry (416)586-6500 Fax (416)586-4363 www.ssha.com 8:00 - 5:00

Smart Systems for **Health** Agency (SSHA) is publicly funded . It is mandated to provide the secure, province-wide information technology infrastructure to allow electronic communication among Ontario's health service providers.

#### TRILLIUM GIFT OF LIFE NETWORK

Suite 1440, 155 University Ave
Toronto M5H 3B7
General Inquiry (416)363-4001
Toll Free 1-800-263-2833 (Consumer Information)
Fax (416)363-4002
www.giftoflife.on.ca
8:30 - 5:00

Trillium Gift of Life Network is Ontario's central organ and tissue **donation** agency. As outlined by the Trillium Gift of Life Network Act, the Network's mandate includes: planning, promoting, coordinating and supporting activities relating to the donation of organs and tissue for transplant; planning, promoting, coordinating and supporting activities relating to education or research in connection with the donation of organs and tissue; and advising the Minister of Health and Long-Term Care on matters relating to the donation of organs and tissue.

#### **ACTS**

Alcoholism and Drug Addiction Research Foundation Act Ambulance Act

Brain Tumour Awareness Month Act, 2001

Cancer Act

Charitable Institutions Act (Long-Term Care Programs and Services only)

Chronic Care Patients' Television Act, 1994

Commitment to the Future of Medicare Act, 2004

Community Care Access Corporations Act, 2001

Community Psychiatric Hospitals Act

Developmental Services Act (Long-Term Care Programs and Services only)

Drug Interchangeability and Dispensing Fee Act

Drug and Pharmacies Regulation Act

Drugless Practitioners Act

Elderly Persons Centres Act

Fluoridation Act

Healing Arts Radiation Protection Act

Health Care Consent Act, 1996

Health Facilities Special Orders Act

Health Insurance Act

Health Protection and Promotion Act

Homemakers and Nurses Services Act

Homes for Special Care Act

Homes for the Aged and Rest Homes Act

Immunization of School Pupils Act Independent Health Facilities Act Laboratory and Specimen Collection Centre Licencing Act

Long Term Care Act, 1994

Mental Health Act

Mental Hospitals Act

Ministry of Community and Social Services Act (sections 11.1 and 12 re: Long-Term Care

Programs and Services only)

Ministry of Health Appeal and Review Boards Act, 1998

Ministry of Health and Long-Term Care Act

Municipal Health Services Act

Nursing Homes Act

Ontario Drug Benefit Act

Ontario Medical Association Dues Act, 1991

Ontario Mental Health Foundation Act

Patient Restraints Minimization Act, 2001

Personal Health Information Protection Act, 2004 Physician Services Delivery Management Act, 1996

Private Hospitals Act

Public Hospitals Act

Quality of Care Information Protection Act, 2004

Regulated Health Professions Act, 1991

Regulated Health Professions Act, 1991 - Audiology and Speech-Language Pathology Act, 1991

Regulated Health Professions Act, 1991 - Chiropody Act, 1991

Regulated Health Professions Act, 1991 - Chiropractic Act, 1991

Regulated Health Professions Act, 1991 - Dental Hygiene Act, 1991

Regulated Health Professions Act, 1991 - Dental Technology Act, 1991

Regulated Health Professions Act, 1991 - Dentistry Act, 1991

Regulated Health Professions Act, 1991 - Denturism Act, 1991

Regulated Health Professions Act, 1991 - Dietetics Act, 1991

Regulated Health Professions Act, 1991 - Massage Therapy Act, 1991

Regulated Health Professions Act, 1991 - Medical Laboratory Technology Act, 1991

Regulated Health Professions Act, 1991 - Medical Radiation Technology Act, 1991

Regulated Health Professions Act, 1991 - Medicine Act, 1991

Regulated Health Professions Act, 1991 - Midwifery Act, 1991

Regulated Health Professions Act, 1991 - Nursing Act, 1991

Regulated Health Professions Act, 1991 - Occupational Therapy Act, 1991

Regulated Health Professions Act, 1991 - Opticianry Act, 1991

Regulated Health Professions Act, 1991 - Optometry Act, 1991

Regulated Health Professions Act, 1991 - Pharmacy Act, 1991 Regulated Health Professions Act, 1991 - Physiotherapy Act, 1991

Regulated Health Professions Act, 1991 - Psychology Act, 1991

Regulated Health Professions Act, 1991 - Respiratory Therapy Act, 1991

Sunnybrook and Women's College Health Sciences Centre Act, 1998

Trillium Gift of Life Network Act

University Health Network Act, 1997

University of Ottawa Heart Institute Act, 1999

# MINISTRY OF HEALTH PROMOTION

35th Flr, 250 Yonge St Toronto M5B 2N5 General Inquiry (416)326-8500 Fax (416)326-4864 www.mhp.gov.on.ca 8:00 - 5:00 ■

The Ministry of Health Promotion was established in June 2005 to provide a focal point for promoting healthy, active living within government and with the public. The ministry is responsible for the improvement, coordination and delivery of programs designed to contribute to healthy and active living and wellness, and will champion the promotion of **health** and the prevention of illnesses and injuries as a gateway to improved health for Ontarians.

## MINISTRY OF INTERGOVERNMENTAL AFFAIRS

Mowat Block 5th Fir, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4800 www.mia.gov.on.ca

The Ministry of Intergovernmental Affairs advises the Ontario government on intergovernmental issues. Ontario is involved in numerous federal-provincial and interprovincial issues, some of which may also have an international dimension. The Ministry's Office of Strategic Intergovernmental Advice provides advice and analysis, and works with other ministries on the most effective way of managing these issues. The Ministry's Office of International Relations and Protocol coordinates the province's international relations by providing analysis and advice on international issues and events, and by managing the international activities of the Premier, senior government officials and the Lieutenant Governor.

#### **DEPUTY MINISTER'S OFFICE**

## CANADA-ONTARIO SERVICE COLLABORATION SECRETARIAT

7th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7586 Fax (416)314-7310

The Canada-Ontario Service Collaboration Secretariat provides leadership and coordination in the implementation of the Canada Ontario Memorandum of Agreement on Service Collaboration. The Secretariat supports the Canada-Ontario Assistant Deputy Minister Working Group responsible fo assessing and prioritizing initiatives, recommending new initiatives and supporting the broader OPS collaborative initiative.

#### COMMUNICATIONS

Suite 830, 1075 Bay St Toronto M5S 2B1 General Inquiry (416)325-8535 Fax (416)325-8550

The Communications Branch provides communications counsel and support to the Minister and Deputy Minister. Working in close cooperation with the ministry's senior management team, the branch identifies communications challenges and opportunities; develops strategies to address them; and delivers a broad range of product and services. Ministry of Intergovernmental Affairs Communications also regularly advises communications branches in other ministries whose work includes an intergovernmental component. MIA Communications is responsible for: strategic communications planning; issues management and media relations; media monitoring and research the ministry's websites; and public information materials.

#### CORPORATE SERVICES

Ferguson Block 12th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)325-4800 Fax (416)325-4773

Corporate Services manages the planning and allocation of ministry resources; prepares the ministry's estimates; monitors and reports on expenditures. It also performs the liaison function

between the ministry and the Ministry of Economic Development and Trade on all administrative matters including the impact and implementation of government-wide management policies and programs.

# OFFICE OF INTERNATIONAL RELATIONS AND PROTOCOL (OIRP)

The Citadel
Suite 830, 1075 Bay St
Toronto M5S 2B1
General Inquiry (416)325-8535
Fax (416)325-8550
8:30 - 5:00

The Office of International Relations and Protocol (OIRP) coordinates the province's international relations by providing analysis and advice on international issues and events, and by managing the international activities of the Lieutenant Governor, Premier, Ministry of Economic Development and Trade minister, as well as other ministers and senior officials. The Office of International Relations and Protocol also maintains extensive, consultative relations with the Department of Foreign Affairs and International Trade and the Ministry of Canadian Heritage; develops mandates for and manages the activities of Ontario's Senior Economic Officers posted internationally; provides a variety of protocol advice and services - including the coordination of memorial, ceremonial and hospitality events; and develops and implements state/official/working visits by foreign leaders and delegations, and members of the Royal Family.

## OFFICE OF STRATEGIC INTERGOVERNMENTAL ADVICE

Terguson Block
2th Flr, 77 Wellesley St W
Toronto M7A 1N3
Teneral Inquiry (416)325-4800
Tax (416)325-4788

The Office of Strategic Intergovernmental Advice provides strategic policy, negotiating and communications advice to the Ontario government on leading intergovernmental issues. At any iven time, Ontario is involved in a number of complex, **federal-provincial** and **interprovincial** olicy and program issues. The Office's role is to provide provincial decision-makers with counsel and guidance on a coordinated strategy of managing these diverse issues, in order to maximize natario's success in attaining its intergovernmental objectives. It advises the government on utional unity, the constitution, Ontario's role in the federation, and also coordinates Ontario's articipation in major federal-provincial and interprovincial meetings and conferences such as First inisters' Meetings, the Annual Premiers' Conference, and meetings of the Ministerial Council Social Policy Renewal. It also assists ministries in their intergovernmental relations.

#### CTS

inistry of Intergovernmental Affairs Act

## MINISTRY OF LABOUR

400 University Ave
Toronto M7A 1T7
(416)326-7160 (Employment Standards Call Centre)
TTY 1-866-565-8893 (Employment Standards Call Centre)
Toll Free 1-800-531-5551 (Employment Standards Call Centre)
Fax (416)326-6546 (On-Demand)
www.labour.gov.on.ca
8:30 - 5:00

Established in 1919 to develop and enforce labour legislation, the Ministry of Labour's mission is to advance safe, fair and harmonious workplace practices that are essential to the social and economic well-being of the people of Ontario. Through the ministry's three main areas of responsibility, occupational health and safety, employment rights and responsibilities and labour relations, the ministry's mandate is to set, communicate and enforce workplace standards while encouraging greater workplace self-reliance. A range of specialized agencies, boards and commissions assist the ministry in its work.

## **DEPUTY MINISTER'S OFFICE**

## COMMUNICATIONS AND MARKETING BRANCH

14th Flr, 400 University Ave Toronto M7A 1T7 (416)326-7405 (Media Relations Line) Fax (416)314-5809 8:30 - 5:00

The Communications and Marketing Branch informs the public, client groups, and the media about the Ministry's activities. The branch consists of three units: Strategic Communications; Issues Management/Stakeholder Relations; and Correspondence.

#### CORRESPONDENCE UNIT

7th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7400 Fax (416)314-3954 8:30 - 5:00

The Correspondence Unit is responsible for the preparation of Minister's and Deputy Minister's correspondence. The unit logs and tracks incoming correspondence and ensures that responses a sent in a timely manner. The unit also acts as a communications link between offices of the minist and senior management and ensures that responses meet quality service standards.

## ISSUES MANAGEMENT/STAKEHOLDER RELATIONS

14th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7600 Fax (416)314-5809 8:30 - 5:00

Issues Management/Stakeholder Relations is responsible for identifying, developing and coordinating ministry responses to critical issues through the preparation of information used by the Minister in the legislature such as House Notes and Issue Notes, and information used by the Minister in meeting with stakeholders.

#### STRATEGIC COMMUNICATIONS

12th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7400 Fax (416)326-7406 8:30 - 5:00

Strategic Communications supports the Minister, Deputy Minister, program areas and regional offices through the development and execution of strategic communications plans. The unit develops communication plans; produces and distributes materials such as speeches, statements and news releases on ministry activities and provides marketing expertise to promote ministry initiatives. The unit is also responsible for media relations, stakeholder relations, French Language Services, and for the planning and executing of Minister and ministry events.

#### INSPECTIONS, INVESTIGATIONS AND ENFORCEMENT SECRETARIAT

14th Flr, 655 Bay St Toronto M7A 1T7 General Inquiry (416)326-9622 Fax (416)326-9624 8:30 - 5:00 5

The Inspections, Investigations and Enforcement Secretariat was created in 1999 to address the need for policy coherence, service integrity and improved system capacity across compliance ministries. Using a distributive leadership model, the Secretariat provides policy advice and coordination expertise to interministerial teams working horizontally on projects designed to enhance public protection and economic prosperity in Ontario. The Secretariat also develops and coordinates shared training and learning for II&E staff and seeks out opportunities to share information through developing communites of practice and e-Business solutions.

#### **LEGAL SERVICES BRANCH**

11th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7959 (416)326-7950 (After Hours Directory) Fax (416)326-7985

www.labour.gov.on.ca/legal/english/branchdescription.htm

8:30 - 5:00

The Legal Services Branch provides general legal services to the ministry. Those services include advising ministry staff on the interpretation of ministry statutes (such as the Occupational Health and Safety Act and the Employment Standards Act) and regulations, representing the ministry at tribunal hearings, prosecuting offences under ministry statutes, preparing ministry contracts; and drafting proposed ministry legislation, regulations, orders-in-council and other legal instruments. Legal Services Branch staff are employed by the Ministry of the Attorney General.

#### ONTARIO INTERNAL AUDIT

5th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-9210 Fax (416)314-9220 8:30 - 5:00 &

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability

and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# ECONOMICS AND BUSINESS CLUSTER - INFORMATION AND INFORMATION TECHNOLOGY

Eaton Tower
33rd Flr, 250 Yonge St
Toronto M5B 2N5
(416)212-6000 (Service Desk)
Fax (416)326-9424
8:30 - 5:00

The Economics and Business Cluster is responsible for providing information and information technology services to the Ministries of Consumer and Business Services; Economic Development and Trade, Labour and Energy. The Cluster's mission is two-fold: to provide timely and cost effective support to the client ministries in helping them to promote e-business and e-government as a means of enhancing government service; and secondly to further the Ontario Government's overall information and information technology strategy. This is achieved by providing the following services: business solutions; architecture and planning; application development and production support; and information technology operations and client support.

## INTERNAL ADMINISTRATIVE SERVICES DIVISION

14th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7586 Fax (416)326-7599 8:30 - 5:00

The Internal Administrative Services Division coordinates and manages the business planning, human and financial resources, information and technology, controllership processes for the ministry; provides and manages administration services to ministry offices; coordinates the administration of ministry agencies; and provides direct services such as freedom of information. The Chief Administrative Officer also coordinates the internal audit function for the ministry.

## FINANCE AND ADMINISTRATION BRANCH

10th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7200 Fax (416)326-9069 8:00 - 5:00 ₺

The Finance and Administration Branch is responsible for development of the ministry's strategic business and operational plans and performance measures, including the provision of business planning support to its agencies. The branch also provides expertise and advice on budget/ controllership reporting issues and requirements to the ministry and central agencies. It develops and communicates financial and administrative policies, procedures, guidelines and best practices ensuring compliance through quality assurance/post audit activities; coordinates the provision of facilities, assets, risk management and printing services to the ministry and is responsible for contract and service management, negotiating service level/operating agreements with external service providers.

#### **HUMAN RESOURCES BRANCH**

10th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7200 TTY (416)314-5811 Fax (416)212-3833 (Job Ads Only) Fax (416)326-7241 8:30 - 5:00

The Human Resources Branch provides a full range of service and advice to line managers and employees in all matters relating to human resource management, including policies and procedures, recruitment, classification, pay and benefits, staff relations, workplace practices, health and safety.

## PROJECT MANAGEMENT OFFICE

14th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)314-5836 9:00 - 5:00 &

The Project Management Office promotes the use of project management principles, templates and tools, provides assistance and support for project managers and leads and monitors progress for the senior management team. The Office also coordinates and supports transformation and quality service initiatives.

#### **OPERATIONS DIVISION**

14th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7606 (416)326-7160 (Employment Standards Call Centre) TTY 1-866-565-8893 (Employment Standards Call Centre) Toll Free 1-800-531-5551 (Employment Standards Call Centre) Fax (416)212-4455 8:30 - 5:00

The Operations Division of the Ministry of Labour includes the Office of the Assistant Deputy Minister, two program branches and four regions including district offices. The Occupational Health and Safety Branch and Employment Practices Branch provide support to the staff delivering day-to-day operations in four autonomous regional offices.

## **EMPLOYMENT PRACTICES BRANCH**

9th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-2450 (416)326-7160 (Employment Standards Call Centre)

TTY 1-866-565-8893 (Employment Standards Call Centre)

Toll Free 1-800-531-5551 (Employment Standards Call Centre)

Fax (416)326-7061

www.gov.on.ca/lab/es/ese.htm 8:30 - 5:00

The Employment Practices Branch oversees and coordinates the Employment Standards Program, providing policy, procedural, technical and planning support to Ministry staff including the Ministry's Regional Offices, which administer and enforce the Employment Standards Act, 2000.

## EMPLOYMENT STANDARDS

9th Flr, 400 University Ave

Toronto M7A 1T7

General Inquiry (416)326-7160 (Employment Standards Call Centre)

TTY 1-866-565-8893 (Employment Standards Call Centre)

Toll Free 1-800-531-5551 (Employment Standards Call Centre)

Fax (416)314-8725

www.gov.on.ca/lab/es/ese.htm

8:30 - 5:00 🕭

The Employment Standards Act, 2000 establishes minimum terms and conditions of employment called employment standards. Employment standards include rules on minimum wage, hours of work, overtime pay, paid public holidays, vacation time and vacation pay, equal pay for equal work, the prevention of discrimination in employment-provided benefit plans, emergency leave, pregnancy leave and parental leave, lie detector tests, termination notice or termination pay, severance pay, retail workers' right to refuse work on Sunday and Public Holidays, and special rules for the women's garment industry. Information about the Employment Standards Act, 2000 and how to file a claim can be accessed through our website: http://www.gov.on.ca/lab/es/ese.htm or by contacting the Ministry of Labour's Employment Standards General Inquiry number.

## OCCUPATIONAL HEALTH AND SAFETY BRANCH

14th Flr, 655 Bay St Toronto M7A 1T7 General Inquiry (416)326-7770 Toll Free 1-800-268-8013 Fax (416)326-7242 www.gov.on.ca/lab/ohs/ohse.htm 8:30 - 5:00

The Occupational Health and Safety Branch provides program services related to the Construction Health and Safety Program, the Industrial Health and Safety Program and Mining Health and Safety Program. These services are provided through Regional and District Offices across the province. The programs enforce the Occupational Health and Safety Act and regulations made under the Act. They also administer sections of the Trades **Qualification** and **Apprenticeship** Act, Apprenticeship **Certification** Act, the Atomic Energy Act, and regulations for Uranium and Thorium Mining, and Mining and **X-ray** Safety. Professional and Specialized Services, the Radiation Protection Service and the Materials Testing Laboratory Service provide scientific and technical support to the programs. The branch also assists with the coordination of the development of occupational health and safety regulations.

## CONSTRUCTION HEALTH AND SAFETY PROGRAM

14th Flr, 655 Bay St Toronto M7A 1T7 General Inquiry (416)326-7770 Toll Free 1-800-268-8013 Fax (416)326-7242 8:30 - 5:00

Within the jurisdiction of the Occupational Health and Safety Act, the Construction Health and Safety Program sets, communicates and enforces standards that are designed to reduce injuries and illness among workers in the construction industry including window cleaning operations. The program expects employers and employees to assume primary responsibility for occupational health and safety in the workplace. Construction Health and Safety inspectors operate out of Regional and District Offices in Ontario. They inspect construction and window cleaning

operations, tunnelling operations and asbestos abatement. **Diving** Inspectors administer the Diving Regulation. The Professional and Specialized Services provides support to these activities.

## INDUSTRIAL HEALTH AND SAFETY PROGRAM

14th Flr, 655 Bay St Toronto M7A 1T7 General Inquiry (416)326-7770 Toll Free 1-800-268-8013 Fax (416)326-7761 8:30 - 5:00

Within the jurisdiction of the Occupational Health and Safety Act, the Industrial Health and Safety Program sets, communicates and enforces standards that are designed to reduce injuries and illness among workers in all sectors other than construction and mining. The program expects employers and employees to assume primary responsibility for occupational health and safety in the workplace. Industrial Health and Safety officers, operating out of Regional and District Offices throughout the province inspect these establishments and determine compliance with Occupational Health and Safety Legislation. Professional and Specialized Services provides support to these activities.

## INFORMATION AND ADMINISTRATIVE SERVICES

14th Flr, 655 Bay St
Toronto M7A 1T7
General Inquiry (416)326-7731 (Publication Sales)
Toll Free 1-800-268-8013 (Publication Sales)
Fax (416)326-7745 (Publication Sales)
8:30 - 5:00

Information and Administrative Services supports the Occupational **Health and Safety**Information System and produces, publishes and distributes acts, regulations and other material for Occupational Health and Safety and Employment Practices.

## LEARNING SOLUTIONS AND PARTNERSHIPS UNIT

14th Flr, 655 Bay St Toronto M7A 1T7 General Inquiry (416)326-7770 Toll Free 1-800-268-8013 Fax (416)326-7242 8:30 - 5:00 ■

The Learning Solutions and Partnerships Unit of the Occupational Health and Safety Branch coordinates, on behalf of the Ministry of Labour (MOL), the implementation of Ontario's strategy to work cooperatively with its health and safety system partners to reduce workplace injury and illness and make Ontario workplaces the safest and healthiest in the world. It also serves as the Ministry's linkage with the rest of the injury and illness prevention system. This unit also coordinates the development and delivery of program related MOL training for staff.

## MINING HEALTH AND SAFETY PROGRAM

Willet Green Miller Ctr Bldg B 933 Ramsey Lake Rd Sudbury P3E 6B5 \*\* General Inquiry (705)670-5695 Fax (705)670-5698 8:30 - 5:00 \$

Within the jurisdiction of the Occupational Health and Safety Act, the Mining Health and Safety Program sets, communicates and enforces standards that are designed to reduce injuries and illness among workers in the mining industry. This applies to employees and employers in open pits, quarries, metallurgical operations, sand, clay, shale and gravel pits, aggregate plants, peat workings, oil and gas exploration and drilling, and diamond drilling operations. The program expects employers and employees to assume primary responsibility for occupational health and safety in the workplace. Mining Health and Safety officers operate out of some regional and district offices in Ontario. They inspect workplaces in the mining industry for compliance with the legislation. They investigate refusals to work, complaints, fatalities and serious accidents. Professional and Specialized Services provides technical expertise to the inspectors.

## MATERIALS TESTING LABORATORY

Willet Green Miller Ctr Bldg C 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5695 Fax (705)670-5710 8:30 - 4:30

By statute, all wire ropes used in mine-hoisting installations must be tested by the Materials Testing Laboratory before use and at intervals during service.

## PROFESSIONAL AND SPECIALIZED SERVICES

14th Flr, 655 Bay St Toronto M7A 1T7 General Inquiry (416)326-7770 Fax (416)326-7761 8:30 - 5:00

The Professional and Specialized Services (PSS) unit identifies and reduces the risk of worker injury in the Ontario workplace through the contribution of professional knowledge on the anticipation, recognition, evaluation and control of occupational hazards. The service is compose of a multidisciplinary team of professionals who set, communicate and enforce standards; provid health and safety assessments of chemicals, notifiability of new chemical and biological agents and statistical analysis of occupational health data. PSS engineers provide engineering expertise the Construction, Industrial and Mining Health and Safety Programs. Occupational health professionals including physicians, hygienists, ergonomists, scientists and radiation technologis provide consultations to help prevent occupational diseases. PSS Coordinate Emergency managerial activities for the Operations Division.

## RADIATION PROTECTION SERVICE

81A Resources Rd Weston M9P 3T1 General Inquiry (416)235-5922 Fax (416)235-5926 8:30 - 4:30 &

The Radiation Protection Service, which is the primary provincial source of expertise on all matters concerning exposure to radiation, evaluates and controls occupational exposure and provides assistance to other ministries and agencies on exposure of the public to radiation. The service also provides radioanalytical and field support for the Provincial Nuclear Emergency Plan.

#### REGIONAL OFFICES

CENTRAL REGIONAL OFFICE

Bldg E

2nd Flr, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-5330

(416)314-5421 (Occupational Health & Safety

Duty Desk)

(416)326-7160 (Employment Standards Call Centre)

TTY 1-866-565-8893 (Employment Standards Call Centre)

Toll Free 1-800-991-7454 (Occupational

Health & Safety Duty Desk)

Toll Free 1-800-531-5551 (Employment

Standards Call Centre)

Toll Free 1-800-991-7454

Fax (416)235-3972 (Occupational Health &

Safety Duty Desk)

Fax (416)235-5355

8:30 - 5:00 &

## **PROGRAM OFFICES**

CONSTRUCTION HEALTH AND SAFETY

Bldg E

2nd Flr, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-4700

Toll Free 1-866-698-2477

Fax (416)235-6700

8:30 - 5:00 &

BARRIE

Courthouse

Suite 201, 114 Worsley St

Barrie L4M 1M1

General Inquiry (705)722-6642

Toll Free 1-800-461-4383

Fax (705)726-3101

3:30 - 5:00 &

NEWMARKET

Unit 102, 1110 Stellar Dr

Newmarket L3Y 7B7

General Inquiry (905)715-7020

Toll Free 1-888-299-3138

Fax (905)715-7140

8:30 - 5:00

**OSHAWA** 

67 Thornton Rd S

Oshawa L1J5Y1

General Inquiry (905)433-9416

Toll Free 1-800-263-1195

Fax (905)433-9673

Fax (905)433-9843

8:30 - 5:00

CONSTRUCTION HEALTH AND SAFETY

(HIGH RISK)

Courthouse

Suite 201, 114 Worsley St

Barrie L4M 1M1

General Inquiry (705)722-6642

Toll Free 1-800-461-4383

Fax (705)726-3101

8:30 - 5:00 &

**DOWNSVIEW** 

Bldg E

2nd Flr, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-5136

General Inquiry (416)235-5316

General Inquiry (416)235-5148

Toll Free 1-866-698-2477

Fax (416)235-6700

8:30 - 5:00

**NEWMARKET** 

Unit 102, 1110 Stellar Dr

Newmarket L3Y 7B7

General Inquiry (905)715-7020

Toll Free 1-888-299-3138

Fax (905)715-7140

8:30 - 5:00

**OSHAWA** 

67 Thornton Rd S

Oshawa L1J5Y1

General Inquiry (905)433-9416

Toll Free 1-800-263-1195

Fax (905)433-9673

Fax (905)433-9843

8:30 - 5:00

**EMPLOYMENT STANDARDS - CLAIMS** 

MANAGEMENT CENTRE

Bldg E

2nd Flr, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-5330

Toll Free 1-866-494-9977

Fax (416)235-5080

8:30 - 5:00

**EMPLOYMENT STANDARDS -**

**COLLECTIONS UNIT** 

Bldg E

2nd Flr, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-5401

Toll Free 1-866-494-9977

Fax (416)235-5080

8:30 - 5:00

EMPLOYMENT STANDARDS - NORTH

Unit 102, 1110 Stellar Dr

Newmarket L3Y 7B7

General Inquiry (905)715-7020

Toll Free 1-888-299-3138

Fax (905)715-7140

8:30 - 5:00 &

BARRIE

Courthouse

Suite 201, 114 Worsley St

Barrie LAM 1M1

General Inquiry (705)722-6642

Toll Free 1-800-461-4383

Fax (705)726-3101

8:30 - 5:00

**OSHAWA** 

67 Thornton Rd S

Oshawa L1J 5Y1

General Inquiry (905)433-9416

Toll Free 1-800-263-1195

Fax (905)433-9673

Fax (905)433-9843

8:30 - 5:00

**EMPLOYMENT STANDARDS - SOUTH** 

Bldg E

2nd Flr, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-5155 General Inquiry (416)235-5364

Toll Free 1-866-494-9977

Fax (416)235-5090

8:30 - 5:00

INDUSTRIAL HEALTH AND SAFETY -

EAST

Unit 1, 2275 Midland Ave

Scarborough M1P 3E7

General Inquiry (416)314-5300

Fax (416)314-5410

8:30 - 5:00

**DOWNSVIEW** 

Bldg E

2nd Fl, 1201 Wilson Ave

Downview M3M 1J8

General Inquiry (416)235-5330

Fax (416)235-5355

8:30 - 5:00 🗟

**OSHAWA** 

67 Thornton Rd S

Oshawa L1J5Y1

General Inquiry (905)433-9416

Toll Free 1-800-263-1195

Fax (905)433-9673

Fax (905)433-9843

8:30 - 5:00 &

INDUSTRIAL HEALTH AND SAFETY -

EAST (HIGH RISK)

Unit 1, 2275 Midland Ave

Scarborough M1P 3E7

General Inquiry (416)314-5300

Fax (416)314-5410

Fax (416)314-5405

8:30 - 5:00

**OSHAWA** 

67 Thornton Rd S

Oshawa L1J5Y1

General Inquiry (905)433-9416

Toll Free 1-800-263-1195

Fax (905)433-9843

Fax (905)433-9673

8:30 - 5:00

#### INDUSTRIAL HEALTH AND SAFETY -WEST

4th Flr, 1290 Central Parkway W Mississauga L5C 4R3

General Inquiry (905)273-7800

Toll Free 1-800-268-2966

Fax (905)615-7098 8:30 - 5:00

#### BARRIE

Courthouse

Suite 201, 114 Worsley St

Barrie L4M 1M1

General Inquiry (705)722-6642

Toll Free 1-800-461-4383

Fax (705)726-3101

8:30 - 5:00 &

#### INDUSTRIAL HEALTH AND SAFETY -WEST (HIGH RISK)

4th Flr, 1290 Central Parkway W.

Mississauga L5C 4R3

General Inquiry (905)273-7800

Toll Free 1-800-268-2966

Fax (905)615-7078 8:30 - 5:00 &

### BARRIE

Courthouse

Suite 201, 114 Worsley St

Barrie L4M 1M1

General Inquiry (705)722-6642

Toll Free 1-800-461-4383

Fax (705)726-3101

8:30 - 5:00 &

## EASTERN REGIONAL OFFICE

Suite 200, 1111 Prince of Wales Dr

Ottawa K2C 3T2

General Inquiry (613)228-8050

TTY 1-866-565-8893 (Employment Standards

Call Centre)

Toll Free 1-800-267-1916

Toll Free 1-800-531-5551 (Employment

Standards Call Centre)

Fax (613)727-2900

8:30 - 5:00

#### **PROGRAM OFFICES**

## CONSTRUCTION HEALTH AND SAFETY/

MINING

Beechgrove Complex

51 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)545-0989

Toll Free 1-800-267-0915

Fax (613)545-9831

8:30 - 5:00

#### **OTTAWA**

Suite 200, 1111 Prince of Wales Dr

Ottawa K2C 3T2

General Inquiry (613)228-8050

Toll Free 1-800-267-1916

Fax (613)727-2900

8:30 - 5:00 &

#### PETERBOROUGH

South Tower

3rd Flr, 300 Water St N

Peterborough K9J 8M5

General Inquiry (705)755-4700

Toll Free 1-800-461-1425

Fax (705)755-4724

8:30 - 5:00

#### **EMPLOYMENT STANDARDS**

South Tower

3rd Flr, 300 Water St N

Peterborough K9J 8M5

General Inquiry (705)755-4700

Toll Free 1-800-461-1425

Fax (705)755-4724

8:30 - 5:00 🕭

## KINGSTON

Beechgrove Complex

51 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)545-0989

Toll Free 1-800-267-0915

Fax (613)545-9831

8:30 - 5:00

#### **OTTAWA**

Suite 200, 1111 Prince of Wales Dr

Ottawa K2C 3T2

General Inquiry (613)228-8050

Toll Free 1-800-267-1916

Fax (613)727-2900

8:30 - 5:00 🕭

INDUSTRIAL HEALTH AND SAFETY Suite 200, 1111 Prince of Wales Dr Ottawa K2C 3T2 General Inquiry (613)228-8050 Toll Free 1-800-267-1916 Fax (613)727-2900

8:30 - 5:00 **KINGSTON** 

Beechgrove Complex 51 Heakes Lane
Kingston K7M 9B1
General Inquiry (613)545-0989
Toll Free 1-800-267-0915
Fax (613)545-9831
8:30 - 5:00

PETERBOROUGH
South Tower
3rd Flr, 300 Water St N
Peterborough K9J 8M5
General Inquiry (705)755-4700
Toll Free 1-800-461-1425
Fax (705)755-4724
8:30 - 5:00

NORTHERN REGIONAL OFFICE
Suite 301, 159 Cedar St
Sudbury P3E 6A5
General Inquiry (705)564-7400
TTY 1-866-565-8893 (Employment Standards Call Centre)
Toll Free 1-800-461-6325
Toll Free 1-800-531-5551 (Employment Standards Call Centre)
Fax (705)564-7435
8:30 - 5:00

#### **PROGRAM OFFICES**

NORTH BAY Suite 301, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7400 Toll Free 1-800-461-6325 Fax (705)564-7076 8:30 - 5:00

SAULT STE MARIE
Roberta Bondar Place
Suite 480, 70 Foster Dr
Sault Ste Marie P6A 6V4
General Inquiry (705)945-6600
Toll Free 1-800-461-7268
Fax (705)949-9796
8:30 - 5:00

SUDBURY
Suite 301, 159 Cedar St
Sudbury P3E 6A5
General Inquiry (705)564-7400
Toll Free 1-800-461-6325
Fax (705)564-7437
8:30 - 5:00

THUNDER BAY
Ontario Government Bldg
2nd Flr Suite 222, 435 James St S
Thunder Bay P7E 6S7
General Inquiry (807)475-1691
Toll Free 1-800-465-5016
Fax (807)475-1646
8:30 - 5:00

SATELLITE OFFICE - DRYDEN
Ontario Government Bldg
479 Government Rd
Dryden P8N 3B3
General Inquiry (807)223-4898
Toll Free 1-800-465-5016 (Thunder Bay)
Fax (807)223-4344
8:30 - 5:00

TIMMINS
Ontario Government Complex D Wing
Hwy 101 E
PO Bag 3050
South Porcupine P0N 1H0
General Inquiry (705)235-1900
Toll Free 1-800-461-9847
Fax (705)235-1925

8:30 - 5:00

WESTERN REGIONAL OFFICE
Main Flr, 1 Jarvis St
Hamilton L8R 3J2
General Inquiry (905)577-6221
(905)577-9774 (Occupational Health & Safety Call Centre)
TTY 1-866-565-8893 (Employment Standards

TTY 1-866-565-8893 (Employment Standards Call Centre)
Toll Free 1-877-202-0008 (Occupational Health & Safety Call Centre - Within Area Codes 519, 905 & 289)
Toll Free 1-800-263-6906
Toll Free 1-800-531-5551 (Employment Standards Call Centre)
Fax (905)577-1316 (Occupational Health & Safety Call Centre)
Fax (905)577-1200
8:30 - 5:00

#### **PROGRAM OFFICES**

CONSTRUCTION HEALTH AND SAFETY

Unit G213, 155 Frobisher Dr

Waterloo N2V 2E1

General Inquiry (519)885-3378

Toll Free 1-800-265-2468 (Within Area Codes

519, 905 & 289)

Fax (519)883-5694

8:30 - 5:00

**HAMILTON** 

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00 🕭

LONDON

5th Flr, 217 York St

London N5A 5P9

General Inquiry (519)439-2210

Toll Free 1-800-265-1676 (Within Area Codes

519, 905 & 289)

Fax (519)672-0268

8:30 - 5:00

NIAGARA

Garden City Tower

8th Flr, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-3994

Toll Free 1-800-263-7260 (Within Area Codes

519, 905 & 289)

Fax (905)704-3011

8:30 - 5:00

WINDSOR

Suite 610, 4510 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)256-8277

Toll Free 1-800-265-5140 (Within Area Codes

519, 905 & 289)

Fax (519)258-1321

8:30 - 5:00

CONSTRUCTION HEALTH AND SAFETY

(HIGH RISK)

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)439-2210

Toll Free 1-800-265-1676 (Within Area Codes

519, 905 & 289)

Fax (519)672-0268

8:30 - 5:00

**HAMILTON** 

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00

KITCHENER-WATERLOO

Unit G213, 155 Frobisher Dr

Waterloo N2V 2E1

General Inquiry (519)885-3378

Toll Free 1-800-265-2468 (Within Area Codes

519, 905 & 289)

Fax (519)883-5694

8:30 - 5:00

**NIAGARA** 

Garden City Tower

8th Flr, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-3994

Toll Free 1-800-263-7260 (Within Area Codes

519, 905 & 289)

Fax (905)704-3011

8:30 - 5:00

WINDSOR

Suite 610, 4510 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)256-8277

Toll Free 1-800-265-5140 (Within Area Codes

519, 905 & 289)

Fax (519)258-1321

8:30 - 5:00

**EMPLOYMENT STANDARDS - FAR** 

Suite 610, 4510 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)256-8277

Toll Free 1-800-265-5140 (Within Area Codes

519, 905 & 289)

Fax (519)258-1321

8:30 - 5:00

**HAMILTON** 

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00

KITCHENER-WATERLOO

Unit G213, 155 Frobisher Dr

Waterloo N2V 2E1

General Inquiry (519)885-3378

Toll Free 1-800-265-2468 (Within Area Codes

519, 905 & 289) Fax (519)883-5694

8:30 - 5:00

LONDON

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)439-2210

Toll Free 1-800-265-1676 (Within Area Codes

519, 905 & 289)

Fax (519)672-0268

8:30 - 5:00

EMPLOYMENT STANDARDS - NEAR

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)439-2210

Toll Free 1-800-265-1676 (Within Area Codes

519, 905 & 289)

Fax (519)672-0268

8:30 - 5:00

HAMILTON

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00

**NIAGARA** 

Garden City Tower

8th Flr, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-3994

Toll Free 1-800-263-7260 (Within Area Codes

519, 905 & 289)

Fax (905)704-3011

8:30 - 5:00

WINDSOR

Suite 610, 410 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)256-8277

Toll Free 1-800-265-5140 (Within Area Codes

519, 905 & 289)

Fax (519)258-1321

8:30 - 5:00

INDUSTRIAL HEALTH AND SAFETY - FAR

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00

KITCHENER-WATERLOO

Unit G213, 155 Frobisher Dr

Waterloo N2V 2E1

General Inquiry (519)885-3378

Toll Free 1-800-265-2468 (Within Area Codes

519, 905 & 289)

Fax (519)883-5694

8:30 - 5:00

LONDON

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)439-2210

Toll Free 1-800-265-1676 (Within Area Codes

519, 905 & 289)

Fax (519)672-0268

8:30 - 5:00

WINDSOR

Suite 610, 4510 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)256-8277

Toll Free 1-800-265-5140 (Within Area Codes

519, 905 & 289)

Fax (519)258-1321

8:30 - 5:00

INDUSTRIAL HEALTH AND SAFETY -

FAR (HIGH RISK)

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00

KITCHENER-WATERLOO

Unit G213, 155 Frobisher Dr

Waterloo N2V 2E1

General Inquiry (519)885-3378

Toll Free 1-800-265-2468 (Within Area Codes

519, 905 & 289)

Fax (519)883-5694

8:30 - 5:00

LONDON

5th Flr, 217 York St

London N6A 5P9

General Inquiry (519)439-2210

Toll Free 1-800-265-1676 (Within Area Codes

519, 905 & 289)

Fax (519)672-0268 8:30 - 5:00

WINDSOR

Suite 610, 4510 Rhodes Dr

Windsor N8W 5K5

General Inquiry (519)256-8277

Toll Free 1-800-265-5140 (Within Area Codes

519, 905 & 289)

Fax (519)258-1321

8:30 - 5:00

INDUSTRIAL HEALTH AND SAFETY -

NEAR

Main Flr. 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00 🕭

**NIAGARA** 

Garden City Tower

8th Flr, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-3994

Toll Free 1-800-263-7260 (Within Area Codes

519, 905 & 289)

Fax (905)704-3011

8:30 - 5:00

INDUSTRIAL HEALTH AND SAFETY -

NEAR (HIGH RISK)

Garden City Tower

8th Flr, 301 St Paul St

St Catharines L2R 7R4

General Inquiry (905)704-3994

Toll Free 1-800-263-7260 (Within Area Codes

519, 905 & 289)

Fax (905)704-3011

8:30 - 5:00

**HAMILTON** 

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-6221

Toll Free 1-800-263-6906

Fax (905)577-1200

8:30 - 5:00 🕭

ISSUES MANAGEMENT/CALL CENTRE

Main Flr, 1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-9774

Toll Free 1-877-202-0008 (Within Area Codes

519, 905 & 289)

Fax (905)577-1316

8:30 - 5:00

## POLICY AND LABOUR MANAGEMENT SERVICES DIVISION

14th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7558 Fax (416)326-7599 8:30 - 5:00

The Policy and Labour Management Services Division, headed by an Assistant Deputy Minister (ADM), provides the Minister and senior officials with information, analysis and advice to assist in the development, adoption and implementation of policies, programs and legislation related to the workplace.

#### **EMPLOYMENT AND LABOUR POLICY BRANCH**

12th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-9293 Fax (416)314-5855 8:30 - 5:00 ►

The Employment and Labour Policy Branch is accountable for policy development and legislation affecting employment rights and responsibilities (e.g. The Employment Standards Act, Pay Equity Act) and labour relations (e.g. the Labour Relations Act) in Ontario. As well, the branch conducts research and provides analysis and policy advice on Ministry of Labour core business activities and Ontario Public Service and Broader Public Service labour relations and employment standards.

#### LABOUR MANAGEMENT SERVICES

8th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7575 Fax (416)314-8755 8:30 - 5:00

Labour Management Services provides neutral third-party assistance to Ontario's labour-management community in the negotiation and administration of collective agreements, provides best practices advice on labour-management relationships, and provides **collective bargaining** information. The program is provided through the Office of the Director of LMS, Mediation Services, Arbitration Services and Collective Bargaining **Information Services**. Mediation Services aims at promoting harmonious relationships between **employers** and trade **unions** by assisting them in negotiating collective agreements. CBIS offers research and information services to unions, management and government in the area of labour relations and collective bargaining, including regular reports on negotiated changes in wages and benefits provisions. Arbitration Services assists the Minister in carrying out the statutory responsibility for constituting boards of arbitration and appointing single arbitrators under various Acts.

#### ARBITRATION SERVICES

9th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-1300 Fax (416)326-1329 8:30 - 5:00 ►

Arbitration Services assists the Minister of Labour in carrying out statutory responsibilities for constituting boards of arbitration and appointing single arbitrators under the Labour Relations Act, 1995, the Hospital Labour Disputes Arbitration Act, the Fire Protection and Prevention Act, 1997, and the Ambulance Services Collective Bargaining Act, 2001. The service is responsible for receiving and processing requests from employers and trade unions for the appointment of arbitrators and nominees to boards of arbitration. The service identifies individuals qualified to act under ministerial appointment, monitors the progress of arbitration proceedings and catalogues awards for public availability. The service maintains a roster of qualified grievance arbitrators, in association with the Labour-Management Advisory Committee, which advises the Minister on matters pertaining to arbitration.

#### **COLLECTIVE BARGAINING INFORMATION SERVICES**

9th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-1260 Fax (416)326-1277 8:30 - 5:00

Collective Bargaining Information Services unit collects, analyses and distributes information on approximately 9,600 collective bargaining relationships in Ontario. The service provides research and analytical support to a variety of clients including government, labour and management, school boards, law firms, negotiators and academics. The service compiles and analyses labour relations trends, collective bargaining outcomes, wages and benefits, and prepares a number of related reports. In addition to a labour relations/collective bargaining information database, an up-to-date collective agreements library is maintained and made available to clients.

#### **COLLECTIVE AGREEMENTS LIBRARY**

9th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-1260 8:30 - 5:00

The Collective Agreements Library houses collective agreements under Ontario jurisdiction, as well as other agreements affecting unionized employees in Ontario. The agreements are available to the public. Copies of collective agreements can be obtained for a fee.

#### **MEDIATION SERVICES**

8th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-7358 Fax (416)326-7367 8:30 - 5:00

Mediation Services aims to foster harmonious labour relations and to minimize disruption in the economy arising from strikes and lockouts. The service provides conciliation and mediation services in order to assist the parties in bargaining collective agreements. Parties in a labour dispute must use the government's conciliation services before resorting to strikes or lockouts. The service also provides programs and assistance to the parties through its interactive solutions program. These programs include: Relationship Building Program, Joint Union/Management Training, Interest-Based Bargaining Training and Facilitation.

# ONTARIO-QUEBEC JOBS PROTECTION OFFICE/ONTARIO-QUEBEC POLICY SECRETARIAT

Suite 202, 2378 Holly Lane
Ottawa K1V 7P1
General Inquiry (613)260-8351
Toll Free 1-888-998-9959 (Hotline)
Fax (613)260-8369
8:30 - 5:00

The **Jobs** Protection Office (JPO) assists Ontario **construction** workers and **contractors** in resolving issues related to their ability to work in Quebec, further to bilateral agreements and measures adopted by Ontario and Quebec. It also coordinates enforcement efforts designed to ensure that Ontario legislation pertaining to construction contractors, occupational health and safety, retail sales tax and workplace insurance is complied with.

## WORKPLACE INSURANCE, HEALTH AND SAFETY POLICY BRANCH

12th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)326-9299 Fax (416)326-7650 8:30 - 5:00

The Workplace Insurance, Health and Safety Branch leads development of corporate policy and regulations in occupational health and safety and workplace insurance. The branch also provides advice and conducts and coordinates research in these fields. It promotes linkages between injury and illness prevention and workplace insurance by working with partners in the ministry, Workplace Safety and Insurance Board, and designated health and safety entities.

#### AGENCIES, BOARDS AND COMMISSIONS

#### OFFICE OF THE EMPLOYER ADVISOR

Suite 704, 151 Bloor St W
Toronto M5S 1S4
General Inquiry (416)327-0020
Toll Free 1-800-387-0774
Fax (416)327-0726
www.employeradviser.ca
8:30 - 5:00

The Office of the Employer Advisor (OEA) provides representation, advice and education to primarily those **employers** with fewer than 100 employees, on workplace safety **insurance** matters. Representation is provided in negotiations, **mediations**, **hearings** and **appeals** at the **Workplace Safety and Insurance** Board (WSIB) and the Workplace Safety and Insurance Appeals Tribunal (WSIAT). The Employer Advisor plays an important role in Ontario's workplace safety and insurance system by promoting the self-reliance of employers, and by resolving disputes in the workplace safety insurance system. The OEA is funded by premiums paid by employers to the WSIB. The OEA is an agency of the Ontario Ministry of Labour that operates independently from the Ministry and from the WSIB.

#### FIELD OFFICES

HAMILTON
Main Flr, 1 Jarvis St
Hamilton L8R 3J2
Toll Free 1-800-387-0774
Fax (416)327-0726
8:30 - 5:00

LONDON
5th Flr, 217 York St
London N6A 5P9
Toll Free 1-800-387-0774
Fax (519)641-4692
8:30 - 5:00

OTTAWA
Assaly Bldg
2nd Flr, 1111 Prince of Wales Dr
Ottawa K2C 3T2
Toll Free 1-800-387-0774
Fax (613)737-9548
8:30 - 5:00

PETERBOROUGH South Tower 3rd Flr, 300 Water St Peterborough K9J 8M5 Toll Free 1-800-387-0774 Fax (705)932-4063 8:30 - 5:00 SAULT STE MARIE
Roberta Bondar Pl
Suite 480, 70 Foster Dr
Sault Ste Marie P6A 6V4
Toll Free 1-800-387-0774
Fax (705)253-7181
8:30 - 5:00

SUDBURY
Suite 301, 159 Cedar St
Sudbury P3E 6A5
Toll Free 1-800-387-0774
Fax (705)674-8774
8:30 - 5:00

TORONTO
Suite 704, 151 Bloor St W
Toronto M5S 1S4
General Inquiry (416)327-0020
Toll Free 1-800-387-0774
Fax (416)327-0726
8:30 - 5:00

WATERLOO Unit G213, 155 Frobisher Dr **Waterloo** N2V 2E1 Toll Free 1-800-387-0774 Fax (519)883-5694 8:30 - 5:00

WINDSOR Suite 610, 4510 Rhodes Dr Windsor N8W 5K5 Toll Free 1-800-387-0774 Fax (519)978-0266 8:30 - 5:00

#### OFFICE OF THE WORKER ADVISOR

Suite 1300, 123 Edward St
Toronto M5G 1E2
General Inquiry (416)325-8570 (Canada-Wide)
TTY (416)325-5262
Toll Free 1-800-435-8980 (Canada-Wide)
TTY Toll Free 1-866-455-3092
Toll Free French 1-800-661-6365
Fax (416)327-2237
www.owa.gov.on.ca
8:30 - 5:00 ■

The Office of the Worker Advisor (OWA) advises, represents and educates injured workers with Workplace Safety and Insurance Board (WSIB) claims through all stages of the Workplace Safety and Insurance System, including appeals before the Workplace Safety and Insurance Board and Workplace Safety and Insurance Appeals Tribunal. OWA services are only available to workers who do not have a union to help them and their survivors. A resource and information service focusing on Workplace Safety and Insurance issues is also available to the public. OWA service is provided outside Toronto through Regional Offices.

CENTRAL REGION
Bldg E
2nd Flr, 1201 Wilson Ave **Downsview** M3M 1J8
General Inquiry (416)235-5550
Toll Free 1-800-387-7495
Fax (416)235-5594
8:30 - 5:00

DOWNSVIEW
Bldg E
2nd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5550
Toll Free 1-800-387-7495 (Canada-Wide)
Fax (416)235-5594
8:30 - 5:00

**SUDBURY** 

Suite 304, 159 Cedar St

Sudbury P3E 6A5

General Inquiry (705)564-1621

Toll Free 1-800-461-6372 (Canada-wide)

Fax (705)564-4126

8:30 - 5:00

WATERLOO

Unit G 213, 155 Frobisher Dr

Waterloo N2V 2E1

General Inquiry (519)888-9063

Toll Free 1-800-265-2466 (Canada-Wide)

Fax (519)883-5659

8:30 - 5:00

NORTHWEST REGION

3rd Flr Suite 335, 435 James St S

Thunder Bay P7E 6S7

General Inquiry (807)475-1280

Toll Free 1-800-465-3966 (Canada-Wide)

Fax (807)475-1283

8:30 - 5:00

**ELLIOT LAKE** 

50 Hillside Dr N

Elliot Lake P5A 1X4

General Inquiry (705)848-6413

Toll Free 1-800-398-3228 (Canada-Wide)

Fax (705)848-2408

8:30 - 5:00

SAULT STE MARIE

Roberta Bondar Pl

Suite 480, 70 Foster Dr

Sault Ste Marie P6A 6V4

General Inquiry (705)945-5861

Toll Free 1-800-461-6023 (Canada-Wide)

Fax (705)759-6788

8:30 - 5:00

THUNDER BAY

Ontario Government Bldg

Suite 335, 435 James St S

**Thunder Bay** P7E 6S7

General Inquiry (807)475-1280

Toll Free 1-800-465-3966 (Canada-Wide)

Fax (807)475-1283

8:30 - 5:00

**TIMMINS** 

3rd Flr Suite 303, 60 Wilson Ave

Timmins P4N 2S7

General Inquiry (705)268-3454

Toll Free 1-800-461-9854 (Canada-Wide)

Fax (705)267-3633

8:30 - 5:00

SOUTHWEST REGION

Suite 810, 495 Richmond St

London N6A 5A9

General Inquiry (519)873-4490

Toll Free 1-800-265-7924

Fax (519)873-4500

8:30 - 5:00

**HAMILTON** 

1 Jarvis St

Hamilton L8R 3J2

General Inquiry (905)577-1301

Toll Free 1-800-263-9209 (Canada-Wide)

Fax (905)540-9355

8:30 - 5:00

LONDON

Suite 810, 495 Richmond St

London N6A 5A9

General Inquiry (519)873-4490

Toll Free 1-800-265-7924 (Canada-Wide)

Fax (519)873-4500

8:30 - 5:00

SATELLITE OFFICE - SARNIA

171 Kendall St

Sarnia N7T 4G6

General Inquiry (519)344-7261

Fax (519)336-1133

8:30 - 4:30

ST CATHARINES

Garden City Tower

9th Flr, 301 St Paul St

St Catharines L2R 3M8

General Inquiry (905)704-3945

Toll Free 1-800-414-4512 (Canada-Wide)

Fax (905)704-3019

8:30 - 5:00

WINDSOR

Suite 601, 880 Ouellette Ave

Windsor N9A 1C7

General Inquiry (519)254-7558

Toll Free 1-800-265-5649 (Canada-Wide)

Fax (519)254-1741

8:30 - 5:00

TORONTO AND EASTERN REGION

Suite 1300, 123 Edward St

Toronto M5G 1E2

General Inquiry (416)325-8570

Toll Free 1-800-660-6769

Fax (416)325-4830

8:30 - 5:00 🕭

8:30 - 5:00

MISSISSAUGA Suite 512, 10 Kingsbridge Garden Cir Mississauga L5R 3K6 General Inquiry (905)568-2359 Toll Free 1-800-267-3949 (Canada-Wide) Fax (905)568-1086

OTTAWA
Suite 705, 11 Holland Ave
Ottawa K1Y 4S1
General Inquiry (613)728-2006
Toll Free 1-800-267-6599 (Canada-Wide)
Fax (613)728-8052
8:30 - 5:00

SCARBOROUGH
Unit 3, 2275 Midland Ave
Scarborough M1P 3E7
General Inquiry (416)325-9846
Toll Free 1-800-268-4343 (Canada-Wide)
Fax (416)325-9855
8:30 - 5:00

TORONTO
Suite 1300, 123 Edward St
Toronto M5G 1E2
General Inquiry (416)325-8570
Toll Free 1-800-660-6769 (Canada-Wide)
Fax (416)325-4830
8:30 - 5:00

#### **ONTARIO LABOUR RELATIONS BOARD**

2nd Flr, 505 University Ave
Toronto M5G 2P1
General Inquiry (416)326-7500
TTY (416)212-7036
Toll Free 1-877-339-3335
Fax (416)326-7531
www.gov.on.ca/lab/olrb/home.htm
9:00 - 5:00

The Ontario Labour Relations Board is an independent, quasi-judicial tribunal that adjudicates matters under a variety of statutes. The Labour Relations Act, 1995 gives the Board power to deal with specific labour relations matters including: certification of a trade union, termination of a trade union's bargaining rights, complaints of unfair labour practices, and illegal strikes and lockouts. The Board also deals with certain applications under the Occupational Health and Safety Act and other statutes. The Board also hears appeals of orders or decisions of Ministry Health and Safety Inspectors and Employment Standards Officers.

## **EDUCATION RELATIONS COMMISSION/COLLEGE RELATIONS COMMISSION**

2nd Flr, 505 University Ave
Toronto M5G 2P1
General Inquiry (416)326-7500
Fax (416)326-7531
www.gov.on.ca/lab/olrb/home.htm
8:00 - 5:00

The Education Relations Commission (ERC) was established in 1975 to support collective bargaining in the education sector. Activities include providing statistical information and analysis in relation to collective bargaining, and advising the Lieutenant Governor-in-Council when a strike or lockout will jeopardize students' education. The College Relations Commission was established in 1975 to oversee collective bargaining between the Ontario Council of Regents for Colleges of Applied Arts and Technology (CAATs) and the Ontario Public Service Employees Union, representing both academic and support staff. The commission monitors and assists in negotiation, supervises staff votes and advises the Lieutenant Governor-in-Council when a strike or lockout is jeopardizing student education.

#### PAY EQUITY HEARINGS TRIBUNAL

2nd Flr, 505 University Ave Toronto M5G 2P1 General Inquiry (416)326-7500 TTY (416)212-7036 Toll Free 1-877-339-3335 Fax (416)326-7531 9:00 - 5:00 ■

The Pay Equity Hearings Tribunal was established on January 1, 1988. The Hearings Tribunal is a tripartite, quasi-judicial tribunal that hears and finally determines all matters or disputes which arise under the Pay Equity Act. Hearings may be held at the request of an employer, union, an individual employee or, if the matter is referred to the Tribunal by a Review Officer of the Pay Equity Office.

#### PAY EQUITY COMMISSION

11th Flr, 400 University Ave Toronto M7A 1T7 General Inquiry (416)314-1896 Toll Free 1-800-387-8813 Fax (416)314-8741 www.labour.gov.on.ca/pec 8:30 - 5:00

The Pay Equity Commission was established to assist all parties in achieving and maintaining pay equity in the workplace. Implementation of Pay Equity is a self-managed process undertaken by employers and employees or bargaining agents, with minimal involvement, if any, of the commission. The Pay Equity Commission is organized into two separate, independent parts: the Pay Equity Office and the Pay Equity Hearings Tribunal. The Pay Equity Office has a mandate to provide information and public education, and complaint resolution. The Pay Equity Hearings Tribunal, an independent quasi-judicial adjudicative body, hears and determines all matters and disputes that arise under the Pay Equity Act. Hearings may be held at the request of an employer, union, individual employee, or if the matter is referred to the Tribunal by the Pay Equity Office. See also entries under Pay Equity Hearings Tribunal.

#### Services offered to the Public:

Pay Equity Publications

#### **PUBLIC SERVICE APPEAL BOARDS**

The Dundas/Edward Ctr Suite 600, 180 Dundas St W Toronto M5G 1Z8 General Inquiry (416)326-1388 Fax (416)326-1396 www.psab.gov.on.ca 8:00 - 5:00

The Public Service **Appeal** Boards is the administrative structure that supports two adjudicative agencies: the **Grievance** Settlement Board and the Public Service Grievance Board.

#### GRIEVANCE SETTLEMENT BOARD

The Dundas/Edward Ctr Suite 600, 180 Dundas St W Toronto M5G 1Z8 General Inquiry (416)326-1388 Fax (416)326-1396 www.psab.gov.on.ca 8:00 - 5:00

The Grievance Settlement Board is an adjudicative agency which mediates and adjudicates disputes within the Ontario Public Service.

#### PUBLIC SERVICE GRIEVANCE BOARD

The Dundas/Edward Ctr Suite 600, 180 Dundas St W Toronto M5G 1Z8 General Inquiry (416)326-1388 Fax (416)326-1396 www.psab.gov.on.ca 8:00 - 5:00

The Public Service Grievance Board mediates and adjudicates grievances filed by management/excluded Crown employees under Part V of Regulation 977 to the Public Service Act.

# WORKPLACE SAFETY AND INSURANCE APPEALS TRIBUNAL (FORMERLY WORKERS' COMPENSATION APPEALS TRIBUNAL)

Toronto M5G 2P2
General Inquiry (416)314-8800
TTY (416)212-7035
Toll Free 1-888-618-8846
Fax (416)326-5164
Fax (416)326-3558 (Publications & Library)
www.wsiat.on.ca

7th Flr, 505 University Ave

8:30 - 5:00

The Workplace Safety and Insurance Appeals Tribunal (WSIAT) is the final level of appeal to which workers and employers may bring Workplace Safety & Insurance Board (WSIB) matters regarding entitlement to benefits, health care, vocational rehabilitation and re-employment obligations. It also decides appeals from WSIB decisions on assessments, penalties, and transfers of costs, as well as disputes over employer access to workers' files. In addition, the Tribunal decides if a person has the right to sue in court instead of making a compensation claim. WSIAT is an independent tribunal, separate and apart from the WSIB. Decisions are made by vice-chairs or tripartite panels who are Order in Council appointees.

#### **WORKPLACE SAFETY AND INSURANCE BOARD**

Ground Flr, 200 Front St W
Toronto M5V 3J1
General Inquiry (416)344-1000
(416)344-4078 (Information Centre)
Toll Free 1-800-387-0750
TTY Toll Free 1-800-387-0050
Fax (416)344-4684 (All Claims Mail)
Toll Free Fax 1-888-313-7373 (All Claims Mail)
www.wsib.on.ca

Ontario's Workplace Safety and Insurance Board (WSIB) plays a key role in the province's occupational health and safety system. In addition to its prevention mandate, the WSIB facilitates' return to work and provides insurance for injuries and illnesses incurred by workplaces covered under the Workplace Safety and Insurance Act. The WSIB is entirely funded by employers. The head office of the WSIB is in Toronto and is supplemented by district offices in Hamilton, London, Ottawa, Sudbury, Thunder Bay and Windsor. Area offices are located in Kingston, Kitchener, North Bay, Sault Ste. Marie, St. Catharines and Timmins.

REFERENCE LIBRARY
Simcoe Pl
17th Flr, 200 Front St W
Toronto M5V 3J1
General Inquiry (416)344-4962
General Inquiry (416)344-4052

#### **OPERATIONS DIVISION**

19th Flr, 200 Front St W
Toronto M5V 3J1
General Inquiry (416)344-1000
Toll Free 1-800-387-0750
8:30 - 4:30 ■

The Operations Division staff provide services for Ontario **employers** registered with the **Workplace Safety and Insurance** Board and for workers who claim benefits resulting from workplace injuries and illnesses. Services for employers include firm **registration**, premium **assessment**, and assistance with prevention programs. Services for workers include the adjudication and administration of **compensation** benefits and monitoring of medical treatment. Within Operations are Service Delivery Sectors that provide service within industry sectors that are based on the sector in which the major part of the business operates. Sectors include: Primary Metals, Industrial Sector: Automotive, Manufacturing, Food and Beverage, Chemicals/Plastics and Process, Construction and Transportation, Government Services: Schedule 2, Municipal, Education and Electrical, Services, Health Care, Agriculture, Forestry, Pulp and Paper and Mining.

# **FAIR PRACTICES COMMISSION**

Suite 1205, 123 Front St W
Toronto M5J 2M2
General Inquiry (416)603-3010
TTY (416)603-3022 (For The Hearing Impaired)
Toll Free 1-866-258-4383
TTY Toll Free 1-866-680-2035
Fax (416)603-3021
Toll Free Fax 1-866-545-5357
www.fairpractices.on.ca
8:30 - 4:30

The Fair Practices Commission is the organizational ombudsman for the Workplace Safety and Insurance Board (WSIB), addressing concerns about alleged unfair WSIB practices. While part of the WSIB, the Commission operates at arms-length, and the Commissioner reports directly to the Board of Directors through the Chair. The Commission is independent of line operations, impartial and neutral, and protects confidentiality.

## **ACTS**

Ambulance Services Collective Bargaining Act, 2001

Back to School Act (Hamilton-Wentworth District School Board), 2000

Back to School Act (Simcoe Muskoka Catholic District School Board), 2002

Back to School Act (Toronto Catholic Elementary) and Education and Provincial Schools Negotiations Amendment Act, 2003

Back to School Act (Toronto and Windsor), 2001

City of Toronto Labour Disputes Resolution Act, 2002

Crown Employees' Collective Bargaining Act, 1993

Employment Standards Act, 2000

Fairness for Parents and Employees Act (Teachers' Withdrawal of Services), 1997

Fairness is a Two-Way Street Act (Construction Labour Mobility), 1999

Fire Protection and Prevention Act, 1997 (Part IX Firefighters: Employment and Labour Relations)

Hospital Labour Disputes Arbitration Act

Labour Relations Act, 1995

Ministry of Labour Act

Occupational Health & Safety Act

Pay Equity Act

Public Sector Dispute Resolution Act, 1997

Public Sector Labour Relations Transition Act, 1997

Rights of Labour Act

SARS Assistance and Recovery Strategy Act, 2003, Part I (Sars Emergency Leave)

Smoking in the Workplace Act

Workplace Safety and Insurance Act, 1997

# MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

17th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7041 TTY (416)585-6991 TTY Toll Free 1-866-220-2290 www.mah.gov.on.ca 8:30 - 5:00 ■

The Ministry of Municipal Affairs and Housing's goal is an Ontario made up of strong urban and rural communities with dynamic local economies and a quality of life that is second to none. The ministry promotes accountable local governments that are able to plan, manage and invest for the future. The ministry works to strengthen Ontario communities by promoting a housing market that serves the full range of housing needs, protects tenants, and encourages private sector building. The ministry also provides opportunities for supportive programs for low-income tenants and housing for special-needs tenants, and supports the creation of affordable housing.

# DEPUTY MINISTER'S OFFICE.

# COMMUNICATIONS BRANCH

17th Flr, 777 Bay St
Toronto M5G 2E5
General Inquiry (416)585-7041 (Customer Assistance)
TTY (416)585-6991
TTY Toll Free 1-866-220-2290
Fax (416)585-6227
8:30 - 5:00 ■

Communications Branch provides advice, consultation and communication services to the Ministry of Municipal Affairs and Housing and its agencies. It coordinates and monitors the delivery of French language services for the ministry.

# **BUSINESS MANAGEMENT DIVISION**

16th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7209 Fax (416)585-6191 8:30 - 5:00

For inquiries related to the following services, please refer to Ontario Shared Services under Ministry of Government Services: financial processes such as accounts payable, accounts receivable and financial system maintenance; mail, print and records management services; payroll and benefits; purchasing and strategic procurement services.

# CONTROLLERSHIP AND FINANCIAL PLANNING BRANCH

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6360 Fax (416)585-7328 8:30 - 5:00

Controllership and Financial Planning Branch is responsible for coordinating the results based planning process; the financial controllership framework; financial systems and accounting services for all ministry program areas and support to the ministry's agencies, boards and commissions. The

branch coordinates financial management processes throughout the year and serves as the onewindow liaison services for Management Board related matters.

## CORPORATE PLANNING BRANCH

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7014 Fax (416)585-7643 8:30 - 5:00

The Corporate Planning Branch is responsible for developing and coordinating the ministry's strategic planning process, including the non-financial components of the Results-Based Plan, ministry performance measures and coordinating the branch, division and agency business plans; co-leading the ministry Electronic Service Delivery and Knowledge Management initiatives with the Technology and Business Solutions Branch; the Cabinet and Cabinet committee briefing service of the Minister; the Cabinet Office liaison service; Environmental Bill of Rights; ministry implementation of Freedom of Information and Protection of Privacy and the Ontarians with Disabilities Act; the ministry Quality Service Strategy; strategic research; virtual library services; facilities management; and the Reach for Excellence employee recognition award.

#### INVESTIGATION AND ENFORCEMENT UNIT

12th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7214 Toll Free 1-888-772-9277 Fax (416)585-6464 (Investigation) www.ieu.mah.gov.on.ca 8:30 - 5:00

The Investigation and Enforcement Unit is responsible for monitoring compliance with all 34 offence provisions of the **Tenant** Protection Act, carrying out **inspections** on properties where there has been a complaint, issuing Work Orders when required and trying to get alleged offenders to comply with request. Where there is non compliance, investigations will be carried out with a view to prosecution.

## **LEGAL SERVICES BRANCH**

16th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6514 Fax (416)585-4003 8:30 - 5:00

The Legal Services Branch provides a full range of legal services to the ministry including providing legal advice on policy and programs to the Minister, Deputy Minister and senior staff. It assumes responsibility for managing all litigation, including court and tribunal proceedings and prosecutions in which the ministry has an interest; provides legal opinions; drafts legislation and regulations; prepares orders in council; drafts agreements and other legal documents necessary for the effective delivery of ministry initiatives. Branch staff are seconded to the Ministry of Municipal Affairs and Housing by the Ministry of the Attorney General.

# ORGANIZATIONAL EFFECTIVENESS BRANCH

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6820 Fax (416)585-7259 8:30 - 5:00

The Organizational Effectiveness Branch provides expertise and consultation in assessing, diagnosing and aligning the organizational structure and processes, with the ministry's business goals. It leads the design, development and implementation of human resources and labour management initiatives, which support the strategic and tactical needs of the organization; provides expertise and strategic support on change management and organizational renewal; champions a learning culture within the ministry by promoting the application of innovative and effective approaches to learning to meet current and future competencies; and develop strategies to maintain and build on a positive labour management relationship within the ministry.

# **TECHNOLOGY AND BUSINESS SOLUTIONS BRANCH**

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-4048 Fax (416)585-7394 8:30 - 5:00

As part of the Community Services I & IT Cluster, we provide information and information technology (I & IT) services to clients in the intergovernmental affairs, municipal affairs and housing portfolios. We manage services provided by the cluster, OPS and/or other service providers on behalf of ministry clients; deliver services to enable the ministry's program areas to leverage I & IT; and offer advice, training and support to all users of the ministry's information technology facilities and functions.

# COMMUNITY SERVICES I&IT CLUSTER - OFFICE OF THE CHIEF INFORMATION OFFICER

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4598 Fax (416)325-8371 8:30 - 4:45

Office of the Chief Information Officer, Community Services I&IT Cluster provides I&IT planning, policy, enterprise architecture, technology and services management, client relationship management, system development and support services.

# **HOUSING DIVISION**

16th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6277 Fax (416)585-6800 8:30 - 5:30

The Housing Division is delivering on the government's commitments on affordable housing: to create a regulatory framework that protects tenants and encourages proper maintenance and investment in rental housing; and to support municipalities, housing providers and other external stakeholders, helping them meet their housing responsibilities. In carrying out its mandate, the

division provides a full range of services: policy development, program design and delivery and administrative support for social housing providers.

## **DELIVERY BRANCH**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6398 www.mah.gov.on.ca

The Delivery Branch is responsible for implementing the Canada-Ontario Affordable Housing Program. The Delivery Branch delivers the existing Affordable Housing Pilot Program and the new Affordable Housing Program. This delivery occurs through partnerships with municipal service managers, non-profit and co-operative home providers, the private sector and non-profit builders. Responsibilities of the Delivery Branch include: implementing contribution agreements, tracking progress of approved projects, monitoring and addressing issues, managing project cash flow, ensuring timely and accurate payments and undertaking joint communications with the Canada Mortgage and Housing Corporation (CMHC).

## **FACILITATION BRANCH**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6699

The Facilitation Branch is responsible for resolving issues impeding the development of affordable housing projects in the rental, home ownership and rural and remote components of the Affordable Housing Program. The Branch also is responsible for the Government Lands for Affordable Housing Initiative.

### MARKET HOUSING BRANCH

14th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7544 Fax (416)585-7607 8:30 - 5:00

The Market **Housing** Branch provides the policy and regulatory framework that promotes a healthy and efficient housing market in Ontario by supporting the development of affordable housing, supporting consumer protection legislation, and preparing research and analysis of the housing market.

### SOCIAL HOUSING BRANCH

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7533 Toll Free 1-866-846-3949 Fax (416)585-7003 8:30 - 5:00

The Social **Housing** Branch sets the framework for municipal administration of social housing throughout the province, including non-profit, cooperative and former public housing. The branch manages the province's contingent liability for social housing and continues to perform ongoing provincial responsibilities as prescribed in the Social Housing Reform Act, 2000. For information on subsidized housing, contact your municipality.

# ONTARIO HOUSING CORPORATION

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7533 Fax (416)585-7003 8:30 - 5:00

Ontario **Housing** Corporation (OHC) is a Crown Corporation of the Ministry of Municipal Affairs and Housing. OHC transferred its public housing to municipal control effective, January 1, 2001. OHC continues to carry out certain obligations associated with the financing of the public housing program and the Dr. Albert Rose Bursary Program.

# **ONTARIO MORTGAGE CORPORATION**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7183 Fax (416)585-7140 8:30 - 5:00 ■

The Ontario **Mortgage** Corporation is a corporate entity reporting to the Minister of Municipal Affairs and **Housing** through a board of directors. The corporation is responsible for mortgage administration services.

# LOCAL GOVERNMENT DIVISION

13th FIr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6320 -Fax (416)585-6463 8:30 - 5:00 ፟፟፟

Local Government Division is responsible for the development of policies, legislation and regulations related to municipal government structure, finance and accountability, service delivery, as well as the development of strategies for consultation with municipalities, municipal organizations and client groups.

## MUNICIPAL FINANCE BRANCH

13th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6310 Fax (416)585-6315 8:30 - 5:00

The Municipal Finance Branch is responsible for the development of the policy and legislative framework for municipalities that promotes an accountable, competitive and-sustainable municipal sector. The branch develops options to support the provincial-municipal financial relationship. Municipal borrowing and investment, revenue sources, and Ontario Municipal Employees Retirement System (OMERS) **pension** governance are among the policy issue administered by this branch.

# MUNICIPAL GOVERNANCE AND STRUCTURES BRANCH

13th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6709 Fax (416)585-7638 ■

Municipal Governance and Structures Branch (MGSB) is responsible for the development of policy and legislation to promote a strong, accountable and competitive municipal sector. The branch focuses on the legislative framework for municipal powers and responsibilities in such legislation as the Municipal Act, 2001, Municipal Election Act and a variety of other Acts that provide a legislative framework for municipalities. MGSB also provides advice and considers changes to legislation as well as addressing emerging issues in regard to the structure for local governments and for the provision of municipal services.

# MUNICIPAL PERFORMANCE AND ACCOUNTABILITY BRANCH

13th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6022 Fax (416)585-6161

The **Municipal** Performance and Accountability Branch (MPAB) develops and implements initiatives and policies which improve the capacity of local governments to deliver better services in a more accountable manner. MPAB is responsible for the Municipal Performance Measurement Program (MPMP) and the municipal Financial Information Return (FIR) and other initiatives aimed at improving municipal service delivery, procurement policies, labour policies, and other municipal accountability measures.

# **URBAN AFFAIRS AND STAKEHOLDER RELATIONS BRANCH**

13th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-4260 Fax (416)585-7695

The mandate of the Urban Affairs and Stakeholder Relations Branch (UASRB) is to manage the province's relationships with Ontario's two largest municipalities-Toronto, Ottawa - and with major municipal associations including the Association of Municipalities of Ontario (AMO). The branch administers the province's Memorandum of Understanding (MOU) with AMO and is also responsible for inter-governmental relations with the federal government and other provinces and territories.

# MUNICIPAL SERVICES DIVISION

16th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6429 Fax (416)585-6445 9:00 - 5:00

As the ministry's primary liaison with municipal sector clients, the Municipal Services Division fosters productive and cooperative provincial-municipal relations through direct client contact and delivers statutory, program, education and advisory services to promote strong communities and local governments.

# MUNICIPAL PROGRAMS AND EDUCATION BRANCH

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 Fax (416)585-7292 8:30 - 5:00 ■

Municipal Programs and Education Branch delivers programs, such as the Ontario Disaster Relief Assistance Program, and education/training to enhance the capacity of **municipalities** to deliver services in a strong, effective and responsible manner in partnership with the Municipal Services Offices.

#### Services offered to the Public:

Ontario Disaster Relief Assistance Program Shoreline Property Assistance Program

#### HYDRO CORRIDORS UNIT

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 8:30 - 5:00 ■

The Hydro Corridors Unit leads an inter-ministerial planning exercise to identify provincial and inter-regional linear public secondary use interests along corridor lands owned by the Province.

## LOCAL GOVERNMENT UNIT

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 8:30 - 5:00 ■

The Local Government Unit provides education, training, information and strategic project services to support strong municipal governance and to develop relationship networks with ministries and the municipal sector on the same.

# **OMB INFORMATION COORDINATION UNIT**

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 8:30 - 5:00 ፟ ፟

OMB Information Coordination Unit coordinates Ontario Municipal Board appeals and hearings with partner ministries, regional MMAH Offices and Legal Branch, and information services for the Division.

#### PLANNING UNIT

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 8:30 - 5:00

The Planning Unit provides education, training and strategic project services to support strong land use planning, the environment and housing and to develop relationship networks with ministries and the municipal sector on the same.

## MUNICIPAL PROGRAMS

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 Fax (416)585-7292 8:30 - 5:00

The Municipal Programs unit administers the overall operation of transfer payment programs for the Municipal Services Division and coordinates Disaster Relief Programs.

#### DISASTER RELIEF

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 8:30 - 5:00 &

The Disaster Relief unit coordinates recovery and relief programs for the government in the event of a disaster or significant emergency. The unit also undertakes policy reviews to ensure continuous improvement to assistance programs.

#### TRANSFER PAYMENT UNIT

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-7296 Fax (416)585-7230 8:30 - 5:00

The Transfer Payment Unit manages detailed payment administration, forecasting and fund recovery activities for a portfolio of transfer payment programs.

#### MUNICIPAL SERVICES OFFICES

The Municipal Services Offices (MSOs) provide ongoing operational guidance to municipal clients with the aim of building strong communities and developing accountable local governments. MSOs respond to and anticipate municipal issues and trends of provincial interest, communicate key government priorities to municipal stakeholders, and assist municipalities to access government programs and to capitalize on best practices in municipal finance and administration. MSOs also provide 'one window' planning service for provincial input, review, decision-making and appeal of planning applications and assist in the delivery of education and advisory services to promote effective community planning. Services offered to the public: Land use planning approvals where MMAH is the approval authority; Land use planning education, training and communications.

## CENTRAL MUNICIPAL SERVICES **OFFICE**

2nd Flr, 777 Bay St Toronto M5G 2E5

General Inquiry (416)585-6226 (Durham, York, Peel, Halton, Simcoe, Muskoka, Dufferin, Niagara, Hamilton & Toronto) Toll Free 1-800-668-0230 (Durham, York, Peel, Halton, Simcoe, Muskoka, Dufferin, Niagara & Hamilton) Fax (416)585-6882

8:30 - 5:00

### EASTERN MUNICIPAL SERVICES **OFFICE**

Rockwood House

8 Estate Lane

Kingston K7M 9A8 (613)548-4304 (Frontenac, Leeds &

Greenville, Lennox & Addington) Toll Free 1-800-267-9438 (Ottawa, Prescott-Russell, Prince Edward, Stormont, Dundas/ Glengarry, Kawartha Lakes, Renfrew)

Toll Free 1-800-267-9438 (Peterborough,

Haliburton, Hastings, Lanark,

Northumberland)

Fax (613)548-6822 8:30 - 5:00

NORTHEASTERN MUNICIPAL SERVICES
OFFICE
Suite 401, 159 Cedar St
Sudbury P3E 6A5
General Inquiry (705)564-0120
Toll Free 1-800-461-1193 (Cochrane, Algoma, Manitoulin, Sudbury, Parry Sound, Nipissing,

Timiskaming)
Fax (705)564-6863
8:30 - 5:00

NORTHWESTERN MUNICIPAL SERVICES OFFICE Suite 223, 435 James St S

Thunder Bay P7E 6S7
General Inquiry (807)475-1651
Toll Free 1-800-465-5027 (Thunder Bay, Kenora, Rainy River)
Fax (807)475-1196
8:30 - 5:00

SOUTHWESTERN MUNICIPAL SERVICES OFFICE
2nd Flr, 659 Exeter Rd
London N6E 1L3
General Inquiry (519)873-4020
Toll Free 1-800-265-4736
Fax (519)873-4018
8:30 - 5:00

# PLANNING AND DEVELOPMENT DIVISION

16th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6778 Fax (416)585-6467 9:00 - 5:00

The Planning and Development Division is responsible for the legislative, policy and administrative framework for land use planning and the construction of buildings.

# **BUILDING AND DEVELOPMENT BRANCH**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6666 Fax (416)585-7455 Fax (416)585-7531 www.obc.mah.gov.on.ca 8:30 - 5:00

The **Building** and Development Branch is responsible for the regulatory framework for the **construction** of buildings under the Building Code; qualifying and registering building practitioners; developing Code training materials; providing Code interpretation advice; and for the maintenance of existing buildings through municipal **property** standards.

# Services offered to the Public:

**Building Regulation** 

# NORTH PICKERING LAND EXCHANGE TEAM

3rd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6366 Fax (416)585-7305 8:30 - 5:00 ■

The North Pickering Land Exchange Team will implement the portion of the Oak Ridges Moraine Conservation Plan that will see environmentally sensitive lands currently in private ownership

conveyed to the public trust in exchange for these owners receiving certain provincially owned lands of equivalent value in the City of Pickering. The team leads ministry negotiations with the private landowners on behalf of the province and will coordinate planning and development activities on the Pickering lands, commonly known as Seaton.

# PROVINCIAL PLANNING AND ENVIRONMENTAL SERVICES BRANCH

14th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6014 Fax (416)585-4006 Fax (416)585-4245 8:30 - 5:00

The Provincial Planning and Environmental Services Branch (PPESB) provides leadership in land use planning through the development, administration and monitoring of policy and legislation (the Planning Act and related legislation). It undertakes research and analysis of land use planning issues, fosters excellence in land use planning by identifying and promoting innovative planning practices to improve Ontario's land use planning system and meet government objectives. It articulates matters of provincial interest, through the Provincial Policy Statement (PPS) and provincial plans as required. The branch is also responsible for the stewardship of major and strategic land use policy initiatives (e.g. Golden Horseshoe Greenbelt Protection, Planning Reform). PPESB is the lead branch in providing Geographic Information Systems (GIS) applications, information integration and web-based GIS tools in land use planning to expand online services and fulfill the E-government agenda.

# AGENCIES, BOARDS AND COMMISSIONS

# **BUILDING CODE COMMISSION**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-6503 Fax (416)585-7455 Fax (416)585-7531 www.obc.mah.gov.on.ca 8:30 - 5:00

The **Building Code** Commission resolves disputes related to the sufficiency of compliance with the Building Code's technical requirements. Typically, the parties to such disputes are building officials and building **permit** applicants or persons to whom orders have been issued.

#### Services offered to the Public:

Resolution of Building Code Disputes

# **BUILDING MATERIALS EVALUATION COMMISSION**

2nd Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)585-4234 Fax (416)585-7531 Fax (416)585-7455

The **Building** Materials Evaluation Commission (BMEC) reviews and evaluates innovative building materials, systems and designs for use in **construction** in Ontario. Typically, applicants to the BMEC are manufacturers, distributors and/or marketers of construction products.

#### Services offered to the Public:

Evaluation of New Building Materials, Systems and Designs

# ONTARIO RENTAL HOUSING TRIBUNAL

12th Flr, 777 Bay St
Toronto M5G 2E5
(416)645-8080 (Toronto Calling Area Public Information)
(416)585-7295 (Reception - Head Office)
Toll Free 1-888-332-3234 (Public Information)
Fax (416)585-6363
www.orht.gov.on.ca
8:30 - 5:00

The Ontario Rental **Housing** Tribunal is an independent agency which is responsible for resolving applications filed under the Tenant Protection Act. Offices across the province provide information about the Act, the tribunal's procedures and **landlord and tenant** matters. The Tribunal also distributes forms and information brochures and conducts **hearings** to adjudicate landlord-tenant disputes.

#### Services offered to the Public:

Adjudication of Landlord/Tenant Applications Mediation

### TRIBUNAL OFFICES

CENTRAL REGIONAL OFFICE Suite 520, 3 Robert Speck Pky Mississauga L4Z 2G5 General Inquiry (416)645-8080 Toll Free 1-888-332-3234 Fax (905)279-7286 Toll Free Fax 1-888-322-2841 8:30 - 5:00

BARRIE GIC CO-LOCATION OFFICE Ground Flr, 34 Simcoe St
Barrie L4N 6T4
Toll Free 1-888-332-3234
Fax 1-888-322-2841
8:30 - 5:00

EASTERN REGIONAL OFFICE , 4th Flr, 255 Albert St
Ottawa K1P 6A9
Toll Free 1-888-332-3234
Fax (613)787-4024
Toll Free Fax 1-888-377-8805
8:30 - 5:00

KINGSTON GIC CO-LOCATION OFFICE Ontario Government Ctr Beechgrove Complex Main Flr, 51 Heakes Lane Kingston K7M 9B1 Toll Free 1-888-332-3234

Fax 1-888-377-8805 8:30 - 5:00 NORTHERN REGIONAL OFFICE

Suite 1003, 199 Larch St **Sudbury** P3E 5P9 Toll Free 1-888-332-3234 Fax 1-888-377-8805 8:30 - 5:00

THUNDER BAY GIC CO-LOCATION OFFICE
Suite 114, 435 South James St
Thunder Bay P7E 6S7
Toll Free 1-888-332-3234
Fax 1-888-377-8805
8:30 - 5:00

SOUTHERN REGIONAL OFFICE 6th Flr, 119 King St W Hamilton L8P 4Y7 Toll Free 1-888-332-3234 Fax (905)521-7870 Toll Free Fax 1-866-455-5255 8:30 - 5:00 ST CATHARINES GIC CO-LOCATION OFFICE

Main Flr, 301 St Paul St St Catharines L2R 7R4

Toll Free 1-888-332-3234

Fax 1-866-455-5255 8:30 - 5:00

SOUTHWESTERN REGIONAL OFFICE

Suite 400, 150 Dufferin Ave

London N6A 5N6

Toll Free 1-888-332-3234

Fax (519)679-7290

Toll Free Fax 1-888-377-8813

8:30 - 5:00

KITCHENER GIC CO-LOCATION OFFICE

Government Information Ctr-Kitchener City

200 King St W

Kitchener N2G 4G7

Toll Free 1-888-332-3234

Fax 1-888-377-8813

8:30 - 5:00

OWEN SOUND GIC CO-LOCATION

OFFICE

Suite 3, 1400 1st Ave W

Owen Sound N4K 6Z9 Toll Free 1-888-332-3234

Fax 1-888-377-8813

8:30 - 5:00

WINDSOR CLIENT SERVICE OFFICE

Suite 602, 880 Ouellette Ave

Windsor N9A 1C7

Toll Free 1-888-332-3234

Fax 1-888-377-8813

8:30 - 5:00

TORONTO EAST/DURHAM REGIONAL OFFICE

Unit 2, 2275 Midland Ave

Toronto M1P 3E7

General Inquiry (416)645-8080

Toll Free 1-888-332-3234

Fax (416)314-8649

Toll Free Fax 1-888-377-8809

8:30 - 5:00 🕭

**DURHAM GIC CO-LOCATION OFFICE** 

590 Rossland Rd E

Whitby L1N 9J4

General Inquiry (416)645-8080

Toll Free 1-888-332-3234

Fax 1-888-377-8808

8:30 - 5:00

PETERBOROUGH GIC CO-LOCATION

**OFFICE** 

Main Flr, 300 Water St

Peterborough K9J 8M5

Toll Free 1-888-332-3234

Fax 1-888-377-8808

8:30 - 5:00 🗟

TORONTO NORTH REGIONAL OFFICE

Suite 700, 47 Sheppard Ave E

Toronto M2N 5X5

General Inquiry (416)645-8080

Toll Free 1-888-332-3234

Fax (416)314-9567

8:30 - 5:00

TORONTO SOUTH REGIONAL OFFICE

Suite 212, 79 St Clair Ave E

Toronto M4T 1M6

General Inquiry (416)645-8080

Toll Free 1-888-332-3234

Fax (416)326-9838

8:30 - 5:00

# ACTS

Building Code Act, 1992

City of Greater Sudbury Act, 1999

City of Hamilton Act, 1999

City of Kawartha Lakes Act, 2000

City of Ottawa Act, 1999

City of Toronto Act, 1997

City of Toronto Act, 1997 (No. 2)

Commercial Tenancies Act

Development Charges Act, 1997 Elderly Person's Housing Aid Act

Geographic Township of Creighton-Davies Act, 1997

Geographic Township of Hansen Act, 1986

Greenbelt Act, 2005

Housing Development Act

Line Fences Act

Ministry of Municipal Affairs and Housing Act

Municipal Act, 2001

Municipal Affairs Act

Municipal Arbitrations Act

Municipal Conflict of Interest Act

Municipal Corporations Quieting Orders Act

Municipal Elections Act, 1996

Municipal Extra-Territorial Tax Act

Municipal Franchises Act

Municipal Tax Assistance Act

Municipality of Shuniah Act, 1936

North Pickering Development Corporation Act, 1974

OC Transpo Payments Act, 2000

Oak Ridges Moraine Conservation Act, 2001

Oak Ridges Moraine Protection Act, 2001

Ontario Housing Corporation Act

Ontario Municipal Employees Retirement System Act

Ontario Planning and Development Act, 1994

Planning Act

Public Utilities Act

Regional Municipality of Peel Act, 2005

Road Access Act

Shoreline Property Assistance Act

Social Housing Reform Act, 2000

Statute Labour Act

Tax Sales Confirmation Act, 1974

Tenant Protection Act, 1997

Territorial Division Act, 2002

Toronto Islands Residential Community Stewardship Act, 1993

Town of Haldimand Act, 1999

Town of Moosonee Act, 2000

Town of Norfolk Act, 1999

# MINISTRY OF NATURAL RESOURCES

Whitney Block
6th Flr Rm 6630, 99 Wellesley St W
Toronto M7A 1W3
General Inquiry 1-800-667-1940
www.mnr.gov.on.ca

The purpose of the Ministry of Natural Resources is to provide opportunities for resource development and outdoor recreation for the continuous economic and social benefit of the people of Ontario; and to administer, protect and conserve public lands and waters. The ministry's programs are concerned with the use of the physical resources such as land, water, trees, fish, animals and certain minerals for resource utilization and recreation.

# **DEPUTY MINISTER'S OFFICE**

# **COMMUNICATIONS SERVICES BRANCH**

Whitney Block Rm 3440, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)314-2101 Fax (416)314-2102-8:30 - 5:00

The Communications Services Branch (CSB) provides strategic communications advice and support to the Minister, Deputy Minister and Assistant Deputy Ministers. Complete corporate communications guidance is provided for all policy, program and operational areas across the ministry. The branch develops and implements communications and issues management plans, advertising campaigns, media events and produces media products such as press releases and backgrounders. The branch also manages the ministry's inter/intranet websites. Publications are available to the public through the Natural Resources Information Centre (NRIC) in Toronto and Peterborough by calling 1-800-667-1940 (English and French) and through some local ministry offices.

## LEGAL SERVICES BRANCH

Whitney Block Rm 3420, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)314-2002 Fax (416)314-2030 8:45 - 5:00

Legal Services Branch provides legal advice to the Minister, Deputy Minister and Ministry of Natural Resources (MNR) divisional staff. MNR lawyers provide legal advice on more than 40 provincial statutes administered by, or under the responsibility of the Minister of Natural Resources. These statutes deal with resource management and conservation issues, such as forestry, provincial parks, conservation authorities, fisheries, wildlife, water resources, aviation, firefighting, public lands and aboriginal resource matters. The branch also interprets statutes and legislation, and reviews and provides legal advice on MNR policies. Staff prepare legislation, regulations, orders-in-council, agreements, leases and licences. They also draft contracts and negotiate dispute settlements. The branch assists in the preparation of civil cases affecting MNR and represents MNR at hearings before administrative tribunals. The branch prosecutes significant cases and pursues appeals if necessary.

# MINING AND LANDS COMMISSIONER

24th Flr, 700 Bay St PO Box 330 Toronto M5G 1Z6 General Inquiry (416)314-2320 Fax (416)314-2327

The Office of the **Mining** and **Lands** Commissioner is an independent judicial and quasi judicial tribunal responsible for hearing and deciding **appeals** under legislation administered by the Ministries of Natural Resources and Northern Development and Mines, including the Mining Act the **Conservation** Authorities Act, the **Aggregate** Resources Act and others.

## **ONTARIO INTERNAL AUDIT**

5th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-9210 Fax (416)314-9220

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# **CORPORATE MANAGEMENT DIVISION**

Whitney Block 6th Flr Rm 6540, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)314-1900 Fax (416)314-1901 8:30 - 5:00

Corporate Management Division provides leadership in strategic management, business and fiscar planning, land use planning strategy, controllership, administrative policy development, central agency liaison, human resources, organizational learning, program evaluation, assets and facilitie management, revenue management, risk assessment, performance measurement, employee health and safety, and management of relationships with internal and external service providers.

## FINANCE AND BUSINESS SERVICES BRANCH

North Tower
3rd Flr, 300 Water St
PO Box 7000
Peterborough K9J 8M5
General Inquiry (705)755-1855
Fax (705)755-2508
8:30 - 5:00

The Finance and Business Services Branch is responsible for corporate financial management, infrastructure management, service management, quality assurance and management support services. This includes corporate accounting, controllership, accommodation management, infrastructure planning and management, financial planning and analysis, business consulting services, corporate support services, quality management services, business continuity planning and management of internal service providers.

## **HUMAN RESOURCES BRANCH**

Robinson Pl SouthTower
3rd Flr, 300 Water St
PO Box 7000
Peterborough K9J 8M5
General Inquiry (705)755-2125
Fax (705)755-3108
Fax (705)945-5970 (Sault Ste Marie)
8:30 - 5:00

The Human Resources Branch provides leadership for the ministry's human resources program in support of the ministry business goals and objectives. This includes delivery of advisory services to managers who have primary responsibility for human resources management. The branch provides ministry human resources management direction through effective policies and business practices that are supplemental to corporate directives, collective agreements and legislation. The primary areas of responsibility include occupational health and safety, human resources planning, learning, diversity, revitalization, youth programs, staff relations, staffing, compensation, French language services, public education and recognition and awards. The branch is also the liaison on human resources matters with Ontario Shared Services, Centre for Leadership and Human Resources Management, and applicable bargaining agents.

# POLICY AND PLANNING COORDINATION BRANCH

Whitney Block Rm 5520, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)314-1915 Fax (416)314-1948

The Policy and Planning Coordination Branch provides the ministry with strategic advice and services in the area of business planning, central agency liaison, fiscal strategy and control, budget management, corporate priority agenda coordination, evaluation, audit and land use coordination. It also leads the review and implementation of the ministry's management and performance measure systems. Policy and Planning Coordination Branch is a service oriented branch which relies on strong working relationships with the rest of the ministry to fulfill its mandate.

# FIELD SERVICES DIVISION

Whitney Block Rm 6540, 99 Wellesley St W Toronto M7A 1W3 General Inquiry 1-800-667-1940 Fax (416)314-2629

Field Services Division is MNR's local presence in communities across the province, delivering integrated programs on the frontlines of resource management through the ministry's three regions and 25 districts. The division delivers a complex array of programs including provincial enforcement, native affairs, fisheries, forests and provincial lands, in addition to such ministry resources as finance, facilities and engineering infrastructure, equipment and vehicles. Staff with a wide range of resource management experience work in area teams that are located both in district offices and in 17 area offices. The offices and staff in the division are the principal window to MNR for members of the public, for clients and for stakeholders.

## **ABORIGINAL AFFAIRS UNIT**

Robinson Pl
5th Flr N, 300 Water St
PO Box 7000
Peterborough K9J 8M5
General Inquiry (705)755-1826
Fax (705)755-1372

Aboriginal Affairs Unit provides leadership to the ministry in building Aboriginal relations, and in developing Aboriginal related policies and strategies. The unit represents the ministry's interest in inter-ministry and inter-governmental Aboriginal related forums and processes.

#### **ENFORCEMENT BRANCH**

Robinson Pl 1st Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1777 Fax (705)755-1757

The **Enforcement** Branch of Field Services Division provides assistance, advice and direction to ministry staff at all levels, on a variety of compliance and law enforcement matters. The branch is responsible for the development, coordination and delivery of an Integrated Provincial Compliance Program which focuses on the promotion, monitoring and enforcement aspects of compliance. The branch liaises and networks with other compliance and enforcement agencies; collects intelligence information on resource violators at a regional and provincial level; reviews and provides direction on the execution of search warrants; and coordinates the planning and execution of special **investigations**.

# REGIONS (NORTHEAST, NORTHWEST, SOUTHERN)

The ministry's regions (NE, NW, S) listed separately, ensure coordinated delivery of programs on an ecologically sustainable basis. The regional directors are accountable for successful program delivery at both the regional and district level. Regional staff leads resource management, planning and development within the region. Their functions include: providing resource program coordination; providing specialized information and consultative advice regarding resource management issues, in support of district and area teams; developing strategic land-use and resource management plans for the region; approving resource management plans for each area; developing science and technology applications and transferring them to those who will use them and providing engineering, aviation, **fire** management and **emergency** response services. A numbe of regional program staff report to other divisions, but continue to be part of the regional team.

NORTHEAST REGION
Ontario Government Complex
Hwy 101 E
PO Bag 3020
South Porcupine PON 1H0
(705)235-1157 (Northeast Region Office
Only)
Fax (705)235-1246
Fax (705)235-1226 (Regional Director Confidential)

CHAPLEAU DISTRICT
190 Cherry St
Chapleau POM 1K0
General Inquiry (705)864-1710
Fax (705)864-0681
8:30 - 5:00

FIRE MANAGEMENT HEADQUARTERS CHAPLEAU (EAST FIRE REGION) 190-192 Cherry St Chapleau POM 1K0 General Inquiry (705)864-1710 Fax (705)864-1376

**COCHRANE DISTRICT** 

2 Third Ave PO Box 730

Cochrane POL 1C0

General Inquiry (705)272-4365

Fax (705)272-7183

8:30 - 5:00

FIRE MANAGEMENT HEADQUARTERS - COCHRANE (EAST FIRE REGION)

2 Third Ave

PO Box 730

Cochrane POL 1CO

General Inquiry (705)272-7136

Fax (705)272-7151

Fax (705)362-7515 (Hearst)

MOOSONEE OFFICE

Ontario Government Bldg

Revillion Rd N

PO Box 190

Moosonee P0L 1Y0

General Inquiry (705)336-2987

Fax (705)336-2983

8:30 - 5:00

**EAST FIRE REGION** 

Sudbury Airport Complex

Unit 14A, 2621 Skead Rd

PO Bag 500

Garson P3L 1W3

General Inquiry (705)564-6019

Fax (705)564-6033

HEARST DISTRICT

613 Front St.

PO Box 670

Hearst POL 1N0

General Inquiry (705)362-4346

Fax (705)372-2245 (Including Missinaibi

West Area Team)

8:30 - 5:00

KAPUSKASING AREA OFFICE

Government Rd

RR 2

Kapuskasing P5N 2X8

General Inquiry (705)335-6191

Fax (705)337-9345 (Including Kapuskasing

Area Team)

8:30 - 5:00

KIRKLAND LAKE DISTRICT

10 Government Rd E

PO Box 910

Kirkland Lake P2N 3K4

General Inquiry (705)568-3222

Fax (705)568-3200

8:30 - 5:00 &

NORTH BAY DISTRICT

3301 Trout Lake Rd

North Bay P1A 4L7

(705)475-5550 (North Bay District)

Fax (705)475-5500 (Including Temagami,

Tomiko & Wasi Area Teams)

Fax (705)475-5595 (District Manager/Support

Services)

8:30 - 5:00

FIRE MANAGEMENT HEADQUARTERS -

NORTH BAY (EAST FIRE REGION)

3301 Trout Lake Rd

North Bay P1A 4L7

General Inquiry (705)475-5550

Fax (705)475-5559

SAULT STE MARIE DISTRICT

64 Church St

Sault Ste Marie P6A 3H3

General Inquiry (705)949-1231

Fax (705)949-6450

8:30 - 5:00

**BLIND RIVER AREA OFFICE** 

62 Queen Ave

PO Box 190

Blind River POR 1B0

General Inquiry (705)356-2234

Fax (705)356-7441

8:30 - 5:00

FIRE MANAGEMENT HEADQUARTERS -SAULT STE MARIE (EAST FIRE REGION)

64 Church St

Sault Ste Marie, P6A 3H3

General Inquiry (705)949-1231

Fax (705)949-6450

SUDBURY DISTRICT

Suite 5, 3767 Hwy 69 S

Sudbury P3G 1E7

General Inquiry (705)564-7823

Fax (705)564-7879

8:30 - 5:00 🕭

**ESPANOLA AREA OFFICE** 

148 Fleming St

Espanola P3E 1R8

General Inquiry (705)869-1330

Fax (705)869-4620

8:30 - 5:00 &

FIRE MANAGEMENT HEADQUARTERS -

SUDBURY (EAST FIRE REGION)

Sudbury Airport Complex Unit 14-A, 2621 Skead Rd

PO Bag 500

Garson P3L 1W3

General Inquiry (705)564-6000

Fax (705)564-6059

TIMMINS DISTRICT

**Ontario Government Complex** 

1270 Hwy 101 E

PO Bag 3090

South Porcupine PON 1H0

General Inquiry (705)235-1300

Fax (705)235-1377 (Including Nighthawk &

Mattagami Area Teams)

Fax (705)235-1331 (Warehouse)

Fax (705)755-1373 (Fire)

Fax (705)235-1376 (Enforcement Secure)

8:30 - 5:00 🕭

FIRE MANAGEMENT HEADQUARTERS -

TIMMINS (EAST FIRE REGION)

Hwy 101 E

PO Bag 3090

South Porcupine PON 1H0

General Inquiry (705)235-1300

Fax (705)235-1373 (Timmins)

Fax (705)642-4204 (Kirkland Lake)

**GOGAMA AREA OFFICE** 

2000 Low Ave

PO Box 129

Gogama POM 1W0

General Inquiry (705)894-2000

Fax (705)894-2040

Fax (705)894-2281 (Enforcement Secure)

8:30 - 5:00

WAWA DISTRICT

160 Mission Rd

PO Box 1160

Wawa POS 1K0

General Inquiry (705)856-2396

Fax (705)856-7511

Fax (807)868-2842 (Hornepayne)

8:30 - 5:00

FIRE MANAGEMENT HEADQUARTERS -

WAWA (EAST FIRE REGION)

160 Mission Rd

PO Box 1160

Wawa POS 1K0

General Inquiry (705)856-2396

Fax (705)856-4849

MANITOUWADGE AREA OFFICE

Postal Bag Service

Manitouwadge P0T 2C0

General Inquiry (807)826-3225

Fax (807)826-4631

8:30 - 5:00

NORTHWEST REGION

Ontario Government Bldg

Suite 221A, 435 James St S

Thunder Bay P7E 6S8

General Inquiry (807)475-1471

Fax (807)473-3023

DRYDEN DISTRICT

479 Government Rd

PO Box 730

Drvden P8N 2Z4

General Inquiry (807)223-3341

Fax (807)223-2824

8:30 - 5:00

DRYDEN FIRE MANAGEMENT

HEADQUARTERS (WEST FIRE REGION)

95 Ghost Lake Rd

PO Box 850

Dryden P8N 2Z5

General Inquiry (807)937-7350

Fax (807)937-7349

**IGNACE AREA OFFICE** 

Hwy 599

PO Box 448

Ignace POT 1TO

General Inquiry (807)934-2233

Fax (807)934-2304

8:30 - 5:00

FORT FRANCES DISTRICT

922 Scott St

Fort Frances P9A 1J4

General Inquiry (807)274-5337

Fax (807)274-4438

Fax (807)274-5553

8:30 - 5:00

#### ATIKOKAN AREA OFFICE

108 Saturn Ave

Atikokan POT 1C0

General Inquiry (807)597-6971

Fax (807)597-6185

8:30 - 5:00

# FORT FRANCES FIRE MANAGEMENT HEADQUARTERS (WEST FIRE REGION)

922 Scott St

Fort Frances P9A 1J4

General Inquiry (807)274-8643

Fax (807)274-5553

## KENORA DISTRICT

808 Robertson St

PO Box 5080

Kenora P9N 3X9

General Inquiry (807)468-2501

Fax (807)468-2736

8:30 - 5:00

# KENORA FIRE MANAGEMENT

HEADQUARTERS (WEST FIRE REGION)

Airport Rd

PO Box 5080

Kenora P9N 3X9

General Inquiry (807)548-1919

Fax (807)548-5412

8:30 - 5:00

# NIPIGON DISTRICT

5 Wadsworth Dr

PO Box 970

Nipigon POT 2J0

General Inquiry (807)887-5000

Fax (807)887-2993

8:30 - 5:00

#### **GERALDTON AREA OFFICE**

208 Beamish Ave W

PO Box 640

Geraldton POT 1M0

General Inquiry (807)854-1030

Fax (807)854-0335

8:30 - 5:00

## GREENSTONE FIRE MANAGEMENT HEADQUARTERS (WEST FIRE REGION)

Geraldton District Airport

Hwy 584

PO Box 640

Geraldton POT 1M0

General Inquiry (807)854-0558

Fax (807)854-1788

# TERRACE BAY AREA OFFICE

PO Box 280

Terrace Bay POT 2W0

General Inquiry (807)825-3205

Fax (807)825-3400

8:30 - 5:00

## NORTHWEST REGION FIRE

MANAGEMENT CENTRE

95 Ghost Lake Rd

PO Box 850

Dryden P8N 2Z5

General Inquiry (807)937-4402

Fax (807)937-6060

Fax (807)476-2271 (Thunder Bay)

Fax (807)937-7282 (Program Manager)

## RED LAKE DISTRICT

227 Howey St

PO Box 5003

Red Lake POV 2M0

General Inquiry (807)727-2253

Fax (807)727-3182 (Fire Headquarters)

Fax (807)727-2861 (District Office)

8:30 - 5:00

## RED LAKE FIRE MANAGEMENT

HEADQUARTERS (WEST FIRE REGION)

139 Forestry Point Rd

PO Box 5003

Red Lake POV 2M0

General Inquiry (807)727-2000

Fax (807)727-3182

8:30 - 5:00

## SIOUX LOOKOUT DISTRICT

49 Prince St

PO Box 309

#### Sioux Lookout P8T 1A6

General Inquiry (807)737-1140

Fax (807)737-3581 (District Manager)

Fax (807)737-1813

8:30 - 5:00

## SIOUX LOOKOUT FIRE MANAGEMENT HEADQUARTERS (WEST FIRE REGION)

Hwy 72

PO Box 309

Sioux Lookout P8T 1A6

General Inquiry (807)737-1145

Fax (807)737-3530

## THUNDER BAY DISTRICT Ontario Government Bldg

Suite B001, 435 James St S

Thunder Bay P7E 6S8

General Inquiry (807)475-1471

Fax (807)475-1527 8:30 - 5:00

# THUNDER BAY FIRE MANAGEMENT HEADQUARTERS (WEST FIRE REGION)

1580 Arthur St W

Thunder Bay P7K 1A6

General Inquiry (807)476-2200

Fax (807)476-2312

# SOUTHERN REGION

Robinson Pl South Tower 4th Flr S. 300 Water St

PO Box 7000

Peterborough K9J 8M5

(705)755-2000 (Government Information

Centre)

Fax (705)755-1677 (Government Information

Centre)

Fax (705)755-3233 (Regional Office) &

# AURORA DISTRICT

50 Bloomington Rd W

Aurora L4G 3G8

General Inquiry (905)713-7400

Fax (905)713-7415 (District Manager)

Fax (905)713-7359 (Mailroom)

Fax (905)713-7429 (Enforcement)

Fax (905)713-7360 (3rd Flr)

Fax (905)713-7361 (4th Flr)

8:30 - 5:00

# AYLMER DISTRICT

353 Talbot St W

Aylmer N5H 2S8

General Inquiry (519)773-9241

Fax (519)773-9014

8:30 - 5:00

## CHATHAM AREA OFFICE

870 Richmond St W

PO Box 1168

Chatham N7M 5L8

General Inquiry (519)354-7340

Fax (519)354-0313

8:30 - 5:00 &

## BANCROFT DISTRICT

106 Monck St

PO Box 500

Bancroft K0L 1C0

General Inquiry (613)332-3940

Fax (613)332-0608

Fax (613)332-3672 (District Manager)

8:30 - 5:00

## HALIBURTON FIRE MANAGEMENT **HEADOUARTERS**

Wallings Rd

PO Box 120

Haliburton K0M 1S0

General Inquiry (705)457-2107

Fax (705)457-1884

## MINDEN AREA OFFICE

Hwy 35 By-Pass

PO Box 820

Minden K0M 2K0

General Inquiry (705)286-1521

Fax (705)286-4355

8:30 - 5:00 &

# **GUELPH DISTRICT**

1 Stone Rd W

Guelph N1G 4Y2

General Inquiry (519)826-4955

Fax (519)826-4929

8:30 - 5:00

#### HURON/PERTH AREA OFFICE

100 Don St

PO Box 819

Clinton NOM 1L0

General Inquiry (519)482-3428

Fax (519)482-5031

8:30 - 5:00

## NIAGARA AREA OFFICE

4890 Victoria Ave N

PO Box 5000

Vineland LOR 2E0

General Inquiry (905)562-4147

Fax (905)562-1154

8:30 - 5:00

KEMPTVILLE DISTRICT

Provincial Government Bldg

10 Campus Dr

PO Bag 2002

Kemptville K0G 1J0

General Inquiry (613)258-8204

Fax (613)258-3920

Fax (613)342-7544 (Brockville)

Fax (613)932-8969 (Cornwall)

Fax (613)267-7954 (Perth)

8:30 - 5:00

KEMPTVILLE FIRE MANAGEMENT

**HEADQUARTERS** 

10 Campus Dr

PO Bag 2002

Kemptville K0G 1J0

General Inquiry (613)258-8204

Fax (613)258-3920

MIDHURST DISTRICT

2284 Nursery Rd

Midhurst LOL 1X0

General Inquiry (705)725-7500

Fax (705)725-7584 (Including Huronia Area)

8:30 - 5:00

OWEN SOUND AREA OFFICE

1450 7th Ave E

Owen Sound N4K 2Z1

General Inquiry (519)376-3860

Fax (519)372-3305 (Including Owen Sound

Area)

8:30 - 5:00 🔠

OWEN SOUND FIRE MANAGEMENT

HEADQUARTERS

1450 7th Ave E

Owen Sound N4K 2Z1

General Inquiry (519)371-5294

Fax (519)371-5037

Fax (519)773-9014 (Aylmer)

PARRY SOUND DISTRICT

7 Bay St

Parry Sound P2A 1S4

General Inquiry (705)746-4201

Fax (705)746-8828 (Including Parry Sound

Area Team)

8:30 - 5:00 🗟

BRACEBRIDGE AREA OFFICE

Hwy 11 N & 1350 High Falls Rd

RR 2

Bracebridge P1L 1W9

General Inquiry (705)645-8747

Fax (705)645-8372

8:30 - 5:00 🕭

FIRE MANAGEMENT HEADQUARTERS -

PARRY SOUND (EAST FIRE REGION)

7 Bay St

Parry Sound P2A 1S4

General Inquiry (705)773-4251

Fax (705)746-9740

PEMBROKE DISTRICT

31 Riverside Dr

Pembroke K8A 8R6

General Inquiry (613)732-3661

Fax (613)732-2972

Fax (613)732-5539 (Secure)

8:30 - 5:00

PETERBOROUGH DISTRICT

South Tower

1st Flr, 300 Water St

PO Box 7000

Peterborough K9J 8M5

General Inquiry (705)755-2001

Fax (705)755-3125

Fax (705)755-3151 (District Manager secure)

Fax (705)755-1138 (Enforcement secure)

8:30 - 5:00

BELLEVILLE WORKCENTRE

c/o Sir James Whitney Complex

350 Dundas St W

Belleville K8P 1B2

General Inquiry (613)967-1684

KINGSTON AREA OFFICE

51 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)531-5700

Fax (613)531-5730

8:30 - 5:00

LINDSAY WORKCENTRE

322 Kent St W

Lindsay K9V 4T7

General Inquiry (705)755-2001

Fax (705)324-1638 (Stewardship Coordinator)

TWEED WORKCENTRE Old Troy Rd PO Bag 70 Tweed K0K 3J0 General Inquiry (613)478-2330 Fax (613)478-1389

# **FORESTS DIVISION**

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry 1-800-667-1940 Fax (705)945-5977

The Forests Division is committed to sustainable forest management, healthy forests, providing balanced environmental, social and economic benefits now and for the future. Ontario is a recognized world leader in its forest and forest fire management programs and practices. Sustainable forest management is critical to a dynamic provincial economy. Our division's three branches, Forest Management, Industry Relations and Aviation and Forest Fire Management, work with MNR's field organization and stakeholders to ensure that this vision is met. The expert suppor and advice provided by Forests Division staff to forest users will ensure the wise use of Ontario's forests for generations to come.

# AVIATION AND FOREST FIRE MANAGEMENT BRANCH

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)779-2149 (Aviation) General Inquiry (705)945-5792 (Fire) Fax (705)945-6893 (Aviation) Fax (705)945-5785 (Forest Fire Management) Fax (705)945-5959 (Director's Office)

The Aviation and Forest Fire Management Branch provides forest fire management services for the province including: fire management policies and strategies, fire prevention and detection, and the basic resources for managing forest fires; aviation flight, maintenance crews, equipment in support of forest fire and natural resources management, and other specialized aviation services, including non-scheduled air transport to all government ministries and agencies; and emergency management in response to forest fires, floods, drought/low water, dam failures, erosion, soil and bedrock instability, crude oil and natural gas exploration, natural gas and hydrocarbon underground storage, and salt solution mining emergencies.

# FOREST MANAGEMENT BRANCH

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6661 Fax (705)945-6667

The role of Forest Management Branch (FMB) is to provide leadership and direction in the management of Ontario's forest resources. The branch coordinates the development and implementation of forest legislation, policies, programs, standards and related forest management planning mechanisms. Forest Management Branch also leads initiatives to establish and maintain mechanisms for evaluating and reporting on forest management practices and enhancing competency to meet standards and ensure forest sustainability.

#### INDUSTRY RELATIONS BRANCH

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6644 Fax (705)945-6667

The role of the Industry Relations Branch (IRB) is to provide a high level of service to the **forest** industry. The branch is committed to working collaboratively with industry to manage Ontario's forests and, more specifically, to implement the Ontario's Living Legacy land-use planning strategy. IRB will advocate on behalf of the forest industry, while ensuring that the public interest in ecological sustainability is addressed. The branch is also responsible for leading and providing direction in the management of Ontario's forest resources, specifically as it relates to **wood** supply, **licensing**, wood measurement, economic development opportunities, and softwood lumber trade issues.

# FOREST BUSINESS AND ECONOMICS SECTION

Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6674 Fax (705)945-6667 Fax (705)541-5111 Fax (807)473-3023 (Thunder Bay) Fax (705)755-3292 (Peterborough) Fax (705)235-1246 (South Porcupine)

Roberta Bondar Pl

The Forest Business and Economics Section (FB&E) has seven key areas of responsibility: **timber** pricing, value-added, trade issues, forest industry promotion, analysis and approval of forest industry business plans and Socio-Economic analysis. The section also leads the Minister's Council on Forest Sector Competitiveness.

# WOOD ALLOCATION AND MEASUREMENT SECTION

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6659 Fax (705)541-5111

The Wood Allocation and Measurement Section has four primary areas of responsibility: Wood Supply and Disposition, Forest Resource Licensing, Wood Measurement and Mill Licensing. Wood Supply and Disposition involves rationalizing available wood supply with wood commitments to mills, mill requirements and consumption. Forest Resource Licensing involves ssuing licenses to permit access, harvest, renewal, tending and protection of forest resources according to approved forest management plans and wood flow to mills according to commitments. Wood measurement involves scaling, calculating Crown stumpage charges, utilization and wood deliveries to mills. Mill Licensing involves approving mill business plans, operations, mill requirements and monitoring consumption and production.

# LAND AND RESOURCES INFORMATION AND INFORMATION TECHNOLOGY CLUSTER

Robinson Pl 3rd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1517

Land and Resources Cluster (LRC) delivers information and information technology services to the Ministries of Agriculture, Food and Rural Affairs, Northern Development and Mines, Natural Resources and Environment. Services provided by LRC include application development, desktor support, helpdesk, security, technical, application and business architecture, information management and operations support to all core business areas of the participating ministries. Additionally, LRC provides consulting and project management services for the implementation of new business applications.

# CHIEF INFORMATION OFFICER'S OFFICE

Robinson Pl 3rd Flr N, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-1517 Fax (705)755-1599

The Office of the Chief Information Officer (CIO) assists and advises the CIO in the functioning of the Land and Resources Cluster, by carrying out coordination, liaison, issue management, strategic planning and general administrative (including financial and human resource) management duties.

## **CLUSTER MANAGEMENT OFFICE**

Robinson Pl 4th Flr N, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-5547 Fax (705)755-5552

The Cluster Management Office (CMO) provides administrative support to various Land and Resources I&IT committees and special projects, communications support, human resource management support, and learning and development support. The CMO also leads the development of a sustainable business model for the LRC.

# LRC BUSINESS SOLUTION SERVICES

2nd Flr NW, 1 Stone Rd Guelph N1G 4Y2 General Inquiry (519)826-3648 Fax (519)826-3447

The Land and Resources Cluster's Business Solutions Services (BSS) provides process analysis at design, I&IT business consulting, application business case development and application development and maintenance. The three BSS units serving the needs of the Ministry of Natural Resources are described below. The LRC also provides business solution services to the Ministry of Agriculture, Food and Rural Affairs, Ministry of the Environment, and Ministry of Northern Development and Mines.

## **BUSINESS SOLUTIONS - ENVIRONMENT**

10th Flr & 11th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-4133 Fax (416)314-5468

Business Solutions Services (BSS) - Environment and Conservation provides business process analysis and design, I&IT business consulting, application business case development and application development and maintenance to the Ministry of the Environment.

# BUSINESS SOLUTIONS SERVICES - AGRICULTURE, FOOD AND RURAL AFFAIRS

2nd Flr NW, 1 Stone Rd W Guelph N1G 4Y2 General Inquiry (519)826-3648

Business Solutions Services (BSS) - Agriculture, Food and Rural Affairs provides business process analysis and design, I&IT business consulting, application business case development, vendor management and application development and maintenance to the Ontario Ministry of Agriculture, Food and Rural Affairs.

# **BUSINESS SOLUTIONS SERVICES - FORESTS SECTION**

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6648 Fax (705)945-6638

The Business Solutions Services - Forests Section (BSSFS) provides a full range of information management support and coordination provided by our Information Management Coordinators; cooperative design, development and support of systems and applications provided by our Development and Maintenance Unit, to our client, the Forests Division, which is comprised of three branches. We also provide linkages to other sources of information and information technology support, access to the information resource management expertise within Information Resource Management Branch, and linkage to the information technology staff within the MNR Computer Operations section. BSSFS staff also provide a window into the broader I&IT expertise within the Land and Resources Cluster as a whole.

# BUSINESS SOLUTIONS SERVICES - NATURAL RESOURCE MANAGEMENT SECTION

Robinson Pl 2nd Flr N, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-2148 Fax (705)755-1640

The Business Solutions Services - Natural Resource Management Section (BSSNRMS) has information management and systems development professionals to help the Natural Resources Management Division meet their information and information technology needs. Information Coordinators assist with information planning, identify and prioritize information needs that are then met by staff in the Science and Information Resources Division. Systems Development and Maintenance Unit assists with the procurement of software, provides advice on systems development standards and practices; develops and maintains computer systems.

# **BUSINESS SOLUTIONS SERVICES - NORTHERN DEVELOPMENT AND MINES**

Suite 605, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7917 Fax (705)564-7919

Business Solutions Services (BSS) - Northern Development and Mines provides business process analysis and design, I&IT business consulting, application business case development and application development and maintenance to the Ministry of Northern Development and Mines. With a focus on customer service, e-government initiatives and LRC activities and standards, BSS provides leadership and expertise in GIS, database, computer application, system design and development and project management technologies and methodologies.

# INFORMATION INFRASTRUCTURE SYSTEMS

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-5548 Fax (705)755-1640 Fax (705)755-1633 (Peterborough 4th Flr N) Fax (705)945-6638 (Sault Ste Marie)

Information Infrastructure Systems is a Land and Resources Cluster (LRC), Business Solution Services section that develops and supports corporate geographic data maintenance systems (e.g. Natural Resources Values Information System - NRVIS) that are used by the LRC ministries. The section also develops and maintains systems for Land Information Ontario that provide geographic data warehousing, distribution and GIS web services for OPS ministries and their data exchange partners. It also provides the LRC with senior technical support for database management system development and operations.

# LRC INFORMATION TECHNOLOGY SÉRVICES

11th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-5017 Fax (416)314-4781

The Land and Resources Cluster's Information Technology Services (ITS) operates servers for application and Web site hosting, email, print services, backup, etc. It provides workstation and technical support, data storage services, data network access (WAN/LAN), and radio/wireless telephone services. It also provides IT architecture and technology planning for the Cluster.

# LRC CLIENT SERVICES SECTION - IT SERVICE DESK

Robinson Pl 4th Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (519)826-4357 Fax (519)826-4337

The Client Service section provides Information Technology support and service to staff in all four LRC ministries in the use of desktop technology and software. The LRC IT Service Desk facility located in Guelph is the first point of contact for reporting system problems or requesting Information Technology support services.

# LRC INFRASTRUCTURE SERVICES SECTION

Robinson Pl 4th Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1403 Fax (705)755-1496

The LRC Infrastructure Services Section has the responsibility for ensuring that the LRC ministries are provided with cost effective and efficient information technology infrastructure, solutions and services. The section is also responsible for providing advice and leadership on IT procurement, inventory, security and architecture.

## LRC COMPUTER OPERATIONS UNIT

Robinson Pl 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1440 Fax (705)755-1496

Computer Operations Unit is responsible for the computer operations associated with data centres in a number of locations, which provide development, test and production environments supporting corporate and business applications of LRC ministries, and direct support to the ministry's messaging (e-mail) and internet/intranet infrastructure.

## LRC SERVER SUPPORT UNIT

2nd Flr NW, 1 Stone Rd Guelph N1G 4Y2 General Inquiry (518)826-3648 Fax (519)826-3447

Robinson Pl

LRC Server Support unit provides cost effective and efficient server infrastructure, management and support for the LRC ministries

# LRC TELECOMMUNICATIONS AND NETWORK SERVICES UNIT

4th Flr N, 300 Water St
PO Box 7000
Peterborough K9J 8M5
General Inquiry (705)755-1404
Fax (705)755-1408
Fax (807)473-3116 (Thunder Bay)
Fax (705)235-1106 (South Porcupine)
Fax (705)254-7517 (Sault Ste Marie)

LRC Telecommunications Services Section ensures standards, policies and procedures related to all aspects of telephone, radio, data and videoconference communication are managed and delivered. The unit coordinates the provision of the Wide Area Network (WAN) and Local Area Network (LAN) services, and coordinates the maintenance and development of new radio systems.

# LRC TECHNOLOGY ARCHITECTURE, PLANNING AND CHANGE MANAGEMENT SECTION

11th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-5918 Fax (416)314-4781

LRC Technology Architecture, Planning and Change Management Section provides IT infrastructure planning and management services, infrastructure technology architecture policies and standards, and manages major infrastructure change for the LRC.

## LRC SECURITY SERVICES

11th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-6435 Fax (416)314-4781

LRC Security Services (LSS) designs and recommends the implementation of I&IT Security Safeguards to protect LRC network infrastructure and preserve the confidentiality, integrity, availability and accountability of information being electronically stored, processed or transmitted over LRC network.

# STRATEGIC PLANNING AND ARCHITECTURE

Robinson Pl 4th Flr N, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-5547 Fax (705)755-5552

The Office of Strategic Planning and Architecture (OSPA) has the lead for and provides I&IT Planning and Enterprise Architecture for the LRC. The Enterprise Architecture Program works with the Office of the Corporate Chief Information Officer and LRC counterparts to develop policy, standards, methods and tools and to support enterprise architecture at the corporate level.

# NATURAL RESOURCE MANAGEMENT DIVISION

Whitney Block Rm 6540, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)314-2000 Toll Free 1-800-667-1940 Fax (416)314-1994 8:30 - 4:30

The Natural Resource Management Division provides leadership and direction for a number of the ministry's resource management programs. The division leads programs for the province's fish, wildlife, parks, Crown lands and waters. The division is also responsible for the delivery of certain natural resource management programs, including fish hatcheries, the provincial parks system, and the management of the Great Lakes.

#### **FISH AND WILDLIFE BRANCH**

300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-5954 Fax (705)755-1900 Fax (705)755-1845 (Director's Office)

Fish and Wildlife Branch provides leadership and direction for the management of Ontario's **fisheries** and **wildlife** resources. The branch coordinates the development, implementation and improvement of fisheries and wildlife legislation, policies, programs, standards and related management mechanisms, including marketing and client services. The branch represents the ministry on initiatives involving provincial-level clients and stakeholders and with provincial, national and international agencies and organizations. It also manages the Outdoors Card and **licensing** programs, associated information systems and "draws" related to allocation of wildlife resources. The branch is responsible for supporting Ontario's Biodiversity Strategy, Ontario's Species at Risk Program and the Natural Heritage Information Centre. It also leads policy and program associated with habitat conservation, invasive species management and biodiversity education and stewardship initiatives.

#### **GREAT LAKES BRANCH**

5th Flr N, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-2900 Fax (705)755-2901

The **Great Lakes** Branch provides leadership and coordination for all MNR programs and actions that restore, protect and help us to better understand what is happening throughout the Great Lakes basin ecosystem. In addition to developing policies that ensure the long-term sustainability of our Great Lakes **fisheries** resources and aquatic ecosystems, the branch encourages greater collaboration and improved interagency coordination among provincial, federal and international partners, governments and agencies with links to the Lakes. The Great Lakes Branch is a blend of three key areas of Great Lakes management: the Great Lakes Management Units, the Provincial Fish Culture Program and the Canada-Ontario Agreement Respecting the Great Lakes Ecosystem (COA) project.

### FISH CULTURE STATIONS

BLUE JAY CREEK FISH CULTURE STATION 242 Hwy 542 RR 1 Tehkummah P0P 2C0 General Inquiry (705)859-3006

CHATSWORTH FISH CULTURE STATION RR 2, PO Box 219 Chatsworth N0H 1G0 General Inquiry (519)794-2340 Fax (519)794-4627 DORION FISH CULTURE STATION 800 Hatchery Rd RR 1 **Dorion** P0T 1K0 General Inquiry (807)857-2322 Fax (807)857-2253

HARWOOD FISH CULTURE STATION 6388 County Rd 18 PO Box 79 Harwood K0K 2H0 General Inquiry (905)342-2860 Fax (905)342-2149

HILLS LAKE FISH CULTURE STATION RR 2 Englehart POJ 1H0 General Inquiry (705)544-8006 Fax (705)544-8616 NORMANDALE FISH CULTURE STATION 394 Turkey Point Rd RR 1 Vittoria NOE 1W0 General Inquiry (519)426-3142 Fax (519)426-3144

NORTH BAY FISH CULTURE STATION 10521 Hwy 63 **Redbridge** P0H 2A0 General Inquiry (705)663-2311 Fax (705)663-1139

RINGWOOD FISH CULTURE STATION 13232 Hwy 48 Stouffville L4A 7X3 General Inquiry (905)640-6204 Fax (905)640-6206

## **ONTARIO PARKS**

Robinson Pl 6th Flr, 300 Water St PO Box 7000 Peterborough K9J 8M5 Toll Free 1-800-667-1940 Fax (705)755-1701 Fax (705)326-4680 (Bass Lake) www.ontarioparks.com/ 8:30 - 5:00 TARENTORUS FISH CULTURE STATION Fish Hatchery Rd RR 5 Sault Ste Marie P6A 6J8 General Inquiry (705)949-7271 Fax (705)949-5243

WHITE LAKE FISH CULTURE STATION 25900 Hwy 7 RR 2 **Sharbot Lake** K0H 2P0 General Inquiry (613)335-2115 Fax (613)335-2652

Ontario Parks coordinates Ontario's parks and protected areas system, leads the provincial Species at Risk Program and manages more than 314 provincial parks with an area of over 7.65 million hectares. Parks are managed to protect representative and unique examples of Ontario's natural and cultural heritage. A majority of parks emphasize protection, but over 100 are operated to provide recreation, canoe tripping, hiking, nature viewing, camping, picnicking, swimming and more. Many of these parks offer natural and cultural heritage education programs. Parks are popular camping destinations, so campsite reservations are recommended. They can be made for more than 65 provincial parks by calling 1-888-ONT-PARK, or on the Internet at www.OntarioParks.com. The Web site includes information about park operating dates, barrier free access, contacting parks, facilities and services, park regulations, and a host of other subjects.

## Services offered to the Public: Aaron Provincial Park (Northwest)

Algonquin Provincial Park (Algonquin)
Arrowhead Provincial Park (Central)
Awenda Provincial Park (Central)
Balsam Lake Provincial Park (Central)
Bass Lake (Central)
Batchawana Bay (Northeastern)
Blue Lake (Northwestern)
Bon Echo Provincial Park (Southeastern)
Bonnechere Provincial Park (Central)
Bronte Creek Provincial Park (Southwestern)
Caliper Lake Provincial Park (Northwestern)
Charleston Lake Provincial Park (Southeastern)

Chutes Provincial Park (Northeastern)

Craigleith Provincial Park (Central)

Darlington Provincial Park (Southeastern)

Driftwood Provincial Park (Northeastern)

Earl Rowe Provincial Park (Southwestern)

Emily Provincial Park (Southeastern)

Esker Lakes Provincial Park (Northeastern)

Fairbank Provincial Park (Northeastern)

Ferris Provincial Park (Southeastern)

Finlayson Point Provincial Park (Northeastern)

Fitzroy Provincial Park (Southeastern)

French River Provincial Park (Northeast)

Frontenac Provincial Park (Southeastern)

Fushimi Lake Provincial Park (Northeastern)

Greenwater Provincial Park (Northeastern)

Grundy Lake Provincial Park (Central)

Halfway Lake Provincial Park (Northeastern)

Inverhuron Provincial Park (Southwest)
Ipperwash Provincial Park (Southwestern)

Ivanhoe Lake Provincial Park (Northeastern)

John E. Pearce Provincial Park (Southwestern)

Kakabeka Falls Provincial Park (Northwestern)

Kap-Kig-Iwan Provincial Park (Northeastern)

Kettle Lakes Provincial Park (Northeastern)

Killarney Provincial Park (Northeast) Killbear Provincial Park (Central)

Lady Evelyn-Smoothwater Provincial Park

Lake St. Peter Provincial Park (Southeastern)

Lake Superior Provincial Park (Northeastern)

Lake on the Mountain Provincial Park (Southeastern)

Long Point Provincial Park (Southwestern)

MacGregor Point Provincial Park (Southwestern)

MacLeod Provincial Park (Northwestern)

Makobe-Grays River Provincial Park (Northeast)

Mara Provincial Park (Central)

Mark S. Burnham Provincial Park (Southeast)

Marten River Provincial Park (Northeastern)

McRae Point Provincial Point (Central)

Mikisew Provincial Park (Central)

Missinaibi Provincial Park (Northeastern)

Mississagi Provincial Park (Northeastern)

Murphys Point Provincial Park (Southeastern)

Nagagamisis Provincial Park (Northeastern)

Neys Provincial Park (Northwestern)

North Beach Provincial Park (Southeastern)

Oastler Lake Provincial Park (Central)
Obabika River Provincial Park (Northeast)

Obatanga Provincial Park (Northeastern)

Ojibway Provincial Park (Northwestern)

Ouimet Canyon Provincial Park (Northwestern)

Pakwash Provincial Park (Northwestern)

Pancake Bay Provincial Park (Northeastern)

Petroglyphs Provincial Park (Southeastern)

Pigeon River Provincial Park (Northwest)

Point Farms Provincial Park (Southwestern)

Port Bruce Provincial Park (Southwestern) Port Burwell Provincial Park (Southwestern) Potholes Provincial Park (Northeastern) Presqu'ile Provincial Park (Southeastern) Ouetico Provincial Park (Northwestern) Rainbow Falls Provincial Park (Northwestern) Rene Brunelle Provincial Park (Northeastern) Restoule Provincial Park (Central) Rideau River Provincial Park (Southeastern) Rock Point Provincial Park (Southwestern) Rondeau Provincial Park (Southwestern) Rushing River Provincial Park (Northwestern) Samuel de Champlain Provincial Park (Northeastern) Sandbanks Provincial Park (Southeastern) Sandbar Lake Provincial Park (Northwestern) Sauble Falls Provincial Park (Southwestern) Selkirk Provincial Park (Southwestern) Sharbot Lake Provincial Park (Southeastern) Sibbald Point Provincial Park (Central) Silent Lake Provincial Park (Southeastern) Silver Lake Provincial Park (Southeastern) Sioux Narrows Provincial Park (Northwestern) Six Mile Lake Provincial Park (Central) Sleeping Giant Provincial Park (Northwestern) Solace Provincial Park (Northeast) Springwater Provincial Park (Central) Sturgeon Bay Provincial Park (Central) Sturgeon River Provincial Park The Massasauga Provincial Park (Central) The Pinery Provincial Park (Southwestern) The Shoals Provincial Park (Northeastern) Tidewater Provincial Park (Northeastern) Turkey Point Provincial Park (Southwestern) Voyageur Provincial Park (Southeastern) Wabakimi Provincial Park (Northwest) Wakami Lake Provincial Park (Northeastern) Wasaga Beach Provincial Park (Central) Wheatley Provincial Park (Southwestern)

#### ZONE MANAGEMENT

White Lake Provincial Park (Northwestern) Windy Lake Provincial Park (Northeastern) Woodland Caribou Provincial Park (Northwestern)

ALGONQUIN PARKS ZONE East Gate Complex Hwy 60 PO Box 219 Whitney K0J 2M0 General Inquiry (705)633-5572 Fax (613)637-2864 CENTRAL PARKS ZONE Arrowhead Provincial Park 451 Arrowhead Park Rd RR 3 Huntsville P1H 2J4 Toll Free 1-800-667-1940 Fax (705)789-5948

NORTHEAST ZONE Suite 404, 199 Larch St **Sudbury** P3E 5P9 General Inquiry (705)564-3165 Fax (705)564-3171

### NORTHWESTERN PARKS ZONE

Suite 221d, 435 James St S

**Thunder Bay** P7E 6S8

General Inquiry (807)475-1321

Fax (807)475-1499

## SOUTHEASTERN PARKS ZONE

Beechgrove Complex

51 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)545-4016

Fax (613)545-4033

## SOUTHWEST PARKS ZONE

659 Exeter Rd

London N6E 1L3

General Inquiry (519)873-4615

Fax (519)873-4645

## PROVINCIAL PARKS

**AARON** 

PO Box 730

Dryden P8N 2Z4

General Inquiry (807)938-6534 (May -

October)

General Inquiry (807)223-7535 (November -

April)

ALGONQUIN PO Box 219

Whitney K0J 2M0

General Inquiry (705)633-5572

Toll Free 1-888-668-7275 (Reservations)

**ARROWHEAD** 

451 Arrowhead Park Rd

RR3

Huntsville P1H 2J4

General Inquiry (705)789-5105

Fax (705)789-1610

**AWENDA** 

PO Box 5004

Penetanguishene L9M 2G2

General Inquiry (705)549-2231

Fax (705)549-4792

BALSAM LAKE

RR 1

Kirkfield K0M 2B0

General Inquiry (705)454-1077

Fax (705)454-2610

BASS LAKE

PO Box 2178

Orillia L3V 6S1

General Inquiry (705)326-7054

Fax (705)329-6028

BATCHAWANA BAY

PO Box 61

Batchawana Bay POS 1A0

General Inquiry (705)882-2209

Fax (705)882-2124

LADY EVELYN-SMOOTHWATER

C/O Finlayson Point Provincial Park

PO Box 38

Temagami P0H 2H0

General Inquiry (705)569-3205

**BLUE LAKE** 

PO Box 730

Dryden P8N 2Z4

General Inquiry (807)227-2601

General Inquiry (807)223-3341

**BON ECHO** 

Hwy 41

RR 1

Cloyne K0H 1K0

General Inquiry (613)336-2228

Fax (613)336-2712

**BONNECHERE** 

4024 Round Lake Rd

RR5

Killaloe K0J 2A0

General Inquiry (613)757-2103

Fax (613)757-0039

**BRONTE CREEK** 

1219 Burloak Dr

Oakville L6M 4J7

General Inquiry (905)827-6911

Fax (905)637-4120

**CALIPER LAKE** 

PO Box 188

**Nestor Falls POX 1K0** 

General Inquiry (807)484-2181

CHARLESTON LAKE

148 Woodvale Rd

RR4

Lansdowne K0E 1L0

General Inquiry (613)659-2059

Fax (613)659-2095

CHUTES

PO Box 37

Massey POP 1P0

General Inquiry (705)865-2021

Fax (705)865-2992

CRAIGLEITH

RR 3

Collingwood L9Y 3Z2

General Inquiry (705)445-4467 General Inquiry (705)429-2516 (Off

Season) &

DARLINGTON

1600 Darlington Park Rd

RR 2

Bowmanville L1C 3K3

General Inquiry (905)436-2036

Fax (905)436-3729

**DAWSON TRAIL** 

GD

Atikokan POT 1C0

General Inquiry (807)929-2571

DEVIL'S GLEN

PO Box 183

Wasaga Beach LOL 2P0

General Inquiry (705)429-2516

DRIFTWOOD

GD

Stonecliffe K0J 2K0

General Inquiry (613)586-2553

General Inquiry (705)744-2276 (Sept - Apr)

Fax (705)744-0587 (Off Season)

Fax (705)586-2717

EARL ROWE

PO Box 872

Alliston L9R 1W1

General Inquiry (705)435-2498

Fax (705)435-4333

**EMILY** 

797 Emily Park Rd

RR 4, PO Box 340

Omemee K0H 1H0

General Inquiry (705)799-5170

Fax (705)799-2433

**ESKER LAKES** 

2 Third Ave

PO Box 730

Cochrane P0L 1C0

General Inquiry (705)568-7677

General Inquiry (705)272-7139 (Off-Season)

Fax (705)272-7183 (Off Season)

Fax (705)568-7743

**FAIRBANK** 

c/o Suite 404, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)866-0530

General Inquiry (705)966-0563 (Off-Season)

Fax (705)966-0565 (c/o Windy Lake Park)

FERRIS

c/o Presqu'ile Provincial Park

1 Bayshore Rd

RR4

Brighton K0K 1H0

General Inquiry (705)653-3575 (Apr - Sept)

General Inquiry (705)653-1566 (Oct - Mar)

Fax (613)475-2209

FINLAYSON POINT

PO Box 38

Temagami P0H 2H0

General Inquiry (705)569-3205

Fax (705)569-2886

FITZROY

5201 Canon Smith Dr

Fitzroy Harbour K0A 1X0

General Inquiry (613)623-5159

Fax (613)623-8171

FOY

4024 Round Lake Rd

RR5

Killaloe K0J 2A0

General Inquiry (613)757-2103

Fax (613)757-0039

FRENCH RIVER

C/O Killarney Provincial Park

Hwy 637

Killarney POM 2A0

General Inquiry (705)857-3228 (Summer)

General Inquiry (705)287-2900 (Winter)

FRONTENAC PARK

1090 Salmon Lake Rd

PO Box 11

Sydenham K0H 2T0

General Inquiry (613)376-3489

Fax (613)376-6905

FUSHIMI LAKE

613 Front St

PO Box 670

Hearst POL 1N0

General Inquiry (705)362-4164

General Inquiry (705)372-2232 (Off-Season)

Fax (705)372-2230

**GREENWATER** 

2 Third Ave

PO Box 730

Cochrane POL 1CO

General Inquiry (705)272-7139 (Off-Season)

General Inquiry (705)272-6335

Fax (705)272-7183

**GRUNDY LAKE** 

RR 1

Britt POG 1A0

General Inquiry (705)383-2639

Fax (705)383-2437

HALFWAY LAKE

Suite 404, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)965-2702 (May - Sept)

(705)523-8195 (Off-Season)

Fax (705)523-6598 (Off Season)

Fax (705)965-2971 (May-Sept) &

**INVERHURON** 

c/o MacGregor Point

RR 1

Port Elgin N0H 2C5

General Inquiry (519)389-9056 (Day Use

Only)

Fax (519)389-9057

**IPPERWASH** 

RR 2

Grand Bend NOM 1TO

General Inquiry (519)243-2220

Fax (519)243-3851

**IVANHOE** 

c/o Chapleau District Office

190-192 Cherry St

Chapleau P0M 1K0

General Inquiry (705)864-1710x212 (Off-

Season)

General Inquiry (705)899-2644

Fax (705)899-2778

Fax (705)864-0681 (Off-Season)

JOHN E PEARCE

PO Box 9

Port Burwell N0J 1T0

General Inquiry (519)874-4691

KAKABEKA FALLS

PO Box 252

Kakabeka Falls POT 1W0

General Inquiry (807)473-9231

KAP-KIG-IWAN

2 Third Ave

PO Box 730

Cochrane POL 1C0

General Inquiry (705)544-2050

General Inquiry (705)272-7139 (Off-Season)

Fax (705)272-7183 (Off-Season)

KAWARTHA HIGHLANDS SIGNATURE

**PARK** 

106 Monck St

Bancroft K0L 1C0

General Inquiry (613)332-3940x216

Fax (613)332-1800

KETTLE LAKES

c/o Timmins District Office

Hwy 101 E

PO Bag 3090

South Porcupine P0N 1H0

General Inquiry (705)363-3511

(705)235-1353 (Off-Season)

Fax (705)235-1377 (Off-Season)

Fax (705)363-2333

KILLARNEY

Hwy 637

GD

Killarney P0M 2A0

General Inquiry (705)287-2900

Fax (705)287-2922

**KILLBEAR** 

PO Box 71

Nobel P0G 1G0

General Inquiry (705)342-5492

Fax (705)342-1475

LAKE ON THE MOUNTAIN

c/o Sandbanks Provincial Park

3004 County Rd 12

RR 1

Picton K0K 2T0

General Inquiry (613)393-3319

Fax (613)393-3404

LAKE ST PETER

PO Box 219

Bancroft K0L 1C0

General Inquiry (613)339-2807 (Oct - April)

General Inquiry (613)339-1835 (Nov-Mar)

Fax (613)332-1800 (Nov - Mar)

LAKE SUPERIOR

Hwy 17

PO Box 267

Wawa POS 1K0

General Inquiry (705)856-2284

Fax (705)856-1333

LONG POINT

PO Box 99

Port Rowan NOE 1M0

General Inquiry (519)586-2133

Fax (519)586-3581

MACGREGOR POINT

RR 1

Port Elgin N0H 2C5

General Inquiry (519)389-9056

Fax (519)389-9057

MACLEOD

PO Box 970

Nipigon POT 2J0

General Inquiry (807)854-0370

Fax (807)887-2993

MADAWASKA RIVER

4024 Round Lake Rd

RR5

Killaloe K0J 2A0

General Inquiry (613)757-2103

Fax (613)757-0039

MAKOBE-GRAYS RIVER PROVINCIAL

PARK

C/O Finlayson Point Provincial Park

PO Box 38

Temagami P0H 2H0

General Inquiry (705)569-3205

MARA

PO Box 2178

Orillia L3V 6S1

General Inquiry (705)326-4451

General Inquiry (705)326-7054 (Off-Season)

MARK S. BURNHAM

c/o Emily Provincial Park

797 County Rd 10

RR 4, PO Box 340

Omemee K0L 2W0

General Inquiry (705)799-5170 (Day Use

Only)

Fax (705)799-2433

MARTEN RIVER

Hwy 11

Marten River P0H 1T0

General Inquiry (705)569-3205 (Off-Season)

General Inquiry (705)892-2200

Fax (705)892-2147

Fax (705)569-2886 (Off-Season)

MCRAE POINT

PO Box 2178

Orillia L3V 6S1

General Inquiry (705)325-7290

General Inquiry (705)326-7054

(Off-Season) &

**MIKISEW** 

PO Box 400

South River POA 1X0

General Inquiry (705)729-2010 (Off Season)

General Inquiry (705)386-7762

Fax (705)386-2382

MISSINAIBI LAKE

c/o Chapleau District Office

190-192 Cherry St

Chapleau POM 1K0

General Inquiry (705)234-2222

General Inquiry (705)864-1710x214 (Off-

Season)

Fax (705)864-0681

MISSISSAGI

c/o Chutes Park

PO Box 37

Massey POP 1P0

General Inquiry (705)848-2806

General Inquiry (705)865-2021 (Off Season)

Fax (705)865-2992 (Off-Season)

MURPHYS POINT PARK

2243 Elm Grove Rd

RR 5

Perth K7H 3C7

General Inquiry (613)267-5060

Fax (613)267-1741

**NAGAGAMISIS** 

613 Front St

PO Box 670

Hearst POL 1NO

General Inquiry (705)372-2232 (Off-Season)

General Inquiry (807)868-2254

Fax (795)372-2230

**NEYS** 

PO Box 280

Terrace Bay POT 2W0

General Inquiry (807)229-1624

Fax (807)887-2993

**NORTH BEACH** 

County Rd 27

RR3

Consecon K0K 1T0

General Inquiry (613)399-2030

Fax (613)393-3404

OASTLER LAKE

RR 2

Parry Sound P2A 2W8

General Inquiry (705)378-2401

Fax (705)378-0341

**OBABIKA RIVER** 

C/O Finlayson Point Provincial Park

PO Box 38

Temagami P0H 2H0

General Inquiry (705)569-3205

OBATANGA

PO Box 340

White River P0M 3G0

General Inquiry (807)683-2432 (Off-Season)

General Inquiry (807)822-2592

Fax (807)822-2621

Fax (807)683-2432 (Off Season)

**OJIBWAY** 

PO Box 730

Dryden P8N 2Z4

General Inquiry (807)737-2033 (Summer)

OJIBWAY PRAIRIE NATURE RESERVE

Klondike Rd

PO Box 640

Wheatley NOP 2P0

General Inquiry (519)825-4659

Fax (519)825-7472

**OUIMET CANYON** 

Suite 221d, 435 James St S

Thunder Bay P7E 6S8

General Inquiry (807)977-2526

**PAKWASH** 

PO Box 730

Dryden P8N 2Z4

General Inquiry (807)727-2253

General Inquiry (807)222-3346 (Summer)

PANCAKE BAY

PO Box 61

Batchawana Bay POS 1A0

General Inquiry (705)882-2209

Fax (705)882-2124

PETER'S WOODS PROVINCIAL NATURE

RESERVE

c/o Darlington Provincial Park

1600 Darlington Park Rd

RR 2

Bowmanville L1C 3K3

General Inquiry (905)436-2036

Fax (905)436-3729

**PETROGLYPHS** 

GD

Woodview K0L 3E0

General Inquiry (705)877-2552 (May - Oct)

General Inquiry (613)339-2807 (Nov - Apr

only)

Fax (705)877-3651

PIGEON RIVER

435 James St S

**Thunder Bay** P7E 6S8

General Inquiry (807)473-9231 (Day Use

Only)

PINERY RR 2

Grand Bend NOM 1T0

General Inquiry (519)243-2220

Fax (519)243-3851 &

**POINT FARMS** 

RR 5

Goderich N7A 3X9

General Inquiry (519)524-7124

PORT BRUCE

PO Box 9

Port Burwell NOJ 1TO

General Inquiry (519)874-4691

PORT BURWELL

PO Box 9

Port Burwell NOJ 1TO

General Inquiry (519)874-4691

Fax (519)874-4104

POTHOLES PROVINCIAL PARK

c/o Chapleau District Office

190 Cherry St

Chapleau P0M 1K0

General Inquiry (705)864-1710

PRESQU'ILE

1 Bayshore Rd

RR4

Brighton KOK 1HO

General Inquiry (613)475-4324

TTY (613)475-2204

Fax (613)475-2209 &

QUETICO

108 Saturn Ave

Atikokan POT 1C0

General Inquiry (807)597-6971

(807)597-2735 (Trip Planning Information)

Fax (807)597-6185

RAINBOW FALLS

PO Box 280

Terrace Bay POT 2W0

General Inquiry (807)824-2298

Fax (807)887-2993

RENE BRUNELLE

613 Front St

PO Box 670 Hearst POL 1N0

General Inquiry (705)367-2692

General Inquiry (705)372-2232 (Off-Season)

(705)367-2866 (Ski Hill)

Fax (705)367-2442 (Ski Hill)

Fax (705)372-2230 (Off Season)

Fax (705)367-2725

RESTOULE

GD

Restoule P0H 2R0

General Inquiry (705)729-2010

Fax (705)729-5428

RIDEAU RIVER

2680 Donnelly Dr

RR4

Kemptville K0G 1J0

General Inquiry (613)258-2740

Fax (613)258-4432

**ROCK POINT** 

PO Box 158

Dunnville N1A 2X5

General Inquiry (905)774-6642

Fax (905)774-3267

**RONDEAU** 

RR 1

Morpeth NOP 1X0

General Inquiry (519)674-1750

Fax (519)674-1755

RUSHING RIVER

808 Robertson St

PO Box 5080

Kenora P9N 3X9

General Inquiry (807)548-4351

SAMUEL DE CHAMPLAIN

PO Box 147

Mattawa P0H 1V0

General Inquiry (705)744-2276

Fax (705)744-0587

SANDBANKS County Rd 12

Coun

RR 1

Picton K0K 2T0

General Inquiry (613)393-3319

Fax (613)393-3404

SANDBAR LAKE

PO Box 730

Dryden P8N 2Z4

General Inquiry (807)934-2995

SAUBLE FALLS

RR3

Wiarton NOH 2T0

General Inquiry (519)422-1952

**SELKIRK** 

RR 1

Selkirk NOA 1P0

General Inquiry (519)776-2600

SHARBOT LAKE

Hwy 7

RR 2

Sharbot Lake K0H 2P0

General Inquiry (613)335-2814

Fax (613)335-2048

SIBBALD POINT

RR 2

Sutton West L0E 1R0

General Inquiry (905)722-8061

Fax (905)722-5416

SILENT LAKE

Hwy 28

PO Box 219

Bancroft K0L 1C0

General Inquiry (613)339-2807

Fax (613)332-1835

SILVER LAKE

Hwy 7

RR 2

Maberly K0H 2B0

General Inquiry (613)268-2000

Fax (613)268-2947

SIOUX NARROWS

PO Box 5080

Kenora P9N 3X9

General Inquiry (807)226-5223

SIX MILE LAKE PO Box 340

Coldwater L0K 1E0

General Inquiry (705)756-2746

General Inquiry (705)549-2231 (Off-Season)

Fax (705)756-4692

**SLEEPING GIANT** 

Suite 221D, 435 James St S

**Thunder Bay** P7E 6S8

General Inquiry (807)977-2526

Fax (807)977-2583

**SOLACE** 

C/O Finlayson Point Provincial Park

PO Box 38

Temagami P0H 2H0

General Inquiry (705)569-3205

**SPRINGWATER** 

GD

Midhurst L0L 1X0

General Inquiry (705)728-7393

Fax (705)728-5444

STURGEON BAY

PO Box 271

Point Au Baril POG 1K0

General Inquiry (705)383-2369 (Off-Season)

General Inquiry (705)366-2521

Fax (705)383-2437

STURGEON RIVER

C/O Finlayson Point Provincial Park

PO Box 38

Temagami P0H 2H0

General Inquiry (705)569-3205

THE MASSASAUGA-

c/o Oastler Lake Provincial Park

RR 2

Parry Sound P2A 2W8

General Inquiry (705)378-0685

Fax (705)378-0341

THE SHOALS

190-192 Cherry St

Chapleau P0M 1K0

General Inquiry (705)864-1160

Fax (705)864-0681

**TIDEWATER** 

c/o Cochrane District Office

2 Third Ave

PO Box 730

Cochrane POL 1C0

General Inquiry (705)272-7139 (Off-Season)

General Inquiry (705)336-2987

Fax (705)272-7183 (Off-Season)

TRILLIUM WOODS NATURE RESERVE

PO Box 9

Port Burwell N0J 1T0

General Inquiry (519)874-4691

TURKEY POINT

PO Box 5

**Turkey Point** N0E 1T0

General Inquiry (519)426-3239

Fax (519)426-5268

**VOYAGEUR** 

Hwy 417

PO Box 130

Chute A Blondeau K0B 1B0

General Inquiry (613)674-2825

Fax (613)674-2829

**WABAKIMI** 

Suite 221d, 435 James St S

**Thunder Bay** P7E 6S8

General Inquiry (807)475-1634

Fax (807)475-1499

**WAKAMI LAKE** 

c/o Chapleau District Office

190-192 Cherry St

Chapleau P0M 1K0

General Inquiry (705)233-2853

(705)864-1710x212 (Off-Season)

Fax (705)864-0681

**WASAGA BEACH** 

PO Box 183

Wasaga Beach LOL 2P0

General Inquiry (705)429-2516

General Inquiry (705)429-0943 (Wasaga

Nordic)

Fax (705)429-7983

WHEATLEY
PO Box 640
Wheatley NOP 2P0
General Inquiry (519)825-4659
Fax (519)825-7472

WHITE LAKE
PO Box 340
White River POM 3G0
General Inquiry (807)822-2447
General Inquiry (807)683-2432 (Off-Season)
Fax (807)683-2432 (Off-Season)
Fax (807)822-2621

WINDY LAKE
Suite 404, 199 Larch St
Sudbury P3E 5P9
General Inquiry (705)966-0563 (Off-Season)
General Inquiry (705)966-2315
Fax (705)966-0565 ₺

WINISK RIVER 208 Beamish Ave W PO Box 640 Geraldton POT 1M0 General Inquiry (807)854-1030 Fax (807)854-0335

WOODLAND CARIBOU 227 Howey St **Red Lake** P0V 2M0 General Inquiry (807)727-2253

# SCIENCE AND INFORMATION RESOURCES DIVISION

Robinson Pl 3rd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2000 Toll Free 1-800-667-1940 Fax (705)755-2802 8:30 - 4:30

The Science and Information Resources Division (SIRD) leads the development and application of scientific knowledge, information management systems and information technologies in support of the ministry mandate. Accurate, relevant and timely information is essential for managing resources in an ecologically sustainable manner. The division is responsible for ensuring that the operational decision-making requirements of the ministry are supported by sound science and reliable data. The division's combined mandates of science and information management, support the ministry in moving to an integrated knowledge management approach.

# APPLIED RESEARCH AND DEVELOPMENT BRANCH

1235 Queen St E Sault Ste Marie P6A 2E5 General Inquiry (705)946-7441 Fax (705)946-3849

The responsibility of the Applied Research and Development Branch (ARDB) is to develop new scientific knowledge for MNR clients and for key partners. This scientific knowledge, delivered in products and services support delivery of a wide range of core business activities including fish, wildlife, forestry and water resource management planning, policy and program development and issue management. The branch also leads MNR's planning for climate change and response to the Kyoto Protocol.

## **AQUATIC RESEARCH AND DEVELOPMENT SECTION**

3rd Flr N, 300 Water St

PO Box 7000

Peterborough K9J 8M5

General Inquiry (705)755-1544

Fax (613)476-7131 (Lake Ontario Management Unit, Picton)

Fax (613)475-5527 (Codrington Fisheries Research Facility)

Fax (705)755-1559

Fax (519)825-3163 (Wheatley)

Fax (705)671-3857 (Laurentian University, Sudbury)

The Aquatic **Research** and Development Section conducts research in support of the Ontario government's **fisheries** management mandate. While the section's administrative centre is in Peterborough, staff are located across the province, including offices on **Lakes** Ontario, Huron and Erie, and in Sudbury, Algonquin Park, Toronto and Codrington. Our regional staff located in Thunder Bay and London work collaboratively with regional Science and Information Branch staff to help deliver on regional science needs. Current projects include work on **climate change** and fisheries, impacts of invading species such as gobies on the **Great Lakes** and rock bass in inland lakes, restoration of Atlantic salmon in Lake Ontario, development of models for sustainable levels of fish harvests, and research on effectiveness of fishing regulations and stocking.

### CENTRE FOR NORTHERN FOREST ECOSYSTEM RESEARCH

Lakehead University Campus 955 Oliver Rd Thunder Bay P7B 5E1 General Inquiry (807)343-4000 Fax (807)343-4001

The Centre for Northern **Forest** Ecosystem Research (CNFER) in Thunder Bay is an applied research unit with a focus on the effects of forestry practices on boreal ecosystems. Built in 1990, CNFER was given a mandate to conduct long-term research on the effects and the effectiveness of resource management policies. CNFER is also addressing new issues and supporting government priorities in forest, fish and **wildlife**, **water** and human dimensions **science**, with an emphasis on cross-disciplinary approaches. There are seven major research programs at CNFER: Stand Ecology; Boreal Silviculture; Coldwater Lakes; Comparative Aquatic Effects; Moose, Caribou and Elk; Landscape Ecology; and, Tourism/Human Dimensions. Located on campus at Lakehead University, CNFER has close ties with the Lakehead University Biology, Forestry and Outdoor **Recreation** programs, including the supervision of graduate and honours students.

### FOREST RESEARCH AND DEVELOPMENT SECTION

Ontario Forest Research Institute 1235 Queen St E Sault Ste Marie P6A 2E5 General Inquiry (705)946-2981 Fax (705)946-2030

The Forest Research and Development Section at the Ontario Forest Research Institute (OFRI) is committed to providing scientific leadership and excellence in forest research, program development, and technology transfer to a range of natural resource clients in Ontario. We work in support of policy development and operational resource management to contribute to the conservation of Ontario's forest ecosystems. Major emphases include understanding ecosystem processes, patterns and diversity; evaluating disturbance effects and recovery of forest ecosystems; developing alternative silvicultural practices to achieve sustainable forestry objectives; and developing methods and tools to support sustainable resource use decisions. We work in partnership

with our clients and in cooperation with other scientific organizations to ensure the effectiveness of our efforts.

# WILDLIFE RESEARCH AND DEVELOPMENT SECTION

Robinson Pl 3rd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1544 Fax (705)755-1559

Fax (705)755-2276 (Rabies Unit, Trent University) Fax (613)475-6076 (Codrington Animal Compound)

Fax (705)755-2288 (Trent University)

Wildlife Research and Development Section has the mandate to coordinate government wildlife research across the province. This encompasses all aspects of wildlife research including the Rabies Research and Development Unit. To accomplish this task, the majority of staff are based out of Peterborough, but work on projects across the province. In addition, Regional Science staff is located in London, Timmins and Thunder Bay in order to work collaboratively with the Regional Science and Information Section to help deliver regional research needs. Current projects include work on black bears, caribou, deer, fur bearers, elk, polar bears, raccoons, waterfowl, wetland rehabilitation, wolves and control of rabies in wildlife populations.

## **GEOGRAPHIC INFORMATION BRANCH**

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2363 Fax (705)755-1640

Geographic Information Branch has responsibilities for making available geographic information about Ontario's land mass and using sophisticated technologies for managing that information. Activities include the establishment and maintenance of a provincial geographic referencing system, geodesy, cadastral surveys, cartography, establishment and maintenance of the provincial digital topographic database, geographic information, geographic nomenclature, satellite and airborne remote sensing and natural resource inventories. Maps and other products are available online at MNR stores (http://mnr.stores.gov.on.ca/mnr/). District offices, listed under this ministry's regions can also provide information. In addition, IRMB provides library services and administers the ministry's Freedom of Information and Protection of Privacy Act program.

### GEOGRAPHIC INFORMATION ONTARIO

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2124 Fax (705)755-2149

Geographic Information Ontario (GIO) is responsible for implementation of the Ontario Land Information Infrastructure through Land Information Ontario (LIO). Within GIO, the Office of the Surveyor General administers the Surveys Act; Surveyors Act and the Ontario Geographic Names Board Act. It also manages surveying services, coordinates policy, priorities and development of programs in geodetic services, geographic names and Crown land surveying activities. Provincial Georeferencing Unit develops and publishes standards, guidelines and stores provincial

information related to horizontal and vertical geodetic networks and Global Positioning System (GPS) in the **COSINE database**. It also administers changes to the names of geographic features and maintains the official geographic names database. Also within GIO is Geomatics Services which provides leadership and coordination for geomatics activities in the OPS. Base Data Infrastructure Unit within GIO sets standards and maintains base data.

### **GEOMATICS SERVICES**

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 3C7 General Inquiry (705)755-5000 Fax (705)755-5014

Geomatics Services leads the MNR and OPS in the implementation of geo-spatial technologies by providing leadership, expertise and services that advance corporate business directions. The vision of Geomatics Services is complete integration of geo-spatial technologies into day-to-day operations of the OPS. Solutions encompass a range of geo-spatial technologies including cartography, Geographical Information Systems (GIS), and remote sensing. Some services (e.g., provision of GIS and Remote Sensing Licenses, airborne data acquisition, image lab processing) are offered directly, whereas a wider range of services and solutions are offered through a network of geomatics services centres, including the Provincial Geomatics Services Centre.

### **PROVINCIAL GEOMATICS SERVICE CENTRE**

Robinson Pl South Tower 5th Flr S, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-5000 Fax (705)755-5014

The Peterborough Geomatics Service Centre (PGSC) provides client-focused solutions and products to the OPS in areas **cartography**, Geographical Information Systems (GIS), and **remote sensing**. Clients can access the centre directly or through its partner centres in the Geomatics Service Centre Network. Technical staff offers flexibility in delivering large or small projects, from the basics of cartography to spatial web mapping. The PGSC is project-driven and operates on a cost-recovery basis. With its knowledge of information management and Land Information Ontario, the Centre is able to offer its clients cost-effective geomatics solutions. With its team of multi-disciplinary staff working together with a variety of different ministries, the Centre is able to offer its clients timely and integrated geo-spatial business solutions.

#### **GEOSMART**

Robinson Pl 2nd Flr N, 300 Water St Peterborough K9J 8M5 General Inquiry (705)755-2320 Fax (705)755-1640

GeoSmart is an exciting five-year, \$32 million **SuperBuild** initiative, designed to assist communities in the development and implementation of geospatial solutions. Through GeoSmart, the province is investing in community initiatives that will use geospatial technologies to stimulate local economic development, create local government efficiencies, and/or improve local access to local and regional **land** information services. GeoSmart also supports the standardization of land related data by seeding the development of fundamental base data sets and advocating Ontario's Land Information Infrastructure (OLII).

# INFORMATION ACCESS SECTION

Robinson Pl 1st Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry 1-800-667-1940 TTY 1-866-686-6072 Fax (705)755-1677

The Information Access Section's key responsibilities include the development and implementation of information access policy. This policy governs dissemination and access to the ministry's intellectual property, including digital mapping data. The section is also responsible for the administration of a metadata directory and data exchanges on behalf of Land Information Ontario (LIO). The other three key responsibilities of the section are the Natural Resource Information Centres (NRICs) (Peterborough and Toronto), administration of the Freedom of Information and Protection of Privacy Act, and the Library.

# INFORMATION ACCESS, POLICY AND OPERATIONS

Robinson Pl 1st Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2216 Fax (705)755-1677

The Information Access, Policy and Operations unit is responsible for policy related to the dissemination of the ministry's intellectual property, including digital mapping data, as well as finance and administration for the section and technical support for web publishing.

# INFORMATION AND PRIVACY UNIT

Robinson Pl 1st Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1653 Fax (705)755-1621

The Ministry's Information and Privacy Unit's mission is to ensure that MNR meets its obligations under the Freedom of Information and Protection of Privacy Act (FIPPA). The act ensures: citizens have the right to access government held records. The government protects citizens personal information that it holds in its vast array of databases and files.

#### LIBRARY

Robinson Pl 1st Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-1888 Fax (705)755-1882

The MNR Library provides information, reference services and electronic products to support the work of Ontario Ministry of Natural Resources staff.

# NATURAL RESOURCES INFORMATION CENTRE - PETERBOROUGH

Robinson Pl 1st Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2000 Toll Free 1-800-667-1940 Toll Free French 1-800-667-1940 Fax (705)755-1677

The Peterborough Natural Resources Information Centre (NRIC) is a "one-stop" inquiry centre for both the public and the government. Information and **publications** are provided on Ontario's fish, **wildlife**, **forest**ry, **mineral** resources, **lands** and **waters**, and provincial **parks**. The Centre sells topographical Ontario Basic Mapping (OBM), aerial photos and forest resources inventory maps. Information is also provided to the public on provincial parks, **hunting**, **fishing** and outdoor **recreation** opportunities.

### LAND AND RESOURCES DATA ADMINISTRATION SECTION

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 3C7 General Inquiry (705)755-2158 Fax (705)755-2149 Fax (705)946-2030 (Sault Ste Marie)

The Land and Resources Data Administration Section coordinates the implementation and practice of data/information management for natural resources and **environment** geospatial data within the Land and Resources Cluster (LRC) ministries and with their stakeholders in the natural resource and environment sector. To support these coordination activities, the section ensures that data/information management methodologies and standards are developed and maintained. The section staff expertise in data analysis, modeling and architecture, provide advice throughout the LRC Information and Information Technology organization.

#### LAND INFORMATION ONTARIO

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 3C7 General Inquiry (705)755-1672 Fax (705)755-2149

Land Information Ontario (LIO), created the Ontario Land Information Infrastructure (OLII,) to ensure that land information collected, managed and distributed by all of Ontario ministries, Ontario's municipalities, the broader public sector, non-governmental organizations, and the private sector are accessible, integrated, affordable and useable by many business activities and stakeholders. LIO achieves this objective through the negotiation of formal Agreements and informal data sharing arrangements; the provision of tools and services to catalogue, discover, view and share geospatial data; close cooperation with all levels of government; and, participation in the development and implementation of geomatics policies and standards. LIO often participates actively in cross-jurisdictional projects to leverage funding, to reduce duplication among Ontario-based organizations, and to involve stakeholders directly in LIO initiatives.

# SCIENCE AND INFORMATION BRANCH

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-5826 Fax (705)945-6527

The Science and Information Branch leads coordination and implementation of SIRD programs, with business areas and field-based resource management clients, to ensure that their information management, information technology, science transfer and applied research needs are identified, planned and prioritized, using performance management approaches to business planning and work planning. The branch conducts business analysis, information planning, science coordination, resource assessment and technology transfer that leads to the development of common business solutions and resource management interpretations for the Ministry of Natural Resources.

# **BUSINESS SOLUTIONS SERVICES - FORESTS SECTION**

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6648 Fax (705)945-6638

The Business Solutions Services - Forests Section (BSSFS) provides a full range of information management support and coordination provided by our Information Management Coordinators; cooperative design, development and support of systems and applications provided by our Development and Maintenance Unit, to our client, the Forests Division, which is comprised of three branches. We also provide linkages to other sources of information and information technology support, access to the information resource management expertise within Information Resource Management Branch, and linkage to the information technology staff within the MNR Computer Operations section. BSSFS staff also provide a window into the broader I&IT expertise within the Land and Resources Cluster as a whole.

# BUSINESS SOLUTIONS SERVICES - NATURAL RESOURCES MANAGEMENT SECTION

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 3C7 General Inquiry (705)755-2148 Fax (705)755-1640 Fax (705)755-1267 (Water Resources Information)

The Business Solutions Services, Natural Resources Management Section (BSSNRMS) has information management and systems development professionals to help the Natural Resources Management Division meet their information and information technology needs. Information Coordinators assist with information planning, identify and prioritize information needs that are then met by staff in the Science and Information Resources Division; Systems Development and Maintenance Unit assists with the procurement of software, provides advice on systems development standards and practices, develops and maintains computer systems.

### INVENTORY MONITORING AND ASSESSMENT SECTION

Robinson Pl 2nd Flr N, 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2148 Fax (705)755-1640

The Inventory Monitoring and Assessment (IMA) Section has a mandate to coordinate and integrate MNR's existing IMA program and to undertake re-engineering of those activities that require it. This section's products will provide data and information to standard that is necessary to meet MNR's legal and resource management needs. The three regionally-based **Science** and Information Sections provide for the integration and delivery of science and information, to support field implementation of programs. Through GIS Service Centres, local access to specialized geospatial data is provided, using Geographic Information System (GIS) services.

NORTHEAST SCIENCE AND INFORMATION SECTION Ontario Government Complex Hwy 101 E PO Bag 3020 South Porcupine P0N 1H0 General Inquiry (705)235-1218 Fax (705)235-1251

NORTHWEST SCIENCE AND INFORMATION SECTION Ontario Government Bldg Suite 221C, 435 James St S **Thunder Bay** P7E 6S8 General Inquiry (807)475-1695 Fax (807)473-3116

FISHERIES AGEING LAB 479 Government Rd PO Box 730 **Dryden** P8N 2Z4 General Inquiry (807)939-2501 Fax (807)223-2824

ASSESSMENT UNIT 5 Wadsworth Dr PO Box 970 **Nipigon** POT 2J0 General Inquiry (807)939-2501 Fax (807)887-2993

Fax (807)468-2737

LAKE NIPIGON FISHERIES

LAKE OF THE WOODS FISHERIES ASSESSMENT UNIT 808 Robertson St PO Box 5080 **Kenora** P9N 3X9 General Inquiry (807)939-2501 NORTHWEST INFORMATION MANAGEMENT/GEOMATICS CENTRE Ontario Government Bldg Suite 221C, 435 James St S **Thunder Bay** P7E 6S8 General Inquiry (807)475-1695 Fax (807)473-3116

NORTHWEST SCIENCE AND TECHNOLOGY 25th Side Rd **Thunder Bay** P7C 4T9 General Inquiry (807)939-2501 Fax (807)939-1841

QUETICO-MILLE LACS FISHERIES ASSESSMENT UNIT 25th Side Rd Thunder Bay P7C 4T9 General Inquiry (807)939-2501 Fax (807)939-1841

SOUTHERN SCIENCE AND INFORMATION SECTION Robinson Pl 4th Flr S, 300 Water St PO Box 7000 **Peterborough** K9J 8M5 General Inquiry (705)755-3256 Fax (705)755-3291

BRACEBRIDGE 1350 High Falls Rd RR 2 Bracebridge P1L 1W9 General Inquiry (705)645-8747 Fax (705)645-8372 FISHERIES ASSESSMENT UNITS -SOUTHERN SCIENCE

RR 2

Bracebridge P1L 1W9

Hwy 11 N & High Falls Rd

General Inquiry (705)645-8747

Fax (705)645-8372

ALGONQUIN FISHERIES ASSESSMENT

UNIT

PO Box 219

Whitney K0J 2M0

General Inquiry (613)637-2780

Fax (613)637-2864

HALIBURTON-HASTINGS FISHERIES

ASSESSMENT UNIT

106 Monck St

PO Box 500

Bancroft K0L 1C0

General Inquiry (613)332-3940

Fax (613)332-1800

KAWARTHA LAKES FISHERIES

**ASSESSMENT UNIT** 

322 Kent St W

Lindsay K9V 4T7

General Inquiry (705)324-1465

Fax (705)324-1638

LAKE SIMCOE FISHERIES ASSESSMENT

UNIT

26465 Hedge Rd

RR 2

Sutton West LOE 1R0

General Inquiry (905)722-5512

Fax (905)722-3797

MUSKOKA LAKES FISHERIES

ASSESSMENT UNIT

1350 High Falls Rd

RR 2

Bracebridge P1L 1W9

General Inquiry (705)645-8747

Fax (705)645-8372

KEMPTVILLE

Concession Rd

PO Box 2002

Kemptville K0G 1J0

General Inquiry (613)258-8204

Fax (613)258-3920

LONDON

659 Exeter Rd

London N6E 1L3

General Inquiry (519)873-4620

Fax (519)873-4645

**NORTH BAY** 

3301 Trout Lake Rd

North Bay P1A 4L7

General Inquiry (705)475-5574

Fax (705)475-5570

# AGENCIES, BOARDS AND COMMISSIONS

# ACADEMIC AND EXPERIENCE REQUIREMENTS COMMITTEE OF THE ASSOCIATION OF ONTARIO LAND SURVEYORS

1043 McNicoll Ave Scarborough M1W 3W6 General Inquiry (416)491-9020 Fax (416)491-2576

The Academic and Experience Requirements Committee of the Association of Ontario **Land Survey**ors was established by Regulation 1026 under the Surveyors Act. The committee determines if applicants have met the requirements and qualifications for the issuance of a **licence** to practise cadastral surveying or the issuance of a certificate of **registration** as a member of the Association.

### **ALGONQUIN FORESTRY AUTHORITY**

222 Main St W Huntsville P1H 1Y1 General Inquiry (705)789-9647 Fax (705)789-3353

The Algonquin **Forestry** Authority is a Crown corporation responsible for maintaining an integrated resource management approach within Algonquin Provincial Park. The authority has been assigned the task of ensuring the viability of the local forest industry by managing and upgrading the quality of the forest and effectively utilizing its range of products. Maintaining a forest cover that satisfies the requirements of regeneration, aesthetics and preservation of diverse vegetation types is also the authority's responsibility. It preserves and protects the recreational values, fish and **wildlife** habitat, soil and **water** resources within the park.

### **COUNCIL OF THE ASSOCIATION OF ONTARIO LAND SURVEYORS**

1043 McNicoll Ave Scarborough M1W 3W6 General Inquiry (416)491-9020 Fax (416)491-2576

Established in 1892, the Council of the Association of Ontario **Land Survey**ors is the governing body and board of directors that manages and administers the affairs of the association. The Lieutenant-Governor appointees (lay councillors) are responsible for ensuring that the self-regulating professional body is serving and protecting the public interest.

### **CROWN TIMBER BOARD OF EXAMINERS**

Roberta Bondar Pl Suite 400, 70 Foster Dr Sault Ste Marie P6A 6V5 General Inquiry (705)945-6643

The Crown **Timber** Board of Examiners has three members and sets written and practical **examinations** in **wood** measurement to determine eligibility of and recommend candidates for scaler's **licences**.

### ONTARIO FISH AND WILDLIFE HERITAGE COMMISSION

Robinson Pl 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-5088 Fax (705)755-5093

The Ontario Fish and **Wildlife** Heritage Commission is composed of eleven members. It provides advice to the Minister of Natural Resources on fish and wildlife revenue, and expenditures related to the **fisheries** and wildlife programs. It may also provide advice on policy and program direction as requested by the Minister.

# ONTARIO GEOGRAPHIC NAMES BOARD

Robinson Pl 300 Water St PO Box 7000 Peterborough K9J 8M5 General Inquiry (705)755-2134

The Ontario Geographic Names Board investigates the background of geographic names and recommends names to be used on maps, subject to the approval of the Minister of Natural Resources.

# ONTARIO MOOSE AND BEAR ALLOCATION ADVISORY COMMITTEE

PO Box 964 Sioux Lookout P8T 1B3 General Inquiry (807)737-2615 Fax (807)737-4173

The Ontario Moose and Bear Allocation Advisory Committee is an independent advisory committee to allocate moose and bear **hunting** opportunities provided by the Ministry of Natural Resources within the **tourism** industry in a manner which is ecologically sustainable and supports the economic viability of the industry in general and specific tourist establishments. The Committee provides advice to the Minister of Natural Resources.

# OTTAWA RIVER REGULATION PLANNING BOARD

351 St Joseph Blvd Hull J8Y 3Z5 General Inquiry (613)997-1735

The Ottawa River Regulation Planning Board has seven members and was established under the terms of a Canada-Ontario-Quebec Agreement. It is responsible for the preparation and continuing review of policies, guidelines and criteria for the integrated management of the principal reservoirs of the Ottawa River Basin in order to reduce **flood** damages along the river, its tributaries, and in the Montreal area. It is also responsible for the operation and coordination of inflow forecasting, flow routing and optimization models that will reduce flood damage, while having the least possible impact on users of the basin.

### RABIES ADVISORY COUNCIL

Trent University Science Complex PO Box 4840 Peterborough K9J 8N8 General Inquiry (705)755-2270

The **Rabies** Advisory Council, established in 1979, advises the Minister on the development of suitable **vaccines** against rabies and an effective system for vaccinating wild animals. The six members are chosen from the academic community, in the fields of biology, health and agriculture. The secretary is a public servant with the Ministry of Natural Resources.

# SHIBOGAMA INTERIM PLANNING BOARD

PO Box 105 Wunnumin P0V 2Z0 General Inquiry (807)442-2559 Fax (807)442-2627

The Shibogama Interim Planning Board, created in 1993, advises the province on **land** use and resource development in an 11,131-square-kilometre area south of Big Trout Lake in northwestern

Ontario. Half the board members represent the Province of Ontario; half represent the Kingfisher Lake First Nation and Wunnumin Lake First Nation.

### WINDIGO INTERIM PLANNING BOARD

PO Box 299 Sioux Lookout P8T 1A3 General Inquiry (807)737-1585 Fax (807)737-3133

The Windigo Interim Planning Board, created in 1993, advises the province on land use and resource development in two areas totalling 15,959 square kilometres south of Big Trout Lake. Half the board members represent the Province of Ontario; half represent the Cat Lake First Nation and Weagamow First Nation.

#### **ACTS**

Aggregate Resources Act, 1989

Agreement Authorization Act, 1958

Algonquin Forestry Authority Act

Algonquin Provincial Park Extension Act, 1960-61

Arboreal Emblem Act, 1984

Beds of Navigable Waters Act

Canada Company's Lands Act, 1922

Conservation Authorities Act

Conservation Land Act

Crown Forest Sustainability Act

Crown Timber Act

**Endangered Species Act** 

Fish Inspection Act

Fisheries Industrial Development Act

Fisheries Loans Act

Forest Fires Prevention Act

Forest Tree Pest Control Act

Forestry Act

Forestry Workers Employment Act

Forestry Workers Lien For Wages Act

Freshwater Fish Marketing Act (Ontario)

Game and Fish Act

Gananoque Lands Act, 1961-62

Gas and Oil Leases Act

Industrial and Mining Lands Compensation Act

Lac Seul Conservation Act, 1928

Lake of the Woods Control Board Act, 1922

Lakes and Rivers Improvement Act

Manitoba-Ontario Lake St. Joseph Diversion Agreement Authorization Act, 1958

Migratory Birds Convention Act (Canada) - Ontario Regulations

Mineral Emblem Act

Ministry of Natural Resources Act

National Radio Observatory Act, 1962-63

North Georgian Bay Recreational Reserve Act, 1962-63

Ontario Geographic Names Board Act

Ontario Harbours Agreement Act, 1962-63

Ottawa River Water Powers Act, 1943

Petroleum Resources Act

Provincial Parks Act

Public Lands Act
Seine River Diversion Act, 1952
Settlers' Pulpwood Protection Act
Spruce Pulpwood Exportation Act
Steep Rock Iron Ore Development Act, 1949
Surveyors Act
Surveys Act
Trees Act
Water Transfer Control Act
Wild Rice Harvesting Act
Wilderness Areas Act
Woodlands Improvement Act

# MINISTRY OF NORTHERN DEVELOPMENT AND MINES

159 Cedar St
Sudbury P3E 6A5
General Inquiry (705)564-0060 (Sudbury)
General Inquiry (416)327-0633 (Toronto)
TTY (705)356-0814
TTY Toll Free 1-866-349-1388
Fax (705)564-7108 (Sudbury)
Fax (416)327-0634 (Toronto)
www.mndm.gov.on.ca

As Ontario's only regional ministry, the Ministry of Northern Development and Mines (MNDM) promotes northern economic and community development; and coordinates the delivery of programs and services in Northern Ontario. As the ministry responsible for the provincial minerals sector, MNDM enhances mineral sector competitiveness and ensures the sustainable development of Ontario's mineral resources. The vision of MNDM is of a Northern Ontario economy and provincial minerals sector that are healthy, competitive and sustainable.

# **DEPUTY MINISTER'S OFFICE**

# **COMMUNICATIONS SERVICES BRANCH**

Whitney Block
Rm 5630, 99 Wellesley St W
Toronto M7A 1W3
General Inquiry (416)327-0633
Fax (416)327-0664
www.mndm.gov.on.ca
8:30 - 5:00

The Communications Services Branch informs the public, client groups and the news media about the ministry's activities, coordinates central communications planning on behalf of the ministry, advises other branches on communications issues and provides strategic communications support to the Minister, Deputy Minister, Northern Ontario Heritage Fund Corporation and senior management. Activities include strategic planning, media relations, events coordination, briefing notes and contentious issues management, servicing public inquiries, editorial services, creative services brokering, translation services as well as coordinating the maintenance and development of the ministry's corporate Internet and Intranet sites.

### VIDEOCONFERENCING SERVICES

Suite 701, 159 Cedar St
Sudbury P3E 6A5
General Inquiry (705)564-7111 (Ministry Coordinator)
Fax (416)325-4359 (Toronto)
Fax (705)564-7108 (Sudbury)
Fax (705)945-5932 (Sault Ste Marie)
8:30 - 5:00

Videoconferencing Services provide face-to-face communication for individuals in different locations. A system of cameras, microphones and TV monitors connect the sites/locations providing real time audio and video feeds.

## CORPORATE POLICY SECRETARIAT

Whitney Block Rm 5630, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)327-0630 Fax (416)327-0634 Fax (705)564-7447 (Sudbury) 8:30 - 5:00

The Corporate Policy Secretariat is responsible for coordinating the ministry's policy agenda and developing policy reporting to the Deputy Minister. The Secretariat gathers ongoing information/intelligence on the broad corporate policy environment, and assesses northern and mineral industry impacts of policies proposed by other ministries. The Corporate Policy Secretariat is also responsible for the Ministry's Freedom of Information and Protection of Privacy coordination and administration.

### FREEDOM OF INFORMATION AND PRIVACY OFFICE

Whitney Block Rm 5630, 99 Wellesley St W Toronto M7A 1W3 General Inquiry (416)327-0690 Fax (416)327-0634 8:30 - 5:00

The Freedom of Information and Privacy Office (FOI), within the Corporate Policy Secretariat, coordinates the implementation and administration of the Freedom of Information and Protection of Privacy Act for the Ministry of Northern Development and Mines and the Northern Ontario Heritage Fund Corporation. The Office coordinates and responds to access requests from the public; deals with appeals and mediation processes; and ensures adherence to privacy provisions and other legislative requirements of the Act.

### LEGAL SERVICES BRANCH

Macdonald Block Rm M2-17, 900 Bay St Toronto M7A 1C3 General Inquiry (416)327-0645 Fax (416)327-0646

The Legal Services Branch provides legal services to ministry officials and staff in relation to ministry programs and services. This includes providing legal opinions and statutory interpretation; advice on aboriginal issues, freedom of information and privacy, conflict of interest, and constitutional matters; preparation of contracts, regulations, legislation and other legal documents; and representing the ministry before tribunals.

#### **ONTARIO INTERNAL AUDIT**

5th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-9210 Fax (416)314-9220 8:30 - 5:00

Ontario Internal Audit provides objective assurance and consulting services to the Ministry. It assists the Ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of Ministry

and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# **CORPORATE MANAGEMENT DIVISION**

Suite 704, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7438 Fax (705)564-7447 8:30 - 5:00

The Corporate Management Division provides business planning advice and resource management services to enable the ministry to fulfill its mandate.

### **BUSINESS PLANNING BRANCH**

Suite 705, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7438 Fax (705)564-7447 8:30 - 5:00

The Business Planning Branch supports ministry management towards sound and informed decision-making on results-based and infrastructure planning, resource allocations, in-year fiscal management, transfer payment accountability, performance measures, program evaluation, and quality service. Staff provide corporate analysis, business consulting and budget management services to core businesses. It is also responsible for coordinating financial reporting for the ministry as required by the legislature and central agencies of the government.

# **CONTROLLERSHIP OFFICE**

Suite 701-B, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7952 Fax (705)564-7954 8:30 - 5:00 👼

The Controllership Office designs and operates effective ministry management systems; maintains systems of delegated authority; provides training to ministry managers and administrators on administrative policies, procedures and support systems; establishes and monitors service and resolves service issues/disputes. It supports ministry executives where advice and counsel must recognize the goals of ministry programs and the realities of emerging corporate policy and fiscal priorities. It advises and assists ministry management in resolving complex financial and administrative management issues.

### **EXECUTIVE PROJECTS OFFICE**

Ontario Government Bldg Suite 340, 435 James St S Thunder Bay P7E 6S7 General Inquiry (807)475-1606 Fax (807)475-1120 8:30 - 5:00

The Executive Projects Office of the Corporate Management Division is an incubator for transformational corporate and ministry undertakings, typically in partnership with other Ontario Public Service Ministries, Federal Departments and community organizations and mineral industry. Examples of recent and ongoing activities include the Ontario Mineral Industry Cluster strategy.

# **HUMAN RESOURCES BRANCH**

Suite 702, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7941 Fax (705)564-7942 8:30 - 5:00 ►

The Human Resources Branch supports the ministry in the achievement of its mandate and organizational goals through the provision of comprehensive and innovative human resources advice, policy direction, strategic planning, collective agreements interpretation, and expert services in areas such as: recruitment and selection; employment transition; performance and career management; succession planning and leadership development; organizational design; benefits administration; learning and development; job descriptions and classification; WDHP; health, safety and wellness; labour relations and conflict resolution; HR planning and business planning support; emergency management and security; French language services. The HR Branch provides support to the Northern Inter-ministerial Council with respect to succession planning, leadership development and the Ontario Internship Program.

# LAND AND RESOURCES CLUSTER - INFORMATION AND INFORMATION TECHNOLOGY OFFICE

Robinson Pl
4th Flr N, 300 Water St
PO Box 7000
Peterborough K9J 8M5
General Inquiry (705)755-5547
(519)826-4357 (LRC Helpdesk)
Toll Free 1-800-440-6389 (LRC Help Desk)
Fax (705)755-5552
8:30 - 5:00

The Land and Resources Cluster (LRC) delivers Information and Information Technology services to the Ministries of Agriculture, Food and Rural Affairs, Northern Development and Mines, Natural Resources, and Environment. Services provided by LRC include Application Development, Desktop Support, Helpdesk, Security, Technical, Application and Business Architecture, Information Management and Operations Support to all core business areas of the participating ministries. Additionally, LRC provides consulting and project management services for the implementation of new business applications.

# BUSINESS SOLUTIONS SERVICES - NORTHERN DEVELOPMENT AND MINES

Suite 605, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7917 Fax (705)564-7919 8:30 - 5:00 ■

The Business Solutions Services assists the information gathering, access and distribution goals of the Ministry of Northern Development and Mines by providing the following services to the program areas: application business case development (feasibility studies), business process analysis and design, application system development and/or acquisition, application system implementations and application system support. With a focus on customer service, e-government initiatives and Land Resource Cluster activities and standards, Business Solutions Services provides leadership and expertise in GIS, database, computer application, system design and development and project management technologies and methodologies.

# **BUSINESS SOLUTIONS SERVICES - MINES AND MINERALS DIVISION**

Suite 605, 159 Cedar St Sudbury P3E 6A5 General Inquiry (705)564-7917 Fax (705)564-7919 8:30 - 5:00

The Business Solutions Services assists the information gathering, access and distribution goals of the Mines and Minerals Division by providing the following services to the program areas: application business case development (feasibility studies), business process analysis and design, application system development and/or acquisition, application system implementations and application system support. With a focus on customer service, e-government initiatives and Land Resource Cluster activities and standards, Business Solutions Services provides leadership and expertise in GIS, database, computer application, system design and development and project management technologies and methodologies.

# MINES AND MINERALS DIVISION

Willet Green Miller Ctr Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5755 Fax (705)670-5818 www.mndm.gov.on.ca 8:30 - 5:00

The Mines and Minerals Division focuses on the provision of basic geological information gathering and interpretation in support of Ontario's exploration, mine development and mining sectors and the administration of Ontario's Mining Act in a fair and consistent fashion. The Division also works with the industry to stimulate job creation, eliminate barriers to growth in the mining sector and reduce the regulatory burden on the industry. This is carried out through the Ontario Geological Survey and the Mineral Development and Lands Branch.

### MINERAL DEVELOPMENT AND LANDS BRANCH

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5787 Fax (705)670-5803 8:30 - 4:30

The Mineral Development and Lands Branch encourages, promotes and facilitates the sustained economic development of the province's mineral resources in an environmentally responsible manner and provides orderly and equitable processes ensuring public access to Crown Mineral rights.

### **COMMODITIES PROGRAM**

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry-(705)670-5787 Fax (705)670-5803 8:30 - 4:30

The Commodities Program identifies new opportunities to expand Ontario's industrial mineral and dimension stone industries by raising awareness of opportunities, market niches and opportunities for product differentiation, conducting feasibility studies and undertaking value-added research.

## **FINANCIAL ASSURANCE OFFICE**

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5787 Fax (705)670-5803 8:30 - 4:30

Financial Assurance Office assesses rehabilitation costs associated with mine closure or advanced exploration projects, negotiates adequate financial assurances with mine owners and manages these financial assets on behalf of the Province.

# MINE REHABILITATION SECTION

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5815 Fax (705)670-5803 8:30 - 4:30

The Mine Rehabilitation Section ensures that the mine sites in Ontario are developed, operated and closed out in a manner consistent with sound environmental and public safety closure designs and to limit accrual of public risk and liability. The staff audits closure plans as required under Part VII of the Mining Act as well as monitors and inspects rehabilitation works. Compliance activities are undertaken as required. This office is also responsible for monitoring and cataloguing all abandoned and inactive mine sites and mine hazards within the province. This work unit also provides for contingency planning for emergency situations related to inactive mine properties.

#### Services offered to the Public:

Abandoned Mines Information
Mine Closure Plans pursuant to Part VII of the Mining Act

### MINERAL DEVELOPMENT PROGRAM

The Mineral Development Program assists proponents with their exploration, advanced exploration or new mine development projects by: providing information and advice on permitting requirements; bringing proponents together with all relevant ministries in the early stages of project planning to discuss and facilitate permitting concerns; advising and assisting with public and First Nation consultation; and assisting with conflict resolution.

NORTHEAST - MINERAL DEVELOPMENT OFFICE Ontario Government Complex Hwy 101 E
PO Bag 3060

South Porcupine PON 1H0
General Inquiry (705)235-1625
Fax (705)235-1620
8:30 - 5:00

NORTHWEST - MINERAL DEVELOPMENT OFFICE - THUNDER BAY Ontario Government Bldg Suite B002, 435 James St S **Thunder Bay** P7E 6E3 General Inquiry (807)475-1106 Fax (807)475-1112 8:30 - 5:00

SUDBURY - MINERAL DEVELOPMENT Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5787 Fax (705)670-5803 8:30 - 4:30

### MINING LANDS SECTION

Willet Green Miller Ctr Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5841 Toll Free 1-888-415-9845 Fax (705)670-5863 8:30 - 5:00

Willet Green Miller Ctr

The role of the Mining Lands Section is to provide orderly and equitable processes that ensure public access to Crown **mineral** rights for the exploration and potential development of Ontario's mineral resources. The sections work units in Sudbury are the Provincial Recording Office, Geoscience Assessment Office, Dispositions Office, **Land** Technical Services and program support services. The section has a field representation for client service in Thunder Bay, Timmins and Kirkland Lake.

# **GEOSCIENCE ASSESSMENT OFFICE**

Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5893 Toll Free 1-888-415-9845 (Assessment Work Enquiries) Fax (705)670-5881 Toll Free Fax 1-877-670-1555 8:30 - 5:00

The Geoscience Assessment Office (GAO) reviews assessment work submissions as required by the Mining Act. GAO determines if assessment work is eligible for recording, and in accordance with the Regulations. GAO records notice of intention to perform assessment work, processes distributions of assessment work, and determines eligibility of exploration expenditures. GAO also responds to inquiries about assessment work related issues and provides information, advice and assistance.

#### Services offered to the Public:

Administration of the Mining Act and Regulations

# MINING LANDS DISPOSITIONS OFFICE

Willet Green Miller Ctr Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5847 Toll Free 1-888-415-9845 Fax (705)670-5863 8:30 - 5:00

Mining Lands Dispositions Office (MLDO) is responsible for administration of Mining Leases and Mining Licences of Occupation. The MLDO maintains databases essential to the administration of all patented, leased and licensed Mining Lands including the invoicing and collection of rents and taxes on these mining lands.

### Services offered to the Public:

Consent to Transfer Mining Leases and Mining Licences of Occupation General Mining Land Information Mining Lease Renewals Municipal Tax Sales Tax and Rent Information

# PROVINCIAL RECORDING OFFICE

Willet Green Miller Ctr Level B3, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5742 Toll Free 1-888-415-9845 Fax (705)670-5681 Toll Free Fax 1-877-670-1444 8;30 - 5:00

Provincial Recording Office provides orderly and equitable processes for the administration and registration of Crown mining lands in Ontario, and provides internet access to Ontario mining lands information.

# Services offered to the Public:

Access to Documents Filed Under the Mining Act

Application of legal principles to determine if Mining Act documents are acceptable for filing Claim Tags/Line Post Tags

Client Number

Commissioner of Oaths under the Mining Act
Consultation services on Mining Act and Regulation

Disputes/Hearings on mining claim matters

Fax Service

Issue and Renewal of Prospectors Licence

Mining Claims Information

Preparation of Lease Requisitions

Recording of Mining Claims

Transfers of Unpatented Mining Claims

### MINING LANDS CONSULTANTS

KIRKLAND LAKE
10 Government Rd E
Kirkland Lake P2N 1A8
General Inquiry (705)568-4521
Fax (705)568-4524
8:30 - 5:00

THUNDER BAY
Ontario Government Bldg
Suite B002, 435 James St S
Thunder Bay P7E 6S7
General Inquiry (807)475-1311
Fax (807)475-1124
8:30 - 5:00

TIMMINS
Ontario Government Complex E Wing
Hwy 101 E
PO BAG 3060
South Porcupine P0N 1H0
General Inquiry (705)235-1600
Fax (705)235-1610
8:30 - 5:00

### **ONTARIO GEOLOGICAL SURVEY - DIRECTOR'S OFFICE**

Willet Green Miller Ctr Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5758 Fax (705)670-5905 8:30 - 5:00

The Ontario Geological Survey (OGS) provides leadership in understanding of the geological framework of the province interpreted in terms of all provincial activities that make use of, or are affected by geology. The objectives of the OGS are to provide and promote a comprehensive inventory and understanding of the geological framework and processes in Ontario as a basis for provincial policy and planning in support of mineral exploration and development, in support of public health and safety, and to help ensure a secure energy supply.

### **GEOSCIENCE LABORATORIES**

Willet Green Miller Ctr Level A4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5637 Toll Free 1-866-436-5227 Fax (705)670-3047 www.mndm.gov.on.ca 8:30 - 5:00

The Geoscience Laboratories (Geo Labs) provides research quality geoanalytical data in support of the program of the Mines and Minerals Division and the minerals industry client groups. In particular, it provides a wide range of high quality mineralogical and elemental analytical services to the client group; advises prospectors and public; keeps pace with developments in geoanalytical methodologies and their applications; anticipates and responds to demands for improved procedures and develops capabilities accordingly; maintains a quality geoanalytical facility; and maintains a high profile with the international geoanalytical, geological and geochemical communities.

### Services offered to the Public:

Geochemical Analyses Geoscience Laboratories Method Development Mineralogical Services Reference Material Production

# INFORMATION AND MARKETING SERVICES

Willet Green Miller Ctr Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5838 Fax (705)670-5807 8:30 - 5:00

The Information and Marketing Services main functions are: to play a lead role in developing and advocating initiatives to create an improved climate for **mineral investment**; to market mineral exploration and development opportunities and provide the division's services through its business arm "GEO Enterprises Ontario"; to collect, house and publish information on the provinces' geological resources and the mineral sector, and digital database warehouse.

### Services offered to the Public:

GEO Enterprises Ontario

# **DATABASE MANAGEMENT**

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5702 Fax (705)670-5690 (Ontario Geological Survey) 8:30 - 5:00

The **Database** Management Section provides digital data distribution for the Mines and Minerals Division by developing and maintaining digital information standards, procedures; operating digital data distribution channels; working with the identified data stewards to assure accuracy, completeness of the public digital databases of the division; and by managing a digital data warehouse.

#### MINES LIBRARY

Willet Green Miller Ctr Level A3, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5615 Fax (705)670-5770 8:30 - 5:00

The Mines **Library** contains publications on **geology**, **mining** and **mineral** resources. Its holdings include reports of the Ontario Geological **Survey** (from 1891), the Geological Survey of Canada (from 1845), other provincial geological surveys, the U.S. Geological Survey and surveys from individual states, reports and **maps** for Precambrian regions of the world, selected texts on geochemistry, geophysics, engineering geology, mineral economics and related topics. Special indexes, bibliographies and abstracts enable the user to access the collection. The Mines Library

subscribes to over 200 scientific journals and maintains a large collection of geological and aeromagnetic maps covering Ontario. Photocopies are provided at a nominal charge.

### Services offered to the Public:

Geoscience Library

### **PUBLICATION SALES**

Willet Green Miller Ctr Level A3, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5691 Toll Free 1-888-415-9845 Fax (705)670-5770 8:30 - 5:00

The Publication Sales Outlet is responsible for the sale of all Mines and Minerals Division publications, including Ontario Geological Survey reports and maps. Mail, fax, and telephone orders should be directed to the sales outlet at 933 Ramsey Lake Road, Level A3, Sudbury, Ontario P3E 6B5. If you are ordering by mail or by fax, please call 1-888-415-9845 (toll-free inside Canada and the United States) to confirm the publication price and the amount of shipping charges. Provincial sales tax applies to map orders from Ontario residents. The federal Goods and Services Tax applies to all orders from Canadian residents. Use of VISA or MasterCard ensures the fastest possible service. Cheques or money orders should be made payable to the Minister of Finance.

### Services offered to the Public:

Claim Maps
Publication Sales

### **PUBLICATION SERVICES**

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5775 Fax (705)670-5690 8:30 - 5:00

Publication Services is the publisher for the Ontario Geological Survey, editing and producing the results of the Survey's research in the form of reports and maps. The Interleaf text **publishing** system and Intergraph map publishing system enable publications to be distributed by the traditional offset printing method, by electronic distribution and through on-demand reproduction of hard copy. The electronic text and map files are being incorporated into the databases being constructed and managed by the Data Services Section. Publication Services is also responsible for the Publication Sales Office at the Willet Green Miller Centre in Sudbury.

# PRECAMBRIAN GEOSCIENCE

Willet Green Miller Ctr
Level B7, 933 Ramsey Lake Rd
Sudbury P3E 6B5
General Inquiry (705)670-5758
Fax (705)670-5905
www.mndm.gov.on.ca/MNDM/MINES/OGS/mmdogse.htm
8:30 - 5:00

The Precambrian Geoscience Section (PGS) of the Ontario Geological Survey is responsible for the mapping of Ontario's Precambrian bedrock and understanding of various mineral deposits settings; as well as the delivery of regional gravity, magnetic and electromagnetic geophysical data and derivative products. PGS provides geoscience maps, reports, data, technical talks, posters, new concepts and ideas and client consultations and regional airborne magnetic and electromagnetic geophysical data, derivative products and concepts and ideas based on those geophysical data to support the bedrock mapping program. Geoscience maps and airborne geophysical data are maintained in digital and hardcopy format for analysis and distribution to clients.

# Services offered to the Public:

Cooperative Bedrock Geological Program Geophysics Program Precambrian Geology Program

# RESIDENT GEOLOGIST PROGRAM

Willet Green Miller Ctr Level B4, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5778 Toll Free 1-888-415-9845 Fax (705)670-5754 8:30 - 5:00

Through a network of 10 offices strategically located across the province, the role of the OGS's Resident Geologist's Program is to monitor, stimulate and facilitate the sustainable development of Ontario's **mineral** resources by providing expert geological consultation and advisory services to promote and stimulate mineral exploration; generating and transferring new geoscientific data and ideas; maintaining and providing public access to **geoscience** databases and other resource materials; monitoring and reporting on mineral exploration and development activity and issues affecting the minerals sector; minerals knowledge transfer to Aboriginal communities, providing input into **land use planning** issues to ensure continued access to high mineral potential areas, to optimize the land base available for mineral exploration and development, and to ensure public safety; and providing and/or participating in public forums to promote Ontario's minerals industry.

# Services offered to the Public:

Access to Assessment Files'
Access to and Use of Drill Core Library System
Access to and Use of Earth Resources and Mineral Exploration Web site (ERMES)
Access to and Use of Resident Geologist Office Library
Access to and Use of the Mineral Deposits Inventory Database
In-office and in-field Geological Consultation and Advisory Services
Mineral Resource Assessments
Resident Geologist Program Monthly/Yearly Report of Activity - Internet Based

### **REGIONAL LAND USE GEOLOGY**

NORTHWEST Ontario Government Bldg Suite B002, 435 James St S Thunder Bay P7E 6S7 General Inquiry (807)475-1368 Fax (807)475-1112 SOUTHERN ONTARIO Willet Green Miller Ctr Level B6, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5737 Fax (705)670-5807 8:30 - 5:00

# **MMIC - SOUTHWESTERN ONTARIO - TORONTO**

Macdonald Block Rm M2-17, 900 Bay St Toronto M7A 1C3 General Inquiry (416)314-3800 Fax (416)314-3797 8:15 - 4:30

The Mines and **Minerals** Information Centre (MMIC) is open to the public. The Centre offers a reference **Library**, access to the Earth Resources and Mineral Exploration Web site (ERMES) **database** and purchase of Ontario geological **maps** and reports. Staff is available to answer questions.

### NORTHEAST REGIONAL OFFICE

Ontario Government Complex Hwy 101 E

PO Bag 3060

8:30 - 5:00

**South Porcupine** P0N 1H0 General Inquiry (705)235-1615 Fax (705)235-1620

8:30 - 5:00 **5** 

KIRKLAND LAKE 10 Government Rd E PO Box 100

**Kirkland Lake** P2N 3M6 General Inquiry (705)568-4520 Fax (705)568-4515

Fax (705)568-4515 8:30 - 5:00

SAULT STE MARIE
Roberta Bondar Pl
Suite 200, 70 Foster Dr
Sault Ste Marie P6A 6V8
General Inquiry (705)945-6931
Fax (705)945-6935
8:30 - 5:00

SOUTH PORCUPINE/TIMMINS Ontario Government Complex

Hwy 101 E PO Bag 3060

**South Porcupine** P0N 1H0 General Inquiry (705)235-1615 Fax (705)235-1620

8:30 - 5:00 **5** 

**SUDBURY** 

Willet Green Miller Ctr Level B3, 933 Ramsey Lake Rd Sudbury P3E 6B5 General Inquiry (705)670-5735 Fax (705)670-5681 8:30 - 5:00

NORTHWEST REGIONAL OFFICE Ontario Government Bldg

Suite B002, 435 James St S Thunder Bay P7E 6S7

General Inquiry (807)475-1331 Fax (807)475-1112

8:30 - 5:00

KENORA

Suite 104, 810 Robertson St

Kenora P9N 4J2

General Inquiry (807)468-2813 Fax (807)468-2930

8:30 - 5:00

RED LAKE

Ontario Government Bldg

227 Howey St PO Box 324

Red Lake POV 2M0

General Inquiry (807)727-3272

Fax (807)727-3553 8:30 - 5:00 THUNDER BAY NORTH Ontario Government Bldg Suite B002, 435 James St S Thunder Bay P7E 6S7 General Inquiry (807)475-1331 Fax (807)475-1112 8:30 - 5:00

THUNDER BAY SOUTH
Ontario Government Bldg
Suite B002, 435 James St S
Thunder Bay P7E 6S7
General Inquiry (807)475-1331
Fax (807)475-1112
8:30 - 5:00

SOUTHERN ONTARIO - TWEED Old Troy Rd
Bag Service 43
Tweed K0K 3J0
General Inquiry (613)478-3161
Fax (613)478-2873
8:30 - 5:00

### SEDIMENTARY GEOSCIENCE

Willet Green Miller Ctr
Level B7, 933 Ramsey Lake Rd
Sudbury P3E 6B5
General Inquiry (705)670-5758
Fax (705)670-5905
www.mndm.gov.on.ca/MNDM/MINES/OGS/mmdogse.htm
8:30 - 5:00

The Ontario Geological **Survey**, Sedimentary **Geoscience** Section provides mapping and geochemical investigation of Ontario's surficial and Paleozoic-age materials in order to assist **mineral** exploration and provide a framework for land-use development. This section has four key programs: Surficial Geochemical Program, Surficial Mapping and Sampling Program, Groundwater Mapping Program and the Aggregate/Industrial Minerals Program.

### Services offered to the Public:

Aggregate/Industrial Minerals Program Groundwater Mapping Program Surficial Geochemical Program Surficial Mapping and Sampling Program

# NORTHERN DEVELOPMENT DIVISION

Roberta Bondar Pl Suite 200, 70 Foster Dr Sault Ste Marie P6A 6V8 General Inquiry (705)945-5900 Toll Free 1-800-461-2287 Fax (705)945-5931 8:30 - 5:00

The Northern Development Division is comprised of the Regional Economic Development Branch, Trade and Investment Marketing Branch, Programs, Services and Transportation Branch, the Northern Ontario Heritage Fund Corporation and the Northern Ontario Grow Bonds Corporation. The division is responsible for promoting economic development for Northern Ontario and for the delivery of a variety of government programs and/or services in the north relating to community/ regional economic development, transportation and community infrastructure.

# NORTHERN ONTARIO HERITAGE FUND CORPORATION

Roberta Bondar Pl Suite 200, 70 Foster Dr Sault Ste Marie P6A 6V8 General Inquiry (705)945-6700 Toll Free 1-800-461-8329 Fax (705)945-6701 (Sault Ste. Marie) Fax (416)327-0664 (Toronto) Fax (705)564-7019 (Sudbury) Fax (807)468-2930 (Kenora) 8:30 - 5:00

The Northern Ontario Heritage Fund Corporation (NOHFC) has a mandate to help create jobs and foster growth in the Northern Ontario economy. The NOHFC accomplishes this mandate by delivering targeted programs that assist the following: enterprises that will create jobs in the North, young entrepreneurs, youth internships and co-op placements, emerging technologies and small/medium size businesses with energy conservation while, at the same time, continuing to suppport vital infrastructure and community development projects that stimulate economic activity. Funding assistance available from the NOHFC includes conditional contributions, forgivable performance loans and repayable loans. Information on NOHFC's programs is available on the NOHFC website at www.nohfc.com or may be obtained from Government Information Centres and Ministry of Northern Development and Mines' offices.

### Services offered to the Public:

Northern Ontario Heritage Fund Corporation

# PROGRAMS, SERVICES AND TRANSPORTATION BRANCH

Roberta Bondar Pl Suite 200, 70 Foster Dr Sault Ste Marie P6A 6V8 (705)945-5904 (Delivery of Government Services) (705)945-5929 (Programs & Transportation) Fax (705)541-2140 8:30 - 5:00

The Programs, Services and Transportation Branch is divided in two units. The Delivery of Government Services Unit which is staffed by Client Service Advisers, located in 31 communities across northern Ontario, who provide customer service by responding to front counter and telephone requests regarding federal and provincial programs. The Programs and Transportation Unit recommends policies and administers programs designed to address northern needs and circumstances; evaluates existing and proposed initiatives, e.g., transportation, communicates special northern circumstances to other ministries; and identifies and addresses emerging northern issues. The Transportation Program is undertaken in cooperation with the Ontario Ministry of Transportation, the Ontario Northland Transportation Commission (ONTC), the Owen Sound Transportation Company (OSTC), Ltd. and includes a variety of programs directed towards the provision of capital infrastructure and passenger services.

# **DELIVERY OF GOVERNMENT SERVICES**

Roberta Bondar Pl Suite 200, 70 Foster Dr Sault Ste Marie P6A 6V8 General Inquiry (705)945-5904 Toll Free 1-877-817-6636 Fax (705)541-2140 8:30 - 5:00

The Delivery of Government Services Unit (Government Information Centres) is staffed by Client Services Advisers located in 31 communities in **Northern Ontario**. The unit provides customer service support by responding to front counter and telephone requests for assistance/information regarding federal and provincial programs. Brochures on various federal and provincial programs are available. A toll free line for telephone inquiries from outlying areas will connect clients to the closest office. To find a Government Information Centre in the southern region of Ontario, look under Ministry of Government Services.

NORTHEAST GOVERNMENT INFORMATION CENTRES Suite 203, 447 McKeown Ave North Bay P1B 9S9 General Inquiry (705)497-6822 Fax (705)494-4069 Fax (705)564-7413 (Sudbury) 8:30 - 5:00

BLIND RIVER
Ontario Government Bldg
62 Queen Ave
PO Box 760
Blind River POR 1B0
General Inquiry (705)356-2226x266
Toll Free 1-877-817-6636
Fax (705)356-7441
8:30 - 5:00

COCHRANE
2 Third Ave
PO Box 668
Cochrane POL 1C0
General Inquiry (705)272-4274
Toll Free 1-877-817-6636
Fax (705)272-3489
8:30 - 5:00

ELLIOT LAKE
50 Hillside Dr N
Elliot Lake P5A 1X4
General Inquiry (705)848-7133
Toll Free 1-877-817-6636
Fax (705)848-2408
8:30 - 5:00

ESPANOLA
148 Fleming St
Espanola P5E 1R8
General Inquiry (705)869-1532
Toll Free 1-877-817-6636
Fax (705)869-5602
8:30 - 5:00

GORE BAY
35 Meredith St
PO Box 450
Gore Bay POP 1H0
General Inquiry (705)282-2043
Toll Free 1-877-817-6636
Fax (705)282-2792
8:30 - 5:00

HEARST
613 Front St
PO Box 1688
Hearst POL 1N0
General Inquiry (705)372-2211
Toll Free 1-877-817-6636
Fax (705)372-2391
8:30 - 5:00

IROQUOIS FALLS
260 Main St
PO Box 460
Iroquois Falls P0K 1G0
General Inquiry (705)232-4001
Toll Free 1-877-817-6636
Fax (705)232-6553
8:30 - 5:00

KAPUSKASING

Ontario Government Bldg

Hwy 11 W

Kapuskasing P5N 2X8

General Inquiry (705)335-6008

Toll Free 1-877-817-6636

Fax (705)335-8765

8:30 - 5:00

KIRKLAND LAKE

10 Government Rd E

PO Box 100

Kirkland Lake P2N 3M6

General Inquiry (705)568-4511

Toll Free 1-877-817-6636

Fax (705)568-4515

8:30 - 5:00

**MOOSONEE** 

Ontario Government Bldg

Revillion Rd N

PO Box 307

Moosonee P0L 1Y0

General Inquiry (705)336-2991

Toll Free 1-877-817-6636

Fax (705)336-2983

8:30 - 5:00

**NEW LISKEARD** 

280 Armstrong St PO Box 6002

New Liskeard P0J 1P0

General Inquiry (705)647-7391

Toll Free 1-877-817-6636

Fax (705)647-7993

8:30 - 5:00

**NORTH BAY** 

Suite 111, 447 McKeown Ave

North Bay P1B 9S9

General Inquiry (705)497-6822

Toll Free 1-877-817-6636

Fax (705)497-5544

8:30 - 5:00

PARRY SOUND

Ontario Government Bldg Complex

7 Bay St

Parry Sound P2A 1S4

General Inquiry (705)773-4216

Toll Free 1-877-817-6636

Fax (705)746-8828

8:30 - 5:00

SOUTH PORCUPINE

Ontario Government Complex

Hwy 101 E

PO Bag 3060

South Porcupine P0N 1H0

(705)235-1667 (Timmins)

Toll Free 1-877-817-6636

Fax (705)235-1668

8:30 - 5:00

STURGEON FALLS

Unit 8, 94 King St

**Sturgeon Falls** P2B 2Z5

General Inquiry (705)753-2900

Toll Free 1-877-817-6636

Fax (705)753-2717

8:45 - 4:45 🕭

**SUDBURY** 

Suite 103, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-0061

General Inquiry (705)564-0060

Toll Free 1-877-817-6636

Fax (705)564-0063

8:30 - 5:00

NORTHWEST GOVERNMENT

INFORMATION CENTRES

Ontario Government Bldg

Suite 332, 435 James St S

Thunder Bay P7E 6S7

General Inquiry (807)475-1425

Fax (807)475-1589

8:30 - 5:00

ATIKOKAN

108 Saturn Ave

PO Box 940

Atikokan POT 1C0

General Inquiry (807)597-2701

Toll Free 1-877-817-6636

Fax (807)597-6185

8:30 - 5:00

**CHAPLEAU** 

190 Cherry St

PO Box 488

Chapleau P0M 1K0

General Inquiry (705)864-1515

Toll Free 1-877-817-6636

Fax (705)864-0681

8:30 - 5:00

DRYDEN

479 Government Rd

PO Box 3000

Dryden P8N 3B3

General Inquiry (807)223-8500

Toll Free 1-877-817-6636

Fax (807)223-8502

8:30 - 5:00

FORT FRANCES

922 Scott St

Fort Frances P9A 1J4

General Inquiry (807)274-5329

General Inquiry (807)274-8611

Toll Free 1-877-817-6636

Fax (807)274-4438 8:30 - 5:00

**GERALDTON** 

208 Beamish Ave W

PO Box 640

Geraldton POT 1M0

General Inquiry (807)854-0266

General Inquiry (807)854-1030

Toll Free 1-877-817-6636

Fax (807)854-0335

8:30 - 5:00

**IGNACE** 

Hwy 599 at Hwy 17

PO Box 196

Ignace POT 1TO

General Inquiry (807)934-2260

Toll Free 1-877-817-6636

Fax (807)934-2609

8:30 - 5:00

KENORA

Suite 104, 810 Robertson St

Kenora P9N 4J2

General Inquiry (807)468-2803

Toll Free 1-877-817-6636

Fax (807)468-2941

8:30 - 5:00

MANITOUWADGE

40 Manitou Rd

PO Box 1168

Manitouwadge POT 2C0

General Inquiry (807)826-1149x249 (Open

Tues - Thursday 10:00am-3:00pm)

Toll Free 1-877-817-6636

Fax (807)826-4631

11:00 - 3:00

**MARATHON** 

Suite 105, 52 Peninsula Rd

PO Box 280

Marathon POT 2E0

General Inquiry (807)229-1153

Toll Free 1-877-817-6636

Fax (807)229-1592

8:30 - 5:00

**NIPIGON** 

5 Wadsworth Dr ·

PO Box 8

Nipigon POT 2J0

General Inquiry (807)887-3230

General Inquiry (807)887-5000

Toll Free 1-877-817-6636

Fax (807)887-2993

8:30 - 5:00

RAINY RIVER

408 Atwood Ave

PO Box 430

Rainy River POW 1L0

General Inquiry (807)852-3287

Toll Free 1-877-817-6636

Fax (807)852-3938

8.45 - 4:45

**RED LAKE** 

227 Howey St

PO Box 950

Red Lake POV 2M0

General Inquiry (807)727-2870

Toll Free 1-877-817-6636

Fax (807)727-2946

8:30 - 5:00

SAULT STE MARIE

Roberta Bondar Pl

Suite 110, 70 Foster Dr

Sault Ste Marie P6A 6V4

General Inquiry (705)945-5877

General Inquiry (705)945-5825

Toll Free 1-877-817-6636

Fax (705)945-5958

8:30 - 5:00

SIOUX LOOKOUT

62 Oueen St

PO Box 147

Sioux Lookout P8T 1A2

General Inquiry (807)737-1318

Toll Free 1-877-817-6636

Fax (807)737-3419

8:30 - 5:00

For information on "Services offered to the Public" see our Web site at www.serviceontario.ca

THUNDER BAY
Ontario Government Bldg
Suite 114, 435 James St S
Thunder Bay P7E 6S7
General Inquiry (807)475-1425
General Inquiry (807)473-3126
Toll Free 1-877-817-6636
Fax (807)475-1763
8:30 - 5:00

WAWA
48 Mission Rd Hwy 101
PO Box 1370
Wawa POS 1K0
General Inquiry (705)856-2354
Toll Free 1-877-817-6636
Fax (705)856-7511
8:30 - 5:00

#### PROGRAMS AND TRANSPORTATION

Roberta Bondar Pl Suite 200, 70 Foster Dr Sault Ste Marie P6A 6V8 General Inquiry (705)945-5929 Fax (705)541-2140 Fax (705)564-7597 (Sudbury) 8:30 - 5:00

Programs and Transportation unit recommends policies and programs designed to address Northern needs and circumstances; evaluates existing and proposed initiatives, e.g., transportation; communicates special northern circumstances to other ministries; and identifies and addresses emerging northern issues. The Transportation Program is undertaken in cooperation with the Ontario Ministry of Transportation, the Ontario Northland Transportation Commission (ONTC) and the Owen Sound Transportation Company (OSTC). The Transportation Program includes a variety of programs directed towards the provision of capital infrastructure and passenger services.

#### Services offered to the Public:

Access Roads Local Roads Boards Logistics Consulting Services Northern Highways Program Winter Roads

Suite 601, 159 Cedar St

## REGIONAL ECONOMIC DEVELOPMENT BRANCH

Sudbury P3E 6A5
General Inquiry (705)564-7579
Fax (705)564-7583
Fax (705)564-7582 (Director's Office)
www.mndm.gov.on.ca/mndm/nordev/redb/default\_e.asp
8:30 - 5:00

The Regional Economic Development Branch is comprised of six integrated area teams which are the focal point for service delivery in the key economic sectors of the North. Located throughout Northern Ontario, the teams provide clients with one-stop access to economic development services. The Branch also includes the Coordination and Analysis Unit, which undertakes research and supports the development of northern initiatives, the Trade and Investment Marketing Unit, which markets Northern Ontario as a place to invest and do business, the Northern Development Council (NDC) Unit, which supports the NDCs which have been created to establish a direct link from northern communities to the Minister of Northern Development and Mines, and the Grow Bonds Corporation which administers the Northern Ontario Grow Bonds Business Pilot Program. This branch is also repsponsible for the administration of seven Enterprise Centres located throughout the north.

#### Services offered to the Public:

**Business Consulting Services** 

Business Retention And Expansion

Canada Ontario Municipal Rural Infrastructure Fund

GO North Investor Program

Health Professionals Recruitment Tour

Investment Readiness Test

Local Services Boards

Millennium Partnerships

Northern Ontario Grow Bonds Pilot Program

Northern Ontario Heritage Fund

Resource-Based Tourism Licensing

Rural Economic Development Data and Intelligence

Rural Economic Development Program

Small Business Enterprise Centres

Summer Jobs Service

Support to Agricultural and Horticultural Societies

Trade and Investment Marketing

Veterinary Assistance Program

Violence Against Women Prevention Initiative-Northern Ontario Grants

#### **AREA TEAMS**

The Area Teams are the focal point for service delivery in the key economic sectors of the North. Located throughout **Northern Ontario**, the teams provide clients with one-stop access to economi development services.

KENORA AND AREA

Suite 104, 810 Robertson St

Kenora P9N 4J2

General Inquiry (807)468-2937

Fax (807)468-2930

Fax (807)468-2930 (NDO Kenora)

Fax (807)727-2946 (Red Lake)

Fax (807)737-3419 (Sioux Lookout)

Fax (807)274-4438 (Rainy River)

Fax (807)223-8502 (Dryden)

Fax (807)274-4438 (Fort Frances)

Fax (807)934-2304 (Ignace)

8:30 - 5:00

NORTH BAY AND AREA

Suite 203, 447 McKeown Ave

North Bay P1B 9S9

General Inquiry (705)494-4045

Fax (705)647-7993 (New Liskeard)

Fax (705)494-4069

8:30 - 5:00

SAULT STE MARIE AND AREA

Roberta Bondar Pl

Suite 200, 70 Foster Dr

Sault Ste Marie P6A 6V8

General Inquiry (705)945-5914

Fax (705)945-5931

Fax (705)356-7441 (Blind River)

Fax (705)864-0681 (Chapleau)

Fax (705)856-7511 (Wawa)

Fax (705)848-2408 (Elliot Lake)

8:30 - 5:00

SUDBURY AND AREA

Suite 601, 159 Cedar St

Sudbury P3E 6A5

General Inquiry (705)564-7517

Fax (705)282-2792 (Gore Bay)

Fax (705)869-5602 (Espanola)

Fax (705)564-7583

Fax (705)746-8828 (Parry Sound)

8:30 - 5:00

#### THUNDER BAY AND AREA

Ontario Government Bldg

Suite 332, 435 James St S

Thunder Bay P7E 6S7

General Inquiry (807)475-1648

Fax (807)475-1589

Fax (807)597-6185 (Atikokan)

Fax (807)229-1592 (Marathon)

Fax (807)887-2993 (Nipigon)

Fax (807)854-0335 (Geraldton)

Fax (807)826-4592 (Manitouwadge)

8:30 - 5:00

TIMMINS AND AREA

Ontario Government Complex E Wing

Hwy 101 E

PO Bag 3060

South Porcupine PON 1H0

General Inquiry (705)235-1664

Fax (705)568-4515 (Kirkland Lake)

Fax (705)235-1660

Fax (705)272-3489 (Cochrane)

Fax (705)232-6553 (Iroquois Falls)

Fax (705)335-8765 (Kapuskasing)

Fax (705)336-2983 (Moosonee)

Fax (705)372-2391 (Hearst)

8:30 - 5:00

## **COORDINATION AND ANALYSIS UNIT**

Suite 601, 159 Cedar St

Sudbury P3E 6A5

General Inquiry (705)564-7525

Fax (705)564-7583

8:30 - 5:00

The Coordination and Analysis Unit coordinates input from the area teams, liaises with line ministries, undertakes research and analysis on northern trends and supports the development of northern initiatives.

## NORTHERN DEVELOPMENT COUNCILS

Suite 601, 159 Cedar St

Sudbury P3E 6A5

General Inquiry (705)564-7591

Fax (705)564-7597

Fax (705)647-7993 (New Liskeard)

Fax (807)475-1589 (Thunder Bay)

Fax (807)597-6185 (Atikokan)

8:30 - 5:00

Four Northern Development Councils (NDCs), representing the Northwest, Northeast, Far North and Major Cities (Cities of Greater Sudbury, North Bay, Timmins, Sault Ste. Marie and Thunder Bay) will advise the Minister of Northern Development and Mines by providing input to or facilitating consultations with Northerners on various issues, initiatives and policy items affecting Northern Ontario. The NDC Unit provides support to the NDCs.

## TRADE AND INVESTMENT MARKETING UNIT

Ontario Government Bldg

Suite 332, 435 James St S

Thunder Bay P7E 6S7

General Inquiry (807)475-1518

Fax (807)475-1589 (Thunder Bay)

Fax (705)564-7597 (Sudbury)

8:30 - 5:00

**Trade** and **Investment** Marketing works closely with northern businesses, economic development practitioners and agencies, and other levels of government to: put **northern Ontario** on the map with investors and buyers in industry sectors and geographic markets important to northern Ontario; promote the goods and services of northern Ontario; market northern Ontario as a good place to

live, invest and do business; to identify key sectors and activities to further northern Ontario trade and investment; and organize and participate in trade shows, conferences and missions.

## SMALL BUSINESS ENTERPRISE CENTRES

Small **Business** Enterprise Centres (SBECs) focus on providing support to start-up and small enterprises during their first five years of operation. Entrepreneurs are provided with easy access to business consulting services and information covering management, marketing, technology and financing. The Ministry of Northern Development and Mines (MNDM) supports 7 SBECs in Northern Ontario in the following communities: Thunder Bay, North Bay, Haileybury, Timmins, Kenora, Sudbury and Sault Ste. Marie.

ENTERPRISE CENTRE SAULT STE MARIE
3rd Flr, 99 Foster Dr
Sault Ste Marie P6A 5X6
General Inquiry (705)759-5461
Toll Free 1-800-565-4507
Fax (705)759-2185
8:30 - 4:30

ENTERPRISE TEMISKAMING
467 Ferguson Ave
PO Box 339
Haileybury POJ 1K0
General Inquiry (705)672-5155
Toll Free 1-800-361-2281
Fax (705)672-5959
8:30 - 4:30

NORTHWEST BUSINESS CENTRE 227 1/2 Second St S **Kenora** P9N 1G1
General Inquiry (807)467-4643
Fax (807)467-4645
8:00 - 4:00

SUDBURY REGIONAL BUSINESS CENTRE
Tom Davies Sq
200 Brady St
Sudbury P3E 5K3
General Inquiry (705)674-4455x4633
Toll Free 1-800-668-7582
Fax (705)673-7722
8:30 - 4:30

THE BUSINESS CENTRE - NIPISSING/PARRY SOUND
4th Flr, 200 McIntyre St E
PO Box 360
North Bay P1B 8H8
General Inquiry (705)474-0400x425
Toll Free 1-800-465-6892
Fax (705)474-4493
8:30 - 4:30

THE BUSINESS ENTERPRISE CENTRE 54 Spruce St S

Timmins P4N 2M5

General Inquiry (705)360-8482

Toll Free 1-800-461-2936

Fax (705)360-1394

8:30 - 4:30

THUNDER BAY AND DISTRICT ENTREPRENEUR CENTRE
Victoriaville Civic Ctr
2nd Flr, 111 Syndicate Ave S
PO Box 800
Thunder Bay P7C 5K4
General Inquiry (807)625-3972
Toll Free 1-800-668-9360
Fax (807)623-3962
8;30 - 4:30

## **AGENCIES, BOARDS AND COMMISSIONS**

#### ONTARIO NORTHLAND TRANSPORTATION COMMISSION

555 Oak St E
North Bay P1B 8L3
General Inquiry (705)472-4500
Fax (705)472-4267
www.ontc.on.ca
7:30 - 5:00

The Ontario Northland **Transportation** Commission (ONTC), a Crown agency in the province of Ontario, is responsible to government through the Ministry of Northern Development and Mines. Its goal is to provide transportation and telecommunication services including rail, bus, **ferry**, for passengers and **freight**. **Rail** passenger services include the Polar Bear Express between Cochrane and Moosonee, the Northlander between Toronto and Cochrane with connector **bus** service to Timmins and Hearst, and the Little Bear, a mixed passenger-freight train between Cochrane and Moosonee. The ONTC provides a barge service between Moosonee and Moose Factory Island.

#### THE OWEN SOUND TRANSPORTATION COMPANY, LIMITED

RR 5

Owen Sound N4K 5N7 General Inquiry (519)376-8740

Toll Free 1-800-265-3163 (Ferry Reservations: 7:00am-10:00pm May-Oct)

www.chicheemaun.com

8:30 - 4:30

The Owen Sound **Transportation** Company, Limited (OSTC), an Operational Enterprise Agency in the province of Ontario, is responsible to government through the Ministry of Northern Development and Mines. Its goal is to provide vehicle/passenger **ferry** transportation in the province of Ontario. Ferry services owned and operated by OSTC include the M.S. Chi-Cheemaun between Tobermory and Manitoulin Island. OSTC also provides contract operation of the Pelee Island Ferry service for the Ontario Ministry of Transportation.

#### ACTS

Mining Act
Ministry of Northern Development and Mines Act
Northern Ontario Heritage Fund Act
Northern Services Boards Act
Ontario Mineral Exploration Act
Ontario Northland Transportation Commission Act
Professional Geoscientists Act, 2000

# MINISTRY OF PUBLIC INFRASTRUCTURE RENEWAL

Mowat Block 6th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-0424 Fax (416)325-8851 www.pir.gov.on.ca 8:30 - 5:00 ■

The Ministry of Public Infrastructure Renewal (PIR) is the central agency and change agent responsible for providing an integrated horizontal approach to infrastructure planning. It also oversees the Ontario Realty Corporation, the Liquor Control Board of Ontario, the Ontario Lottery and Gaming Commission and Ontario Infrastructure Projects Corporation. The ministry has three distinct yet interdependent activities: growth planning, infrastructure planning, and infrastructure financing and procurement. All of these components strengthen our communities and economic competitiveness and ensure Ontarians have a quality of life that is second to none. PIR works with line ministries to coordinate the government's investments in infrastructure and on integrating ministries' growth planning initiatives so that government priorities are met.

## **DEPUTY MINISTER'S OFFICE**

## COMMUNICATIONS

4th Flr Suite 425, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-8664 Fax (416)325-8440 www.pir.gov.on.ca 8:30 - 5:00

The Communications Branch is responsible for informing the public, key stakeholder and government ministries about the ministry's programs and policies related to its core business and the government's corporate agenda. The branch provides a wide range of communications advice and support to ministry and agency clients, as well as to the Minister. The branch also liaises with all government ministries to ensure effective coordination and integration of communications initiatives. The branch works to increase public awareness that infrastructure and growth planning lead to stronger, better communities through strategic planning and coordination of public engagements, issues management, proactive media relations and responding to ministerial correspondence. The branch is also responsible for maintaining the ministry's web site, creative services and internal communications.

## AGENCIES DIVISION

Mowat Block 6th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)327-5596 Fax (416)325-4959 www.pir.gov.on.ca 8:30 - 5:00 ₺

The Agencies Division liaises with agencies reporting to the Minister to provide governance and oversight in order to ensure effective leadership and co-ordination in the development of government policy for gaming, alcohol and realty assets and to manage effectively the accountability relationship between government and its agencies on behalf of the Minster and Deputy.

### GAMING AND ALCOHOL POLICY BRANCH

4th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)314-2736 Fax (416)212-4941 8:30 - 5:00

The Gaming and Alcohol Policy Branch ensures the corporate accountability of the LCBO and OLGC to the ministry. It is responsible for the development and implementation of provincial gaming policy and legislation and provides input into alcohol policy and legislation.

#### PROJECT DEVELOPMENT AND AGENCY LIAISON BRANCH

4th Flr Suite 425, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-4824 Fax (416)325-4920 www.pir.gov.on.ca 8:30 - 5:00

The Project Development and Agency Liaison Branch (PDAL), is responsible for the oversight and implementation of designated major infrastructure projects, guided by the five key infrastructure principles. PDAL identifies and promotes best practices in infrastructure planning, development and delivery. It provides advice and support in the accountability relationship between PIR and the Ontario Infrastructure Projects Corporation (OIPC)/Infrastructure Ontario.

#### REALTY RELATIONS BRANCH

Ferguson Block 9th Flr, 77 Wellesley St W Toronto M7A 1N3 General Inquiry (416)326-4857 Fax (416)327-2518 8:30 - 5:00

The Realty Relations Branch provides advice and support to the Minister, the Deputy and senior executives in the accountability relationship between Ministry of Public Infrastructure Renewal (PIR) and the Ontario Realty Corporation (ORC).

## TRANSMISSION CORRIDOR PROGRAM (TCP)

18th Flr, 56 Wellesley St W Toronto M5S 2S3 General Inquiry (416)326-6706 Fax (416)212-1172 9:00 - 5:00

Transmission Corridor Program (TCP) provides advice and support to the Minister, the Deputy and senior executives on the operation of the Provincial Secondary Land Use Programs, and on issues related to the transmission corridor lands. It serves as the liaison between the Ministry and Hydro One.

## CORPORATE SERVICES DIVISION

5th Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6866 Fax (416)314-3354 8:30 - 5:00 ■

Corporate Services is responsible for providing results-based planning, financial and administrative support to the ministry to ensure compliance with the provincial government's policies and procedures on financial management, audit, asset management, information and technology, procurement, budgetary control, freedom of information, human resource planning and management, and French language services. Corporate Services also manages the relationship with service providers and is the key point of contact with the Central Agency I&IT Cluster, Ontario Internal Audit, Ministry of Government Services and the Ontario Shared Services.

# FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY OFFICE (FOI)

Frost N 6th Flr Rm 665, 95 Grosvenor St Toronto M7A 1Z1 General Inquiry (416)327-3189 Fax (416)327-2760 intra.cqsd.fin.gov.on.ca 8:30 - 5:00

The Freedom of Information and Protection of Privacy Office handles all requests for information under the Freedom of Information and Protection of Privacy Act.

## **ONTARIO INTERNAL AUDIT**

18th Fir, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)326-1703 Fax (416)326-1712 8:30 - 5:00 ■

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

## SERVICE MANAGEMENT BRANCH

5th Flr, 880 Bay St Toronto M7A 2C1 General Inquiry (416)325-6866 Fax (416)314-3354 8:30 - 5:00

The Service Management Branch manages the ministry's internal service agreements (i.e. Ontario Shared Services, Information Technology, Facilities and other administrative services), Emergenc Management Program including business continuity planning, Quality Service Program facilities management, telecommunications, information and document management and administrates the Freedom of Information and Protection of Privacy Act. The branch also coordinates administrative corporate projects and overall business improvements for the ministry.

## INFRASTRUCTURE FINANCING AND PROCUREMENT DIVISION

9th Flr, 777 Bay St
Toronto M5G 2C8
General Inquiry (416)325-1385
Fax (416)325-4646
www.pir.gov.on.ca
8:30 - 5:00 ፟፟፟

The Infrastructure Financing and Procurement Division provides strategic analysis, advice, and decision support for procurement, financing, project management and evaluation of public infrastructure investments by the government. The division leads the development of long-term sustainable infrastructure procurement and financing options, including new models, increased direct investment by governments, and innovation in financing.

#### PROJECTS IMPLEMENTATION BRANCH

9th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)325-8504 Fax (416)325-4646 8:30 - 5:00

The Projects Implementation Branch partners with ministries and agencies to implement major infrastructure projects using best practices in project development and in the structuring and financing of procurement. The branch provides financial advisory and project management services to improve the performance of government infrastructure investments and is responsible for corporate compliance and oversight of these investments.

## INFRASTRUCTURE POLICY AND PLANNING DIVISION

Frost Bldg S
6th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)325-9411
Fax (416)325-8851
www.pir.gov.on.ca
8:30 - 5:00

The **Infrastructure** Policy and Planning Division provides strategic policy development and analysis for planning and managing the government's investments in public infrastructure. In consultation with central agencies, and working with capital ministries, the division manages the government's infrastructure planning process and in-year capital expenditures and develops the government's multi-year provincial infrastructure plan. The division also works with federal and municipal levels of government in identifying infrastructure priorities across the province.

#### **ASSET MANAGEMENT BRANCH**

6th Flr, 7 Queen's Park Cres Toronto M7A 1Y7 General Inquiry (416)325-9411 Fax (416)326-9845 www.pir.gov.on.ca 8:30 - 5:00

Frost Bldg S

The Asset Management Branch is leading the development of an Infrastructure Asset Management system for Ontario including the development of data standards and systems to support an asset inventory.

## **INFRASTRUCTURE STRATEGIES BRANCH**

Frost Bldg S
6th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)325-9411
Fax (416)325-8851
www.pir.gov.on.ca
8:30 - 5:00

The Infrastructure Strategies Branch has central agency responsibilities for managing the government's infrastructure planning process and for managing the province's infrastructure investment plan. The branch also provides policy analysis and advice on capital investment issues.

## MUNICIPAL INFRASTRUCTURE BRANCH

Frost Bldg S
6th Flr, 7 Queen's Park Cres
Toronto M7A 1Y7
General Inquiry (416)325-9411
Fax (416)326-9845
www.pir.gov.on.ca
8:30 - 5:00

The Municipal **Infrastructure** Branch is responsible for developing infrastructure partnership strategies with the federal government and Ontario **municipalities** and for negotiating federal-provincial infrastructure funding agreements. The branch also manages Ontario's interests in the Toronto Waterfront Revitalization initiative.

## **LEGAL SERVICES BRANCH**

4th Flr, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-1841 Fax (416)325-1781 8:30 - 5:00 ■

The Legal Services Branch provides strategic legal analysis and advice to support and advance the ministry's and government's mandate. Specifically it provides advice regarding: infrastructure policy and planning issues; procurement; financing; project management; and, evaluation of public infrastructure investments by the government. Legal counsel provide general assistance in the area of contract management; agency relations and oversight; alcohol and gaming oversight; strategic asset management review and management; corporate governance; production of legal instrument such as legislation, regulations, orders-in-council, agreements, contracts and memoranda of understanding; freedom of information; conflict of interest; and, interpretation of PIR administere and other relevant statutes.

## **ONTARIO GROWTH SECRETARIAT**

4th Flr Suite 425, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-1210 Toll Free 1-866-479-9781 Fax (416)325-7405 www.pir.gov.on.ca 8:30 - 5:00

The Ontario Growth Secretariat (OGS) provides leadership in the development of a growth planning agenda. OGS activities will result in integrated decision-making that brings together all

levels of government and other stakeholders on issues such as transportation, infrastructure, land use, the environment, housing and public investment to create a higher quality of life.

#### **ASSISTANT DEPUTY MINISTER'S OFFICE**

4th Flr Suite 425, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-1210 Toll Free 1-866-479-9781 Fax (416)325-7405 www.pir.gov.on.ca 8:30 - 5:00

The Assistant Deputy Minister's office supports the activities of the Deputy Minister and is responsible for the overall direction and administration of the Secretariat. The Secretariat consists of the Assistant Deputy Minister's Office, Partnerships and Consultation Branch and Growth Policy, Planning and Analysis Branch.

#### **GROWTH POLICY, PLANNING AND ANALYSIS BRANCH**

4th Flr Suite 425, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-1210 Toll Free 1-866-479-9781 Fax (416)325-7403 8:30 - 5:00

The Growth Policy, Planning and Analysis Branch provides two key streams of work related to growth plan development and implementation and legislative conformity: growth policy; and growth planning and analysis. The Growth Policy Team integrates growth policy and planning with the corporate capital planning process and other provincial policies and legislation. The Growth Planning and Analysis Team develops land use planning analysis and technical research, geospatial analysis, and growth monitoring systems.

#### PARTNERSHIPS AND CONSULTATION BRANCH

4th Flr Suite 425, 777 Bay St Toronto M5G 2E5 General Inquiry (416)325-1210 Toll Free 1-866-479-9781 Fax (416)325-7403 www.pir.gov.on.ca 8:30 - 5:00

The Partnerships and Consultation Branch provides for public and stakeholder engagement contributing to the implementation of Ontario's Places to Grow initiative, through research and strategic outreach. The Team also undertakes partnership development with the academic, not-for-profit and private sectors.

# ONTARIO STRATEGIC INFRASTRUCTURE FINANCING AUTHORITY

9th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)212-7132 Fax (416)212-6452 www.osifa.on.ca 8:30 - 5:00

The Ontario Strategic **Infrastructure** Financing Authority (OSIFA), provides financing to renew and rebuild Ontario's public infrastructure. OSIFA sells Infrastructure Renewal Bonds to raise capital for its public infrastructure financing program.

#### **COMMUNITY FINANCE**

9th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)212-7132 Fax (416)212-6452 www.osifa.on.ca 8:30 - 5:00

Community Finance is responsible for developing and maintaining effective financial policies an risk management, assessment and mitigation policies. It leads and directs a controllership framework with the Ontario Strategic Infrastructure Financing Authority (OSIFA), ensuring adherence to financial, accounting, banking, legal and administrative policies and procedures. It has primary responsibility for the budgeting and financial reporting activities of OSIFA.

## **COMMUNITY RELATIONS AND COMMUNICATIONS**

9th Flr, 777 Bay St
Toronto M5G 2C8
General Inquiry (416)212-7132
Toll Free 1-800-230-0937 (Loan Hotline)
Fax (416)212-6452
www.osifa.on.ca
8:30 - 5:00

Community Relations and Communications is responsible for administration of the Ontario Strategic Infrastructure Financing Authority's (OSIFA's) infrastructure renewal **loan** program, a well as outreach to broader public sector stakeholders, the financial community, and relevant government agencies.

#### LEGAL SERVICES

9th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)212-7132 Fax (416)212-6452 www.osifa.on.ca 8:30 - 5:00

Legal Services provides legal and corporate services to the Authority and provides corporate secretarial services to the Authority's Board of Directors.

## STRATEGIC ASSET MANAGEMENT UNIT

Frost Bldg N 6th Flr, 95 Grosvenor St Toronto M7A 1Z1 General Inquiry (416)325-4220 Fax (416)212-6273 8:00 - 5:00

The Strategic Asset Management Unit provides overall strategic planning and support for the ongoing review of major Provincial assets. The unit manages, supports or participates in asset management reviews to determine whether they are being managed effectively and efficiently and whether they are providing the maximum return to the people of Ontario.

## AGENCIES, BOARDS AND COMMISSIONS

#### INFRASTRUCTURE ONTARIO

9th Flr, 777 Bay St Toronto M5G 2C8 General Inquiry (416)212-7289 Fax (416)325-4646 8:30 - 5:00

**Infrastructure** Ontario is responsible for project management and contract management of large, complex infrastructure projects that are identified in the Government's multi-year capital plan as Alternative Financing and Procurement (AFP) projects, and advising the Minister on related planning and implementation of prospective projects.

Infrastructure Ontario is also responsible for overseeing the operations of the Ontario Strategic Infrastructure Financing Authority (OSIFA).

## LIQUOR CONTROL BOARD OF ONTARIO

55 Lake Shore Blvd E
Toronto M5E 1A4
Toll Free 1-800-668-5226
www.lcbo.com

The LCBO is a Government of Ontario Crown Corporation established in 1927 to control importation, distribution, pricing and sale of beverage **alcohol** in the province. With 6,500 employees, the corporation directly operates 600 retail stores and four warehouses across Ontario.

## ONTARIO LOTTERY AND GAMING CORPORATION

Roberta Bondar Pl
Suite 800, 70 Foster Dr
Sault Ste Marie P6A 6V2
General Inquiry (416)224-1772 (Toronto)
General Inquiry (705)946-6464
Foll Free 1-800-387-0098 (Consumer Inquiries)
FTY Toll Free 1-800-563-5357
Fax (416)224-7000 (Toronto)
Fax (705)946-6600
www.OLGC.ca
8:45 - 5:00

The Ontario Lottery and Gaming Corporation (OLGC) is a quality provider of attractive, controlled gaming, engaging our employees and related organizations in serving Ontario's citizens

and tourists in a socially responsible manner, and creating profits for charities and government projects in accordance with government policy and direction. The OLGC reports to the Ministry of Public Infrastructure Renewal (PIR). As an operational enterprise agency, OLGC is responsible for province-wide lottery games; charity and **aboriginal casinos**; slot machine facilities at racetracks; and commercial casinos.

## ONTARIO REALTY CORPORATION

Ferguson Block
11th Flr, 77 Wellesley St W
Toronto M7A 2G3
General Inquiry (416)327-3937
Toll Free 1-877-863-9672
Fax (416)327-1906
www.orc.on.ca
8:30 - 5:00

The Ontario Realty Corporation (ORC) was established in 1993 as a crown corporation. Reporting to the Minister of Public Infrastructure Renewal (PIR), the **ORC** provides a broad range of **real estate** services including: **construction** project management, facilities management, and strategic portfolio management on behalf of the Government of Ontario. The ORC manages a vast and diverse portfolio, consisting of approximately 6,000 buildings, comprising 52-million square feet of space and 95,000 acres of land, making it one of the largest real estate management companies in North America.

#### **ACTS**

Capital Investment Plan Act, 1993, S.O. 1993, c. 23. - In respect of the Ontario Realty Corporation as conferred by subsection 3(4) of the Act.

Conservation Authorities Act, R.S.O. 1990, c. C. 27, s. 32. - In respect of the powers and duties of the Minister of Government Services described in section 32.

Education Act, R.S.O. 1990, c. E. 2 and R.R.O. 1990, Reg. 296, ss. 18(k). - In respect of the power and duties of the Ministry of Government Services described in subsection 18(k).

Electricity Act, 1998, S.O. 1998, c. 15, Schedule A, Part IX.1. - In respect of the powers and dutie of the Chair of the Management Board of Cabinet under Part IX.1.

Environmental Assessment Act, R.S.O. 1990, c. E. 18, and R.R.O. 1990, Reg. 334, s. 7. - In respect of the power of the Chair of the Management Board of Cabinet referred to in section 7 of the Reg.

Fish and Wildlife Conservation Act, 1997, S.O. 1997, c. 41, s. 81. - In respect of the powers of the Chair of the Management Board of Cabinet, described in section 81.

Liquor Control Act, R.S.O. 1990, c. L. 18.

Ministry of Government Services Act, R.S.O. 1990, c. M. 25. - In respect of the Ontario Realty Corporation and all real property matters. Specifically, ss. 6, 7, 8, 9(2), 11, 12, 16, 17, 19.

Ontario Lottery and Gaming Corporation Act, 1999, S.O. 1999, c. 12, Schedule L.

Ontario Strategic Infrastructure Financing Authority Act, 2002, S.O. 2002, c. 22, Sched. A - Exceptor subsection 4(3) and (4) and sections 13, 16, 17 and 18 assigned to the Minister of Finance. Places to Grow Act, 2005, S.O. 2002, c. 13.

Public Lands Act, R.S.O. 1990, c. P. 43, ss. 46(2). - In respect of powers of the Minister of Government Services described in subsection 46(2).

Registry Act, R.S.O. 1990, c. R. 20, s. 114 - In respect of the powers and duties of the Minister of Government Services described in section 114.

Surveys Act, R.S.O. 1990, c. S. 30, s. 61. - In respect of the powers of the Minister of Governme Services described in section 61 regarding the installation of survey monuments on lands.

Toronto Waterfront Revitalization Corporation Act, 2002, S.O. 2002, c.28

## MINISTRY OF RESEARCH AND INNOVATION

Whitney Block
1st Flr, 99 Wellesley St W
Toronto M7A 1W1
General Inquiry (416)325-5181
Fax (416)314-5927
www.mri.gov.on.ca
8:00 - 5:30

In carrying out its mandate, the Ministry of Research and Innovation will work collaboratively across all government ministries to ensure improved coordination and alignment of research, commercialization and innovation activities and to foster a culture of innovation. The Ministry of Research and Innovation is also committed to engaging all external partners, including the private sector, education and research communities in supporting and delivering on the research and innovation agenda.

#### **DEPUTY MINISTER'S OFFICE**

#### COMMUNICATIONS AND STAKEHOLDER OUTREACH BRANCH

Whitney Block
1st Flr, 99 Wellesley St W
Toronto M7A 1W1
General Inquiry (416)325-5140
Fax (416)325-3877
8:30 - 5:00

The Communications and Stakeholder Outreach Branch provides strategic communications advice and support to the Deputy Minister and Minister of Research and Innovation. Through communications services and products, the branch supports policies and programs which drive Ontario's research and innovation agenda. In addition, through stakeholder outreach and promotion, this branch will engage stakeholders and foster a culture of innovation in Ontario.

#### **ONTARIO INTERNAL AUDIT - JUSTICE SERVICE TEAM**

Lincoln M Alexander Bldg 2nd Flr, 777 Memorial Ave Orillia L3V 7V3 General Inquiry (705)329-6741 Fax (705)329-6762 8:00 - 5:30

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# ONTARIO INTERNAL AUDIT - JUSTICE/MEDT/MRI AUDIT SERVICE TEAM

16th Flr Suite 1603, 700 Bay St Toronto M5G 1Z6 General Inquiry (416)326-4226 Fax (416)326-4219

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministy and agency operations. Internal Audit Servies are provided unter the direction of the Chief Internal Auditor.

## CORPORATE AND AGENCY SERVICES DIVISION

Hearst Block 7th Flr, 900 Bay St Toronto M7A 2E1 General Inquiry (416)325-6486 Fax (416)325-6392 8:30 - 5:00

The Corporate and Agency Services Division leads and coordinates corporate and administrative support services, including human resources and facility services, business planning and finance, and information technology systems for the Ministry of Economic Development and Trade and the Ministry of Research and Innovation. It also coordinates ministry participation in government-wide administrative initiatives and projects. The division provides selected administrative services to the Ministries of Intergovernmental Affairs and Democratic Renewal. The division is responsible for the development of the ministry's emergency management program.

## **BUSINESS PLANNING AND FINANCE BRANCH**

Hearst Block 7th Flr, 900 Bay St Toronto M7A 2E1 General Inquiry (416)325-6421 Fax (416)327-4239 8:30 - 5:00 ►

The Business Planning and Finance Branch provides strategic advice and support to the Ministry of Economic Development and Trade and the Ministry of Research and Innovation on the management of ministry resources and program development through the coordination of business planning, performance measurements, financial planning and coordination of Treasury Board approvals. The branch also provides corporate accounting services to the Ministry of Economic Development and Trade, the Ministry of Research and Innovation, the Ministry of Intergovernmental Affairs and the Democratic Renewal Secretariat. These services include advice and training on controllership, development of ministry financial and procurement policies, maintenance of the ministry chart of accounts and the coordination of corporate financial reporting Financial accounting and purchasing services are provided to the ministries by the Ontario Shared Services.

# BUSINESS TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT BRANCH

Hearst Block
7th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)325-6638
Fax (416)325-6392
8:30 - 5:00

The Business Transformation and Organizational Development Branch is responsible for ministry human resources and quality service strategies and initiatives, supporting service management relationships including information technology and leading key business transformation initiatives such as Electronic Client Relationship Management Project (eCRM).

## CORPORATE INITIATIVES GROUP

Hearst Block
3rd Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)325-6608
Fax (416)325-6715
8:30 - 5:00

The Corporate Initiatives Group is responsible for the development and implementation of the Ministry's Human Resources Plan, which includes the HR strategies and achievements including responsibility for the administration of the Workforce Information Network (WIN).

## QUALITY AND SERVICE MANAGEMENT

Hearst Block
7th Flr, 900 Bay St
Foronto M7A 2E1
General Inquiry (416)325-6638
Fax (416)325-6392
3:30 - 5:00

The Quality and Services Management Unit leads and coordinates the implementation of the ninistry quality initiatives, and provides service management support for a range of business ervices including information technology and shared services, and supports ministry records and information management (RIM).

# **JUMAN RESOURCES AND FACILITIES SERVICES BRANCH**

Hearst Block
rd Flr, 900 Bay St
Foronto M7A 2E1
General Inquiry (416)325-6605
ax (416)325-6707
at 30 - 5:00

duman Resources and Facilities Services Branch plays a leadership role in ensuring customerocused strategic and tactical advice and services in organizational design, job design and valuation, recruitment, compensation and benefits, career counselling and transition, performance lanagement, education, training and personal development, employee relations, health and safety, qual opportunity, WDHP, WSIB, executive services (SMG), accommodation, facilities and elecommunications.

## **IMPLEMENTATION TEAM**

Whitney Block 1st Flr, 99 Wellesley St W Toronto M7A 1W1 General Inquiry (416)325-5143 Fax (416)314-5927 8:30 - 5:00

The Implementation Team, working with the Research and Commercialization Division and Corporate Services-MEDT, assists in developing the new functions, capacities and organization required for the start up and operation of the Ministry of Research and Innovation. These include policy and research support to the Ontario Research and Innovation Council; policy and strategy development services to the Ministry; an integrated, evidence-based policy framework for research and innovation across government; support for a new Deputy Ministers' Committee; and arrangements to work horizontally with key ministries across government to ensure improved coordination of innovation-related activities.

## RESEARCH AND COMMERCIALIZATION DIVISION

11th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)314-1163 Fax (416)314-1287 (Reception) Fax (416)314-4344 8:30 - 5:00

The Research and Commercialization Division works with other divisions in the ministry and with stakeholders inside and outside of government to implement the ministry's Research and Commercialization Strategy. The Strategy is built around four goals: to sustain and build world class research; to enhance commercialization activities; to build and link regional innovation networks across the province, and to attract and retain talent.

#### **COMMERCIALIZATION BRANCH**

11th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)314-2525 Fax (416)314-0680

The **Commercialization** Branch coordinates program funding and the delivery of programs to accelerate **technology** transfer, technology uptake and commercialization in knowledge intensive industries. The branch is responsible for the delivery of the Ontario Research Commercialization Program, the Regional Innovative Network Program, the Ontario Fuel Cell Innovation Program, funding for the Ontario Centres of Excellence Inc., Health Technologies program and for the Ontario Institute for Cancer Research.

## INFRASTRUCTURE AND INNOVATION PARTNERSHIPS BRANCH

11th Flr, 56 Wellesley St W Toronto M7A 2E7 General Inquiry (416)325-6807 Fax (416)326-9654

The **Infrastructure** and Innovation Branch is responsible for: the development and management of major commercialization infrastructure projects; the development of the next generation of research and commercialization infrastructure; and on-going strategy and developmental work with regional organizations involved in studying and implementing innovation and commercialization initiatives across Ontario and within other jurisdictions.

#### **RESEARCH BRANCH**

11th Flr, 56 Wellesley St W Toronto M7A 2E7. General Inquiry (416)314-8206 Fax (416)314-8224

The Research Branch coordinates the delivery of MEDT programs that fund leading edge research, that provide matching funding for federally funded research awards, and that support early career researchers, youth science and technology awareness and international R&D collaborations. The branch is responsible for the delivery of the Ontario Research Fund program, The Research Talent Development program and The Connections and Partnerships program, focused on youth and on international collaboration.

## MINISTRY OF TOURISM

Hearst Block
9th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)326-9326
TTY (416)325-5807
Toll Free 1-800-668-2746 (Ontario Travel Information)
TTY Toll Free (886)700-0040
Fax (416)314-7854
www.tourism.gov.on.ca
9:00 - 5:00

In partnership with tourism industry sectors, the Ministry of Tourism supports delivery of high quality tourism experiences to Ontarians and visitors to Ontario. Promoting a sustainable, customer-focused tourism industry increases pride in our communities, and increases economic growth.

## **DEPUTY MINISTER'S OFFICE**

## **COMMUNICATIONS BRANCH**

Hearst Block 9th Flr, 900 Bay St Toronto M7A 2E1 General Inquiry (416)326-9326 Fax (416)325-5968

Reporting to the Deputy Minister, the Communications Branch provides leadership in communicating the ministry's programs and policies related to its core businesses and to the government's corporate communications agenda. The branch supports the Minister, Deputy Minister and senior ministry staff in handling contentious issues, in responding to public inquiries, in evaluating and implementing communication plans. The branch also advises on, and organizes the Minister's, Parliamentary Assistant's and Deputy Minister's participation in public events. The Communications Branch is also responsible for the publication of news releases, internet sites, and the hosting of special events and announcements related to the ministry's core businesses.

#### CORPORATE POLICY UNIT

Ferguson Block
9th Flr, 77 Wellesley St W
Toronto M7A 1N3
General Inquiry (416)325-8292
Fax (416)325-8568
8:45 - 5:00

The Corporate Policy Unit provides the Minister and Deputy Minister with high-quality and timely policy advice on Cabinet and committee agendas and related business. The unit leads the review and analysis of Cabinet submissions, legislation and policy proposals initiated by other ministries to identify, evaluate and develop recommendations on potential impact on ministries' policies, programs and clients. The unit acts as the primary Ministry of Tourism contact with Cabinet Office on Cabinet agenda issues and works with the ministry staff to develop quality submissions that meet central agency requirements for policy and communications analysis. The unit liaises with other ministries and participates on inter-ministerial committees to represent the Ministry of Tourism's policy positions.

#### **INVESTMENT AND DEVELOPMENT OFFICE**

Hearst Block
9th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)326-6894
Fax (416)327-2506

The mandate of the Investment and Development Office (IDO) is to increase Ontario's competitiveness by supporting destination and experience development in Ontario's tourism sector. In addition, IDO administers the Sport, Culture and Tourism Partnership Program.

## PRODUCT DEVELOPMENT AND INVESTMENT SERVICES

Hearst Block
9th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)326-6894
Fax (416)327-2506
www.tourism.gov.on.ca

Product Development and **Investment** Services facilitates the development of market-ready tourism experiences and destinations by gathering market intelligence, conducting pilot projects, supporting municipal economic development and partnering with industry, government, agencies and organizations to implement tourism plans and development projects. The investment services' role includes identifying municipal tourism investment opportunities and promoting Ontario as a place to invest in tourism.

## SPORTS, CULTURE AND TOURISM PARTNERSHIPS SECRETARIAT

LuCliff Pl
15th Flr, 700 Bay St
Toronto M5G 1Z6
General Inquiry (416)314-1961
Toll Free 1-866-219-5001
Fax (416)314-1382
www.pir.gov.on.ca
8:30 - 4:30

**Sports**, **Culture** and **Tourism** Partnerships Secretariat (SCTP) recognizes the important contribution that sport, culture and tourism facilities make to Ontario's economic prosperity and high standard of living. The Secretariat manages the **funding** program which is available to assist sport, culture and tourism infrastructure across the province with maintenance, upgrades, and in some cases expansion. For more information please contact www.pir.gov.on.ca.

KITCHENER OFFICE Suite 405, 30 Duke St W Kitchener N2H 3W5 Toll Free 1-800-265-2189 Fax (519)578-1632

OTTAWA OFFICE 1st Flr, 530 Tremblay Rd Ottawa K1G 6B7 Toll Free 1-800-267-9340 Fax (613)742-5300 THUNDER BAY OFFICE Suite 334, 435 James St S **Thunder Bay** P7E 6S7 Toll Free 1-800-465-6861 Fax (807)475-1297

## ONTARIO INTERNAL AUDIT

5th Flr, 40 St Clair Ave W Toronto M4V 1M2 General Inquiry (416)314-9210 Fax (416)314-9220 8:30 - 4:45 ■

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

# REGIONAL AND CORPORATE SERVICES DIVISION

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7311 Fax (416)314-7313 8:30 - 4:45

The Regional and Corporate Services Division provides services to the Ministry of Citizenship and Immigration, including the Ontario Women's Directorate and the Ontario Seniors' Secretariat; the Ministry of Tourism; the Ministry of Culture and the Office of Francophone Affairs. The division ensures the provision of efficient and effective administrative services, including legal services, human resources, French language services, information technology and business solutions, results-based planning and resource allocation activities to support ministry and government objectives. The division also provides regional support to the ministries' program areas and delivers programs and services to clients across Ontario.

## CORPORATE RESOURCES BRANCH

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-6136 Fax (416)314-4968 8:30 - 4:45

The Corporate Resources Branch provides advice on results-based planning, accounting, modern controllership, facilities management, emergency management, and related financial and administrative matters to the Ministry of Citizenship and Immigration, Ministry of Culture, and Ministry of Tourism. The Facilities, Information and Records Management Unit is responsible for facilities and assets management, Freedom of Information/Protection of Privacy, print services, and records management. The Business and Fiscal Planning Unit is responsible for budget management financial analysis and results-based planning. The Accounting and Controllership Unit is responsible for financial systems and reporting, modern controllership and service management.

# FREEDOM OF INFORMATION/PROTECTION OF PRIVACY UNIT

5th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7094 Fax (416)314-7722 8:00 - 4:30 ₺

The Freedom of Information/Protection of Privacy Unit administers the Freedom of Information and Protection of Privacy Act within the Ministry of Citizenship and Immigration, Ministry of

Culture and Ministry of Tourism. Assistance to the public in locating certain records or processing requests is available from the Freedom of Information/Protection of Privacy Office. Services provided to the public include various bilingual publications such as a Directory of Records for provincial government institutions, a Directory of Institutions covered by the legislation and brochures explaining the freedom of information and privacy legislation.

#### **HUMAN RESOURCES BRANCH**

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-6078 Fax (416)325-6371 8:30 - 4:45

Human Resources Branch provides strategic consulting and human resource planning services to executive and line managers. It provides interpretation and advice on human resource policies and procedures, collective agreement administration, health and safety services, position classification, recruitment, organizational design, human resources planning and learning services, and French language services for the Ministry of Citizenship and Immigration, Ministry of Culture and Ministry of Tourism. In addition, it coordinates the Ontario Works and Special Employment Program for the Ministry of Tourism and Ministry of Culture.

#### **LEGAL SERVICES BRANCH**

5th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7025 Fax (416)314-7038 9:00 - 5:00

The Legal Services Branch provides strategic legal advice and services to the Ministry of Citizenship and Immigration, the Ministry of Culture, and the Ministry of Tourism and certain of their agencies to assist them in meeting their business goals and corporate initiatives. Principal areas of law include commercial, corporate, real property, intellectual property, human rights, administrative and contract.

# OFFICE OF THE CHIEF INFORMATION OFFICER, COMMUNITY SERVICES I&IT CLUSTER

Mowat Block
20th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)325-4598
8:30 - 5:00

Office of the Chief Information Officer, Community Services Cluster provides I&IT planning, policy, enterprise architecture, technology and services management, client relationship management, system development and support services.

## TECHNOLOGY AND BUSINESS SOLUTIONS BRANCH (MCI/MTOUR/MCL)

2nd Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)325-6296 Fax (416)325-6388 8:30 - 5:00

The Technology and Business Solutions Branch is responsible for the planning and implementation of information technology solutions to meet business requirements of the Ministries of: Citizenship

and Immigration (including Women's Directorate and Seniors' Secretariat); Tourism; and Culture. Activities and services provided to the ministries include strategic systems and technology planning and acquisition; project management and service management of technology projects; client consultation to identify opportunities where technology will assist client business activities in multiple locations; technical support and education to ensure the ongoing and effective use of technology, and systems development including the management of corporate systems and the corporate network. Under administrative agreements, the branch also provides information and information technology services and support to the Office of Francophone Affairs.

## TECHNOLOGY AND SERVICES MANAGEMENT

Mowat Block 24th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-9577 Fax (416)325-2262 8:30 - 4:45 ፟፟፟

The Technology and Services Management unit provides ongoing operational support services to multiple ministries through a clustered support organization. Services provided to the ministries include providing secure and reliable IT infrastructure and acquiring and implementing new technology solutions to support the business requirements of the various ministries.

## REGIONAL SERVICES BRANCH

3rd Flr Suite 300, 123 Edward St
Toronto M7A 2R9
General Inquiry (416)314-0738
TTY (416)314-6687 (Call Bell Relay Service at 1-800-855-0511)
TTY Toll Free 1-800-588-0511
Fax (416)314-6686
8:30 - 5:00

Regional Services Branch provides value-added consulting and delivery services to program areas of the Ministry of Citizenship and Immigration, Ministry of Culture and Ministry of Tourism.

CENTRAL AREA
5th Flr, 180 Dundas St W
Toronto M7A 2R9
General Inquiry (416)314-6044
Toll Free 1-877-395-4105
Fax (416)314-2024
8:30 - 5:00

DURHAM REGION Robinson Pl South Tower 2nd Flr, 300 Water St **Peterborough** K9J 8M5 General Inquiry (705)755-2624 Toll Free 1-800-461-7629 Fax (705)755-2631 8:30 - 4:45 HAMILTON OFFICE 14th Flr, 119 King St W Hamilton L8P 4Y7 General Inquiry (905)704-3950 Toll Free 1-877-395-4105 Fax (905)521-7398 8:30 - 4:45

MIDHURST OFFICE 2284 Nursery Rd Midhurst L0L 1X0 Toll Free 1-877-395-4105 Fax (705)739-6697 8:30 - 4:45

ST CATHARINES OFFICE
9th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-3950
Toll Free French 1-800-263-2441
Fax (905)704-3955
8:30 - 4:45

#### NORTHERN AREA

Suite 334, 435 James St S

Thunder Bay P7E 6S7

General Inquiry (807)475-1683

Toll Free 1-800-465-6861

Fax (807)475-1297 8:30 - 4:45

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DRYDEN OFFICE

Ontario Government Bldg

479 Government Rd

PO Box 3000

Dryden P8N 3B3

General Inquiry (807) 223-8682

Toll Free 1-800-525-8785

Fax (807)223-8502 &

KENORA OFFICE

810 Robertson St

Kenora P9N 4J4

General Inquiry (807)468-2450

Toll Free 1-800-465-1108

Fax (807)468-2788

8:30 - 4:45

NORTH BAY OFFICE

447 McKeown Ave

North Bay P1B 9S9

General Inquiry (705)494-4182

Toll Free 1-800-461-9563

Fax (705)494-4069

8:30 - 4:45

SAULT STE MARIE OFFICE

Roberta Bondar Pl

Suite 200, 70 Foster Dr

Sault Ste Marie P6A 6V9

General Inquiry (705)945-5885

Toll Free 1-800-461-7284 (Within Area Code

703)

Fax (705)945-5931

8:30 - 4:45 &

SIOUX LOOKOUT OFFICE

62 Oueen St

PO Box 267

Sioux Lookout P8T 1A3

General Inquiry (807)737-1018

Toll Free 1-800-529-6619

Fax (807)737-3419

8:30 - 4:45

SUDBURY OFFICE

Ontario Government Bldg

Suite 401, 199 Larch St

Sudbury P3E 5P9

General Inquiry (705)564-3035

Toll Free 1-800-461-4004

Fax (705)564-3043

8:30 - 4:45

THUNDER BAY OFFICE

Suite 334, 435 James St S

Thunder Bay P7E 6S7

General Inquiry (807)475-1683

Toll Free 1-800-465-6861

Fax (807)475-1297

8:30 - 4:45

**TIMMINS OFFICE** 

Ontario Government Complex

Hwy 101 E

PO Box 3085

South Porcupine PON 1H0

General Inquiry (705)235-1550

Toll Free 1-800-305-4442

Fax (705)351-1553 8:30 - 4:45

0.30 - 4.43

SOUTHEAST AREA

1st Flr, 530 Tremblay Rd

Ottawa K1G 6B7

General Inquiry (613)742-3360

Toll Free 1-800-267-9340

Fax (613)742-5300

8:30 - 4:45

BRACEBRIDGE OFFICE

15 Dominion St

Bracebridge P1L 2E7

General Inquiry (705)646-0641

Toll Free 1-800-360-1304

Fax (705)646-0544

8:30 - 4:45

**HUNTSVILLE OFFICE** 

207 Main St W

Huntsville P1H 1Z9

General Inquiry (705)789-4448

Fax (705)789-9533

8:30 - 4:45

KINGSTON OFFICE

Ontario Government Bldg Beechgrove

Complex

51 Heakes Lane

Kingston K7M 9B1

General Inquiry (613)531-5580

Toll Free 1-800-293-7543

Fax (613)531-5585

8:30 - 4:45

OTTAWA OFFICE

1st Flr, 530 Tremblay Rd

Ottawa K1G 6B7

General Inquiry (613)742-3360

Toll Free 1-800-267-9340

Fax (613)742-5300

8:30 - 4:45 등

PETERBOROUGH OFFICE

Robinson Pl South Tower

2nd Flr, 300 Water St

Peterborough K9J 8M5

General Inquiry (705)755-2624

Toll Free 1-800-461-7629 (For Area Code 705

only)

Fax (705)552-2631

8:30 - 4:45

SOUTHWEST AREA

Suite 405, 30 Duke St W

Kitchener N2H 3W5

Toll Free 1-800-265-2189

Fax (519)578-1632

8:30 - 4:30

## **TOURISM DIVISION**

Macdonald Block

1st Flr Rm M1-48, 900 Bay St

Toronto M7A 2E1

General Inquiry (416)326-9326

Fax (416)325-6985

www.tourism.gov.on.ca

8:30 - 4:45

The Tourism Division seeks to increase investment in Ontario's tourism industry by developing appropriate tools to foster the right business climate.

KITCHENER OFFICE
4th Flr Suite 405, 30 Duke St W
Kitchener N2H 3W5
Toll Free 1-800-265-2189
Fax (519)578-1632
8:30 - 4:30

LONDON OFFICE 2nd Fir, 659 Exeter Rd London N6E 1L3 Toll Free 1-800-265-4730 Fax (519)873-4061 8:30 - 4:30

MARKDALE OFFICE 181 Toronto St S PO Box 496 Markdale N0C 1H0 Toll Free 1-800-265-5520 Fax (519)986-3014 8:30 - 4:30

WINDSOR OFFICE
221 Mill St
Windsor N9C 2R1
Toll Free 1-800-265-1330
Fax (519)973-1414
8:30 - 4:45

#### FORT WILLIAM HISTORICAL PARK

Vickers Heights PO
Thunder Bay POT 2Z0
General Inquiry (807)577-8461
(807)473-2333 (Hotline)
French Phone (807)473-2344
TTY (807)473-2307
Fax (807)473-2312 (Visitor Centre)
Fax (807)473-2327 (Administration)
Fax (807)473-2336 (General Manager)
www.fwhp.ca
8:30 - 5:00

Situated in Thunder Bay, Fort William Historical **Park** is a branch of the Ministry of Tourism. The Fort is a multi-component destination tourism attraction that provides top-level cultural **heritage**, entertainment and educational experiences for residents and visitors to northwestern Ontario. As a living **history** attraction, the Fort depicts the **fur** trade activities of the North West Company from 1803 to 1821. The heritage program features interactions with costumed staff, daily dramas, demonstrations, tours, special events and education programs. Facilities include a gift shop, ecotourism, aboriginal and overnight experiences, a resource **library**, banquet and conference facilities and picnic area with access for persons with disabilities.

#### **HURONIA HISTORICAL PARKS**

16164 Hwy 12

PO Box 160
Midland L4R 4K8
General Inquiry (705)526-7838 (Sainte-Marie among the Hurons)
General Inquiry (705)549-8064 (Discovery Harbour)
Fax (705)526-9193
www.hhp.on.ca
8:30 - 5:00

The ministry operates and maintains two historic attractions. Sainte-Marie among the Hurons in Midland (1639-1649) is a reconstruction of the 17th century headquarters of the French Jesuit mission to the Huron people. It was the first European community in Ontario and home to six of the eight North American Jesuit martyrs. **Discovery Harbour** in Penetanguishene represents the period from 1817 to 1856 when the Royal Navy and the British Army maintained a naval dockyard and military garrison at this strategic defence station on Georgian Bay. Discovery Harbour is the home of replica vessels and the King's Wharf **Theatre** offers professional summer theatre.

#### SPORT AND RECREATION BRANCH

4th Flr, 400 University Ave Toronto M7A 2R9 General Inquiry (416)314-7440 Fax (416)314-6301 Fax (416)314-7458 8:30 - 4:45

The **Sport** and **Recreation** Branch has a core business of advancing the sport and recreation sectors through excellence in policy leadership, program development and strategic **funding** for the health, social, and economic benefit of Ontarians and the prosperity of their communities. It engages and links stakeholders and other ministries to build a capable Sport and Recreation delivery system; encourages Ontarians to participate in innovative, safe and positive sport and recreation to a level of their interest and ability; contributes to a strong provincial sport system and the development of athletic excellence in Ontario; engages Ontarians to be regularly physically active, to enhance

their quality of life and address risks associated with a sedentary lifestyle; and develops programs, strategies, and partnerships within the sport and recreation sectors that contribute to prosperous communities and the economic growth of the province.

#### Services offered to the Public:

Grants to Provincial and Community Recreation Organizations Sport and Recreation Provincial Programs

## **TOURISM AGENCIES UNIT**

15th Flr, 700 Bay St Toronto M5G 1Z6 General Inquiry (416)314-7000 (416)569-0933 (Director's Cell) (416)326-9579 (Toronto) Fax (416)314-7003 8:00 - 5:00

The **Tourism** Agencies Unit is responsible for policy, financial and program liaison with the ministry's tourism agencies and attractions. In addition, it establishes and maintains an effective accountability relationship between each agency and the ministry within its scope of broader government policy. The tourism agencies and attractions are: Niagara Parks Commission, Metro Toronto Convention Centre Corporation, Ontario Place Corporation, Ottawa Congress Centre, St. Clair Parks Commission, St. Lawrence Parks Commission, Huronia Historical Parks, Old Fort William and the Ontario Tourism Marketing Partnership Corporation.

## **TOURISM POLICY AND RESEARCH BRANCH**

15th Flr, 700 Bay St Toronto M7A 2E1 General Inquiry (416)314-7325 Fax (416)314-7341 www.tourism.gov.on.ca 8:30 - 4:30

The Tourism Policy and Research Branch focuses on enhancing the competitiveness of Ontario's tourism industry by monitoring domestic and international tourism trends and determines their impacts on Ontario's tourism industry; designs and conducts quality research initiatives to identify competitive strengths, weaknesses, opportunities, and threats; develops tourism policies and focused strategies that enhance the overall competitiveness, growth and development of the tourism industry; stimulates tourism investment; and develops and implements special projects to address new and emerging critical tourism issues.

## POLICY AND STRATEGY DEVELOPMENT

15th Flr, 700 Bay St Toronto M7A 2E1 General Inquiry (416)314-7325 Fax (416)314-7341 8:30 - 4:30 ፟፟

The Tourism Policy and Strategy Development unit works with Ontario's tourism industry to develop and implement Ontario's Tourism Strategy; creating and reviewing tourism policy by working with tourism industry associations, reviewing proposals of other ministries, working with other provincial ministries and the federal government to ensure the needs of Ontario's tourism industry are considered in all areas of policy development.

#### RESEARCH AND INDUSTRY COMPETITIVENESS

15th Flr, 700 Bay St Toronto M7A 2E1 General Inquiry (416)314-7325 Fax (416)314-7341 8:30 - 4:30 **5** 

Research and Industry Competitiveness section guides marketing, policy and product development decisions by providing strategic information and analysis. The section responsibilities include monitoring domestic and international **tourism** trends and determining their impact on Ontario's tourism industry; forecasting; tourism statistics, e.g., visitation; product research; economic impact analyses; designing and conducting relevant research initiatives (supply-side and demand-side) to increase competitiveness.

NORTH BAY OFFICE Suite 203, 447 McKeown Ave North Bay P1B 9S9 General Inquiry (705)494-4159 Toll Free 1-800-561-3399

## **AGENCIES, BOARDS AND COMMISSIONS**

#### METRO TORONTO CONVENTION CENTRE CORPORATION

255 Front St W
Toronto M5V 2W6
General Inquiry (416)585-8000
Fax (416)585-8224
www.mtccc.com

The Metro Toronto Convention Centre Corporation is an agency of the Ministry of Tourism and Recreation. Since its opening on October 1984, the centre has earned a reputation as a world class facility hosting more that 2 million visitors a year. Consisting of 454,000 sq. ft. of exhibit halls, 95,400 sq. ft. of meeting rooms, a 28,000 sq. ft. ballroom, a 1,350 seat **theatre**, professional food preparation facilities and two parking garages with a total of 1,700 spaces, the centre accommodates small meetings of 40 people to conventions of 40,000 and consumer shows attracting more than 200,000 people. The Convention Centre's consistent and outstanding quality in food and service is unsurpassed in North America.

#### NIAGARA PARKS COMMISSION

Oak Hall Administration Bldg 7400 Portage Rd S PO Box 150 Niagara Falls L2E 6T2 General Inquiry (905)356-2241 Toll Free 1-877-642-7275 Fax (905)354-6041 www.niagaraparks.com 8:30 - 4:45

The Niagara **Parks** Commission operates a park system consisting of 1,720 hectares along the Niagara River from Lake Erie to Lake Ontario. Within this park are **recreation** areas, scenic attractions, a marina, restaurants, gift shops, historic sites, **golf course**s, botanical **gardens** and a horticultural school. The commission administers the Niagara Parks Act.

#### ONTARIO PLACE CORPORATION

955 Lake Shore Blvd W Toronto M6K 3B9 General Inquiry (416)314-9900 Fax (416)314-9992 www.ontarioplace.com

Ontario Place Corporation manages a major tourist attraction, and showcases excellence in the performing arts, entertainment technology and **recreation**. Located in Toronto, a 96-acre waterfront, urban **park** setting, it includes the Molson Amphitheatre; live kids entertainment; fireworks; corporate and education offerings; Atlantis pavilions (open all year); restaurants; snack bars; souvenir shops; marina; South Beach Volleyball; Soak City Waterpark (slides - Purple Pipeline and Pink Twister, Hydrofuge, Rush River Raft Ride; and waterplay area); and rides/entertainment (Mega Maze; MARS Simulator Ride; pedal boats; Cinesphere IMAX films), Wilderness Adventure Ride; Mini Greens, Cool Hoops, Bumper Boats, First Flight, Cyclone Speedway, Super Slide, Free Fall, Whiz Kids Mini Racers, and new for 2003- H20 Generation Station, Hydrostatic Blaster, and Ontario Place Driving School. Ontario Place is open in June, July and August and some weekends in May and September. There is a site admission.

## ONTARIO TOURISM MARKETING PARTNERSHIP CORPORATION

Hearst Block
10th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry (416)212-0757
Toll Free 1-800-668-2746 (Ontario Travel Information)
Fax (416)325-6004
www.ontariotravel.net
8:30 - 5:30

The Ontario **Tourism Marketing** Partnership Corporation is responsible for leading the tourism marketing strategy to sell Ontario as a 'must-see' destination. The Partnership is an agency of the Ministry of Tourism and is directed by an industry-led Board of Directors. It also works closely with industry through an extensive network of committees that involve a wide range of tourism stakeholders in the development and implementation of strategic tourism marketing initiatives.

NORTHERN OFFICE Suite 203, 123 March St Sault Ste Marie P6A 2Z5 General Inquiry (705)945-6578 Fax (705)945-6580

#### ONTARIO TRAVEL INFORMATION CENTRES

Hearst Block
9th Flr, 900 Bay St
Toronto M7A 2E1
General Inquiry 1-800-567-1140
Fax (705)725-7285

The ministry operates 18 **Travel** Information Centres (11 year-round and 7 seasonal). Of the 18 travel centres, 13 are located at US/Canada border crossings and high traffic areas. The mission of the Travel Information Centres is to work in partnership with the regions and tourism industry of Ontario to provide comprehensive, customized tourism information, that meet the individual needs of the tourists. Each centre, regardless of the region it is located within, promotes the entire province and the full range of tourism resources. The purpose of the centres is to act as information portals to provide visitors travelling to and within Ontario with in-market information. The centres

encourage visitors to enhance their Ontario tourism experience by visiting local attractions, travelling to other regions, extending the length of their stay, increasing their spending and planning repeat visits.

## CENTRAL, EASTERN, NORTHERN REGION TRAVEL CENTRES

#### **CENTRAL REGION**

BARRIE TRAVEL INFORMATION

**CENTRE** 

21 Molson Park Dr E

Barrie L4N 9A9

General Inquiry (705)725-7280

Toll Free 1-800-668-2746 (Alpine &

X-Country Ski Reports Dec - Apr;

Campground Vacancy Reports Jul - Aug;

Spring Blossoms)

Fax (705)725-7285

TORONTO (ATRIUM ON BAY) TRAVEL

INFORMATION CENTRE

Atrium on Bay

20 Dundas St W

Toronto M5G 2C2

Atrium on Bay 595 Bay St

PO Box 162

**Toronto** M5G 2C2 Toll Free 1-800-668-2746

Fax (416)314-5901

## **EASTERN REGION**

CORNWALL TRAVEL INFORMATION

**CENTRE** 

903 Brookdale Ave

Cornwall K6J4P3

General Inquiry (613)933-2420

Fax (613)933-3387

HAWKESBURY TRAVEL INFORMATION

CENTRE (SEASONAL)

777 Hwy 417

RR 1

Chute a Blondeau K0B 1B0

General Inquiry (613)674-2000 (May 15 -

Thanksgiving)

Fax (613)674-2689

HILL ISLAND (LANSDOWNE) TRAVEL INFORMATION CENTRE (SEASONAL)

700 Hwy 137

RR 1 (Lansdowne)

Hill Island K0E 1L0

General Inquiry (613)659-2108 (May 15 -

Thanksgiving)

Fax (613)659-2102

LANCASTER TRAVEL INFORMATION

**CENTRE (SEASONAL)** 

20806 County Rd 2 & Hwy 401

RR 1

Lancaster K0C 1N0

General Inquiry (613)347-3498 (May 15 -

Thanksgiving)

Fax (613)347-3435

PRESCOTT TRAVEL INFORMATION

CENTRE (SEASONAL)

1033 Hwy 16 (at US/Canada border)

PO Box 1600

Prescott K0E 1T0

General Inquiry (613)925-3346 (May 15 -

Thanksgiving)

Fax (613)925-1462

#### **NORTHERN REGION**

FORT FRANCES TRAVEL INFORMATION

**CENTRE** 

400 Central Ave

Fort Frances P9A 1X8

General Inquiry (807)274-7566

Fax (807)274-7870

KENORA TRAVEL INFORMATION

**CENTRE (SEASONAL)** 

Ontario/Manitoba Border

Hwy 17

- GD

Keewatin P0X 1C0

General Inquiry (807)468-2495 (May 15 -

Labour Day)

Fax (204)349-8339 &

PIGEON RIVER TRAVEL INFORMATION

CENTRE (SEASONAL)

7671 Hwy 61

RR 7 Pigeon River

Thunder Bay P7C 5V5

General Inquiry (807)964-2094 (May 15 -

Thanksgiving)

Fax (807)964-2029

RAINY RIVER TRAVEL INFORMATION CENTRE (SEASONAL)
301 Atwood Ave
PO Box. 100
Rainy River POW 1L0
General Inquiry (807)852-4449 (May 15 Labour Day)
Fax (807)852-3124

SAULT STE MARIE TRAVEL INFORMATION CENTRE 261 Queen St W Sault Ste Marie P6A 1A3 General Inquiry (705)945-6941 Fax (705)945-6943

## NIAGARA, SOUTHWESTERN REGION TRAVEL CENTRES

#### **NIAGARA REGION**

FORT ERIE TRAVEL INFORMATION CENTRE
Unit 1, 350 Bertie St
Fort Erie L2A 6S6
General Inquiry (905)871-3505
Fax (905)871-6461

NIAGARA FALLS TRAVEL INFORMATION CENTRE 5355 Stanley Ave Niagara Falls L2E 7C2 General Inquiry (905)358-3221 Fax (905)358-6441

ST CATHARINES TRAVEL INFORMATION CENTRE RR 4
Niagara-on-the-Lake LOS 1J0
General Inquiry (905)684-6354
Fax (905)684-3634

#### **OTTAWA CONGRESS CENTRE**

55 Colonel By Dr Ottawa K1N 9J2 General Inquiry (613)563-1984 Toll Free 1-800-450-0077 Fax (613)563-7646 www.OttawaCongressCentre.com

## **SOUTHWESTERN REGION**

SARNIA TRAVEL INFORMATION CENTRE
1415 Venetian Blvd
Point Edward N7T 7W7
General Inquiry (519)344-7403
Fax (519)332-4576

WINDSOR HURON TRAVEL INFORMATION CENTRE 1235 Huron Church Rd Windsor N9C 2K6 General Inquiry (519)973-1310 Fax (519)973-1313

WINDSOR PARK TRAVEL INFORMATION CENTRE 110 Park St E Windsor N9A 3A9 General Inquiry (519)973-1338 Fax (519)973-1341

The Ottawa Congress Centre forms part of the Rideau Centre shopping complex located in Ottawa's most popular tourist area. The centre's main Congress Hall, a free-span space with a 24-foot ceiling, accommodates up to 5,000 delegates in plenary session and 3,500 dining. The lower Capital Hall level can be arranged into several break-off rooms for groups of 50 or more. In all meeting rooms, three different types of simultaneous translation systems provide service for bilingual, multilingual and top security conferences. Meeting rooms are also equipped for video projection and multi-image slide presentations. Permanent projection booths may be used for front projections directly on to permanently mounted screens.

#### ST. CLAIR PARKS COMMISSION

SCPC Administration Office 264 Paget St Corunna NON 1G0 General Inquiry (519)862-2291 Fax (519)862-2294 www.stclairparkway.com 8:30 - 4:30

The St. Clair **Parks** Commission is an agency that maintains a set of parks along the St. Clair River. The commission is located within Lambton county. The vision of the commission is to preserve access to waterfront property for public use. Attractions include Sarnia Bay Marina, St. Clair Parkway **Golf Course**, and two **campgrounds**.

#### ST. LAWRENCE PARKS COMMISSION

RR 1
Morrisburg K0C 1X0
General Inquiry (613)543-3704
(613)542-7388 (Fort Henry, Kingston)
TTY (613)542-2956 (Fort Henry, Kingston)
TTY (613)543-4181
Toll Free 1-800-437-2233
Fax (613)543-2847
www.parks.on.ca
8:15 - 4:30

The St. Lawrence **Parks** Commission, an agency of the Ontario Government, manages recreational areas known collectively as the "Parks of the St. Lawrence." The Parks of the St. Lawrence has become one of the largest tourism destinations in Eastern Ontario, extending 200 km from the Bay of Quinte to the Province of Quebec. Facilities include thousands of hectares of park land and attractions on the St. Lawrence Heritage Corridor that provide a major source of tourism and recreational opportunities for residents and visitors to Eastern Ontario. Parks of the St. Lawrence attractions include Upper Canada Village, Fort Henry National Historic Site, Queen Elizabeth **Gardens**, Crysler Park Marina, Upper Canada **Golf Course**, Upper Canada Migratory Bird Sanctuary, Long Sault Parkway and 1000 Island Parkway, a series of 12 riverside day-use area parks and **campgrounds**, recreational trails and several restaurants and gift stores.

#### **ACTS**

Community Recreation Centres Act

Historical Parks Act

Hotel Registration of Guests Act

Innkeepers Act

Metropolitan Toronto Convention Centre Corporation Act

Ministry of Tourism and Recreation Act (in so far as it relates to activities and programs respecting tourism)

Niagara Parks Act

Ontario Place Corporation Act

Ontario Wine Week Act

Ottawa Congress Centre Act

St. Clair Parks Commission Act, 2000

St. Lawrence Parks Commission Act

Tourism Act

# MINISTRY OF TRAINING, COLLEGES AND UNIVERSITIES

Mowat Block
3rd Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)326-1600
Toll Free 1-800-387-5514 (Outside the 416 Area Code)
www.edu.gov.on.ca
8:30 - 5:00 ■

The Ministry of Training, Colleges and Universities provides policy and program direction and financial support to postsecondary education institutions; delivers the Ontario Student Assistance Program; gives the universities the authority to grant degrees; and registers private career colleges. The ministry develops policy for labour market training and mobility; conducts labour market research; administers and regulates the apprenticeship system in Ontario for skilled occupations; provides a network of community-based agencies funded to deliver skills training, employment preparation, literacy and basic skills services to youth and adults; supports adjustment services; supports a network of local boards and represents Ontario in its negotiations with the federal government on training issues.

## **DEPUTY MINISTER'S OFFICE**

#### **COMMUNICATIONS BRANCH**

Mowat Block
14th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)325-2929
Toll Free 1-800-387-5514 (Outside 416 Area Code)
Fax (416)325-2934
www.edu.gov.on.ca

The Communications Branch provides strategic communications advice and support to the minister and deputy minister of the Ministries of Education and Training, Colleges and Universities. It works with senior personnel in each ministry to identify, develop and implement a variety of corporate communications programs for the education and training sectors, and the public. Services include: media relations; issues management; answering telephone inquiries from the public; publishing curriculum and teaching resources for educators and trainers; writing and producing a variety of public information materials; managing preparation of ministry correspondence; coordinating events; and managing the ministry Web site.

## CORPORATE MANAGEMENT AND SERVICES DIVISION

Mowat Block 3rd Flr Rm 342, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-2772 Fax (416)325-2778 8:00 - 5:00

The Corporate Management and Services Division is responsible for the administration of the ministry's financial and material resources; for the provision of administrative, financial, audit and library services; for the provision of legal services in support of ministry programs, policies and legislation; for the administration, development and support of the ministry human resources; and the overall corporate planning of the ministry. The division is also responsible for administering the Workforce Discrimination and Harassment Prevention policy within the ministry, and for

ensuring compliance to the French Language Services Act and the Freedom of Information and Protection (FOI) Act.

#### **CORPORATE COORDINATION OFFICE**

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-3720 Fax (416)325-1835 8:30 - 5:00

The Corporate Coordination Office coordinates cross cutting OPS and other corporate initiatives.

#### **BRIAN FLEMING LIBRARY**

Mowat Block 13th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-2652 Fax (416)325-4235

The Brian Fleming **Research** and Learning **Library** holds the ministries' specialized print and electronic collections, focusing on K-12, postsecondary and training. Library staff conducts personalized research, arranges inter-library loans, and purchases documents, reports, books and journal articles for the library collection in support of the ministries' research needs.

#### FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Mowat Block 19th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-0070 Fax (416)327-1912 8:00 - 5:30

The Freedom of Information and Protection of Privacy (FOIPP) unit is responsible for compliance to the Freedom of Information and Protection of Privacy Act within the Ministry of Training, Colleges and Universities, its district offices and affiliated agencies. This unit responds to requests for information made under the Act. It monitors and makes recommendations on the ministry's policies and procedures with respect to access and privacy matters.

#### Services offered to the Public:

Access to Information

#### **HUMAN RESOURCES BRANCH**

Mowat Block
19th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)327-9002
Fax (416)327-9043
8:30 - 5:00

The Human Resources Branch provides leadership and advice in strategic human resources planning, the development of human resources policies and procedures, organization design and classification, staffing, labour relations, workplace health and safety, equal opportunity, employment transition and training development.

#### HR CONSULTING SERVICES UNIT

Mowat Block 19th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)327-9014 Fax (416)327-9043 8:30 - 5:00

The HR Consulting Services Unit provides services in the following areas: staffing, classification, labour relations, employment transition, workplace health and safety, organizational design and business planning as well as the development of policies and best practices and the identification of strategic workforce impacts.

#### HR INNOVATIONS AND STRATEGIC PLANNING

Mowat Block 19th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)327-9137 Fax (416)325-9043 8:30 - 5:00 ፟፟

The HR Innovations and Strategic Planning leads the development, implementation, delivery and evaluation of the ministry's strategic human resources plan. This includes research development and implementation of human resources strategies, policies and programs (corporate and ministry-originated) such as performance management, learning and development, youth strategies, etc. The unit provides internal environmental scans and workforce analysis in support of the design of innovative HR strategies and business planning and manages the branch Web site. The unit also leads broad HR related planning exercises and co-ordinates the integration of WIN into the ministries.

#### ORGANIZATIONAL DEVELOPMENT

Mowat Block 19th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)314-2389 Fax (416)326-2856 8:30 - 5:00

The Organizational Development develops initiatives, products and tools aimed at improving the organizational capacity of the ministry, fostering continuous improvement and motivating staff. It designs leadership forums and a leadership development program, manages corporate change projects, promotes good practices in employee recognition and orientation, and facilitates team and group learning.

#### INTERNAL AUDIT SERVICES

Mowat Block
19th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)325-0732
Fax (416)325-1120

The Internal Audit Services provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control,

accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations.

#### **LEGAL SERVICES BRANCH**

Mowat Block 18th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-2403 Fax (416)325-2410 8:30 - 5:00

The Legal Services Branch provides the Ministry of Training, Colleges and Universities with legal services in all areas of education and training. This includes giving legal advice on ministry programs and policy; drafting legislation and regulations; drafting contracts; preparing and reviewing other legal documents; providing legal support in defending litigation and human rights complaints; negotiations; and freedom of information.

#### PLANNING AND EXPENDITURE MANAGEMENT BRANCH

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-1842 Fax (416)325-1835

The Planning and Expenditure Management Branch provides strategic leadership on controllership, guides the results based planning process and administers the ministry's financial and material resources.

### FINANCIAL MANAGEMENT, MONITORING, AND SERVICE

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-1842 Fax (416)325-1835

The Financial Management, Monitoring, and Service provides financial stewardship of the ministry's financial assets by: ensuring expenditure management controls are in place; managing the Public Accounts reporting process; promoting/supporting Transfer Payment accountability; providing financial reporting on ministry programs; and providing financial training.

#### RESULTS PLANNING MONITORING AND REPORTING

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-1842 Fax (416)325-1835 ►

The Results Planning, Monitoring and Reporting Unit coordinates, facilitates and advises TCU with respect to matters and processes associated with the annual planning cycle and in-year budget management. The unit provides strategic input from a ministry and government-wide perspective. Areas of expertise include business case development and analysis, fiscal policy and planning, budget development, analysis and forecasting performance measures and risk management. Among processes that the unit leads are Results-based Planning, Printed Estimates, Estimates Standing Committee, development and tracking of division and branch budgets, MB20s, quarterly reports

and Results Office Reports. The unit is the ministry primary contact with MGS and other central agencies associated on these matters.

#### SERVICES AND FACILITIES

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-1842 Fax (416)325-1835

The Services and Facilities provides advice, coordination and facilitates the business support service relationship between the learning ministries and Ontario Shared Services. It oversees the Delegation of Authority Framework and provides procurement advice. It also provides accommodation, security and emergency management services. It is also responsible for the Brian Fleming Research and Learning Library.

#### **FACILITIES MANAGEMENT**

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-1842 Fax (416)327-9151

The Facilities Management provides accommodation services to ensure an efficient and safe work environment. Services include: office design/renovation; building maintenance coordination; security; emergency management and security planning; fleet management; shipping and receiving; 3R: Reuse, Recycle and Reduce. The Facilities Management is also responsible for the development and implementation of the ministry emergency management plan, business continuity plan and emergency evacuation policies and procedures.

# LABOUR MARKET AND TRAINING DIVISION

Mowat Block 3rd Flr, 900 Bay St Toronto M7A 1L2 General Inquiry 1-888-562-4769 Fax (416)325-2995 www.edu.gov.on.ca

The Labour Market and Training Division supports programs and services that ensure a skilled workforce by: providing apprenticeship training and services to ensure Ontario has the skills to compete and succeed; preparing unemployed Ontarians to enter or re-enter the workforce and helping students find summer employment; providing literacy, numeracy and basic skills upgrading to assist people to enter or re-enter the workforce; helping internationally trained individuals to successfully integrate into the enconomy; providing assistance to workers facing business closures or other significant workforce adjustments; and providing policy, planning and research support on labour market and training matters.

### **ONE-STOP TRANSFORMATION TEAM**

2nd Flr, 880 Bay St Toronto M7A 1N3 General Inquiry (416)325-9496 Fax (416)325-8747

The One-Stop Training and Employment System is an umbrella strategy that will build on the successes and strengths of the Labour Market and Training Division in the Ministry of Training,

Colleges and Universities. One-Stop will continuously improve the quality and quantity of Ontario's skilled labour supply and, by providing seamless customer service, removing barriers to training, and strengthening links to empolyment, will expand opportunity and strengthen Ontario's economy.

### POLICY, COORDINATION, RESEARCH BRANCH

Mowat Block 18th & 19th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)314-3864 Fax (416)314-3872

The Policy, Coordination, Research (PCR) Branch is responsible for the development of labour market and training policy for Ontario. PCR Branch provides the Labour Market and Training Division of the Ministry of Training, Colleges and Universities with policy development, analysis and coordination support; conducts planning, research and evaluation with respect to labour market/training matters; conducts local board liaison and manages relations with the federal government and other provinces for labour market issues, including labour mobility issues; and manages the government's relationship with the Ontario Educational Communications Authority (TVOntario).

#### LABOUR MARKET INFORMATION AND RESEARCH UNIT

Mowat Block
18th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)327-1754
Fax (416)326-6024

The Labour Market Information and Research Unit provides labour market information and research services to support policy development, program planning and program review within the division and throughout the ministry.

### LOCAL BOARDS LIAISON/COMMUNITY RELATIONS UNIT

Mowat Block 19th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-6815 Fax (416)326-6644

The Local Boards Liaison/Community Relations Unit supports the work of 21 local boards across Ontario, in cooperation with Service Canada.

### PLANNING AND EVALUATION UNIT

Mowat Block 18th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)327-6613 Fax (416)326-6820 ፟፟፟

The Planning and Evaluation Unit coordinates results-based planning, operational planning, financial planning and program evaluation related activities and processes for the Labour Market and Training Division.

#### **POLICY COORDINATION UNIT**

Mowat Block
18th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)325-2826
Fax (416)325-2927

The Policy Coordination Unit provides policy coordination services for the Labour Market and Training Division; issues management coordination; policy support to program areas and senior management; and policy analysis and development on broad labour market and skills training issues.

### POLICY DEVELOPMENT AND INTERGOVERNMENTAL RELATIONS UNIT

Mowat Block 18th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4056 Fax (416)314-3872

The Policy Development and Intergovernmental Relations Unit develops options and cabinet submissions for addressing labour market issues. The unit also coordinates the ministry's intergovernmental dealings on labour market issues, including operating a secretariat supporting the national Forum of Labour Market Ministries. The unit also advises ministries on the mobility of workers within Canada.

#### **TVONTARIO LIAISON**

Mowat Block
18th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)314-3864
Fax (416)314-3872

TVOntario Liaison manages the government's relationship with the Ontario Educational Communications Authority (TVOntario). TVOntario's mission is to support lifelong learning in Ontario by providing quality educational programming services in English and French, using television and other communication technologies.

#### SKILLS INVESTMENT BRANCH

Mowat Block
23rd Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)326-5837
(416)326-5656 (JobGrow Hotline)
TTY (416)326-5493
Toll Free 1-888-562-4769 (JobGrow Hotline)
Fax (416)326-5868 (JobGrow Hotline)
Fax (416)326-5911 (Employment Preparation)
Fax (416)326-5505 (Literacy & Basic Skills)
www.edu.gov.on.ca

The Skills Investment Branch sets the standard across Ontario for leading edge employment, training and adult **literacy** services that are proven to be valued by clients, employers and communities, and are results-based and cost-effective. The Branch operates the toll-free JobGrow Hotline that provides employment and training program information to the public. The branch also administers literacy and employment services through an extensive network of local agencies

across the province. Services offered to the public include: Literacy and Basic Skills, Job Connect, Summer Jobs Service and the JobGrow Hotline.

#### Services offered to the Public:

Job Connect JobGrow Hotline Literacy and Basic Skills Summer Jobs Service

#### **EMPLOYMENT PREPARATION UNIT**

Mowat Block
23rd Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)326-5837
TTY (416)326-5493
Fax (416)326-5911
www.edu.gov.on.ca

The **Employment** Preparation Unit is responsible for the management, program design and operational policies for the Job Connect and Summer Jobs Service programs. Job Connect is the province's largest employment program. It is delivered by a network of third party agencies, Colleges of Applied Arts and Technology (CAATs) and not-for-profit agencies, under contract with MTCU, at 131 sites in 80 communities across Ontario. Summer Jobs Service, delivered by Job Connect agencies, provides employment and job search services for students from April to September. For information on the location of Job Connect agencies call the JobGrow Hotline at 1-888-562-4769.

### JOBGROW HOTLINE AND BRANCH SERVICES

Mowat Block
23rd Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)326-5656
TTY (416)326-5493
Toll Free 1-888-562-4769
Fax (416)326-5868
www.edu.gov.on.ca

The JobGrow Hotline connects individuals to Ontario's training and employment initiatives. Information Counsellors assess callers' needs, provide detailed information and direction to appropriate programs and services.

# LITERACY AND BASIC SKILLS

Mowat Block
23rd Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)326-5837
TTY (416)326-5493
Fax (416)326-5505
www.edu.gov.on.ca./eng/training/literacy/main.html

The Ministry of Training, Colleges and Universities funds community agencies, school boards, and Colleges of Applied Arts and Technology (CAATs) to deliver the **Literacy** and Basic Skills Program (LBS). The LBS program provides training to adults in reading, writing and math. Adults who wish to improve their literacy skills should contact their local LBS agency. LBS services are

offered throughout the province to learners in four streams: Anglophone, **Francophone**, **Native** and Deaf. Information about literacy services in your community may be found in the Yellow Pages directory under "Learn". For more information about Francophone services, look under "Apprendre". You can also call the JobGrow Hotline at 1-888-562-4769; in Metro Toronto call 416-326-5656.

KINGSTON Suite 404, 1055 Princess St **Kingston** K7L 5T3 General Inquiry (613)545-4310 Fax (613)545-1204

NORTH BAY Suite 104, 447 McKeown Ave North Bay P1B 9S9 General Inquiry (705)495-5245 Fax (705)495-8517

OTTAWA Suite 703, 1355 Bank St Ottawa K1H 8K7 General Inquiry (613)225-9210 Fax (613)731-4160 SUDBURY 450 Notre Dame Ave **Sudbury** P3C 5K8 General Inquiry (705)564-3030x32 Fax (705)564-3033

THUNDER BAY 3rd Flr, 28 Cumberland St N Thunder Bay P7A 4K9 General Inquiry (807)345-9934 Fax (807)768-2536

WATERLOO 285 Weber St N **Waterloo** N2J 3H8 General Inquiry (519)885-3484 Fax (519)571-6047

#### WORKPLACE TRAINING BRANCH

Mowat Block 12th Flr / 17th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-5605 Fax (416)325-6162 8:00 - 5:00

The Workplace Training Branch develops, coordinates, implements, and evaluates apprenticeship and other training leading to certification in skilled occupations; provides expert advice on workplace needs assessment, training plans and human resources development; and works with employers, employees, organizations, communities and economic sectors to help them deal successfully with adjustment situations.

# PROGRAM DELIVERY UNIT/APPRENTICESHIP AND CLIENT SERVICES

Mowat Block
17th Flr, 900 Bay St
Toronto M7A 1L2
Toll Free 1-888-562-4769 (Training Hotline)
Fax (416)326-5445
www.edu.gov.on.ca/eng/training/apprenticeship/appren.html

**Apprenticeship** is a hands-on **training** program for people who want to work in a skilled trade and who enjoy learning by doing. The Program Delivery Unit is responsible for (a) apprenticeship and certification of skilled workers through District and Area Offices throughout the province, and (b) Special Apprenticeship Programs.

#### **Services offered to the Public:**

Adjustment Advisory Services (AAP)
Apprenticeship Enhancement Fund (AEF)
Apprenticeship Innovation Fund (AIF)
Co-op Diploma Apprenticeship Program
Ontario Youth Apprenticeship Program (OYAP)
Pre-Apprenticeship Training Program (Pre-App)
Sector Initiatives Fund (SIF)

#### CENTRAL DISTRICT FIELD OFFICES

BARRIE

34 Simcoe St Barrie L4N 6T4

General Inquiry (705)737-1431

Fax (705)737-5684

8:30 - 5:00

MISSISSAUGA The Emerald Ctr

Suite 404, 10 Kingsbridge Garden Cir

Mississauga L5R 3K6

General Inquiry (905)279-7333

Toll Free 1-800-736-5520

Fax (905)279-7332

8:30 - 5:00

**PICKERING** 

Unit 1, 1420 Bayly St

Pickering L1W 3R4

General Inquiry (905)837-7721 Toll Free 1-800-461-4608

Fax (905)837-6726

Toll Free Fax 1-800-461-5385

8:30 - 5:00

TORONTO

1st Flr, 625 Church St

Toronto M7A 2B5

General Inquiry (416)326-5800

Fax (416)326-5799

8:30 - 5:00

# **EASTERN DISTRICT FIELD OFFICES**

**BELLEVILLE** 

350 Dundas St West

Belleville K8P 1B2

General Inquiry (613)968-5558

(613)968-4273 (TDD Line)

Toll Free 1-800-953-6885

Fax (613)968-2364

8:30 - 4:30

**BROCKVILLE** 

Ontario Government Bldg

Oxford Ave

PO Box 1511

**Brockville** K6V 5Y6 General Inquiry (613)342-5481 (Closed Thurs

& Fri)

Toll Free 1-877-417-9333

Fax (613)342-9299

8:30 - 4:30

**CORNWALL** 

Suite L-50, 55 Water St W

Cornwall K6J 1A1

General Inquiry (613)938-9702

Toll Free 1-877-668-6604

Fax (613)938-6627

8:30 - 4:30

**KINGSTON** 

Suite 404, 1055 Princess St

Kingston K7L 5T3

General Inquiry (613)545-4338

Toll Free 1-877-220-2721

Fax (613)545-1204

rax (013)343-120

8:30 - 5:00

**OTTAWA** 

Suite 703, 1355 Bank St

Ottawa K1H 8K7

General Inquiry (613)731-7100

Toll Free 1-877-221-1220

Fax (613)731-4160

8:30 - 5:00

**PEMBROKE** 

169 Lake St

Pembroke K8A 5L8

General Inquiry (613)735-3911

Toll Free 1-800-807-0227

Fax (613)735-6452

8:30 - 4:30 **5** 

8:30 - 4:30

PETERBOROUGH
Ontario Government Bldg
1st Flr, 300 Water St
Peterborough K9J 3C7
General Inquiry (705)745-1918
Toll Free 1-877-433-6555

Fax (705)745-1926 8:30 - 4:30

### NORTHERN DISTRICT FIELD OFFICES

KENORA
Suite 105, 810 Robertson St
Kenora P9N 4J5
General Inquiry (807)468-2879
Toll Free 1-800-734-9572 (Within 807 Area Code)
Fax (807)468-2881
8:30 - 4:30

NORTH BAY
Northgate Plaza
Suite 104, 447 McKeown Ave
North Bay P1B 9S9
General Inquiry (705)495-8515
Toll Free 1-800-236-0744 (Within 705 Area Code)
Fax (705)495-8517
8:30 - 4:30

SAULT STE MARIE
Roberta Bondar Pl
Suite 150, 70 Foster Dr
Sault Ste Marie P6A 6V4
General Inquiry (705)945-6815
Toll Free 1-800-236-8817
Fax (705)945-6818
8:30 - 5:00

SUDBURY
450 Notre Dame Ave
Sudbury P3C 5K8
General Inquiry (705)564-3030
Toll Free 1-800-603-5999
Fax (705)564-3033
8:30 - 5:00 ■

THUNDER BAY
3rd Flr, 28 Cumberland St N
Thunder Bay P7A 4K9
General Inquiry (807)345-8888
Toll Free 1-800-439-5493
Fax (807)768-2536
8:30 - 5:00

TIMMINS
Ontario Government Complex C Wing
1270 Hwy 101 E
PO Bag 3095
South Porcupine P0N 1H0
General Inquiry (705)235-1950
Toll Free 1-877-275-5139 (Within 705 Area Code)
Fax (705)235-1955
8:30 - 4:30

#### WESTERN DISTRICT FIELD OFFICES

BRANTFORD Suite 7, 515 Park Rd N Brantford N3R 7K8 General Inquiry (519)756-5197 Fax (519)756-0724 8:30 - 4:30

**CHATHAM** 

1023 Richmond St PO Box 220 **Chatham** N7M 5K3 General Inquiry (519)354-2766 (8:30 - 12:00 Mon., Thurs. & Fri. 8:30 - 4:30 Tues. & Wed.) Toll Free 1-800-214-8284

HAMILTON
Ontario Government Bldg
5th Flr, 119 King St W
Hamilton L8P 4Y7
General Inquiry (905)521-7764
Toll Free 1-800-668-4479
Fax (905)521-7701
Fax (905)521-7180 (Management)
8:30 - 5:00

Fax (519)354-3094

LONDON
Suite 201, 217 York St
London N6A 5P9
General Inquiry (519)675-7788
Toll Free 1-800-265-1050
Fax (519)675-7795
8:30 - 5:00

OWEN SOUND 1400 First Ave W Owen Sound N4K 6Z9 General Inquiry (519)376-5790 Toll Free 1-800-838-9468 Fax (519)376-4843 8:30 - 4:30 SARNIA
Suite 101, 1319 Exmouth St
Sarnia N7S 3Y1
General Inquiry (519)542-7705
Toll Free 1-800-363-8453
Fax (519)542-3391
8:30 - 4:30

ST CATHARINES
9th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2991
Toll Free 1-800-263-4475
Fax (905)704-2985
8:30 - 4:30

WATERLOO 285 Weber St N Waterloo N2J 3H8 General Inquiry (519)571-6009 Toll Free 1-800-265-6180 Fax (519)571-6047 8:30 - 5:00

WINDSOR 200-3155 Howard Ave Windsor N8X 4Y8 General Inquiry (519)973-1441 Toll Free 1-800-663-5609 Fax (519)973-1415 8:30 - 5:00

### PROGRAM DEVELOPMENT AND STANDARDS

Mowat Block 17th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-5605 Fax (416)326-5653

The Program Development and **Standards** unit develops on-the-job **apprenticeship training** programs which provide individuals with certified competency in skilled occupations such as electrician and tool and die maker, and child and youth worker; develops competency-based modular training programs; develops (in partnerships with employers, industry and unions), implements and maintains training materials for both apprenticeship and modular programs; develops Ontario **certification examinations** (in partnership with college and industry experts); and participates in the development of Interprovincial Standards (Red Seal) examinations. Most modular training takes place on the job, and trainee competency is assessed by the employer.

### PROGRAM SUPPORT

Mowat Block 17th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-5605 Fax (416)326-5606 ►

The Program Support unit coordinates management information, the provincial purchase of apprenticeship training seats, planning and evaluation of branch programs and activities; reporting of statistical and performance measurement, continuous improvement and performance management; coordination of business and operational planning; coordination of financial planning; and, the administration of the apprentice and modular records systems.

# OFFICE OF THE CHIEF INFORMATION OFFICER, COMMUNITY SERVICES I&IT CLUSTER

Mowat Block 20th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4598 Fax (416)325-8371

The Office of the Chief Information Officer, Community Services I&IT Cluster provides I&IT planning, policy, enterprise architecture, technology and services management, client relationship management, system development and support services.

#### PLANNING AND ARCHITECTURE

4th Flr Suite 424, 777 Bay St Toronto M5G 2E5 General Inquiry (416)326-9577 Fax (416)325-9473

The Planning and Architecture unit provides cluster IT planning, information, application and security architecture services and coordinates the development of IT policies and standards. It is also responsible for the security policies associated with I&IT.

#### TECHNOLOGY AND BUSINESS SOLUTIONS

Mowat Block 24th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-4409 Fax (416)325-2262

The Technology and Business Solutions is responsible for the effective planning and implementation of information technology to meet the business requirements of the Ministry of Education and the Ministry of Training, Colleges and Universities. Activities and services provided to the ministries include strategic systems and technology planning and acquisition; project management and service management of technology projects; technical support and education to ensure the ongoing and effective use of technology, and systems development including the management of corporate systems and the corporate network.

### TECHNOLOGY AND SERVICES MANAGEMENT

Mowat Block 24th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)326-9577 Fax (416)325-2262

The Technology and Services Management Branch provides ongoing operational support services to multiple ministries through a clustered support organization. Services provided to the ministries include providing secure and reliable IT infrastructure and acquiring and implementing new technology solutions to support the business requirements of the various ministries.

### POSTSECONDARY EDUCATION DIVISION

Mowat Block 7th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-2199 Fax (416)326-3256 ፟፟፟

The Postsecondary Education Division is responsible for the full range of the ministry's relationships with the postsecondary education sector and is devoted full-time to building effective working relationships between the ministry and postsecondary institutions and organizations.

#### **COLLEGES BRANCH**

Mowat Block 9th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-1816 Fax (416)325-2245 ፟፟፟

The Colleges Branch develops, plans, coordinates, and implements the government's policy and program guidelines for Ontario's Colleges of Applied Arts and Technologies (CAATs). It liaises with institutions and student organizations; provides advisory services to colleges in areas such as interpretation of policy and program guidelines, governance and accountability, Aboriginal education strategy, French language education, and distance education. It administers operating and capital grants, and monitors financial performance and key performance indicators.

### PRIVATE INSTITUTIONS BRANCH

Mowat Block 10th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)314-0500 Fax (416)314-0499

The Private Institutions Branch provides a focus for the Ministry's responsibilities related to private career **colleges** in Ontario as set out by the Private Career Colleges Act. The Branch is responsible for registation, financial security requirements policy development, monitoring and inspection functions for private career colleges; dealing with private career colleges on Ontario Student Assistance Program (OSAP) related issues; and consumer protection for **students**. The Branch is also responsible for reviewing, monitoring and enforcing student protection requirement of private degree-granting institutions as set out by the Post-secondary Education Choice and Excellence Act, 2000.

# STUDENT SUPPORT BRANCH - THUNDER BAY

4th Flr, 189 Red River Rd PO Box 4500

Thunder Bay P7B 6G9

(807)343-7260 (Students Attending An Out-of-Prov. Institution Only)

Other 1-866-330-3331 (Automated Voice Response System)

Toll Free 1-800-465-3957 (Fellowships)

Toll Free 1-800-491-2248 (Income Tax Set-Off) Toll Free 1-800-667-4938 (Millennium Bursary) Toll Free 1-800-465-3023 (Accounts Receivable)
TTY Toll Free 1-800-465-3958
Fax (807)343-7278
osap.gov.on.ca

**Financial assistance** in the form of loans, **grants**, scholarships and/or **bursaries** to Ontario postsecondary **students** to assist with **education**al costs (such as tuition fees, books, and supplies) and basic living expenses. The amount of financial assistance available is based on a student's financial needs as determined by **OSAP** (Ontario Student Assistance Program). Allowable educational costs and the expected financial resources of the student (and his or her family, if applicable) are taken into consideration when determining the amount and type of assistance. Further information, and an online web application is available directly on the OSAP Web site at osap.gov.on.ca.

#### Services offered to the Public:

Aird Scholarship

Bursary for Students with Disabilities

Bursary for Students with Disabilities Attending Out-of-Country Postsecondary Institutions

Canada Millennium Bursary

Canada Student Loans for Part-Time Studies

Canada Study Grant for High Need Part-Time Students

Canada Study Grant for High-need Students with Permanent Disabilities

Canada Study Grant for Students with Dependents

Canada Study Grant for Students with Dependents

Canada-Ontario Integrated Student Loans

Child-Care Bursary Plan

Fellowships for Studying in French

Interest Relief Plan

Ontario Graduate Scholarship

Ontario Special Bursary Plan

Ontario Student Opportunity Grant

Ontario Work Study Plan

Ontario-Quebec Exchange Fellowship

Queen Elizabeth II - Aiming for the Top Scholarship

Sir John A. Macdonald Graduate Fellowship in Canadian History

Summer Language Bursary Program

#### **UNIVERSITIES BRANCH**

Mowat Block 7th Flr, 900 Bay St Toronto M7A 1L2 General Inquiry (416)325-1953 Fax (416)325-1959

The Universities Branch develops, plans, coordinates, and implements the government's policy and program guidelines for the university sector and monitors program effectiveness. It provides a wide range of advisory services to the province's universities in areas such as interpretation and application of policy and program guidelines, French-language education and programming, distance education, and liaison with student organizations. The branch also administers special, capital and operating grants to universities.

#### Services offered to the Public:

Ontario/Quebec Health Study Program
University Student Information System - University Affairs Reports Student Records

# AGENCIES, BOARDS AND COMMISSIONS

### COLLEGE COMPENSATION AND APPOINTMENTS COUNCIL

Suite 1102, 2 Carlton St Toronto M5B 1J3 General Inquiry (416)325-2914 Fax (416)325-2917 www.TheCouncil.on.ca 8:30 - 5:00

The College Compensation and **Appointments** Council for **Colleges** of Applied Arts and Technology is a provincial agency established under the Ontario College of Applied Arts and Technology Act, 2002 and the Colleges **Collective Bargaining** Act (CCBA). Accountable to the Minister of Training, Colleges and Universities, the Councils responsibilities are: College governance: appointment and reappointment of members to the Colleges' Boards of Governors and related governance issues; Human Resources undertakes collective bargaining with the Academic and Support Staff Unions and related human resources management responsibilities for the colleges; Premier's Awards; other duties as assigned by the Minister.

### **ONTARIO GRADUATE SCHOLARSHIP PROGRAM - SELECTION BOARD**

4th Flr, 189 Red River Rd PO Box 4500
Thunder Bay P7B 6G9
General Inquiry (807)343-7257
Toll Free 1-800-465-3957
Fax (807)343-7278
osap.gov.on.ca
8:30 - 4:45

The Ontario Graduate Scholarship Program - Selection Board provides advice and recommendations to the Minister of Training, Colleges and Universities concerning the policies and administration of the Ontario Graduate Scholarship Program and selects successful candidates for funding under the program.

### ONTARIO STUDENT ASSISTANCE APPEAL BOARD

Mowat Block
7th Flr, 900 Bay St
Toronto M7A 1L2
General Inquiry (416)314-0714
Fax (416)325-3096
9:00 - 5:00 ■

The Ontario Student Assistance Appeal Board advises the Minister of Training, Colleges and Universities on financial assistance given to the Ontario Student Assistance Program applicants.

# POSTSECONDARY EDUCATION QUALITY ASSESSMENT BOARD

15th Flr Suite 1511, 2 Carlton St Toronto M5B 1J3 General Inquiry (416)325-1686 Fax (416)325-1711 http://peqab.edu.gov.on.ca

The Postsecondary Education Quality Assessment Board makes recommendations to the Minister of Training, Colleges and Universities concerning applications for Ministerial Consent under the

terms of the Postsecondary Education Choice and Excellence Act, 2000, and other matters referred to it by the Minister pursuant to the Act.

#### **ACTS**

Apprenticeship and Certification Act, 1998
Colleges Collective Bargaining Act
Ministry of Training, Colleges and Universities Act
Ontario College of Art and Design Act, 2002
Ontario Colleges of Applied Arts and Technology Act, 2002
Post-Secondary Education Choice and Excellence Act, 2000
Private Career Colleges Act, 2005
Trades Qualification and Apprenticeship Act
University Expropriation Powers Act
University Foundations Act, 1992
University of Ontario Institute of Technology Act, 2002

# MINISTRY OF TRANSPORTATION

301 St Paul St St Catharines L2R 7R4 Ferguson Block

**Garden City Tower** 

Ferguson Block 3rd Flr, 77 Wellesley St W Toronto M7A 1Z8

TTY 1-866-471-8929
Toll Free 1-800-268-4686 (General Inquiry)
Fax (416)327-9185 (Queen's Park)
8:00 - 5:00 
www.mto.gov.on.ca

The Ministry of Transportation supports a positive business climate by planning, managing and maintaining a safe, efficient, reliable and integrated transportation network. The ministry sets safety standards and establishes/enforces regulations relating to road user safety. In addition, the ministry sets design and maintenance standards and manages construction and maintenance activities on the provincial highway network. The ministry also works with other governments to coordinate and integrate transportation networks to promote harmony in policies and regulations. Promoting a safe and efficient multi-modal transportation system that protects the public's investment in the provincial highways and advances sustainable long-term solutions that balance investments in public transit, roads and rail continues to be a key priority.

### **DEPUTY MINISTER'S OFFICE**

# **COMMUNICATIONS BRANCH**

Ferguson Block 3rd Flr, 77 Wellesley St W Toronto M7A 1Z8 General Inquiry (416)327-2496 Fax (416)327-2591 8:30 - 5:00

The Communications Branch provides strategic communications planning and delivers corporate communications and marketing products and services. It coordinates the ministry's activities to identify and manage contentious issues, and prepares Minister's correspondence. The Communications Branch has four sections: Issues and Media Office, Strategic Communications Office, Editorial and Corporate Services Office, and Corporate Correspondence Unit.

# LEGAL SERVICES BRANCH

Bldg B
1st Flr, 1201 Wilson Ave
Downsview M3M 1J8
(416)235-4408 (Reception)
Fax (416)235-4924
8:00 - 5:00

The Legal Services Branch, as part of the Legal Services Division of the Ministry of the Attorney General, provides a full range of legal services and support to the Ministry of Transportation's core businesses. The branch provides advice to the ministry on the interpretation of statutes and regulations and assists in the preparation and review of proposed legislation, regulations and other legal documents such as contracts and agreements with other government entities. It also

coordinates ministry prosecutions and litigation, participates in the settlement of claims and appears before administrative tribunals.

#### **ONTARIO INTERNAL AUDIT**

Garden City Tower 6th Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2338 Fax (905)704-2333 8:30 - 5:00

Ontario Internal Audit provides objective assurance and consulting services to the ministry. It assists the ministry and its related agencies in accomplishing their business objectives by evaluating and making recommendations to improve governance, risk management, control, accountability and compliance processes and to improve the effectiveness, efficiency and economy of ministry and agency operations. Internal audit services are provided under the direction of the Chief Internal Auditor.

### CORPORATE SERVICES DIVISION

Garden City Tower 6th Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2693 Fax (905)704-2445 8:30 - 5:00

The Corporate Services Division is responsible for providing business support to the core businesses of the ministry in managing its finances, human resources and facilities.

#### **FACILITIES AND BUSINESS SERVICES BRANCH**

Garden City Tower Ground Flr S, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2911 Fax (905)704-2833 8:00 - 5:00

The Facilities and Business Services Branch is responsible for corporate advice, product delivery and services related to procurement, including consultant services, facilities and accommodation services, service management, service quality, and customer information services, as well as other corporate business services. The Executive Office, Service Management Office, Facilities Management Office, and Customer Service Office form the foundation of this branch.

#### **CUSTOMER SERVICE OFFICE**

Garden City Tower
Ground Flr S, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2911
Fax (905)704-2833
8:30 - 5:00

The Customer Service Office located in St. Catharines provides direct public information services (call centre, road conditions, local GIC) as well as support for service quality standards, employee recognition programs and CTIS management.

#### MTO INFO GENERAL INQUIRY

Garden City Tower
Ground Flr S, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (416)235-4686
TTY (905)704-2426
Toll Free 1-800-268-4686
TTY Toll Free 1-866-471-8929
Fax (905)704-2001
www.mto.gov.on.ca/english/faq
8:00 - 5:00

MTO INFO General Inquiry Centre handles telephone and internet e-mail general customer inquiries involving MTO programs and services, and provides direct referral to specific MTO experts. MTO INFO maintains an internet public site detailing frequently asked questions at: http://www.mto.gov.on.ca/english/faq

### MTO PROVINCIAL ROAD CONDITIONS

Garden City Tower
Ground Flr S, 301 St Paul St
St Catharines L2R 7R4
TTY (905)704-2626
Toll Free 1-800-268-4686
TTY Toll Free 1-866-471-8929
Fax (905)704-2001
www.mto.gov.on.ca/english
9:00 - 5:00

The MTO Provincial Road Conditions handles the collection, dissemination, distribution and the service quality management of road condition information and summer construction road information. Road condition information is available 24 hours, 7 days/week through an automated voice messaging system that is updated four times per day. The same scripted information, updated as frequently as the messaging system is available on the internet public site at: www.mto.gov.on.ca/english. General traffic information including traffic cameras, for the Greater Toronto Area can also be accessed through this site.

#### **FINANCE BRANCH**

Garden City Tower
6th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2704
Fax (905)704-2515
8:30 - 5:00

The Finance Branch provides the ministry with financial direction, planning, management and financial quality assurance services, and serves as financial liaison with Ministry of Government Services, Ministry of Finance, Ministry of Public Infrastructure Renewal and other Ontario government ministries and agencies. The branch is organized into three main functional areas: Budget, Financial Strategies, and Controllership.

#### **HUMAN RESOURCES BRANCH**

Garden City Tower
5th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2679
Fax (905)704-2747
8:30 - 5:00

Human Resources Branch provides corporate leadership and strategic human resources planning and consulting services in the development of human resources plans, practices, and systems to support the ministry's priorities and business plans. Branch staff provide consulting services to executives, MTO's Human Resources community, line managers and staff on human resources management issues. The branch works in partnership with staff and their organized representatives to provide a safe, healthy and responsive workplace environment. The branch's functions include consulting and technical services on Labour Relations, Occupational Health and Safety, Equal Opportunity, French Language Services, Service Management and Modern Controllership, Human Resources Consulting Services, and Human Resources Strategic and Business Planning.

#### **HUMAN RESOURCES SERVICE DELIVERY - DOWNSVIEW**

Bldg D 1st Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-3899 Fax (416)235-4555 8:30 - 5:00

Human Resources is responsible for the delivery of comprehensive human resources services which include staffing processes, and recruitment activities, employee relations, benefits counseling, and a variety of human resources counseling services.

### **OPERATIONS DIVISION**

Ferguson Block 3rd Flr, 77 Wellesley St W Toronto M7A 1Z8 General Inquiry (416)327-9044 Fax (416)327-9226 8:30 - 5:00

The Operations Division is responsible for the design, construction, maintenance and operation of the provincial highway system. It also supports access to local communities through its remote airport and **ferry** programs. These responsibilities are carried out through the Construction and Operations Branch and the Program Management Branch at head office and through five regions. These regional functions are described in separate entries.

### CONSTRUCTION AND OPERATIONS BRANCH

Garden City Tower
2nd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2032
Fax (905)704-2030
8:30 - 5:00

The Construction and Operations Branch is responsible in the areas of Construction, Maintenance, Property, Corridor, and Claims, for the development of operating policies, procedures and systems, conformity of program delivery processes, identification of needs for change and improvement, and

the availability of professional expertise. This branch is also responsible for the operation of the government garage, coordination of the ministry's response to provincial emergencies, prequalification of contractors, preparation of official estimates for construction contracts, preparation of construction and maintenance contracts, bid enquiries, resolution of engineering claims appealed to the Assistant Deputy Minister of Operations, resolution of public claims against the ministry, claims by the ministry, and property expropriation matters referred to the Ontario Municipal Board.

### **CLAIMS OFFICE**

Garden City Tower
2nd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-3023
Fax (905)704-2777
8:30 - 5:00

The Claims Office is responsible for resolving public claims against the ministry by developing appropriate operational policies and procedures and resolving claims for which the ministry is not insured, including well claims and claims due to construction vibration, drainage/flooding, dust, and blasting. The office also seeks recovery of damages to crown property, makes payment to municipal fire departments for attendance on King's highways and recovers municipal fire department costs from responsible parties/insurance companies.

#### **CONSTRUCTION OFFICE**

Garden City Tower

2nd Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2191 (905)704-2203 (Contract) Fax (905)704-2040 Fax (905)704-2481 (Qualification Section) 8:30 - 5:00

The Construction Office deals with operating policies, management, and award of transportation construction contracts. The Contract Section prepares contract documents for tendering, answers inquiries during the tendering stage, and manages the award process. The Qualification Control Section is responsible for the administration of the ministry's system of pre-qualification for road and bridge construction and maintenance contractors. The Estimating Section prepares the official cost estimate on construction and maintenance contracts, evaluates contractor bids, and makes award recommendations. The Construction Section and the Quality Systems Section coordinate the development of policies and guidelines for construction administration, payment, quality assurance processes, and contracting methods. The Claims Section assesses engineering claims appealed to the Assistant Deputy Minister, Operations Division and develops policies related to the ministry's dispute resolution process.

#### MAINTENANCE OFFICE

Garden City Tower 2nd Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2989 Fax (905)704-2848 8:30 - 5:00

The Maintenance Office develops **standards**, operating policies and guidelines for the maintenance of the provincial highway system, and develops specifications, standards, policies and procedures for the purchase, repair, maintenance and operation of the ministry's vehicles and equipment. The

office also provides technical leadership and training in the areas of highway maintenance, new maintenance technology, contracting, facilities maintenance, roadside vegetation management, **pavement** markings, sign manufacturing, fleet maintenance and repairs, vehicle operation, maintenance data management, and coordination of transportation related issues and operations during provincial emergencies. The office includes the Government Garage which provides fleet services to senior government officials.

#### **PROPERTY OFFICE**

Garden City Tower
2nd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2191
Fax (905)704-2030
8:30 - 5:00

The Property Office is responsible for the development of provincial operational policies and procedures in the areas of property appraisal, acquisition, land management, sales, and leasing. The office ensures monitoring processes are carried out to obtain good quality and uniform standards of performance, reviews selected regional land appraisals, coordinates technical training programs and systems development in property processes, and represents the ministry's interests on property expropriated cases referred to the Ontario Municipal Board.

#### PROGRAM MANAGEMENT BRANCH

Garden City Tower
4th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2600
Fax (905)704-2626
8:30 - 5:00

The Program Management Branch (PMB) develops investment strategies and controls expenditures for the Provincial Highways Program. PMB supports the highway program through leading the Results Based Planning process, developing multi-year highway investment plans, providing consolidated financial management and co-ordinating information management.

### INVESTMENT PLANNING AND PROGRAMING

Garden City Tower
4th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2600
Fax (905)704-2626
8:30 - 5:00

The Investment Planning and Programing Office co-ordinates the assessment of the overall highway system needs and establishes the investment strategies and funding requirements to address these needs. In particular, the office is responsible for the development and evaluation of the multi-year investment plan for provincial highways. IPPO is responsible for capital programing including implementing current year programs. This office is also co-ordinating the implementation of the Asset Management Business Framework (AMBF) to streamline investment and decision making at both the regional and head office levels for expansion and preservation of the highway network.

#### RESOURCES MANAGEMENT

Garden City Tower
4th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2600
Fax (905)704-2626
8:30 - 5:00

The Resources Management Office is responsible for the in-year management of all provincial highways allocations and transfer payment programs. This involves liaison between field and corporate offices to ensure the appropriate financial control and accountability. The office also provides similar financial controllership functions on behalf of MNDM for the northern highways program. RMO is the business lead for the development and maintenance of the Capital Improvement Delivery (CID) System, the Contract Payment Administration (CPA) System, the Engineering Payments module, the Property Payments module and the Manage Grant Payment Request System (MGPRS).

#### RESOURCES PLANNING OFFICE

Garden City Tower 4th Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2600 Fax (905)704-2626 8:30 - 5:00

The Resources Planning Office is responsible for co-ordinating all aspects of the Results Based Planning process on behalf of provincial highways. This office co-ordinates human resources and organizational development initiatives, which include succession management, recruitment, learning and development strategies and technical training for provincial highways. In the communications field, the office provides technical communication and marketing services. As well, RPO provides administrative support for Operations Committee, the Joint Ops/PP&S Committee and the Resources Planning Committee.

#### **REGIONAL OFFICES**

Regions support delivery functions for the ministry's planning, design, construction, maintenance and operations functions. In addition Northwestern Region is responsible for delivery of the Remote Northern Airport Program. Regions are also responsible for the delivery of ferry services across the province. Business services are also delivered in each of the regional offices. Each of the five regions is responsible for a defined geographic part of the province. The five regional offices are situated in London (Southwestern Region), Downsview (Central Region), Kingston (Eastern Region), North Bay (Northeastern Region) and Thunder Bay (Northwestern Region).

#### REGIONAL DIRECTORS

The province is divided into five geographic regions, with the regional director in each area (listed separately) responsible for the planning, design, construction and maintenance of provincial highways; and the delivery of other programs that support access to local communities.

### **CENTRAL REGION (TORONTO)**

Bldg D
2nd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5412
Fax (416)235-5266
8:30 - 5:00

#### **CONTRACTS OFFICE**

Bldg D 2nd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-5462 Fax (416)235-5323 8:30 - 5:00

Contracts Office is one of five regional offices that administers and supervises contracts for construction of new highway facilities and expansions, for rehabilitation, upgrading and maintenance activities of the existing provincial highways within Central Region.

#### **ENGINEERING OFFICE**

Bldg D
5th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5553
Fax (416)235-3436
8:30 - 5:00

The Engineering Office is responsible for the coordination of all aspects of the planning and design of provincial highways. This office is comprised of staff in the fields of project management, highway design, geotechnical engineering, electrical engineering and structural (bridge) engineering. The Engineering Office manages the planning and preliminary design associated with new highways, highway expansion and projects that include the preparation of construction contracts for highway improvements. This office is responsible for the delivery of the ministry's capital construction program for Central Region.

#### **CORRIDOR MANAGEMENT OFFICE**

Bldg D
7th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5385
Toll Free 1-866-636-0663
Fax (416)235-4267
8:30 - 5:00

The Corridor Management Office administers control over the following on and adjacent to Provincial Highways: Commercial Signage, Building and Land use, Entrances, Encroachments on MTO right-of-way, Utility Management in MTO corridors, Severances, Official Plans, Zoning By-Laws, Minor Variances and Subdivisions. The office is responsible for reviewing applications from developers, municipalities, utility companies and the general public, reviewing for adherence to policies and impacts on the highway system, resolving conflicts, issuing permits and enforcement of violations of policies.

#### **ENGINEERING SERVICES SECTION**

Bldg D
5th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5625
Fax (416)325-8070
8:30 - 5:00

Engineering Services Section provides specialized engineering automation and administrative services through three units to the Engineering Office.

### **GEOMATICS SECTION**

Bldg D
3rd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4954
Fax (416)235-4940
8:30 - 5:00

Geomatics provides both pre-contract engineering surveying and legal (cadastral) surveying services. Pre-contract engineering surveying involves data capturing of existing ground conditions to be used for highway planning/design/construction and maintenance activities. Legal surveying involves the definition of new and existing property boundaries for three main purposes: first, for acquiring lands for highway construction; second, for disposing surplus properties after construction; and third, for maintaining jurisdictional control of the existing infrastructure, e.g. designation, transfer, closing and assumption of the provincial highway network.

#### **PLANNING AND DESIGN**

Bldg D 4th Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-5537 Fax (416)235-3576 8:30 - 5:00

Planning and Design is responsible for the planning and design of provincial highways in Central Region which covers Durham, Toronto, York, Simcoe, Peel, Halton, Hamilton and Niagara.

#### **DOCUMENT RÉVIEW UNIT**

Bldg D
4th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5537
Fax (416)235-3576
8:30 - 5:00

Document Review Unit is responsible for reviewing construction contract packages for provincial highway in Central Region prior to tendering.

#### DRAINAGE AND HYDROLOGY ENGINEERING

Bldg D
5th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5537
Fax (416)235-4008
8:30 - 5:00

The Drainage and Hydrology Section works on the development of highway drainage reviews for land developments adjacent to provincial highways in Central Region.

#### **ELECTRICAL ENGINEERING**

Bldg D
5th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5625
Fax (416)325-8070
8:30 - 5:00

Electrical Design is responsible for the coordination of all aspects of electrical project management. This section is responsible for the delivery of the electrical engineering components related to provincial highways in support of the ministry's capital program for Central Region. The Electrical Engineering Section also provides electrical engineering support to MTO Eastern, Northeastern and Northwestern Regions.

HIGHWAY ENGINEERING - PEEL AND HALTON
Bldg D
4th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5537
Fax (416)235-3576
8:30 - 5:00

HIGHWAY ENGINEERING - TORONTO AND DURHAM Bldg D 4th Flr, 1201 Wilson Ave **Downsview** M3M 1J8 General Inquiry (416)235-5581 Fax (416)235-4002 8:30 - 5:00 HIGHWAY ENGINEERING - YORK AND SIMCOE Bldg D 4th Flr, 1201 Wilson Ave **Downsview** M3M 1J8 General Inquiry (416)235-5581

General Inquiry (416)235-5581 Fax (416)235-4002 8:30 - 5:00

HIGHWAY ENGINEERING-HAMILTON AND NIAGARA
Bldg D
4th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5537
Fax (416)235-3576
8:30 - 5:00

#### PROPERTY SECTION

Bldg D 3rd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4953 Fax (416)235-4940 8:30 - 5:00

The primary function of the Property Section is to provide property and property rights for the construction and maintenance of provincial highways in Ontario. This involves the determination of settlement of compensation arising from the acquisition of land or interests in land, along with the removal of buildings or other obstacles to allow for highway construction. Secondly, the Property Section is responsible for the management, leasing, and disposal of property declared

surplus to right-of-way requirements and property held pending highway construction. The responsibility of investigating and settling damage and business loss **claims** arising from ministry construction activities, along with damage claims arising from survey, construction, and maintenance operations, but excluding contractors' liabilities also lies within the Property Section.

#### STRUCTURAL ENGINEERING SECTION

Bldg D
5th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5659
Fax (416)235-4008
8:30 - 5:00

The Structural Engineering Section provides structural engineering services in support of a safe and efficient provincial network that meets Ontario's transportation needs. Main activities include Infrastructure Management and Contract Engineering. Infrastructure management protects public investment by managing over 1000 bridges and structures of the provincial network and providing services of inspections, condition surveys, inventory data management, needs assessment, priorities, program management and emergency responses. Contract engineering increases effectiveness of capital investments through pre-contract planning, predesign, detailed design, contract preparation and project management for bridge and structure design and rehabilitation. Contract implementation is supported by Construction contract inspections, reviews, approvals, problem solving, change proposal evaluations and claims resolution.

### PLANNING AND ENVIRONMENTAL OFFICE

Bldg D
3rd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5485
Fax (416)235-3446
8:30 - 5:00

The Planning and Environmental Office carries out location/concept design studies, and all aspects of the environmental assessment process for new highways. The office provides environmental assessment, environmental protection, and specialty archaeological, acoustical fisheries and waste management services to engineering, construction and operations/maintenance projects. In addition, the office is responsible for environmental standards policy for Operations Division.

# STRATEGIC HIGHWAYS MANAGEMENT OFFICE

Bldg D
7th Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4216
Fax (416)235-5339
8:30 - 5:00

On behalf of the Province, the Strategic Highways Management Office is responsible to manage and administer various agreements, including the Concession and Ground Lease Agreement (CGLA) with the 407 ETR Concession Company Limited. These include, but are not limited to, construction and property issues related to any future construction projects, as well as the ongoing management of the 99-year lease. Safety audits, and the development of highway maintenance, safety and corridor management protocols with 407 ETR are also the responsibility of the office.

#### TRAFFIC OFFICE

Bldg D 6th Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-5595 Fax (416)235-4097 8:30 - 5:00

The Central Region Traffic Office is responsible for the traffic engineering aspects related to ensuring the safe and efficient movement of people and goods on the provincial highway network within Central Region. The office provides traffic engineering expertise in the highway planning, design and construction process, conducts operational reviews of the highway network and initiates required improvements, assesses the traffic impacts of development proposals and co-ordinates all roadwork related closures. The office collects, analyses and disseminates traffic and collision information related to Central Region Highways. The traffic office is also responsible for policy development, planning, design and implementation of the ministry's advanced traffic management systems program including COMPASS.

### **EASTERN REGION (KINGSTON)**

1355 John Counter Blvd

PO Bag 4000

Kingston K7L 5A3

(613)544-2220 (Main Switchboard)

Toll Free 1-800-267-0295

Fax (613)547-1774 (Operational Services)

Fax (613)547-1777 (Regional Director)

Fax (613)547-1772 (Contracts Office)

Fax (613)547-1760 (Geotechnical)

Fax (613)540-5106 (Planning & Design)

Fax (613)540-5154 (Property)

Fax (613)540-5140 (Business Services)

Fax (613)540-5159 (Drivers & Vehicles)

Fax (613)545-4821 (Engineering, Structural, Geomatics)

8:15 - 5:00

**BANCROFT AREA OFFICE** 

50 Monck St PO Box 300

Bancroft K0L 1C0

(613)332-3220 (Main Switchboard)

Toll Free 1-800-554-0487

Fax (613)332-3751

8:30 - 5:00

OTTAWA AREA OFFICE

530 Tremblay Rd PO Box 9530 Terminal

Ottawa K1G 0E4

(613)745-6841 (Main Switchboard)

Toll Free 1-888-362-1770

Fax (613)748-5297

8:30 - 5:00

### NORTHEASTERN REGION (NORTH BAY)

Ontario Government Bldg

Suite 301, 447 McKeown Ave

North Bay P1B 9S9

(705)472-7900 (Main Switchboard)

Toll Free 1-800-268-4686 (Road Information)

Toll Free 1-800-461-9547 (Within Area Code 705)

Fax (705)497-5409 (Regional Director)

Fax (705)497-5463 (Business Services)

Fax (705)497-5509 (Property)

Fax (705)497-5499 (Geotechnical, Planning & Design)

Fax (705)472-6778 (Geomatics)

Fax (705)497-5208 (Engineering, Planning & Environmental)

Fax (705)497-5480 (Information & Information Technology)

Fax (705)497-5422 (Main, Financial Control, Special Initiatives)

Fax (705)497-5525 (Regional Contracts, Contract Administration)

Fax (705)497-6877 (Manager Contracts, Operational Services)

Fax (705)497-6926 (Program Planning, Structural, Traffic)

Fax (705)497-5524 (Equipment Fleet)

8:30 - 5:00

### COCHRANE AREA OFFICE

74 Second St

Bag 5000

Cochrane P0L 1C0

(705)272-4333 (Main Switchboard)

Toll Free 1-800-280=1465

Fax (705)272-6448

8:30 - 5:00

### **HUNTSVILLE AREA OFFICE**

207 Main St W

Huntsville P1H 1Z9

(705)789-2391 (Main Switchboard)

Toll Free 1-800-255-7814

Fax (705)789-3606

8:30 - 5:00

#### NEW LISKEARD AREA OFFICE

500 Rockley Rd

PO Box 1390

New Liskeard P0J 1P0

(705)647-6761 (Main Switchboard)

Toll Free 1-800-720-1120

Fax (705)647-4571

8:30 - 5:00

### NORTH BAY AREA OFFICE

West Wing

Suite 301, 447 McKeown Ave

North Bay P1B 9S9

General Inquiry (705)497-5537

Toll Free 1-800-461-9547

Fax (705)497-6800

8:30 - 5:00 🗟

### SAULT STE MARIE AREA OFFICE

Roberta Bondar Pl

Suite 420, 70 Foster Dr

Sault Ste Marie P6A 6V4

(705)945-6611 (Main Switchboard)

Toll Free 1-877-366-0669

Fax (705)945-6830

8:30 - 5:00

#### SUDBURY AREA OFFICE

Suite 503, 159 Cedar St

Sudbury P3E 6A5

(705)564-7722 (Main Switchboard)

Toll Free 1-800-222-1047

Fax (705)564-3144

8:30 - 5:00

# NORTHWESTERN REGION (THUNDER BAY)

615 South James St

Thunder Bay P7E 6P6

General Inquiry (807)473-2000

Toll Free 1-800-465-5034 (General Info)

Toll Free 1-800-268-4686 (MTO Provincial Road Conditions)

Fax (807)473-2165 (Director)

8:00 - 5:00

Northwestern Region's boundaries are from the Manitoba border, easterly to 5 kms west of White River. The regional office is responsible for the planning, design, construction and maintenance of provincial highways; the enforcement of highway carrier regulations; and the Remote Northern Airports Program.

### SOUTHWESTERN REGION (LONDON)

Exeter Road Complex 659 Exeter Rd London N6E 1L3 General Inquiry (519)873-4100 Toll Free 1-800-265-6072 Fax (519)873-4236 8:30 - 5:00

#### **BUSINESS SERVICES OFFICE**

Exeter Road Complex
Main Flr, 659 Exeter Rd
London N6E 1L3
General Inquiry (519)873-4160
Fax (519)873-4193
8:30 - 5:00

The Business Services Office is Southwestern Region's conduit to the administrative offices of Human Resources, Financial Control, Information Technology and the Occupational Health and Safety.

#### **CONTRACTS OFFICE**

Exeter Road Complex 2nd Flr, 659 Exeter Rd London N6E 1L3 General Inquiry (519)873-4372 Fax (519)873-4734 8:30 - 5:00

Contracts Office is one of five regional offices that administers and supervises contracts for construction of new highway facilities, for rehabilitation, upgrading and maintenance of the existing highways.

#### **ENGINEERING OFFICE**

Exeter Road Complex
4th Flr, 659 Exeter Rd
London N6E 1L3
General Inquiry (519)873-4331
Fax (519)873-4388
8:30 - 5:00

The Engineering Office is responsible for the delivery of the regional capital construction program and the management of the provincial highway infrastructure for southwestern Ontario. The office includes staff in the fields of highway planning and design, geotechnical engineering, structural engineering, traffic engineering, geomatics, environmental and property.

#### PROGRAM PLANNING

Exeter Road Complex
4th Flr, 659 Exeter Rd
London N6E 1L3
General Inquiry (519)873-4367
Fax (519)873-4236
8:30 - 5:00

This is one of the five regional sections that coordinate program planning within each region.

#### **REGIONAL OPERATIONAL SERVICES**

Exeter Road Complex
Main Flr, 659 Exeter Rd
London N6E 1L3
General Inquiry (519)873-4200
(519)873-4223 (Communications Centre)
Toll Free 1-800-268-4686 (Road Reports)
Fax (519)873-4228
8:30 - 5:00

Regional Operational Services is one of the five regional offices responsible for managing: the Minor Capital Construction program; the Municipal Connecting Link and First Nations programs; Corridor Management (issuing Sign, Entrance, Building and Encroachment permits on provincial highways); Fleet Services; a 24/7 Communications Centre; the Emergency Management program and the Pelee Island Ferry Service.

# POLICY, PLANNING AND STANDARDS DIVISION

Ferguson Block
3rd Flr, 77 Wellesley St W
Toronto M7A 1Z8
General Inquiry (416)327-8521
Fax (416)327-8746
8:00 - 5:00

The Policy, Planning and Standards Division has responsibility for the long-term planning and use of the provincial transportation network. The division provides the ministry's policy link to other modes including rail, air and local transportation, including transit and GO Transit. This division contributes to the achievement of government priorities and stronger communities, a healthy economy and higher quality of life for all Ontarians by, helping plan a transportation network that is safe, efficient, integrated and multi-modal. This division is also responsible for administering funding programs for transportation, including municipal transit. This division develops engineering standards, policies and guidelines for the design, construction, operation and rehabilitation of the provincial transportation system.

# **DIVISION SERVICES OFFICE**

Bldg B
2nd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4209
Fax (416)235-4255
8:30 - 5:00

The Division Services Office is the division's window to administrative, human resource and financial services. This office contributes to the division's achievement of its business objectives by providing comprehensive and coordinated services and support to the management team.

#### **ENGINEERING STANDARDS BRANCH**

Garden City Tower 2nd Flr S, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2089 Fax (905)704-2055 8:30 - 5:00

The Engineering Standards Branch provides leadership and expertise in the areas of materials engineering and research, highway design, bridges and structures, traffic engineering, intelligent transportation systems, geomatics, and surveying. It sets standards and policies that ensure efficient performance of the highway infrastructure and procurement practices. It maintains key building blocks of the asset management system - pavement management system, bridge management system, accident information system. It is responsible for the the Ontario Traffic Manuals, Ontario's Intelligent Transportation Systems Strategy and produces the Ontario Road Map. Through identification and promotion of engineering innovation and continuous liaison with industry and stakeholders, it maximizes highway infrastructure investments.

#### **BRIDGE OFFICE**

Garden City Tower 2nd Flr, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2406 Fax (905)704-2060 8:30 - 5:00

MTO has an inventory of approximately 2,800 **bridges** on the provincial highway system, as well as many culverts, retaining walls, sign supports and other highway related structures. The Bridge Office contributes to the management of this infrastructure with the development, maintenance and implementation of policies, procedures, guidelines, **standards**, manuals and specifications. These ensure the safe and efficient design and **construction** of new and rehabilitated highway structures. The Bridge Office also **designs** complex structures and provides evaluation, monitoring and audit functions related to the performance of various design, construction and rehabilitation contracts and methodologies. A variety of manuals, reports, standard drawings and computer programs are available. These include the Structural Manual, Structure Rehabilitation Manual, Ontario Structure **Inspection** Manual, the Canadian Bridge Analysis System (CANBAS) and the Ontario Bridge Management System (OBMS).

#### **GEOMATICS OFFICE**

Garden City Tower
2nd Flr S, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2919
Fax (905)704-2051
8:30 - 5:00

The Geomatics Office provides the ministry with policies, standards, guidelines and procedures for cadastral, engineering and photogrammetric surveying, remote sensing, cartographic and geographic information system (GIS) applications related to provincial roads. Responsibilities include developing, monitoring and providing technical expertise in geomatics; producing photogrammetric plans, cartographic and GIS products; processing legal documents and providing control survey data and services.

#### HIGHWAY DESIGN OFFICE

Garden City Tower 2nd Flr N, 301 St Paul St St Catharines L2R 7R4 General Inquiry (905)704-2293 Fax (905)704-2051 8:30 - 5:00

The Highway Design Office provides the ministry with policies, **standards**, guidelines and procedures for civil engineering, highway design and **drainage** design related to provincial roads. It deals with the development of standards for highway geometrics, **construction**, design, drainage, hydrology, **safety** and new products. The office develops and maintains the Ontario Provincial Standards, which reflect construction and material requirements for **highways**, watermains and sewers. Responsibilities include developing, monitoring and providing technical expertise on highway design processes, highway design policy and standards, design documentation and design quality assurance. The office produces a number of highway design **publications** and manuals.

### MATERIALS ENGINEERING AND RESEARCH OFFICE

Bldg C
2nd Flr Rm 233, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-3733
(416)235-3533 (Pavements & Foundations)
(416)235-3705 (Concrete)
(416)235-3715 (Bituminous)
(416)235-3735 (Soils & Aggregates)
Fax (416)235-3487
8:30 - 5:00

Through the Bituminous, Concrete, **Pavements** and Foundations, and Soils and **Aggregates** Sections, the Materials Engineering and Research Office provides quality **standards**, policies and guidelines for materials used in the **construction**, maintenance and operation of **highways**. Research projects are also carried out in these subject areas. **Laboratory testing**, technical evaluation and approval services are available for materials to be used in the design, construction, maintenance and operation of the transportation system, including highways and **bridges**. The Materials Engineering and Research Office publishes reports that are distributed within the ministry and made available to others by way of Research Library Catalogue on MTO's website.

### TRAFFIC OFFICE

Garden City Tower
2nd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2941
Fax (905)704-2888
8:30 - 5:00

The Traffic Office develops and implements policies, standards and procedures for traffic control devices (traffic signs and signals), illumination and speed limits on provincial highways, and electrical engineering applications. The office also maintains the Ontario Traffic Manuals Books (OTB); traffic volume and accident information files for the provincial highway system; develops traffic control techniques and devices; and operational activities of the above functions are carried out by the regional offices (see the ministry's Operations Division entry). The office is also responsible for developing and coordinating the implementation of strategic plan for intelligent transportation; developing deployment strategies for ITS and working with other jurisdictions and stakeholders on joint deployment and IT protocols and standards.

#### INTEGRATED TICKETING SYSTEM

Suite 600, 20 Bay St Toronto M5J 2W3 General Inquiry (416)869-3600x5115 Fax (416)869-1794 8:30 - 4:30

To manage the planning, development and implementation of the GTA Fare System in partnership with our municipal partners and GO Transit. This will facilitate an integrated, seamless interregional transit system for GTA users.

#### MODAL POLICY AND PARTNERSHIPS BRANCH

Bldg B 3rd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4566 Fax (416)235-4000 8:15 - 5:00

The Modal Policy and Partnerships Branch provides technical knowledge and advice on all modes of the transportation system to support policy development and broader strategic initiatives. In addition, the branch is responsible for building relationships and influencing stakeholders. It is a resource base for information for the development and implementation of partnerships for delivery and governance structures for transportation infrastructure.

#### FREIGHT POLICY OFFICE

Bldg B 3rd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-3604 Fax (416)235-4850 8:30 - 5:00

The Freight Policy Office is responsible for: interpreting the dynamics of freight transportation system as they affect existing and emerging policies and programs of the Government of Ontario; recognizing the synergies that exist among users and providers of transportation services; working together with freight transportation stakeholders to identify key strategic issues facing the freight transportation system and ways to resolve those issues; developing policies for vehicle weight and dimension issues contained in the Highway Traffic Act; and addressing policy and regulatory issues pertaining to Ontario's Shortline Railways Act. The Freight Policy Office develops policies, strategies and plans to support a safe, efficient and sustainable freight transportation system that meets the needs of users and maintain and expand a competitive Ontario economy in continental and global markets.

#### PARTNERSHIP STRATEGIES OFFICE

Bldg B
3rd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4566
Fax (416)235-4000
8:30 - 5:00

The Partnership Strategies Office develops partnership strategies involving transportation infrastructure including development of policies and regulatory/policy frameworks that support the forming and improvement of innovative partnerships with the private sector and the broader public

sector in order to increase overall investment in infrastructure and facilitate innovative delivery mechanisms and governance structures for transportation infrastructure. It determines opportunities for partnerships, supports the Government's consideration of partnership candidates and manages the ongoing relationship with 407 ETR. It serves as an expert resource base for information, from various Canadian and international sources, relevant to the development and implementation of partnerships for delivery and governance structures for transportation infrastructure.

#### PASSENGER POLICY OFFICE

Bldg B 3rd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4058 Fax (416)235-4932 8:30 - 5:00

The Passenger Policy Office is responsible for understanding the overall passenger transportation system and its components, the relationship between user requirements and service providers, the development of policies for components of the system, and interacting with stakeholders and their associations. The Office is also responsible for managing the relationship with GO Transit.

### STRATEGIC POLICY BRANCH

2nd Flr Suite 200, 439 University Ave Toronto M5G 1Y8 General Inquiry (416)212-1895 Fax (416)212-1897 8:30 - 5:00

The Strategic Policy Branch is responsible for leading the ministry's strategic policy and integrated planning activities including developing the ministry's Results Based Plan, performance measures and knowledge management applications; managing the ministry's policy/legislative agenda; and intergovernmental relations including federal/provincial matters and international activities. These activities help to advance Ontario's strategic priorities and promote the ministry's expertise within the transportation sector. The Branch is also responsible for the coordination of access requests under the Freedom of Information and Protection of Privacy Act, as well as coordinating the approvals of Ministerial Appointments to Agencies, Boards and Commissions.

# FREEDOM OF INFORMATION AND PRIVACY OFFICE

2nd Flr Suite 200, 439 University Ave Toronto M5G 1Y8 General Inquiry (416)212-1894 Fax (416)212-1897 8:30 - 5:00

The FOI and Privacy Office coordinates requests for access to Ministry of Transportation (MTO) information under the Freedom of Information and Protection of Privacy (FOIPP) Act, MTO's participation in appeals, inquiries and investigations by the Ontario Information and Privacy Commissioner and Ombudsman Ontario. The Office is the focal point for privacy policy matters in the Ministry. In addition, the Office ensures processing of Ministerial Appointments to Agencies, Boards and Commissions.

#### **POLICY COORDINATION OFFICE**

2nd Flr Suite 200, 439 University Ave Toronto M5G 1Y8
General Inquiry (416)212-1914
Fax (416)212-1936
8:30 - 5:00

The Policy Coordination Office manages the ministry's policy/legislative agenda and MTO's international relations, provides secretariat support to the Minister and Deputy Minister and markets MTO's expertise at stakeholder conferences. It serves as the liaison with Cabinet Office; supports the Minister at Cabinet and Cabinet Committees; and Deputy Minister at DM Committees; coordinates policy responses to other ministries/jurisdictions. It manages MTO's international relations; provides one-window access to MTO by governments and private sector; hosts foreign delegation visits and promotes Ontario's and MTO's transportation expertise.

#### STRATEGIC INTELLIGENCE OFFICE

2nd Flr Suite 200, 439 University Ave Toronto M5G 1Y8 General Inquiry (416)212-1925 Fax (416)212-2351 8:30 - 5:00

The Strategic Intelligence Office supports ministry strategic direction setting, and policy and planning initiatives by: monitoring, evaluating and reporting on the performance of the ministry and the provincial transportation system (performance measures, program evaluation); developing, implementing and coordinating strategies for Knowledge Management; transportation outlooks activities including macro-economic analysis and other environmental scanning, and monitoring other jurisdictions' strategic transportation activities and best practices.

#### STRATEGIC POLICY AND PLANNING OFFICE

2nd Flr Suite 200, 439 University Ave Toronto M5G 1Y8 General Inquiry (416)212-1925 Fax (416)212-2351 8:30 - 5:00

The Strategic Policy and Planning Office provides leadership in setting the ministry's strategic direction, coordinating the ministry's federal-provincial relations, developing the ministry's strategic and business plans and supporting program areas by positioning and preparing cabinet submissions and corporate policy initiatives within the government's policy priorities.

### TRANSPORTATION PLANNING BRANCH

Bldg B 3rd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-3975 Fax (416)235-5224 8:30 - 5:00

The Transportation Planning Branch undertakes long range transportation planning at the provincial and regional levels, including linkages to capital planning, environmental issues, collection and analysis of passenger and goods data.

### DATA MANAGEMENT AND ANALYSIS OFFICE

Bldg B
3rd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4079
Fax (416)235-4936
8:30 - 5:00

The Data Management and Analysis Office is responsible for coordinating the collection and analysis of transportation data for planning and policy activities, such as the Transportation Tomorrow Survey and the Commercial Vehicle Survey, and providing modeling and demand forecasting services for transportation systems.

### PROVINCIAL AND ENVIRONMENTAL PLANNING OFFICE

Garden City Tower
2nd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2104
Fax (905)704-2007
8:30 - 5:00

The Provincial and Environmental Planning Office is responsible for undertaking area network planning for large geographic areas, long range planning for the overall provincial highway system, transportation planning to support international gateways/linkages, managing corridor/policy issues for the provincial highway system, air quality/climate change, working with other ministries/goverments on environmental legislation, and ensuring ministry compliance with the Environmental Bill of Rights. The office also works with both federal and provincial regulatory agencies to influence the development of new government environmental directions and requirements for transportation, and develops environmental policy and standards to guide highway operations.

#### **URBAN PLANNING OFFICE**

Bldg B 3rd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-5325 Fax (416)235-5224 8:30 - 5:00

The Urban Planning Office is responsible for undertaking long range planning for urban regions, provides support to Ontario's planning and growth-related activities and develops plans and strategies for transportation in urban settings.

# URBAN AND RURAL INFRASTRUCTURE POLICY BRANCH

Bldg B
2nd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4984
Fax (416)235-3573
8:30 - 5:00

The Urban and Rural Infrastructure Policy Branch is responsible for managing policy, building relationships and influencing stakeholders, municipalities and federal departments. The branch provides technical knowledge and advice on urban and rural transportation infrastructure including

transit and municipal roads and bridges to support policy development and broader strategic initiatives.

#### MUNICIPAL POLICY OFFICE

Bldg B
2nd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5538
Fax (416)235-3573
8:30 - 5:00

The **Municipal** Policy Office is responsible for understanding the overall municipal transportation system and its components, the development of operational policies for components of the system, interacting with stakeholders and their associations and managing the relationship between the ministry and the municipal sector.

#### TRANSIT POLICY AND PROGRAMS OFFICE

Bldg B 2nd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4204 Fax (416)235-4180 8:30 - 5:00

The **Transit** Policy and Programs Office is responsible for understanding the overall transit environment in the province, developing policies for all components of transit, interacting with stakeholders and their associations, government transit programs, promoting initiatives to improve transit and managing the relationship between the ministry, transit authorities, federal and municipal government sectors.

# WINDSOR BORDER INITIATIVES IMPLEMENTATION GROUP (BIIG)

2nd Flr, 439 University Ave Toronto M5G 1Y8 General Inquiry (416)326-6877 Fax (416)326-7056 8:30 - 5:00

The Windsor Border Initiatives Implementation Group (BIIG) is responsible for all transportation initiatives at the Windsor Gateway.

#### **BI-NATIONAL ENVIRONMENTAL ASSESSMENT OFFICE**

2nd Flr, 659 Exeter Rd London N6E 1L3 General Inquiry (519)873-4826 Fax (519)873-4789 8:30 - 5:00

Based in London the Bi-National Environmental Assessment Office is responsible for delivery of the planning and environmental assessment approvals for a new crossing of the Detroit River.

### **COMMUNICATIONS AND ISSUES MANAGEMENT OFFICE**

Suite 200, 949 McDougall Ave Windsor N9A 1L9 General Inquiry (519)973-7367 Fax (519)973-7327 8:30 - 5:00 ፟፟፟

Based in Windsor, Communications and Issues Management Office ensures coordination and integration of communications products related to Windsor projects.

### POLICY AND COORDINATION OFFICE

2nd Flr, 439 University Ave Toronto M5G 1Y8 General Inquiry (416)326-6878 Fax (416)326-7056 8:30 - 5:00' 5

Based in Toronto, Policy and Coordination Office develops legislation and policy necessary for the delivery of new crossing.

### PROJECT DELIVERY OFFICE

2nd Flr, 659 Exeter Rd London N6E 1L3 General Inquiry (519)873-4800 Fax (519)873-4789 8:30 - 5:00

Based in London, Project Delivery Office is responsible for day-to-day project management and completion of projects that will provide short-to-medium term improvements for the Windsor gateway.

### **ROAD USER SAFETY DIVISION**

Bldg A
Main Flr Rm 187, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-2999.
Fax (416)235-4153
8:00 - 5:00

The Road User Safety Division contributes to Ontario's successful safety record by improving road safety and mobility through the promotion and regulation of responsible driving behavior. The key objective is to reduce death and injury on our roads by developing, promoting and participating in road user safety programs. It also promotes the customer responsiveness, effectiveness and cost efficiency in the delivery of its programs including driver and vehicle products. The Assistant Deputy Minister, Road User Safety Division, is responsible for the coordination of all road user safety activities for the province, and acts as the Registrar of Motor Vehicles for Ontario.

### **BUSINESS SERVICES BRANCH**

Bldg A

Rm 154, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-4026

Fax (416)235-4474 (Executive)

Fax (416)235-5362 (Business Services Branch)

Fax (416)235-3729 (Contract Performance Management)

Fax (416)235-3939 (Other Fax)

8:30 - 5:00

The Business Services Branch facilitates and coordinates quality business, financial, communications and human resources planning and coordination services for the Road User Safety Division. The branch supports and delivers initiatives relative to the OPS Quality Service Strategy and provides coordinaton and consultative services in the areas of performance effectiveness measurement and continuous improvement.

### **BUSINESS AND FINANCIAL PLANNING OFFICE**

Bldg A Rm 154, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4480 Fax (416)235-5362 8:30 - 5:00

The Business and Financial Planning Office facilitates and coordinates the development of strategic and results-based plans for the Road User Safety Division. The office provides divisional business planning liaison with Financial Services, Strategic Policy, Human Resources, Legal, Communications and I&IT branches; coordinates and develops the ADM's Performance Management Plan; provides road user safety input to MTO Public Business Plan. The office also acts as a divisional liaison with respect to monitoring and reporting on the division's public performance measures.

### **BUSINESS PERFORMANCE OFFICE**

Bldg A
Rm 154, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4026
Fax (416)235-5362
8:30 - 5:00

The Business Performance Office develops the annual expenditure allocation and revenue plan and is responsible for coordinating in-year financial management and other controllership activities.

### **DIVISIONAL COMMUNICATIONS OFFICE**

Bldg A Rm 154, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4026 Fax (416)235-5362 8:30 - 5:00

The Divisional Communications Office is responsible for managing and providing support to the development of communications materials produced in the Road User Safety (RUS) Division. The office provides strategic advice and support to ensure that divisional program initiatives, objectives

and successes are effectively communicated to a variety of stakeholders. The office also supports the division's critical issues management process by coordinating all RUS briefing note and media requests.

### **DIVISIONAL COORDINATION OFFICE**

Bldg A
Rm 154, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4026
Fax (416)235-3939
8:30 - 5:00

The Divisional Coordination Office is responsible for supporting and providing coordination services to the Division in such areas as Division Planning, Human Resources, Procurement/ Consulting, Training and Development, Audit and Risk Assessments, Security, PC Fleet, Occupational Health and Safety, Legal, Facilities and Accommodations, and Corporate Projects/ Initiatives.

### SERVICE IMPROVEMENT OFFICE

Bldg A Rm 154, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4480 Fax (416)235-5362 8:30 - 5:00

The Service Improvement Office provides consultative and coordination services on behalf of and for the division in the following areas to facilitate continuous service improvement: application of the OPS Quality Service Model; monitoring performance against the Service Quality Standards; developing, implementing and maintaining the division's employee recognition program; monitoring and measuring customer satisfaction through customer surveying and customer feedback management at private issuing offices, DriveTest centres and other service delivery channels; administration of the Vehicle Impoundment Program and the Performance Management Program.

### **CARRIER SAFETY AND ENFORCEMENT BRANCH**

Garden City Tower
3rd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (416)246-7166x6300
Toll Free 1-800-387-7736
Fax (905)704-2530
8:00 - 4:30

The Carrier **Safety** and Enforcement Branch promotes and improves the safe operation of commercial **vehicles** in Ontario. It regulates road users and vehicles, monitors and improves compliance levels and manages enforcement. It develops educational, legislative, regulatory, policy and program initiatives to influence the performance of the truck and **bus** industry using Ontario's **highways**.

### CARRIER ENFORCEMENT PROGRAM OFFICE

Garden City Tower
3rd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (416)246-7166x6300
Toll Free 1-800-387-7736
Fax (905)704-2467
8:30 - 4:30

The Carrier Enforcement Program Office provides program evaluation (effectiveness, efficiency), performance reviews, technical analysis and support for field staff, enforcement facilities management, public education, marketing communications, operational policy and procedures. The office also provides expert consulting services regarding vehicle design, performance, standards and regulation.

### CARRIER SAFETY POLICY OFFICE

Garden City Tower
3rd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (416)246-7166x6300
Toll Free 1-800-387-7736x6300
Fax (905)704-2750
8:30 - 4:30

The Carrier Safety Policy Office is responsible for the development of legislation/regulations, project management, coordination of Cabinet Submissions, Minister's letters and briefing notes related to commercial carriers/policy. The office is the focal point for national/international trucking issues.

### CARRIER SAFETY PROGRAM IMPROVEMENT OFFICE

Garden City Tower
3rd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (416)246-7166x6300
Toll Free 1-800-387-7736x6300
Fax (905)704-2467
8:30 - 4:30

The Carrier **Safety** Program Improvement Office is involved in a number of initiatives: Internet Access to Safety Ratings; CVOR Renewal and National Data Exchange.

### **CARRIER SANCTIONS AND INVESTIGATION OFFICE**

Garden City Tower
3rd Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (416)246-7166x6300
Toll Free 1-800-387-7736x6300
Fax (905)704-2525 (Client Services)
8:30 - 5:00

The Carrier Sanctions and Investigation Office provides special investigations, carrier control and **enforcement** support services for the Carrier subprogram. Investigations involve contraventions under the Highway Traffic Act, the Motor Vehicle Transport Act, the Truck Transportation Act and the Public Vehicle Act. The office monitors operations of carriers and initiates control and sanction

proceedings against offenders. It is also responsible for various licensing functions - truck/bus operating licences, MVIS licences and issuing Oversize/Overweight permits.

### LICENSING SERVICES BRANCH

Bldg A
Main Flr Rm 199, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-2999
Fax (416)235-5211
8:30 - 5:00 ■

The Licensing Services Branch is responsible for direct customer service and service support functions, as well as regulatory driver licensing functions critical to the Division's road safety mandate. This Branch reports to Road User Safety Operations.

### **DRIVER IMPROVEMENT OFFICE**

2680 Keele St
Downsview M3M 3E6
General Inquiry (416)235-1773 (Medical Review Section)
General Inquiry (416)235-1086 (Driver Control Section)
Fax (416)235-3400 (Medical Review Section)
Fax (416)235-4415 (Driver Control Section)
8:30 - 5:00

The Driver Improvement Office is committed to minimizing risks to road safety through the delivery of medical review and driver control programs to reduce collisions, injuries and fatalities. This includes setting, monitoring and enforcing the medical standards for driver fitness, delivering programs aimed at drinking drivers, and improving driver behaviour through driver treatment programs and sanctions, while providing effective and customer-friendly service to clients.

### LICENSING ADMINISTRATION OFFICE

Bldg A
Main Flr Rm 178, 2680 Keele St
Downsview M3M 3E6
General Inquiry (416)235-2999
Toll Free 1-800-387-3445
Fax (416)235-4414
8:30 - 5:00

The Licensing Administration Office serves as the primary access point on behalf of the Road User Safety Division for phone, internet/e-mail and written enquiries from the public, government agencies, law enforcement and other external client groups on a broad range of driver and vehicle licensing policies, procedures and governing legislation. One window service for: coordination of Freedom of Information and Protection of Privacy (FOIPP) Act on behalf of Division; certification of Driver and Vehicle documents for court purposes; resolving, investigating and researching complex driver and vehicle issues for internal and external clients; fulfilment of Personalized Plate orders via phone as well as electronic and mail requests for driver/vehicle/carrier and collision report information products.

### LICENSING PRODUCTION SERVICES OFFICE

1355 John Counter Blvd
PO Box 9200
Kingston K7L 5A3
General Inquiry (613)545-4826
Toll Free 1-800-387-3445 (Driver and Vehicle Related Inquiries)
Fax (613)545-4803
8:30 - 5:00

The Licensing Production Services Office is responsible for the centralized processing and fulfilment of ministry products and services (e.g. driver licences, vehicle registration renewals) through mail and internet channels. This office maintains a partnership with Ministry of Community Safety and Correctional Services in the production, supply and distribution of Ontario's motor vehicle licence plates. At the Kingston Card Production Centre, digital photo drivers' licences and health cards are produced for the Province of Ontario.

### PROJECTS AND CHANGE MANAGEMENT BRANCH

Bldg C Rm 143 & 145, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4249 Fax (416)235-4111 8:30 - 5:00

The Projects and Change Management Branch (PCMB) is responsible for leading, supporting and participating in key business re-engineering and business improvement activities, providing complete end-to-end development of new projects within the Road User Safety Division. The branch provides project and change management support to define and promote the evaluation of the division's core business areas. Working with MGS and various partner ministries, PCMB is also the main divisional contact for the government's Integrated Service Delivery initiative, and has overall responsibility for coordinating and implementing various customer service improvements through the telephone, internet and kiosk channels, including contact centres throughout the division. In addition, the branch provides operational and ongoing support for the International Registration Plan and is responsible for the Insurance Data Partnership that is being developed with the Insurance Bureau of Canada.

### CHANGE MANAGEMENT OFFICE

Bldg C Rm 143 & 145, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4396 Fax (416)235-4111 8:30 - 5:00

The Change Management Office promotes and supports collaborative Change Management Plan ("Transitions") and strategies that focus on aligning Division priorities and encouraging innovation, encourages more integrated and horizontal partnerships across the Division and beyond, maintains and communicates information on divisional change initiatives and knowledge management; and facilitates and supports staff training and coaching.

### **E-BUSINESS OFFICE**

Bldg C
3rd Flr Rm 333, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-3865
Fax (416)235-4821
8:30 - 5:00

The e-Business Office is responsible for leading and participating in strategic re-engineering and continuous business improvements initiatives, with a focus on improving customer service through emerging electronic service delivery technologies. The e-Business Office provides overall leadership and business analysis and operational support to the International Registration Plan (IRP). It also provides project management and business analysis support to the overall Integrated Service Delivery Strategy as well as the Electronic Service Delivery for Individuals (ESDI) project. The e-Business Office provides contract management and support to the current network of 70 ServiceOntario kiosks.

### **INSURANCE DATA PARTNERSHIPS OFFICE**

Bldg C
Rm 143 & 145, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4249
Fax (416)235-4111
8:30 - 5:00

The Insurance Data Partnerships Office is responsible for the partnership project with the insurance industry that will promote efficiency and improve the delivery of services.

### PROJECT DEVELOPMENT OFFICE

Bldg C
Rm 321, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4483
Fax (416)235-4018
8:30 - 5:00

The Project Development Office provides value-added support to the Ministry's Road User Safety Division by providing complete end-to-end development of new projects and by conducting comprehensive business process management reviews of program offices.

### PROJECT MANAGEMENT OFFICE

Bldg C Rm 143 & 145, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4396 Fax (416)235-4111 8:30 - 5:00

The Project Management Office (PMO) manages Road User Safety Division's Project Management Framework activities that include establishing standards, communicating best practices, training, coaching and facilitating staff, coordinating corporate project reporting requirements and gathering/analysing project-related data.

### SERVICE DEVELOPMENT AND IMPLEMENTATION OFFICE

Bldg C
Rm 318, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4483
Fax (416)235-5309
8:30 - 5:00

The Service Development and Implementation Office works with partners from within MTO and outside to implement new road safety and service improvement initiatives. The Office also has a role in overseeing initiatives after implementation and identifying opportunities for improvement.

### **TELEPHONE CHANNEL BUSINESS OFFICE**

Bldg A Rm 206, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4842 Fax (416)235-4642 8:30 - 5:00

The Telephone Channel Business Office is responsible for leading re-engineering/strategic customer service improvement projects and managing the operational/ongoing support for products and services made available on the Telephone and Internet Channel and Contact Centres.

### ROAD USER SAFETY OPERATIONS

Bldg A Rm 202, 1201 Wilson Ave Toronto M3M 1J8 General Inquiry (416)235-2833 Fax (416)235-5672 8:30 - 5:00

Road User Safety Operations is responsible for providing executive leadership in the direct and indirect delivery of province-wide driver, vehicle and carrier programs. The following branches have a direct reporting relationship to the Executive Director of Operations: Central Region Driver and Vehicles, Field Operations Drivers and Vehicles, Licensing Services Branch and Service Delivery Partnerships Branch.

### **RUS OPERATIONS - CENTRAL REGION**

Bldg D
2nd Flr, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-5406
(416)235-5427 (Demerit Points Interviews)
Toll Free 1-800-396-4233 (Senior Group Education Sessions)
Fax (416)235-4670
8:30 - 5:00

Road User Safety Operations, Central Region delivers, within Central Region, the ministry's programs in the areas of licensing, **driver** improvement, vehicle registration and vehicle **inspection**; and enforces the statutes and regulations related to the operation of vehicles on the highways of Ontario. This Office reports to Road User Safety Operations.

### DRIVER AND VEHICLE LICENCE ISSUING OFFICE

# DOWNSVIEW OVERSIZE/OVERWEIGHT PERMIT AND INTERNATIONAL REGISTRATION PLAN OFFICE

Bldg A
2680 Keele St
Downsview M3M 3E6
General Inquiry (416)235-2999
(416)235-4774 (International Registration)
Toll Free 1-800-268-7590
Fax (416)235-5000 (International Registration)
8:30 - 5:00

Downsview Oversize/Overweight Permit and International Registration Plan Office issues overdimensional permits and registers international carriers through the International Registration Plan.

# HAMILTON OVERSIZE/OVERWEIGHT PERMIT AND INTERNATIONAL REGISTRATION PLAN OFFICE

2255 Barton St E
Hamilton L8E 7T4
General Inquiry (905)561-5926
(905)561-5926x212 (International Registration)
Fax (905)561-4603
8:30 - 5:00

Hamilton Oversize/Overweight Permit and International Registration Plan Office issues overdimensional permits and registers international carriers through the International Registration Plan.

### QUEEN'S PARK DRIVER AND VEHICLE LICENSING OFFICE

Macdonald Block
1st Flr, 900 Bay St
Toronto M7A 2A2
General Inquiry (416)325-8650
Fax (416)325-2673
8:30 - 5:00

MTO Issuing Office provides "over the counter" delivery of driver and vehicle products and services.

### DRIVER EXAMINATION SERVICES

**Driver** Examination Services are provided through DriveTest Centres. To book a road test, please call 1-888-570-6110 or 1-416-325-8580.

### **ENFORCEMENT OFFICES**

### **DURHAM ENFORCEMENT OFFICE**

475 Bond St
Oshawa L1J 2M2
General Inquiry (905)728-7505
Fax (905)728-1889
8:30 - 5:00

Enforcement staff inspect and enforce the legislative requirements for commercial motor vehicles operating on Ontario highways.

### HALTON ENFORCEMENT OFFICE

Suite 400, 4145 North Service Rd Burlington L7L 6A3 General Inquiry (905)315-7556x234 Fax (905)315-7571 8:00 - 5:00

Enforcement staff inspect and enforce the legislative requirements for commercial motor vehicles operating on Ontario highways.

### HAMILTON/NIAGARA ENFORCEMENT OFFICE

903 Barton St Stoney Creek L8E 5P5 General Inquiry (905)643-7947x200 Fax (905)643-7529 8:30 - 5:00

Enforcement staff inspect and enforce the legislative requirements for commercial motor vehicles operating on Ontario highways.

### PEEL ENFORCEMENT OFFICE

Erin Park Ctr
Unit 1, 6400 Millcreek Dr
Mississauga L5N 3E7
General Inquiry (905)826-3453x223
Fax (905)826-6989
8:30 - 5:00

Enforcement staff inspect and enforce the legislative requirements for commercial motor vehicles operating on Ontario highways.

### TORONTO ENFORCEMENT OFFICE

2064 Kennedy Rd Scarborough M1T 3V1 General Inquiry (416)325-2645 Fax (416)325-8591 8:30 - 5:00

Enforcement staff inspect and enforce the legislative requirements for commercial motor vehicles operating on Ontario highways.

### YORK ENFORCEMENT OFFICE

1st Flr, 50 Bloomington Rd W Aurora L4G 3G8 General Inquiry (905)713-7324 Fax (905)713-7328 8:30 - 5:00

Enforcement staff inspect and enforce the legislative requirements for commercial motor vehicles operating on Ontario highways.

### **RUS OPERATIONS - FIELD**

Suite 301, 447 McKeown Ave North Bay P1B 9S9 General Inquiry (705)472-7900 Fax (705)497-6886 8:30 - 5:00

The RUS Field Operations Branch administers the ministry's enforcement, **driver** and vehicle services for Eastern, Northern (includes Northwestern) and Southwestern regions. Programs delivered by the branch include: Driver Improvement, International Registration, Overdimensional Permits, Vehicle Registration and Vehicle **Inspection**. The branch enforces the statutes and regulations related to the operations of commercial motor vehicles in Ontario and also oversees the 213 privately owned Driver and Vehicle Licence Issuing Offices and 44 DriveTest Centres within its jurisdiction. This Branch reports to Road User Safety Operations.

### **EASTERN REGION - FIELD SERVICES**

1355 John Counter Blvd
Kingston K7L 5A3
(613)545-4602 (Demerit Point Interviews)
Toll Free 1-800-701-2171 (Seniors Drivers Group Education Sessions)
Fax (613)540-5159
8:30 - 5:00

The Eastern Region Field Services Office delivers the ministry's programs in the areas of drivers and vehicles services, driver improvement, commercial vehicle inspection; and enforces the statutes and regulations related to the operation of commercial motor vehicles on the highways of Ontario.

### DRIVER EXAMINATION SERVICES

Driver Examination Services are provided through DriveTest Centres. To book a road test, please call 1-888-570-6110 or 1-416-325-8580.

KINGSTON DISTRICT OFFICE - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES 1355 John Counter Blvd Postal Bag 4000 Kingston K7L 5A3

(613)547-1761 (Enforcement)

(613)545-4602 (Demerit Point Interviews)

(613)545-4765 (Overdimensional Permits)

(613)540-5185 (International Registration)

Toll Free 1-800-701-2171 (Senior Driver Group Education Sessions)

Fax (613)545-4632 (Enforcement)

Fax (613)545-4781 (Overdimensional Permits/International Registration)

8:30 - 5:00

### PORT HOPE - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

138 Hope St N

Port Hope L1A 2P1

General Inquiry (905)885-6381 (Port Hope Field Office)

(905)885-8318 (International Registration)

Fax (905)885-4268

8:15 - 4:30

The Port Hope - Enforcement, Driver and Vehicle Field Services Office is closed daily from 12:00 p.m. to 1:00 p.m.

OTTAWA DISTRICT OFFICE - ENFORCEMENT,

DRIVER AND VEHICLE FIELD SERVICES

Unit 2, 3091 Albion Rd N

Ottawa K1V 9V9

(613)731-2803 (International Registration)

(613)731-1474x138 (Enforcement)

Other 1-800-701-2171 (Senior/Demerit Point Interviews)

(613)731-6451 (Overdimensional Permits)

Fax (613)731-8987 (International Registration)

Fax (613)249-8143 (Overdimensional Permits)

Fax (613)249-8145 (Enforcement/Administrative Services)

8:30 - 5:00

### **CORNWALL - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES**

55 Water St W

Cornwall K6J 1A1

(613)731-1474x138 (Enforcement)

(613)933-3245 (Prorate/International Registration)

Fax (613)933-8237

8:45 - 5:00

The Cornwall - Enforcement, Driver and Vehicle Services Office is closed daily from 12:00 p.m. to 1:15 p.m.

### **NORTHERN REGION - FIELD SERVICES**

Ontario Government Complex Suite 301, 447 McKeown Ave North Bay P1B 9S9 8:30 - 5:00

The Northern Region Field Services Office delivers the ministry's programs in the areas of drivers and vehicles services, driver improvement, commercial vehicle inspection; and enforces the statutes and regulations related to the operation of commercial motor vehicles on the highways of Ontario.

### **DRIVER EXAMINATION SERVICES**

Driver Examination Services are provided through DriveTest Centres. To book a road test, please call 1-888-570-6110 or 1-416-325-8580.

### **NORTHERN REGION: EAST-FIELD SERVICES**

Ontario Government Complex Suite 301, 447 McKeown Ave North Bay P1B 9S9 General Inquiry (705)472-7900x6277 Fax (705)497-5439 8:30 - 5:00

The Northern Region: East Field Services Office delivers the ministry's programs in the areas of drivers and vehicles services, driver improvement, commercial vehicle inspection; and enforces the statutes and regulations related to the operation of commercial motor vehicles on the highways of Ontario.

NORTH BAY/TIMMINS DISTRICT OFFICE -ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

Ontario Government Complex Suite 301, 447 McKeown Ave

North Bay P1B 9S9

(705)497-5411 (Enforcement)

(705)497-5412 (International Registration and Overdimensional Permits)

Toll Free 1-800-461-9548 (Senior/Demerit Point Interviews)

Fax (705)497-5533 (International Registration and Overdimensional Permits)

Fax (705)497-5415 (Enforcement)

Fax (705)497-5533 (Senior/Demerit Point Interviews)

8:30 - 5:00

HUNTSVILLE ENFORCEMENT FIELD

SERVICES 207 Main St W Huntsville P1H 1Z9

(705)789-2391x270 (Enforcement)

Fax (705)789-1660 (Enforcement) 8:30 - 5:00

TIMMINS ENFORCEMENT FIELD

**SERVICES** 

Ontario Government Complex

E Wing, Hwy 101 E

PO Bag 4000

South Porcupine PON 1H0

(705)235-1469 (Enforcement)

Fax (705)235-1475 (Enforcement)

8:30 - 5:00 &

### NORTHERN REGION: WEST-FIELD SERVICES

1st Flr, 615 James St S
Thunder Bay P7E 6P6
General Inquiry (807)473-2072
Toll Free 1-800-461-9548 (Senior/Demerit Point Interviews)
Fax (807)473-2147
8:30 - 5:00

The Northern Region: West Field Services Office delivers the ministry's programs in the areas of drivers and vehicles services, driver improvement, commercial vehicle inspection; and enforces the statutes and regulations related to the operation of commercial motor vehicles on the highways of Ontario.

# KENORA DISTRICT OFFICE - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

808 Robertson St

PO Box 2250

Kenora P9N 3X8

General Inquiry (807)468-2781

(807)468-2780 (Overdimensional Permits)

Fax (807)468-6987

8:15 - 4:30

Kenora District Office - Enforcement, Driver and Vehicle Field Services is closed daily from 12:00 p.m. - 1:00 p.m.

### DRYDEN ENFORCEMENT FIELD

SERVICES

479 Government Rd

PO Box 3000

Dryden P8N 3B3

General Inquiry (807)223-8637 (Enforcement)

Fax (807)223-6694

8:15 - 4:30

### FORT FRANCES ENFORCEMENT FIELD

SERVICES

283 Church St

PO Box 663

Fort Frances P9A 3M9

General Inquiry (807)274-4424 (Enforcement)

Fax (807)274-2768

8:15 - 4:30 🕹

### SAULT STE MARIE DISTRICT OFFICE -ENFORCEMENT FIELD SERVICES

Main Flr, 740 Great Northern Rd

Sault Ste Marie P7A 5K7

General Inquiry (705)945-9395 (Enforcement)

Fax (705)945-6851

8:30 - 4:45

# SUDBURY ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

Greenvale Crt

Unit 7, 428 Westmount Ave

Sudbury P3A 5V8

General Inquiry (705)566-1414

(705)566-1414x233 (Enforcement)

(705)497-5412 (Overdimensional Permits)

Fax (705)566-6844

8:30 - 5:00 🕭

# THUNDER BAY DISTRICT OFFICE - ENFORCEMENT, DRIVER AND VEHICLE

FIELD SERVICES

1st Flr, 615 South James St

Thunder Bay P7E 6P6

General Inquiry (807)473-2021 (Enforcement) (807)473-2072 (International Registration)

(807)473-2040 (Overdimensional Permits)

Fax (807)473-2133

8:30 - 5:00

### **SOUTHWESTERN REGION - FIELD SERVICES**

Exeter Road Complex

Main Flr, 659 Exeter Rd

London N6E 1L3

Toll Free 1-888-276-7885 (Senior/Demerit Point Interviews)

Fax (519)873-4332 (Regional Office)

8:30 - 5:00

The Southwestern Region Field Services Office delivers the ministry's programs in the areas of drivers and vehicles services, driver improvement, commercial vehicle inspection; and enforces the statutes and regulations related to the operation of commercial motor vehicles on the highways of Ontario.

### DRIVER EXAMINATION SERVICES

Driver Examination Services are provided through DriveTest Centres. To book a road test, please call 1-888-570-6110 or 1-416-325-8580.

LONDON DISTRICT - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

Exeter Road Complex 1st Flr, 659 Exeter Rd

London N6E 1L3

General Inquiry (519)873-4286 General Inquiry (519)873-4284

(Overdimensional Permits)

(519)873-4280 (International Registration)

Toll Free 1-800-265-6072 Fax (519)873-4332

8:30 - 5:00

WATERLOO DISTRICT - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

500 Weber St N Unit 3 Waterloo N2L 4E9

General Inquiry (519)885-4297

(519)885-3403 (International Registration) (519)885-9489 (Overdimensional Permits)

Toll Free 1-866-838-5821

Fax (519)885-9937 8:30 - 5:00

BARRIE - ENFORCEMENT, DRIVER AND

VEHICLE FIELD SERVICES

Unit 3, 92 Commerce Park Dr Barrie L4N 8W8

(705)739-6368 (International Registration)

(705)739-6626 (Enforcement)

Fax (705)739-6300 (International

Registration) 8:30 - 5:00 &

BRANTFORD - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

515 Park Rd N

8:00 - 4:30

Brantford, N3R 7K8

General Inquiry (519)756-0167 (Enforcement)

Fax (519)756-1705 8:30 - 5:00 CLINTON - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

100 Don St

Clinton NOM 1L0

General Inquiry (519)482-5536 (Enforcement)

Fax (519)482-5031 8:30 - 5:00

OWEN SOUND - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

1450 Seventh Ave É Owen Sound N4K 2Z1

General Inquiry (519)376-1341 (Enforcement) Fax (519)376-0633

8:30 - 5:00

WINDSOR DISTRICT - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

Suite 210, 150 Ouellete Pl

Windsor N8X 1L9

General Inquiry (519)972-9044

(519)972-8866 (International Registration) (519)972-5579 (Overdimensional Permits)

Toll Free 1-866-612-7354

Fax (519)966-7567

8:30 - 5:00

CHATHAM - ENFORCEMENT, DRIVER AND VEHICLE FIELD SERVICES

870 Richmond St

Chatham N7M 5L3

General Inquiry (519)352-1400x234

Fax (519)352-9346

8:30 - 5:00

### SAFETY POLICY AND EDUCATION BRANCH

Bldg A Main Flr Rm 199, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-3585 Fax (416)235-5139

The Safety Policy and Education Branch promotes road user safety through policy development, research, marketing and public education as well as special projects.

### **ROAD SAFETY MARKETING OFFICE**

Bldg A

Main Flr Rm 212, 1201 Wilson Ave

Downsview M3M 1J8

General Inquiry (416)235-3585

(416)235-3473 (Road Safety Information & Programs, Info Sheets, Posters, Handbooks,

Brochures)

Fax (807)473-2147 (Thunder Bay)

Fax (705)497-5439 (North Bay)

Fax (416)235-5129 (Downsview)

Fax (613)545-4737 (Kingston)

Fax (416)235-5068 (To Order Road Safety Brochures)

Fax (519)873-4332 (London)

8:00 - 4:30

The **Road Safety** Marketing Office develops provincial programs that promote road user safety; works with community networks to deliver road user safety programs; and monitors road user safety activity through liaisons with stakeholders and other jurisdictions.

### **ROAD SAFETY PROGRAM OFFICE**

Bldg A
Main Flr Rm 212, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-3585
Fax (416)235-3633
8:00 - 4:30

The Road Safety Program Office promotes safety on Ontario's highways by researching, planning developing and evaluating road user safety initiatives directed at drivers, vehicles and other road users. The legislation and regulations primarily involve the Highway Traffic Act, Motorized Snow Vehicles Act and the Off-Road Vehicles Act.

### SERVICE DELIVERY PARTNERSHIPS BRANCH

Bldg C Rm 148, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-3881 Fax (416)235-4433 8:00 - 5:00 ►

The Service Delivery Partnerships Branch is responsible for contract and relationship managemen with key delivery partners including Serco DES (driver exam) and the private issuing network. It is also responsible for the policies and procedures to support all Driver and Vehicle services, as well as the Fraud Prevention and Business Integrity Project. This Branch reports to Road User Safety Operations.

### DRIVER EXAMINATION SERVICES OFFICE

Bldg E Rm 206, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-3884 Fax (416)235-4340 8:30 - 5:00

The Driver Examination Services Office is responsible for oversight and compliance monitoring related to the delivery of Driver Examination Services by Serco DES. The office provides contract oversight, issues management capability and supports the ongoing improvement of Driver Examination Services.

### DRIVER LICENCE CARD PROJECT OFFICE

Bldg B 2nd Flr, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4036 Fax (416)235-4325

The Driver Licence Card Project Office (DLCPO) is leading the development, procurement and implementation of new, more secure driver licence and health card designs, processes and production capacity.

### FRAUD PREVENTION AND BUSINESS INTEGRITY PROJECT OFFICE

Bldg C
Rm 148, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-3881
Fax (416)235-4433
8:30 - 5:00

The Fraud Prevention and Business Integrity Project Office is working to more effectively protect the public from fraudulent use of driver/vehicle information, falsified driver/vehicle related documents and to enhance the confidence in driver and vehicle licensing documents. It is also working to strengthen the reciprocal recognition of Ontario's driver licence to facilitate efficient movement across borders.

### **ISSUER SERVICES OFFICE**

Bldg C
Main Flr Rm 148, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4668
Fax (416)235-4433
8:00 - 5:00

The Issuer Services Office is responsible for the business relationship with the Ministry's Private Issuing Network and the procurement of replacement issuers.

### **OPERATIONAL POLICY OFFICE**

Bldg A
Lower Level Rm B-051, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4612
Fax (416)235-4646
8:00 - 5:00

The Operational Policy Office develops and implements new policies and procedures, monitors existing programs, identifies, analyzes and resolves post implementation problems and communicates and distributes updates and new information to the Driver and Vehicle Delivery Network. It also coordinates the Ministry Driver Handbook Committee and ensures public education material reflects rules of the road and other relevant road safety information. It also approves instructor courses and provides technical training to program staff. In addition, this office is responsible for administering the Driver Certification Program and the Driver Licensing and Vehicle Registration Programs and coordinating the administration development of the independent driver and licence issuing offices.

### TRANSPORTATION I&IT CLUSTER

4th Flr, 30 College St Toronto M5G 1K2 General Inquiry (416)327-3754 Fax (416)327-3755 8:30 - 5:00

The Transportation Information and Information Technology Cluster provides leadership in the planning and deployment of information technology for the Ministry of Transportation, to enable the delivery of transportation programs and services, support the generation of new business opportunities, and build on key elements of the Government Information and Information Technology infrastructure.

### HIGHWAYS AND BUSINESS SERVICES APPLICATION SOLUTIONS BRANCH

Garden City Tower
4th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2637
(905)704-2857 (Application Services Office 4th Flr)
Fax (905)704-2626 (4th Flr Staff)
Fax (905)704-2005 (7th Flr Staff - Library & RIM)
8:30 - 5:00

Highways and Business Services Application Solutions Branch provides IT planning, application development, maintenance and support to the Provincial Highways Management, Transportation Policy and Planning, and Business Support core businesses within the ministry. It also provides library and records information management services to the entire ministry.

### **APPLICATION SERVICES OFFICE**

Garden City Tower
4th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2857
Fax (905)704-2005 (7th Flr)
Fax (905)704-2626 (4th Flr)
8:30 - 5:00

The Application Services Office is responsible for meeting the application development and support, and information management needs of the Business Support core activity. It provides leadership and implementation of OPS restructuring and corporate initiatives, including Shared Services, Regional Service Delivery and Internal Administration. The Business Support core activity uses I&IT extensively to deliver Business Support services to all of MTO's core businesses. This office is responsible for participating in the implementation of corporate applications such as the Workforce Information Network (WIN) and the Integrated Financial Information System (IFIS). In addition to the traditional I&IT functions required to support Business Support, this office provides Library and reference material management, and Recorded Information Management (RIM) administrative functions for the ministry.

### ENTERPRISE LIBRARY AND RECORDS INFORMATION MANAGEMENT OFFICE

Garden City Tower
7th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2065
Fax (905)704-2005
8:30 - 5:00

The Transportation I&IT Cluster's Enterprise Library provides library services to the ministry. The service combines direct access to information from the desktop with the resources of a first class engineering library collection. Professional librarians are available to ensure MTO staff have the resources necessary to meet their information needs in a timely, accurate and reliable manner.

### STRATEGIC PLANNING AND TRANSITION OFFICE

Garden City Tower
4th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2637
Fax (905)704-2626
8:30 - 5:00

Providing services and support encompassing I&IT strategic planning and technology transitions, Enterprise Solution Architecture and GIS Solution Delivery.

### SUPPORT SERVICES OFFICE

Garden City Tower

7th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2637
(905)704-2423 (Application Resource Desk)
Fax (905)704-2005
Fax (905)704-2626
8:30 - 5:00

Providing Database Administration, Application Packaging & Deployment and Application Help Desk services.

### **I&IT PLANNING, ARCHITECTURES AND MANAGEMENT SERVICES**

Bldg A Rm 101, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (905)704-2780 Fax (416)235-5341 8:30 - 5:00

I&IT Planning, Architectures and Management Services coordinates the Transportation I&IT Cluster's planning, best practices and architectural management for the ministry's annual investment in I&IT-related staff, equipment, applications and operational support. This office manages vendor relations, contracts ensuring Service Level Agreements are developed and maintained. It also provides a focal point to the ministry's core businesses ensuring that business needs are identified using common planning and project methodologies while providing financial and general management functions.

### IT SERVICE MANAGEMENT BRANCH

Garden City Tower
7th Flr, 301 St Paul St
St Catharines L2R 7R4
General Inquiry (905)704-2602
Fax (905)704-2010
8:30 - 5:00

IT Service Management Branch is responsible for ensuring a highly reliable, well-designed and well-managed IT infrastructure as the foundation for the I&IT functions of the ministry's core businesses. This includes all Head Office operations and provincial I&IT infrastructure design, deployment and management, as well as providing functional direction to Regional IT operations. These activities encompass a client base of ministry staff in the Niagara and Greater Toronto areas as well as providing functional leadership for service management to clients throughout the province.

### ROAD USER SAFETY APPLICATION SOLUTIONS

Bldg A Rm 199, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4099 Fax (416)235-5211 8:30 - 5:00

Road User Safety Application Solutions is responsible for meeting the I&IT planning, application development and support, data and information management needs of the Road User Safety core business. The Driver, Vehicle and Carrier systems that support the delivery of Road User Safety services to the public are the largest in Canada and in the top ten of their kind in North America. They include a large on-line, real time, Vehicle Registration, Driver Licensing and Control, and Carrier Licensing and Control Systems. These systems support the licensing and registration of millions of drivers and vehicles. Services are delivered through a province-wide network to approximately 400 storefront locations, via 1,800 workstations. Information products and a selection of services are also distributed through a variety of delivery channels such as self-service kiosks, electronic data transfer, interactive voice response and the internet.

### **ENTERPRISE SOLUTIONS OFFICE**

Bldg A Rm 130, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4502 Fax (416)235-4202 8:30 - 5:00

Road User Safety Enterprise Solutions Office is responsible for planning, analysis, design, development and delivery of information and technology solutions for Road User Safety core business - driver, vehicle, carrier programs, as well as government initiatives.

### PROGRAM/PROJECT MANAGEMENT OFFICE

Bldg A
Rm 201, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4740
Fax (416)235-5211
8:30 - 5:00

The Program/Project Management Office (PMO) of the Road User Safety Application Solutions Branch (RUSASB) is responsible for resource management and project management services to support effective governance in the delivery of IT services. The Office is responsible for ensuring effective management of human resources and financial related reporting systems at the branch and project level as well as providing support to IT projects to ensure effective and timely delivery in accordance with customer requirements. The Office provides services to all branch operations and supports the Office of the Director in ensuring effective management reporting and accountability structures within RUSAS operations.

### SOLUTIONS ENGINEERING OFFICE

Bldg A Rm 119, 1201 Wilson Ave Downsview M3M 1J8 General Inquiry (416)235-4511 Fax (416)235-3970 8:30 - 5:00

Solutions Engineering Office provides database administration, systems management and quality assurance, systems library administration, systems testing, batch production control, and support services for application development and maintenance. The office also provides 24-hour technical support to the operation of the Road User Safety's on-line and batch production systems.

### TECHNICAL SUPPORT OFFICE

Bldg A
Rm 119, 1201 Wilson Ave
Downsview M3M 1J8
General Inquiry (416)235-4511
Fax (416)235-3970
8:30 - 5:00

The Technical Support office provides 7x24 support of the Road User Safety division's Information Technology infrastructure and applications to enable "over the counter" and online service delivery. Primary "over the counter" services are delivered by the Private Issuers Network, Driver Examination Centres, MTO offices and Head Offices. Online services are delivered via Internet,

Extranet, Intranet, Kiosks, Public Access Terminals, Interactive Voice Response, and Wireless technology.

### AGENCIES, BOARDS AND COMMISSIONS

### **GO TRANSIT**

Suite 600, 20 Bay St
Toronto M5J 2W3
General Inquiry (416)869-3600 (Head Office)
(416)869-3600x7273 (Lost & Found)
(416)869-3200 (Customer Service)
TTY 1-800-387-3652
Toll Free 1-888-438-6646 (1 888 GET ON GO)
Fax (416)869-3525 (Head Office)
www.gotransit.com
8:00 - 4:30 ■

The Greater Toronto **Transit** Authority (**GO Transit**) is the Province of Ontario's interregional public transit service for the Greater Toronto and Hamilton areas. GO started as a single **rail** line in 1967 and is now an integrated network of train and bus services running over an 8,000 square kilometre (3,000 square mile) area up to 100 kilometres (60 miles) from downtown Toronto. GO Transit contracts with CN and CP to provide GO Train service; GO Transit operates GO Bus service directly. GO Transit is governed by a Board of Directors appointed by the Province. Its **library** is open to the public (416) 869-3600 x5358.

### ONTARIO HIGHWAY TRANSPORT BOARD

10th Flr, 151 Bloor St W Toronto M5S 2T5 General Inquiry (416)326-6732 Fax (416)326-6738 www.ohtb.gov.on.ca 8:15 - 4:15

The Ontario Highway Transport Board, an administrative tribunal, issues new and/or extensions to operating **licences** for public **vehicles** for-hire services, approval or rejection of transfers of operating licences and share transfers, and deals with application to suspend, cancel or impose conditions on operating licences under the Public Vehicles Act and part I of the Motor Vehicle Transport Act, 1987. These two Acts require that for-hire **bus** operators hold an appropriate operating licence. The Ontario Highway Transport Board operates as a quasi-judicial administrative tribunal. Under the Public Vehicles Act and the Motor Vehicle Transport Act, the Board controls entry and maintains an orderly development in the business of transporting passengers for compensation in public vehicles, both within Ontario and to other jurisdictions.

### ACTS

Airports Act, R.S.O. 1990, c.A.15
Bridges Act, R.S.O. 1990, c.B.12
Capital Investment Plan Act, 1993 S.O. 1993, c.23 with respect to Part III of the Act Commuter Services Act, R.S.O. 1990, c.C.23
Dangerous Goods Transportation Act, R.S.O. 1990, c.D.1
GO Transit Act, 2001, S.O. 2001, c.23, Schedule A
Highway Memorials for Fallen Police Officers Act, 2002, S.O. 2002, c.26
Highway Traffic Act, R.S.O. 1990, c.H.8
Hwy 407 Act, 1998, S.O. 1998, c.28
Hwy 407 East Completion Act, 2001 S.O. 2001, c.23, Schedule B

Improving Customer Service for Road Users Act, 2001, S.O. 2001, c.18

Local Roads Boards Act, R.S.O. 1990, c.L.27

Ministry of Transportation Act, R.S.O. 1990, c.M.36

Motorized Snow Vehicles Act, R.S.O. 1990, c.M.44

Off-Road Vehicles Act, R.S.O. 1990, c.O.4

Ontario Highway Transport Board Act, R.S.O. 1990, c.O.19

Ontario Transportation Development Corporation Act, R.S.O. 1980, c.358

Public Service Works on Highways Act, R.S.O. c. P.49

Public Transportation and Highway Improvement Act, R.S.O. 1990, c.P.50

Public Vehicles Act, R.S.O., c.P.54

Railways Act, R.S.O. 1950, c.331 as amended by S.O. 1968, c.113, s.1, S.O. 1979, c.44 and S.O. 1986, c.64, s.61

Rainbow Bridge Act, 1941, S.O. 1941, c.48 as amended by S.O. 1959, c.87

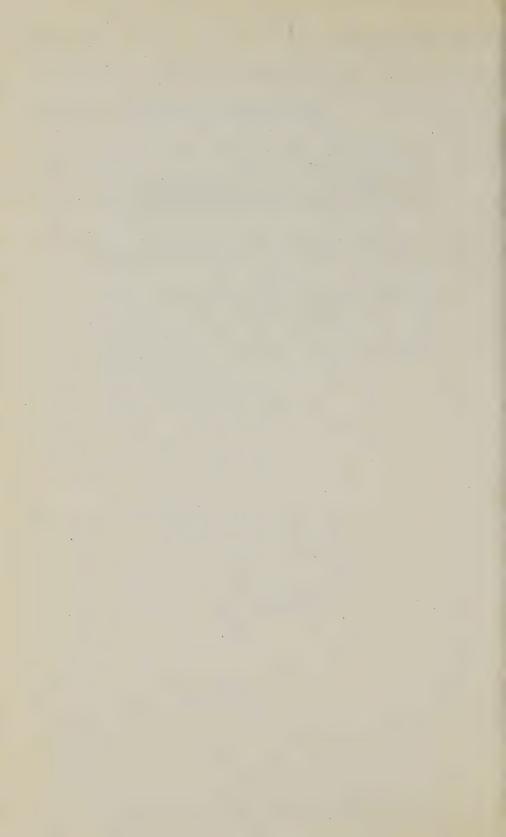
Shortline Railways Act, 1995, S.O. 1995, c.2

Toll Bridges Act, R.S.O. 1990, c.T.11

Toronto Area Transit Operating Authority Act, R.S.O. 1990, c.T.13

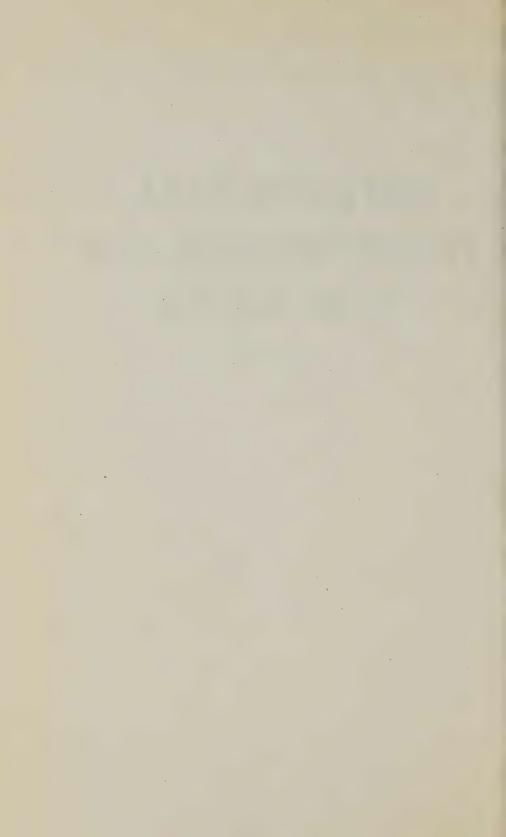
Truck Transportation Act, R.S.O. 1990, c.T.22

Urban Transportation Development Corporation Ltd. Act, R.S.O. 1980, c.518



# MINISTERIAL RESPONSIBILITY FOR ACTS

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# MINISTERIAL RESPONSIBILITY FOR ACTS

Absconding Debtors Act (Attorney General)

Absentees Act (Attorney General)

Accountability for Expenses Act (Cabinet Ministers and Opposition Leaders), 2002 (Office of the Intergrity Commissioner)

Accumulations Act (Attorney General) Administration of Justice Act (Attorney

General)

Age of Majority and Accountability Act (Attorney General)

Aggregate Resources Act, 1989 (Natural Resources)

Agreement Authorization Act, 1958 (Natural Resources)

AgriCorp Act, 1996 (Ministry of Agriculture, Food and Rural Affairs)

Agricultural and Horticultural Organizations Act (Ministry of Agriculture, Food and Rural Affairs)

Agricultural Employees Protection Act, 2002 (Ministry of Agriculture, Food and Rural Affairs)

Agricultural Rehabilitation and Development Act (Ontario) ARDA (Ministry of Agriculture, Food and Rural Affairs)

Agricultural Research Institute of Ontario Act (Ministry of Agriculture, Food and Rural Affairs)

Agricultural Tile Drainage Installation Act (Ministry of Agriculture, Food and Rural Affairs)

Airports Act, R.S.O. 1990, c. A.15 (Transportation)

Alcohol and Gaming Regulation and Public Protection Act, 1996, S.O. 1996, c. 26, Sched. (Government Services)

Alcoholism and Drug Addiction Research Foundation Act (Health and Long-Term Care)

Algonquin Forestry Authority Act (Natural Resources)

Algonquin Provincial Park Extension Act, 1960-61 (Natural Resources)

Aliens' Real Property Act (Attorney General) Ambulance Act (Health and Long-Term Care) Ambulance Services Collective Bargaining

Act, 2001 (Labour)

Ammunition Regulation Act, 1994 (Ministry of Community Safety and Correctional Services)

Anatomy Act (Ministry of Community Safety and Correctional Services)

Anglican Church of Canada Act, 1979 (Attorney General)

Animals for Research Act (Ministry of Agriculture, Food and Rural Affairs) Apportionment Act, R.S.O. 1990, c. A.23

(Government Services)

Apprenticeship and Certification Act, 1998 (Training, Colleges and Universities)

Arbitration Act, 1991 (Attorney General) Arboreal Emblem Act, 1984 (Natural Resources)

Architects Act (Attorney General) Archives Act, R.S.O. 1990, c. A.27 (Government Services)

Art Gallery of Ontario Act (Culture)
Arthur Wishart Act (Franchise Disclosure),
2000, S.O. 2000, c. 3 (Government
Services)

Arts Council Act (Culture)

Assessment Act, R.S.O. 1990, c. A.31 (Finance)

Assessment Review Board Act (Attorney General)

Assignments and Preferences Act, R.S.O. 1990, c. A.33 (Government Services)

Athletics Control Act, R.S.O. 1990, c. A.34 (Government Services)

Audit Act, R.S.O. 1990, c. A.35 (Finance) Automobile Insurance Rate Stabilization Act, 2003, S.O. 2003, c.9 (Finance)

Back to School Act (Hamilton-Wentworth District School Board), 2000 (Labour)

Back to School Act (Simcoe Muskoka Catholic District School Board), 2002 (Labour)

Back to School Act (Toronto and Windsor), 2001 (Labour)

Back to School Act (Toronto Catholic Elementary) and Education and Provincial Schools Negotiations Amendment Act, 2003 (Labour)

Bail Act (Attorney General)

Bailiffs Act, R.S.O. 1990, c. B.2 (Government Services)

Barristers Act (Attorney General)

Beds of Navigable Waters Act (Natural Resources)

Beef Cattle Marketing Act (Ministry of Agriculture, Food and Rural Affairs)

Bees Act (Ministry of Agriculture, Food and Rural Affairs)

Blind Persons' Rights Act (Attorney General)

Boundaries Act, R.S.O. 1990, c. B.10 (Government Services)

Brain Tumour Awareness Month Act, 2001 (Health and Long-Term Care) Bridges Act, R.S.O. 1990, c.B.12 (Transportation)

Building Code Act, 1992 (Municipal Affairs and Housing)

Bulk Sales Act (Attorney General)

Business Corporations Act, R.S.O. 1990, c. B.16 (Government Services)

Business Names Act, R.S.O. 1990, c. B.17 (Government Services)

Business Records Protection Act (Attorney General)

Business Regulation Reform Act, 1994, S.O. 1994, c. 32 (Government Services)

Cabinet Ministers' and Opposition Leaders'
Expenses Review and Accountability Act,
2002, S.O. 2002, c. 34, Sched. A
(Government Services)

Canada Company's Lands Act, 1922 (Natural Resources)

Resources)

Cancer Act (Health and Long-Term Care)
Capital Investment Plan Act, 1993 (Ministry of the Environment)

Capital Investment Plan Act, 1993, S.O. 1993, c. 23 - except in respect of the Ontario Realty Corporation, the Ontario Clean Water Agency and Part III of the Act (Finance)

Capital Investment Plan Act, 1993, S.O. 1993, c. 23. (Ministry of Public Infrastructure Renewal)

Capital Investment Plan Act, 1993 S.O. 1993, c.23 with respect to Part III of the Act (Transportation)

Celebration of Portuguese Heritage Act, 2001 (Culture)

Cemeteries Act (Revised), R.S.O. 1990, c. C.4 (Government Services)

Centennial Centre of Science and Technology Act (Culture)

Certification of Titles Act, R.S.O. 1990, c. C.6 (Government Services)

Change of Name Act, R.S.O. 1990, c. C.7 (Government Services)

Charitable Gifts Act (Attorney General)

Charitable Institutions Act (Long-Term Care Programs and Services only) (Health and Long-Term Care)

Charitable Institutions Act, R.S.O. 1990, c. C.9 (Community and Social Services)
Charities Accounting Act (Attorney General)

Child and Family Services Act, R.S.O. 1990, c. C.11 (except for sections 162 - 174 inclusive) (Ministry of Children and Youth Services)

Child and Family Services Act, R.S.O. 1990, c. C.11 (sections 162 -174 inclusive) (Community and Social Services)

Children's Law Reform Act (Attorney General)

Christopher's Law (Sex Offender Registry) 2000 (Ministry of Community Safety and Correctional Services)

Chronic Care Patients' Television Act, 1994 (Health and Long-Term Care)

City of Greater Sudbury Act, 1999 (Municipal Affairs and Housing)

City of Hamilton Act, 1999 (Municipal Affairs and Housing)

City of Kawartha Lakes Act, 2000 (Municipal Affairs and Housing)

City of Ottawa Act, 1999 (Municipal Affairs and Housing)

City of Toronto Act, 1997 (Municipal Affairs and Housing)

City of Toronto Act, 1997 (No. 2) (Municipal Affairs and Housing)

City of Toronto Labour Disputes Resolution
Act, 2002 (Labour)
Class Proceedings Act, 1992 (Attorney

Class Proceedings Act, 1992 (Attorney General)

Co-operative Corporations Act, R.S.O. 1990, c. C.35 (Finance)

Collection Agencies Act, R.S.O. 1990, c. C.14 (Government Services) Colleges Collective Bargaining Act (Training,

Colleges and Universities)
Collision Repair Standards Act, 2002,

S.O. 2002, c.31 (Government Services) Commercial Concentration Tax Act,

R.S.O. 1990, c. C.16 (Finance)
Commercial Tenancies Act (Attorney General)

Commercial Tenancies Act (Municipal Affairs and Housing)

Commissioners for Taking Affidavits Act (Attorney General)

Commitment to the Future of Medicare Act, 2004 (Health and Long-Term Care)

Commodity Board Members Act (Ministry of Agriculture, Food and Rural Affairs)

Commodity Boards and Marketing Agencies Act (Ministry of Agriculture, Food and Rural Affairs)

Commodity Futures Act, R.S.O. 1990, c. C.20 (Government Services)

Commodity Futures Act, R.S.O. 1990, c. C.20 (responsibility assigned to the Minister of Government Services) (Finance)

Community Care Access Corporations Act, 2001 (Health and Long-Term Care)

Community Psychiatric Hospitals Act (Health and Long-Term Care)

Community Recreation Centres Act (Ministry of Tourism)

Community Small Business Investment Funds Act, 1992, S.O. 1992, c. 18 (Finance)

Commuter Services Act, R.S.O. 1990, c.C.23 (Transportation)

Compensation for Victims of Crime Act (Attorney General)

Compulsory Automobile Insurance Act, R.S.O. 1990, c. C.25 (Finance)

Condominium Act, 1998, S.O. 1998, c. 19 (Government Services)

Conservation Authorities Act (Natural Resources)

Conservation Authorities Act, R.S.O. 1990, c. C. 27, s. 32. (Ministry of Public Infrastructure Renewal)

Conservation Land Act (Natural Resources)
Consolidated Hearings Act (Ministry of the

Environment)

Construction Lien Act (Attorney General)
Consumer Protection Act, 2002, S.O 2002,
c. 30, Sched. A (Government Services)
Consumer Reporting Act, R.S.O. 1990, c. C.33

(Government Services)

Conveyancing and Law of Property Act (Attorney General)

Coroners Act (Ministry of Community Safety and Correctional Services)

Corporations Act, R.S.O. 1990, c. C.38 (Government Services)

Corporations Information Act, R.S.O. 1990, c. C.39 (Government Services)

Corporations Tax Act, R.S.O. 1990, c. C.40 (Finance)

Costs of Distress Act (Attorney General)
Courts of Justice Act (Attorney General)

Credit Unions and Caisses Populaires Act, 1994, S.O. 1994, c. 11 (Finance) Creditors' Relief Act (Attorney General)

Crop Insurance (Ontario) 1996 (Ministry of Agriculture, Food and Rural Affairs)

Crown Administration of Estates Act (Attorney General)

Crown Agency Act (Attorney General) Crown Attorneys Act (Attorney General)

Crown Employees' Collective Bargaining Act, 1993 (Labour)

Crown Forest Sustainability Act (Natural Resources)

Crown Foundations Act,1996, S.O. 1996, c. 22 (Finance)

Crown Timber Act (Natural Resources)
Crown Witnesses Act (Attorney General)

Dangerous Goods Transportation Act, R.S.O. 1990, c.D.1 (Transportation)

Day Nurseries Act, R.S.O. 1990, c. D.2 (Ministry of Children and Youth Services)

Dead Animal Disposal Act (Ministry of Agriculture, Food and Rural Affairs) Debt Collectors Act, R.S.O. 1990, c. D.4

(Government Services)

Dealerstions of Death Act. 2002 (Attorne

Declarations of Death Act, 2002 (Attorney General)

Development Charges Act, 1997 (Municipal Affairs and Housing)

Development Corporations Act (Economic Development and Trade)

Developmental Services Act (Long-Term Care Programs and Services only) (Health and Long-Term Care)

Developmental Services Act, R.S.O. 1990, c. D.11 (except for the administration of all powers and duties in so far as they relate to the provision of Long-Term Care Programs and Services) (Community and Social Services)

Discriminatory Business Practices Act, R.S.O. 1990, c. D.12 (Government Services)

Disorderly Houses Act (Attorney General)

District Social Services Administration Boards Act, R.S.O. 1990, c. D.15 (Community and Social Services)

Dog Owners' Liability Act (Attorney General)
Domestic Violence Protection Act, 2000
(Attorney General)

Donation of Food Act, 1994 (Attorney General)

Dower and Miscellaneous Abolition Act, 1980 (Attorney General)

Drainage Act (Ministry of Agriculture, Food and Rural Affairs)

Drug and Pharmacies Regulation Act (Health and Long-Term Care)

Drug Interchangeability and Dispensing Fee Act (Health and Long-Term Care)

Drugless Practitioners Act (Health and Long-Term Care)

Education Act (Education)

Education Act, R.S.O. 1990, c. E. 2 and R.R.O. 1990, Reg. 296, ss. 18(k). (Ministry of Public Infrastructure Renewal)

Education Act, R.S.O. 1990, c. E.2, only in respect of the provisions: Sect. 257.2.1, 257.5, 257.12, 257.12 (1)-(3), 257.13. Subsections 257.6 (3)-(7), 257.7 (3), 257.10 (4) & (5), 257.19 (4). (Finance)

Education Quality and Accountability Office Act, 1996 (Education)

Elderly Persons Centres Act (Health and Long-Term Care)

Elderly Person's Housing Aid Act (Municipal Affairs and Housing)

Election Act (Minister Responsible for Democratic Renewal)

Election Act (Office of the Chief Election Officer)

Election Finances Act (Minister Responsible for Democratic Renewal)

Election Finances Act (Office of the Chief Election Officer)

Electricity Act, 1998 (as amended by the Electricity Restructuring Act 2004) (Ministry of Energy)

Electricity Act, 1998, S.O. 1998, c. 15, Sched. A, Part VIII (Government Services) Electricity Act, 1998, S.O. 1998, c. 15, Schedule A, Part IX.1. (Ministry of Public Infrastructure Renewal)

Electronic Commerce Act, 2000 (Attorney

General)

Electronic Registration Act (Ministry of Consumer and Business Services Statutes), 1991, S.O. 1991, c. 44 (Government Services)

Emergency Management Act (Ministry of Community Safety and Correctional Services)

Employer Health Tax Act, R.S.O. 1990, c. E.11 (Finance)

Employers and Employees Act (Attorney General)

Employment Standards Act, 2000 (Labour) Endangered Species Act (Natural Resources) Energy Efficiency Act, RSO 1990 (Ministry of Energy)

English and Wabigoon River Systems Mercury Contamination Settlement Agreement Act,

1986 (Attorney General)

English and Wabigoon River Systems Mercury Contamination Settlement Agreement Act, 1986 (Minister Responsible for Aboriginal Affairs)

Environment Tribunal Act (Ministry of the Environment)

Environmental Assessment Act (Ministry of the Environment)

Environmental Assessment Act, R.S.O. 1990, c. E. 18, and R.R.O. 1990, Reg. 334, s. 7. (Ministry of Public Infrastructure Renewal)

Environmental Bill of Rights Act, 1993 (Ministry of the Environment)

Environmental Protection Act (Ministry of the Environment)

Escheats Act (Attorney General)

Estate Administration Tax Act, 1998, S.O. 1998, c. 34, Sched (Finance)

Estates Act (Attorney General)

Estates Administration Act (Attorney General) Evidence Act (Attorney General)

Execution Act (Attorney General)

Executive Council Act (Attorney General)

Expropriations Act (Attorney General)

Extra-Provincial Corporations Act,

R.S.O. 1990, c. E.27 (Government Services) Factors Act, R.S.O. 1990, c. F.1 (Government Services)

Fairness for Parents and Employees Act (Teachers' Withdrawal of Services), 1997 (Education)

Fairness for Parents and Employees Act (Teachers' Withdrawal of Services), 1997 (Labour)

Fairness is a Two-Way Street Act (Construction Labour Mobility), 1999 (Labour) Family Benefits Act, R.S.O. 1990, c. F.2 (Community and Social Services)

Family Law Act (Attorney General)

Family Responsibility and Support Arrears Enforcement Act, 1996 (Attorney General)

Family Responsibility and Support Arrears Enforcement Act, 1996, S.O. 1996, c. 31 (Community and Social Services)

Farm Implements Act (Ministry of Agriculture, Food and Rural Affairs)

Farm Products Containers Act (Ministry of Agriculture, Food and Rural Affairs)

Farm Products Grades and Sales Act (Ministry of Agriculture, Food and Rural Affairs) Farm Products Marketing Act (Ministry of

Agriculture, Food and Rural Affairs)
Farm Products Payments Act (Ministry of

Agriculture, Food and Rural Affairs)
Farm Registration and Farm Organizations
Funding Act (Ministry of Agriculture, Food
and Rural Affairs)

Farming and Food Production Protection Act (Ministry of Agriculture, Food and Rural Affairs)

Film Classification Act, 2005, S.O. 2005, c. 17 (Government Services)

Financial Administration Act, R.S.O. 1990, c. F.12 (Finance)

Financial Services Commission Act, 1997, S.O. 1997, c. 28 (Finance)

Fines and Forfeitures Act (Attorney General)
Fire Protection and Prevention Act, 1997
(Ministry of Community Safety and
Correctional Services)

Fire Protection and Prevention Act, 1997 (Part IX Firefighters: Employment and Labour Relations) (Labour)

Firefighters' Memorial Day Act, 2000 (Ministry of Community Safety and Correctional Services)

Fiscal Transparency and Accountability Act, 2004, S.O. 2004, c.27 (Finance)

Fish and Wildlife Conservation Act, 1997, S.O. 1997, c. 41, s. 81. (Ministry of Public Infrastructure Renewal)

Fish Inspection Act (Natural Resources)
Fisheries Industrial Development Act (Natural

Resources)

Fisheries Loans Act (Natural Resources) Flag Act, R.S.O. 1990, c. F.20 (Government Services)

Floral Emblem Act, R.S.O. 1990, c. F.21 (Government Services)

Fluoridation Act (Health and Long-Term Care) Food Safety and Quality Act, 2001 (Ministry of Agriculture, Food and Rural Affairs)

Foreign Cultural Objects Immunity from Seizure Act (Culture)

Forest Fires Prevention Act (Natural Resources)

Forest Tree Pest Control Act (Natural Resources)

Forestry Act (Natural Resources)

Forestry Workers Employment Act (Natural Resources)

Forestry Workers Lien For Wages Act (Natural Resources)

Fraudulent Conveyances Act (Attorney General)

Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31 (Government Services)

French Language Services Act (Francophone Affairs)

Freshwater Fish Marketing Act (Ontario) (Natural Resources)

Frustrated Contracts Act (Attorney General) Fuel Tax Act, R.S.O. 1990, c. F.35 (Finance) Funeral, Burial, Cremation Services Act, 2002,

S.O. 2002, c. 33 (Government Services)

Funeral Directors and Establishments Act, R.S.O. 1990, c. F.36 (Government Services)

Game and Fish Act (Natural Resources)
Gaming Control Act, 1992, S.O. 1992, c.24
(Government Services)

Gananoque Lands Act, 1961-62 (Natural Resources)

Gas and Oil Leases Act (Natural Resources)
Gasoline Tax Act, R.S.O. 1990, c. G.5

(Finance)
Geographic Township of Creighton-Davies

Act, 1997 (Municipal Affairs and Housing) Geographic Township of Hansen Act, 1986 (Municipal Affairs and Housing)

George R. Gardiner Museum of Ceramic Art Act (Culture)

German Pioneers Day Act, 2000 (Culture) GO Transit Act, 2001, S.O. 2001, c.23, Schedule A (Transportation)

Good Samaritan Act, 2001 (Attorney General) Government Advertising Act, 2004,

S.O. 2004, c. 20 (Government Services)

Grain Corn Marketing Act (Ministry of Agriculture, Food and Rural Affairs) Grains Act (Ministry of Agriculture, Food and

Rural Affairs)
Greenbelt Act, 2005 (Municipal Affairs and

Housing)
Habeas Corpus Act (Attorney General)

Healing Arts Radiation Protection Act (Health and Long-Term Care)

Health Care Consent Act, 1996 (Health and Long-Term Care)

Health Facilities Special Orders Act (Health and Long-Term Care)

Health Insurance Act (Health and Long-Term Care)

Health Protection and Promotion Act (Health and Long-Term Care)

Health Protection and Promotion Act, R.S.O. 1990, c. H.7 (section 7 in so far as it relates to the Healthy Babies Healthy Children program as described in guidelines published under section 7) (Ministry of Children and Youth Services)

Highway Memorials for Fallen Police Officers Act, 2002, S.O. 2002, c.26 (Transportation)

Highway Traffic Act, R.S.O. 1990, c.H.8, Section 7.3, clause 7.4(a), section 7.5, 7.6, 7.7, 7.8, 7.16 (Finance)

Highway Traffic Act, R.S.O. 1990, c.H.8 (Transportation)

Historical Parks Act (Ministry of Tourism) Holocaust Memorial Day Act, 1998,

S.O. 1998, c.25 (Ministry of Citizenship and Immigration)

Homemakers and Nurses Services Act (Health and Long-Term Care)

Homes for Special Care Act (Health and Long-Term Care)

Homes for the Aged and Rest Homes Act (Health and Long-Term Care)

Horse Riding Safety Act, 2001, S.O. 2001, c. 4 (Government Services)

Hospital Labour Disputes Arbitration Act (Labour)

Hospitals and Charitable Institutions Inquiries Act (Attorney General)

Hotel Registration of Guests Act (Attorney General)

Hotel Registration of Guests Act (Ministry of Tourism)

Housing Development Act (Municipal Affairs and Housing)

Hummingbird Performing Arts Centre Corporation Act, 1998 (Culture)

Hwy 407 Act, 1998, S.O. 1998, c.28 (Transportation)

Hwy 407 East Completion Act, 2001 S.O. 2001, c.23, Schedule B (Transportation)

Hydro One Inc. Directors and Officers Act, 2002 (Ministry of Energy)

IDEA Corporation Act (Economic Development and Trade)

Imitation Firearms Regulation Act, 2000 (Ministry of Community Safety and Correctional Services)

Immunization of School Pupils Act (Health and Long-Term Care)

Improving Customer Service for Road Users Act, 2001, S.O. 2001, c.18 (Transportation) Income Tax Act, R.S.O. 1990, c. I.2 (Finance) Independent Health Facilities Act (Health and

Long-Term Care)

Indian Welfare Services Act, R.S.O. 1990, c. I.4 (Community and Social Services) Industrial and Mining Lands Compensation

Act (Natural Resources)
Innkeepers Act (Attorney General)

Innkeepers Act (Ministry of Tourism)
Insurance Act, R.S.O. 1990, c. I.8 (Finance)
Intercountry Adoption Act, 1998, S.O. 1998,
c.29 (Ministry of Children and Youth
Services)

Interjurisdictional Support Orders Act, 2002 (Attorney General)

Interjurisdictional Support Orders Act, 2002 (Attorney General)

International Commercial Arbitration Act (Attorney General)

International Interests in Mobile Equipment Act (Aircraft Equipment), 2002 (Attorney General)

International Sale of Goods Act (Attorney General)

Interpretation Act (Attorney General)

Interprovincial Summonses Act (Attorney General)

Irish Heritage Day Act, 2004 (Culture) Judicial Review Procedure Act (Attorney General)

Juries Act (Attorney General)

Justices of the Peace Act (Attorney General)
Laboratory and Specimen Collection Centre
Licencing Act (Health and Long-Term
Care) \*

Labour Relations Act, 1995 (Labour)
Lac Seul Conservation Act, 1928 (Natural
Resources)

Lake of the Woods Control Board Act, 1922 (Natural Resources)

Lakes and Rivers Improvement Act (Natural Resources)

Land Registration Reform Act, R.S.O. 1990, c. L.4 (Government Services)

Land Titles Act, R.S.O. 1990, c. L.5 (Government Services)

Land Transfer Tax Act, R.S.O. 1990, c. L.6 (Finance)

Law Society Act (Attorney General) Legal Aid Services Act, 1998 (Attorney

General)
Legislative Assembly Act (Minister
Responsible for Democratic Renewal)

Legislative Assembly Act (Legislative Offices)

Libel and Slander Act (Attorney General) Licence Appeal Tribunal Act, 1999, S.O. 1999, c. 12, Sched. G (Government Services)

Lieutenant Governor Act (Attorney General)
Lightning Rods Act (Ministry of Community
Sofety and Correctional Society

Safety and Correctional Services)
Limitations Act, 2002 (Attorney General)
Limitations Act (Attorney General)

Limited Partnerships Act, R.S.O 1990, c. L.16 (Government Services)

Line Fences Act (Municipal Affairs and Housing)

Liquor Control Act (Economic Development and Trade)

Liquor Control Act, R.S.O. 1990, c. L. 18. (Ministry of Public Infrastructure Renewal)

Liquor Licence Act, R.S.O. 1990, c. L.19 (Government Services)

Livestock and Livestock Products Act (Ministry of Agriculture, Food and Rural Affairs)

Livestock Community Sales Act (Ministry of Agriculture, Food and Rural Affairs)

Livestock Identification Act (Ministry of Agriculture, Food and Rural Affairs)

Livestock Medicines Act (Ministry of Agriculture, Food and Rural Affairs)

Livestock, Poultry and Honey Bee Protection Act (Ministry of Agriculture, Food and Rural Affairs)

Loan and Trust Corporations Act, R.S.O. 1990, c. L.25 (Finance)

Lobbyists Registration Act, 1998 (Lobbyists Registration Office)

Lobbyists Registration Act, 1998, S.O. 1998, c. 27, Sched. (Government Services)

Local Roads Boards Act, R.S.O. 1990, c.L.27 (Transportation)

Long Term Care Act, 1994 (Health and Long-Term Care)

Manitoba-Ontario Lake St. Joseph Diversion Agreement Authorization Act, 1958 (Natural Resources)

Manitoulin, Barrie and Cockburn Islands Land Act, 1990 (Minister Responsible for Aboriginal Affairs)

Marine Insurance Act, R.S.O. 1990, c. M.2 (Finance)

Marriage Act, R.S.O. 1990, c. M.3 (Government Services)

McMichael Canadian Act Collection Act (Culture)

Members Integrity Act, 1994 (Attorney General)

Members' Integrity Act, 1994 (Office of the Integrity Commissioner)

Mental Health Act (Health and Long-Term Care)

Mental Hospitals Act (Health and Long-Term Care)

Mercantile Law Amendment Act (Attorney General)

Metropolitan Toronto Convention Centre Corporation Act (Ministry of Tourism)

Migratory Birds Convention Act (Canada) -Ontario Regulations (Natural Resources)

Milk Act (Ministry of Agriculture, Food and Rural Affairs)

Mineral Emblem Act (Natural Resources)

Mining Act (Northern Development and
Mines)

Mining Tax Act, R.S.O. 1990, c. M.15 (Finance)

Ministry of Agriculture, Food and Rural Affairs Act (Ministry of Agriculture, Food and Rural Affairs)

Ministry of Citizenship and Culture Act in so far as it relates to activities and programs

respecting culture (Culture)

Ministry of Citizenship and Culture Act, R.S.O. 1990, c.M.18 in so far as it relates to activities and programs respecting citizenship and immigration. (Ministry of Citizenship and Immigration)

Ministry of Community and Social Services Act, R.S.O. 1990, c. M.20 (Community and

Social Services)

Ministry of Community and Social Services Act, R.S.O. 1990, c. M.20 (Ministry of Children and Youth Services)

Ministry of Community and Social Services Act (sections 11.1 and 12 re: Long-Term Care Programs and Services only) (Health and Long-Term Care)

Ministry of Consumer and Business Services Act, R.S.O 1990, c. M.21 (Government

Services)

Ministry of Correctional Services Act (Ministry of Community Safety and Correctional Services)

Ministry of Correctional Services Act, R.S.O. 1990, c. M.22 (Part V) (Ministry of Children and Youth Services)

Ministry of Energy Act, RSO 1990 (Ministry of Energy)

Ministry of Government Services Act, R.S.O. 1990, c. M. 25. (Ministry of Public

Infrastructure Renewal)
Ministry of Government Services Act,
R.S.O. 1990, c. M.25 (except in respect of the Ontario Realty Corporation and real property matters) (Government Services)

Ministry of Health and Long-Term Care Act (Health and Long-Term Care)

Ministry of Health Appeal and Review Boards Act, 1998 (Health and Long-Term Care)

Ministry of Industry, Trade and Technology Act (Economic Development and Trade)

Ministry of Intergovernmental Affairs Act (Intergovernmental Affairs)

Ministry of Labour Act (Labour)

Ministry of Municipal Affairs and Housing Act (Municipal Affairs and Housing)

Ministry of Natural Resources Act (Natural Resources)

Ministry of Northern Development and Mines Act (Northern Development and Mines)

Ministry of Revenue Act, R.S.O. 1990, c. M.33 (Finance)

Ministry of the Attorney General Act (Attorney General)

Ministry of the Environment Act (Ministry of the Environment)

Ministry of the Solicitor General Act (Ministry of Community Safety and Correctional Services)

Ministry of Tourism and Recreation Act (in so far as it relates to activities and programs respecting tourism) (Ministry of Tourism) Ministry of Training, Colleges and

Universities Act (Training, Colleges and

Universities)

Ministry of Transportation Act, R.S.O. 1990, c.M.36 (Transportation)

Ministry of Treasury and Economics Act, R.S.O. 1990, c. M.37 (Finance)

Mortgage Brokers Act, R.S.O. 1990, c. M.39 (Finance)

Mortgages Act (Attorney General) Motor Vehicle Accident Claims Act, R.S.O. 1990, c. M.41 (Finance)

Motor Vehicle Dealers Act, 2002, S.O. 2002 c. 30, Sched. B (Government Services)

Motor Vehicle Dealers Act, R.S.O. 1990, c. M.42 (Government Services)

Motorized Snow Vehicles Act, R.S.O. 1990, c.M.44 (Transportation)

MPP Compensation Reform Act, (Arm's Length Process), 2001 (Office of the Intergrity Commissioner)

MPPs Pension Act, 1996, S.O. 1996, c. 6, Sched. A (Finance)

Municipal Act, 2001 (Municipal Affairs and Housing)

Municipal Affairs Act (Municipal Affairs and Housing)

Municipal Arbitrations Act (Municipal Affairs and Housing)

Municipal Conflict of Interest Act (Municipal Affairs and Housing)

Municipal Corporations Quieting Orders Act (Municipal Affairs and Housing)

Municipal Elections Act, 1996 (Municipal Affairs and Housing)

Municipal Extra-Territorial Tax Act (Municipal Affairs and Housing)

Municipal Franchises Act (Municipal Affairs and Housing)

Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 (Government Services)

Municipal Health Services Act (Health and Long-Term Care)

Municipal Property Assessment Corporation Act, 1997, S.O. 1997, c. 43, Sched. G (Finance)

Municipal Tax Assistance Act (Municipal Affairs and Housing)

Municipal Water and Sewage Transfer Act, 1997 (Ministry of the Environment)

Municipality of Shuniah Act, 1936 (Municipal Affairs and Housing)

National Radio Observatory Act, 1962-63 (Natural Resources) Negligence Act (Attorney General)

Niagara Parks Act (Ministry of Tourism)

North Georgian Bay Recreational Reserve Act,

1962-63 (Natural Resources)

North Pickering Development Corporation Act, 1974 (Municipal Affairs and Housing)

Northern Ontario Heritage Fund Act (Northern Development and Mines)

Northern Services Boards Act (Northern Development and Mines)

Notaries Act (Attorney General)

Nursing Homes Act (Health and Long-Term Care)

Nutrient Management Act, 2002 (Ministry of Agriculture, Food and Rural Affairs)

Nutrient Management Act (Ministry of the Environment)

Oak Ridges Moraine Conservation Act, 2001 (Municipal Affairs and Housing)

Oak Ridges Moraine Protection Act, 2001 (Municipal Affairs and Housing)

OC Transpo Payments Act, 2000 (Municipal Affairs and Housing)

Occupational Health & Safety Act (Labour)
Occupiers' Liability Act (Attorney General)
Off Road Vehicles Act, R.S.O., 1990, c.O.4

Off-Road Vehicles Act, R.S.O. 1990, c.O.4 (Transportation)

Official Notices Publication Act, R.S.O. 1990, c. O.3 (Government Services)

Ombudsman Act (Attorney General)

Ombudsman Act (Ombudsman Ontario)

Ontario Agricultural Museum Act (Ministry of Agriculture, Food and Rural Affairs)

Ontario Agricultural Week Act, 1998 (Ministry of Agriculture, Food and Rural Affairs)

Ontario Association of former Parliamentarians Act, 2000 (Attorney General)

Ontario College of Art and Design Act, 2002 (Training, Colleges and Universities)

Ontario College of Teachers Act, 1996 (Education)

Ontario Colleges of Applied Arts and Technology Act, 2002 (Training, Colleges and Universities)

Ontario Credit Union League Limited Act, 1972, S.O. 1972, c. 42 (Finance)

Ontario Disability Support Program Act, 1997, S.O. 1997, c. 25, Sched. B (Community and Social Services)

Ontario Drug Benefit Act (Health and Long-Term Care)

Ontario Educational Communications Authority Act (Education)

Ontario Energy Board, 1998 (as amended by the Electricity Restructuring Act 2004) (Ministry of Energy)

Ontario Food Terminal Act (Ministry of Agriculture, Food and Rural-Affairs)

Ontario Geographic Names Board Act (Natural Resources)

Ontario Guaranteed Annual Income Act, R.S.O. 1990, c. O.17 (Finance)

Ontario Harbours Agreement Act, 1962-63 (Natural Resources)

Ontario Heritage Act (Culture)

Ontario Highway Transport Board Act, R.S.O. 1990, c.O.19 (Transportation)

Ontario Home Ownership Savings Plan Act, R.S.O. 1990, c. O.20 (Finance)

Ontario Housing Corporation Act (Municipal Affairs and Housing)

Ontario Institute for Studies in Education Repeal Act, 1996 (Education)

Ontario Law Reform Commission Act (Attorney General)

Ontario Lottery and Gaming Corporation Act, 1999 (Attorney General)

Ontario Lottery and Gaming Corporation Act, 1999, S.O. 1999, c. 12, Schedule L. (Ministry of Public Infrastructure Renewal)

Ontario Lottery and Gaming Corporation Act (Economic Development and Trade)

Ontario Medical Association Dues Act, 1991 (Health and Long-Term Care)

Ontario Mental Health Foundation Act (Health and Long-Term Care)

Ontario Mineral Exploration Act (Northern Development and Mines)

Ontario Municipal Board Act (Attorney General)

Ontario Municipal Employees Retirement System Act (Municipal Affairs and Housing)

Ontario New Home Warranties Plan Act, R.S.O. 1990, c. O.31 (Government Services)

Ontario Northland Transportation Commission Act (Northern Development and Mines)

Ontario Place Corporation Act (Ministry of Tourism)

Ontario Planning and Development Act, 1994 (Municipal Affairs and Housing)

Ontario Public Service Employees' Union Pension Act, 1994, S.O. 1994, c. 17, Sched. (Government Services)

Ontario School Trustees' Council Act (Education)

Ontario Society for Prevention of Cruelty to Animals Act (Ministry of Community Safety and Correctional Services)

Ontario Strategic Infrastructure Financing Authority Act, 2002, S.O. 2002, c. 22, Sched. A (Finance)

Ontario Strategic Infrastructure Financing Authority Act, 2002, S.O. 2002, c. 22, Sched. A (Ministry of Public Infrastructure Renewal) Ontario Transportation Development Corporation Act, R.S.O. 1980, c.358 (Transportation)

Ontario Water Resources Act (Ministry of the

Environment)

Ontario Wine Week Act (Ministry of Tourism) Ontario Works Act, 1997, S.O. 1997, c. 25, Sched. A (Community and Social Services)

Ottawa-Carleton French-Language School Board Transferred Employees Act (Education)

Ottawa Congress Centre Act (Ministry of Tourism)

Ottawa River Water Powers Act, 1943 (Natural Resources)

Paperback and Periodical Distributors Act, R.S.O. 1990, c. P.1 (Government Services) Parental Responsibility Act, 2000 (Attorney

General)

Partition Act (Attorney General)

Partnerships Act, R.S.O. 1990, c. P.5 (Government Services)

Patient Restraints Minimization Act, 2001 (Health and Long-Term Care) Pawnbrokers Act (Attorney General)

Pay Equity Act (Labour)

Pension Benefits Act, R.S.O. 1990, c. P.8 (Finance)

Perpetuities Act (Attorney General)
Personal Health Information Protection Act,
2004 (Health and Long-Term Care)

Personal Property Security Act, R.S.O. 1990, c. P.10 (Government Services)

Pesticides Act (Ministry of the Environment)
Petroleum Resources Act (Natural Resources)
Physician Services Delivery Management Act,

1996 (Health and Long-Term Care)
Places to Grow Act, 2005, S.O. 2002,
c. 13. (Ministry of Public Infrastructure

Renewal)
Planning Act (Municipal Affairs and Housing)
Plant Diseases Act (Ministry of Agriculture,
Food and Rural Affairs)

Police Services Act (Ministry of Community Safety and Correctional Services)

Police Services Act, section 113 (Attorney

General)
Policy and Priorities Board of Cabinet Act
(Legislative Offices)

Post-Secondary Education Choice and Excellence Act, 2000 (Training, Colleges and Universities)

Pounds Act (Ministry of Agriculture, Food and Rural Affairs)

Power Corporation Act, RSO 1990 (Ministry

of Energy)
Powers of Attorney Act (Attorney General)
Prepaid Hospital and Medical Services Act,
R.S.O. 1990, c. P.21 (Finance)

Private Career Colleges Act, 2005 (Training, Colleges and Universities)

Private Hospitals Act (Health and Long-Term Care)

Private Investigators and Security Guards Act (Ministry of Community Safety and Correctional Services)

Proceedings Against the Crown Act (Attorney General)

Professional Engineers Act (Attorney General) Professional Geoscientists Act, 2000 (Northern Development and Mines)

Property and Civil Rights Act (Attorney General)

Province of Ontario Savings Office Act, R.S.O. 1990, c. P.30 (Finance)

Province of Ontario Savings Office Privatization Act, 2002, S.O. 2002, c. 8, Sched. H (Finance)

Provincial Land Tax Act, R.S.O. 1990, c. P.32 (Finance)

Provincial Offences Act (Attorney General) Provincial Parks Act (Natural Resources) Provincial Schools Negotiations Act (Education)

Public Accountancy Act (Attorney General)
Public Authorities Protection Act (Attorney
General)

Public Guardian & Trustee Act (Attorney General)

Public Hospitals Act (Health and Long-Term Care)

Public Inquiries Act (Attorney General) Public Lands Act (Natural Resources)

Public Lands Act, R.S.O. 1990, c. P. 43, ss. 46(2). (Ministry of Public Infrastructure Renewal)

Public Libraries Act (Culture)

Public Officers Act (Attorney General)
Public Sector Dispute Resolution Act, 1997
(Labour)

Public Sector Labour Relations Transition Act, 1997 (Labour)

Public Sector Salary Disclosure Act, 1996, S.O. 1996, c. 1, Sched. A (Finance)

Public Service Act, R.S.O. 1990, c. P.47 (Government Services)

Public Service Pension Act, R.S.O. 1990,
 c. P.48 (Government Services)

Public Service Works on Highways Act, R.S.O. c. P.49 (Transportation)

Public Transportation and Highway Improvement Act, R.S.O. 1990, c.P.50 (Transportation)

Public Utilities Act (Municipal Affairs and Housing)

Public Vehicles Act, R.S.O., c.P.54

(Transportation)
Public Works Protection Act (Ministry of

Community Safety and Correctional Services)

Quality of Care Information Protection Act, 2004 (Health and Long-Term Care) Race Tracks Tax Act, R.S.O. 1990, c. R.1 (Finance)

Racing Commission Act, 2000, S.O. 2000, c. 20 (Government Services)

Railways Act, R.S.O. 1950, c.331 as amended by S.O. 1968, c.113, s.1, S.O. 1979, c.44 and S.O. 1986, c.64, s.61 (Transportation)

Rainbow Bridge Act, 1941, S.O. 1941, c.48 as amended by S.O. 1959, c.87

(Transportation)

Real Estate and Business Brokers Act, 2002, S.O. 2002, c. 30, Sched. C (Government Services)

Real Estate and Business Brokers Act, R.S.O. 1990. c. R.4 (Government Services)

Real Property Limitations Act (Attorney General)

Reciprocal Enforcement of Judgments Act (Attorney General)

Reciprocal Enforcement of Judgments (U.K.)
Act (Attorney General)

Regional Municipality of Peel Act, 2005 (Municipal Affairs and Housing)

Registered Insurance Brokers Act, R.S.O. 1990, c. R.19 (Finance)

Registry Act, R.S.O. 1990, c. R. 20, s. 114 (Ministry of Public Infrastructure Renewal)

Registry Act, R.S.O. 1990, c. R.20 (Government Services)

Regulated Health Professions Act, 1991 -Audiology and Speech-Language Pathology Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Chiropody Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Chiropractic Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Dental Hygiene Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Dental Technology Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 Dentistry Act, 1991 (Health and Long-Term
Care)

Regulated Health Professions Act, 1991 -Denturism Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 Dietetics Act, 1991 (Health and Long-Term
Care)

Regulated Health Professions Act, 1991 -Massage Therapy Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Medical Laboratory Technology Act, 1991 (Health and Long-Term Care) Regulated Health Professions Act, 1991 -Medical Radiation Technology Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Medicine Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Midwifery Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Nursing Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Occupational Therapy Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Opticianry Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Optometry Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Pharmacy Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Physiotherapy Act, 1991 (Health and Long Term Care)

Regulated Health Professions Act, 1991 -Psychology Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 -Respiratory Therapy Act, 1991 (Health and Long-Term Care)

Regulated Health Professions Act, 1991 (Health and Long-Term Care)

Regulations Act (Attorney General)
Religious Freedom Act (Attorney General)

Religious Organizations' Lands Act (Attorney General)

General)

Remedies for Organized Crime and Other Unlawful Activities Act, 2001 (Attorney General)

Remembrance Day Observance Act, 1997, S.O. 1997, c.18 (Ministry of Citizenship and Immigration)

Repair and Storage Liens Act, R.S.O. 1990, c. R.25 (Government Services)

Representation Act, 1996 (Legislative Offices Representation Act (Minister Responsible for Democratic Renewal)

Rescuing Children from Sexual Exploitation Act, 2002, parts III and IV except elements of section 31 (Attorney General)

Rescuing Children from Sexual Exploitation Act, 2002, S.O. 2002, c. 5 (Parts I and II an section 31 in so far as that section relates to activities and programs under those Parts) (Ministry of Children and Youth Services)

Research Foundation Act (Economic Development and Trade)

Residential Complex Sales Representation Act, R.S.O. 1990, c. R.28 (Government Services)

Retail Business Holidays Act, R.S.O. 1990, c. R.30 (Government Services)

Retail Sales Tax Act, R.S.O. 1990, c. R.31 (Finance)

Revised Statutes Confirmation and Corrections Act, 1993 (Attorney General)

Rights of Labour Act (Labour)

Road Access Act (Municipal Affairs and Housing)

Royal Botanical Gardens Act, 1989 (Culture) Royal Ontario Museum Act (Culture) Safe Drinking Water Act (Ministry of the

Environment)

Safe Streets Act 1999 (Attorney General) Safety and Consumer Statutes Administration Act, 1996, S.O. 1996, c.19 (Government Services)

Sale of Goods Act (Attorney General)

SARS Assistance and Recovery Strategy Act, 2003, Part I (Sars Emergency Leave) (Labour)

School Trust Conveyances Act (Education)

Science North Act (Culture)

Securities Act, R.S.O. 1990, c. S.5 (Government Services)

Securities Act, R.S.O. 1990, c. S.5 (responsibility assigned to Minister of Government Services) (Finance)

Seine River Diversion Act, 1952 (Natural

Resources)

Settled Estates Act (Attorney General) Settlement of International Investment Disputes Act, 1999 (Attorney General) Settlers' Pulpwood Protection Act (Natural Resources)

Shoreline Property Assistance Act (Municipal Affairs and Housing)

Short Forms of Leases Act (Attorney General) Shortline Railways Act, 1995, S.O. 1995, c.2 (Transportation)

SkyDome Act (Bus Parking), 2002, S.O. 2002,

c. 8, Sched. K (Finance)

Small Business Development Corporations Act, R.S.O. 1990, c. S.12 (Finance) Smoking in the Workplace Act (Labour) Social Contract Act, 1993, S.O. 1993, c. 5

(Finance)

Social Housing Reform Act, 2000 (Municipal Affairs and Housing)

Social Work and Social Service Work Act, 1998, S.O. 1998, c. 31 (Community and Social Services)

Soldiers' Aid Commission Act, R.S.O. 1960, c. 377 (Community and Social Services)

Solicitors Act (Attorney General) South Asian Heritage Act, 2001 (Culture)

Spruce Pulpwood Exportation Act (Natural Resources)

St. Clair Parks Commission Act, 2000 (Ministry of Tourism)

St. Lawrence Parks Commission Act (Ministry of Tourism)

Stability and Excellence in Education Act, 2001 (Education)

Statistics Act, R.S.O. 1990, c. S.18 (Finance) Statute and Regulation Revision Act, 1998 (Attorney General)

Statute Labour Act (Municipal Affairs and Housing)

Statute of Frauds (Attorney General)

Statutes Act (Attorney General)

Statutory Powers Procedure Act (Attorney General)

Steep Rock Iron Ore Development Act, 1949 (Natural Resources)

Substitute Decisions Act, 1992 (Attorney General)

Succession Duty Act Supplementary Provisions Act, 1980, S.O. 1980, c. 28 (Finance) Succession Law Reform Act (Attorney

General)

Sunnybrook and Women's College Health Sciences Centre Act, 1998 (Health and Long-Term Care)

Superannuation Adjustment Benefits Repeal Act, 1994 S.O. 1994, c.21 (Finance)

Surveyors Act (Natural Resources) Surveys Act (Natural Resources)

Surveys Act, R.S.O. 1990, c. S. 30, s. 61. (Ministry of Public Infrastructure Renewal)

Sustainable Water and Sewage Systems Act, 2002 (Ministry of the Environment)

Tartan Act, 2000 (Culture)

Tax Incentive Zones Act (Pilot Projects), 2002, S.O. 2002, c. 22, Sched. B (Finance)

Tax Sales Confirmation Act, 1974 (Municipal Affairs and Housing)

Taxpayer Protection Act, 1999, S.O. 1999, c. 7, Sched. A (Finance)

Teachers' Pension Act (Education)

Teaching Profession Act (Education)

Technical Standards and Safety Act, 2000, S.O. 2000, c. 16 (Government Services)

Tenant Protection Act, 1997 (Municipal Affairs and Housing)

Territorial Division Act, 2002 (Municipal Affairs and Housing)

The Toronto District Heating Corporation Act, 1998 (Ministry of Energy)

Theatres Act, R.S.O. 1990, c. T.6 (Government Services)

Ticket Speculation Act (Attorney General) Tile Drainage Act (Ministry of Agriculture, Food and Rural Affairs)

Time Act (Attorney General)

Tobacco Tax Act, R.S.O. 1990, c. T.10 (Finance)

Toll Bridges Act, R.S.O. 1990, c.T.11 (Transportation)

Toronto Area Transit Operating Authority Act, R.S.O. 1990, c.T.13 (Transportation)

Toronto Futures Exchange Act, R.S.O. 1990, c. T.14 (Government Services)

Toronto Futures Exchange Act, R.S.O. 1990, c. T.14 (responsibility assigned to the Minister of Government Services) (Finance)

Toronto Islands Residential Community Stewardship Act, 1993 (Municipal Affairs

and Housing)

Toronto Stock Exchange Act, R.S.O. 1990, c. T.15 (Government Services)

Toronto Stock Exchange Act, R.S.O. 1990, c. T.15 (responsibility assigned to the Minister of Government Services) (Finance)

Toronto Waterfront Revitalization Corporation Act, 2002, S.O. 2002, c.28 (Ministry of Public Infrastructure Renewal)

Tourism Act (Ministry of Tourism)

Town of Haldimand Act, 1999 (Municipal Affairs and Housing)

Town of Moosonee Act, 2000 (Municipal Affairs and Housing)

Town of Norfolk Act, 1999 (Municipal Affairs and Housing)

Trades Qualification and Apprenticeship Act (Training, Colleges and Universities)

Transboundary Pollution Reciprocal Access Act (Attorney General)

Travel Industry Act, 2002, S.O. 2002, c. 30, Sched. D (Government Services)

Trees Act (Natural Resources)

Trespass to Property Act (Attorney General) Trillium Gift of Life Network Act (Health and Long-Term Care)

Truck Transportation Act, R.S.O. 1990, c.T.22

(Transportation)

Trust Beneficiaries' Liability Act, 2004, S.O. 2004, c. 29, Sched. A (Government

Trust Beneficiaries' Liability Act, 2004, S.O. 2004, c.29, Sched. A (responsibility assigned to the Minister of Government Services) (Finance)

Trustee Act (Attorney General) Unclaimed Intangible Property Act,

R.S.O. 1990, c. U.1 (Finance) Unconscionable Transactions Relief Act

(Attorney General) United Empire Loyalists' Day Act, 1997 (Culture)

University Expropriation Powers Act (Attorney General)

University Expropriation Powers Act (Training, Colleges and Universities)

University Foundations Act, 1992 (Training, Colleges and Universities)

University Health Network Act, 1997 (Health and Long-Term Care)

University of Ontario Institute of Technology Act, 2002 (Training, Colleges and Universities)

University of Ottawa Heart Institute Act, 1999 (Health and Long-Term Care) Upper Canada College Act (Education)

Urban Transportation Development Corporation Ltd. Act, R.S.O. 1980, c.518

(Transportation) Variation of Trusts Act (Attorney General) Vendors and Purchasers Act (Attorney

General) Veterinarians Act (Ministry of Agriculture, Food and Rural Affairs)

Victims' Bill of Rights, 1995 (Attorney General)

Victims' Right to Proceeds of Crime Act, 1994 (Attorney General)

Vintners Quality Alliance Act, 1999, S.O. 1999, c. 3 (Government Services)

Vital Statistics Act, R.S.O. 1990, c. V.4 (Government Services)

Wages Act (Attorney General)

Warehouse Receipts Act (Attorney General) Waste Diversion Act, 2002 (Ministry of the Environment)

Waste Management Act, 1992 (Ministry of the Environment)

Water Transfer Control Act (Natural Resources)

Weed Control Act (Ministry of Agriculture,

Food and Rural Affairs) Wild Rice Harvesting Act (Natural Resources)

Wilderness Areas Act (Natural Resources) Wine Content and Labelling Act, 2000, S.O. 2000, c. 26, Sched. P (Government Services)

Woodlands Improvement Act (Natural Resources)

Workplace Safety and Insurance Act, 1997 (Labour)





# accessibility...open a world of opportunities

The new Accessibility for Ontarians with Disabilities Act, 2005, will create an accessible, inclusive society where all Ontarians have the opportunity to work, play, learn and otherwise participate to their full potential.

The act encompasses the provincial government, the broader public sector and the private sector and will focus on improving accessibility in key areas of everyday life, including buildings, workplaces, communications, transportation and customer service.

Accessibility standards — which will set out what must be done to remove barriers and when — will be developed collaboratively by people with disabilities, representatives of sectors or industries, government and others working together on standards development committees. The standards will be implemented in stages of five years or less, leading to an accessible Ontario in 20 years.

The act will make Ontario a world leader in improving accessibility for people with disabilities.

www.mcss.gov.on.ca/accessibility/index.html









